

THE ADMINISTRATOR



12274984



MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

8/11/2013

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

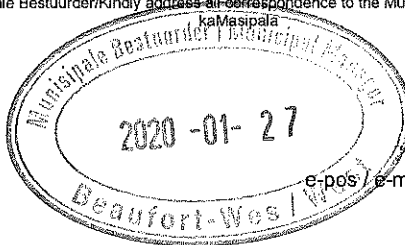
OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing Reference
Isalathiso 6/1/1/1

Navrae Enquiries
Imibuzo (mrs.) S Pothberg

Datum Date
Umhla 2020.01.10



Privaatsak / Private Bag 582
Faks/Fax: (023) 4148105
Tel. (023) 4148100

e-pos / e-mail: treasury@beaufortwestmun.co.za
Kerkstraat 15 Church Street
BEAUFORT-WES
BEAUFORT WEST
BHOBHOFOLO
6970

MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR 2nd QUARTER- 01 OCTOBER
TILL 31 DECEMBER 2019

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

2. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. See Annexure A with details.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

1

SIRKULASIE	OPDRAG
	1st Special
K/ma - [Signature] : 4.3.2020 : Item 8.5	

❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure B.

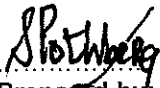
❖ There are no minor breaches to be reported.

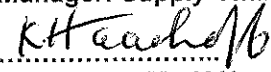
4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations and the formal quotations attached per Annexure C.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.


Prepared by: Mrs. S.A Pothberg
Manager: Supply Chain Management


Ratified by: Mr. K Haarhoff
Municipal Manager


Approved by: Mr. CJ Kymdell
Director: Financial Services

Annexure A- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE 2ND QUARTER - 01 OCTOBER TILL 31 DECEMBER 2019

Business	Date	Invoice	Amount	Interest
Karoo Motors	08/10/2019	ORD 3209	R 11 845.00	
	09/10/2019	ORD 3211	R 11 143.50	
	09/10/2019	ORD 3212	R 3 898.50	
	09/10/2019	ORD 3214	R 2 938.25	
	09/10/2019	ORD 3215	R 9 539.25	
	09/10/2019	ORD3216	R 2 622.00	
	09/10/2019	ORD 3218	R 5 462.50	
	17/10/2019	ORD 4303	R 5 589.00	
	29/10/2019	ORD 4314	R 4 904.75	
	04/11/2019	ORD 4350	R 7 969.50	
	04/11/2019	ORD 4351	R 3 565.00	
	27/11/2019	ORD 4479	R 2 501.25	
	04/11/2019	ORD 4352	R 4 352.00	
	10/12/2019	ORD 4555	R 7 049.50	
	18/12/2019	ORD 4576	R 4 904.75	
	18/12/2019	ORD 4577	R 4 427.50	
	18/12/2019	ORD 4580	R 4 899.00	
	Central Karoo Events	15/10/2019	ORD 4273	R 3 000.00
15/10/2019		ORD 4274	R 21 200.00	
16/10/2019		ORD 4292	R 8 472.00	
17/10/2019		ORD 4305	R 2 910.00	
23/10/2019		ORD 4324	R 21 720.00	
29/10/2019		ORD 4341	R 5 980.00	
29/10/2019		ORD 4342	R 11 970.00	
12/11/2019		ORD 4359	R 14 008.00	
15/10/2019		ORD 4271	R 2 698.99	
07/11/2019		ORD 4399	R 16 409.99	
B & B Sweiswerke	20/11/2019	ORD 4442	R 6 059.98	
	<p>Spouse, Mrs Anna -Marie van der Merwe is employed with the Department of health Services</p> <p>Sons, P J Julies Mr J Julies is employed as vehicle inspectors and Traffic Officer and machine operator at electrical and traffic services at the Beaufort West Municipality</p> <p>Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.</p>			

