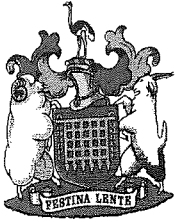


THE ADMINISTRATOR



12232054



**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

8/11/213

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbaletwano mayithunyelwe kuMlawuli kaMasipala

Verwysing Reference Isalathiso 6/1/1/1
Navrae Enquiries Imibuzo (Mrs.) S Pothberg
Datum Date Umhla 2018.07.13



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epos / e-mail: treasury@beaufortwestmun.co.za
Kerkstraat 15 Church Street
BEAUFORT-WES
BEAUFORT WEST
BHOBHOFOLO
6970

MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR QUARTER 4 – 01 APRIL – 30 JUNE 2018

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

2. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure A.

❖ There are no minor breaches to be reported.

Sde Raadsvergadering: 11 Oktober 2018
Item: 8.11

SIRKULASIE	OPDRAG
KK. Council	pt2
Can you ask Sarel to make the page 3 bigger	
front - councillors cant see these	

3. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

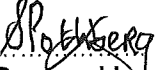
In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. Attached as **Annexure B** find all awards above R2 000 that was made to close family members that was in the service of the state.


4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

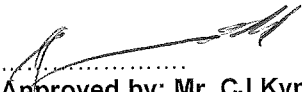
In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during this quarter.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations are attached per **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.


