

**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbelelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing Reference 6/1/1/1
Isalathiso

Navrae Enquiries (Mrs.) S Pothberg
Imibuzo

Datum Date 2017.10.13
Umhla



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MEMORANDUM TO THE MUNICIPAL MANAGER

**SUPPLY CHAIN MANAGEMENT MONTHLY IMPLEMENTATION REPORT FOR QUARTER 01 JULY
TILL 30 SEPTEMBER 2017**

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

2. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. **See Annexure A with details.**

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure B.

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❖ There are no minor breaches to be reported.


4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS


In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations and the formal quotations attached per **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.


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Prepared by: Mrs. S.A Pothberg
Manager: Supply Chain Management


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Approved by: Mr. CJ Kymdell
Director: Financial Services


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Ratified by: Mr. K Haarhoff
Municipal Manager

ANNEXTURE B - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR SEPTEMBER 2017

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRECTORATE	REASON FOR DEVIATION
(a) Emergency	Kontrei: Elekiesse Konsultantie	R 31 578.00	15/09/2017	ORD00691	R Van Staden	Repair of storm damage where poles and transusers were lying on the ground and were human risks for municipality
(b)	Workshop Electronics	R 7 389.00	01/09/2017	ORD 00538	R Klink	Equipment installed and maintained by workshop electronics only
	B&B Sweiswerke	R 4 880.00	26/09/2017		R.W.Summers	Only local supplier that can pull and drag borehole pump at Brandwacht 4
(d)	Loitering Transport	R 3 997.00	26/09/2017		R.W.Summers	Only local supplier that can pull and drag borehole pump at Siceenoord
(d)(i)	A. L. Abbott & Associates	R 2 500.00	28/09/2017		AC Makendiana	Transport of learners from Murraysburg and Nelspoort and back
(d)(ii)	Die Courier	R 11 133.24	04/09/2017	15077869		Labarory for the testing of water samples to ensure compliance to SANS
	EJJ Van Staden	R 11 133.24	14/09/2017	15078204		
	Crawfords Attorneys	R 19 948.72	06/09/2017	15077969	AC Makendiana	Local Newspaper circulating in Central Karoo for publication of notices
(d)(vi)	Demolition Technologies cc	R 5 000.00	25/09/2017	15078261	C.J Kymdeil	Consulting services for the reconciliation of debtors and general ledger
	Hilbert Radios	R 8 664.00	07/09/2017	15078017		
		R 6 384.00	11/09/2017	15078104		Local official law practitioner handling the transportations and legal matters
		R 14 289.63	07/09/2017	ORD00718	R.W.Summers	CZ 4860 Purchase of parts for Compressor
		R 2 725.00	07/09/2017		R Van Staden	The radio's of electrical department was send for repairs
		R 8 988.40	18/09/2017		R.W.Summers	CZ 15929 The nifty is by Hoistec Engineering repair to obtain the safety certificate
		R 5 509.40	18/09/2017		R.W.Summers	CZ 15919 The nifty is by Hoistec Engineering repair to obtain the safety certificate
		R 7 032.00	18/09/2017		R.W.Summers	CZ 1888 The vehicle is by Hoistec Engineering repair
		R 6 632.25	07/09/2017		R Van Staden	The test and inspection was done Hoistec Engineering
		R 20 123.91	07/09/2017	ORD 00536	CB Wright	Safety&Load Test for BWest and Murraysburg
		R 2 046.30	27/09/2017		R.W.Summers	CZ 2954 The vehicle was repair by supplier to obtain the safety certificate
		R 2 682.60	18/09/2017		R.W.Summers	CZ 7751 The vehicle was repair by supplier to obtain the safety certificate
		R 2 340.72	18/09/2017		R.W.Summers	The Chain Block and Crawler is by Hoistec Engineering repair
		R 2 766.78	12/09/2017	ORD 00594	W.Johnson	Repair Chainsaw MS381
		R 3 566.72	12/09/2017	ORD 00593	W.Johnson	Repair Chainsaw TS400
	George Lawnmovers	R 2 631.01	12/09/2017	ORD 00591	W.Johnson	Repair Waterpump
		R 11 204.03	21/09/2017		R.W.Summers	Nearest agent for purchase parts for CYL Mower
		R 6 459.92	11/09/2017	ORD 36358	R.W.Summers	Nearest agent for purchase parts for CYL Mower
	Hydracor Hydraulics	R 81 037.24	20/09/2017		R.W.Summers	CZ 4930 The Cherrypicker is currently at the Supplier
		R 314 113.99				

