

THE ADMINISTRATOR



12274688



**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO**

811.1213

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing
Reference
Isalathiso 6/1/1/1

Navrae
Enquiries
Imibuzo (mrs.) S Pothberg

Datum
Date
Umhla 2019.10.11



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MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR 1st QUARTER- 01 JULY TILL 31 SEPTEMBER 2019

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

2. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. **See Annexure A with details.**

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

SIRKULASIE	OPDRAG
DCS	

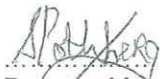
- ❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure B.
- ❖ There are no minor breaches to be reported.

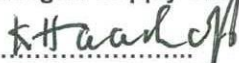
4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations and the formal quotations attached per **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.


Prepared by: Mrs. S.A Pothberg
Manager: Supply Chain Management


Ratified by: Mr. K Haarhoff
Municipal Manager


Approved by: Mr. CJ Kymdell
Director: Financial Services

BEAUFORT WEST MUNICIPALITY							
Annexure A- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE 1ST QUARTER - 01 JULY TILL 30 SEPTEMBER 2019							
Business	Date	Invoice	Amount	Interest			
Karoo Motors Werkswinkel	22-07-2019	ORDER01592	R 3 036.00				
	22-07-2019	ORDER01593	R 5 617.75				
	01/08/2019	ORDER01668	R 18 561.00				
	15/08/2019	ORDER01764	R 2 300.00				
	15/08/2019	ORDER01762	R 11 249.31				
	15/08/2019	ORDER01762	R 13 359.78				
	16/08/2019	ORDER01778	R 11 247.00				
	19/08/2019	ORDER02791	R 13 995.51				
	28/08/2019	ORDER02884	R 9 832.50				
	29/08/2019	ORDER02884	R 7 981.00				
	11/09/2019	ORDER2981	R 3 703.00				
	02/09/2019	ORDER2917	R 6 992.00				
	11/09/2019	ORDER2993	R 2 915.25				
	18/09/2019	ORDER3045	R 38 743.50				
	27/09/2019	ORDER3125	R 6 900.00				
		08/07/2019	ORDER01711	R 25 483.60			
		29/07/2019					
	31/07/2019	ORDER01647	R 3 027.60				
Central Karoo Event	15/08/2019	ORDER01663	R 28 088.40				
		ORDER01760	R 2 300.00				
	23/08/2019	ORDER02847	R 14 354.00				
	04/09/2019	ORDER02949	R 11 439.30				
	11/09/2019	ORDER02986	R 9 014.40				
	11/09/2019	ORDER02987	R 37 633.00				
	28/08/2019	PI08/28/00010779/20	R 2 769.00				
	20/09/2019	ORDER03074	R 3 895.05				
	26/09/2019	ORDER03119	R 16 000.00				
	26/09/2019	ORDER03120	R 13 599.90				
	27/09/2019	ORDER03144	R 7 260.99				
	12/09/2019	PI09/12/00011016/20	R 6 119.00				
Beaufort Wes Luxury Coaches t/a AJ Tr Wilma's Catering	08/08/2019	PI08/08/0000584/20	R 4 200.00				
	20/09/2019	PI09/20/00011101/20	R 2 875.00				
	26/09/2019	PI09/26/00011182/20	R 35 100.00				
RWS Cleaning Services	09/10/2019	PI10/09/00011309/20	R 23 400.00				

Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services

Sons, Mr. P.J. Julies and Mr. J. Julies is employed as Vehicle Inspections & Traffic Officer and machine operator at electrical and traffic services at the Beaufort West Municipality

Son, Mr. A.C. Du Plessis is currently employed by Department of Education as a teacher.

