



MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

8/11/2013

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing Reference Isalathiso 6/1/1/1
Navrae Enquiries Imibuzo (mrs.) S Pothberg
Datum Date Umhla 2019.04.12



Privaatsak / Private Bag 582
Faks/Fax: (023) 4148105
Tel. (023) 4148100

e-pos / e-mail: treasury@beaufortwestmun.co.za
Kerkstraat 15 Church Street
BEAUFORT-WES
BEAUFORT WEST
BHOBHOFOLO
6970

MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR QUARTER 03- 01 JANUARY
TILL 31 MARCH 2019

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

2. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. **See Annexure A with details.**

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure B.

❖ There are no minor breaches to be reported.

SIRKULASIE	OPDRAG
<p><i>Warrant</i></p> <p><i>KIC - ask sent to revenue</i></p> <p><i>part of the</i></p> <p><i>...</i></p>	

4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations and the formal quotations attached per **Annexure C**.


In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.



Prepared by: Mrs. S.A Pothberg
Manager: Supply Chain Management



Approved by: Mr. CJ Kymdell
Director: Financial Services



Ratified by: Mr. K Haarhoff
Municipal Manager

ANNEXURE B - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR THE QUARTER 3-01 JANUARY TILL 30 MARCH 2019					
APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	
				REASON FOR DEVIATION	
(a)	Emergency				Jirah Construction was contacted to open the main sewer line running to the sewerage works in Beaufort West. Mr. Van Staden, the acting Municipal Manager at the time, contacted them personally as there was a crisis with the water levels in the reservoir and the reclamation plant that receives its water from the sewerage works, could not operate as a result of the blocked main sewerage line. Water supply in this stage is a priority as the Municipality cannot supply in the demand of the residents of the town as a result of the ongoing drought. Every litre of water may it be sewerage and/or potable water must be accounted for during this drought. Jirah Construction was willing to immediately act on the request from the Municipality.
	Jirah Construction	R 14 100.00	05/02/2019	15093051-ORD04541	R. Van Staden
	National Auto Glass	R 2 950.00	28/02/2019	ORD04690	N. Kotze
(b)	Sole supplier				There was a break-in at the Nieuweid Park Post Office and the glass was broke. It needed immediately repaired. We only have two suppliers that could do the work. National Auto Glass were the only supplier that could help us out at that moment. PG Glass didn't want to hel us out anymore because they have to wait on their payments.
	Elster Kent	R 9 532.23	28/02/2019	ORD04395	CJ Kymdell
	Gene Louw Traffic College	R 12 186.37	29/03/2019	15093827	ER Klink
	Karoo Fire	R 6 750.00	31/01/2019	ORD04739	ER Klink
	EZ Group	R 86 540.00	20/09/2018	ORD04733/15093882	V.V Ruiters
(d)	Any exceptional case where it is impractical or impossible to follow the official procurement processes including:				Due to the current water crisis (drought) and non-compliance of our Waste Disposal Facilities, our Municipal Manager and Mayor agreed that Mr. Jan Dop from Netherlands specialise on waste water, water and waste management to visit our town and spend 2 weeks to develop a plan on how to overcome these challenges. Mr. Jan Dop was responsible for his travelling from and to Netherlands. Beaufort West Municipality was responsible for Mr. Dop's accommodation, meals and travelling from the Airport and the surrounding areas where he will visit within Cape Town (Beaufort West).
(d)(i)	Any contract relating to the publication of notice and advertisements by the municipality	R 11 432.85 R 39 481.74 R 27 976.99	09/01/2019 07/02/2019 05/03/2019	15091607 15092335 15093041	Local Newspaper circulating in Central Karoo for publication of notices Publication of vacant post Director Engineering Services in the Rapport and City Press which is the newspaper circulating in the Western Cape AC Wakendiana
(d)(ii)	Any contract for the supply of goods or services to the municipality by a contractor of an organ of state at the	R 40 572.00 R 12 561.00 R 7 821.00 R 10 665.00	25/01/2019 28/01/2019 26/02/2019 28/02/2019	ORD04373 15092294 15092810 15092993	news paper circulating in Beaufort West. V Ruiters R Klink CJ Kymdell
(d)(vi)	The appointment of any person to provide professional advice or services is less than R200 000 or any greater.	R 14 738.68 R 2 472.50 R 7 930.01	30/01/2019 15/02/2019 26/02/2019	15092075 15092495 15092605	Bajju services in Beaufort West. AC Wakendiana PDV Strumpher
		R 26 831.00	14/01/2019	15092714	The practical counter was originally designed and built by CC Fitters. Due to the complex nature of the structure, it is not practical to ask quotes from other providers.
		R 3 783.50	17/01/2019	15091800	CZ 9169 - Auto Bodies - Repairing Aluminium Frame - It is emergency vehicle frame has been damaged and need to be repair ASAP reason for that special tools been stored behind frame door and KEG Assessors (PTY) LTD of AON, recommend the preferable service provider to do accidents repairs for all the leased fleet of the Municipality.
		R 2 500.00	21/01/2019	ORD04316	The 200 kVA transformer of Hattingh Substation went faulty and had to be replaced. The faulty transformer was sent to WCC Cables in bellville to assess the damage and quote on the repairs to the transformer. The transformer had to be opened and all the oil drained to assess the nature of the repairs to be done, thus making it impossible to call for bids as the extent of the repairs was not known.
(d)(vi)	ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.	R 80 327.50	25/02/2019	ORD04645	D. Le roux
		R 2 761.51	18/02/2019	ORD04665	N. Kotze
		R 7 471.92	18/02/2019	ORD04664	N. Kotze
		R 7 850.00	06/02/2019	15093034-ORD04565	N. Kotze
		R 3 925.00	06/02/2019	15093034-ORD04564	N. Kotze
		R 2 993.00	27/03/2019	ORD04863	R. Van Staden
TOTAL AMOUNT OF ALL DEVIATION				R 446 153.80	
TOTAL DEVIATIONS				25	

