



BEAUFORT WEST MUNICIPALITY

Notice No. 83/2024



PROCEDURES FOR CONFIDENTIAL REPORTING OF FINANCIAL MISCONDUCT AND FINANCIAL OFFENCES.

In terms of Section 17 (1) of the Local Government Municipal Finance Management Act, 2003: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, gazette no 37682 of 30 May 2014, the Municipality must establish procedures for reporting of financial misconduct.

17. (1) A municipality must-

- (a) establish reporting procedures for persons to report allegations of Financial misconduct and financial offences on a confidential basis; and
- (b) make public the reporting procedures in accordance with section 21(1)(a) and (b) of the Municipal Systems Act.

Section 21(1) (a) and (b) of the Local Government Municipal Systems Act, 2000 states the communication of the local community as follows:

Communications to local community

21. (1) When anything must be notified by a municipality through the media to the local community in terms of this Act or any other applicable legislation, it must be done-

- (a) in the local newspaper or newspapers of its area;
- (b) in a newspaper or newspapers circulating in its area and determined by the council as a newspaper of record;

In terms of the Council approved Integrity Management Framework the following procedures has been established by the Beaufort West Municipality:

Community reporting avenue

The community and the employees shall report anonymously any incidents of misconduct by making use of any of the following methods:

- **Telephone: 0800 701 701 National Anti-fraud toll-free number**

People may be able to report instances of bid-rigging, price-fixing, arbitrage and profiteering, collusion and tender and procurement irregularities.

The personal details of anyone reporting an incident will be kept confidential, but the information collected will be aggregated, allowing the risk management unit to analyse the data, spot patterns and draw a 'heat map' of when and where corruption is occurring.

Enquiries can be directed to the Internal Auditor/Chief Risk Officer during office hours at telephone number 023-414 8196.

Municipal Offices
112 Donkin Street
Beaufort Wes(t)
6970

DE WELGEMOED
Municipal Manager



MUNISIPALITEIT BEAUFORT-WES

Kennisgewing Nr. 83 /2024



PROSEDURES VIR VERTROULIKE RAPPORTERING VAN FINANSIËLE WANGEDRAG EN FINANSIËLE OORTREDINGS.

Ingevolge Artikel 17 (1) van die Wet op Plaaslike Regering Munisipale Finansiële Bestuur, 2003: Munisipale Regulasies oor Finansiële Wangedrag prosedures en Strafregtelike Verrigtinge, Koerant no 37682 van 30 Mei 2014, moet die Munisipaliteit prosedures vir die rapportering van finansiële wangedrag daarstel.

17. (1) 'n Munisipaliteit moet -

- (a) aanmeldings prosedures daarstel vir persone om bewerings van finansiële wangedrag en finansiële misdrywe op 'n vertroulike basis aan te meld, en
- (b) die verslagdoenings prosedures ooreenkomstig artikel 21(1)(a) en (b) van die Munisipale Stelselwet openbaar maak.

Artikel 21(1) (a) en (b) van die Wet op Plaaslike Regering Munisipale Stelsels, 2000 stel die kommunikasie van die plaaslike gemeenskap soos volg:

Kommunikasie aan plaaslike gemeenskap

21. (1) Wanneer enigiets deur 'n munisipaliteit deur die media aan die plaaslike gemeenskap in kennis gestel moet word ingevolge hierdie Wet of enige ander toepaslike wetgewing, moet dit gedoen word –

- (a) in die plaaslike koerant of koerante van sy gebied;
- (b) in 'n koerant of koerante wat in sy gebied sirkuleer en deur die raad as 'n koerant van rekord bepaal is;

Ingevolge die Raad-goedgekeurde Integriteits bestuurs raamwerk is die volgende prosedures deur die Beaufort-Wes Munisipaliteit vasgestel:

Gemeenskaps verslaggewing

Die gemeenskap en die werknemers sal enige voorvalle van wangedrag anoniem aanmeld deur van enige van die volgende metodes gebruik te maak:

- **Telefoon: 0800 701 701 Nasionale Anti-bedrog tolvrye nommer**

Mense kan dalk gevalle van bodgedrog, prysvasstelling, arbitrage en winsbejag, samespanning en tender-en verkrygings onreëlmatighede aanmeld.

