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## MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE

## BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

KANTOOR VAN DIE DIREKTEUR : FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR : FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing  
Reference 5/8/2  
Isalathiso

Navrae  
Enquiries L Gouws / P Lande  
Imibuzo

Datum  
Date 2018.07.12  
Umhla



Privaatsak / Private Bag 582  
Faks/Fax: (023) 4148105  
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e-pos / e-mail: [treasury@beaufortwestmun.co.za](mailto:treasury@beaufortwestmun.co.za)  
Kerkstraat 15 Church Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970

## MEMORANDUM TO THE MUNICIPAL MANAGER

## MFMA : SECTION 11(4) : WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS

In terms of the MFMA, Section 11(4), the Accounting Officer must table a consolidated report to Council on all the withdrawals made in terms of subsection (1)(b) to (j) during the quarter within 30 days after the end of each quarter.

Attached please find said report for the period April - June 2018.

Also note that we reported the information to Provincial Treasury and we attach proof of this fact.


Kindly submit the report to Council before the end of July 2018.

  
DIRECTOR : FINANCIAL SERVICES

/ek

| SIRKULASIE | OPDRAG  |
|------------|---|
|            | <p>KK - Raad 31/7/2018<br/>4 de Raadsvergadering<br/>01.08.18 : Item 8.12</p> |

**PROVINCIAL TREASURY**  
**Withdrawals from Municipal Bank Accounts**  
**In accordance with Section 11, Sub-section 1 (b) to (j)**

|   |                          |  |   |  |
|---|--------------------------|--|---|--|
| <b>NAME OF MUNICIPALITY:</b>  |                          | Beaufort West Municipality   |   |  |
| <b>MUNICIPAL DEMARCATION CODE:</b>  |                          | WC053  |   |  |
| <b>QUARTER ENDED:</b>   |                          | 30-Jun-18  |   |  |
| <b>MFMA section 11.</b> (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal<br><br>(b) to defray expenditure authorised in terms of section 26(4);<br><br>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);<br><br>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;<br><br>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -<br><br>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or<br><br>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;<br><br>(f) to refund money incorrectly paid into a bank account;<br><br>(g) to refund guarantees, sureties and <i>security deposits</i> ;<br><br>(h) for cash management and <i>investment</i> purposes in accordance with section 13;<br><br>(i) to defray increased expenditure in terms of section 31; or<br><br>(j) for such other purposes as may be <i>prescribed</i> .<br><br>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -<br><br>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and<br><br>(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> . | <b>Amount</b>            | <b>Reason for withdrawal</b>   |   |  |
|   |                          |  |   |  |
|   |                          |  |   |  |
|   |                          |  |   |  |
|   |                          |  |   |  |
|   |                          |  |   |  |
|   |                          | R 1 351 060.20   | Agency Service: Licensing Fees and RMTC                               |  |
|   |                          |  |   |  |
|   |                          | R -  | Refund of funds incorrectly deposited into the municipality's account |  |
|   |                          | R 2 599 403.44   | Refund retention fees.  |  |
|   |                          | R 24 213 485.88  | Investments withdrawn   |  |
|   |                          |  |   |  |
|   |                          |  |   |  |
|   | <b>Name and Surname:</b> | C.J Kyndell  |   |  |
|   | <b>Rank/Position:</b>    | Chief Financial Officer  |   |  |
|   | <b>Signature:</b>        |  |   |  |
| <b>Tel number</b>   | <b>Fax number</b>        | <b>Email Address</b>   |   |  |
| 0234148100  | 0234148105               | treasury@beaufortwestmun.co.za   |   |  |
| <b>The completed form must reach Mr Donovan Alexander at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 5007, Fax 021 483 8623, Email: wbaatjie@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</b>  |                          |  |   |  |

