

**Minutes of the 9th Special Council Meeting of the Local Council for Beaufort West
held in the Council Chambers, 15 Church Street, Beaufort West**

on Wednesday, 7 August 2024

at 12:00

Present:

Alderman JJ Van Der Linde [**Speaker**]

Councillors JDK Reynold [**Executive Mayor**], GJ Duimpies [**Executive Deputy Mayor**], CL De Bruin(joins at 12:10), , AM Slabbert, SM Meyers, E Links, O Haarvoor, S Jooste and G Pietersen(joins at 12:05), LV Piti(12:05), LBJ Mdudumani

Absent:

Councillor S Essop (*apology*)

In service: **Municipal Manager** [DE Welgemoed], **Director: Corporate Services** [AC Makendlana], **Director: Financial Services** [M. Nhlengethwa], **Director: Infrastructure Services** [L. Nqotola], **Acting IDP Coordinator** [L.P Lakay], **Senior Clerk: Committees** [P. Mpofu] and **Human Resource Intern** [C Prince]

Absent: **Senior Manager: Community Services** [M.C. Tshibo] (*Apology*)

1. OPENING AND WELCOME

The Speaker requests Councillor O Haarvoor to open with a prayer. Furthermore, the Speaker welcomes all the councillors and officials present at the meeting. The Speaker requests that the Director: Financial Services must ensure that all compliance matters be timeously completed and submitted to council for consideration. Furthermore, the Speaker informs council that the Executive Mayor have a few matters that he wants to table to council during this meeting.

2. APOLOGIES

Councillor S Essop (*apology*)

After the apologies, the Speaker indicated that he will grant the Executive Mayor the opportunity to table the items to council to be discussed. The Speaker grant the Executive Mayor the opportunity to table the matters to council as requested. The Executive Mayor indicates to council that he would want to discuss the following items/issues.



- **ORGANOGRAM**
- **INDIGENT SUBSIDY**
- **FORENSIC AUDIT: CAPACITY FINANCE DEPARTMENT**
- **PROCEDURE FOR LOGGING COMPLAINTS**
- **REQUEST TO OPERATE MUNICIPAL MACHINERY / VEHICLES**

The Speaker adds the following two matters;

- **PHELOPHEPA HEALTH CARE TRAIN IN BEAUFORT WEST: 26TH AUGUST 2024 TO 6 SEPTEMBER 2024.**
- **VISIT OF PROVINCIAL PARLIAMENT IN BEAUFORT WEST:19-20TH AUGUST 2024.**

The Speaker makes a ruling that the items on the agenda will be first discussed and considered and thereafter the matters as requested by the Executive Mayor.

3. **REPORT ON THE IMPLEMENTATION OF THE BUDGET AND FINANCIAL STATE AFFAIRS OF THE MUNICIPALITY - SECTION 52(d) AND SECTION 54 OF THE MFMA – 4th QUARTER OF 2023/2024 FINANCIAL YEAR**
5/1/2/1

Councillor E Links seconded by Councillor G. Pietersen proposed that the Report on the Implementation of Budget and Financial State Affairs of the municipality for the 4th Quarter, attached as *Annexure 007 to 010* of the agenda be accepted and approved with the exception of page 007-010 that should be referred to the Municipal Public Accounts Committee [MPAC]

**UNANIMOUSLYACCEPTED
THUS RESOLVED**

4. **MONTHLY REPORTING: MONTHLY BUDGET STATEMENT: JUNE 2024**
5/1/2/1

Councillor G. Pietersen recuse himself at 12:46.

Councillor SM Meyers seconded by Councillor LV Piti proposed that the Monthly Report regarding the Budget Statement for June 2024 attached as **Annexure 074 to 170** of the agenda be accepted and approved.

**UNANIMOUSLY ACCEPTED
THUS RESOLVED**



5. ADJOURNMENT

The Speaker indicates that there is an addendum to be discussed and considered.

ADDENDUM-AGENDA:

6. COUNCIL'S CALENDAR FINANCIAL YEAR 1ST JULY 2024 TO 30TH JUNE 2025

The Director: Corporate Services indicates that the discussion meetings with the Central Karoo District Municipality will not be able to take place due to the fact that SALGA Working Groups are scheduled over the same period.

Councillor O. Haarvoor seconded by Councillor S. Reynolds proposed that the Council's calendar for the financial year 1st July 2024 to 30th June 2025 be approved and accepted, subjected to further amendment if any.

**UNANIMOUSLY ACCEPTED
THUS RESOLVED**

7. ACTING MUNICIPAL MANAGER IN THE ABSENCE OF THE MUNICIPAL MANAGER 4/3/1; SP

Councillor LV Piti seconded by Councillor C.L De Bruin propose;

- 7.1 That the Director: Corporate Services acts in the absence of the Municipal Manager.
- 7.2 That the Director: Financial Services acts in the absence of both the Municipal Manager and Director: Corporate Services.
- 7.3 That the Director: Infrastructure Services acts in the absence of the Municipal Manager, Director: Corporate Services and Director: Financial Services.
- 7.4 That the administration compile a delegation/acting register for all departments to be tabled to council in the next council meeting for consideration.

