

THE ADMINISTRATOR



12233574



MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

8/11/23

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing  
Reference  
Isalathiso

6/1/1/1

Navrae  
Enquiries  
Imibuzo

(Mrs.) S Pothberg

Datum  
Date  
Umhla

2019.01.28



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MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR QUARTER 01 OCTOBER TILL 31 DECEMBER 2018

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

2. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. See Annexure A with details.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure B.

❖ There are no minor breaches to be reported.

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SIRKULASIE	OPDRAG
Gate Opesiate Road	11 July - 19:00 Item 4


SK: Council  
The attachment is not readable they must enlarge font plz

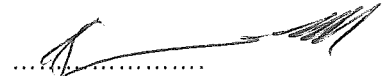
**4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS**

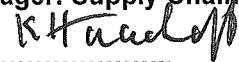
In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations and the formal quotations attached per **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.

  
Prepared by: Mrs. S.A Pothberg  
Manager: Supply Chain Management

  
Approved by: Mr. CJ Kymdell  
Director: Financial Services

  
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Ratified by: Mr. K Haarhoff  
Municipal Manager

ANNEXTURE B - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR 2ND QUARTER-01 OCTOBER TILL 31 DECEMBER 2018		REASON FOR DEVIATION				
APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE DIRECTORATE	REASON FOR DEVIATION	
(a) Emergency	PG Glass	R 2 318,40	2018/12/12	15092393	AC. Makendiana	Replacement of brokenglass of the aluminium door at the corporate services department as there was previously a break in
		R 8 625,00	22/10/2018	15090952	AC. Makendiana	Beaufort-West Municipality have a service and monitoring contract with beaufort west alarms and there for is beaufort alarms asked to do extra work to their alarms.
	Beaufort Alarms Bk	R 9 602,50	06/11/2018	15093122	V Ruiters	Beaufort Alarms is the current service provider that install, maintain, monitor and service alarm systems at the Beaufort West Municipality. At the Traffic Department we have experience brake ins and some of the important equipment were stolen and due to this we want to install one alarm system who monitor the office and the building because currently there are only six offices who had an alarm system installed. This will be cost effective to monitor one alarm point instead of six and the extension will secure the traffic department.
		R 2 553,00	22/11/2018	15093268	A Makendiana	Beaufort Alarms reported that they received Low System Battery Signal from Murraysburg library, which shows that the battery will not last very long. They said they should not receive a Low system battery directly after AC loss, therefore they recommend that the battery must be replaced as to curb any burglaries that might happen in the library. Beaufort Alarms installed an alarm system at Murraysburg library and they are currently responsible for the monitoring of Beaufort West Municipality buildings.
	Honeywell	R 277 150,00	16/10/2018	15090537	N. Kotze	We needed to procure meters urgently from the manufacturer due to the drought that the Municipality to replace the broken/faulty water meters. It is important to save water and prevent water leakage.
	Farad Pty Ltd	R 5 963,57	15/10/2018	15091612	R Van Staden	Service provider is the original supplier and installer of load management system. They service it on an annual and do repairs if needed. This is specialised service which if not done correctly can pose a significant loss of revenue to the municipality. The repairs to the equipment are normally ad-hoc repairs of which the extent and nature is not to ascertain before fault-finding on the equipment is done.
(d)	E & D Catering Services	R 14 000,00	29/11/2018	15091050	K Haarhoff	Catering for drought and water scarcity meeting
(d)(i)		R 46 611,55	15/11/2018	15090189		
		R 9 351,23	29/11/2018	15090822		
		R 19 592,05	07/12/2018	15091028		
	Die Courier	R 7 444,64	19/12/2018	15091220	A Makendiana	Local Newspaper circulating in Central Karoo for publication of notices
(d)(ii)	Driving Licence Card Account	R 13 825,00	11/10/2018	15089495	V Ruiters	Driving Licence cards account(DLCA)is the only company that have a contract with the Department of transport
		R 12 877,00	13/11/2018	15090151		
(d)(v)	SB Naidoo	R 2 168,90	12/10/2018	15089521	K. Kymdell	
		R 9 125,35	20/11/2018	15090336	CJ Kymdell	
		R 3 791,55	07/12/2018	15091036	CJ Kymdell	Balju services in Beaufort West
		R 7 913,73	11/10/2018	15089494		
		R 6 178,00	08/10/2018	15089428		
		R 13 457,75	26/10/2018	15089797		
		R 30 866,24	23/11/2018	15090534		
	The appointment of any person to provide professional advice or					



ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.