ANNEXTURE A - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 1-01 JULY 2017 TILL 30 SEPTEMBER 2017									
APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRECTORATE	REASON FOR DEVIATION			
(a)	Emergency								
	Karoo Lugreeling en Verkoop	R 7 733.76	18/08/2017	ORD000816	C.J Kymdehl	Airconditioner got damaged during the public riot in Nelspoort			
	Kontrel Elektriese Konsultante	R 105 923.10	04/08/2017	15077828	R Van Staden	Repair of storm damage where poles and transusers were lying on the ground and were human risks for municipality			
		R 31 578.00	15/09/2017	ORD000691	R Van Staden	Repair of storm damage where poles and transusers were lying on the ground and were human risks for municipality			
(b)	Karoo Fire	R 11 455.00	07/06/2017	15077436	R Van Staden	The only local supplier in Central Karoo that can supply, install and service the fire extinguishers at Electrical department and Fire department			
		R 4 195.00	18/08/2017	15077598	R Klink				
	Elster Kent Metering	R 224 528.97	02/08/2017	15078983	C.J Kymdehl	Sole manufacturer of Kent prepaid meters and strainers			
	Actebis 268 CC	R 3 038.10	31/08/2017	ORD000433	R Van Staden	Sole supplier that could pick up and dispose hazardous waste			
	Aberdare Cables	R 314 186.51	04/08/2017	15079002	C.J Kymdehl	Manufacturer of cables			
	Litterman	R 2 400.00	18/08/2017	ORD000446	C Wright	Manufacturer of litter pickers			
	Workshop Electronics	R 7 389.00	01/09/2017	ORD 00538	R Klink	Equipment installed and maintained by workshop electronics only			
(d)	LexisNexis	R 2 055.82	18/08/2017		K Haarhoff	Road traffic legislation update requirements in terms of legislation and policies and procedures manual updates.			
	Mailing & Mechanisation Cape CC	R 4 081.20	07/07/2017	15077929	K Haarhoff	Cartridge for Neopost Stamp Machine that we use from service provider			
	Strand Tower Hotel	R 3 900.00	14/07/2017	15076827	K Haarhoff	The internal Audit forum, the Risk Forum and the Financial Misconduct Regulations workshop will be held from the 26-28 July 2017 at the Strand Towers Hotel in Cape Town so it's convenient for me to stay there as well.			
	Beaufort Alarms	R 4 600.00	20/07/2017	15076927	C.J Kymdehl	Replacement of infrasensor at the Park section, service provider do the maintenance of their alarm systems installed			
	A.L. Abbott & Associates	R 2 702.94	11/07/2017	ORD000144	C Wright	Labarory for the testing of water samples to ensure compliance to SANS			
		R 11 719.20	21/07/2017	15076843	C Wright				
	A.L. Abbott & Associates	R 11 133.24	04/09/2017	15077869	C Wright	Labarory for the testing of water samples to ensure compliance to SANS			
		R 11 133.24	14/09/2017	15078204	C Wright				
		R 3 824.00	14/07/2017	ORD000133	C Wright	B&B Sweiswerke is the only supplier in Beaufort West who can supply the necessary equipment and cleaning of the borehole at Klein Hansriver 16			
		R 4 880.00	26/09/2017	ORD000834	R.W. Summers	B&B Sweiswerke is the only supplier in Beaufort West, who can supply the necessary equipment and cleaning of borehole at Bracdwacht 4			
	B & B Sweiswerke	R 3 987.00	26/09/2017	ORD000835	R.W. Summers	The only supplier locally do the boreholepump and pipes by the			
	Hoistec Engineering	R 20 123.91	21/08/2017	ORD000536	C Wright	Hoistec Engineering was already doing the loading and testing of safety equipment at electrical department			
	Beaufort West Luxury Coaches	R 27 250.00	18/08/2017	15077437	K Haarhoff	Only registered and available bus and taxi service provider that could transport people from Nelspoort, Murraysburg, Merweville and broader Beaufort West to the Phelophepha Health Train from 31 July to 11 August 2017			
	C Fortuin	R 2 520.00	18/08/2017	ORD041859	C Wright	Hiring of scaffolding for construction work that must be done at Sports grounds			
		R 7 318.80	01/07/2017		R Van Staden				
	Media 24	R 7 318.80	25/08/2017	15077154	C.J Kymdehl	Media 24 is the newspaper agency circulating in the Western Cape for publications of notices 68/2017 for publishing in Die Burger.			
		R 31 072.20	07/08/2017		A Makhenlana	Publication of notices 88/2017 in Die Burger SCM 02/2018			
		R 19 948.72	06/09/2017	15077969					
(d)(i)	Die Courier	R 21 480.88	29/09/2017	15078956		Local Newspaper circulating in Central Karoo for publication of notices			
(d)(ii)	EJJ Van Staden	R 5 000.00	25/08/2017	15078261	C.J Kymdehl	Consulting services for the reconciliation of debtors and general ledger			
		R 8 664.00	07/09/2017	15078017	AC Makhenlana	Local official law practitioner handling the transportations and legal matters			
	Crawford's Attorneys	R 6 384.00	11/09/2017	15078104	C Wright	Agents for parts of CAT equipment that is needed for repairs			
(d)(vi)	Barloworld Equipment	R 2 527.71	18/07/2017	ORD000054	R Van Staden	The transformer at Hattingh substation was sent to WCC Cables to be stripped, inspected and repaired, where it is not possible to ascertain the extent of the work beforehand to call for bids.			
	WCC Cables (Pty) Ltd	R 62 472.00	24/07/2017	ORD000196		Agent that could repair the sewerage maxjet machine that was originally bought from supplier			
	Ian Dickie & Company	R 16 541.08	10/08/2017	ORD000366	C Wright	Local Agent for the repair of Izuzu vehicles			
	CP Nel	R 7 703.29	08/08/2017	ORD000357	C Wright	Nearest agent for the repair of cutter			
		R 3 566.72	28/08/2017	ORD000593	C Wright	Nearest agent for the repair of chain saw			
		R 2 766.78	28/08/2017	ORD000594	C Wright	Nearest agent for the repair of water pump			
	George Lawmmowers	R 2 631.01	28/08/2017	ORD000591	C Wright				

