

# BEAUFORT WEST MUNICIPALITY



## AGENDA

### 8th MONTHLY COUNCIL MEETING

**DATE** : FRIDAY, 29 AUGUST 2025

**DATE**

**TIME** : 09:00

**TIME**

**PLACE** : Council Chambers, 15 Church Street, Beaufort West

**PLACE**



Municipal Offices  
112 Donkin Street  
**BEAUFORT WEST**  
6970

25 August 2025

**TO ALL MEMBERS OF THE LOCAL COUNCIL FOR BEAUFORT WEST**

+ **Acting Municipal Manager** [AC Makendlana], **Director: Infrastructure Services** [L Nqotola], **Acting Director: Financial Services** [BS Jacobs], **Senior Manager: Community Services** [MC Tshibo], **Senior Manager: Corporate Services** [P Strümpher], **Senior Administrative Officer** [J Visagie], **Senior Clerk Committees** [P Mpofo] and **Human Resource: Intern** [CJ Prince]

**NOTICE** is hereby given that the **8<sup>th</sup> Monthly Council meeting** of the Local Council for Beaufort West will be held on **Friday, 29 August 2025** at **09:00** in the **Council Chambers, 15 Church Street, Beaufort West** in order to consider and make decisions on the discussion points set out in the Agenda.

AC Makendlana  
**ACTING MUNICIPAL MANAGER**  
/pm

**A G E N D A**

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3.1 7 <sup>th</sup> Monthly Council Meeting for the Local Council for Beaufort West held on Tuesday, 29 July 2025	<b>1-18</b>
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3.3 14 <sup>th</sup> Special Council Meeting for the Local Council for Beaufort West held on Tuesday, 12 August 2025	<b>21-27</b>
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4. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER
5. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR
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  - 6.1 MONTHLY REPORTING: MONTHLY BUDGET STATEMENT: JULY 2025  
5/1/24

In terms of section 71(1) of the Municipal Finance Management Act (Act 56 of 2003) (MFMA) the accounting officer of a municipality must by no later than 10 working days after the end of each month submit to, amongst others, the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget.

Attached as **Annexure 31 to 208** is the monthly budget for July 2025 received from the Acting Director: Financial Services.

**FOR CONSIDERATION**

7. CONSIDERATION OF REPORTS ON DELEGATED POWERS
8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER 209-239
9. CONSIDERATION OF MOTIONS
10. CONSIDERATION OF QUESTIONS
11. CONSIDERATION OF MOTIONS OF EXIGENCY
12. ADJOURNMENT

**Minutes** of the **7<sup>th</sup> Monthly Council Meeting** for the Local Council of Beaufort West held in the **Council Chambers, Municipal Offices, 15 Church Street, Beaufort West** on **Tuesday, 29 July 2025 at 10:05**

**Present:**

**Alderman** JJ Van Der Linde [**Speaker**],

**Councillors** GJ Duimpies [**Acting Executive Mayor**], AM Slabbert, BEJ Gordon, E Links, O Haarvoor, S Jooste, LV Piti, LBJ Mdudumani, CL De Bruin and G Pietersen

**Absent:** S Essop (*apology*)

**In service:** **Acting Municipal Manager** [L. Nqotola], **Senior Manager: Corporate Services** [P. Strümpher], **Senior Manager: Community Services** [MC. Tshibo], **Human Resource Manager:** [S Philander-Pietersen], **Senior Administrative Officer** [J Visagie], **Senior Clerk: Committees** [P. Mpofo] and **Human Resource Intern** [CJ Prince]

**Absent:**

**Acting Municipal Manager** [AC Makendlana] and **Acting Director: Financial Services** [BS Jacobs],

**A. OPENING AND WELCOMING**

The Speaker welcomes all to the 7<sup>th</sup> Monthly Council meeting and requests Councillor S Jooste open the meeting with a prayer.

The Speaker renders an apology for the Acting Municipal Manager and the Acting Director: Financial Services. Furthermore, the Speaker renders an apology for Councillor S Essop and indicates that Councillor JDK Reynolds request to be excused for an hour.

**1. ELECTION OF ACTING SPEAKER**

**NONE**

## 2. APPLICATION FOR LEAVE OF ABSENCE

COUNCILLOR	REASON	PERIOD OF LEAVE OF ABSENCE
Councillor AM Slabbert	Leave	21 August 2025, 22 August 2025 and 25 August 2025
Councillor S Jooste	Leave	1 August 2025 until 4 August 2025
JJ van Der Linde [Alderman]	Leave	30 July 2025

The Speaker informs Council that Mr A Botha approached him few weeks back and requested to submit a proposal to Council. Furthermore, the Speaker gives an opportunity to Mr A Botha that requested to introduce his business idea to Council and the proposal bid is circulated during the meeting attached as **Annexure 001 to 002** to the minutes.

After a length explanation and deliberation Council resolve as follows:

1. That Council takes note of the circulated proposal attached as **Annexure 001 to 002** to the minutes.

### 3. CONFIRMATION OF MINUTES – 3/2/1/B

Councillor LV Piti seconded by Councillor CL De Bruin proposes that the following minutes be accepted and approved:

- 3.1 11<sup>th</sup> Special Council Meeting for the Local Council for Beaufort West held on Tuesday, 24 June 2025
- 3.2 6<sup>th</sup> Monthly Council Meeting for the Local Council for Beaufort West held on Monday, 30 June 2025
- 3.3 12<sup>th</sup> Special Council Meeting for the Local Council for Beaufort West held on Wednesday, 02 July 2025

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**dkd**

Councillor O Haarvoor requests whether communication was sent to Northern Cluster in relation to the landfill site.

#### **4. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER**

The Speaker informs Council that Ward Councillors must ensure that Ward Committee minutes and attendance registers are submitted by the 20<sup>th</sup> of each month for the payment process. Furthermore, the Speaker states that he had received complaints regarding the late payments made to the Ward Committee members. Furthermore, each and every Ward Councillor must be present in their respective ward meetings and that Councillor LBJ Mdudumani must be present when ward 7 meetings are taking place in Merweville

Councillor AM Slabbert excuse herself from the meeting at 10:52

**dkd** The Speaker, states that ward meetings must occur every quarter. Furthermore, the Speaker believes that one of the three administration EPWP personnel was not given an employment contract, that Council made the decision to reappoint all three EPWP administrative staff, and that administration should investigate.

Councillor AM Slabbert returns to the meeting at 10:55

The Speaker, indicates that the Municipality is currently busy with the roll out of smart water meters and over 4000 consumers don't have meters and or bypassed meters. The Speaker furthermore states that consumers without meters and or bypassed water metres must be targeted first in order to facilitate the roll-out. The Speaker urges administration to look at consumers that don't have meters and bypass meters that are levied a flat rate, meaning consumers paying for water. Thus, meaning consumers will install a meter and sit with nothing. The Speaker Further mentions that he and Councillor LBJ Mdudumani have found that a mechanism on how to close the water meter whenever a problem occurs.

#### **5. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR**

The Acting Executive Mayor, is in agreement with the Speaker in relation to the installation of the smart water meters and that the meters must be monitored. The Acting Executive Mayor indicates that the ward meeting are scheduled accordingly, but they are usually postponed due to unforeseen circumstances.

The Acting Executive Mayor, informs the meeting that she did an oversight visit at the Nelspoort station and urges that Council do a site visit at the Transnet building.

Councillor JDK Reynolds joins the meeting at 11:04

The Acting Executive Mayor informs the meeting that the cleaning of Ward 7 with the yellow fleet as well as repair of infrastructure in Ward 7 will start. Furthermore, that she had visited Merweville the previous Friday and that she conducted an in loco inspection at the nearby farms.

## 6. CONSIDERATION OF REPORTS

### 6.1 MONTHLY REPORTING: MONTHLY BUDGET STATEMENT: JUNE 2025 5/1/2/4

dcs

Councillor E Links seconded by Councillor O Haarvoor proposes that the Monthly Budget Statement for June 2025 attached as **Annexure 74 to 280** to the Agenda be accepted and approved.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

## 7. CONSIDERATION OF REPORTS ON DELEGATED POWERS

**NONE**

## 8. URGENT MATTER: MUNICIPAL MANAGER

In accordance with Section 5(2) of the Rules of Order the Speaker informed Council that Item 8.1, 8.14 and 8.15 on the Agenda will be handled first and requests that the public be excused from the meeting.

### 8.1 SELECTION PANEL: REPORT TO COUNCIL ON APPOINTMENT OF DIRECTOR: FINANCIAL SERVICES 4/3/2

**Referred to the Separate Minute Book**

### 8.14 SAMWU: LETTERS ON BEHALF OF FRANK DASTILE & MPETENG THULO REQUEST FOR RETRENCHMENT PACKAGE OF 10 WEEKS SEVERANCE INCENTIVE

4/7/1/1; SP: Frank Dastile and Mpeteng Thulo

**See separate minute book**

### 8.15 SENIOR MANAGERS: PERFORMANCE AGREEMENTS: FINANCIAL YEAR 1<sup>ST</sup> JULY 2025 TO 30<sup>TH</sup> JUNE 2026

SP: AC Makendlana and L Nqotola

**See separate minute book**

**8.2 MFMA: SECTION 66: EXPENDITURE ON STAFF BENEFITS: JUNE 2025**

5/1/2/4

**dcs**

Councillor GJ Duimpies seconded by Councillor LV Piti proposes that the Section 66: Expenditure on Staff Benefits: July 2023 attached as **Annexure 34 to 346** to the Agenda be accepted and approved.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.3 MINUTES: RISK COMMITTEE MEETING: 11 APRIL 2025**

5/12/1/2

**dcs**

Councillor JDK Reynolds seconded by Councillor O Haarvoor propose as follows:-

1. That the Minutes of the Risk Committee meeting held on 11 April 2025 attached as **Annexure 099 to 104** to the Agenda be accepted and approved.
2. That the COIDA contributions for 2024/2025 be paid immediately in order for the Beaufort West Municipality to sign the agreement.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.4 MINUTES: RISK COMMITTEE MEETING: 23 JUNE 2025**

5/12/1/2

**kk**

**RESOLVED**

That this item be referred to the next Council meeting.

**8.5 AUDIT ACTION PLAN PROGRESS FROM 1 MARCH 2025- 30 JUNE 2025 AND THE INTERNAL AUDIT REPORT FROM THE INTERNAL AUDITOR**

5/12/1/2

**kk**

**RESOLVED**

That this item be referred to the next Council meeting.

**8.6 APPLICATION FOR TRANSFER OF OWNERSHIP OF A PORTION OF ERF 388 MURRAYSBURG: ST PHILLIPS ANGLICAN CHURCH**

7/3/4/1/3/4

**ba**

Councillor O Haarvoor seconded by Councillor GJ Duimpies proposes as follows:



- 8.5.1 That the application of the ST Phillips Anglican Church for ownership of a portion of erf 388 Murraysburg in principle be granted approval.
- 8.5.2 That the portion of erf 388 be transferred directly to the church based on the fact that they are already in occupation of the land for an unknown number of years.
- 8.5.3 That approval be granted that a portion of erf 388 Murraysburg be rezoned from Community Zone I to Community Zone II;
- 8.5.5 That permission be granted that erf 388 Murraysburg, be subdivided measuring approximately 2880m<sup>2</sup> as per the proposed subdivision submitted by the ST Phillips Anglican Church;
- 8.5.6 That the to be registered owner must apply for the rezoning and subdivision of erf 388 Murraysburg and that all costs relating to the land use planning application and transfer of ownership will be for the expense of the applicant.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.7 LAND PURCHASE APPLICATION: ERF 260: NELSPOORT**

7/3/4/1/3/1

**ba**

Councillor JDK Reynolds seconded by Councillor AM Slabbert proposes that the sale of Erf 260, Nelspoort not be approved.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.8 DETERMINATION OF 2024/2025 COST OF DURING ADJUSTMENT FOR UPPER LIMITS OF TOTAL REMUNERATION PACKAGE OF MUNICIPAL MANAGERS AND MANAGERS DIRECTEDLY ACCOUNTABLE TO MUNICIPAL MANAGERS**

10/3/2/3/4

**dcs**

Council takes note of the SALGA National Circular 26/2025 attached as **Annexure 167 to 188** of the agenda.

**NOTED**

**8.9 AANSOEK OM OORSKRYDING VAN ERFGRENSE:**

1. **ERF 8564, VERSTERSTRAAT: MEV. A. SCHUBERT**
2. **ERF 8565, VERSTERSTRAAT: MEV. S. MAKOK**
3. **ERF 8566, VERSTERSTRAAT: DR. E.R. SCHUBERT**

12/4/6/3/1

**ba**

Raadslid G Pietersen gesekondeer deur Raadslid O Haarvoor stel voor soos volg:

- 8.9.1 Dat die aansoek vir oorskryding vir die oprig van palisade heinings voor erwe 8564, 8565 en 8566, nie goedgekeur word nie.
- 8.9.2 Dat die oorskrydingsooreenkoms ten opsigte van erf 8544 ooreenkomstig klousule 1 van die ooreenkoms kanselleer word.
- 8.9.3 Dat die eienaars van erwe 8542, 8568 en 8567 kennis gegee word om die ongemagtigde palisade heinings en muur wat op die westelike sypaadjie van Versterstraat oorskry, met onmiddellike effek verwyder moet word.
- 8.9.4 Dat indien die eienaars van erwe 8542, 8544, 8568 en 8567 versuim om die oorskrydings te verwyder, die nodige wetstoepassing ingevolge die Verordening insake Strate uitgevoer word.
- 8.9.5 Dat die verfraaiing van die westelike sypaadjie van Versterstraat deur middel van grasperke en siertuine, met die uitsondering van die aanplant van bome, ondersteun en toegelaat word.

**EENPARIGE AANVAAR  
ALDUS BESLUIT**

Councillor BEJ Gordon and Councillor AM Slabbert excuses themselves from the meeting at 12:59.

**8.10 BY-LAW ON MUNICIPAL LAND USE PLANNING FOR BEAUFORT WEST MUNICIPALITY: NOTICE 21/2019: APPOINTMENT OF EXTERNAL MEMBERS OF THE BEAUFORT WEST MUNICIPAL PLANNING TRIBUNAL**

12/8/B

**ba**

Councillor O Haarvoor seconded by Councillor E Links proposes as follows:

- 8.10.1 That Mr. A.G. Vorster from Crawfords Attorneys and Mr. A.W. Thomson from Western Cape Department of Environmental Affairs and Development Planning, George Office be appointed as the external members of the Beaufort West Municipal Planning Tribunal.

- 8.10.2 That Mr. A.G. Vorster be appointed as Chairperson of the Municipal Planning Tribunal with Mr. N. Kotze as the Deputy Chairperson.
- 8.10.3 That the terms and conditions of service and code of conduct for the members of the Municipal Planning Tribunal shall be as determined per Schedules 1 and 3 of the SPLUMA Regulations.
- 8.10.4 That the term of office for all members of the Beaufort West Municipal Planning Tribunal shall be a period of 5 years from the date of publication of names of the members of the Planning Tribunal in the Provincial Gazette as per Section 37(4) of SPLUMA.
- 8.10.5 That the remuneration of Mr. A.G. Vorster shall be in accordance with the remuneration determined by National Treasury in terms of Treasury Regulation 20.2.2.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

Councillor AM Slabbert returns at 13:02

**8.11 AANSOEK OM VERFRAAIING VAN SYPAADJIE OP DIE HOEK VAN VERSTER EN PIETER JACOBSLAAN: ME. A. VAN ZYL**

13/3/1

**ba**

Raadslid G Pietersen gesekondeer deur Raadslid O Haarvoor voorgestel soos volg:

Dat goedkeuring aan Me. A. van Zyl verleen word vir die verfraaiing van die sypaadjie op die h/v Versterstraat en Pieter Jacobslaan wat insluit die strooi van klippies en plant van olyfbome met dien verstande:-

- 8.11.1 Dat die verfraaiing geensins mag inmeng of lei tot die beskadiging van munisipale infrastruktuur, hetsy bo of ondergronds nie.
- 8.11.2 Dat die bome nie toegang tot munisipale infrastruktuur mag belemmer of verhinder nie.
- 8.11.3 Dat alvorens enige uitgraving vir die aanplant van bome gemaak word, die posisie daarvan deur die Direkteur: Infrastruktuursdienste goedgekeur moet word en ondergrondse dienste uitgewys moet word.
- 8.11.4 Dat geen bome direk onder oorhoofse kraglyne of bo-oor ondergrondse dienste installasies geplant mag word nie.

**8.12 L & E PROJECTS AND SOLUTIONS (PTY) LTD**

13/6/1

**dcs**

Councillor O Haarvoor seconded by Councillor LV Piti proposes as follows:

- 8.12.1 That Council condone the amount of R4550 that was paid for the pauper burial, since it is more than the R1200 that is provided for in the policy.
- 8.12.2 That Finance department be instructed to pay the said amount to the service provider.
- 8.12.3 That an investigation should be conducted to ensure that the payment was made to C and C Funeral Services.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.13 MINUTES: STANDING COMMITTEE: COMMUNITY SERVICES HELD ON MONDAY, 23 JUNE 2025**

3/2/2/1/2

Councillor O Haarvoor seconded by Councillor GJ Duimpies proposes that the Minutes: Standing Committee: Community Services held on Monday 23 June 2025 attached as **Annexure 298 to 302** to the Agenda be accepted and approved.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**1<sup>st</sup> ADDENDUM-AGENDA****8.16 TRANSPORT: WESTERN PROVINCE BAPTIST ASSOCIATION // BJ & JAD  
BALIE: ERF 3054: BEAUFORT WEST**

5/4/1/8

**sab**

Councillor E Links seconded by Councillor CL De Bruin proposes as follows:

- 8.16.1 That Council will accept a letter of commitment from Crawfords Attorneys as security for payment of all outstanding monies plus interest owned to the Beaufort West Municipality on dated of transfer in respect of erf 3054, Beaufort West.
- 8.16.2 That rates clearance will only be issued on receipt of the letter of commitment.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.17 TRANSPORT: HJ & E VERSTER // NN SOLWANDLE: ERF 7424: BEAUFORT WEST**

5/4/1/8

**sab**

Councillor E Links seconded by Councillor CL De Bruin proposes as follows:

8.17.1 That Council will accept a letter of commitment from Crawfords Attorneys as security for payment of all outstanding monies plus interest owned to the Beaufort West Municipality on dated of transfer in respect of erf 7424, Beaufort West.

8.17.2 That rates clearance will only be issued on receipt of the letter of commitment.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.18 REQUEST FOR USING THE KWA MANDLENKOSI POLICE STATION AS OFFICE AND PROGRAMMERS: ERF 3, KWA MANDLENKOSI (OLD POLICE STATION)**

7/1/4

**sab**

Councillor GJ Duimpies seconded by Councillor LV Piti proposes as follows:

**RECOMMENDATION**

8.18.1 That Council in principle approve the lease of the Old Police Station Building in Kwa Mandlenkosi to the South African Police Services.

8.18.2 That Council grant permission that the term of the lease agreement be set on 5 years for R100.00 per year (VAT included) and SAPS have the option to renew the lease agreement before the 5 years lease agreement term expires.

8.18.3 That the South African Police Services will do all the necessary maintenance repairs on their own cost.

8.18.4 That the South African Police Services obtain at their own cost the COC certificate and provide a copy of the certificate to the Municipality for record purposes.

8.18.5 That the intention to lease out the Old Police Station Building in Kwa Mandlenkosi to SAPS be advertised for objections and/or comments.

8.18.5 That in the event of objections and/or comments being received against the proposed lease out, the matter be referred back to Council for consideration.

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- 8.18.6 That upon commencement of the lease with the SAPS, the concessions regarding the security are withdrawn.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

Councillor BEJ Gordon joins the meeting at 13:07.

**8.19 COMPLAINTS RECEIVED FROM THE PUBLIC REGARDING THE  
CONSTRUCTION OF HOMESTEAD AND HUTS ON HANS RIVER**

7/3/4/1/1

**sab**

Councillor O Haarvoor seconded by Councillor BEJ Gordon proposes follows:

- 8.19.1 That the structure must be removed and that the animals may remain there.
- 8.19.2 That a letter be written to Rural Development that explicitly indicates that if they buy any farms in the Beaufort West district, they must first be sold to emerging farmers in Beaufort West and not farmers outside of Beaufort West

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

The Speaker grants a break at 13:19.

At the resumption of the meeting at 14:09 the following are:

**Present:**

**Alderman JJ Van Der Linde [Speaker],**

**Councillors** GJ Duimpies [**Acting Executive Mayor**], AM Slabbert, BEJ Gordon, E Links, O Haarvoor, S Jooste, LV Piti, LBJ Mdudumani, CL De Bruin and JDK Reynolds

**In service:** **Acting Municipal Manager** [L. Nqotola], **Senior Manager: Corporate Services** [P Strümpher], **Senior Manager: Community Services** [MC Tshibo], **Human Resource Manager:** [S Philander-Pietersen], **Senior Administrative Officer** [J Visagie], **Senior Clerk: Committees** [P. Mpofo] and **Human Resource Intern** [CJ Prince]

**8.20 FEEDBACK ON GEOTECHNICAL INVESTIGATION: BEAUFORT WEST BRICK KILN: ILLEGAL MINING OF CLAY: BEAUFORT WEST**

7/3/4/1/2/1

**sab**

Councillor JDK Reynolds seconded by Councillor AM Slabbert proposes as follows:

- 8.20.1 That the geotechnical investigation not be continued due to the costs estimated.
- 8.20.2 That a meeting be held with the 3 occupiers in order to notify them to apply for small scale mining permits in order to conclude lease agreements.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.21 SKILLS DEVELOPMENT CENTRE: ERF 5139, RUSTDENE: BEAUFORT WEST: STORMWATER INVESTIGATION AND REPORT**

12/4/4/2; 12/4/5/2; 7/3/4/1/3/1

**sab**

Councillor G Pietersen returns at 14:24

Councillor JDK Reynolds seconded by Councillor BEJ Gordon proposes as follows:-

- 8.21.1 That the Infrastructure Department convene a joint meeting with the relevant stakeholders to review and select the most feasible mitigation strategy.
- 8.21.2 That when consensus is reached, a revised funding application be drafted and submitted to SSETA to support the implementation.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

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**8.22 APPLICATION FOR OPERATING LICENCE: PUBLIC TRANSPORT OPERATES**  
14/2/1

**dcs**

Councillor GJ Duimpies seconded by Councillor CL De Bruin proposes as follows:

8.22.1 That Council rescind it's previous decision that all Operating Licence applications be referred to the Standing Committee for Community Services.

8.22.2 That the application process be dealt by the committee consisting of the following members:

8.22.2.1 The Municipal Manager

8.22.2.2 The Senior Manager: Community Services

8.22.2.3 The Chief Traffic Officer

8.22.3 That all application processed be submitted to the to the Standing Committee for Community Services.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.23 UPGRADING OF NELSPOORT SOCCER/RUGBY FIELD AND FACILITIES:  
PHASE 1: AREA C APPLICATION FOR OCCUPATION OF OFFICE SPACE AND  
STORE ROOM FOR SPORT EQUIPMENT AS A SPORT PROMOTION  
ORGANIZATION IN NELSPOORT**

14/9/1

**sab**

Councillor JDK Reynolds seconded by Councillor BEJ Gordon proposes that the storage room not be leased for an office space.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

**8.24 MINUTES: STANDING COMMITTEE: CORPORATE SERVICES, HUMAN  
RESOURCE, WOMEN AND YOUTH COMMITTEE MEETING HELD ON  
MONDAY, 09 JUNE 2025**

3/2/2/1/2

Councillor AM Slabbert seconded by Councillor LV Piti proposes that the minutes of the Standing Committee: Corporate Services, Human Resource, Women and Youth Committee meeting held on Monday, 09 June 2025 attached as **Annexure 518 to 526** to the Agenda be accepted and approved.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**



**9. CONSIDERATION OF MOTIONS****NONE****10. CONSIDERATION OF QUESTIONS****NONE****11. CONSIDERATION OF MOTIONS OF EXIGENCY****NONE****12. ADJOURNMENT**

The meeting adjourns at 15:00.

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

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Alderman JJ Van Der Linde  
***[Speaker]***

Minutes of the **13<sup>th</sup> Special Council Meeting** of the Local Council for

Beaufort West

held at the

**Council Chambers, 15 Church Street, Beaufort West/ Virtual Platform**

**on Thursday, 31 July 2025 at 17:08**

**Present:**

**Councillors** **Attends Virtually:**GJ Duimpies [**Acting Executive Mayor**], AM Slabbert, JDK Reynolds, O Haarvoor, S Jooste, S Essop, LV Piti, LBJ Mdudumani and BEJ Gordon

**In Person:** E Links and CL De Bruin

**Alderman** JJ Van Der Linde [**Speaker**]

**Absent:**  
G Pietersen(**apology**)

**In service:** **Acting Municipal Manager** [AC Makendlana], **Director: Infrastructure Services** [L. Nqotola] **Acting Director: Financial Services** [BS Jacobs], **Senior Manager: Community Services** [MC. Tshibo] and **Senior Clerk: Committees** [P Mpofu]

**1. OPENING AND WELCOME**

The Speaker welcomes everyone present at the meetin and confirms that the meeting is qourom. Furthermore, the Speaker requests Councillor CL De Bruin to open the meeting with a prayer.

**2. APOLOGIES**

**NONE**

Councillor S Essop is in agreement with the Speaker raises concern on the late submission of the Section 52 report.

**3. REPORT ON THE IMPLEMENTATION OF THE BUDGET AND FINANCIAL STATE OF AFFAIRS OF THE MUNICIPALITY-SECTION 52(D) AND SECTION 54 OF THE MFMA- FOURTH QUARTER OF 2024/2025 FINANCIAL YEAR**  
5/1/2/1

Councillor G Pietersen joins the meeting at 17:26

After a thorough discussion:

Councillor JDK Reynolds seconded by Councillor O Haarvoor proposes that the Report on the Implementation of the Budget and Financial State of Affairs of the Municipality- Section 52(D) and Section 54 of the MFMA- Fourth Quarter of 2024/2025 Financial Year attached as **Annexure 001 to 075** of the agenda be accepted and approved.

Councillor S Essop requested that it be recorded that she abstain from the decision.

**THUS RESOLVED**

The Speaker mentions that administration must engage with Ignite for a workshop as it was resolve during the 7<sup>th</sup> Monthly Council meeting held on Tuesday, 29 July 2025.

**4. ADJOURNMENT**

The meeting adjourns at 17:55

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

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Alderman JJ Van Der Linde

**[Speaker]**

**Minutes of the 14<sup>th</sup> Special Council Meeting of the Local Council for Beaufort West**  
held in the **Council Chambers, 15 Church Street, Beaufort West**  
on **Tuesday, 12 August 2025 at 10:08**

**Present:**

**Alderman** JJ Van Der Linde [**Speaker**]

**Councillors** GJ Duimpies [**Acting Executive Mayor**], AM Slabbert, E Links, O Haarvoor, LBJ Mdudumani, CL De Bruin, LV Piti, S Jooste, JDK Reynolds and S Essop

**Absent:**

G Pietersen [*apology*]

**In service:**

**Acting Municipal Manager** [AC Makendzana], **Director: Infrastructure Services** [L. Nqotola] **Acting Director: Financial Services** [BS Jacobs], **Senior Manager: Community Services** [M.C. Tshibo], **Senior Administrative Office:** [Johanna Visagie] and **Human Resource: Intern** [CJ. Prince]

**1. OPENING AND WELCOMING**

The Speaker welcomes the community, councillors and officials present at the meeting and requests Councillor S Jooste to open the meeting with a prayer. The Speaker informs Council that the new Executive Mayor and the Mayoral Committee will be elected at this meeting. The Speaker request that the community to remain silent and orderly during the meeting.