ANNEXURE B - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR THE 2ND QUARTER - 01 OCTOBER TILL 31 DECEMBER 2019

APPLICABLE PARAGRAPH IN SCM POLI SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRECTORAT	REASON FOR DEVIATION
(e)	R 18 342.50	07/11/2019	ORD04267	J Muller	The fencing and lock stolen at the De Vries Street substation and this is a risk for unauthorized intruders can take place which lead to vandalism of substation, theft of cables and the risk that the electricity of houses be switched off. The 200kva transformer were damaged and needed to be replaced immediately.
	R 3 450.00	13/12/2019		J Muller	During a period where there were break-ins nearly every night and the thieves bypassed the alarm system to get to our trucks for the theft of diesel and batteries, we had to extend the current alarm beams to safeguard our trucks against diesel/battery theft. We lost approximately R4000 worth of diesel in a period of one week and had to make drastic measures to curb the theft. Beaufort Alarms was contacted to extend the current alarm system, originally installed by them and for which they do the alarm response on a contract to the municipality.
(f)	R 44 505.00	09/10/2019	ORD04319	CJ Kymndell	Mr PF De Klerk are the only supplier of plant in Murrumbidgee and had the available TLB and Tipper truck that was required to complete the project. If another contractor had to be used outside of
(g)(i)	R 2 858.44	28/10/2019	ORD00028		
	R 2 000.91	28/10/2019	ORD00029		
	R 2 000.91	28/10/2019	ORD00030	AC Makendiana	Local Newspaper circulating in Central Karoo for publication of notices
	R 9 846.61	30/10/2019	ORD004321		
	R 8 575.32	20/11/2019	ORD004337		
	R 2 572.60	5/11/2019	ORD004368		
	R 4 359.00	4/11/2019	ORD004359		
(g)(ii)	R 10 902.00	02/10/2019	15097276	K Haahof	Driving Licence Card Account (DLCA) is the only company that have a contract with the Department of Transport for the production and issuing of driving licence cards to the Municipalities
	R 10 428.00	07/11/2019	15097651		
	R 10 349.00	28/11/2019	15098503		
(g)(v)	R 6 037.50	04/11/2019	15097630		
	R 5 660.26	06/11/2019	15097637		
	R 2 070.00	18/11/2019	15097732	AC Makendiana	Local official law practitioner handling legal matters and the valuations of erven
	R 32 033.65	20/11/2019	15097759		
	R 4 772.50	28/11/2019	15098429		
	R 2 875.00	03/12/2019	15098664		
	R 10 938.00	12/12/2019	15098787		
(g)(vi)	R 10 459.00	04/12/2019	15098664	CJ Kymndell	Sheriff-Baiku Services
	R 3 524.18		ORD03226		Beaufort West Municipality has maintenance and monitoring agreements with Beaufort Alarms CC for security alarms at inter alia the following locations: * 15 Church Street- Administration Office *15 Church Street-Finance office * 63 Bird Street- Engineering office * 112 Donkin Street -Corporate service. Due to the respective agreements it is impractical to obtain quotations from other service providers for the installation of smoke and heat sensors on existing security alarms.
	R 5 841.20	09/10/2019	ORD03277	AC Makendiana	
	R 8 235.78		ORD04279		
	R 5 631.26		ORD04255		
	R 36 293.26	22/11/2019		AC Makendiana	CZ 15919 Nifty trailer mounted personnel lift went faulty and had to be repaired; be tested and certified safe for use; it is not financially/practically viable to send the Personnel lift to other service providers to strip and fault finding to ascertain the extent of the work required; Hoistec Engineering can do the repairs needed and issue a certificate to ensure the lift is safe for use and complies with the OHS&A.
TOTAL QUANTITY DEVIATION	R 264 262.08				
TOTAL AMOUNT OF DEVIATIONS					

ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR THE 2ND QUARTER - 01 OCTOBER TILL 31 DECEMBER 2019

Bid #	Item	Bids Received	Bid Amount	Awarded to	BBBEE Level	Awarded by
SCM 09/2019	Supply and delivery of water meters and accessories for a period of 3 years	KFC Engineering & Industrial Services KFC Engineering & Industrial Services NRB Piping Systems (Pty) Ltd Take note trading 245cc t/a Universal trading Johnny SuperSave Suppliers George Industrial Supplies (Pty) Ltd Balamanzi (Pty) Ltd Heico Project Management (Pty) Ltd PI Onderhoudsdiens Invusa Trading 118cc ALM Supplies Solutions S & R Enterprise SSE Civils Pty Ltd Silver Bullet Trading cc Kingpin Suppliers DPI Trading PNB Civils AFG Fluid Control (Pty) Ltd Aqua-Loc SA (Pty) Ltd Sakhikhaya Suppliers cc Elster Kent Metering Ricoh Garden Route Nashua George	Tariff per item R 1 089 432.00 R 1 149 928.20	KFC Engineering & Industrial Services Silver Bullet Trading cc Elster Kent Metering	1 1 2	Bid Adjudication Committee
SCM 05/2020	Supply, delivery and installation of Digital Duplicator: Black and White Printing only	Uveka Haricharan King Civil Engineering Contractors (Pty) Ltd Sky77 (Pty) Ltd t/a Quick Water Solutions Ihlathi Trading 21cc T/A Massive Dynamik Cashade (Pty) Ltd MVD Kalahari Consulting Engineers and Town Planners (Pty) Ltd Aganang Consulting Engineers Gecor (Pty) Ltd Dumeco		Ricoh Garden Route	4	Bid Adjudication Committee
SCM 11/2020	Request for proposals: implementing agent to source funding for implementation of infrastructural projects		Sourcing for funding	Bidders need to source funding to implement infrastructural projects at no cost to the Municipality	1 2 1 1 1 2 2 1 1	Bid Adjudication Committee
SCM 20/2020	Lease of office space in the Central Business District Beaufort for its own use and for the	N1 Support (Pty) Ltd	R 1 894 707.84	N1 Support (Pty) Ltd Bid was awarded for a period of 3 years subjected to the approval of Council and National Treasury's approval to extent to 7 years	2	Bid Adjudication Committee