B & B Sweiswerke	R	7 128.00	02/08/2017	ORD00748	R Klink	Repair of specialised aluminium pype for fire services section
	R	5 000.00	21/08/2017	ORD00444	C Wright	CZ 9726 Excess payment for repair on vehicle
Marias Motors	R	2 907.00	28/08/2017	ORD00485	C Wright	Repair of canopy CZ8995
Demolition Technologies cc	R	14 289.63	07/09/2017	ORD00718	R.W.Summers	CZ 4860 Purchase of parts for Compressor
	R	2 725.00	07/09/2017	ORD00580	R Van Staden	The radio's was send repairs
Hilbert Radios	R	2 100.00	26/09/2017	ORD00714	R Van Staden	The test and inspection was done Hoistec Engineering
	R	6 632.25	07/09/2017	ORD00579	R Van Staden	Safety&Load Test for B/West and Murraysburg
	R	20 123.91	01/09/2017	ORD 00536	CB Wright	CZ 7751 The vehicle was repair by supplier to obtain the safetycertificate
	R	3 058.16	02/10/2017	ORD00734		CZ15926 Test and repair cherry picker
Hoistec Engineering	R	10 246.78	02/10/2017	ORD00735		CZ 1888 The vechile is by Hoistec Engineering repair
	R	8 016.48	02/10/2017	ORD00736		CZ 15919 The nifty is by Hoistec Engineering repair to obtain the safety certificate
	R	6 280.72	02/10/2017	ORD00740		The Chain Block and Crawler is by Hoistec Engineering repair
	R	2 688.42	02/10/2017	ORD00741	R.W.Summers	Repair Chainsaw
	R	2 766.78	12/09/2017	ORD00594	W.Johnson	Repair Chainsaw
	R	3 566.72	12/09/2017	ORD00593	W.Johnson	Repair Waterpump
George Lawnmovers	R	2 631.01	12/09/2017	ORD00591	W.Johnson	Repair Waterpump
	R	11 204.03	21/09/2017	ORD00873	R.W.Summers	Nearest agent for purchase parts
	R	6 459.92	11/09/2017	ORD036358	R.W.Summers	Nearest agent for purchase parts
Hydracor Hydraulics	R	81 037.24	20/09/2017	ORD00795	R.W.Summers	CZ 4930 The Cherrypicker is currently at the Supplier