The Speaker informs Council of the voting procedure that a nomination form will be completed by the Chief Whips and Administration will oversee the counting of the votes in order to be fair and transparent. In addition mentions that no caucus will be allowed during the voting process.

**2. APOLOGIES**

Councillor LV Piti renders an apology on behalf of Councillor G Pietersen who is out of town.

**3. ELECTION OF EXECUTIVE MAYOR**

3/4/1

Councillor CL De Bruin asks for a caucus. The Speaker grants the caucus at 10:15.

At resumption of the meeting at 10:45 the following were:

**Present:**

**Alderman** JJ Van Der Linde [**Speaker**]

**Councillors** GJ Duimpies [**Acting Executive Mayor**], AM Slabbert, E Links, O Haarvoor, LBJ Mdudumani, CL De Bruin, LV Piti, S Jooste, JDK Reynolds and S Essop

The Speaker informs Council that due to the resignation of the previous Executive Mayor, an Executive Mayor must be elected in terms of Section 36 of the Municipal Structures Act. He furthermore stated that the election will be conducted in accordance with Schedule 3 of the Municipal Structures Act.

The Speaker informs Council, that Councillor G Pietersen will be present via social media (whatsapp) platform since Councillor G Pietersen is struggling to log in via the microsoft teams link. Councillor G Pietersen request to be present for the voting procedure and be excused afterwards. The Speaker grants the request made by Councillor G Pietersen.

The Speaker informs Council that the election of the Executive Mayor will proceed. The acting Municipal Manager issues nomination forms for the election of the Executive Mayor, upon receipt of the nomination form, the Speaker announces that two nomination forms were received as follows:

Councillor O Haarvoor seconded by Councillor JDK Reynolds propose Councillor GJ Duimpies as Executive Mayor.

The Speaker asks Councillor GJ Duimpies if she accepts the nomination as Executive Mayor, whereby Councillor GJ Duimpies confirms her acceptance of the nomination.

Councillor LBJ Mdudumani seconded by Councillor LV Piti proposed Councillor CL De Bruin as Executive Mayor.

The Speaker asks Councillor CL De Bruin if he accepts the nomination as Executive Mayor, whereby Councillor CL De Bruin confirms his acceptance of the nomination.

Councillor LV Piti wants to know in terms of legislation whether someone can accept a new position whilst in a position. The acting Municipal Manager clarifies by stating any Councillor can be nominated and partake in the election.

The Speaker than explains the procedure for casting of the votes that each Councillors present will deposit the ballot papers in the ballot box.

Councillor G Pietersen joins the meeting at 11:17 and administration issue him with 1 ballot paper. Councillor G Pietersen excuses himself at 11:19 after casting his vote.

Upon completion of the voting process the Chief Whips are requested to come forward along with administration for the counting of votes.

dkd // hrm // kk

The results were announced by the Speaker and as follows:-

**5** Votes in favour of Councillor GJ Duimpies seconded by Councillor JDK Reynolds proposed

Councillor O Haarvoor as Executive Mayor.

7 Votes in favour of Councillor CL De Bruin seconded by Councillor LV Piti proposed Councillor LBJ Mdudumani as Executive Mayor.

1 Councillor abstain.

### THUS RESOLVED

The Speaker announces Councillor CL De Bruin as duly elected Executive Mayor of the Beaufort West Council.

#### 4. ANNOUNCEMENT OF EXECUTIVE MAYORAL COMMITTEE

3/4/1

The Speaker requests the newly elected Executive Mayor to deliver his speech.

The Executive Mayor open his speech by informing Council he is surprised with the voting results and therefore did not prepare a speech. Furthermore, the Executive Mayor thanked the Almighty, the Councillors and the members of the community. The Executive Mayor informs the meeting he will try his best to serve the community and the ANC component for nominating him as Executive Mayor. The Mayor further states that the Municipality is under FRP and with that said everyone need to work together in order to come out of Fincial RP by the year 2026.

Councillor E Links request a caucus and the Speaker grants the caucus at **11:28**.

At resumption of the caucus at 11:38 the following were:

#### Present:

**Alderman** JJ Van Der Linde [**Speaker**]

**Councillors** CL De Bruin [**Executive Mayor**], GJ Duimpies [**Acting Executive Mayor**], AM Slabbert, E Links, O Haarvoor, LBJ Mdudumani, LV Piti, S Jooste, JDK Reynolds and S Essop

dkd // hrm // kk

The Speaker allows the newly Executive Mayor to report back and announce the Executive Mayor Committee. The Executive Mayor announces that the members of the Executive Mayoral Committee will be the Deputy Executive Mayor, Councillor O Haarvoor and Councillor S Jooste.

### NOTED

The Speaker requests the public to leave the Council Chambers for the discussion of item 5 on the agenda.

#### 5. APPOINTMENT OF SELECTION PANEL: VACANCY: MUNICIPAL MANAGER

4/3/1

See Separate Minute Book.

6. **MEC CONCURRENCE: APPOINTMENT OF CHIEF FINANCIAL OFFICER, MR. BS JACOBS: COMMENTS FROM THE MEC**  
4/2/1

See Separate Minute Book.

#### **ADDENDUM-AGENDA**

7. **CALL FOR ENROLMENT INTO SALGA CAPACITY BUILDING PROGRAMMES FOR MUNICIPAL COUNCILLORS AND SENIOR MANAGERS DELIVERED UNDER THE AUSPICES OF THE SALGA CENTRE FOR LEADERSHIP AND GOVERNANCE (SCLG) FUNDED BY THE LGSETA**  
10/3/2/3/4

hrm

The Speaker requests the acting Municipal Manager to give Council an overview of the item in question.

The acting Municipal Manager clarifies by explaining that if Councillors already attended the training it is not needed to attend again. The acting Municipal Manager draws to Council attention to the fact that Beaufort West Municipality will be responsible to pay for the traveling and accommodation.

That Councillors who are interested in attending the training should submit their names to the Municipal Manager's office.

**UNANIMOUSLY ACCEPTED  
THUS RESOLVED**

The meeting adjourns at 12:41.

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Alderman JJ Van Der Linde  
**[Speaker]**

**Minutes of the 15<sup>th</sup> Special Council Meeting of the Local Council for Beaufort West**

held in the **Council Chambers, 15 Church Street, Beaufort West**

on **Wednesday, 20 August 2025 at 09:01**

**Present:**

**Councillors** GJ Duimpies [**Deputy Executive Mayor**], AM Slabbert, E Links, O Haarvoor, S Jooste, JDK Reynolds, MD Andrews, BEJ Gordon, G Pietersen, S Essop (**attends virtually**)

**In service:**

**Acting Municipal Manager** [AC Makendlana], **Director: Infrastructure Services** [L. Nqotola] **Acting Director: Financial Services** [BS Jacobs], **Senior Manager: Community Services** [M.C. Tshibo], **Senior Clerk: Committees** [P Mpfu] and **Human Resource: Intern** [CJ. Prince]

**1. OPENING AND WELCOMING**

The Acting Municipal Manager confirms that we are a quorum. Furthermore, the Acting Municipal Manager welcomes the community, Councillors and Administration present at the meeting and requests Councillor O Haarvoor open the meeting with a prayer.

The Acting Municipal Manager request that the community to remain silent and orderly during the meeting.

**2. APOLOGIES**

**NONE**

**3. REPLACEMENT OF THE DEMOCRATIC ALLIANCE (DA) PR COUNCILLOR JJ VAN DER LINDE: WC 053-BEAUFORT WEST LOCAL MUNICIPALITY**

3/1/1/

hrm

The Acting Municipal Manager informs the meeting that this item is only for notification and the letter dated 14 August 2025 is attached as **Annexure 002** of the agenda.

The Acting Municipal Manager sworn Councillor MD Andrews.

Councillor LV Piti, Councillor LBJ Mdudumani and the Executive Mayor joins the meeting at 09:06

Furthermore, the Acting Manager gives an opportunity to Councillors to welcome Councillor MD Andrews.

**NOTED**



**4. ELECTION OF SPEAKER**

3/1/1

**hrm**

The Acting Municipal Manager informs the meeting that a Speaker must be elected in terms of Section 36 of the Municipal Structures Act. Furthermore, the Acting Municipal Manager stated that the election will be conducted in accordance with Schedule 3 of the Municipal Structures Act.

Councillor G Pietersen request a caucus, which the Acting Municipal Manager grants at 09:12

At the resumption of the meeting at 09:19 the following are;

**Present:**

**Councillors** CL De Bruin [**Executive Mayor**], GJ Duimpies [**Deputy Executive Mayor**], AM Slabbert, E Links, O Haarvoor, S Jooste, JDK Reynolds, MD Andrews, BEJ Gordon, G Pietersen, S Essop (**attends virtually**), LV Piti and LBJ Mdudumani

**In service:**

**Acting Municipal Manager** [AC Makendlana], **Director: Infrastructure Services** [L. Nqotola] **Acting Director: Financial Services** [BS Jacobs], **Senior Manager: Community Services** [M.C. Tshibo], **Senior Clerk: Committees** [P Mpofo] and **Human Resource: Intern** [CJ. Prince]

Administration issues nomination forms for the election of Speaker upon receipt of the nomination form, the Acting Municipal Manager announces that one nomination forms have been received as follows:

Councillor AM Slabbert seconded by Councillor O Haarvoor proposed Councillor E Links as Speaker whereby Councillor E Links accepted the nomination.

The Acting Municipal Manager, informs Council that according to Schedule 3 of the Local Government: Municipal Structures Act, 1998, specifically item 3 (c), applies that when there is only one nomination, the presiding officer must declare the nominee elected as Speaker without a vote.

The Acting Municipal Manager announces Councillor E Links as duly elected Speaker of the Beaufort West Council.

**THUS RESOLVED**

The Executive Mayor put on record that he resigns effect from 29 August 2025 as the Executive Mayor.

The meeting adjourns at 09:35

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
AC Makendlana  
**Acting Municipal Manager**

# BEAUFORT WEST MUNICIPALITY



## Monthly Budget Statement FOR THE MONTH ENDING JULY 2025

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## **PART 1 – IN-YEAR REPORT**

### ***1. Mayor's Report***

#### **1.1 In-Year Report – Monthly Budget Statement**

##### **1.1.1 Implementation of the budget in accordance with the SDBIP**

No comments for July 2025.

##### **1.1.2 Financial problems or risks facing the municipality**

The current financial position of the municipality remains under pressure. The Western Cape Provincial Government approved an intervention in Beaufort West Municipality in terms of section 139(5) of the Constitution. A mandatory Financial Recovery Plan (FRP) was approved and are now being implemented. Directors are urged to identify and promote effectiveness and efficiencies within their respective directorates and to keep their expenditure within the approved budget.

##### **1.1.3 Other relevant information**

The municipality is currently busy with the finalization of the 2024/25 Annual Financial Statements for submission to the Auditor General at the end of August 2025. The August 2025 report will include the 2024/25 pre-audited figures.

### ***2. Resolutions***

#### **IN-YEAR REPORT 2025/2026**

This is the report will be presented to Council at their next meeting:

#### **RECOMMENDATION:**

- a) That Council notes the monthly budget statement and any supporting documentation for July 2025;
- b) The compliance / non-compliance emanating from the municipality's debt relief self-assessment as well as the Provincial Treasury's independent assessment set-out in **Section 12 of Annexure A;**

- c) The remedial actions necessary and / or undertaken to improve the municipality's monthly compliance in terms of the Debt relief Conditions set-out in **Section 12.7 of Annexure A**; and
- d) The balance of the bulk Eskom and water accounts and the municipality's reconciliation of these accounts as set-out in **Section 12.6 of Annexure A**.

### **3. Executive Summary**

#### **3.1 Introduction**

Section 71 of the MFMA states that the Accounting Officer of a Municipality must by no later than 10 working days after the end of each month submit to the mayor of the Municipality and the relevant Provincial Treasury in the prescribe format on the state of the Municipality's budget.

This report presents the current state of the budget implementation and reasons for variances and possible action to be taken.

#### **3.2 Consolidated performance**

##### **3.2.1 Against annual budget**

###### **Total Revenue**

The total revenue (excluding capital transfers and contributions) year-to-date accrued amounted to R 64,572 million at the end of July 2025. This was R 18,378 million or 40% below the year-to-date budget of R 46,194 million at the end of July 2025. The main reason for the overperformance was due to the first equitable share installment that was received in July. Another revenue item that affected the performance of July was the fines, penalties and forfeits that was R 6,198 million or 89% below the year-to-date target R 6,957 million. This relate specifically to traffic fines and the iGRAP 1 treatment of traffic fines. July being the first month of the new financial year, revenue is expected to increase as the year process.

The transfers and subsidies - capital (monetary allocations) year-to-date amounted to zero at the end of July 2025. July being the first month of the 2025/26 financial year expenditure are normally slow or zero. Supply Chain process are currently being concluded with relation to the capital projects budgeted for. Expenditure is expected to increase on projects funded by grants towards the end of the first quarter of the financial year, than more revenue will be recognized.

Refer to Table C4 for more detail on revenue by source.

**Operating expenditure by type**

The year to date total operational expenditure at the end of July 2025 amounted to R 17,922 million. This was R 28,072 million or 61% below year-to-date budget projections for July 2025. The variance in debt impairment and irrecoverable debts written off relate to traffic fines and the treatment of traffic fines in terms of iGRAP 1. July being the first month of the new financial year, other expenditure items is expected to increase as the year process.

Refer to Table C4 for further details on expenditure by type.

**Capital expenditure**

Council approved capital budget amounting to R 62,018,291 for the 2025/26 financial year. July being the first month of the 2025/26 financial year expenditure are normally slow or zero. Supply Chain process are currently being concluded with relation to the capital projects budgeted for. Expenditure is expected to increase towards the end of the first quarter of the financial year.

Refer to Table C5 and SC12 for more detail on capital expenditure.

**Cash flows**

The municipality started the month of July with a positive net cash position of R 999,742.41 and an investment balance of R 16,268,197.34 million. The net cash position at the end of July 2025 amounted to R 1,288,494.43 positive as per bank statement and the investment balance amounted to R 56,175,597.52.

Refer to Table C7 for more detail on cash flows.

**3.3 Material variances from SDBIP**

No comments for July 2025.

**3.4 Remedial or corrective steps**

- Revenue should be improved by fully implementing the adopted credit control and debt collection policies of the municipality as well as the revenue improvement initiatives outlined in the Financial Recovery Plan;
- Limit non-priority spending and implement stringent cost-containment measures;



- Reducing budget spent on cost of employment, specifically overtime and standby cost.

## 4. In-year budget statement tables

### 4.1 Monthly budget statements

#### 4.1.1 Table C1 s71 Monthly Budget Statement Summary

WC053 Beaufort West - Table C1 Monthly Budget Statement Summary - M01 July									
Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	57,971	-	4,778	4,778	4,831	(55)	-1%	57,971
Service charges	-	204,962	-	17,012	17,012	17,080	(69)	-0%	204,962
Investment revenue	-	2,915	-	21	21	243	(222)	-91%	2,915
Transfers and subsidies - Operational	-	154,791	-	39,722	39,722	12,899	28,823	0	154,791
Other own revenue	-	133,883	-	3,041	3,041	11,140	(8,100)	-73%	133,883
<b>Total Revenue (excluding capital transfers and contributions)</b>	-	<b>554,322</b>	-	<b>64,572</b>	<b>64,572</b>	<b>46,194</b>	<b>18,378</b>	<b>40%</b>	<b>554,322</b>
Employee costs	-	151,147	-	10,809	10,809	12,586	(1,787)	-14%	151,147
Remuneration of Councilors	-	7,320	-	515	515	610	(95)	-18%	7,320
Depreciation and amortisation	-	26,085	-	-	-	2,174	(2,174)	-100%	26,085
Interest	-	1,395	-	1	1	116	(115)	-99%	1,395
Inventory consumed and bulk purchases	-	148,961	-	622	622	12,413	(11,792)	-95%	148,961
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Other expenditure	-	217,016	-	5,975	5,975	18,085	(12,110)	-67%	217,016
<b>Total Expenditure</b>	-	<b>551,925</b>	-	<b>17,922</b>	<b>17,922</b>	<b>45,994</b>	<b>(28,072)</b>	<b>-81%</b>	<b>551,925</b>
<b>Surplus/(Deficit)</b>	-	<b>2,397</b>	-	<b>46,650</b>	<b>46,650</b>	<b>200</b>	<b>46,450</b>	<b>23270%</b>	<b>2,397</b>
Transfers and subsidies - capital (monetary allocations)	-	69,734	-	-	-	5,811	(5,811)	-100%	69,734
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	-	<b>72,131</b>	-	<b>46,650</b>	<b>46,650</b>	<b>8,011</b>	<b>40,639</b>	<b>876%</b>	<b>72,131</b>
Share of surplus/ (deficit) of associates	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	-	<b>72,131</b>	-	<b>46,650</b>	<b>46,650</b>	<b>8,011</b>	<b>40,639</b>	<b>876%</b>	<b>72,131</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	-	<b>62,018</b>	-	-	-	<b>5,168</b>	<b>(5,168)</b>	<b>-100%</b>	<b>62,018</b>
Capital transfers recognised	-	60,638	-	-	-	5,053	(5,053)	-100%	60,638
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	1,380	-	-	-	115	(115)	-100%	1,380
<b>Total sources of capital funds</b>	-	<b>62,018</b>	-	-	-	<b>5,168</b>	<b>(5,168)</b>	<b>-100%</b>	<b>62,018</b>
<b>Financial position</b>									
Total current assets	-	101,081	-	-	43,398	-	-	-	101,081
Total non current assets	-	494,518	-	-	-	-	-	-	494,518
Total current liabilities	-	94,499	-	-	(3,254)	-	-	-	94,499
Total non current liabilities	-	72,816	-	-	-	-	-	-	72,816
Community wealth/Equity	-	488,284	-	-	-	-	-	-	488,284
<b>Cash flows</b>									
Netcash from (used) operating	-	63,527	-	51,974	51,974	16,980	(34,994)	-206%	63,527
Netcash from (used) investing	-	(62,018)	-	-	-	(5,168)	(5,168)	100%	(62,018)
Netcash from (used) financing	-	(1,169)	-	-	-	(97)	(97)	100%	(1,169)
<b>Cash/cash equivalents at the month/year end</b>	-	<b>18,295</b>	-	<b>51,974</b>	<b>51,974</b>	<b>30,070</b>	<b>(21,304)</b>	<b>-89%</b>	<b>340</b>
<b>Debtors &amp; creditors analysis</b>									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dye	181 Dye-1 Yr	Over 1Yr	Total
<b>Debtors Age Analysis</b>									
Total By Income Source	25,030	4,724	4,174	5,085	4,333	3,836	3,693	164,216	216,092
<b>Creditors Age Analysis</b>									
Total Creditors	3,658	6,420	0	45	90	3	3,087	104,404	117,798

### 4.1.2 Table C2 Monthly Budget Statement - Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organizational structures used by the different institutions.

The main functions are Governance and administration; Community and public safety; Economic and environmental services; and Trading services. It is for this reason that Financial Performance is reported in standard classification, Table C2, and by municipal vote, Table C3.

WC053 Beaufort West - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M01 July										
Description	Ref	2024/25			Budget Year 2025/26					
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue - Functional</b>										
<i>Governance and administration</i>			200,934		17,941	17,841	18,745	1,195	7%	200,934
Executive and council			12,222		4,554	4,904	1,019	3,845	387%	12,222
Finance and administration			188,712		12,977	12,977	15,726	(2,749)	-17%	188,712
Internal audit										
<i>Community and public safety</i>			40,384		1,470	1,470	3,364	(1,893)	-56%	40,384
Community and social services			9,883		736	736	824	(88)	-11%	9,883
Sport and recreation			7,060				588	(588)	-100%	7,060
Public safety			23,022		735	735	919	(1,184)	-62%	23,022
Housing			399				33	(33)	-100%	399
Health										
<i>Economic and environmental services</i>			19,025		358	358	1,358	(977)	-73%	19,025
Planning and development			1,591		358	358	133	226	170%	1,591
Road transport			14,434				1,203	(1,203)	-100%	14,434
Environmental protection										
<i>Trading services</i>			386,733		44,803	44,803	30,591	14,242	47%	386,733
Energy sources			167,407		17,307	17,307	13,951	3,356	24%	167,407
Water management			110,674		(1,541)	(1,541)	9,239	(10,781)	-117%	110,674
Waste water management			58,302		9,348	9,348	4,015	4,433	90%	58,302
Waste management			29,470		19,689	19,689	2,455	17,233	702%	29,470
Other	4									
<b>Total Revenue - Functional</b>	<b>2</b>		<b>824,058</b>		<b>54,572</b>	<b>64,672</b>	<b>52,005</b>	<b>12,687</b>	<b>24%</b>	<b>824,058</b>
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>			50,715		9,890	9,890	7,860	1,131	15%	50,715
Executive and council			25,387		2,268	2,288	2,118	153	7%	25,387
Finance and administration			63,834		6,326	6,376	5,320	1,056	19%	63,838
Internal audit			1,493		98	98	124	(26)	-23%	1,493
<i>Community and public safety</i>			147,101		3,282	3,282	12,286	(8,997)	-73%	147,101
Community and social services			13,992		989	989	1,168	(177)	-15%	13,992
Sport and recreation			9,873		643	645	823	(177)	-22%	9,873
Public safety			121,278		1,512	1,512	10,105	(8,593)	-85%	121,278
Housing			1,960		115	115	183	(49)	-29%	1,960
Health										
<i>Economic and environmental services</i>			32,488		1,578	1,578	2,797	(1,179)	-42%	32,488
Planning and development			10,337		552	552	881	(310)	-36%	10,337
Road transport			22,151		1,027	1,027	1,846	(819)	-44%	22,151
Environmental protection										
<i>Trading services</i>			281,821		4,391	4,391	23,488	(19,077)	-81%	281,821
Energy sources			156,768		1,988	1,988	13,084	(11,075)	-8%	156,768
Water management			86,802		972	972	7,234	(6,262)	-87%	86,802
Waste water management			18,609		524	524	3,567	(1,043)	-67%	18,609
Waste management			19,243		908	908	1,603	(695)	-43%	19,243
Other										
<b>Total Expenditure - Functional</b>	<b>3</b>		<b>551,926</b>		<b>17,922</b>	<b>17,922</b>	<b>45,994</b>	<b>(28,022)</b>	<b>-81%</b>	<b>551,925</b>
<b>Surplus/ (Deficit) for the year</b>			<b>72,131</b>		<b>46,650</b>	<b>46,650</b>	<b>6,011</b>	<b>40,638</b>	<b>67%</b>	<b>72,131</b>

#### 4.1.3 Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

The operating expenditure budget is approved by Council on the municipal vote level. The municipal votes reflect the organizational structure of the municipality which is made up of the following directorates: Municipal Manager; Corporate Services; Financial Services; Infrastructure Services and Community Services.