Die persoonlike besonderhede van enigiemand wat 'n voorval aanmeld, sal vertroulik gehou word, maar die inligting wat ingesamel word, sal saamgevoeg word, want die Risiko bestuurseenheid in staat stel om die data te ontleed, patrone raak te sien en 'n "hittekaart" te teken van wanneer en waar korrupsie voorkom.

Navrae kan gedurende kantoorure aan die Interne Ouditeur/ Hoof Risiko Beampte gerig word by telefoonnommer 023-414 8196.

Munisipale Kantore
Donkinstraat 112
Beaufort-Wes
6970

DE WELGEMOED
Munisipale Bestuurder



UMASIPALA WASE-BHOBHOFOLO

ISAZISO No. 83 /2024



IINKQUBO ZOKUNIKEZELWA KWENGXELO EYIMFIHLO YOKUZIPHATHA OKUBI NGEZEZI-MALI KUNYE NAMANYATHELO NGEZIMALI

NgokweCandelo le-17 (1) loMthetho woLawulo lweMali kaMasipala kuRhulumente weNgingqi, ka-2003: iMimiselo kaMasipala kwiiNkqubo zokuZiphatha kakubi ngokwezeMali kunye neeNkqubo zoLwaphulo-mthetho, kwigazethi engunombolo 37682 yomhla wama-30 kuMeyi ka-2014, uMasipala kufuneka aseke iinkqubo zokunika ingxelo yokungaziphathi kakuhle kwezemali.

17.(1) UMasipala kufuneka-

(a) misele iinkqubo zokunika ingxelo ukuze abantu baxele izityholo zokungaziphathi kakuhle kwezeMali kunye namatyala email ngendlela eyimfihlo, kwaye

(b) azise eluntwini iinkqubo zokunika ingxelo ngokungqinelana necandelo 21 (1)(a) no (b) loMthetho oyiMunicipal Systems Act.

ICandelo lama-21(1)(a) no (b) loMthetho weeNkqubo zikaMasipala kuRhulumente weNgingqi, ka-2000 luchaza unxibelelwano loluntu lwasekuhlaleni ngolu hlobo lulandelayo:

Unxibelelwano kuluntu lwengingqi

21. (1) Xa nantoni na kufuneka kwaziswe ngumasipala ngoonondaba kuluntu lwengingqi ngokwalo Mthetho okanye nawuphi na omnye umthetho osebenzayo, kufuneka yenziwe-

(a) kwiphephandaba lengingqi okanye kumaphephandaba ommandla wayo;

(b) kwiphephandaba okanye kumaphepha-ndaba ajikeleza kwindawo yawo aze agqitywe liBhunga njengephephandaba lerekhodi;

NgokweSikhokelo soLawulo lweMfezeko esivunyiweyo, ezi nkqubo zilandelayo ziye zasekwa nguMasipala waseBhobhobolo:

Indlela yokunika ingxelo yoluntu

Uluntu kunye nabasebenzi baya kuxela ngokungaziwa naziphi na iziganeko zokuziphatha kakubi ngokusebenzisa nayiphi na indlela, ngokusebenzisa lomnxeba ulandelayo:

- **Umnxeba: 0800 701 701 Inombolo yasimahla yeSizwe echasene noBuqhophololo**

Abantu bangakwazi ukuchaza iimeko zokurhwaphilizwa kweebhidi, ukunyuswa kwamaxabiso, i-arbitrage kunye nokwenza ingeniso, izivumelwano kunye nezitenxo zethenda kunye nokuthengiswa kwempahla.

Iinkcukacha zobuqu zakhe nabani na oxela isiganeko ziya kugcinwa ziyimfihlo, kodwa ulwazi oluqokelelweyo luya kudityaniswa, luvumele iyunithi yolawulo lomngcipheko ukuba ihlalutye idatha, iipateni zokubona kunye nokuzoba "imephu yobushushu" yokuba urhwaphilizo lwenzeka nini kwaye phi.

Imibuzo ingabhekiswa kuMphicothi-zincwadi waNgaphakathi ngeeyure zomsebenzi kule nombolo yomnxeba 023-414 8196

li-Ofisi zikaMasipala
112 Donkin Street
Bhobhobolo
6970

DE WELGEMOED
uMphathi kaMasipala