



**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing  
Reference  
Isalathiso 6/1/1/1

Navrae  
Enquiries  
Imibuzo (mrs.) S Pothberg

Datum  
Date  
Umhla 2017.07.14



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BHOBHOFOLO  
6970

**MEMORANDUM TO THE MUNICIPAL MANAGER**

**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR QUARTER 4 – 01 APRIL – 30 JUNE 2017**

**1. EXECUTIVE SUMMARY**

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

**2. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES**

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

- ❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure A.
- ❖ There are no minor breaches to be reported.

SIRKLELANGE	OPDRAG
<i>[Handwritten signature]</i>	5de Raad: 31.8.17 : Item 8.8

**3. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE**

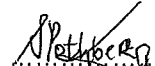
In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. Attached as **Annexure B** find all awards above R2 000 that was made to close family members that was in the service of the state.

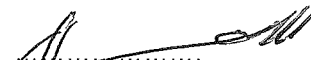
**4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS**

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during this quarter.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations are attached per **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.

  
Prepared by: Mrs. S.A Pothberg  
Manager: Supply Chain Management

  
Approved by: Mr. CJ Kymdell  
Acting Director: Financial Services

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Ratified by: Mr. K Haaroff  
Acting Municipal Manager

**ANNEXTURE A - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 4-01 APRIL TO 30 JUNE 2017**

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRECTORATE	EASON FOR DEVIATION
(a) Emergency	Electrical Pro	R 8 064.93	01/06/2017	ORD42031	R Van Staden	Electrical Pro located fault on underground cable of main supply cabinet the lands and sewerage work that was damaged
(b)	Afrox	R 2 022.87	05/04/2017	ORD41687		The only sole manufacturer of oxygen an Acetylene
	Karoo Betonwerke	R 7 700.24	06/04/2017	ORD41661	C.Wright	The sole local manufacturer of concrete products in Beaufort West
	Elister Kent Metering	R 63 749.17	24/04/2017	15076134		Extension of current project for the provision of concrete panels and poles
		R 272 460.02	06/04/2017	ORD41653		
		R 171 454.03	04/04/2017	ORD41619	C.Kymdell	is the only sole manufacturer of Elister Meters & Strainers
		R 3 157.80	11/04/2017	ORD41689		
		R 4 332.03	26/04/2017	ORD41788		
	Tagtron Solutions	R 14 535.00	24/04/2017	ORD41815		Service provider is the sole provider for tag surveillance system- fall tags for books are needed for books
		R 57 448.80	24/04/2017	ORD41883	A Makhenlana	Tagtron Solution is the only sole supplier who can install the book detection system at the Municipal library.
	Actebis 288 CC also T/A Collect-a-Tube	R 7 786.20	10/05/2017	ORD41899	R Van Staden	Dispose of hazardous waste
	Redfern Labels	R 4 126.80	07/06/2017	ORD	R Van Staden	The sole manufacturer of specialised library barcode numbering ranges
(d)	Sole supplier	R 2 040.00	31/04/2017	ORD41859		
		R 2 280.00	24/04/2017	15074659	C.Wright	
	C Fortuin	R 2 640.00	10/05/2017	ORD41859		Hiring of scaffolding for construction work that must be done at Sports grounds
		R 14 651.28	20/04/2017	15074541		
		R 10 852.80	16/05/2017	15075403		
		R 10 852.80	05/06/2017	15076163		
	A.L Abbott & Associates	R 10 310.16	27/06/2017	15076478	C. Wright	Laboratory for the testing of water samples to ensure compliance to SANS
		R 6 955.63	26/04/2017	ORD41790		
		R 3 778.40	21/04/2017	ORD		
		R 3 819.25	03/04/2017	ORD41796		
		R 8 442.84	06/04/2017	ORD41656		
	Penny Pinchers	R 15 841.36	07/04/2017	ORD41670		
		R 5 082.13	07/04/2017	ORD41673		
		R 3 248.66	07/04/2017	ORD41682		
		R 9 375.70	13/04/2017	ORD41695		
		R 3 028.39	26/04/2017	ORD41791		
	Timbercity	R 4 118.98	24/04/2017	ORD41792		
		R 38 484.98	01/06/2016	ORD42017		
		R 8 665.79	01/06/2017	ORD42017		
	B & B Swetswerke	R 4 300.00	05/05/2017	ORD41839	R. Van Staden	Laboratory for the testing of water samples at Lemoenfontein Suid.
	Little Blue Bird Designs	R 5 800.00	03/05/2017	15075343	R Van Staden	Design Brochures for Tourism
	New Fountain Community Church	R 5 000.00	08/05/2017	15076108	C.J Kymdell	Hiring of venue for the renewal of the yearly indigent subsidy process
	B&B Swetswerke	R 3 600.00	05/05/2017	ORD 00016	R van Staden	Job Swetswerke is the only supplier in Beaufort West who can supply the necessary equipment and clearing of the borehole at Klein Hansriver
		R 4 300.00	05/05/2017	ORD	R van Staden	Job Swetswerke is the only supplier in Beaufort West who can supply the necessary equipment for the borehole
	Vodacom	R 3 475.60	01/06/2017		R Van Staden	Vodacom is the only communication service provider to provide internet connection required for the implementation of MSCOA
	Trentyre	R 2 354.10	22/06/2017	ORD41956	C Wright	Only registered and available supplier who had wilard battery for vehicle