WC053 Beaufort West - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M01 July										
Vote Description	Ref	2024/25	Budget Year 2025/26							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - MUNICIPAL MANAGER		-	8,758	-	3,570	3,570	730	2,840	389.2%	8,758
Vote 2 - DIRECTORATE: INFRASTRUCTURE SERVICES		-	278,785	-	25,196	25,196	23,232	1,964	8.5%	278,785
Vote 3 - DIRECTORATE: ELECTRO-TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - DIRECTORATE: CORPORATE SERVICES		-	11,741	-	2,142	2,142	978	1,164	118.9%	11,741
Vote 5 - DIRECTORATE: FINANCIAL SERVICES		-	109,005	-	7,967	7,967	9,084	(1,117)	-12.3%	109,006
Vote 6 - DIRECTORATE: COMMUNITY SERVICES		-	215,765	-	25,697	25,697	17,980	7,717	42.9%	215,765
Vote 7 - COMMUNITY & SOCIAL SERVICES		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	-	<b>624,056</b>	-	<b>64,572</b>	<b>64,572</b>	<b>52,085</b>	<b>12,587</b>	<b>24.2%</b>	<b>624,056</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - MUNICIPAL MANAGER		-	7,159	-	1,109	1,109	507	512	65.9%	7,159
Vote 2 - DIRECTORATE: INFRASTRUCTURE SERVICES		-	256,365	-	5,521	5,521	21,364	(15,843)	-74.2%	256,365
Vote 3 - DIRECTORATE: ELECTRO-TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - DIRECTORATE: CORPORATE SERVICES		-	52,445	-	4,541	4,541	4,370	170	3.9%	52,445
Vote 5 - DIRECTORATE: FINANCIAL SERVICES		-	22,803	-	2,740	2,740	1,900	839	44.2%	22,803
Vote 6 - DIRECTORATE: COMMUNITY SERVICES		-	213,153	-	4,011	4,011	17,763	(13,751)	-77.4%	213,153
Vote 7 - COMMUNITY & SOCIAL SERVICES		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	-	<b>551,925</b>	-	<b>17,922</b>	<b>17,922</b>	<b>45,984</b>	<b>(28,072)</b>	<b>-81.0%</b>	<b>551,925</b>
<b>Surplus/ (Deficit) for the year</b>	2	-	<b>72,131</b>	-	<b>46,650</b>	<b>46,650</b>	<b>6,011</b>	<b>40,639</b>	<b>676.1%</b>	<b>72,131</b>

#### 4.1.4 Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC053 Beaufort West - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M01 July										
Description	Ref	Budget Year 2025/26								
		2024/25 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity		-	138,976	-	11,439	11,409	11,581	(142)	-1%	138,976
Service charges - Water		-	29,856	-	2,770	2,770	2,488	282	11%	29,856
Service charges - Waste Water Management		-	22,939	-	1,762	1,762	1,912	(150)	-8%	22,939
Service charges - Waste management		-	13,190	-	1,041	1,041	1,099	(58)	-5%	13,190
Sale of Goods and Rendering of Services		-	1,017	-	303	303	85	218	257%	1,017
Agency services		-	1,997	-	392	392	141	251	177%	1,997
Interest		-	-	-	-	-	-	-	-	-
Interest earned from Receivables		-	12,711	-	719	719	1,059	(341)	-32%	12,711
Interest from Current and Non Current Assets		-	2,915	-	21	21	243	(222)	-91%	2,915
Dividends		-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-
Rent from Fixed Assets		-	1,981	-	156	156	165	(9)	-5%	1,981
License and permits		-	273	-	8	8	28	(14)	-83%	273
Special rating levies		-	-	-	-	-	-	-	-	-
Operational Revenue		-	1,859	-	290	290	155	135	87%	1,859
<b>Non-Exchange Revenue</b>										
Property rates		-	57,971	-	4,778	4,776	4,831	(55)	-1%	57,971
Surcharges and Taxes		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	83,479	-	759	759	8,957	(8,198)	-89%	83,479
License and permits		-	208	-	10	10	17	(8)	-44%	208
Transfers and subsidies - Operational		-	154,791	-	38,722	38,722	12,899	26,823	208%	154,791
Interest		-	3,855	-	247	247	305	(58)	-19%	3,855
Fuel Levy		-	-	-	-	-	-	-	-	-
Operational Revenue		-	1,215	-	157	157	101	56	55%	1,215
Gains on disposal of Assets		-	-	-	-	-	-	-	-	-
Other Gains		-	25,587	-	-	-	2,132	(2,132)	-100%	25,587
<b>Discontinued Operations</b>										
Total Revenue (excluding capital transfers and contributions)		-	554,322	-	64,572	64,572	46,194	18,378	40%	554,322
<b>Expenditure By Type</b>										
Employee related costs		-	151,147	-	10,809	10,809	12,560	(1,751)	-14%	151,147
Remuneration of councillors		-	7,320	-	515	515	610	(95)	-16%	7,320
Bulk purchases - electricity		-	121,951	-	294	294	10,163	(9,869)	-97%	121,951
Inventory consumed		-	27,010	-	326	328	2,251	(1,925)	-85%	27,010
Debt Impairment		-	68,155	-	-	-	5,513	(5,513)	-100%	68,155
Depreciation and amortisation		-	26,085	-	-	-	2,174	(2,174)	-100%	26,085
Interest		-	1,395	-	1	1	116	(115)	-99%	1,395
Contracted services		-	76,115	-	142	142	5,343	(5,201)	-96%	76,115
Transfers and subsidies		-	-	-	-	-	-	-	-	-
Recoverable debts written off		-	32,970	-	-	-	2,748	(2,748)	-100%	32,970
Operational costs		-	41,775	-	5,833	5,833	3,481	2,351	68%	41,775
Losses on Disposal of Assets		-	-	-	-	-	-	-	-	-
Other Losses		-	-	-	-	-	-	-	-	-
Total Expenditure		-	551,925	-	17,922	17,922	45,984	(28,072)	-61%	551,925
<b>Surplus/(Deficit)</b>										
Transfers and subsidies - capital (monetary allocations)		-	2,397	-	48,650	48,650	200	46,450	0	2,397
Transfers and subsidies - capital (in-kind)		-	69,734	-	-	-	5,811	(5,811)	{0}	69,734
Surplus/(Deficit) after capital transfers & contributions		-	72,131	-	46,650	46,650	6,011	40,639	0	72,131
Income Tax		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after Income tax		-	72,131	-	46,650	46,650	6,011	40,639	0	72,131
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		-	72,131	-	46,650	46,650	6,011	40,639	0	72,131
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		-	72,131	-	46,650	46,650	6,011	40,639	0	72,131

#### 4.1.5 Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC053 Beaufort West - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M01 July										
Vote Description	Ref	2024/25		Budget Year 2025/26						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-
Vote 2 - DIRECTORATE: INFRASTRUCTURE SERVICES		-	8,591	-	-	-	716	(716)	-100%	8,591
Vote 3 - DIRECTORATE: ELECTRO-TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - DIRECTORATE: CORPORATE SERVICES		-	-	-	-	-	-	-	-	-
Vote 5 - DIRECTORATE: FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-
Vote 6 - DIRECTORATE: COMMUNITY SERVICES		-	12,855	-	-	-	1,071	(1,071)	-100%	12,855
Vote 7 - COMMUNITY & SOCIAL SERVICES		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	21,447	-	-	-	1,787	(1,787)	-100%	21,447
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-
Vote 2 - DIRECTORATE: INFRASTRUCTURE SERVICES		-	33,578	-	-	-	2,807	(2,807)	-100%	33,578
Vote 3 - DIRECTORATE: ELECTRO-TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - DIRECTORATE: CORPORATE SERVICES		-	230	-	-	-	19	(19)	-100%	230
Vote 5 - DIRECTORATE: FINANCIAL SERVICES		-	100	-	-	-	8	(8)	-100%	100
Vote 6 - DIRECTORATE: COMMUNITY SERVICES		-	6,563	-	-	-	547	(547)	-100%	6,563
Vote 7 - COMMUNITY & SOCIAL SERVICES		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	-	40,572	-	-	-	3,381	(3,381)	-100%	40,572
<b>Total Capital Expenditure</b>		-	62,018	-	-	-	5,168	(5,168)	-100%	62,018
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	330	-	-	-	28	(28)	-100%	330
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	330	-	-	-	28	(28)	-100%	330
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	7,555	-	-	-	530	(530)	-100%	7,555
Community and social services		-	892	-	-	-	83	(83)	-100%	892
Sport and recreation		-	6,563	-	-	-	547	(547)	-100%	6,563
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		-	12,828	-	-	-	1,068	(1,068)	-100%	12,828
Planning and development		-	200	-	-	-	17	(17)	-100%	200
Road transport		-	12,628	-	-	-	1,052	(1,052)	-100%	12,628
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	41,304	-	-	-	3,442	(3,442)	-100%	41,304
Energy services		-	7,826	-	-	-	852	(852)	-100%	7,826
Water management		-	18,952	-	-	-	1,579	(1,579)	-100%	18,952
Waste water management		-	14,526	-	-	-	1,210	(1,210)	-100%	14,526
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	62,018	-	-	-	6,168	(6,168)	-100%	62,018
<b>Funded by:</b>										
National Government		-	57,595	-	-	-	4,800	(4,800)	-100%	57,595
Provincial Government		-	3,043	-	-	-	254	(254)	-100%	3,043
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Deparnts, Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	60,638	-	-	-	5,053	(5,053)	-100%	60,638
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		-	1,380	-	-	-	115	(115)	-100%	1,380
<b>Total Capital Funding</b>		-	62,018	-	-	-	6,168	(6,168)	-100%	62,018

#### 4.1.6 Table C6 Monthly Budget Statement - Financial Position

WC053 Beaufort West - Table C6 Monthly Budget Statement - Financial Position - M01 July						
Description	Ref	2024/25	Budget Year 2025/26			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		-	19,295	-	40,009	19,295
Trade and other receivables from exchange transactions		-	23,276	-	3,991	23,276
Receivables from non-exchange transactions		-	28,747	-	1,003	28,747
Current portion of non-current receivables		-	1,599	-	-	1,599
Inventory		-	3,058	-	(314)	3,058
VAT		-	14,761	-	(1,292)	14,761
Other current assets		-	10,345	-	-	10,345
<b>Total current assets</b>		-	<b>101,081</b>	-	<b>43,396</b>	<b>101,081</b>
<b>Non current assets</b>						
Investments		-	-	-	-	-
Investment property		-	5,412	-	-	5,412
Property, plant and equipment		-	484,851	-	-	484,851
Biological assets		-	-	-	-	-
Living and non-living resources		-	-	-	-	-
Heritage assets		-	3,340	-	-	3,340
Intangible assets		-	1,343	-	-	1,343
Trade and other receivables from exchange transactions		-	(511)	-	-	(511)
Non-current receivables from non-exchange transactions		-	83	-	-	83
Other non-current assets		-	-	-	-	-
<b>Total non current assets</b>		-	<b>494,518</b>	-	-	<b>494,518</b>
<b>TOTAL ASSETS</b>		-	<b>595,599</b>	-	<b>43,396</b>	<b>595,599</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Financial liabilities		-	651	-	-	651
Consumer deposits		-	2,682	-	31	2,682
Trade and other payables from exchange transactions		-	62,347	-	(24,485)	62,347
Trade and other payables from non-exchange transactions		-	0	-	18,830	0
Provision		-	19,265	-	-	19,265
VAT		-	9,553	-	2,370	9,553
Other current liabilities		-	-	-	-	-
<b>Total current liabilities</b>		-	<b>94,499</b>	-	<b>(3,254)</b>	<b>94,499</b>
<b>Non current liabilities</b>						
Financial liabilities		-	1,921	-	-	1,921
Provision		-	28,017	-	-	28,017
Long term portion of trade payables		-	14,097	-	-	14,097
Other non-current liabilities		-	28,780	-	-	28,780
<b>Total non current liabilities</b>		-	<b>72,816</b>	-	-	<b>72,816</b>
<b>TOTAL LIABILITIES</b>		-	<b>167,315</b>	-	<b>(3,254)</b>	<b>167,315</b>
<b>NET ASSETS</b>	2	-	<b>428,284</b>	-	<b>46,650</b>	<b>428,284</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		-	424,180	-	46,650	424,180
Reserves and funds		-	4,104	-	-	4,104
Other		-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	-	<b>428,284</b>	-	<b>46,650</b>	<b>428,284</b>

#### 4.1.7 Table C7 Monthly Budget Statement - Cash Flow

WC053 Beaufort West - Table C7 Monthly Budget Statement - Cash Flow - M01 July										
Description	Ref	2024/25	Budget Year 2025/26							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
1										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		-	51,150	-	3,449	3,448	4,262	(813)	-19%	51,150
Service charges		-	190,836	-	9,560	9,560	15,903	(6,343)	-40%	190,836
Other revenue		-	101,364	-	3,624	3,624	8,447	(4,823)	-57%	101,364
Transfers and Subsidies - Operational		-	108,791	-	69,196	69,196	9,066	60,130	663%	109,791
Transfers and Subsidies - Capital		-	69,734	-	6,021	6,021	5,811	210	4%	69,734
Interest		-	2,915	-	-	-	243	(243)	-100%	2,915
Dividends		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Suppliers and employees		-	(459,867)	-	(39,875)	(39,875)	(26,636)	13,239	-50%	(459,867)
Interest		-	(1,395)	-	-	-	(116)	(116)	100%	(1,395)
Transfers and Subsidies		-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		-	<b>63,527</b>	-	<b>51,974</b>	<b>51,974</b>	<b>16,860</b>	<b>(34,994)</b>	<b>-206%</b>	<b>63,527</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current receivables		-	0	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Capital assets		-	(62,018)	-	-	-	(5,168)	(5,168)	100%	(62,018)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		-	<b>(62,018)</b>	-	-	-	<b>(5,168)</b>	<b>(5,168)</b>	<b>100%</b>	<b>(62,018)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/termending		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Repayment of borrowing		-	(1,169)	-	-	-	(97)	(97)	100%	(1,169)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		-	<b>(1,169)</b>	-	-	-	<b>(97)</b>	<b>(97)</b>	<b>100%</b>	<b>(1,169)</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		-	<b>340</b>	-	<b>51,974</b>	<b>51,974</b>	<b>11,715</b>			<b>340</b>
Cash/cash equivalents at beginning:		-	18,955	-	-	-	18,955			18,955
Cash/cash equivalents at month/year end:		-	19,295	-	51,974	51,974	30,670			19,295

The table below indicate the bank statement and investment balances movement for July 2025.

Bank and Investment Balances Movement - July 2025								
	Opening Balance	Revenue	Expenditure	Investment Deposits	Interest Earned	Administration / Service Fees	Investment Withdrawals	Closing Balance
Nedbank Account	794,007.23	90,275,282.34	- 89,952,821.13	-	-	-	-	1,116,468.44
ABSA Account	205,735.18	1,784,314.85	- 1,818,024.04	-	-	-	-	172,025.99
Investment Balances	16,268,197.34	-	-	50,133,350.18	-	-	- 10,225,950.00	56,175,597.52
<b>Balance</b>	<b>17,267,939.75</b>	<b>92,059,597.19</b>	<b>- 91,770,845.17</b>	<b>50,133,350.18</b>	<b>-</b>	<b>-</b>	<b>- 10,225,950.00</b>	<b>57,464,091.95</b>

Table C7 includes the balance of the Cashbook and Current Investment Deposits.



## PART 2 – SUPPORTING DOCUMENTATION

### 5. Debtors' analysis

#### 5.1 Supporting Table SC3

##### Debtors' age analysis

WC053 Beaufort West - Supporting Table SC3 Monthly Budget Statement - aged debtors - M01 July												
Description	NT Code	Budget Year 2025/26									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Days-1 Yr	Over 1Yr			
<b>Debtors Age Analysis By Income Source</b>												
Trade and Other Receivables from Exchange Transactions - Water	1200	6,010	1,645	1,293	2,218	1,487	1,074	947	25,897	40,570	31,822	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	7,626	242	226	229	197	212	212	3,615	12,756	4,485	
Receivables from Non-exchange Transactions - Property Rates	1400	6,658	1,267	1,170	1,133	1,123	1,070	1,030	41,480	54,658	45,843	
Receivables from Exchange Transactions - Waste Water Management	1500	3,164	877	848	841	883	860	853	37,453	45,780	40,571	
Receivables from Exchange Transactions - Waste Management	1600	1,811	523	511	503	520	513	511	22,384	27,256	24,411	
Receivables from Exchange Transactions - Property Rental Debtors	1700	3	1	0	0	0	0	0	0	5	0	
Interest Area Debt Accounts	1810	0	0	0	0	0	0	0	643	843	843	
Recoverable unauthorised, irregular, fullless and wasteful expenditure	1820	0	0	0	0	0	0	0	0	0	0	
Other	1900	557	149	127	163	141	107	134	32,784	34,142	33,309	
<b>Total By Income Source</b>	<b>2000</b>	<b>28,030</b>	<b>4,724</b>	<b>4,174</b>	<b>5,085</b>	<b>4,333</b>	<b>3,836</b>	<b>3,693</b>	<b>164,210</b>	<b>216,092</b>	<b>181,164</b>	
2022/23 - totals only												
<b>Debtors Age Analysis By Customer Group</b>												
Organs of State	2200	3,073	725	212	257	146	141	133	7,307	11,733	8,093	
Commercial	2300	5,948	609	946	673	598	573	552	18,962	23,630	22,358	
Household	2400	16,317	3,620	3,171	4,053	3,486	3,004	2,814	131,413	167,588	144,850	
Other	2500	702	112	95	102	103	119	94	5,414	6,741	5,822	
<b>Total By Customer Group</b>	<b>2600</b>	<b>26,030</b>	<b>4,724</b>	<b>4,174</b>	<b>5,085</b>	<b>4,333</b>	<b>3,836</b>	<b>3,693</b>	<b>164,210</b>	<b>216,092</b>	<b>181,164</b>	

### 6. Creditors analysis

#### 6.1 Supporting Table SC4

##### Creditors' age analysis

WC053 Beaufort West - Supporting Table SC4 Monthly Budget Statement - aged creditors - M01 July											
Description	NT Code	Budget Year 2025/26									Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year		
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100	1,770	0	0	0	0	0	0	55,265	57,035	
Bulk Water	0200	0	5,205	0	0	0	0	0	13,807	19,012	
PAYE deductions	0300	0	0	0	0	0	0	0	0	0	
VAT (output less input)	0400	0	0	0	0	0	0	0	0	0	
Pensions / Retirement deductions	0500	0	0	0	0	0	0	0	0	0	
Loan repayments	0600	0	0	0	0	0	0	0	0	0	
Trade Creditors	0700	1,809	1,107	0	45	0	3	14	17,474	20,452	
Auditor General	0800	80	108	0	0	90	0	3,073	17,944	21,295	
Other	0900	0	0	0	0	0	0	0	4	4	
Medical Aid deductions	0950	0	0	0	0	0	0	0	0	0	
<b>Total By Customer Type</b>	<b>1000</b>	<b>3,659</b>	<b>6,420</b>	<b>0</b>	<b>45</b>	<b>90</b>	<b>3</b>	<b>3,087</b>	<b>104,494</b>	<b>117,798</b>	

## 7. Investment portfolio analysis

### 7.1 Supporting Table SC5

WC053 Beaufort West - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M01 July					
Investments by maturity Name of institution & investment ID	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
<b>R thousands</b>					
<b>Municipality</b>					
Standard Bank	2,790	-	-	-	2,790
ABSA Bank	11,106	-	(10,226)	49,933	50,813
Nedbank	975	-	-	-	975
Investec	1,398	-	-	200	1,598
	-				-
<b>Municipality sub-total</b>	<b>16,268</b>	<b>-</b>	<b>(10,226)</b>	<b>50,133</b>	<b>56,176</b>
<b>Entities</b>					
					-
					-
<b>Entities sub-total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INVESTMENTS AND INTEREST</b>	<b>16,268</b>	<b>-</b>	<b>(10,226)</b>	<b>50,133</b>	<b>56,176</b>

The investment deposits during July 2025 relate to the following:

- Portion of 1st Equitable Share Allocation – R 30 million;
- LGSETA – Mandatory Grant – R 43,061.39;
- First 2025/26 Municipal Infrastructure Grant (MIG) Allocation – R 6,833,000;
- Local Government Sector Education and Training Authority – R 127,288.79;
- First 2025/26 Water Services Infrastructure Grant (WSIG) Allocation – R 8,880,000;
- Capital Network Fund – R 200,000; and
- First 2025/26 Integrated National Electrification Programme Grant (INEP) Allocation – R 4,050,000;

The investment withdrawals during July 2025 related to the following:

- Retention fees – R 92,764.68;
- Local Government Sector Education and Training Authority – R 131,468.79
- SETA : Chemical Industries Education & Training Authority – R 113,400; and
- Equitable Share Investment – R 9,888,316.53

Interest earned on investments are capitalized on a quarterly basis by the municipality.

Included in the balance of R 56,175,597.52 is the unspent conditional grants amounting to R 23,088,998.50 that are cash backed on investment.

## 8. Allocation and grant receipts and expenditure

### 8.1 Supporting Table SC6 – Grant receipts

WC053 Beaufort West - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M01 July										
Description	Ref	2024/25	Budget Year 2025/26							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>										
1,2										
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>										
National Government:		-	143,161	-	38,093	38,093	11,330	26,903	226.1%	143,161
Equitable share		-	92,700	-	24,658	24,658	7,772	30,925	400.0%	92,700
Municipal Infrastructure Grant (MIG)		-	812	-	241	241	68	173	255.0%	812
Local Government Financial Management Grant (FMG)		-	2,000	-	-	-	167	(167)	-100.0%	2,000
Expanded Public Works Programme Integrated Grant (EPWP)		-	1,569	-	-	-	131	(131)	-100.0%	1,569
Smart Meters Grant		-	45,000	-	-	-	3,833	(3,833)	-100.0%	45,000
Other transfers and grants (insert description)		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>										
Provincial Treasury - Western Cape Financial Management Capacity Building Grant		-	9,092	-	-	-	738	(738)	-100.0%	9,092
Department of Infrastructure - Table Docks Restoration Grant		-	495	-	-	-	41	(41)	-100.0%	495
Department of Cultural Affairs & Sport - Replacement Funding for most vulnerable B3 Municipalities		-	399	-	-	-	39	(39)	-100.0%	399
Department of Local Government - Municipal Energy Resilience Grant		-	7,272	-	-	-	608	(608)	-100.0%	7,272
Department of Local Government - Township Services Centres Grant (Sustainability - Operational Support Grant)		-	400	-	-	-	23	(23)	-100.0%	400
Department of Local Government - Township Services Centres Grant (Sustainability - Operational Support Grant)		-	306	-	-	-	25	(25)	-100.0%	306
Department of Local Government - Community Development Workers (CDW) Operational Support Grant		-	226	-	-	-	19	(19)	-100.0%	226
Other transfers and grants (insert description)		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>										
Central Karoo District Municipality		-	-	-	-	-	-	-	-	-
Other grant providers:		-	2,538	-	131	131	212	(80)	-37.9%	2,538
Chemical Industries Education & Training Authority		-	2,538	-	-	-	212	(212)	-100.0%	2,538
Local Government Sector Education and Training Authority		-	-	-	131	131	-	131	#DIV/0!	-
<b>Total Operating Transfers and Grants</b>	<b>5</b>	<b>-</b>	<b>154,791</b>	<b>-</b>	<b>39,030</b>	<b>39,030</b>	<b>12,868</b>	<b>26,131</b>	<b>202.6%</b>	<b>154,791</b>
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>										
National Government:		-	66,234	-	19,522	19,522	5,519	14,003	253.7%	66,234
Municipal Infrastructure Grant (MIG)		-	22,234	-	6,502	6,502	1,663	4,739	255.8%	22,234
Integrated National Electrification Programme Grant (INEP)		-	9,000	-	4,050	4,050	750	3,300	440.0%	9,000
Water Services Infrastructure Grant (WSIG)		-	35,000	-	8,980	8,980	2,917	5,063	204.5%	35,000
Other capital transfers (insert description)		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>										
Department of Local Government - Municipal Water Resilience Grant		-	3,500	-	-	-	292	(292)	-100.0%	3,500
Department of Local Government - Municipal Water Resilience Grant		-	3,500	-	-	-	292	(292)	-100.0%	3,500
<b>District Municipality:</b>										
Other capital transfers (insert description)		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Other capital transfers (insert description)		-	-	-	-	-	-	-	-	-
<b>Total Capital Transfers and Grants</b>	<b>5</b>	<b>-</b>	<b>69,734</b>	<b>-</b>	<b>19,522</b>	<b>19,522</b>	<b>9,011</b>	<b>13,711</b>	<b>225.9%</b>	<b>69,734</b>
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	<b>5</b>	<b>-</b>	<b>224,525</b>	<b>-</b>	<b>58,552</b>	<b>58,552</b>	<b>18,710</b>	<b>39,842</b>	<b>212.8%</b>	<b>224,525</b>

### 8.2 Supporting Table SC7 (1) – Grant expenditure

WC053 Beaufort West - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M01 July										
Description	Ref	2024/25	Budget Year 2025/26							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
National Government:		-	143,161	-	58,910	39,970	11,530	26,980	228.2%	143,161
Equitable share		-	92,780	-	38,658	38,658	7,732	30,926	400.0%	92,780
Municipal Infrastructure Grant (MIG)		-	812	-	70	70	69	3	4.1%	812
Local Government Financial Management Grant (FMG)		-	2,000	-	52	52	167	(115)	-68.8%	2,000
Expanded Public Works Programme Integrated Grant (EPWP)		-	1,569	-	130	130	131	(1)	-0.8%	1,569
SmartMeters Grant		-	46,000	-	-	-	3,833	(3,833)	-100.0%	46,000
Other transfers and grants (insert description)		-	-	-	-	-	-	-	-	-
Provincial Government:		-	9,092	-	587	587	758	(199)	-25.1%	9,092
Provincial Treasury - Western Cape Financial Management Capacity Building Grant		-	495	-	-	-	41	(41)	-100.0%	495
Department of Infrastructure - Title Deeds Restoration Grant		-	199	-	-	-	33	(33)	-100.0%	399
Department Cultural Affairs & Sport- Replacement Funding for most vulnerable 03 Municipalities		-	7,272	-	587	587	606	(54)	-8.9%	7,272
Department of Local Government - Municipal Energy Resilience Grant		-	400	-	-	-	33	(33)	-100.0%	400
Department of Local Government - Thuthuzisela Service Centres Grant (Sustainability) Operational Support Grant		-	300	-	-	-	25	(25)	-100.0%	300
Department of Local Government - Community Development Workers (CDW) Operational Support Grant		-	225	-	15	15	19	(3)	-18.5%	225
Other transfers and grants (insert description)		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
Central Karoo District Municipality		-	-	-	-	-	-	-	-	-
Other grant providers:		-	2,538	-	245	245	-	245	#DIV/0!	2,538
Chemical Industries Education & Training Authority		-	2,538	-	113	113	-	113	#DIV/0!	2,538
Local Government Sector Education and Training Authority		-	-	-	131	131	-	131	#DIV/0!	-
Services SETA		-	-	-	-	-	-	-	-	-
<b>Total operating expenditure of Transfers and Grants:</b>		-	<b>154,781</b>	-	<b>39,722</b>	<b>39,722</b>	<b>12,688</b>	<b>27,035</b>	<b>213.1%</b>	<b>154,781</b>
<b>Capital expenditure of Transfers and Grants</b>										
National Government:		-	68,234	-	-	-	5,619	(5,619)	-100.0%	68,234
Municipal Infrastructure Grant (MIG)		-	22,234	-	-	-	1,863	(1,863)	-100.0%	22,234
Integrated National Electrification Programme Grant (INEP)		-	9,000	-	-	-	750	(750)	-100.0%	9,000
Water Services Infrastructure Grant (WSIG)		-	35,000	-	-	-	2,917	(2,917)	-100.0%	35,000
Other capital transfers (insert description)		-	-	-	-	-	-	-	-	-
Provincial Government:		-	3,500	-	-	-	292	(292)	-100.0%	3,500
Department of Local Government - Municipal Water Resilience Grant		-	3,500	-	-	-	292	(292)	-100.0%	3,500
Other capital transfers (insert description)		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
Other capital transfers (insert description)		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Services SETA		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		-	<b>68,734</b>	-	-	-	<b>5,611</b>	<b>(5,611)</b>	<b>-100.0%</b>	<b>68,734</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		-	<b>224,525</b>	-	<b>39,722</b>	<b>39,722</b>	<b>18,499</b>	<b>21,225</b>	<b>114.7%</b>	<b>224,525</b>

The table below provide a summary of the movements on the conditional grants for July 2025.

<b>Summary of Unspent Conditional Grants - July 2025</b>	
<b>Conditional Grants - Opening Balance 1 July 2025</b>	<b>4,259,003.53</b>
Grants Received During July 2025	58,552,378.79
Less : Grant Expenditure During July 2025	- 39,722,383.82
<b>Closing Balance - 31 July 2025</b>	<b>23,088,998.50</b>

The unspent conditional grant balance at the end of July amounted to R 23,088,998.50.

All unspent conditional grants were cash backed and on investment as at the end of July 2025.

## 9. Expenditure on councillor and board members allowances and employee benefits

### 9.1 Supporting Table SC8

WC053 Beaufort West - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M01 July										
Summary of Employee and Councillor remuneration	Ref	2024/25	Budget Year 2025/26							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C					D	
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		-	6,546	-	452	452	546	(94)	-17%	6,546
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	136	-	11	11	11	-	-	136
Cellphone Allowance		-	584	-	48	48	49	(1)	-2%	584
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	51	-	4	4	4	(0)	-2%	51
<b>Sub Total - Councillors</b>		-	<b>7,320</b>	-	<b>515</b>	<b>515</b>	<b>610</b>	<b>(95)</b>	<b>-16%</b>	<b>7,320</b>
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages	3	-	4,331	-	199	199	361	(162)	-45%	4,331
Pension and UIF Contributions		-	367	-	28	28	31	(2)	-8%	367
Medical Aid Contributions		-	100	-	10	10	8	2	21%	100
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	325	-	-	-	27	(27)	-100%	325
Motor Vehicle Allowance		-	181	-	15	15	16	-	-	181
Cellphone Allowance		-	72	-	5	5	6	(2)	-25%	72
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	82	-	5	5	7	(2)	-25%	82
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	-	-	-	-	-	-	-	-	-
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	348	-	18	18	29	(11)	-39%	348
Aging and post related allowance		-	-	-	-	-	-	-	-	-
In kind benefits		-	-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers of Municipality</b>		-	<b>5,808</b>	-	<b>279</b>	<b>279</b>	<b>464</b>	<b>(204)</b>	<b>-42%</b>	<b>5,808</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		-	101,446	-	7,591	7,591	8,454	(863)	-10%	101,446
Pension and UIF Contributions		-	17,626	-	1,274	1,274	1,489	(195)	-13%	17,626
Medical Aid Contributions		-	2,972	-	201	201	246	(17)	-7%	2,972
Overtime		-	4,793	-	383	383	399	(16)	-4%	4,793
Performance Bonus		-	7,634	-	32	32	636	(604)	-95%	7,634
Motor Vehicle Allowance		-	324	-	14	14	27	(14)	-50%	324
Cellphone Allowance		-	158	-	11	11	13	(2)	-16%	158
Housing Allowances		-	496	-	41	41	41	(0)	0%	496
Other benefits and allowances		-	6,332	-	463	463	528	(64)	-12%	6,332
Payments in lieu of leave		-	-	-	90	90	-	90	#DIV/0!	-
Long service awards		-	1,209	-	115	115	101	14	14%	1,209
Post-retirement benefit obligations	2	-	1,667	-	136	136	139	(3)	-2%	1,667
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-	-
Aging and post related allowance		-	661	-	148	148	57	92	182%	661
In kind benefits		-	-	-	-	-	-	-	-	-
<b>Sub Total - Other Municipal Staff</b>		-	<b>145,341</b>	-	<b>10,529</b>	<b>10,529</b>	<b>12,112</b>	<b>(1,582)</b>	<b>-13%</b>	<b>145,341</b>
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		-	<b>158,467</b>	-	<b>11,324</b>	<b>11,324</b>	<b>13,206</b>	<b>(1,882)</b>	<b>-14%</b>	<b>158,467</b>
<b>TOTAL MANAGERS AND STAFF</b>		-	<b>151,147</b>	-	<b>10,809</b>	<b>10,809</b>	<b>12,595</b>	<b>(1,787)</b>	<b>-14%</b>	<b>151,147</b>

The total overtime and standby budget for the 2025/26 financial year amounts to R 7,526,950. The expenditure on these two items for the month of July 2025 amounted to R 609,256.17 or 8.1% of the approved budget.