**BEAUFORT WEST MUNICIPALITY**  
**MFMA Section11(4) Quarterly Report**  
**for the 4th Quarter : April - June 2018**

**S11(1)(e) Funds received on behalf of and paid over to a 3rd Party during the 4th Quarter**

| DATE       | VOUCHER # | BENEFICIARY           | DETAILS                       | AMOUNT       |
|------------|-----------|-----------------------|-------------------------------|--------------|
| 04/04/2018 | 15084170  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 11 952.00  |
| 05/04/2018 | 15084185  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 10 080.00  |
| 11/04/2018 | 15084294  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 10 656.00  |
| 19/04/2018 | 15084448  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 13 464.00  |
| 25/04/2018 | 15084712  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 13 248.00  |
| 08/05/2018 | 15085166  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 10 224.00  |
| 08/05/2018 | 15085169  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 9 864.00   |
| 08/05/2018 | 15085171  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 3 528.00   |
| 17/05/2018 | 15085334  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 10 800.00  |
| 25/05/2018 | 15085578  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 12 600.00  |
| 04/06/2018 | 15086064  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 10 944.00  |
| 05/06/2018 | 15086077  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 3 456.00   |
| 05/06/2018 | 15086078  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 11 088.00  |
| 15/06/2018 | 15086240  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 17 280.00  |
| 26/06/2018 | 15086524  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 9 576.00   |
| 27/06/2018 | 15086571  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 15 336.00  |
| 04/04/2018 | 15084169  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 78 802.31  |
| 05/04/2018 | 15084184  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 70 757.25  |
| 11/04/2018 | 15084295  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 63 981.10  |
| 19/04/2018 | 15084447  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 67 637.91  |
| 25/04/2018 | 15084714  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 88 435.43  |
| 08/05/2018 | 15085167  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 92 364.56  |
| 08/05/2018 | 15085168  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 70 359.79  |
| 08/05/2018 | 15085170  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 18 403.98  |
| 17/05/2018 | 15085331  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 71 754.45  |
| 25/05/2018 | 15085579  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 65 949.60  |
| 04/06/2018 | 15086065  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 102 524.55 |
| 05/06/2018 | 15086079  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 18 594.00  |
| 05/06/2018 | 15086080  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 88 808.83  |
| 15/06/2018 | 15086241  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 101 735.39 |
| 26/06/2018 | 15086519  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 62 765.47  |
| 27/06/2018 | 15086570  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 114 089.58 |

**TOTAL**

**R 1 351 060.20**

**S11(1)(f) Refund of money incorrectly paid into the municipality's bank account during the**

| DATE         | VOUCHER # | BENEFICIARY | AMOUNT     |
|--------------|-----------|-------------|------------|
|              |           |             |            |
| <b>TOTAL</b> |           |             | <b>R -</b> |


**S11(1)(g) Retention Fees Refunded during the 4th Quarter**

| DATE       | VOUCHER # | BENEFICIARY                       | AMOUNT       |
|------------|-----------|-----------------------------------|--------------|
| 09/04/2018 | 15084237  | TG Elektries                      | R 86 279.53  |
| 14/05/2018 | 15085244  | Bay Projects                      | R 451 806.50 |
| 29/05/2018 | 15085606  | De Jagers Loodgieter Kontrakteurs | R 679 413.90 |
| 29/05/2018 | 15085607  | De Jagers Loodgieter Kontrakteurs | R 755 462.30 |
| 29/05/2018 | 15085609  | TG Elektries                      | R 245 249.50 |
| 29/05/2018 | 15085614  | Slyahlangana Construction         | R 29 056.34  |
| 07/06/2018 | 15084333  | De Jagers Loodgieter Kontrakteurs | R 2 760.83   |
| 29/06/2018 | 15086963  | TG Elektries                      | R 294 655.10 |
| 29/06/2018 | 15086964  | De Jagers Loodgieter Kontrakteurs | R 54 719.44  |


**TOTAL**

**R 2 599 403.44**

Prepared on:  
Prepared by:

|            |                         |   |
|------------|-------------------------|---|
| 12/07/2018 | Accountant: Expenditure |  |
| LH Gouws   |                         |   |
| Name       | Designation             | Signature   |

Checked by:

|            |                         |  |
|------------|-------------------------|--|
| 12/07/2018 | Chief Financial Officer |  |
| CJ Kymdell |                         |  |
| Name       | Designation             | Signature  |