	Beaufort Alarms	R	9 263.07	10/05/2017	ORD41854	A. Makhendiana	Installation of alarm system in Murraysburg
	Dit Ruk Sound	R	2 500.00	17/06/2017		K Haarhoff	only available supplier to provide sound in Merweville
	City Security Services	R	7 453.01	08/06/2017	15076199	R Klink	Security Service for Murraysburg Thusong Centre taken over from CKDM
		R	14 906.02	30/06/2017	15076724		
	Victor se Garage	R	12 600.00	19/06/2017	ORD	C. Wright	is the only supplier that could hire tractors in Merweville
	Die Courier	R	19 044.06	07/04/2017	15074462	A. Makhenlana	Local Newspaper circulating in Central Karoo for publication of notices
	Media 24	R	6 586.92	05/04/2017	ORD41640	C. Kymdell	Publication of notices 40/2017 in Die Burger SCM 02/2017
	Human Communication	R	51 193.30	12/06/2017	ORD42050	A. Makhendiana	Assessment of the post- or municipal manager, Director Engineering and Director Financial Services in the City Press, Rapport and Sunday Times
	Media 24	R	7 318.80	30/06/2017	ORD42098	C. J. Kymdell	Publication of notices 68/2017 in Die Burger SCM 18/2017
			7507.58	05/06/2017	15076162	A. Makhenlana	
		R	8 580.09	13/06/2017	15076291		
(d)(i)	Die Courier	R	36 434.75	30/06/2017	15076618		Local Newspaper circulating in Central Karoo for publication of notices
	Ignite Advisory Services	R	108 782.06	25/04/2017	15074684	A. Makendiana	Service provider for Performance Management system
	SB Naidoo	R	3 723.24	25/04/2017	15074671	C. Kymdell	Bailu services in Beaufort West
	SB Naidoo	R	5 477.13	08/05/2017	15075292	R.E. Van Staden	Bailu services in Beaufort West
	SB Naidoo	R	5 328.36	05/06/2017	15076166		Bailu services in Beaufort West
		R	117 836.10	13/06/2017	15076283	A. Makhendiana	
	Crawfords Attorneys	R	3 420.00	30/06/2017	15076598		Local official law practitioner handling the valuations of erven
	B&B Sweiswerke	R	2 992.00	12/04/2017	ORD41757	C. Wright	Manufacturing of tanks for
	Nel 's Truck & car repairs	R	30 221.87	07/04/2017	ORD41671	C. Wright	CZ 4032-Repair of Fire Services Truck
	Victor se Garage	R	3 414.00	11/04/2017	ORD	R. Van Staden	Is the only local supplier of windmills in Merweville
	Marais Motors	R	2 337.00	15/03/2017	ORD41466	C. Wright	Repair of bumper
	Hilbert Radios	R	11 589.00	03/04/2017	ORD41625	R. Van Staden	Repair of radios
		R	3 955.00	04/05/2017	ORD41824	R. Van Staden	Labarory for the testing of water at the Golfbaan.
	B&B Sweiswerke	R	3 600.00	05/05/2017	ORD41840	C. Wright	Parts for repair
	Barlow World Equipment	R	2 727.26	11/05/2017	ORD41876	C. Wright	Repair of Spectro equipment
	CTE Water Tech CC	R	8 931.90	05/05/2017	ORD41838	C. Wright	Inspection, testing and repair of load management system at main substation
	Farad Engineers (Pty) Ltd	R	9 527.00	17/05/2017	ORD41933	R. Van Staden	Repair of vehicle CZ2884
	Marais Motors	R	5 000.00	17/05/2017	ORD41964	C. Wright	Repair of radios
	Hilbert Radios	R	3 955.00	04/05/2017	ORD41824	R. Van Staden	

**Annexure B- AWARDS TO CLOSE FAMILY MEMBER OF PERSONS IN THE SERVICE OF THE STATE FOR QUARTER 4-01 APRIL TO 30 JUNE 2017**