<b>Item</b>	<b>Budget</b>	<b>M01 - July 2025</b>	<b>% spend of Budget</b>
Overtime	4,793,383	383,115.80	8.0%
Standby Allowances	2,733,567	226,140.37	8.3%
<b>Total</b>	<b>7,526,950</b>	<b>609,256.17</b>	<b>8.1%</b>

The overtime and standby expenditure needs to be closely managed and monitored during the financial to ensure that these costs remain within the budget allocated.



## 10. Capital programme performance

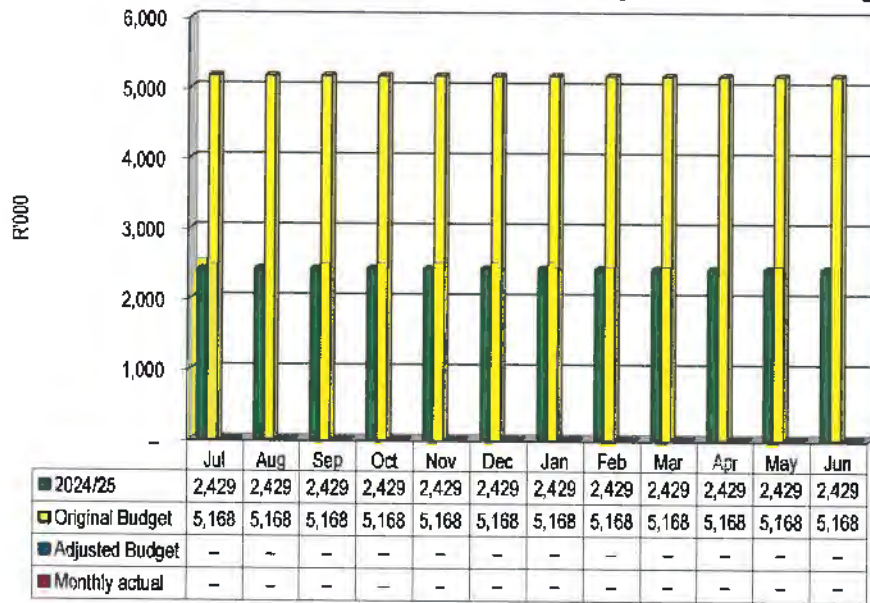
### 10.1 Supporting Table SC12

WC053 Beaufort West - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M01 July									
Month	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	-	5,168	-	-	-	5,168	-	-	-
August	-	5,168	-	-	-	10,336	-	-	-
September	-	5,168	-	-	-	15,505	-	-	-
October	-	5,168	-	-	-	20,673	-	-	-
November	-	5,168	-	-	-	25,841	-	-	-
December	-	5,168	-	-	-	31,009	-	-	-
January	-	5,168	-	-	-	36,177	-	-	-
February	-	5,168	-	-	-	41,346	-	-	-
March	-	5,168	-	-	-	46,514	-	-	-
April	-	5,168	-	-	-	51,682	-	-	-
May	-	5,168	-	-	-	56,850	-	-	-
June	-	5,168	-	-	-	62,018	-	-	-
<b>Total Capital expenditure</b>	-	<b>62,018</b>	-	-	-	-	-	-	-

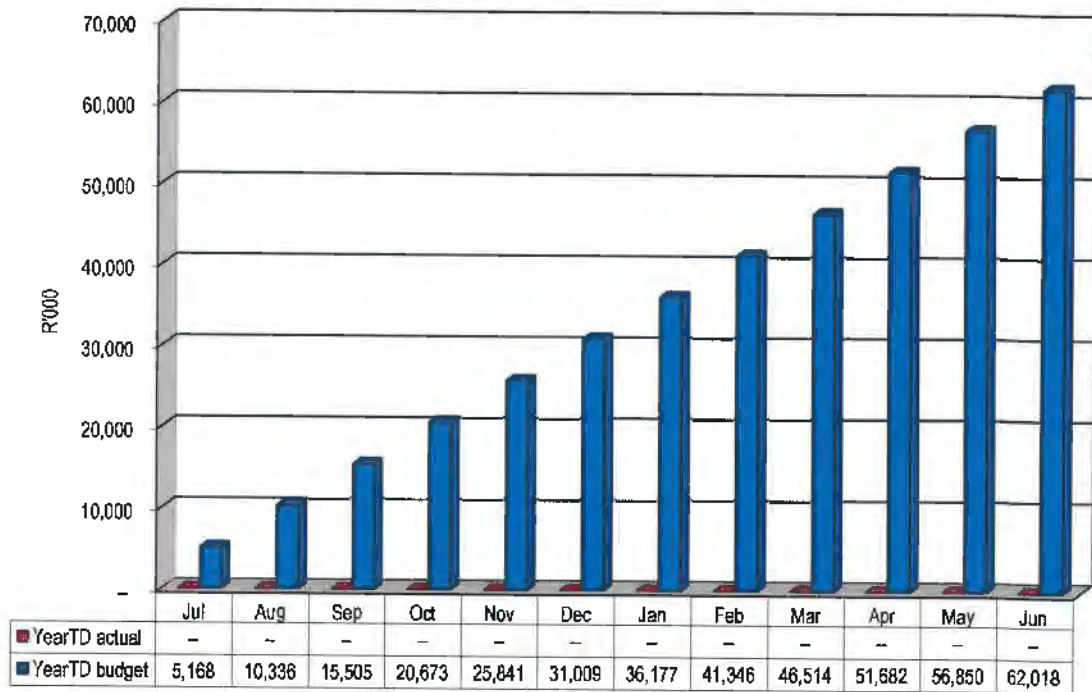
Council approved capital budget amounting to R 62,018,291 for the 2025/26 financial year. July being the first month of the 2025/26 financial year expenditure are normally slow or zero. Supply Chain process are currently being concluded with relation to the capital projects budgeted for.

Expenditure is expected to increase towards the end of the first quarter of the financial year.

**Chart C1 2025/26 Capital Expenditure Monthly Trend: actual v target**



**Chart C2 2025/26 Capital Expenditure: YTD actual v YTD target**



### 10.2 Supporting Table SC13

#### 10.2.1 Supporting Table SC13a

WCD53 Beaufort West - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M01 July										
Description	Ref	2024/25	Budget Year 2025/26							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		-	30,436	-	-	-	2,636	2,636	100.0%	30,436
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Roads		-	-	-	-	-	-	-	-	-
Road Structure		-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	15,909	-	-	-	1,326	1,326	100.0%	15,909
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	15,909	-	-	-	1,326	1,326	100.0%	15,909
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	14,526	-	-	-	1,210	1,210	100.0%	14,526
Pump Station		-	-	-	-	-	-	-	-	-
ReSanitation		-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	14,526	-	-	-	1,210	1,210	100.0%	14,526
Outfall Sewers		-	-	-	-	-	-	-	-	-
Inlet Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-
Ravennas		-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-

WC055 Boaufert West - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M01 July										
Description	Ref	2024/25			Budget Year 2025/26				Full Year Forecast	
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YTD actual	YTD budget	YTD variance		YTD variance %
<b>R thousands</b>	1									
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<b>Community Assets</b>										
Community Facilities										
Kiosks										
Centres										
Crèches										
Civic/Care Centres										
Preschool/Daycare Centres										
Testing Stations										
Museums										
Galleries										
Theatres										
Libraries										
Cemeteries/Crematoria										
Parks										
Public Open Space										
Nature Reserves										
Public Abolition Facilities										
Markets										
Stalls										
Abattoirs										
Shops										
Taxi Ranks/Bus Terminals										
Capital Spares										
Sport and Recreation Facilities										
Indoor Facilities										
Outdoor Facilities										
Café/Bar Spares										
<b>Heritage Assets</b>										
Monuments										
Historic Buildings										
Works of Art										
Conservation Areas										
Other Heritage										
<b>Investment Properties</b>										
Revenue Generating										
Improved Property										
Unimproved Property										
Non-revenue Generating										
Improved Property										
Unimproved Property										
<b>Other Assets</b>										
Operational Buildings										
Municipal Offices										
Pay/Enquiry Kiosks										
Building Plant Offices										
Workshops										
Yards										
Stores										
Laboratories										
Training Centres										
Manufacturing Plant										
Depots										
Capital Spares										
Housing										
Self Housing										
Social Housing										
Capital Spares										
<b>Intangible or Cultivated Assets</b>										
Biological or Cultivated Assets										
<b>Intangible Assets</b>										
Services										
Licences and Rights										
Water Rights										
Eminent Domain										
Solid Waste Licenses										
Computer Software and Applications										
Local Government Software Applications										
Unimproved										
<b>Computer Equipment</b>										
Computer Equipment		230				19	19	100.0%		230
<b>Furniture and Office Equipment</b>										
Furniture and Office Equipment		100				8	8	100.0%		100
<b>Machinery and Equipment</b>										
Machinery and Equipment		200				17	17	100.0%		200
<b>Transport Assets</b>										
Transport Assets										
<b>Land</b>										
Land										
<b>Zoo's, Marine and Non-biological Animals</b>										
Zoo's, Marine and Non-biological Animals										
<b>Living Resources</b>										
Mortars										
Fishing and Protection										
Zoological plants and animals										
Immunum										
Fishing and Protection										
Zoological plants and animals										
<b>Total Capital Expenditure on new assets</b>	1		30,985				2,580	2,580	100.0%	30,985

10.2.2 Supporting Table SC13b

WC053 Beaufort West - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M01 July										
Description	Ref	2024/25		Budget Year 2025/26						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD Variance %	Full Year Forecast
R thousands										
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
Infrastructure		-	77	-	-	-	6	6	100.0%	77
Roads Infrastructure		-	77	-	-	-	6	6	100.0%	77
Roads		-	77	-	-	-	6	6	100.0%	77
Road Structures		-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-
tUR Mains		-	-	-	-	-	-	-	-	-
Distribution		-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-
THV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Pump Station		-	-	-	-	-	-	-	-	-
Retreatment		-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-
Outfall Sewers		-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-

WC059 Beaufort West - Supporting Table 9C19b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M01 July										
R thousands	Description	Ref	2024/25		Budget Year 2025/26					
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
<b>Community Assets</b>										
	Community Facilities									
	Halls									
	Centres									
	Crickets									
	Clubs/Care Centres									
	Fire/Ambulance Stations									
	Testing Stations									
	Museums									
	Galleries									
	Theatres									
	Libraries									
	Cemeteries/Crematoria									
	Parks									
	Public Open Space									
	Nature Reserves									
	Public Abolition Facilities									
	Markets									
	Stalls									
	Aberfoyle									
	Airports									
	Ted Rains/Blue Terminals									
	Capital Spares									
	Sport and Recreation Facilities									
	Indoor Facilities									
	Outdoor Facilities									
	Capital Spares									
<b>Heritage assets</b>										
	Monuments									
	Historic Buildings									
	Works of Art									
	Conservation Areas									
	Other Heritage									
<b>Investment properties</b>										
	Revenue Generating									
	Improved Property									
	Unimproved Property									
	Non-revenue Generating									
	Improved Property									
	Unimproved Property									
<b>Other assets</b>										
	Operational Buildings									
	Municipal Offices									
	Pay/Equity Points									
	Building Plan Offices									
	Workshops									
	Verge									
	Stores									
	Laboratories									
	Training Centres									
	Manufacturing Plant									
	Depots									
	Capital Spares									
	Housing									
	Staff Housing									
	Social Housing									
	Capital Spares									
<b>Biological or Cultivated Assets</b>										
	Biological or Cultivated Assets									
<b>Intangible Assets</b>										
	Services									
	Licences and Rights									
	Water Rights									
	Patent Licences									
	Solid Waste Licences									
	Computer Software and Applications									
	Local Settlement Software Applications									
	Unspecified									
<b>Computer Equipment</b>										
	Computer Equipment									
<b>Furniture and Office Equipment</b>										
	Furniture and Office Equipment									
<b>Machinery and Equipment</b>										
	Machinery and Equipment									
<b>Transport Assets</b>										
	Transport Assets									
<b>Land</b>										
	Land									
<b>Zoo's, Marine and Non-biological Animals</b>										
	Zoo's, Marine and Non-biological Animals									
<b>Living resources</b>										
	Mature									
	Polling and Protection									
	Zoological plants and animals									
	Immature									
	Polling and Protection									
	Zoological plants and animals									
	<b>Total Capital Expenditure on renewal of existing assets</b>	1		77				8	100.0%	77

10.2.3 Supporting Table SC13e

WC053 Beaufort West - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - M01 July										
Description	Ref	2024/25				Budget Year 2025/26				
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class										
<b>Infrastructure</b>		-	23,421	-	-	-	1,952	1,952	100.0%	23,421
Roads Infrastructure		-	12,551	-	-	-	1,046	1,046	100.0%	12,551
Roads		-	12,551	-	-	-	1,046	1,046	100.0%	12,551
Road Structures		-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	7,826	-	-	-	652	652	100.0%	7,826
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Stations		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		-	7,826	-	-	-	652	652	100.0%	7,826
MV Switching Stations		-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	3,043	-	-	-	254	254	100.0%	3,043
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	2,261	-	-	-	188	188	100.0%	2,261
Reservoirs		-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		-	783	-	-	-	65	65	100.0%	783
Distribution Points		-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Pump Station		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-
Outlet Sowers		-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-

WC053 Beaufort West - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - M01 July										
Description	Ref	2024/25			Budget Year: 2025/26					
		Amtd'd Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Capital expenditure on upgrading of existing assets by Asset Class/Sub-class</b>										
<b>Community Assets</b>			7,556				820	630	100.0%	7,556
Community Facilities			992				83	83	100.0%	992
Halls										
Centres										
Craiches										
Clinic/Care Centres										
Fire/Ambulance Stations										
Testing Stations										
Museums										
Galleries										
Theatres										
Lobbies										
Cemeteries/Crematoria			992				83	83	100.0%	992
Parks										
Pools										
Public Open Space										
Nature Reserves										
Public Abolition Facilities										
Markets										
Stalls										
Abattoirs										
Airports										
Taxi Ranks/Bus Terminals										
Capital Spares										
Sports and Recreation Facilities			6,563				547	547	100.0%	6,563
Indoor Facilities										
Outdoor Facilities			6,563				547	547	100.0%	6,563
Capital Spares										
<b>Heritage Assets</b>										
Monuments										
Historic Buildings										
Works of Art										
Conservation Areas										
Other Heritage										
<b>Investment Properties</b>										
Revenue Generating										
Improved Property										
Unimproved Property										
Non-revenue Generating										
Improved Property										
Unimproved Property										
<b>Other Assets</b>										
Operational Buildings										
Municipal Offices										
Pay/Enquiry Points										
Building Plan Offices										
Workshops										
Yards										
Stores										
Laboratories										
Training Centres										
Manufacturing Plant										
Depots										
Capital Spares										
Housing										
Staff Housing										
Social Housing										
Capital Spares										
<b>Biological or Cultivated Assets</b>										
Biological or Cultivated Assets										
<b>Intangible Assets</b>										
Survivables										
Licences and Rights										
Water Rights										
Effluent Licences										
Solid Waste Licences										
Computer Software and Applications										
Local Government Software Applications										
Unspecified										
<b>Computer Equipment</b>										
Computer Equipment										
<b>Furniture and Office Equipment</b>										
Furniture and Office Equipment										
<b>Machinery and Equipment</b>										
Machinery and Equipment										
<b>Transport Assets</b>										
Transport Assets										
<b>Land</b>										
Land										
<b>Zoo's, Marine and Non-biological Animals</b>										
Zoo's, Marine and Non-biological Animals										
<b>Living Resources</b>										
Nature										
Fishing and Protection										
Zoological plants and animals										
Invertebrates										
Fishing and Protection										
Zoological plants and animals										
<b>Total Capital Expenditure on upgrading of existing assets</b>			30,879				2,881	2,881	100.0%	30,879



**11. Material variances to the SDBIP****11.1 Over view**

SDBIP reports are compiled on a quarterly basis at this time.

**12. Annexure A: Compliance with the conditions for Municipal Debt Relief**

12.1. MFMA Circular 124 – Municipal Compliance Self-Assessment;

12.2. Municipal Debt Relief Performance across the period of debt relief participation;

12.3. Provincial Treasury Debt Relief Compliance Assessment;

12.4. MFMA Circular 124 – Condition 6.6 (Electricity and Water as Collection Tools) and Condition 6.7 (Maintain a minimum average collection of property rates and service charges);

12.5. MFMA Circular 124 – Condition 6.8 (Completeness of the revenue base);

12.6. MFMA Circular 124 – Condition 6.3 and Condition 6.12; and

12.7. The remedial actions necessary and / or undertaken to improve the municipality's monthly compliance in terms of the Debt relief Conditions.

**13. Municipal Manager's quality certification**

I, **Amos Makendiana** <amos@beaufortwestmun.co.za>, the Acting Municipal Manager of Beaufort West Municipality, hereby certify that:-

- The monthly budget statement
- Quality report on the implementation of the budget and financial state affairs of the Municipality
- Mid-year budget and performance assessment

For the month of **July 2025** has been prepared in accordance with the Municipal Finance Management Act and Regulations made under the Act.

Information has been reviewed by the Acting Chief Financial Officer: **B Jacobs**

Print name: **A Makendiana**

Acting Municipal Manager of Beaufort West Municipality: WC053

Signature: 

Date: 13/8/2025

**Annexure A**  
**Section 12**  
**Compliance with the conditions for Municipal Debt Relief**  
**July 2025**

**12.1 MFMA Circular 124 – Municipality Compliance Self-Assessment – July 2025**



National Treasury  
**Municipal Debt Relief**  
 MFMA Circular No. 124  
 Municipal Finance Management Act No. 56 of 2003

Province		
WC		
Code	District	Code Description
WC053	Central Karoo	Beaufort West

**Monthly Performance Report**

Municipal Details			Part A					Part B					Part C			Part D				Part E				Scoring and Rating																					
			Eskom And Bulk water current account					Compliance with a funded MTRF					FRP/BFP & Tariff Assessment			Electricity and water collection tools				Quarterly collection of property rates and services charges						Maximization of Revenue Base				Overnight															
Month	Code Descr	Code	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	C12	C13	C14	C15	C16	C17	C18	C19	C20	C21	C22	C23	C24	C25	C26	C27	C28	C29	C30	C31	C32	C33	C34	C35	C36	C37	C38	C39	C40	C41	Score	Rating
26.July25	Beaufort West	WC053																																										0%	Not completed
26.August25	Beaufort West	WC053																																										0%	Not completed
27.September25	Beaufort West	WC053																																										0%	Not completed
28.October25	Beaufort West	WC053																																										0%	Not completed
29.November25	Beaufort West	WC053																																										0%	Not completed
30.December25	Beaufort West	WC053																																										0%	Not completed
31.January26	Beaufort West	WC053																																										0%	Not completed
32.February26	Beaufort West	WC053																																										0%	Not completed
33.March26	Beaufort West	WC053																																										0%	Not completed
34.April26	Beaufort West	WC053																																										0%	Not completed
35.May26	Beaufort West	WC053																																										0%	Not completed
36.June26	Beaufort West	WC053																																										0%	Not completed
37.July26	Beaufort West	WC053																																										0%	Not completed
38.August26	Beaufort West	WC053																																										0%	Not completed
39.September26	Beaufort West	WC053																																										0%	Not completed
40.October26	Beaufort West	WC053																																										0%	Not completed
41.November26	Beaufort West	WC053																																										0%	Not completed

*AC*

Annexure A2 - Monthly



National Treasury  
**Municipal Debt Relief**  
 MFMA Circular No. 124  
 Municipal Finance Management Act No. 56 of 2003

Municipality Self-Assessment

Certificate of Compliance: Municipal Debt Relief Conditions for Application

Period: Jul'25  
 National Financial Year: 2025/26  
 Demarcation Code of Municipality being assessed: WC053  
 District: Central Karoo  
 Demarcation Description: Beaufort West

I,....., hereby certify that the provincial treasury monitored the compliance against the conditions of Municipal Debt Relief as set-out in MFMA Circular No. 124 and that the Provincial Treasury is satisfied and certifies that the said municipality fully complies with the conditions as set-out in the table below:

Municipal Debt Relief Conditions (Monthly reporting)

Choose from drop down list

6.3 + Maintaining the Eskom and bulk water current account –			
Condition 6.1.2 (current account for the purpose of this exercise means the account for a single month's consumption):			
6.12.2	- Has the municipality paid its <b>bulk water current account</b> within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)? <i>Note - refer condition 6.12.2</i>	Yes	
6.12.2	- Has the municipality submitted the supporting evidence of the bulk water current account payment to the National Treasury, the Water Board and/ or Water Trading Entity within 1 day of making any such payment (in PDF format) via the GoMuni Upload Portal <a href="https://gopluploadportal.treasury.gov.za?">https://gopluploadportal.treasury.gov.za?</a>	Yes	Payment were upladed on GoMuni
6.12.2	- Does the amount of the bulk water current account payment as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of the Water Board and/ or Water Trading Entity?	Yes	
6.3.1	- Has the municipality paid its <b>Eskom bulk current account</b> within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)? <i>Note - current account in terms of municipal debt relief approval means the total Eskom charges for the billing period plus VAT plus any component that may be due in terms of a payment arrangement of "New arrears" (March 2023 and / or subsequent current account(s) up to the date of NT approval of the application.</i>	Yes	

Notes/Comments

5	6.3.2 6.3.3	- Has the municipality submitted the supporting evidence of the bulk Eskom current account payment to the National Treasury and Eskom within 1 day of making any such payment (in PDF format) via the GoMuni Upload Portal <a href="https://iguploadportal.treasury.gov.za?">https://iguploadportal.treasury.gov.za?</a>	Yes	Payment were uploded on GoMuni
6	6.3.4	- Does the amount as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of Eskom?	Yes	
7	6.4	Compliance with a funded MTREF – <i>(choose from drop down list the MTREF assessed)</i>	Select	
8	6.4.1	- Is the municipality's MTREF funded and aligning to the National Treasury's Budget Funding Guidelines - <a href="http://mfma.treasury.gov.za/Guidelines/Pages/Funding.aspx">http://mfma.treasury.gov.za/Guidelines/Pages/Funding.aspx?</a>	Yes	
9	6.4.1	- Has the municipality budgeted for any operating surplus on the A1 Schedule (Table A4 – Budgeted Financial Performance) of the Municipal Budget- and Reporting Regulations?	Yes	
10	6.4.1	- Has the municipality made adequate provision for debt impairment <i>(considering the actual collection of revenue and property rates during the 12 months immediately preceding the tabling of the budget)</i> on the A1 Schedule (Table A4 - Budgeted Financial Performance) of the Municipal Budget-and Reporting Regulations?  <i>Note - For example, if the municipality during the preceding 12 months only managed to collect 60 per cent of its revenue (also property rates), the provision for debt impairment aligning with the historic collection trend should align to 40 per cent of the 2023/24 MTREF revenue projections (also property rates). If the municipality merely used the debt impairment to 'balance' the budget and there is no real alignment between the provision for such with the actual collection of revenue, the Provincial Treasury must respond to this item as: "No".</i>	Yes	
11	6.4.1	- Has the municipality made adequate provision for depreciation and asset impairment <i>(considering its asset register and physical state of assets)</i> on the A1 Schedule) Table A4 - Budgeted Financial Performance) of the Municipal Budget-and Reporting Regulations?  <i>Note - If the municipality merely used the depreciation and asset impairment to 'balance' the budget and there is no real alignment between the provision for such with the state of assets/asset register, the Provincial Treasury must respond to this item as: "No".</i>	Yes	
12	6.4.2	- <b>If the municipality's MTREF is not funded</b> , has it tabled and adopted a credible Budget Funding Plan as part of the MTREF budget (refer item 9.3 of MFMA Budget Circular no. 122, 09 December 2022)?  <i>Note - If the municipality has an FRP, a separate budget funding plan is not necessary. However, the PT / MT must assesses whether the existing FRP incorporates / will give effect to a funded MTREF. If not, the FRP requires strengthening.</i>	There is an FRP	
13	6.4.2	- <b>If the municipality's MTREF is not funded and it has an FRP per the legislative framework</b> , does the existing FRP incorporate a credible Budget Funding Plan (will the FRP give effect to a funded MTREF over the period of the FRP) - aligning with the principles of a budget funding plan as envisaged in item 9.3 of MFMA Budget Circular no. 122, 09 December 2022)?  <i>Note - only if the municipality does not have an FRP may "N/A" be selected from the dropdown list.</i>	Yes	
13	6.4.2	- Does the municipality's annual and monthly cashflow projections included on the A1 Schedule (Table A7 - Budgeted Cash Flows and Supporting Table SA 30 – Budgeted Monthly Cash Flows) of the Municipal Budget and Reporting Regulations aligns with and gives effect to the municipality's Budget Funding Plan strategy (or the FRP strategy) and related seasonal trends <i>(for example higher winter Eskom tariffs, lower January collection rates, etc.?)</i>	Yes	