8. M101 OF 2020-2021 NOTIFICATION OF MATERIAL IRREGULARITY: RETAIL AND INDUSTRIAL PROPERTIES BASIC CHANGE UNDERBILLED 6/10/2

RESOLVED

- 8.1 That council takes note that the amperage accounts for 2023/24 has been implemented.
- 8.2 That the estimated losses for the period 2020/2021, 2021/2022 and 2022/23 will be quantified and reported to council.
- 8.3 That council will reconsider the possible write-off of Debts, during March 2025.

Councillor SM Meyers requests the speaker to grant a 5-minute break for a caucus of which the Speaker grants permission at 13:45.



At resumption of the meeting at 13:57 the following were:

Present:

Alderman JJ Van Der Linde [**Speaker**]

Councillors JDK Reynold [**Executive Mayor**], GJ Duimpies [**Executive Deputy Mayor**], CL De Bruin, AM Slabbert, SM Meyers, E Links, O Haarvoor, S Jooste and LV Piti, LBJ Mdudumani

In service: **Municipal Manager** [DE Welgemoed], **Director: Corporate Services** [AC Makendlana], **Director: Financial Services** [M. Nhlengethwa], **Director: Infrastructure Services** [L. Nqotola], **Acting IDP Coordinator** [L.P Lakay], **Senior Clerk: Committees** [P. Mpofo] and **Human Resource Intern** [CJ Prince]

At resumption of the meeting the Speaker grants the opportunity to discuss the matters submitted by the Executive Mayor and the Speaker.

9. ORGANOGRAM OF THE BEAUFORT WEST MUNICIPALITY

4/1/2/2

The Director: Corporate Services indicates that the administration received the assessment from province regarding the Municipal Organizational Structure / Organogram and it's in the process to deal with the report and will provide a report to council after the finalization of the matter between the Beaufort West Municipality and Province.

NOTED

10. INDIGENT SUBSIDY

5/10/7/1

The Executive Mayor express his appreciation and gratitude to Councillor LV Piti for the great performance/impact on the indigent program she has championed and spearheaded. Furthermore, the Speaker requests that effective communication be made to the public regarding the time frameworks for the indigent application process. Councillor LV Piti thank the Executive Mayor for the trust that the council has in her to continue with the program. Furthermore, Councillor LV Piti informs council that she requested the Indigent Report from the Director: Financial Services in order to make planning arrangements for the next round of the Indigent process.

NOTED

11. FORENSIC AUDIT: CAPACITY DEPARTMENT FINANCIAL SERVICES

5/12/2/1

The Executive Mayor requests the Department: Financial Services that a Forensic Audit with the assistance of the Department Local Government be conducted relating to the capacity of the employees in the Department: Financial Services.



Councillor CL De Bruin seconded by Councillor O. Haarvoor proposed that the matter regarding the Forensic Audit in relation to the Capacity of employees in the Department: Financial Services, be referred to the Standing Committee: Financial Services for extensive discussion.

**UNANIMOUSLY ACCEPTED
THUS RESOLED**

**12. VISIT OF PROVINCIAL PARLIAMENT IN BEAUFORT WEST:19TH-20TH AUGUST
2024**
9/1

The Speaker indicates that the Provincial Parliament will visit Beaufort West on the 19-20 August 2024. The Speaker furthermore, request that the administration must take care of the planning.

NOTED

**13. PHELOPHEPA HEALTH CARE TRAIN IN BEAUFORT WEST: 26 AUGUST 2024 TO
6 SEPTEMBER 2024**
13/7/2/1; 14/1/1

The Speaker indicates that the Phelophepa Health Care Train will be in Beaufort West from the 26 August 2024 to the 6 September 2024. Furthermore, that he has been informed that the process of recruitment of 57 temporary workers must be handled from his office. The Speaker also requests the Communication Unit of the Municipality to advertise the temporary job opportunities that will be available at the train, during the two weeks. Councillor AM Slabbert requests that the administration investigate whether the criteria that was used years back by the former Director: Engineering Services, Mr JCL Smith, could be applied for temporary job opportunities. Furthermore, the Speaker indicates that he will come back to council after the closing date of the advert in order to agree on the criteria for selection of the 57 temporary workers. That the administration get a system in place that could be used for unemployed people to submit their CV's to include on a database for future sourcing of employment.

NOTED

14. PROCEDURE FOR LOGGING /REPORTING COMPLAINTS
2/1

The Speaker request that the administration give the council a clear procedure regarding the logging reporting of complaints. The Municipal Manager indicates to council that the requested information will be furnished in the next council meeting.

15. REQUEST TO OPERATE MUNICIPAL MACHINERY / VEHICLES
7/2/2/2

The Executive Mayor requests to operate the Municipal machinery in order to enhance service delivery. He furthermore requests that council consider to give permission and that he will also discuss the matter with his political party. The Speaker indicates that in the event that the request of the Executive Mayor will be favourable considered, a policy in this regard be developed, to regulate requests of this nature for future purposes. The Municipal Manager indicates that he will investigate the possibility whether the request of the Executive Mayor can be considered and will informs Council accordingly.



ADJOURNMENT

Meeting adjourned at **14:38**

Minutes approved this 12 day of SEPTEMBER 2024


Alderman JJ van der Linde
[SPEAKER]