Son, W. Johnson, employed at the Beaufort West Municipality, and daughter in law, B. Johnson, employed at The Department of Transport and Public Works

Brother, G. Adolph, employed at the Beaufort West Municipality

Spouse, R. Summers are employed at Beaufort West Municipality

BEAUFORT WEST MUNICIPALITY						
ANNEXURE B - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR THE 1ST QUARTER - 01 JULY TILL 30 SEPTEMBER 2019						
APPLICABLE PARAGRAPH IN SCM	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRECTORATE	REASON FOR DEVIATION
	Emergency				J Muller	
a)	PG Glass	R 3 107.30	11/09/2019			Safety glass at the Recreation Hall was damaged during break-in. National Auto Glass did not have safety glass available and PG Glass had and could immediately replace it for the amount of R 3107.30
	WCC Cables	R 18 637.00	25/09/2019	ORDER03155	R Van Staden	On 13 September we blew two 80 Amp fuses on the Ring Main Unit in Botha Street resulting in a power outage in lower lande area and sewerage works. We acquired from the Municipal stores for 80 Amp oil fuse but they had none in stock. This resulted in we had to use 63 Amp fuses instead of the 80 Amp and we booked the remaining 63 Amp oil fuses out of the stores. We had any power outages for the weekend we would have been in dire straits as we only had 4 fuses in hand. We had to organise 9 of each 63 Amp and 80 Amp oil fuses from WCC Cables and organise a lift to get it in Beaufort West the same to ensure we can deliver a service
(b)	Sole Supplier	R 29 946.00	14/08/2019	ORD02988	R Van Staden	New extra robot controller was procured to ensure back up to service delivery. Service Provider is the sole supplier of robot controllers
	Any exceptional case where it is impractical or impossible to follow the official procurement processes including:	R 4 117.00	25/07/2019	ORD01723	C.J. Kyndell	Municipality has a lease agreement for the franking machine and cartridge must be refilled by supplier.
(d)	Office Technology Brokers	R 19 740.90	17/09/2019	ORDER04347	T Prince	Equipment supplied, installed and maintained by workshop electronics only (Millitron) Annual Calibration of equipment as part of legislative compliance.
(d)(i)	Workshop Electronics	R 24 975.61	09/07/2019	15096056		
	Die Courier	R 18 661.38	11/07/2019	15096084		
		R 20 544.98	15/08/2019	PI08/15/00000526/2019-2020	AC Makendiana	Local Newspaper circulating in Central Karoo for publication of notices
		R 27 173.05	11/09/2019	PI09/11/00011003/2019-2020		
		R 5 967.00	10/10/2019	PI10/10/000021340/2019-2020		
		R 10 349.00	29/05/2019	15096471		
(d)(ii)	Driving Licence Card Account	R 11 929.00	18/04/2019	15096054	K Haarhof	Driving Licence cards account(DLCA)is the only company that have a contract with the Department of transport
		R 4 817.50	09/07/2019	15096054		
		R 6 337.50	09/07/2019	15096055		
		R 4 772.50	19/07/2019	15096169		
		R 4 772.50	19/07/2019	15096170		
(d)(v)	Crawfords Attorneys	R 3 622.50	19/07/2019	15096171	AC Makendiana	Local official law practitioner handling legal matters and the valuations of erven
		R 17 032.50	02/08/2019	PI08/02/00000545/2019-2020		
		R 5 922.50	29/08/2019	PI08/29/000010791/2019-2020		
		R 4 197.50	29/08/2019	PI08/29/000010792/2019-2020		
		R 3 026.50	07/10/2019	PI10/07/00011282/2019-2020		
(d)(vi)		R 13 550.00	13/08/2019	ORD03079	J Muller	CZ 16014-An alternative Vechicle must be considered for draining.Vechicle is also required to empty campsites in the community could be obtained by Karoo Motors but Jupiter Towing was able to get hold of it and it is not cost effective to ship around.
	Jupiter Towing	R 7 255.50	13/08/2019	ORD03080	J Muller	CZ 17920-Suction Tank-The Vechile needs urgent repairs to be send for testing the Municipality is under pressure as the drains are overflow to the guest farms and a health risk to the guest farms. Jupiter Towing is the only supplier and was able to do so immediately and no cost effective to send the vechile around.
		R 4 800.00	13/08/2019		J Muller	CZ 3697-The Vechile was trapped into an old drain tank after hours. It had to be recovered and Jupiter Towing was the only supplier available after hours the hole is a danger to children.
	WCC Cables	R 3 200.00	13/08/2019			The 200KVA transformer of Helling Substation went faulty and WCC Cables was contacted to collect the faulty transformer and ascertain what the extent of the repairs will be. They had to strip the transformer to ascertain the nature of the repairs that had to be done. This make it impossible to send the item to other service providers as the transformer is now stripped and awaiting repairs at WCC Cables. The price includes collector, repairs and testing as well as delivery to Beaufort West.
		R 113 706.25	16/09/2019	ORDER03156	R Van Staden	Voortrekker and Donkin intersection robot controller lost its program CS traffic could help us program the controller.
		R 15 335.25	12/08/2019	ORD03152/PI10/09/00011288/2019-2020	R Van Staden	Repair of robot controller at Voortrekker and Donkin Street. Supplier that had the parts available for repair.
	CS Traffic	R 16 569.90	23/09/2019	ORD03086	R Van Staden	