14	6.5	<b>Cost reflective tariffs – (excluding metros)</b> has the municipality included its completed tariff tool (refer MFMA Circular no. 9B and Item 5.2 of MFMA Budget Circular no. 122) as part of the municipality's annual tabled and adopted MTREF submissions with effect the tabling of the 2023/24 MTREF?	Yes	
	6.6	<b>Electricity and water as collection tools –</b> has the municipality, with effect from the tabling of the 2023/24 MTREF, demonstrated, through its by-laws and budget related policies, that:		
15	6.6.1	- the municipality issues a consolidated monthly bill to all consumers/property owners in terms of which all partial payments received are allocated in the following order of priority: firstly, to property rates, thereafter to water, wastewater, refuse removal and lastly to electricity?	Yes	
16	6.6.2	- the municipality disconnects electricity services and/or block the purchasing of pre-paid electricity of any defaulting consumer/property owner unless the defaulter already registered as an indigent consumer with the municipality?	Yes	
17	6.6.3	- the municipality is restricting and/or interrupting the supply of water of any defaulting consumer/ property owner unless the defaulter already registered as an indigent consumer with the municipality? <i>Note: In terms of this condition the municipality must undertake such restriction/ interruption of water together with the municipal engineer(s) to ensure a minimum supply of waste water.</i>	Yes	The Municipality met the requirements for this condition except for the restriction and or interruption of water supply to defaulting consumers or property owner. Provincial Treasury did fund meters, but it should be noted that only 20% of the total water meters are pre-paid meters, with the balance being conventional credit meters or old token meters. The municipality does not have the capacity to restrict
18	6.6.4	- If the defaulting consumer/property owner is registered as an indigent consumer with the municipality, is the monthly supply of electricity and water to that consumer/property owner physically restricted to the monthly national basic free electricity- and water limits of 50 Kilowatt electricity and 6 Kilolitres water, respectively? <i>Note – the municipality's monthly MFMA s.71 statement must include as part of the narratives the indigent information in the required NT format.</i>	Yes	
	6.6	<i>Supporting evidence : The National Treasury and/ or provincial treasury's related budget assessment confirms the municipality's relevant MTREF's related budget policies and by-laws demonstrate compliance with paragraph 6.5.</i>		
	6.7	<b>Maintain a minimum average quarterly collection of property rates and services charges –</b>		
19	6.7.1	- Has the municipality achieved a minimum of 80 per cent average quarterly collection of property rates and service charges with effect from 01 April 2023 and 85 per cent average quarterly collection with effect from 01 April 2024 during any quarter - demonstrated in the MFMA s.71 monthly and quarterly statement(s) and mSCOA data strings uploaded via the GoMuni Upload Portal?	Yes	The collection rate for June in July for the whole demarcation was 93% and the collection rate excluding Eskom supplied areas amounted to 90%.
		<i>Note - although the norm and standard for collection (MFMA Circular No. 71) is a 85 per cent threshold, municipalities under the debt relief support will be exempted for the first two years from adhering to this norm.</i>		
	6.7.2	- If the response in 6.7.1 is "No" and the municipality is unable to achieve the minimum average quarterly collection as per paragraph 6.7.1, <b>has the municipality demonstrated to the satisfaction of National Treasury the following :</b>		
20	6.7.2.1	* the underperformance directly relates to Eskom supplied areas where the municipality does not have electricity as a collection tool and that the average quarterly collection of the municipality (excluding Eskom supplied areas) equals the required quarterly average collection set-out in paragraph 6.7.1;	6.7.1 = Yes	
21	6.7.2.2	* the municipality for technical engineering reasons is unable to physically restrict and/or limit the supply of water in the Eskom supplied area(s)?	6.7.1 = Yes	
22	6.7.2.3	* the municipality before 01 February 2024 attempted to enter into a service delivery agreement with Eskom for purposes of municipal revenue collection in the Eskom supplied area(s) as envisaged in sections 76 to 78 of the Municipal Systems Act, 2000 and that such failed and the reason(s) for the failure?	6.7.1 = Yes	



23	6.7.3	- The municipality has progressively installed smart pre-paid meters in the municipality supplied areas to improve its collection <u>and</u> only then, on an individual case-by-case basis, considered writing off the debt of its customers, within its normal credit control process?	Yes	
24	6.7.4	- Has the municipality adopted a policy to install any new electricity connection in the demarcated area with effect the 2023/24 MTREF with a smart pre-paid meter?	Yes	
25	6.7.5	- Has the municipality's 2023/24, 2024/25 and 2025/26 tabled and adopted capital budgets and MFMA section 71 statements reflected the approach set-out in 6.7.3 and 6.7.4?	Yes	
6.8 Municipality's Completeness of the revenue base –				
26	6.8.1	- Has the municipality demonstrated through the National Treasury property rates reconciliation tool that the municipality's billing system perfectly aligns to its Council approved General Valuation Roll (GVR) and/ or any subsequent supplementary GVR compiled by the registered municipal valuer?	Yes	
27	6.8.1	- If the response in 6.8.1 is "No", has the municipality demonstrated the steps taken to correct the variances identified? <i>Note - monthly progress against the action plan to address variances to be included as part of the municipality's debt relief compliance reporting in the MFMA s.71 statement</i>	Yes	
28	6.8.2	- For the latest ending Quarter -Has the municipality submitted its completed billing system, GVR and/or interim GVR reconciliations required in terms of paragraph 6.8.1 to the National Treasury quarterly (refer MFMA Circulars no. 93, 98, 107 and 108) to the upload portal on <a href="https://guploadportal.treasury.gov.za">https://guploadportal.treasury.gov.za</a> ?	Yes	
6.9 Monitor and report on Implementation –				
29	6.9.1	- MFMA section 71 reporting – has the municipal council and senior management team instituted processes to monitor and enforce accountability for the implementation of the municipality's funded budget and Budget Funding Plan where relevant?	Yes	
30	6.9.2	- If progress is slow in terms of paragraph 6.9.1, is the active intervention evident from the narratives supporting the municipality's monthly MFMA section 71 reporting and recorded on the financial system as per the mSCOA data string? <i>Note - condition 6.9.2 has a typing error and must refer to 6.9.1.</i>	Yes	
31	6.9.3	- Municipalities with financial recovery plans (FRP) – if the municipality has a FRP as envisaged in the prevailing local government legislative framework, is the municipality reporting monthly its progress in implementing its FRP to the Provincial Executive?	Yes	
32	6.9.4	- If the municipality has an FRP, with effect from 01 April 2023, parallel to submitting its monthly FRP progress report to the Provincial Executive, has the municipality also submitted the FRP progress report to the National Treasury: Municipal Financial Recovery Service (MFRS) timeously via the GoMuni Upload Portal <a href="https://guploadportal.treasury.gov.za">https://guploadportal.treasury.gov.za</a> ? <i>Note - a municipality with a FRP may only benefit from the Municipal Debt Support programme if the FRP progress report was submitted to both the Provincial Executive and MFRS.</i>	Yes	
6.10 Provincial Treasury Note - Provincial Treasury certification of municipal compliance – in terms of section 5 and 74 of the MFMA, with effect from 01 April 2023, a delegated municipality may not benefit from Municipal Debt Relief, unless:				
33	6.10.1	- has the relevant Provincial Treasury (delegated) / National Treasury (non-delegated) monthly monitored the municipality's compliance in terms of these conditions?	Yes	
34	6.10.2	- has the Head of the relevant Provincial Treasury (delegated) monthly certified the municipality's compliance to these conditions, to the National Treasury's satisfaction as envisaged in the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.5 of MFMA Circular no. 124) and timeously uploaded the compliance certificate via the GoMuni Upload Portal <a href="https://guploadportal.treasury.gov.za">https://guploadportal.treasury.gov.za</a> ? <i>Note - in the case of a non-delegated municipality the National Treasury to issue the compliance certificate.</i>	Yes	

35	6.10.3	- has the Provincial Treasury failed to rectify any provincial treasury non-compliance with any of the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.6 of MFMA Circular no. 124) within one month of the non-compliance occurring?	No
		<i>Note - If the PT failed to address its failure such non-compliance will be considered as non-compliance by the municipality in terms of paragraph 6.1.1.</i>	
36	6.11	Limitation on municipality borrowing powers - has the municipality borrowed since its initial or any subsequent benefit in terms of this municipal debt support programme?	No
		<i>Note - there is a prohibition on municipal borrowing for three consecutive municipal financial years from the date of the municipality's initial or any subsequent benefit in terms of this municipal debt support programme. NT confirms that MFMA Circular No. 124; condition 6.11 (limitation on municipality borrowing powers) will only be enforced in relation to new long term loans (entered into after the effective date of debt relief approval) as envisaged in MFMA section 46. Short term borrowing, including making use of an overdraft for in-year bridging purposes are not considered within the ambit of this condition.</i>	
	6.12	For the duration of the Municipal Debt Relief (to ensure proper management of resources):	
37	6.12.1	- has the municipality apportioned and ring-fenced in a sub-account to its primary bank account – (a) all electricity, water and sanitation revenue the municipality collects in any month; and (b) the component of the Local Government Equitable Share (LGES) the municipality earmarked to provide free basic electricity, water and sanitation?	Yes
38	6.12.2	- has the municipality during the month first applied the revenue in the sub-account (required per paragraph 6.12.1) to pay its current Eskom account and then secondly its bulk water current account before it applied the revenue in the sub-account for any other purpose?	Yes
		<i>Note: Only if relevant in the specific circumstances, will a request be made to the Minister of Finance upon the municipality's request to exempt the municipality from MFMA s.8(3).</i>	
39		<b>Supporting evidence:</b> Has the municipality submitted a copy of the monthly bank statement of its ring-fenced bank account to the National Treasury and provincial treasury aligning to its MFMA s.71 statement collected revenue.	Yes
40	6.13	<b>Accounting Treatment</b> - has the municipality fully accounted for and correctly reported on the write-off of its Eskom arrear debt (debt existing as on 31 March 2023) as per any written instruction of the National Treasury: Office of the Accountant General issued for Municipal Debt Relief to date? <i>Note - to include accounting for any related benefit (e.g. interest suppression, etc.) and alignment with MSCOA.</i>	Yes
41	6.14	'NERSA License - has the municipality during the month failed to comply with any condition of the Municipal Debt Relief?	No
		<i>Note: By applying for Municipal Debt Relief as set-out in paragraph 9, of MFMA Circular no. 124, the council of a municipality that during the duration of the Municipal Debt Relief programme fails to comply with any condition of the Relief, agrees to apply to NERSA to revoke the municipality's license in terms of section 17 of the Electricity Regulation Act, 2006 (Act no. 4 of 2006). Any such application must be preceded by the relevant processes for appointing an external mechanism as envisaged in Chapter 8 of the Municipal Systems Act, 2000, including the necessary service delivery agreement aligning with the Municipal Systems Act, 2000 and Electricity Regulation Act, 2006. In terms of the conditions of government's wider support to Eskom, Eskom will once again have to enforce its credit control and debt collection policies also in relation to the municipality's arrears that are the subject of municipal debt relief, etc.</i>	

PT: HOD/ NT / MM Name:

AMOS C. MAKENDLANA

Signature of HOD/ NT/ MM:



Date:

13/8/2025

\*\* Note - If the official is signing on behalf of the Head of the Provincial Treasury (HOD) / Municipal Manager, the written procurement of the HOD / MM must be attached as an Annexure to this Certificate of Compliance.

## 12.2 Municipal Debt Relief Performance across the period of debt relief participation

2023/24 Financial Year



National Treasury  
**Municipal Debt Relief**  
 MFMA Circular No. 124  
 Municipal Finance Management Act No. 56 of 2003

Province		
WC		
Code	District	Sub-Description
WC053	Central Karoo	Beaufort West

### Monthly Performance Report

Municipal Details			Part A						Part B					Part C				Part D					Part E			Part F																			
			Eskom And Bulk water current account						Compliance with a funded MTRF					FRP/BFP & Tariff Assessment				Electricity and water as collection tools					Quarterly collection of property rates and services charges			Maximization of Revenue Base			Oversight					Compliance Status											
Month	Code Descr	Code	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	C12	C13	C14	C15	C16	C17	C18	C19	C20	C21	C22	C23	C24	C25	C26	C27	C28	C29	C30	C31	C32	C33	C34	C35	C36	C37	C38	C39	C40	C41	Score	
1.July	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	No	No	No	No	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	68%	Non-Compliance
2.August	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	No	No	No	Yes	NA	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	78%	Non-Compliance
3.September	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	78%	Non-Compliance
4.October	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	Non-Compliance
5.November	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	Non-Compliance
6.December	Beaufort West	WC053	No	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	60%	Non-Compliance
7.January	Beaufort West	WC053	Yes	No	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	Non-Compliance
8.February	Beaufort West	WC053	No	No	No	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	73%	Non-Compliance
9.March	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	Non-Compliance
10.April	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	No	Yes	Yes	No	Yes	NA	NA	NA	NA	No	No	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	Non-Compliance
11.May	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	No	Yes	Yes	No	Yes	NA	NA	NA	NA	No	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	83%	Non-Compliance
12.June	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	NA	NA	NA	No	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	85%	Non-Compliance

2024/25 Financial Year



National Treasury  
**Municipal Debt Relief**  
 MFMA Circular No. 124  
 Municipal Finance Management Act No. 56 of 2003

Province		
WC		
Code	District	Code Description
WC053	Central Karoo	Beaufort West

**Monthly Performance Report**

Municipal Details		Part A						Part B					Part C			Part D				Part E					Part F																										
		Eskom And Bulk water current account						Compliance with a funded MTREF					FRP/BFP & Tariff Assessment			Electricity and water as collection tools				Quarterly collection of property rates and services charges							Maximization of Revenue Base		Overight										Compliance Status												
Month	Code Descr	Code	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	C12	C13	C14	C15	C16	C17	C18	C19	C20	C21	C22	C23	C24	C25	C26	C27	C28	C29	C30	C31	C32	C33	C34	C35	C36	C37	C38	C39	C40	C41	Score	Compliance						
1.July	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	Yes	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	83%	Non-Compliance	
2.August	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	96%	Non-Compliance	
3.September	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	NA	NA	NA	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	95%	Non-Compliance
4.October	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	95%	Non-Compliance	
5.November	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	86%	Non-Compliance	
6.December	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	No	No	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	93%	Non-Compliance	
7.January	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	88%	Non-Compliance	
8.February	Beaufort West	WC053	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	NA	NA	NA	NA	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	Non-Compliance	
9.March	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	Yes	Yes	Yes	NA	NA	NA	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	93%	Non-Compliance
10.April	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	Yes	NA	NA	NA	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%	Compliant	
11.May	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	NA	NA	NA	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%	Compliant	
12.June	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%	Compliant	

2024/25 Financial Year



National Treasury  
**Municipal Debt Relief**  
 MFMA Circular No. 124  
 Municipal Finance Management Act No. 56 of 2003

Province		
WC		
Code	District	Code Description
WC053	Central Karoo	Beaufort West

Monthly Performance Report																																													
Municipal Details			Part A					Part B					Part C			Part D				Part E					Scoring and Rating																				
			Eskom And Bulk water current account					Compliance with a Audited NTREF					FRP/RFP & Tariff Assessment			Electricity and water s collection tools				Quarterly collection of property rates and services charges							Maximization of Revenue Base		Overnight																
Month	Code Descr	Code	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	C12	C13	C14	C15	C16	C17	C18	C19	C20	C21	C22	C23	C24	C25	C26	C27	C28	C29	C30	C31	C32	C33	C34	C35	C36	C37	C38	C39	C40	C41	Score	Rating
25 July 23	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%	100 completed	
26 August 23	Beaufort West	WC053																																										0%	Not completed
27 September 23	Beaufort West	WC053																																										0%	Not completed
28 October 23	Beaufort West	WC053																																										0%	Not completed
29 November 23	Beaufort West	WC053																																										0%	Not completed
30 December 23	Beaufort West	WC053																																										0%	Not completed
31 January 24	Beaufort West	WC053																																										0%	Not completed
32 February 24	Beaufort West	WC053																																										0%	Not completed
33 March 24	Beaufort West	WC053																																										0%	Not completed
34 April 24	Beaufort West	WC053																																										0%	Not completed
35 May 24	Beaufort West	WC053																																										0%	Not completed
36 June 24	Beaufort West	WC053																																										0%	Not completed
37 July 24	Beaufort West	WC053																																										0%	Not completed
38 August 24	Beaufort West	WC053																																										0%	Not completed
39 September 24	Beaufort West	WC053																																										0%	Not completed
40 October 24	Beaufort West	WC053																																										0%	Not completed
41 November 24	Beaufort West	WC053																																										0%	Not completed

**12.3 The June 2025 Provincial Treasury Debt Relief Compliance Assessment**

Reference No.: PTR 16/1/30  
Enquiries: Steven Kenyon

Private Bag X9165  
CAPE TOWN  
8000

Ms O Gaarekwe  
Deputy Director-General  
Intergovernmental Relations  
National Treasury  
40 Church Square  
PRETORIA  
0001

AND

Mr A Makhendlana  
Acting Municipal Manager  
Beaufort West Municipality  
Private Bag X582  
BEAUFORT WEST  
6970

Per email: [Ogalajetseng.Gaarekwe@Treasury.gov.za](mailto:Ogalajetseng.Gaarekwe@Treasury.gov.za); [RevenueManagement@treasury.gov.za](mailto:RevenueManagement@treasury.gov.za);  
[Jan.Hattinogh@treasury.gov.za](mailto:Jan.Hattinogh@treasury.gov.za); [marli@mfip.gov.za](mailto:marli@mfip.gov.za); [paul@mfip.gov.za](mailto:paul@mfip.gov.za);  
[amos@beaufortwestmun.co.za](mailto:amos@beaufortwestmun.co.za); [valenciag@beaufortwestmun.co.za](mailto:valenciag@beaufortwestmun.co.za)

Dear Ms Gaarekwe and Acting, Municipal Manager

## **MFMA CIRCULAR NO. 124 - PROVINCIAL TREASURY CERTIFICATION OF MUNICIPAL COMPLIANCE OF WC053 BEAUFORT WEST MUNICIPALITY DURING JUNE 2025**

The National Treasury approved the debt relief application of Beaufort West Municipality with effect 1 July 2023. June 2025 constitutes the 12<sup>th</sup> month of the Municipality's second 12-month debt relief compliance cycle. The Western Cape Provincial Treasury monitored and assessed the Municipality's compliance with all the debt relief conditions during June 2025. This letter provides an overview of the Provincial Treasury's assessment of the Municipality's compliance with the programme's conditions.


### **1. Condition 6.1 - Municipality non-compliance**

In terms of the National Treasury (NT) approval, the Municipality must comply with conditions 6.1 - 6.14 of MFMA Circular No. 124 read together with the additional conditions specific to the Municipality set-out in its National Treasury debt relief approval letter. From the Provincial Treasury's assessment, the Municipality achieved 100 per cent average compliance with the MFMA Circular No. 124 conditions during June 2025. Refer to the performance sheet in the table below that shows the Municipality's overall relief compliance performance across the debt relief cycle. Considering the Municipality's consistent



and timely payment of Eskom accounts as well as the overall debt relief performance since 1 July 2023, the Provincial Treasury is of the view that the Municipality qualifies for the second tranche of debt relief. However, conditions 7 and 19 still need to be met.

WC053 Beaufort West Municipality overall relief performance from July 2024 up to and including June 2025:

 <p>National Treasury <b>Municipal Debt Relief</b> MFMA Circular No. 124 Municipal Finance Management Act No. 56 of 2003</p>		<p>Province</p> <p>WC</p> <table border="1"> <tr> <th>Code</th> <th>District</th> <th>Local Municipality</th> </tr> <tr> <td>WC053</td> <td>Central Karoo</td> <td>Beaufort West</td> </tr> </table>		Code	District	Local Municipality	WC053	Central Karoo	Beaufort West
Code	District	Local Municipality							
WC053	Central Karoo	Beaufort West							

Municipal Details		Monthly Performance Report																				Score	Compliance Status																						
		Part A					Part B					Part C		Part D				Part E						Part F																					
Month	Code Descr	Code	Eskom And Bulk water current account					Compliance with a funded MTREF					FRP/BFP & Tariff Assessment		Electricity and water as collection tools				Quarterly collection of property rates and services charges				Maximization of Revenue Base				Oversight	Compliance Status																	
			C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	C12	C13	C14	C15	C16	C17	C18	C19	C20	C21	C22	C23	C24	C25	C26	C27	C28	C29	C30	C31	C32	C33	C34	C35	C36	C37	C38	C39	C40	C41		
1 July	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	92%	Not Compliant
2 August	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	98%	Not Compliant
3 September	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	98%	Not Compliant
4 October	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	98%	Not Compliant
5 November	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	98%	Not Compliant
6 December	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	92%	Not Compliant
7 January	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	98%	Not Compliant
8 February	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	98%	Not Compliant
9 March	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	92%	Not Compliant
10 April	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%	Compliant
11 May	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%	Compliant
12 June	Beaufort West	WC053	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%	Compliant

As we review the twelfth month of the second cycle of the Municipal Debt Relief programme, it is crucial for Beaufort West Municipality to build on the progress made during the initial 12-month period. The National Treasury has emphasized that Eskom will only consider writing off arrear debt if the Municipality demonstrates consistent compliance with all conditions for a consecutive 12-month period. Therefore, the Municipality is encouraged to maintain and improve its compliance across all performance areas to ensure continued eligibility for debt relief.

**2. Condition 6.2 - Application-based supported by Council's resolution**

The Municipality's application was endorsed by the Council and approved by National Treasury, subject to addressing specified gaps. All of these have subsequently been addressed.

**3. Condition 6.3 - Maintaining the Eskom bulk current account.**

The Municipality has made all bulk account payments timeously; and payments made reconcile to data strings for both water and electricity. The Provincial Treasury has been closely engaging and monitoring the Municipality in this regard to facilitate full compliance.

**4. Condition 6.4 - A funded MTREF**

The Provincial Treasury assessed the compliance of the Municipality's adopted 2025/26 MTREF to be **unfunded**. The Municipality has a Financial Recovery Plan in place and therefore does not need to adopt a separate Budget Funding Plan.

**5. Condition 6.5 - Cost reflective tariffs**

The Municipality submitted its completed NT Tariff Tool for 2025/26 MTREF.

**6. Condition 6.6 - Electricity and water as collection tools**

The Municipality met the requirements for this condition using the funding assistance received from Provincial Treasury and provided proof of the smart meters that were installed to restrict and or interrupt water supply to defaulting consumers or property owner. PT will continue to monitor them to ensure that they align to the requirements of MFMA Circular No. 124. The Municipality received an invitation to apply for the Smart Meter Grant from National Treasury.

#### 7. Conditions 6.7 - Maintain a minimum average quarterly collection of property rates and services charges

The Municipality has achieved a collection rate of 84 per cent at end of quarter, which is slightly below the average collection rate of 85 per cent as per debt relief conditions. The Provincial Treasury has constantly engaged the Municipality on the need to improve collections in this quarter to compensate for the poor performance in quarter two.

#### 8. Condition 6.8 - Completeness of the Revenue Base

The Municipality submitted the property rates reconciliation tool.

#### 9. Condition 6.9 - Monitor and Report on compliance

The Western Cape Provincial Treasury's assessment included confirming that the MFMA S71 narrative statement and mSCOA data strings for May 2025 was uploaded to the GoMuni portal and that the Statement fully aligns to the MFMA S71 Statement published on the Municipality's website. The MFMA S71 Statement was also assessed against the Municipal Budget and Reporting Regulations, 2009 (MBRR) and the National Treasury MFMA S71 reporting guidance issued to debt relief municipalities on 10 May 2024 read in conjunction with paragraphs 9(i) to 9(ix) of the NT debt relief approval letter.

The assessment confirmed that the MFMA S71 narrative statement included the following information:

MFMA S71 Statement component		Compliance (Yes/No)
1.	<b>The Budget Performance Overview (paragraph 4) of the MFMA S71 statement</b> explicitly advised on the Municipality's progress in implementing the Municipality's budget and (where relevant also the budget funding plan) – where implementation is slow, the statement advised explicitly on progress, challenges and corrective actions.	Yes
2.	<b>The conclusion (paragraph 14) of the MFMA S71 statement</b> explicitly advised as part of the MFMA Circular No. 124: Condition 6.9 reporting - i. Any risk associated; and ii. The mitigating factors. with the implementation of the Municipality's Budget Funding Plan and/or Funded Budget.	Yes
3.	<b>Annexure B of the MFMA S71 statement included the following debt relief reporting components</b>	
3.1.1	The Municipality's MFMA Circular No. 124 self-assessment.	Yes
3.1.2	The self-assessment (refer 3.1.1 above) was included in the format of <b>MFMA Budget Circular No. 128 (Annexure B)</b> .	Yes
3.2	The Municipality's overall relief compliance across the months of its debt relief participation since its National Treasury debt relief approval effective date	Yes
3.3	The latest Provincial Treasury debt relief compliance certificate and report issued to the Municipality.	Yes
3.4.1	The Municipality's revenue collection performance: i. the overall performance graph;	Yes

MFMA S71 Statement component		Compliance (Yes/No)
	ii. Summary worksheet; and iii. Collection per ward indicating who supplies electricity in the ward	
3.4.2	The revenue collection performance information (refer 3.4.2) was included in the format of <b>MFMA Budget Circular No. 128 (Annexure D)</b> .	Yes
3.5.1	The indigent management information	Yes
3.5.2	The indigent management information was included in the format of <b>MFMA Budget Circular No. 128 (Annexure C)</b> .	Yes
3.6.1	The summary of the Municipality's property rates reconciliation undertaken in the National Treasury format.	Yes
3.6.2	The Municipality's progress during the month against its planned corrective action to address any variances evident from the property rates reconciliation.	Yes
3.7.1	Any Eskom and Water (if the Municipality has the Water function) Bulk current account invoice(s) due and payable during the month of reporting	Yes
3.7.2	The Municipality's proof of payment of any such Eskom and/or Water Bulk current account invoice(s) during the month of reporting.	Yes
3.7.3	The Municipality's reconciliation statement for electricity and water (if it has the function) aligning to the MFMA S71 mSCOA data strings upload.	Yes
3.8	Recommendations noting explicitly the aforementioned debt relief reporting to the Mayor and/or Mayoral Committee meeting	Yes

The Municipality has integrated its monthly debt compliance reporting into its MFMA S71 narratives as required and demonstrated its commitment to continuous improvement and adherence to the set of conditions. The Municipality's MFMA Circular No. 124 self-assessment indicated several non-compliance issues. The remedial actions undertaken to achieve compliance, and the timeframes thereof outlined in the MFMA S71 report are noted and monitored by the Provincial Treasury.

#### 10. Condition 6.10 - Provincial Treasury certification of municipal compliance

The Provincial Treasury closely monitors compliance with the conditions of the Municipal Debt Relief Programme, and this letter is submitted in fulfillment of the PT's role in certifying compliance of the Municipality.

#### 11. Condition 6.11 - Limitation on Municipal borrowing powers

The limitation on Municipality borrowing powers and the prohibition of borrowing during debt relief periods form a dual regulatory framework aimed at ensuring fiscal responsibility. Compliance necessitates meticulous scrutiny of borrowing activities to ascertain adherence to authorized limits and program guidelines. These measures, while promoting sustainable debt management, also stabilize the Municipality's financial standing, prevent over-leveraging, and mitigate immediate financial strain. Adhering to these regulations is paramount for maintaining creditworthiness, mitigating financial risks, and safeguarding the Municipality's long-term financial health. Thus, robust oversight and adherence to regulatory frameworks are imperative for prudent financial governance and sustained fiscal resilience. The Municipality has complied with this condition since its debt relief effective date of 1 July 2023, to date.