(d)(v)

Karoo Motor Workshop	N. Kotze	R 8 648,00	19/11/2018	15091132	CZ 16710- Karoo Motors - Repairing Roadworthy Faults- It is a vehicle from Murraysburg that is in use and needed daily. Vehicle has been taken for roadworthy. Once you strip and repair you needed to replace with new parts.
		R 2 150,50	19/11/2018	15091132	CZ 3484- Karoo Motors- Repair compactor - There is a shortage in refuse removal trucks because of outdated vehicles half of it is replacement work. Because of services delivery is time consuming to sent the vehicle around for quotations and must the vehicle be stripped for quotations it is essential for the vehicle to return in the system.
		R 14 766,00	19/11/2018	15091132	CZ 3484- Align rear axle & Repair front suspension - it is impractical for the vehicle to be moved around and to strip and there is unnecessary expenses.
		R 5 778,75	19/11/2018	15091132	CZ 10085- Karoo Motors - Repair faults- it is uneconomical and time wasting to sent the vehicle around for quotations . To repalce an overall clutch one cannot put old cylinders washers back could be once you do it that brakes can fail that make it dangerous/risky to move around.
		R 9 947,50	28/11/2018	15091599	CZ 8149 - Isuzu Compactor - karoo Motors - Compactor went in for repair for suspension which means you need to strip suspension to get a quotation. Once again it is difficult to remove a suspension because of bushes that must be pulled out and in the process normally get damaged. The truck was standing for quite a long while unmobiled and it was impossible to take the truck for roadworthy in time . Which means there was extra money involved for licence and the teuck must be fixed as sson as possible to prevent further expenses.
		R 3 162,50	28/11/2018	15091599	CZ 10092 - Karoo Motors- Axle - The mounting of the axle on the trailer broke. The axle was out of alignment that made it difficult to move around for quotations.
		R 12 408,50	28/11/2018	15091599	CZ 10975 - Karoo Motors - Services and faults - The bakkie came in from Marruysburg with roadworthy faults, the bakkie must be in use daily because of the shortage of vehicles, need to be repaired as soon as possible its timewasting to take the bakkie around for quotations and once you stripped you cannot put second hand parts back to get it mobile.
		R 18 359,75	19/12/2018	15091812	CZ 5291 - Karoo Motors remove and fit engine refuse site over dump and front loader needed to clean site. if not back in service we must hire service in and is not economical and efficient to hire service in.
		R 5 856,00	19/12/2018	15091812	Because of the need to put the vehicle back in system as soon as possible. it is timely and not economical to send vehicle around for quotations, once strip you cannot put together for second quotation.
		R 9 936,00	29/12/2018	15091812	CZ 17137 - Karoo Motors remove and fit front spring pack and steering arm. Faulty parts must be stripping and send away for quotation. Impossible to take vehicle around for quotation because of it.

Beaufort West Auto Electrical	R	2 970,79	30/10/2018	ORD03979		CZ 4574- Beaufort west Auto Electrical- One of those cases where by the starter is faulty and must be strip for quotations. It is not financially wisely to sent tractor around to take the starter off strip.put starter together , and back on the tractor to take tractor to someone else. There is strip quotation fee involved ,so it is time wasting and not economically worthed.
	R	4 163,08	01/10/2018	ORD03980	N. Kotze	CZ 5291 - Loader- Repair of faulty starter . This is the only loader that is been used in the BMW. To send loader for strip and quote would be time consuming and financial uneconomic to transport the loader around. We must get the loader repaired as soon as possible for service delivery.
	R	4 680,22	01/10/2018	ORD03681		CZ 7775- Tractor Murraysburg- The repair of electrical faults and this is the only the tractor in use in Murraysburg and is needed for service delivery. It is time consuming and uneconomical to send tractor to different service providers.
BW Precision Motor Engineering	R	2 970.79	27/11/2018	ORD04023	N. Kotze	CZ 4654- Beaufort West Auto Electrical- Tractor is in use for sewerage tanks to empty. It is done weekly in some cases twice a week. If tractor is not in use service cannot be rendered and holds a health risk if not done. It is timely to take tractor around and must be stripped to get a quotation. Tractor was not in roadworthy condition. Were able to get two quotations only.
	R	11 113,60	10/10/2018	ORD3082		CZ 10085-Hyundai- Specialized service work needed by engineers where it is uneconomical to send the vehicle around for quotations.Precision engineers is the only local supplier that can render this specialised work.
Marais Motors	R	4 220,50	10/10/2018	ORD03858	N. Kotze	CZ 7713- Grader- Specialized service needed by engineers and it is uneconomical to send the vehicle around for quotations. Precision engineers is the only local supplier that can render these specialised works.
	R	2 221,80	19/11/2018	ORD03895	N. Kotze	Blower/Mower - Beaufort west Precision Motor engineers - Remove and Replace bearing & make bushes- Precision is the only engineering people that specialise in this type of repairs. it's uneconomical and time consuming to send blower mower out town for three quotations.
CP Nel Oudshoorn	R	2 500,00	30/10/2018	ORD03769	N. Kotze	CZ 9726- Insurance Claim- Service provider is registered for the repair of accident damage for insurance claims. Quotation was requested and insurance referred the vehicle to Marais Motors for repairs and for the damage amount in the limit of excess payment
	R	2 339,77	16/11/2018	15093127	N. Kotze	CZ 4807 - CP Nel Oudshoorn - The key and barrel of both doors were worn out and caused that once you locked the doors you cannot unlock it with a key. Parts is only available from agents and CP Net's is the only local agent where you can get the locks and barrels.
Barlow World Equipment	R	2 580.00	27/11/2018	15091591	N. Kotze	CZ 6253 -B & B Sweiswerke- Mounting of the turning roll on cleaning device- It is the wagon that carry the sewer device. The device is damage and the device must be taken apart. Its oneconomical t send wagon around for quotation.
	R	8 777,15	11/12/2018	ORD04119	N. Kotze	CZ 5169-TLB Repairs-Barlow World is the agent for CAT parts Tooth on TLB is worn out and need to be replaced, parts must be ordered upfront so that the plant can be put back as service as soon as possible.