TOTAL QUANTITY DEVIATION R 424 286.62

BEAUFORT WEST MUNICIPALITY

ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR THE 1ST QUARTER - 01 JULY TILL 30 SEPTEMBER 2019

Bid #	Item	Bids Received	Bid Amount	Awarded to	BBBEE Level	Award by
SCM 21/2019	Supply and Delivery of Water Purification products for a period of 3 years	Memotek Trading	R 94 237.31		1	Bid Adjudication Committee
		ACS Services	R 94 334.61		1	
		Metsi Chem Ikapa	R 105 266.98		2	
		Ndulamiso Aqua Solutions	R 140 166.83		1	
		Johnny Supersave Suppliers	R 154 974.35	Metsi Chem Ikapa	1	
		Chlorcape (Pty) Ltd	R 163 254.00		1	
		Reba Chemicals	R 205 984.55			
		Massive quantum	R 223 564.74			
		Elegant afro Lines (Pty) Ltd	R 717 218.08			
		Nyamezela Metering	Tariff per item			
SCM 22/2019	Supply and Delivery of Credit and Prepaid Electricity Meters for period of 3 years	Conlog (Pty) Ltd	Tariff per item		Bid Adjudication Committee	
		Memotek Trading	Tariff per item			
		EZ Group SA	Tariff per item			
		Antivolt (Pty) Ltd	Tariff per item			
		PH Marketing	Tariff per item			
		Siyphambiu Electrical and Industrial Supplies	Tariff per item			
		Landis and Gyr	Tariff per item			
		CHM Vuwani Computer Solutions (Pty) Ltd	R 362 230.45			
		Data Tegra (Pty) Ltd	R 544 534.87	CHM Vuwani computer solution & Mantella IT		2
		Mantella IT Support Services	R 695 686.15			1
SCM 03/2020	Supply and delivery of ICT hardware and software for period until 30 June 2020.	Enra Technologies	R 1 038 447.71		1	Bid Adjudication Committee
		Thoko Consultant Engineers (Pty) Ltd	R 339 280.00		1	
		BSP Consulting Engineers (Pty) Ltd	R 344 725.00		2	
		Ihathi Trading 21cc T/A Massive Dynamik	R 391 000.00		1	
		Gecor (Pty) Ltd	R 448 120.00		1	
		Aurecon South Africa (Pty) Ltd	R 463 028.00		1	
		Plan B Consulting Engineers	R 543 500.00		1	
		Element Consulting Engineers (Pty) Ltd	R 589 520.00		2	
		ETL Consulting (Pty) Ltd	R 597 000.00	Ihathi Trading 21cc T/A Massive Dynamik	1	
		Lukhozi Consulting Engineers (Pty) Ltd	R 609 000.00		2	
08/2020	Professional Services for Roads & Stormwater Infrastructure	Makhetha Development Consultants (Pty) Ltd	R 645 000.00		Bid Adjudication Committee	
		Bergstan South Africa (Pty) Ltd	R 670 000.00			
		Blue Quartz International Consulting Engineers & projel	R 773 050.00			
		Nextec Industrial Technologies (Pty) Ltd	R 914 300.00			
		Daveng Consultant Engineers (Pty) Ltd	R 1021 699.00			
		Fypson	R 1 157 590.00			
		Ithemba Lethu Consulting	R 1 072 500.00			