#### 12. Condition 6.12 - Proper management of resources

It is noted that during February 2024, the National Treasury: Office of the Accountant General (OAG) issued the Supplementary Guide to MFMA Circular No. 124 on 21 February 2024. In terms of the

guidance, the Municipality no longer has to maintain a separate bank account for debt relief purposes as envisaged in MFMA Circular No. 124 (Condition 6.12), however, irrespective of whether a Municipality decides to discontinue a separate bank account, ring-fencing for debt relief purposes must be enabled and demonstrated through the Municipality's monthly mSCOA data string submissions.

### **13. Condition 6.13 - Accounting Treatment**

NT provided an outcome letter dated 6 December 2024 instructing Eskom to write off one third (1/3) of the municipal debt of Beaufort West to the value of R25 587 223.02. The debt write-off is to be effected in Eskom's financial system within 30 days of this letter. Eskom is to align its accounting records and the municipality's Eskom statement(s) / invoice(s) to reflect the debt write-off within two (2) calendar months from the date of this letter.

### **14. Condition 6.14 - NERSA Licence**

By having applied for Municipal Debt Relief, the council of a Municipality that during the duration of the Municipal Debt Relief programme fails to comply with any condition of the Relief, agreed to make an application to NERSA to voluntarily revoke the Municipality's license in terms of section 17 of the Electricity Regulation Act, 2006 (Act No. 4 of 2006). It is noted that this condition will only come into effect if the Municipality's participation in the debt relief programme is terminated.

15. Provincial Treasury Compliance Certification

The Provincial Treasury certifies that it monitored and assessed WC053 Beaufort West Municipality's compliance against the MFMA Circular No. 124 conditions and NT debt relief approval letter as set-out below in the PT's compliance certificate for the Municipality in relation to the period 1 – 30 June 2025:

**Annexure A2 - Monthly**

**National Treasury**  
Municipal Debt Relief  
MFMA Circular No. 124  
Municipal Finance Management Act No. 56 of 2003

**Western Cape Provincial Treasury**

**Certificate of Compliance: Municipal Debt Relief Conditions for Application**

**Period** Jun'25

**National Financial Year** 2025/26

**Demarcation Code of Municipality being assessed** WC053

**District** Central Karoo

**Demarcation Description** Beaufort West

I, **Walter Sanna**, hereby certify that the provincial treasury monitored the compliance against the conditions of Municipal Debt Relief as set-out in MFMA Circular No. 124 and that the Provincial Treasury is satisfied and certifies that the said municipality fully complies with the conditions as set-out in the table below:

Municipal Debt Relief Conditions (Monthly reporting)		Choose from dropdown list
6.1.1	Maintains the Eskom and bulk water payment account	
6.1.2	Has the municipality paid its bulk water current account within 10 days of receiving the relevant invoice (this applies to all municipalities, including metros)? <i>Note - refer to section 6.1.2</i>	Yes
6.2.1	Has the municipality submitted the supporting evidence of the bulk water payment account payment to the National Treasury, the Water Board and/or Water Trading Entity within 5 days of making any such payment (in PDF format) via the eAccount Upload Portal <a href="https://accounts.westerncape.gov.za/">https://accounts.westerncape.gov.za/</a> ?	Yes
6.2.2	Does the amount of the bulk water current account payment as per the proof of payment reconcile to the amount recorded on the financial system as per the records data string and the section 41(1) MFMA statement of the Water Board and/or Water Trading Entity?	Yes
6.3.1	Has the municipality paid its Eskom bulk current account within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)? <i>Note - current account in terms of municipal debt relief approval means the total Eskom charges for the billing period plus any component that may be due in terms of a payment arrangement of "arrears" (March 2022 and / or subsequent current account) up to the date of approval of the application.</i>	Yes
6.3.2	Has the municipality submitted the supporting evidence of the bulk Eskom current account payment to the National Treasury and Eskom within 1 day of making any such payment (in PDF format) via the eAccount Upload Portal <a href="https://accounts.westerncape.gov.za/">https://accounts.westerncape.gov.za/</a> ?	Yes
6.3.4	Does the amount as per the proof of payment reconcile to the amount recorded on the financial system as per the NSCOM data string and the section 41(1) MFMA statement of Eskom?	Yes

Media/Comments



4.A. Compliance with a funded MTREF – <i>Exemptions from drop down list for WTR22 cases only</i>		2023/24 MTREF
6.4.1	- Is the municipality's MTREF funded and aligned to the National Treasury's Budget Funding Guidelines - <a href="https://www.nst.org.za/files/2022/07/Budget-Funding-Guidelines-2022-23.pdf">https://www.nst.org.za/files/2022/07/Budget-Funding-Guidelines-2022-23.pdf</a> ?	No
6.4.1	- Has the municipality budgeted for any operating surplus on the A1 Schedule (Table A1 - Budgeted Financial Performance) of the Municipal Budget and Reporting Regulations?	Yes
6.4.1	- Has the municipality made adequate provision for debt impairment (considering the actual collection of revenue and property rates during the 12 months immediately preceding the tabling of the budget) on the A1 Schedule (Table A1 - Budgeted Financial Performance) of the Municipal Budget and Reporting Regulations?	Yes
6.4.1	- Has the municipality made adequate provision for depreciation and asset impairment, adequately as asset register and physical state of assets, on the A1 Schedule (Table A1 - Budgeted Financial Performance) of the Municipal Budget and Reporting Regulations?	Yes
6.4.2	- If the municipality's MTREF is not funded, has it tabled and adopted a Credit Budget Funding Plan as part of the MTREF budget (refer item 9.3 of MFMA Budget Circular no. 122, 09 December 2022)?	There is an FRP
6.4.2	- If the municipality's MTREF is not funded and it does an FRP per the legislative framework, does the existing FRP incorporate a Credit Budget Funding Plan (will the FRP give effect to a funded MTREF over the period of the FRP) - aligning with the principles of a budget funding plan as envisaged in item 9.3 of MFMA Budget Circular no. 122, 09 December 2022? <i>Note: only if the municipality does not have an FRP may "No" be selected from the dropdown list.</i>	Yes
6.4.2	- Does the municipality's annual and monthly cashflow projections included on the A1 Schedule (Table A1 - Budgeted Cash Flows and Supporting Table SA 30 - Budgeted Monthly Cash Flows) of the Municipal Budget and Reporting Regulations aligns with and gives effect to the municipality's Budget Funding Plan strategy (or the FRP strategy) and related seasonal trends (for example higher winter storm costs, lower tourism collection rates, etc.)?	Yes
6.5	- (Cost reflective tariffs – (excluding metros) has the municipality included its completed tariff tool (refer MFMA Circular no. 58 and item 5.2 of MFMA Budget Circular no. 122) as part of the municipality's annual tabled and adopted MTREF submission with effect the tabling of the 2023/24 MTREF?	Yes



6.4	Electricity and water as collection tools – Has the municipality with effect from the taking of the 2024/25 MFMA (revised) through its by-laws and budget related policies that:		
6.4.1	- the municipality issues a consolidated monthly bill to all consumers/property owners. In terms of which all partial payments received are allocated in the following order of priority: firstly, to property rates, thereafter to water, wastewater, refuse removal and lastly to electricity?	Yes	
6.4.2	- the municipality disconnects electricity services and/or block the purchasing of pre-paid electricity of any defaulting consumer/property owner unless the defaulter already registered as an indigent consumer with the municipality?	Yes	
6.4.3	- the municipality is restricting and/or interrupting the supply of water of any defaulting consumer/property owner unless the defaulter already registered as an indigent consumer with the municipality? <i>Note: In terms of the constitution the municipality must under no circumstances restrict/ interrupt the supply of water together with the municipal engineer(s) to ensure a continuous supply of potable water.</i>	Yes	
6.4.4	- if the defaulting consumer/property owner is registered as an indigent consumer with the municipality, is the necessary supply of electricity and water to that consumer/property owner physically restricted to the monthly national basic free electricity and water (i.e. of 50 kilowatt electricity and 6 kilolitres water, respectively)? <i>Note – the municipality's monthly MFMA s.79 statement must include as part of the expenses the indigent expenses in the amount of R0.</i>	Yes	
6.5	Accounting systems – The 2014/15 financial year is the first financial year in which the municipality has implemented the MFMA s.79 statement and is that implementation consistent with paragraph 6.4?		
6.7	Minimum quarterly average collection performance – 6.7.1 - Has the municipality achieved a minimum of 80 per cent average quarterly collection of prepay rates and service charges with effect from 01 April 2023 and 85 per cent average quarterly collection with effect from 01 April 2024 during any quarter – determined by the MFMA s.79 monthly and quarterly statements? and the COGTA debt ratings uploaded via the Global Credit Portal? <i>Note – although the minimum standard prescribed in paragraph 6.7.1 is 80 per cent, the MFMA s.79 monthly and quarterly statements will be accepted by the Department from collection rates and service charges of 75 per cent.</i>	No	Average collection for the quarter was 84%.
6.7.2	- If the response in 6.7.1 is "No" and the municipality is unable to achieve the minimum average quarterly collection as per paragraph 6.7.1, has the municipality demonstrated to the satisfaction of National Treasury the following:		
6.7.2.1	- the under-performing areas include Eskom supplied areas where the municipality does not have electricity as a collection tool and that the average quarterly collection of the municipality (excluding Eskom supplied areas) equals the required quarterly average collection set-out in paragraph 6.7.1.	Yes	According to Annexure D report submitted by the Municipality collection and Eskom areas is 87% at the end of the quarter.
6.7.2.2	- the municipality for technical engineering reasons is unable to physically restrict and/or limit the supply of water in the Eskom supplied area(s)?	Yes	However, the smart meter installation programme will assist with that challenge.
6.7.2.3	- the municipality before 01 February 2024 attempted to enter into a service delivery agreement with Eskom for purposes of municipal revenue collection in the Eskom supplied area(s) as envisaged in sections 76 to 78 of the Municipal Systems Act, 2000 and that such failed and the reasons for the failure?	Yes	Based on communication previously provided by the Municipality.
6.7.3	- The municipality has progressively installed smart pre-paid meters in the municipality supplied areas to improve its collection and only then, on an individual case-by-case basis, considered writing off the debt of its customers, within its normal credit control process?	Yes	
6.7.4	- Has the municipality adopted a policy to install any new electricity connection in the demarcated area with effect from the 2023/24 MFMA with a smart pre-paid meter?	Yes	
6.7.5	- Has the municipality's 2023/24, 2024/25 and 2025/26 budget and adopted capital budgets and MFMA section 71 statements beyond the approach set-out in 6.7.3 and 6.7.4?	Yes	
6.8	Municipality's Compliance of the average being –		

26	6.8.1	- Has the municipality demonstrated through the National Treasury property rates reconciliation tool that the municipality's billing system perfectly aligns to its Council approved General Valuation Roll (GVR) and/or any subsequent supplementary GVR compiled by the registered municipal valuer?	Yes	
27	6.8.1	- If the response to 6.8.1 is "No", has the municipality demonstrated the steps taken to correct the variances identified? <i>Note - monthly progress against the action plan to address variances to be included as part of the municipality's debt relief certificate reporting in the MFMA 3.71 statement</i>	Yes	
28	6.8.2	- For the latest ending quarter: Has the municipality submitted its completed billing system, GVR and/or interim GVR reconciliations required in terms of paragraph 6.8.1 to the National Treasury quarterly (refer MFMA Circular no. 93, 98, 107 and 108) to the upload portal on <a href="https://gvruploadportal.treasury.gov.za/">https://gvruploadportal.treasury.gov.za/</a> ?	Yes	
<b>4.5 Monitor and report on implementation -</b>				
29	6.9.1	- MFMA section 71 reporting - has the municipal council and senior management team instituted processes to monitor and enforce accountability for the implementation of the municipality's funded budget and Budget Funding Plan where relevant?	Yes	
30	6.9.2	- If progress is slow in terms of paragraph 6.9.1, is the active intervention evident from the narratives supporting the municipality's monthly MFMA section 71 reporting and recorded on the financial system as per the MSCDA data string? <i>Note - condition 6.9.2 has a history error and must refer to 6.9.1.</i>	Yes	
31	6.9.3	- Municipalities with financial recovery plans (FRP) - If the municipality has a FRP as envisaged in the prevailing local government legislative framework, is the municipality reporting monthly its progress in implementing its FRP to the Provincial Executive?	Yes	
32	6.9.4	- If the municipality has an FRP, with effect from 01 April 2023, parallel to submitting its monthly FRP progress report to the Provincial Executive, has the municipality also submitted the FRP progress report to the National Treasury: Municipal Financial Recovery Service (MFRS) timely via the GoMuni Upload Portal <a href="https://gvruploadportal.treasury.gov.za/">https://gvruploadportal.treasury.gov.za/</a> ? <i>Note - condition 6.9.4 has a history error and must refer to 6.9.1.</i>	Yes	May and June reports uploaded but email approval from NT
<b>4.6 Assessment of Treasury (non-delegated) / Provincial Treasury (non-delegated) compliance with the conditions for provincial treasuries</b>				
<i>Note - MFMA Circular no. 124 (2023) is applicable to all municipalities from 1 July 2023 onwards.</i>				
33	6.10.1	- Has the relevant Provincial Treasury (delegated) / National Treasury (non-delegated) monthly monitored the municipality's compliance in terms of these conditions?	Yes	
34	6.10.2	- Has the Head of the relevant Provincial Treasury (delegated) monthly certified the municipality's compliance to these conditions, to the National Treasury's satisfaction as envisaged in the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.5 of MFMA Circular no. 124) and timely uploaded the compliance certificate via the GoMuni Upload Portal <a href="https://gvruploadportal.treasury.gov.za/">https://gvruploadportal.treasury.gov.za/</a> ? <i>Note - in the case of a non-delegated municipality the National Treasury to issue the compliance certificate.</i>	Yes	
35	6.10.3	- Has the Provincial Treasury failed to notify any provincial treasury non-compliance with any of the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.6 of MFMA Circular no. 124) within one month of the non-compliance occurring?	No	



<p>6.11 Limitation on municipality borrowing power - has the municipality borrowed since its initial or any subsequent benefit in terms of this municipal debt support programme?</p>		No
<p><i>Note: Form 1 is a condition of municipal borrowing for the Municipal Debt Relief programme. It is the sole form of borrowing available to any municipality in terms of the programme during the period of the programme and is subject to the 2008 and 2012 Municipal Debt Relief Act. It is subject to the conditions of the programme and the 2008 and 2012 Municipal Debt Relief Act. It is subject to the conditions of the programme and the 2008 and 2012 Municipal Debt Relief Act. It is subject to the conditions of the programme and the 2008 and 2012 Municipal Debt Relief Act.</i></p>		
<p>6.12 For the duration of the Municipal Debt Relief (to ensure proper management of resources):</p>		
6.12.1	- has the municipality apportioned and ring-fenced in a sub-account to its primary bank account - (a) all electricity, water and sanitation revenue the municipality collects in any month; and (b) the compensation of the Local Government Equitable Share (LGES) the municipality is entitled to provide these basic electricity, water and sanitation?	Yes
6.12.2	- has the municipality during the month first applied the revenue in the sub-account (required per paragraph 6.12.1) to pay its current Eskom account and then secondly its bulk water current account before it applied the revenue in the sub-account for any other purpose?	Yes
<p><i>Note: Form 2 is used to verify the monthly revenue is apportioned to the sub-account of the municipality's primary bank account to ensure compliance with the 2008 and 2012 Municipal Debt Relief Act.</i></p>		
<p>Supporting evidence: Has the municipality submitted a copy of the monthly bank statement of its ring-fenced bank account to the National Treasury and provincial treasury along to its MFMA s.71 statement collected revenue.</p>		Yes
6.13	Accounting Treatment - has the municipality fully accounted for and correctly reported on the write-off of its Eskom arrears debt (debt arising as on 31 March 2023) as per any written instruction of the National Treasury, Office of the Accountant General issued for Municipal Debt Relief to date? <i>Note - to include accounting for any related benefit (e.g. interest suppression, etc.) and alignment with eSODL.</i>	Yes
6.14	NERISA License - has the municipality during the month failed to comply with any condition of the Municipal Debt Relief?	No
<p><i>Note: It is required for Municipal Debt Relief to be eligible for the 2008 and 2012 Municipal Debt Relief Act. It is subject to the conditions of the programme and the 2008 and 2012 Municipal Debt Relief Act. It is subject to the conditions of the programme and the 2008 and 2012 Municipal Debt Relief Act. It is subject to the conditions of the programme and the 2008 and 2012 Municipal Debt Relief Act. It is subject to the conditions of the programme and the 2008 and 2012 Municipal Debt Relief Act.</i></p>		

The Western Cape Provincial Treasury's assessment and compliance certificate confirms that Beaufort West Municipality during June 2025 although the Municipality did not fully comply with all the MFMA Circular No. 124 conditions as elaborated on above, it should qualify for the write-off of the second tranche of its debt. The Municipality must still address these non-compliance matters even though overall compliance average amounts to **100 per cent**. The Municipality is urged to strengthen its implementation of the relief conditions to fully benefit from the relief.

The Provincial Treasury continues to appreciate the opportunity that the Municipal Debt Relief Programme provided to municipalities and is committed to supporting our municipalities to ensure that they comply with the conditions of the programme in order to derive the full benefit.

Yours sincerely



**MR V SENNA**

**DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES**

**DATE: 25 JULY 2025**

Cc: The Executive Mayor: Mr Reynolds – [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)  
 Acting Municipal CFO: - Mr Bradley Jacobs - [bradleyj@beaufortwestmun.co.za](mailto:bradleyj@beaufortwestmun.co.za)  
 Rehaz Abramia: Senior Manager Revenue Management - [AbramiR@eskom.co.za](mailto:AbramiR@eskom.co.za)  
 Atika Brey: Senior Manager Finance Cape Coastal Cluster - [BreyA@eskom.co.za](mailto:BreyA@eskom.co.za)  
 Unathi Yaso: Middle Manager Finance Cape Coastal Cluster - [YasoUN@eskom.co.za](mailto:YasoUN@eskom.co.za)  
 Head Official: Provincial Treasury, Ms Julinda Gantana – [Julinda.Gantana@westerncape.gov.za](mailto:Julinda.Gantana@westerncape.gov.za)  
 MFMA Coordinator: Steven Kenyon - [Steven.Kenyon@westerncape.gov.za](mailto:Steven.Kenyon@westerncape.gov.za)  
 Director-General: Department of Cooperative Governance: Mr Mbulelo Tshangana - [Zandilez@coqta.gov.za](mailto:Zandilez@coqta.gov.za)  
 CEO: SALGA: Sithole Mbanga - [hmazibuko@salga.org.za](mailto:hmazibuko@salga.org.za)



## ii) Summary worksheet

The table below indicate that the collection rate for June in July for the whole demarcation was 93% and the collection rate excluding Eskom supplied areas amounted to 90%.

National Treasury

**Municipal Debt Relief**

**MFMA Circular No. 124**

**Municipal Finance Management Act No. 56 of 2003**

**Municipal Details**

**Western Cape**

**Code**

**WC053**

### Collection Rate Assessment

Aggregate Collection	Summary - Quarter 1				Q1
	Billing	Collection	R - Billing not collected	% Collection	
1.Collection for whole demarcation	23,851,843	22,182,477	1,669,366	93%	93%
2.Collection <u>excl Eskom supplied areas</u>	19,969,062	17,973,889	1,995,173	90%	90%
3.Collection: <b>Property Rates</b>	5,753,636	5,056,406	697,230	88%	88%
4.Total average collection: <b>Electricity</b> (Municipal supplied areas)	10,953,230	12,266,223	(1,312,993)	112%	112%
5.Total average collection: <b>Water</b>	3,310,471	2,357,166	953,305	71%	71%
6.Total average collection: <b>Wastewater</b>	1,856,063	1,524,584	331,478	82%	82%
7.Total average collection: <b>Refuse</b>	1,007,489	817,567	189,922	81%	81%
8.Total average collection: <b>Interest</b>	970,954	160,530	810,424	17%	17%

iii) Collection per ward indicating who supplies electricity in the ward

Municipal Debt Relief - Monthly Revenue Collection Reporting (condition 6.7)  
 Province: **Western Cape** Demarcation Code: **WC053**

July

Average collection rate (MFMA Circular 124 condition 6.7)  
 NB - Collection rate principle applied (Cash collection of previous month billing)

Collection Rate Assessment						
Total Aggregate Collection			1 July - Reporting for June In July			
			Billing For June	Collection In July	B - Billing Not Collected	% Collection
1.	Collection for whole demarcation		23,051,848	22,183,477	2,982,390	83%
2.	Collection excl Eskom supplied areas		19,369,063	17,973,889	9,268,492	90%
3.	Collection: Property Rates		5,758,888	5,056,406	697,230	88%
4.	Total average collection: Electricity (Municipal supplied areas)	Summary	10,993,230	10,006,223	0	113%
5.	Total average collection: Water		3,310,423	3,357,164	953,305	73%
6.	Total average collection: Wastewater		1,848,823	1,924,984	247,478	92%
7.	Total average collection: Refuse		2,097,449	2,125,567	109,922	81%
8.	Total average collection: Interest		870,954	160,530	810,424	17%


Complete This Section			Quarter 1 Performance Per Ward			
			1 July			
Services	Electricity Supplier	Ward Name & Number	Billing For June	Collection For June In July	Ratio Value of Billing Not Collected	% Collection
Property Rates Tax	Pardibana & Men Supplied	Eskom Ward 1	299,549	256,879	42,670	86%
Electricity			1,324,850	1,370,647	0	103%
Water			120,786	95,007	25,779	79%
Refuse			100,089	45,540	54,549	45%
Waste Water			131,991	75,498	56,494	57%
Interest	133,406	21,780	111,626	16%		
Property Rates Tax	Mun Supplied	Eskom Ward 2	2,475,719	2,267,255	208,464	92%
Electricity			3,623,146	3,733,677	0	104%
Water			876,892	737,050	139,752	84%
Refuse			334,141	328,038	6,043	98%
Waste Water			608,006	573,759	34,247	94%
Interest	144,816	52,667	92,149	86%		
Property Rates Tax	Mun Supplied	Eskom Ward 3	326,869	271,378	55,491	83%
Electricity			1,408,029	1,356,610	51,419	96%
Water			419,400	264,647	154,752	63%
Refuse			88,470	69,014	19,456	78%
Waste Water			173,797	141,657	32,140	82%
Interest	105,532	19,573	85,959	19%		
Property Rates Tax	Mun Supplied	Eskom Ward 4	1,299,949	1,159,337	139,792	90%
Electricity			2,526,414	2,562,100	0	101%
Water			840,789	597,866	242,923	71%
Refuse			205,270	178,370	26,900	87%
Waste Water			403,963	333,020	72,944	82%
Interest	172,505	28,827	143,678	17%		
Property Rates Tax	Mun Supplied	Eskom Ward 5	442,501	382,749	59,752	86%
Electricity			1,401,136	1,504,239	0	107%
Water			554,922	347,872	207,050	63%
Refuse			94,813	74,189	22,681	76%
Waste Water			197,163	157,757	39,406	80%
Interest	142,703	16,102	126,601	11%		
Property Rates Tax	Mun Supplied	Eskom Ward 6	145,479	117,214	28,261	81%
Electricity			589,097	528,073	31,024	94%
Water			170,898	70,989	99,909	42%
Refuse			48,774	28,376	20,398	58%
Waste Water			85,329	47,601	37,638	56%
Interest	37,233	3,588	33,665	4%		
Property Rates Tax	Pardibana & Men Supplied	Eskom Ward 7	770,173	601,974	168,801	78%
Electricity			110,753	1,188,878	0	107%
Water			326,272	243,734	83,140	75%
Refuse			140,932	88,037	52,896	71%
Waste Water			283,813	183,203	99,610	71%
Interest	174,758	18,012	156,746	10%		



### 12.5 MFMA Circular 124 – Condition 6.8 (Completeness of the revenue base)

The Beaufort West Municipality implemented a new valuation roll on the 1<sup>st</sup> of July 2024.

See below the property rates reconciliation as well as the remedial action or steps to be taken to address the variances identified between the financial system and the new General Valuation Roll (GVR).

		Valuation Roll Reconciliation Action Plan			Reporting Date 14 August 2025		
		July 2025					
<b>STATUS UPDATE &amp; REMEDIAL ACTION TO BE TAKEN</b>							
<ul style="list-style-type: none"> <li>- Category discrepancies were reduced significantly and are being addressed.</li> <li>- The municipality over-bill by R3305 (immaterial). It was caused by category differences and an error in updating EMS to the latest SV.</li> </ul>							
<b>All errors have been identified and were reported to be fixed.</b>							
Property Categories	# of Properties			Market Values			
	GV	MFS	Variance	GV Market Values	MFS Market Values	Variance	
Residential	11393	11468	-75	2 845 208 200.00	2 845 023 200.00	185 000.00	
Industrial	51	51	0	70 928 000.00	70 928 000.00	-	
Business and Commercial	323	382	-59	482 009 000.00	482 381 000.00	-372 000.00	
Agricultural	161	161	0	3 424 672 900.00	3 424 672 900.00	-	
Mining	1	1	0	220 000.00	220 000.00	-	
State Owned for Public Purpose	72	77	-5	249 679 000.00	249 684 000.00	-5 000.00	
PSI	195	195	0	4 546 100.00	4 546 100.00	-	
PBO	3	3	0	6 853 000.00	6 853 000.00	-	
Multi-Use	9	0	9	-	-	-	
Vacant	689	729	-40	34 379 700.00	34 419 700.00	-40 000.00	
POW	89	89	0	73 475 000.00	73 475 000.00	-	
Municipal	825	827	-2	193 441 700.00	193 443 700.00	-2 000.00	
Other	77	77	0	178 945 900.00	178 945 900.00	-	
	<b>14948</b>	<b>15075</b>	<b>-127</b>	<b>7 574 358 500.00</b>	<b>7 574 592 500.00</b>	<b>-234 000.00</b>	
<b>Detailed Reconciliation</b>							
Property Categories	Monthly Billing			Quarterly			
	GV	MFS	Variance	GV	MFS	Variance	
Residential	2 338 465	2 340 768	-2 303	7 015 395.00	7 022 302.50	-6 907.50	
Industrial	177 320	177 320	-	531 960.00	531 960.00	-	
Business and Commercial	1 205 023	1 205 953	-930	3 615 067.50	3 617 857.50	-2 790.00	
Agricultural	373 860	373 860	0	1 121 580.37	1 121 580.38	-0.00	
Mining	550	550	-	1 650.00	1 650.00	-	
State Owned for Public Purpose	624 198	624 210	-12	1 872 592.50	1 872 630.00	-37.50	
PSI	-	-	-	-	-	-	
PBO	5 267	5 267	-	15 799.69	15 799.69	-	
Multi-Use	-	-	-	-	-	-	
Vacant	51 570	51 630	-60	154 708.65	154 888.65	-180.00	
POW	-	-	-	-	-	-	
Municipal	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
<b>Total</b>	<b>R4 778 251.24</b>	<b>R4 779 556.24</b>	<b>-R1 305.00</b>	<b>14 328 753.71</b>	<b>14 338 688.71</b>	<b>-9 935.00</b>	

**12.6 MFMA Circular 124 – Condition 6.3 (Maintain the Eskom bulk current account) and Condition 6.12 (Proper Management of Resources)**



**JULY 2025**

**IL00100601400300000000000000000000**

**Liabilities:Current Liabilities:Trade and Other Payable Exchange  
Transactions:Water Inventory Bulk Purchases:Withdrawals**

Pf07/30/00040569



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)  
BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privaatsak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-West/West 6970

BT AAN:

Vendor Code

DT TO: **WATER & WASTE WATER ENGINEERING**

Verw. / Ref. #

**ABSA**

Bewys / Voucher #

Code 334,410

Besending/ Batch #

Bank 4,059,931,036

Datum/Date

22853

WWW 250731

2025/07/ 31

FAX

Fakt / Inv #		
	<b>ACCOUNT FOR PURCHASE OF WATER RECYCLING PLANT: INV443</b>	<b>R 696,520.80</b>
		<b>R 696,520.80</b>

	Pos / Vote #	Bedrag / Amount	
	<b>8178</b>	<b>R 696,520.80</b>	
<b>Totaal Debiete</b>		<b>R 696,520.80</b>	
BANK	8980 2500 0000	Kt / Ct	<b>R 696,520.80</b>

Korrek Gesertifiseer  
Certified Correct

^ ^ Prepared by \_\_\_\_\_



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOL**

Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

**MAGTIGING VIR BETALING**

Hiermee verleen ek **A.C MAKANDLANA, WAARNEMENDE MUNISIPALE BESTUURDER**, goedkeuring vir die betaling van

.....

aan

.....