<b>Business</b>	<b>Date</b>	<b>Invoice</b>	<b>Amount</b>	<b>Interest</b>
Karoo Motors Workshop	04/04/2017	ORD41650	R 63 275.70	Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services
	06/04/2017	ORD41645	R 12 882.00	
	24/04/2017	ORD41773	R 8 139.60	
	24/04/2017	ORD41772	R 6 851.40	
	22/05/2017	ORD41962	R 3 129.30	
	22/05/2017	ORD41965	R 18 314.10	
	25/05/2017	ORD41994	R 5 950.80	
	25/05/2017	ORD41997	R 11 838.90	
	15/06/2017	ORD42074	R 3 534.00	
	06/04/2017	ORD41661	R 7 700.24	
Karoo Betonwerke	24/04/2017		R 63 749.17	Spouses, Mr A Swanepoel en Mrs E Klazen are employed with the Department of Correctional Services and Education
	12/04/2017	ORD41757	R 2 992.00	
B & B Sweiswerke	01/01/2017	15072433	R 5 175.00	Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.
	05/05/2014	15076612	R 4 300.00	
	05/05/2017		R 3 600.00	
	28/09/2016	15068723	R 8 750.00	
Beaufort Luxury Coaches	28/09/2016		R 12 500.00	Son, Mr W Johnson and daughter, Mrs B Johnson are employed at Beaufort West Municipality and Department of Public Transport
	27/03/2017	15075263	R 4 500.00	
	21/04/2017		R 2 250.00	
			R 4 500.00	
			R 4 500.00	
Avril's Catering	30/06/2017	15076741	R 4 500.00	Daughter, Me M Johnson are employed with the Department of Correctional Services
	04/05/2017	15075256	R 5 850.00	
Dit Ruk Sound and Projects	07/12/2016	ORD40862	R 2 500.00	Spouse, Mrs Goodheart is currently employed by Department of Education as a teacher.

## PFAUFORT WEST MUNICIPALITY

### ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 4-01 APRIL TO 30 JUNE 2017

Bid #	Item	Bids Received	Bid Amount	Awarded to	BBBEE Level	Award by
SCM 13/2017	Provision of Comprehensive of Banking Service	Nedbank Standard Bank First National Bank Absa Bank	R75 225.60 R75 835.20 R282 672.72 R291 755.04	Nedbank	2	Bid Adjudication Committee
SCM 14/2017	Construction of an Electricity Pay office at the existing Youth Hub Centre	RK Sauer Construction Siyahlanguana Construction (Pty) Ltd Tirhani Construction Flashcor 146 CC Kholekile Cleaning Services and Awethu Construction Qwaka Construction	R 990 649.74 R 1 078 440.00 R 1 425 000.00 R 1 347 200.70 R 1 843 221.40 R 1 864 098.36	Siyahlanguana Construction (Pty) Ltd for an amount of R950 403,21	3	Bid Adjudication Committee
SCM 15/2017	Klein Hans Rivier Scheme Boreholes: Supply and Installation of Mechanical and Electrical Equipment	De Jagers Loodgieter Kontrakteurs Viking Pony Africa Pumps (Pty) Ltd t/a Tricom Africa	R 1 356 976.60 R 1 466 949.26	De Jagers Loodgieter Kontrakteurs	3	Bid Adjudication Committee
SCM 17/2017	Professional Consultancy service providers Request for proposals for the appointment process of section 56/Senior management positions	Agito Minds (Pty) Ltd Work Dynamics (Pty) Ltd	R 40 000.00 R 72 774.01	Agito Minds (Pty) Ltd	2	Head of Department
SCM 19/2017	Request For Proposals: Consulting Services For The Facilitation Of A Strategic Planning Session, Preparing And Drafting Of The Integrated Development Plan 2017-2022	Agito Minds (Pty) Ltd	R 106 771.49	Agito Minds (Pty) Ltd	4	Head Of Department

## PFAUFORT WEST MUNICIPALITY

### ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 4-01 APRIL TO 30 JUNE 2017

		Ignite Advisory Services (Pty) Ltd	Tariffs in accordance to tender of Kareeberg Municipality	Ignite Advisory Services (Pty) Ltd	4	Bid Adjudication Committee
	Transversal Agreement with Kareeberg Municipality and Ignite Advisory Services for a Performance Management Systems until 30 June 2020	Bay Projects Coastal (Pty) Ltd	R 12 100 664.24			
SCM 20/2017	Contract for the Upgrading of the Existing Merweville Sport Fields	Strata Civils (Pty) Ltd	R 15 191 696.48	Bay Projects Coastal (Pty) Ltd for an amount of R 10 495 880	2	Bid Adjudication Committee
		Alex Maintenance & Electrical Services	R 16 131 793.03			