Annexure B- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE THE QUARTER 3-01 JANUARY TILL 30 MARCH 2019				
Business	Date	Invoice	Amount	Interest
Karoo Motors Werkswinkel	17/01/2019	15092386	R 4 634.50	
	30/01/2019	15092386	R 8 395.00	
	30/01/2019	15092939	R 14 363.00	
	30/01/2019	15092939	R 5 807.50	
	30/01/2019	15092939	R 3 588.00	
	30/01/2019	15092939	R 7 992.00	
	30/01/2019	15092939	R 5 554.50	
	30/01/2019	15092939	R 7 797.00	
	13/03/2019	15093191	R 4 347.00	
	13/03/2019	15093191	R 3 979.00	
	13/03/2019	15093191	R 4 542.50	
	13/03/2019	15093191	R 4 968.00	
	14/03/2019	15093196	R 22 597.50	
	14/03/2019	15093196	R 45 942.50	
	12/04/2019	15094081/ord04822	R 4 738.00	
	10/04/2019	15094081/ord04825	R 5 727.00	
	10/04/2019	15094081/ord04824	R 3 565.00	
	12/04/2019	15094081/ord04823	R 4 692.00	
	21/01/2019	15092379	R 6 800.00	
	28/01/2019	15092519	R 2 100.00	
21/01/2019	15092530	R 3 400.00		
21/01/2019	15092530	R 3 000.00		
18/02/2019	15093036	R 3 400.00		
23/10/2018	15090104	R 4 198.50		
21/01/2019	15093123	R 2 852.10		
28/02/2019	15093123	R 2 931.00		
18/02/2019	15093123	R 3 000.00		
03/03/2019	15093190	R 3 811.00		
05/03/2019	15093190	R 7 171.00		
15/03/2019	15093210	R 4 967.00		
11/03/2019	15093820	R 3 585.50		
03/04/2019	15093950/ORD04848	R 7 171.00		
11/04/2019	15094024/ORD04764	R 2 191.70		
11/04/2019	15094024/ORD04697	R 2 585.50		
11/01/2019	15091672	R 8 760.00		
11/12/2018	15092775	R 2 580.00		
31/01/2019	15092775	R 21 987.00		
12/02/2019	15092411/ORD04333	R 35 100.00		
08/03/2019	15093137/ORD04543	R 35 100.00		
13/03/2019	15093188	R 2 125.00		
Central Karoo Event				Sons, Mr. P.J. Julies and Mr. J. Julies is employed as Vehicle Inspections & Traffic Officer and machine operator at electrical and traffic services at the Beaufort West Municipality
Tokkie se Slaghuis				Daughters are employed with the Department of Education and Health Services
B & B Sweiswerke				Son, Mr. A.C. Du Plessis is currently employed by Department of Education as a teacher.
RWS Cleaning Services				Spouse, R. Summers are employed at Beaufort West Municipality
BN Chalmers				Spouse, Mr. Chalmers are employed with the Department of Correctional Services

BEAUFORT WEST MUNICIPALITY

ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR THE MONTH OF THE QUARTER 3-01 JANUARY TILL 30 MARCH 2019

Bid #	Item	Bids Received	Bid Amount	Awarded to	BBBEE Level	Award by
Deviation	Hiring of plant for the construction of roads in Murraysburg	EZ Group (Pty) Ltd	R 86 540.00	EZ Group (Pty) Ltd	1	Engineering Services
SCM 15/2019	Upgrading of the Existing Pavillion at Beaufort West Rugby Field	Qwaka Construction	R 1 512 450.61	Dorha Construction Services (Pty) Ltd for an amount of R1 430 358,50	1	Bid Adjudication Committee
		Dorha Construction Services (Pty) Ltd	R 1 888 083.80			
		Flashcor 146 CC	R 2 473 093.40			
		FK Maintenance Services	R 2 329 261.75			
SCM 17/2019	Refurbishment of Tennis Courts in Beaufort West	Dorha Construction Services (Pty) Ltd JV Protea Sports Court (Pty) Ltd	R 966 127.66	Dorha Construction Services (Pty) Ltd JV Protea Sports Court (Pty) Ltd for an amount of R635 543	1	Bid Adjudication Committee