R 716 542.07

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TOTAL QUANTITY DEVIATION  
TOTAL AMOUNT OF DEVIATIONS

**Annexure B- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE FOR THE 2ND QUARTER- 01 OCTOBER TILL 31 DECEMBER 2018**

Business	Date	Invoice	Amount	Interest
Karoo Motors Werkswinkel	02/10/2018	15090332	R 5 290.00	
	02/10/2018	15090332	R 9 982.00	
	02/10/2018	15090332	R 3 047.50	
	11/10/2018	15089751	R 9 717.50	
	11/10/2018	15089751	R 13 857.50	
	30/10/2018	15090332	R 2 012.50	
	03/10/2018	15090332	R 6 313.50	
	30/10/2018	15090914	R 6 969.00	
	30/10/2018	15090914	R 9 614.00	
	19/11/2018	15091132	R 11 833.50	
	19/11/2018	15091132	R 4 174.50	
	19/11/2018	15091132	R 8 648.00	
	19/11/2018	15091132	R 2 150.50	
	19/11/2018	15091132	R 14 766.00	
	19/11/2018	15091132	R 5 778.75	

Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services



28/11/2018	15091599	R 9 947.50
28/11/2018	15091599	R 3 162.50
28/11/2018	15091599	R 12 408.50
28/12/2018	15091132	R 6 497.50
28/12/2018	15091812	R 9 936.00
28/12/2018	15091812	R 18 359.75
28/12/2018	15091812	R 5 755.75
28/12/2018	15091812	R 5 865.00
28/12/2018	15091812	R 9 878.50
31/10/2018	15090009	R 3 820.00
23/10/2018	15090009	R 3 400.00
17/10/2018	15089750	R 4 198.50
31/10/2018	15090009	R 3 400.00
26/10/2018	15090058	R 3 400.00
30/10/2018	15090104	R 3 836.80
23/10/2018	15090104	R 4 198.50
30/10/2018	15090200	R 3 400.00

	30/10/2018	15090638	R 3 400.00	Sons, Mr. P J Julies and Mr. J Julies is employed as Vehicle Inspections & Traffic Officer and machine operator at electrical and traffic services at the Beaufort West Municipality
	23/10/2018	15090638	R 3 200.00	
	01/11/2018	15090058	R 4 111.00	
	09/11/2018	15090104	R 8 589.60	
	15/11/2018	15090200	R 3 748.00	
	27/11/2018	15090638	R 7 128.00	
	06/12/2018	15091003	R 2 860.00	
	18/12/2018	15091171	R 9 599.00	
	27/12/2018	15091565	R 2 364.00	
	28/12/2018	15091572	R 3 400.00	
	21/08/2018	15088155	R 6 000.00	
	03/01/2019	15091626	R 3 400.00	
	18/12/2018	15091785	R 4 800.00	
	23/10/2018	15092288	R 2 860.00	
	05/11/2018	15092288	R 2 100.00	
Central Karoo Event	27/11/2018	15090636	R 9 000.00	
Wilma's Catering	10/10/2018	15089470	R 2 730.25	Spouse, Mr Swanepoel are employed at Department of Correctional Services

RWS Cleaning Services	25/10/2018	15089762	R 35 100.00	Spouse, R Summers are employed at Beaufort West Municipality
	06/12/2018	15091004	R 35 100.00	
B Charmers	27/11/2018	15090635	R 3 000.00	Spouse, Mr Chalmers are employed with the Department of Correctional Services
Tokkie se Slaghuis	29/11/2018	15090826	R 8 216.40	Spouse, Mr Van Heerden are employed with the Department of Correctional Services
B & B Sweiswerke	15/11/2018	15090203	R 2 212.50	Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.
Swan's Driving School	19/11/2018	15090320	R 6 870.00	Spouse, Mr. W. Swanepoel employed with the Department of Correctional Services as Corrections Officer.