**BEAUFORT WEST MUNICIPALITY**  
**MFMA Section11(4) Quarterly Report Q4**

**S11(1)(h) Funds withdrawn for Cash Management and Investment purposes**

| Fund  | 2018                  |                       |                        | Quarter 4              |
|---|-----------------------|-----------------------|------------------------|------------------------|
|   | April 2018            | May 2018              | June 2018              |                        |
| VERSKEIE BEPLANNINGSPROJEKTE                | 64 695.00             |                       | 308 924.87             | 373 619.87             |
| FMG   | 158 786.86            |                       | 394 555.95             | 553 342.81             |
| C D W                                       | 28 394.78             |                       | 17 035.48              | 45 430.26              |
| DEPART. LOCAL GOV. : MISG-GIS               | 2 891.53              |                       |                        | 2 891.53               |
| DEPART. LOCAL GOV. : MISG- ELEC MASTER PLAN | 416.21                |                       |                        | 416.21                 |
| WCFMS GRANT: ANNUAL REPORT                  | 968.85                |                       |                        | 968.85                 |
| WCFMS GRANT: ASSET MANAGEMENT               | 7 047.23              |                       |                        | 7 047.23               |
| WCFMS GRANT: SCM MODULE                     | 5 888.20              |                       |                        | 5 888.20               |
| WCFMS GRANT: RISK & INTERNAL AUDIT          |                       |                       | 240 532.07             | 240 532.07             |
| WCFMS GRANT: ASSURANCE SERVICES             |                       |                       | 202 123.80             | 202 123.80             |
| EPWP PROGRAM 2                              | 231 999.33            |                       | 177 298.55             | 409 297.88             |
| MISG  | 225.28                |                       |                        | 225.28                 |
| MIG 2017/18                                 |                       |                       | 1 768 744.65           | 1 768 744.65           |
| LG SETA                                     | 149 279.95            |                       |                        | 149 279.95             |
| INTERNSHIP PROGRAMME                        | 24 262.40             |                       | 10 718.59              | 34 980.99              |
| DROUGHT RELIEF-PT                           | 88 692.16             |                       | 283 598.00             | 372 290.16             |
| CHIETA SETA                                 | 106 000.00            |                       | 100 000.00             | 206 000.00             |
| WCFMS GRANT: FINANCIAL SUSTAINABILITY       | 1 000 000.00          |                       |                        | 1 000 000.00           |
| RETENSIEGELDE                               | 2 095 044.70          |                       | 1 814 021.55           | 3 909 066.25           |
| DEPARTMENT OF RURAL DEVELOPMENT             | 1 750 906.05          |                       |                        | 1 750 906.05           |
| BTW - PROJEKTE                              |                       | 2 400 000.00          |                        | 2 400 000.00           |
| BTW - PROJEKTE: HOUSING-BULK SERVICES       |                       | 1 600 000.00          |                        | 1 600 000.00           |
| FIRE SERVICE CAPACITY BUILDING              |                       | 398 902.92            | 131 655.83             | 530 558.75             |
| EDSM GRANT                                  |                       |                       | 263 157.89             | 263 157.89             |
| WOORBOURG DROOGTE PRO. DRDLR                |                       | 200 000.00            | 462 253.36             | 662 253.36             |
| DEPOSITOS SANLAMGEBOU                       |                       | 1 539.00              |                        | 1 539.00               |
| INEP  | 287 178.94            |                       | 6 043 076.84           | 6 330 255.78           |
| S1 IRDP HOUSING PROJECT                     | 223 600.16            |                       |                        | 223 600.16             |
| 240 IRDP HUISE ASLA                         | 615 938.77            |                       |                        | 615 938.77             |
| BUIE TOILET PROJEK                          |                       |                       | 926 750.00             | 926 750.00             |
| <b>Total amount Withdrawn</b>               | <b>R 6 842 216.40</b> | <b>R 4 600 441.92</b> | <b>R 13 144 447.43</b> | <b>R 24 213 485.88</b> |

Prepared on:

2018/07/12

Prepared by:

PN LANDE

Controller Income

Name

Designation

Signature