Prepared by: Mrs. S.A Pothberg
Manager: Supply Chain Management


Ratified by: Mr. K Haarhoff
Municipal Manager


Approved by: Mr. CJ Kymdell
Director: Financial Services

APPLICABLE PARAGRAPH IN SCM POLICY	ANNEXTURE A - SUPPLIERS	DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 4-01 APRIL TO 30 JUNE 2018	AMOUNT	DATE	REFERENCE	DIRECTORATE	REASON FOR DEVIATION
(a)	Emergency						
(b)	Sole supplier	National Auto Glass	R 5 340.00	20/05/2018	ORD02868	A. Makhendiana	During the day of 16 April 2018 at the entrance of Kwa Mandlenkosi Youth Hub there was windows broken. Contractors was invite. The following suppliers was contacted PG Glass and National Auto Glass. They were the only local suppliers. PG Glass did not have stock available. National Auto Glass was use to install the windows the same day.
(d)		Flotron	R 46 348.98	05/04/2018	ORD02459	N. Kotze	The supplier is the sole supplier for the City software. Installation of new loggar at the watermeter at waterworks and yearly service of current 9 loggers.
		Juta	R 8 863.00	19/04/2018	15084463	A. Makhendiana	Beaufort West Municipality is subscribed to the quarterly renewal service of JUTA for updated on SA Status & Regulation.
		Beaufort Alarm	R 10 140.70	06/04/2018	ORD02370	K. Haarhoff	The supplier is current the service provider that install, maintain, monitor and service alarm at the Plezaa Road Substation.
		A.L. Abbott & Associates	R 14 083.02	06/04/2018	15084214		Labatory for the testing of water samples to ensure compliance to SANS
			R 11 164.08	07/05/2018	15085132		
			R 11 164.10	29/06/2018	15086873		
		Melch & Associates	R 29 600.00	22/05/2018		K. Haarhoff	Beaufort West has undergone a change in Political Leadership recently. The Municipality is in the process of restructuring and aligning its developmental objectives. To this end Melch & Associates will assist the Municipality with an analysis of the current environment and a Strategic Workshop will be held to analyze, discuss and record the steps to implement the new strategy. The workshop was for Municipal officials was held on 24/05/2018 in George the cost amount to R29 600
		Melch & Associates	R 87 600.00	14/05/2018		K. Haarhoff	Beaufort West Municipality has undergo a change in Political Leadership recently. The Municipality is in the process of restructuring and aligning its developmental objectives. To this end Melch & Associates will assist the Municipality with an analysis of the current environment and a Strategic Workshop will be held to analyze, discuss and record the steps to implement the new strategy. The 4 Day empowerment workshop including facilitation, documentation, Development implementation strategy document from info generated at workshop with all the departments within the Municipality. will be held from 12-15 June 2018 at the Rustdene Hall, Tsusong Centre.
		New Fountain Community Church	R 5 000.00	9/05/2018	15086254	K. Haarhoff	Hiring of church for the renewal of indigent subsidies
		Athletes SWD	R 5 312.00	27/08/2018	15087004	A. Makhendiana	The Municipality will hose the 42.2 km trail year that why Athlete SWD asked Mr. Harri's come do the measurements. The reason for this is the 42.2 km trail is going to qualify for Comrades marathon as well for the Two Oceans that it is not necessary for the athletes to drive so far.
		Juta	R 8 863.00	22/06/2018		A. Makhendiana	Beaufort West Municipality is subscribed to the quarterly renewal service of JUTA for updates on SA Status & Regulations. Payment for this service is impractical due to the fact that changes between suppliers would lead to the constant changes in hand copy of legislation as well.
		Die Courier	R 7 239.70	05/04/2018	15084177	A. Makhendiana	Local Newspaper circulating in Central Karoo for publication of notices
			R 23 555.06	04/05/2018	15085096		Publication of notice 25/2018 in Die Burger SCM 14/2018-Water and effluent analyses
			R 8 774.04	04/05/2018	15085053		Publication of notice 29/2018 in Die Burger SCM 17/2018-Short Term Insurance
		Media 24	R 5 086.89	16/04/2018	ORD02384	A. Makhendiana	Driving Licence cards ordered electronically via Nette through National Government Tender
			R 5 086.89	16/04/2018	ORD02383	K. Haarhoff	
(d)(i)			R 16 274.00	13/04/2018	15084351		
(d)(ii)			R 9 401.00	20/04/2018	15084474		
		Driving Licence Card Account	R 5 135.00	24/04/2018	15084666		
			R 5 135.00	02/05/2018	15085183		
			R 12 718.00	28/05/2018	15085597	R. Klink	
(g)(v)		SB Naidoo	R 3 421.14	05/04/2018	15084225	CJ Kymdel	Baiju services in Beaufort West
		Crawfords Attorneys	R 10 734.00	26/06/2018	15086518	A. Makhendiana	Local official law practitioner handling the valuations of even 21, 7485, 1497
		Tagtron	R 6 124.22	09/04/2018	ORD02488	A. Makhendiana	Repair of counter that was damaged. The book detection system is supplied and installed by CZ 2064 Repair safety faults of the crane truck in order to obtain a safety certificate, it is not practical to send vehicle to more than one supplier for strip and quote
		Hoisec Engineering	R 115 637.62	16/04/2018	ORD02407	R. Summers	CZ 5169 TLB Parts Barloworld is the agent for all CAT equipment and parts.
		Barloworld Equipment	R 11 600.05	23/04/2018	ORD02423	N. Kotze	CZ 5929 CP Nel Beaufort West nearest agent. Reclaim bench seat
		CP Beaufort West	R 2 839.25	23/04/2018	ORD02403	N. Kotze	Repair radiator & aircon of vehicle CZ 9123
		CP NEL	R 4 253.85	31/05/2018	ORD02403	R. Summers	Repair accident damage (radiator & aircon) of vehicle CZ 9123
(g)(vi)		Automotor	R 7 890.00	24/05/2018	ORD02705	R van Staden	Repair accident damage (radiator & aircon) of vehicle CZ 9123
		George Lawnmowers	R 2 862.70	09/05/2018	ORD02670	K. Haarhoff	The robot controller was send to Automotor for repair
		Tele Ray cc	R 5 095.00	23/05/2018	ORD02633	K. Haarhoff	The hollow machine pin is not available and must through George Lawnmowers be done for repairs
			R 516 378.74				Murraysburg the tv channels are out of order and cannot pick up any channels