\_\_\_\_\_  
**A.C MAKENDLANA  
WAARNEMENDE MUNISIPALE BESTUURDER**

<b>GOEDKEUR</b>	
<b>NIE GOEDGEKEUR</b>	
<b>GOEDKEUR</b>	
<b>NIE GOEDGEKEUR</b>	

**AUTHORISATION FOR PAYMENT**

I **A.C MAKANDLANA, ACTING MUNICIPAL MANAGER**, grant approval

**TO: NEWATER(WATER & WASTE WATER ENGINEERING)**

**PAYMENT FOR: PURCHASE OF WATER: RECYCLING PLANT : R 696,520.80**

<b>VERIFIED</b>	
<b>NOT VERIFIED</b>	

  
\_\_\_\_\_

**A.C MAKANDLANA  
ACTING MUNICIPAL MANAGER**

<b>APPROVED</b>	<input checked="" type="checkbox"/>
<b>NOT APPROVED</b>	



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig esebhief ale korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke Imbekhuzo mayibuyelwa kumkhosi kaMandla

Verwysing  
Reference  
Isalathiso

13/1/2/7/3

Privaatsak / Private Bag 582  
Faks / Fax 023-4132811  
Tef 023-4148101

Navrae  
Enquiries  
Imibuzo

C.B. Wright

E-pos / E-mail : pa.eng@beaufortwestmum.co.za  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST  
6970

Datum  
Date

30 June 2025

**MEMORANDUM: CHIEF FINANCIAL OFFICER**

**WATER & WASTE WATER ENGINEERING: ACCOUNT FOR PURCHASE OF  
WATER: RECYCLING PLANT: R696,520.80**

Please find attached invoice 443 from NEWater (Water and Waste Water Engineering) for the purchase of purified water from the recycling plant.

For the period 01 to 30 June 2025, a total amount of 33,518.00 kl of water was delivered from the Recycling Plant, at a cost of R18.07 /kl excluding VAT. Costs amount to:  
**R 696,520.80.**

Please pay out NEWater (Water & Waste Water Engineering) against post number **4050-0600-0000: Raw water purchases.**

For your further attention.

  
**C.B. WRIGHT  
SENIOR MANAGER: TECHNICAL SERVICES**

  
**L. NGOTOLA  
DIRECTOR: INFRASTRUCTURE SERVICES**

Tax Invoice


<b>To:</b> Beaufort West Municipality Private Bag X582 Beaufort West 6970 Attention: Mr C Wright VAT nr: 400 084 6388		<b>From:</b> NEWater (Pty) Ltd P. O. Box 12845 Die Boord 7613 Attention: Mr P Marais VAT nr: 471 021 7383	
Tel: (023) 414 8020		Tel: (021) 880 1829	
Fax: (023) 415 1373		Cell: (082) 870 1988	

<b>Invoice Number:</b> 443	<b>Date:</b> 30-Jun-25	<b>Terms:</b> 30 days	<b>Your Reference:</b>	<b>Page:</b> 1
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Description: Beaufort West Water Reclamation Plant	Total
<b>1. Final Water Invoiced</b>	
Final Water invoiced during June 2025	33,518.00 kl
	Invoicable Water 33,518.00 kl
Rate per kl	R18.07
	Sub total R605,670.26
	VAT 15% R90,850.54
	Sub total (including VAT) R696,520.80




<b>Bank Details:</b> ABSA Stellenbosch Branch Code: 33 44 10 Cheque Account nr: 405 993 1038	<b>Total Due This Invoice</b>
	R696,520.80

  
 Pierre Marais Pr Eng

30-Jun-25  
 Date

## Opsomming Junie 2025

DATUM	Final Watergelewer Vloeiometer	Overflow Chamber Vloeiometer	RO Water Vloeiometer (kl/dag)	Som van RO Water gelewer (kl)	Final Water Vloeiometer (kl/dag)	Reservoir Vloeiometer (kl/dag)	Notas
01-Jun-25	1,217	2,084	1,305	1,305	-	1,197	
02-Jun-25	1,217	2,567	1,307	2,612	-	1,194	
03-Jun-25	1,217	2,683	1,298	3,910	-	1,196	
04-Jun-25	1,217	2,565	1,304	5,214	-	1,201	
05-Jun-25	1,217	2,126	1,310	6,524	-	1,200	
06-Jun-25	1,217	2,317	1,305	7,829	-	1,130	Inlaatwerke het Nuwe Flow Meter
07-Jun-25	1,217	2,773	1,301	9,130	-	1,168	Pyp lekkasie by Reservoir
08-Jun-25	1,217	1,989	1,297	10,427	-	1,162	Pyp lekkasie by Reservoir
09-Jun-25	1,217	2,768	1,312	11,739	-	1,169	Pyp lekkasie by Reservoir
10-Jun-25	1,217	2,074	1,310	13,049	-	1,142	Pyp lekkasie by Reservoir
11-Jun-25	1,217	1,433	1,103	14,152	-	904	
12-Jun-25	1,217	2,286	1,302	15,454	-	1,220	Inlaatwerke V/meter Foutief
13-Jun-25	1,217	2,844	1,297	16,751	-	1,241	
14-Jun-25	1,217	2,366	1,300	18,051	-	1,237	
15-Jun-25	1,217	2,236	1,301	19,352	-	1,228	
16-Jun-25	1,217	2,316	1,306	20,658	-	1,240	
17-Jun-25	1,217	2,568	1,302	21,960	-	1,212	
18-Jun-25	1,217	1,653	1,308	23,268	-	1,253	
19-Jun-25	1,217	2,665	1,308	24,576	-	1,197	Inlaat werke Vloei meter was af (gtrip )
20-Jun-25	1,217	1,312	1,308	25,884	-	1,235	
21-Jun-25	1,217	0	0	25,884	-	0	Maturation river Cleaning
22-Jun-25	1,217	2,941	0	25,884	-	0	Maturation river Cleaning
23-Jun-25	1,217	3,130	1,401	27,285	-	1,197	Plant started at 12h25
24-Jun-25	1,217	2,960	1,308	28,593	-	1,247	
25-Jun-25	1,217	3,023	1,311	29,904	-	1,241	
26-Jun-25	1,217	3,040	1,302	31,206	-	1,223	
27-Jun-25	1,217	2,866	1,295	32,501	-	1,222	
28-Jun-25	1,217	2,856	1,301	33,802	-	1,207	
29-Jun-25	1,217	2,853	1,303	35,105	-	1,227	
30-Jun-25	1,217			35,105	-	1,228	
						A	
	69,294	69,294	35,105	35,105	0	33,518	

## Opsomming

Finale Water gelewer by Reservoir in Junie 2025 (A)

33,518

**Statement**

Date of Statement: 30 June 2025

<p><b>To:</b></p> <p>Beaufort West Municipality Private Bag X582 Beaufort West 6970 Attention: Mr C Wright</p> <p>VAT nr: 400 084 6388</p> <p>Tel: (023) 414 8020 Fax: (023) 415 1373</p>	<p><b>From:</b></p> <p>NEWater (Pty) Ltd P.O. Box 12845 Die Boord STELLENBOSCH 7613</p> <p>VAT nr: 471 021 7383</p> <p>Tel: (021) 880 1829 Cell: (082) 870 1988</p>
---	---

Invoice No	Date Submitted	Amount	Paid	Payment Received
431	01-Jul-24	R 642,621.63	R -642,621.63	01-Aug-24
432	01-Aug-24	R 687,610.32	R -687,610.32	30-Aug-24
433	01-Sept-24	R 663,742.43	R -663,742.43	30-Sept-24
434	01-Oct-24	R 656,476.56	R -656,476.56	31-Oct-24
435	01-Nov-24	R 514,821.90	R -514,821.90	29-Nov-24
436	01-Dec-24	R 745,378.99	R -745,378.99	30-Dec-24
437	01-Jan-25	R 840,153.83	R -840,153.83	31-Jan-25
438	01-Feb-25	R 752,420.34	R -752,420.34	28-Feb-25
439	01-Mar-25	R 673,329.76	R -673,329.76	28-Mar-25
440	01-Apr-25	R 773,824.26	R -773,824.26	30-Apr-25
441	01-May-25	R 749,531.85	R -749,531.85	30-May-25
442	01-Jun-25	R 717,592.23	R -717,592.23	25-Jun-25
443	30-Jun-25	R 696,520.80		

<b>Total Amount Invoiced</b>	<b>Payments Received</b>	<b>Balance Outstanding</b>
R 9,114,024.90	R -8,417,504.10	R 696,520.80

120+ Days	90 Days - 119 Days	60 Days - 89 Days	30 Days - 59 Days	Current - 29 Days
R -	R -	R -	R -	R 696,520.80

*P. Marais*

Pierre Marais Pr Eng

30 June 2025

Date

*[Handwritten signature]*

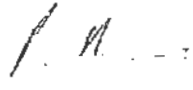
**Tax Invoice**

<b>To:</b> Beaufort West Municipality Private Bag X582 Beaufort West 6970 Attention: Mr C Wright  VAT nr: 400 084 6388	<b>From:</b> NEWater (Pty) Ltd P. O. Box 12845 Die Boord 7613 Attention: Mr P Marais  VAT nr: 471 021 7383
Tel: (023) 414 8020 Fax: (023) 415 1373	Tel: (021) 880 1829 Cell: (082) 870 1988

Invoice Number: 443	Date: 30-Jun-25	Terms: 30 days	Your Reference:	Page: 1
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Description: Beaufort West Water Redamation Plant	Total
<b>1. Final Water Invoiced</b>	
Final Water invoiced during June 2025	33,518.00 kl
<b>Invoiceable Water</b>	33,518.00 kl
Rate per kl	R18.07
<b>Sub total</b>	R605,670.26
VAT 15%	R90,850.54
<b>Sub total (Including VAT)</b>	R696,520.80

<b>Bank Details:</b> ABSA Stellenbosch Branch Code: 33 44 10 Cheque Account nr: 405 993 1038	<b>Total Due This Invoice</b>  <b>R696,520.80</b>
---	---

  
 \_\_\_\_\_  
 Pierre Marais Pr Eng

30-Jun-25  
 \_\_\_\_\_  
 Date



## Statement

Date of Statement:

30 June 2025

<b>To:</b>  <b>Beaufort West Municipality</b> Private Bag X582 <b>Beaufort West</b> 6970 <b>Attention: Mr C Wright</b>  VAT nr: 400 084 6388	<b>From:</b>  <b>NEWater (Pty) Ltd</b> P.O. Box 12845 Die Boord <b>STELLENBOSCH</b> 7613  VAT nr: 471 021 7383
Tel: (023) 414 8020 Fax: (023) 415 1373	Tel: (021) 880 1829 Cell: (082) 870 1988

Invoice No	Date Submitted	Amount	Paid	Payment Received
431	01-Jul-24	R 642,621.63	R -642,621.63	01-Aug-24
432	01-Aug-24	R 687,610.32	R -687,610.32	30-Aug-24
433	01-Sept-24	R 663,742.43	R -663,742.43	30-Sept-24
434	01-Oct-24	R 656,476.56	R -656,476.56	31-Oct-24
435	01-Nov-24	R 514,821.90	R -514,821.90	29-Nov-24
436	01-Dec-24	R 745,378.99	R -745,378.99	30-Dec-24
437	01-Jan-25	R 840,153.83	R -840,153.83	31-Jan-25
438	01-Feb-25	R 752,420.34	R -752,420.34	28-Feb-25
439	01-Mar-25	R 673,329.76	R -673,329.76	28-Mar-25
440	01-Apr-25	R 773,824.26	R -773,824.26	30-Apr-25
441	01-May-25	R 749,531.85	R -749,531.85	30-May-25
442	01-Jun-25	R 717,592.23	R -717,592.23	25-Jun-25
443	30-Jun-25	R 696,520.80		

<b>Total Amount Invoiced</b>	<b>Payments Received</b>	<b>Balance Outstanding</b>
R 9,114,024.90	R -8,417,504.10	R 696,520.80

120+ Days	90 Days - 119 Days	60 Days - 89 Days	30 Days - 59 Days	Current - 29 Days
R -	R -	R -	R -	R 696,520.80



Pierre Marais Pr Eng

30 June 2025

Date

## Opsomming Junie 2025

DATUM	Inlaatwerke Vloeimeter	Overflow Chamber Vloeimeter	RO Water Vloeimeter (kl/dag)	Som van RO Water gelewer {kl}	Final Water Vloeimeter (kl/dag)	Reservoir Vloeimeter (kl/dag)	Notas
01-Jun-25	3745	2,084	1,305	1,305	-	1197	
02-Jun-25	3629	2,567	1,307	2,612	-	1,194	
03-Jun-25	3656	2,683	1,298	3,910	-	1,196	
04-Jun-25	3603	2,565	1,304	5,214	-	1,201	
05-Jun-25	3756	2,126	1,310	6,524	-	1,200	
06-Jun-25		2,317	1,305	7,829	-	1,130	Inlaatwerke het Nuwe Flow Meter
07-Jun-25	3406	2,773	1,301	9,130	-	1,168	Pyp lekasie by Reservoir
08-Jun-25	4259	1,989	1,297	10,427	-	1,162	Pyp lekasie by Reservoir
09-Jun-25	3264	2,768	1,312	11,739	-	1,169	Pyp lekasie by Reservoir
10-Jun-25	2988	2,074	1,310	13,049	-	1,142	Pyp lekasie by Reservoir
11-Jun-25	3131	1,433	1,103	14,152	-	904	
12-Jun-25		2,286	1,302	15,454	-	1,220	Inlaatwerke V/meter Foutief
13-Jun-25	6815	2,844	1,297	16,751	-	1,241	
14-Jun-25		2,366	1,300	18,051	-	1,237	
15-Jun-25		2,236	1,301	19,352	-	1,228	
16-Jun-25		2,316	1,306	20,658	-	1,240	
17-Jun-25		2,568	1,302	21,960	-	1,212	
18-Jun-25		1,653	1,308	23,268	-	1,253	
19-Jun-25	2435	2,665	1,308	24,576	-	1,197	Inlaat werke Vloei meter was af (grip)
20-Jun-25	3197	1,312	1,308	25,884	-	1,235	
21-Jun-25	3088	0	0	25,884	-	0	Maturation river Cleaning
22-Jun-25		2,941	0	25,884	-	0	Maturation river Cleaning
23-Jun-25	1664	3,130	1,401	27,285	-	1,197	Plant started at 12h25
24-Jun-25	2940	2,960	1,308	28,593	-	1,247	
25-Jun-25	3069	3,023	1,311	29,904	-	1,241	
26-Jun-25	3508	3,040	1,302	31,206	-	1,223	
27-Jun-25	3086	2,866	1,295	32,501	-	1,222	
28-Jun-25	2651	2,856	1,301	33,802	-	1,207	
29-Jun-25	3235	2,853	1,303	35,105	-	1,227	
30-Jun-25				35,105	-	1,228	
	89,637	69,294	35,105	35,105	0	33,518	

## Opsomming

Finale Water gelewer by Reservoir in Junie 2025 (A)

33,518



## Proof of payment

Date: 01/08/2025 Time: 10:19:45 AM

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	12961377
Reference number:	000000005349424724
Payment date:	30/07/2025
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22853*WATER & WAS
Beneficiary account / cell phone number:	4059931038
Beneficiary/ Recipient name:	WATER & WASTEWATER ENGINEERING
Beneficiary statement description:	Beaufort West Municipality
Branch code:	632005
Amount:	696,520.80

Additional comments by payer:

View your account to confirm that you have received this payment.

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.

Profile name:BEAUFORT WEST MUNICIPALITY  
 Profile number:4000294773

User name:BRADLEY JUAN DRE DAMON  
 User ID:16

Small Business Services: 0860 118 400  
 Business Banking: 0860 111 055

no 127 PI07/30/0040567



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**

**BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privaatsak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-Wes/West 6970

DT AAN:	<b>PG OLIVIER</b>	Vendor Code	
DT TO:	<b>STD</b>	Verw. / Ref. #	
Code	<b>051 001</b>	Bewys / Voucher #	<b>22851</b>
Bank	<b>082 962 057</b>	Besending/ Batch #	<b>PG 250731</b>
FAX		Datum/Date	<b>2025/07/31</b>

Pakt / Inv #			
	<b>PURCHASES RAW WATER: QUAGGAFONTEIN</b>	<b>R</b>	<b>10,374.40</b>
	<b>01 JUNE - 30 JUNE 2025</b>		
	<b>INV34</b>		
		<b>R</b>	<b>10,374.40</b>

	Pos / Vote #	Bedrag / Amount	
	<b>8170</b>	<b>R 10,374.40</b>	
<b>Totaal Debiets</b>		<b>R 10,374.40</b>	
BANK	8980 2500 0000	Kt / Ct	R 10,374.40

Korrek Gesertifiseer  
Certified Correct

^^ Prepared by



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO**

Departement van die Direkteur: Ingenieursdienste / Department of the Director: Engineering Services  
Isebe Lomphathi Owongameleyo: Kwicandelo Lezenjineli

**MAGTING VIR BETALING**

Hiermee verleen ek **Luzuko Nqotola**, Direkteur: Infrastruktuur Dienste

goedkeuring vir die betaling van..... aan .....

<b>GOEDKEUR</b>	
<b>NIE GOEDGEKEUR</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIREKTEUR:INFRASTRUKTUUR DIENSTE**

**AUTHORISATION FOR PAYMENT**

I **Luzuko Nqotola**, Director: Infrastructure Services, hereby approve the

Payment of R10 374.40 to Mr. P.G. Olivier Quaggastortin

<b>APPROVED</b>	
<b>DISAPPROVED</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE SERVICES**



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke Imbalabano mayithunywe kuNtwali kaMaloapa

Verwysing 13/1/2/2: Water Purchase : Quaggasfontein  
Private Bag 582  
Reference  
Iselathiso

Privaatsaak /

Faks / Fax 023-415 2811  
Tel 023-4148101

Navrae C.B. Wright  
Enquiries  
Imfuzo

E-pos / E-mail: pa.eng@beaufortwestmun.co.za  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST  
6970

Datum 10 July 2025

MEMORANDUM TO CHIEF FINANCIAL OFFICER

**PURCHASES RAW WATER: MR. P.G OLIVIER: QUAGGASFONTEIN**

Find attached invoice no 34, dated 10 July 2025 from Mr. P.G Olivier for the purchases of raw water for the period and 01 June 2025 to 30 June 2025 from the farm Quaggasfontein.

6484m <sup>3</sup> kiloliter raw water @ R1.60 (incl VAT)	R 9 021.22
Plus 15% VAT	<u>R 1 353.18</u>
Amount payable to P.G Olivier	R 10 374.40

Please make an electronic transfer in favor of P.G Olivier. The bank details are: P.G Olivier, Standard Bank, Account number: 082 962 057. The payment must be made to post number 4050-0600-0000.

It is hereby certified that the amount of R 10 374.40 has not been paid out before.

For your further attention and settlement.


**L. NQOTOLA  
DIRECTOR: INFRASTRUCTURE SERVICES**

**TAX INVOICE / BELASTINGFAKTUUR**

34

From Van	<i>P. J. Olivier</i> <i>Quaggasfontein</i>	Date Datum	<i>10/7/25</i>
		V.A.T. Reg. No./B.T.W. Gereg. Nr.	<i>6300156132</i>

To Aan	<i>BFW Munisipaliteit</i> <i>Box X85</i> <i>BFW</i> <i>6970</i>	V.A.T. Reg. No. B.T.W. Gereg. Nr.	<i>6000846388</i>
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Quantity Hoëv.	Description Beskrywing	Unit Price Eenhedsprys	Amount Bedrag
<i>6484</i>	<i>Water. 6484 m<sup>3</sup></i>	<i>1,60</i>	<i>9021 22</i>
			

TERMS TERME _____	<u>15</u> Delete as applicable Skrap waar nie van toepassing nie	Sub Total Subtotaal	
	V.A.T. inclusive % B.T.W. Ingesluit	<i>1353 18</i>	
	<b>TOTAL TOTAAL</b>	<i>10374 40</i>	



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig seënbisef alle korrespondensie aan die Munisipale Bestuurder/Only address all correspondence to the Municipal Manager/Yonke imbalahwano ma yimunywe kuMvelo la Maelala

Verwysing  
Reference  
Isalathiso

13/1/22: Koop Water: Quaggasfontein

Privaatrak / Private Bag 582  
Faks / Fax 023-4152811  
Tel 023-4148101

Navrae  
Enquiries  
Imbuzo

C.B. Wright

E-pos / E-mail : [lowe@beaufortwestmun.co.za](mailto:lowe@beaufortwestmun.co.za)  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST

Datum  
Date

09 Julie 2025

BHOBHOFOLO

6970

Quaggasfontein  
Beaufort-Wes  
6970

Aandag Mnr. P.G. Olivier

**AANKOPE ROUWATER: MNR. P.G. OLIVIER - QUAGGASFONTEIN**

Hier onder is 'n opsomming van die water wat by die verskillende boorgate op u eiendom onttrek was. Die onttrekkings syfers is vir die tydperk vanaf 01 Junie 2025 tot 30 Junie 2025.

BOORGAT	BEGIN LESING	EIND LESING	TOTAAL m <sup>3</sup>
QA 2	396316	403191	6875
Privaat meter	510	901	391
<b>Totale m<sup>3</sup> water onttrek</b>			<b>6484m<sup>3</sup></b>

Hiermee word u dus versoek om 'n rekening te lewer aan Beaufort-Wes Munisipaliteit vir die bogenoemde hoeveelheid rou water wat by u aangekoop word volgens die kontrak gesluit met Beaufort-Wes Munisipaliteit. Die tarief soos ooreengekom en vervat in die ooreenkoms is R1.60 per m<sup>3</sup> BTW ingesluit.

Vir u verdere aandag.

**C.B WRIGHT**  
**BESTUURDER: TEGNIESE DIENSTE**  
/hb





Date: 01/08/2025 Time: 10:19:45 AM

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	12961377
Reference number:	00000005349424722
Payment date:	30/07/2025
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22851*PG OLIVIER
Beneficiary account / cell phone number:	082962057
Beneficiary/ Recipient name:	PG OLIVIER
Beneficiary statement description:	Beaufort West Municipality
Branch code:	051001
Amount:	10,374.40

Additional comments by payer:

**View your account to confirm that you have received this payment.**

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.

Profile name:BEAUFORT WEST MUNICIPALITY  
Profile number:4000294773

User name:BRADLEY JUAN DRE DAMON  
User ID:16

Small Business Services: 0860 116 400  
Business Banking: 0860 111 055



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**

**BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Private Sak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-West/West 6970

OT AAN

Vendor Code

OT TO: **AD NIGRINI**

Verw. / Ref. #

**STD**

Bawys / Voucher #

*22805*

Code **050 008**

Besending/ Batch #

DM 2507

Bank **082 957 002**

Datum/Date

**2025/07/**

Fakt / Inv #		
	<b>PURCHASES RAW WATER : MR.A.D NIGRINI: KLEIN HANSRIVIER</b>	<b>R 31,186.62</b>
	INVKH5 66	
	JUNE 2025	
		<b>R 31,186.62</b>

	Pas / Vote #	Bedrag / Amount	Totaal / Total
	<b>8178</b>	<b>R 31,186.62</b>	
<b>Totaal Debiete</b>		<b>R 31,186.62</b>	
BANK	8980 2500 0000	Kt / Ct	<b>R 31,186.62</b>

Korrek Gesertifiseer  
Certified Correct

\_\_\_\_\_  
Prepared By

\_\_\_\_\_  
Approval for payment signed by CFO





Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 400946388

### Payment Instruction Detail

**PAYMENT DETAILS**

Status - Awaiting Payment Approval

Payment Instruction Number	Payment Instruction Date	Payment Id	Doc Number	Payment Type	Transaction Type	Cashbook	Payment Due Date	Total Payment Amount	Outstanding Payment Amount
PI07/29/00040521/2025-2026	29/07/2025	40521	15/22805	Normal	Exp - Direct Payment EFT	Nedbank 2026	01/07/2025	R 31 186.62	R 31 186.62

**VENDOR DETAILS**

Vendor Name	Vendor Number	Bank	Account Number	Branch Code	Account Type	Payment Reference
AD NIGRINI	SCM/392	Standard Bank	82957002	051001	Cheque/Current Account	AD NIGRINI

**INVOICE DETAILS**

Invoice Number	Vendor/ Creditor Invoice Number	Vendor Invoice Date	Goods/Service Description	Invoice Amount (excl. VAT)	VAT	Invoice Amount (Incl. VAT)	Reason for Late Payment
SPI10/7/00021565/2024-2025	INV NO. KHS 66	01/06/2025	Water Services Programme_Water Treatment Project / Water / 01 JUNE 2025 TO 30 JUNE 2025	R 27 118.80	R 4 067.82	R 31 186.62	



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846386

### Sundry Invoice Detail

<b>Invoice Number</b>	SPI10/7/00021565/2024-2025	<b>Vendor Name</b>	AD NIGRINI
<b>Invoice Date</b>	01/06/2025	<b>Vendor Number</b>	SCM/392
		<b>Company Type</b>	

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV NO. KH5 65	8178 - Water Services Programme_Water Treatment Project	Water	156446	01 JUNE 2025 TO 30 JUNE 2025	1.0000	R 27 118.80	R 27 118.80	R 4 067.62	R 31 186.62
<b>Total Amount</b>							<b>R 27 118.80</b>	<b>R 4 067.62</b>	<b>R 31 186.62</b>

Print Date: 10/07/2025 12:01 PM

User: Desterie Melani

Page 1 of 1



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO**  
Departement van die Direkteur: Ingenieursdienste / Department of the Director: Engineering Services  
Isobe Lomphathi Owongameleyo: Kwicandelo Lezenjineli

**MAGTIGING VIR BETALING**

Hiermee verleen ek **Luzuko Nqotola**, Direkteur: Infrastruktuur Dienste

goedkeuring vir die betaling van..... aan .....