**BEAUFORT WEST MUNICIPALITY**

**ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR THE 2ND QUARTER- 01 OCTOBER TILL 31 DECEMBER 2018**

Bid #	Item	Bids Received	Bid Amount	Awarded to	BBBEE Level	Award by
SCM 18/2018	Tender for the electrification of low cost houses for Beaufort West Municipality, Beaufort West, Nelspoort, Murraysburg, Menweville for the period ending 30 June 2021	VE Reticulation (Pty) Ltd	R 8 165 720.22	VE Reticulation (Pty) Ltd	Non-contributer	Adjudication Committee
		SNR Electrical cc	R 9 096 132.63			
		Adenco Construction (Pty) Ltd	R 9 191 488.10			
		Kingky Electrical Contractor	R 9 291 449.76			
		Sakhisizwe Contractors	R 9 547 476.22			
		MDL Engineering	R 9 638 197.68			
		Siyavuya Power Projects	R 9 870 751.31			
		High Voltage Technology SA (Pty) Ltd	R 9 920 188.75			
		EJM Electrical cc	R10 001 492.27			
		Kontrei Elektriese Konsultante	R10 059 054.38			
		Karliff Designs	R10 324 000.23			
		AB Qhankqosi and Sons Electrical (JV)	R11 707 864.70			
		JT Maritz Electrical cc	R13 012 950.13			
		Ricoh Garden Route	R 2 857 844.52			
SCM 08-2018	Supply, delivery, installation, maintenance and financing of office automation equipment for 3 years period	Nashua George	R 3 152 787.60	Ricoh Garden Route George Lawnmowers & Chainsaws		Adjudication Committee
		Konica Minolta	R 2 847 489.96			
		Velaphanda Trading & Projects	R 3 480 711.12			
		Bytes Document Solution	R 3 030 924.96			
		Business Connexion	R 4 173 549.12			
		Beaufort West Auto Electrical	R100 912.50			
SCM 01-2019	Maintenance, Service, Auto Electrical, Hydraulic and Engineering Repairs of Fleet for a period of 3 years.	George Lawnmowers & Chainsaws	R 66 211.25	Beaufort West Auto Electrical Karoo Motors Werkswinkel		Adjudication Committee
		Karoo Motors Werkswinkel	R 26 938.75			
		Neale's Hydraulics cc	Not Mentioned			
		B.W Presisie Motor Ingeneursdienste	R100 912.50			
		Trentyre Pty Ltd	Different prices			
		Malas	R69 365.00 Tyres only			
	Supply and Delivery of Tyres, Tubes, Wheel Alignment and Tyre repair					Adjudication

SCM 03-2019	services for a 3 year period	Tyres & Treads Miles Ahead	Different prices	Trentyre Pty Ltd	3	Committee
		Innovo Networks	R 182 870.00			
		DLK Group (Pty) Ltd	R 223 966.85			
		Johnny Supersave	R 255 285.00			
		Mantella IT Support Services	R 295 777.99			
		Muz Creations t/a Omni Africa	R 296 516.23			
		DataTegra	R 304 157.32			
SCM 06-2019	Supply and Delivery of ICT Hardware and Software.	CHM Vuwani Computer Solution (Pty) Ltd	R 313 352.14	DLK Group (Pty) Ltd & CHM Vuwani Computer Solution (Pty) Ltd		Adjudication Committee
		OXY Ros 204 cc t/a National Auto Glass	R 97 750.00			Head of Engineering Services Department
		Smith R & L cc t/a Perfecto Builders	R 165 921.00			
		FK Maintenance Services	R 140 250.00			
SCM 10-2019	Supply, Delivery and Installation of Polycarbonate Window Panes	DAC Wood cc t/a PG Glass	R 174 854.35	OXY Ros 204 cc t/a National Auto Glass		4
SCM 11-2019	Supply and Delivery of Precast Concrete Products for period of three years.	Duneco	Various Prices	Duneco		1
		Ubertech				
		Omni Africa				
SCM 14/2019	Beaufort West Municipality and Central Karoo District Municipality IT equipment and systems for a 3 year period: 1 July 2019 – 30 June 2022	Hashtopic		Ubertech		4
SCM 16/2019	Hiring of plant for the construction of roads in Beaufort West, Nelspoort and Murraysburg	Inyamelo Trading 269 CC	Various Prices			Engineering Services Department
		De Jagers / Duneco JV	Various Prices	De Jagers / Duneco JV	n/a	