Annexure B- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE QUARTER 1-01 JULY TO 30 SEPTEMBER 2017

Business	Date	Invoice	Amount	Interest
Karoo Motors Workshop	26/07/2017	15077989	R 4 383.30	
	31/07/2017	15077989	R 7 221.90	
	31/07/2017	15077989	R 2 787.30	
	31/07/2017	15078158	R 7 296.00	
	31/07/2017	15077989	R 9 929.40	
	31/07/2017	15077989	R 2 000.70	
	31/07/2017	15077989	R 9 895.20	
	02/08/2017	15078158	R 5 107.20	
	02/08/2017	15078158	R 9 963.60	
	18/08/2017	15079020	R 17 442.00	
	29/08/2017	15079020	R 36 229.20	
	29/09/2017	15079020	R 24 601.20	
29/09/2017	15079020	R 7 974.30		
B & B Sweiswerke	18/07/2017	ORD00133	R 3 824.00	
	02/08/2017	ORD00748	R 7 128.00	
	26/09/2017	ORD00834	R 4 880.00	
	26/09/2017	ORD00835	R 3 987.00	
Beaufort Luxury Coaches	18/08/2017	15077437	R 27 250.00	
Central Karoo Event	18/07/2017	ORD00133	R 3 824.00	
	31/07/2017	ORD00263	R 3 864.00	
	28/08/2017	ORD00496	R 4 580.00	

Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services

Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.

Son, Mr W Johnson and daughter, Mrs B Johnson are employed at Beaufort West Municipality and Department of Public Transport

Sons, Mr. PJ Julies and Mr. J Julies is employed as Vehicle Inspections & Traffic Officer and machine operator at electrical and traffic services at the Beaufort West Municipality

BEAUFORT WEST MUNICIPALITY

ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 1-01 JULY TO 30 SEPTEMBER 2017

Bid #	Item	Bids Received	Bid Amount	Awarded to	BBBEE Level	Award by
SCM 01/2018	Supply and delivery of 10 x 210 litre drums of insulating oil for transformers/switchgears	Piston Power Chemicals Durban Lubricants WCC Cables (Pty)Ltd Geonoplis Trading (Pty) Ltd	R 53 505.90 R 58 653.00 R 74 999.46 R 391 586.03	Piston Power Chemicals Government of Western Cape and CHM Vuwani	1	Head Of Department
SCM 23/2017	Supply and delivery of various information technology components until 30 June 2018	Mantella IT Support Services Redefine IT Solution CHM Vuwani Computer Solutions (Pty) Ltd	R 409 953.31 R 471 096.92 R 480 658.55	Computer Solutions (Pty) Ltd. Bid was awarded in terms of	2 and 3	Bid Adjudication Committee