<b>GOEDKEUR</b>	
<b>NIE GOEDGEKEUR</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIREKTEUR:INFRASTRUKTUUR DIENSTE**

**AUTHORISATION FOR PAYMENT**

I **Luzuko Nqotola**, Director: Infrastructure Services, hereby approve the

Payment of R 31 186.62 ..... to Mr AD Ngweni Klein Hansrivier

<b>APPROVED</b>	
<b>DISAPPROVED</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE SERVICES**



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig seebalafale korrespondensia aan die Munisipale Bestuurder/Kediy address all correspondence to the Municipal Manager/Yonke Isibelelwano mayibhunyehem indikwenkwa Muzipala

Verwysing  
Reference  
Isalathleo 13/1/2/2: Koop Water: Klein Hansrivier

Privatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-4148101

Navrae  
Enquiries  
imibuzo C.B. Wright

E-pos / E-mail : louw@beaufortwestmun.co.za  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORTWEST  
BHOBHOLO  
6870

Datum  
Date 09 Julie 2025

**MEMORANDUM: ACTING CHIEF FINANCIAL OFFICER**

**PURCHASES RAW WATER: MR. AD NIGRINI: KLEIN HANSRIVIER**

Find attached invoice no. KH5 66 , dated 09 July 2025 from Mr. AD Nigrini for the purchases of raw water for the period 01 to 30 June 2025 from the farm Klein Hansrivier.

Raw water KH5: 9.720 m <sup>3</sup> vote no.4050-0600-0000 @ R2.79	R27,118.80
Plus 15% VAT	<u>4,067.82</u>
Amount payable to AD Nigrini	R31,186.62

Please make an electronic transfer in favour of AD Nigrini. The bank details are: AD Nigrini, Standard Bank, Beaufort West, Account No. 082957002, Branch 050008. The payment must be made from the vote number mentioned above.

It is hereby certified that the amount of R31,186.62 has not been previously paid out.

For your further attention and settlement.

**L. NGOTOLA  
DIRECTOR: INFRASTRUCTURE SERVICES**

TAX INVOICE / BELASTINGFAKTUUR

1015 66

From  
van A.D. Nijman  
Rheinsterdt P.O. Box 191  
Beaufort-West 6970

Date  
Datum 9/7/2025  
V.A.T. Reg. No./B.T.W. Gereg. Nr.  
4540190503

To  
Aan B/Wes Munisipaliteit  
Beaufort-West Private Sak 582  
6970

V.A.T. Reg. No.  
B.T.W. Gereg. Nr.  
400084636

Quantity Hoëv.	Description Beskrywing	Unit Price Eenhedsprys	Amount Bedrag
	1 June - 30 June 2025 9720m <sup>3</sup> @ R2,79/m <sup>3</sup> 7		27118 80

TERMS  
TERME Sp. Rek.

15  
Delete as applicable  
Skrap waar nie van toepassing nie

Sub Total  
Subtotaal 27118 80  
V.A.T. including  
% B.T.W. Inbesluit 4067 82  
TOTAL  
TOOTAAL 31186 62







Private Bag 582  
Beaufort West  
Beaufort West - 6870

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846388

### Payment Instruction Detail

**PAYMENT DETAILS**

Status - Awaiting Payment Approval

Payment Instruction Number	Payment Instruction Date	Payment Id	Doc Number	Payment Type	Transaction Type	Cashbook	Payment Due Date	Total Payment Amount	Outstanding Payment Amount
PI07/29/00040520/2025-2026	29/07/2025	40520	15/22804	Normal	Exp - Direct Payment EFT	Nedbank 2026	01/07/2025	R 17 454.40	R 17 454.40

**VENDOR DETAILS**

Vendor Name	Vendor Number	Bank	Account Number	Branch Code	Account Type	Payment Reference
AD NIGRINI	SCM/392	Standard Bank	82957002	051001	Cheque/Current Account	AD NIGRINI

**INVOICE DETAILS**

Invoice Number	Vendor/Creditor Invoice Number	Vendor Invoice Date	Goods/Service Description	Invoice Amount (excl. VAT)	VAT	Invoice Amount (Incl. VAT)	Reason for Late Payment
SPI10/7/00021566/2024-2025	INV NO. RH 21	01/06/2025	Water Services Programme_Water Treatment Project / Water / 01 JUNE 2025 TO 30 JUNE 2025	R 15 177.74	R 2 276.66	R 17 454.40	



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000848388

### Sundry Invoice Detail

<b>Invoice Number</b>	SP110/7/00021566/2024-2025	<b>Vendor Name</b>	AD NIGRINI
<b>Invoice Date</b>	01/06/2025	<b>Vendor Number</b>	SCM/392
		<b>Company Type</b>	

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV NO. RH 21	8178 - Water Services Programme_Water Treatment Project	Water IE00700400000000000000000000000000	156446	01 JUNE 2025 TO 30 JUNE 2025	1.0000	R 15 177.74	R 15 177.74	R 2 276.66	R 17 454.40
<b>Total Amount</b>							<b>R 15 177.74</b>	<b>R 2 276.66</b>	<b>R 17 454.40</b>

Print Date: 10/07/2025 12:07 PM

User: Deslerle Melani

Page 1 of 1



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

Departement van die Direkteur: Ingenieursdienste / Department of the Director: Engineering Services  
Isebe Lomphathi Owongameleyo: Kwicandelo Lezenjinell

**MAGTIGING VIR BETALING**

Hiermee verleen ek **Luzuko Nqotola**, Direkteur: Infrastruktuur Dienste

goedkeuring vir die betaling van..... aan .....

<b>GOEDKEUR</b>	
<b>NIE GOEDGEKEUR</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIREKTEUR:INFRASTRUKTUUR DIENSTE**

**AUTHORISATION FOR PAYMENT**

I **Luzuko Nqotola**, Director: Infrastructure Services, hereby approve the

Payment of R17 454.40 ..... to Mr AB Nigani Rhenostekop .....

<b>APPROVED</b>	
<b>DISAPPROVED</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE SERVICES**



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig seestebief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonda imbelekwano mayihungweni kuMlawifi kaMunisipala

**Verwysing  
Reference  
Isalathiso**      **13/1/22: Koop Water: Rhenosterkop**

**Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-4148101**

**Navrae  
Enquiries  
Imibuzo**      **C.B. Wright**

**E-pos / E-mail : louw@beaufortwestmun.co.za  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST**

**Datum  
Date**      **09 July 2025**

**MEMORANDUM : ACTING CHIEF FINANCIAL OFFICER**

**PURCHASES RAW WATER: MR. A.D NIGRINI: RHENOSTERKOP**

Find attached invoice no RH 21, dated 09 July 2025 from Mr. A.D Nigrini for the purchases of raw water for the period 01 June 2025 to 30 June 2025 from the farm Rhenosterkop.

10 909 m <sup>3</sup> kiloliter raw water @ R1.60 incl VAT	R15 177.74
Plus 15% VAT	<u>2 276.66</u>
Amount payable to A.D Nigrini	<b>R17 454.40</b>

Please make an electronic transfer in favour of A.D Nigrini. The bank details are: A.D Nigrini, Standard Bank Beaufort-Wes, Account number: 082 957 002, Branch, 050008. The payout must be made from vote number 4050-0600-0000.

It is hereby certified that the amount of R 17 454.40 has not been previously paid out.

For your further attention and settlement.

**L. NGOTOLA  
DIRECTOR: INFRASTRUCTURE SERVICES**

RH

TAX INVOICE / BELASTINGFAKTUUR

21

From Van	A. D. N. (P) (M) Rheinstraße P.O. Box 191 Braunfurt - West 6970	Date Datum	9/7/2025
		V.A.T. Reg. No./B.T.W. Gereg. Nr.	4540190503

To Aan	B/Wes Wumpakidit Braunfurt - West Privatstraße 582 6970	V.A.T. Reg. No. B.T.W. Gereg. Nr.	400084636
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Quantity Hoev.	Description Beskrywing	Unit Price Eenhedsprijs	Amount Bedrag
	1 June - 30 June 2025		
	10909 m <sup>3</sup> @ R1,60/m <sup>3</sup>		15177 74
	7		

TERMS  
TERME Bt: Bny

15  
Delete as applicable  
Skrap waar nie van toepassing nie

Sub Total Subtotaal	15177	74
V.A.T. Inclusive % B.T.W. Ingehuut	2276	66
TOTAL	17454	40



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig asseblief te be korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonka imbalawano mayihunyeha kuMlawli kaMsebele

**Verwysing  
Reference  
Isiathleco** 13/1/2/2: Koop Water: Rhenosterkop

**Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-4148101**

**Navrae  
Enquiries  
Imibuzo** C.B. Wright

**E-pos / E-mail : louw@beaufortwestmun.co.za  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970**

**Datum  
Date** 04 Julie 2025

**Rhenosterkop  
Beaufort-Wes  
6970**

**Aandag Mnr. A.Nigrini**

**AANKOPE ROUWATER: MNR. A.D NIGRINI- RHENOSTERKOP**

Hier onder is 'n opsomming van die water wat by die verskillende boorgate op u eiendom onttrek was. Die onttrekkings syfers is vir die tydperk vanaf 01 Junie 2025 tot 30 Junie 2025.

<b>BOORGAT</b>	<b>BEGIN LESING</b>	<b>EIND LESING</b>	<b>TOTAAL m<sup>3</sup></b>
Rhenosterkop	436671	449045	12374
Dam	69751	71216	1465
<b>Totale m<sup>3</sup> water onttrek</b>			<b>10 909m<sup>3</sup></b>

Hiermee word u dus versoek om 'n rekening te lewer aan Beaufort-Wes Munisipaliteit vir die bogenoemde hoeveelheid rou water wat by u aangekoop word volgens die kontrak gesluit met Beaufort-Wes Munisipaliteit. Die tarief soos ooreengekom en vervat in die ooreenkoms is R1.60 per m<sup>3</sup> BTW ingesluit.

Vir u verdere aandag.

**C.B WRIGHT  
BESTUURDER:TEGNIESE DIENSTE  
/hb**



BEAUFORT-WES - BEAUFORT WEST - BHOBHOFULO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)  
BETALINGSADVIES / PAYMENT VOUCHER

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privaatsk/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-Wes/West 6970

DT AAN:

Vendor Code

DT TO:

AD NIGRINI

Verw. / Ref. #

STD

Bewys / Voucher #

22804

Code

050 008

Besending/ Batch #

DM 2507

Bank

082 957 002

Datum/Date

2025/07/

Fakt / Type #		
<b>PURCHASES RAW WATER : MR.A.D NIGRINI: RHENOSTERKOP</b>	R	<b>17,454.40</b>
JUNE 2025 INV R.H.21		
	R	<b>17,454.40</b>

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8178	R 17,454.40	
<b>Totaal Debiete</b>		R 17,454.40	
BANK	8980 2500 0000	Kt / Ct	R 17,454.40

Korrek Gesertifiseer  
Certified Correct

^^ Prepared By

Approval for payment signed by CFO





**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)  
BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privaatsak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-Wes/West 6970

DT AAN:

Vendor Code

DT TO:

**J NEL**

Verw. / Ref. #

**ABSA**

Bewys / Voucher #

**02921**

Code

**632,005**

Besending/ Batch #

**LGS 250731**

Bank

**1,549,580,390**

Datum/Date

**2025/07/31**

FAX

Fakt / Inv #		
<b>PURCHASE RAW WATER: J NEL : SATEENROTSFONTEIN</b>	R	<b>45,451.20</b>
<b>INV NO. 94</b>		
<b>JUNE 2025</b>		
	R	<b>45,451.20</b>

	Pos / Vote #		Bedrag / Amount	
	<b>8178</b>	R	<b>45,451.20</b>	
<b>Totaal Debiete</b>		R	<b>45,451.20</b>	
BANK	8980 2500 0000		Kt / Ct	R <b>45,451.20</b>

Beaufort West Municipality  
Financial Department  
**31 JUL 2025**  
Paid Expenditure  
BEAUFORT WEST

Korrek Gesertifiseer  
Certified Correct

^^ Prepared by



Private Bag 582  
Beaufort West  
Beaufort West - 6970

**P107 | 31 | 60046635 / 2025 - 2026**

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: [treasury@beaufortwestmun.co.za](mailto:treasury@beaufortwestmun.co.za)  
Website: [www.beaufortwestmun.co.za](http://www.beaufortwestmun.co.za)  
Municipality VAT No- 4000846386

### Sundry Invoice Detail

**Invoice Number** SPI10/7/00021564/2024-2025      **Vendor Name** J NEL  
**Invoice Date** 01/06/2025      **Vendor Number** SCM/414  
**Company Type**

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV NO. 94	8178 - Water Services Programme_ Water Treatment Project	Water IE00700400	156446	01 JUNE 2025 TO 30 JUNE 2025	1.0000	R 39 522.78	R 39 522.78	R 5 928.42	R 45 451.20
<b>Total Amount</b>							<b>R 39 522.78</b>	<b>R 5 928.42</b>	<b>R 45 451.20</b>

Print Date: 10/07/2025 11:54 AM

User: Deslaria Melani

Page 1 of 1



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOL**

Departement van die Direkteur: Ingenieursdienste / Department of the Director: Engineering Services  
Isabe Lomphathi Owongameleyo: Kwicandelo LezenjInell

**MAGTIGING VIR BETALING**

Hiermee verleen ek **Luzuko Nqotola**, Direkteur: Infrastruktuur Dienste

goedkeuring vir die betaling van..... aan .....

<b>GOEDKEUR</b>	
<b>NIE GOEDGEKEUR</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIREKTEUR:INFRASTRUKTUUR DIENSTE**

**AUTHORISATION FOR PAYMENT**

I **Luzuko Nqotola**, Director: Infrastructure Services, hereby approve the

Payment of R 45,451.20 to Mrs. MC Nel Steenrotsfontein

<b>APPROVED</b>	
<b>DISAPPROVED</b>	

\_\_\_\_\_  
**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE SERVICES**



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI

Rig adres/ef die korrespondensie aan die Munisipale Bestuurder/Only address all correspondence to the Municipal Manager/Only imbelelwano mayithunyeha kuhlakili kwiMsepathe

Verwysing  
Reference  
lealethiso 13/1/2/2: Water Purchase: Steenrotsfontein

Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-4148101

Navras  
Enquiries  
Street  
Imibuzo C.B. Wright

E-pos / E-mail : louw@beaufortwestmun.co.za  
Birdstraat 61/63 Bird

Datum  
Date 28 July 2025

BEAUFORT- WES  
BEAUFORT WEST  
6970

**MEMORANDUM TO ACTING CHIEF FINANCIAL OFFICER**

**PURCHASES RAW WATER: MRS. MC.NEL: STEENROTSFONTEIN**

Find attached invoice no. 94 , dated 07 July 2025 from Mrs. MC.Nel for the purchases of raw water for the period 01 June 2025 to 30 June 2025, from the farm Steenrotsfontein.

28 407 m <sup>3</sup> kiloliter raw water	@ R1.60 (incl VAT)	R 39,522.78
Plus 15% VAT		<u>R 5,928.42</u>

Amount payable to MC.Nel	<u>R 45,451.20</u>
--------------------------	--------------------

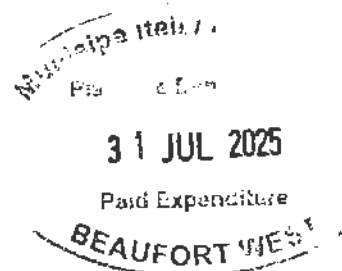
Please make an electronic transfer in favour of MC.Nel. The bank details are: MC.Nel, ABSA Beaufort-Wes, Account number: 154 958 0390. The payment must be made from vote number 4050-0600-0000.

It is hereby certified that the amount of R 45,451.20 has not been previously paid out.

For your further attention and settlement.

  
C.B WRIGHT  
SENIOR MANAGER: TECHNICAL SERVICES  
/hb

  
L. NGOTOLA  
DIRECTOR: INFRASTRUCTURE SERVICES  
/hb





**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig aanstafel alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke Imbalelwano mayChunyanwa kumilell kaMakopa

Verwysing  
Reference  
Isalathiso 13/1/22: Koop Water: Steenrots

Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-414 8101

Navrae  
Enquiries  
Imibuzo C.B. Wright

E-pos / E-mail : pa.eng@beaufortwestmun.co.za  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST  
6970

Datum  
Date 04 Julie 2025

Steenrotsfontein  
Beaufort-Wes  
6970

Aandag Mnr. N. Nel

**AANKOPE ROUWATER: MNR. N. NEL - STEENROTSFONTEIN**

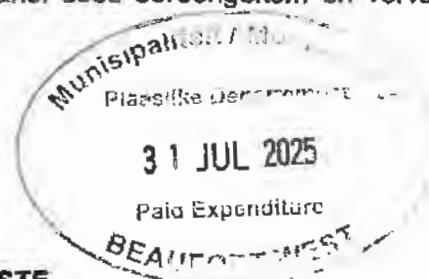
Hier onder is 'n opsomming van die water wat by die verskillende boorgate op u eiendom onttrek was. Die onttrekkings syfers is vir die tydperk vanaf 01 Junie tot 30 Junie 2025.

BOORGAT	BEGIN LESING	EIND LESING	TOTAAL m <sup>3</sup>
SR 4	0	0	0
SR 5	525261	537047	11 786
SR 9	0	10765	10 765
SR 10	60920	66776	5856
<b>Totale m<sup>3</sup> water onttrek</b>			<b>28 407 m<sup>3</sup></b>

Hiermee word u dus versoek om 'n rekening te lewer aan Beaufort-Wes Munisipaliteit vir die bogenoemde hoeveelheid rou water wat by u aangekoop word volgens die kontrak gesluit met Beaufort-Wes Munisipaliteit. Die tarief soos ooreengekom en vervat in die ooreenkoms is R1.60 per m<sup>3</sup> BTW ingesluit.

Vir u verdere aandag.

  
C.B. WRIGHT  
BESTUURDER: TEGNIESE DIENSTE  
/hb





**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig adres vir alle korrespondensie aan die Munisipale Bestuurder/Only address of correspondence to the Municipal Manager/Yonku Imbalelwano mayihuruyelwa kuMlawi ImMunicipali

Verwysing  
Reference  
Isalathiso 13/1/2/2: Koop Water: Steenrots

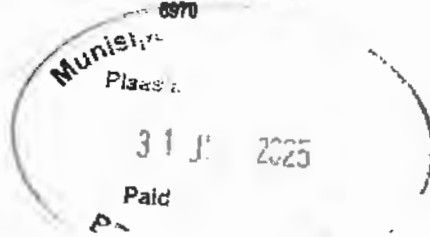
Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-414 8101

Navrae  
Enquiries  
Imibuzo C.B. Wright

E-pos / E-mail : pa.ang@beaufortwestmun.co.za  
Birdstraat 6163 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST  
6970

Datum  
Date 05 Mei 2025

Steenrotsfontein  
Beaufort-Wes  
6970



Aandag Mnr. N. Nel

**AANKOPE ROUWATER: MNR. N. NEL - STEENROTSFONTEIN**

Hier onder is 'n opsomming van die water wat by die verskillende boorgate op u eiendom onttrek was. Die onttrekkings syfers is vir die tydperk vanaf 01 Mei 2025 tot 31-Mei 2025.

BOORGAT	BEGIN LESING	EIND LESING	TOTAAL m <sup>3</sup>
SR 4	0	0	0
SR 5	511371	525261	13890
SR 9	57419	486177	4853
SR 10	60920	60920	3501
<b>Totale m<sup>3</sup> water onttrek</b>			<b>22 244 m<sup>3</sup></b>

Hiermee word u dus versoek om 'n rekening te lêer aan Beaufort-Wes Munisipaliteit vir die bogenoemde hoeveelheid rou water wat by u aangekoop word volgens die kontrak gesluit met Beaufort-Wes Munisipaliteit. Die tarief soos ooreengekom en vervat in die ooreenkoms is R1.60 per m<sup>3</sup> BTW ingesluit.

Vir u verdere aandag.

**C.B WRIGHT**  
**BESTUURDER: TEGNIESE DIENSTE**  
/hb



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO**

Departement van die Direkteur: Ingenieursdienste / Department of the Director: Engineering Services  
Isebe Lomphathi Owongameleyo: Kwicandelo Lezenjineli

**MAGTIGING VIR BETALING**

Hiermee verleen ek **Luzuko Nqotola**, Direkteur: Infrastruktuur Dienste

goedkeuring vir die betaling van..... aan .....

<b>GOEDKEUR</b>	
<b>NIE GOEDGEKEUR</b>	

**L. NQOTOLA  
DIREKTEUR:INFRASTRUKTUUR DIENSTE**

**AUTHORISATION FOR PAYMENT**

I **Luzuko Nqotola**, Director: Infrastructure Services, hereby approve the

Payment of... *R 45,451.20* ..... to *Mr. J Nel Steenrotsfontein*

<b>APPROVED</b>	
<b>DISAPPROVED</b>	

\_\_\_\_\_  
**L. NQOTOLA  
DIRECTOR: INFRASTRUCTURE SERVICES**



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig oorskrif alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke Imbalwenzi mayithanywe kuMawili kaMunisipala

Verwysing  
Reference  
Isalathiso 13/1/2/2: Water Purchase: Steenrotsfontein

Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-4148101

Navrae  
Enquiries  
Street  
Imibuzo C.B. Wright

E-pos / E-mail : [touw@beaufortwestmun.co.za](mailto:touw@beaufortwestmun.co.za)  
Birdstraat 61/63 Bird

Datum  
Date 07 July 2025

**BEAUFORT-WES  
BEAUFORT WEST  
6870**

**MEMORANDUM TO ACTING CHIEF FINANCIAL OFFICER**

**PURCHASES RAW WATER: MR. J.NEL: STEENROTSFONTEIN**

Find attached invoice no. 94 , dated 07 July 2025 from Mr. J.Nel for the purchases of raw water for the period 01 June 2025 to 30 June 2025, from the farm Steenrotsfontein.

28 407 m <sup>3</sup> kiloliter raw water	@ R1.60 (incl VAT)	R 39,522.78
Plus 15% VAT		<u>R 5 928.42</u>

Amount payable to J.Nel	<u>R 45 451.20</u>
-------------------------	--------------------

Please make an electronic transfer in favour of J.Nel. The bank details are: J.Nel, ABSA Beaufort-Wes, Account number: 154 058 0193. The payment must be made from vote number 4050-0600-0000.

It is hereby certified that the amount of R 45,451.20 has not been previously paid out.

For your further attention and settlement.

  
**C.B WRIGHT  
SENIOR MANAGER: TECHNICAL SERVICES  
/hb**

  
**L. NGOTOLA  
DIRECTOR: INFRASTRUCTURE SERVICES  
/hb**





Alaad

J Nd, Akeem's Jorden. Postus 358, Receipt Wes 6970

Receipt. Wes Municipaliteit 6970.

Datum	Fakture N.	Bedrag
7 7. 25	94	R45,451 - 20



**TAX INVOICE / BELASTINGFAKTUUR**

94

From Van	J Nel Aanwysfontein P.O. Box 385 Beaufort West 6970	Date Datum	7 7 25
		V.A.T. Reg. No./B.T.W. Gereg. Nr.	4750102115

To Aan	Municipaliteit Beaufort West 6970	V.A.T. Reg. No. B.T.W. Gereg. Nr.	4000846385
-----------	--------------------------------------	--------------------------------------	------------

Quantity Hoev.	Description Beskrywing	Unit Price Eenhedsprys	Amount Bedrag
28,407 m <sup>3</sup>	kwantiteit oordruk op Aanwysfontein vir Tuisse Gass @ R1-60 per m <sup>3</sup>		R39,522 78
<p>J Nel Absa, Beaufort West Rekg Nr: 1540580193</p> <p><i>(Circular stamp: Municipaliteit Beaufort West, 31 JUL 2025)</i></p>			
<p>Sub Total Subtotaal</p>			R39,522 78
<p>V.A.T. inclusive % B.T.W. Ingesluit</p>			5,928 42
<p><b>TOTAL</b></p>			<b>45,451 20</b>

TERMS  
TERME

Delete as applicable  
Skrap waar nie van toepassing nie



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

**DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI**

Rig asseblief die korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/For the Imibuzo mayibuyisela kuMlawli kaMunisipala

Verwysing  
Reference  
Isalathiso 13/1/2/2: Koop Water: Steenrots

Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-414 8101

Navrae  
Enquiries  
Imibuzo C.B. Wright

E-pos / E-mail : [pa.eng@beaufortwestmun.co.za](mailto:pa.eng@beaufortwestmun.co.za)  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST  
6970

Datum  
Date 04 Julie 2025

Steenrotsfontein  
Beaufort-Wes  
6970

Aandag Mnr. N. Nel

**AANKOPE ROUWATER: MNR. N. NEL - STEENROTSFONTEIN**

Hier onder is 'n opsomming van die water wat by die verskillende boorgate op u eiendom onttrek was. Die onttrekkings syfers is vir die tydperk vanaf 01 Junie tot 30 Junie 2025.

BOORGAT	BEGIN LESING	EIND LESING	TOTAAL m <sup>3</sup>
SR 4	0	0	0
SR 5	525261	537047	11 786
SR 9	0	10765	10 765
SR 10	60920	66776	5 856
<b>Totale m<sup>3</sup> water onttrek</b>			<b>28 407 m<sup>3</sup></b>

Hiermee word u dus versoek om 'n rekening te lewer aan Beaufort-Wes Munisipaliteit vir die bogenoemde hoeveelheid rou water wat by u aangekoop word volgens die kontrak gesluit met Beaufort-Wes Munisipaliteit. Die tarief soos ooreengekom en vervat in die ooreenkoms is R1.60 per m<sup>3</sup> BTW ingesluit.

Vir u verdere aandag.

**C.B. WRIGHT**  
**BESTUURDER: TEGNIESE DIENSTE**  
/hb





Date: 31/07/2025 Time: 3:51:58 PM

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	14324697
Reference number:	00000005352244080
Payment date:	31/07/2025
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22921*J NEL
Beneficiary account / cell phone number:	1549580390
Beneficiary/ Recipient name:	J NEL
Beneficiary statement description:	Beaufort West Municipality
Branch code:	632005
Amount:	45,451.20

Additional comments by payer:

View your account to confirm that you have received this payment.

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.

Profile name: BEAUFORT WEST MUNICIPALITY  
 Profile number: 4000294773

User name: BRADLEY JUAN DRE DAMON  
 User ID: 18

Small Business Services: 0860 116 400  
 Business Banking: 0860 111 055

**JULY 2025**

**IL0010060080020000000000000000000000000000**

**Liabilities:Current Liabilities:Trade and Other Payable Exchange  
Transactions:Electricity Bulk Purchase:Deposits**

PT08/04/00040664



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFULO**  
**MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**  
DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES  
**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**  
**BETALINGSADVIES / PAYMENT VOUCHER**

EP

Tel # 023 414 8100 BTW/ VAT #: 40008 46 388 Private Sak/Private Bag 582  
E-mail: treasury@beaufortwestmun.co.za Beaufort-West/West 6970

DT AAN: Vendor Code SCM/406  
DT TO: ESKOM Verw. / Ref. #  
Bewys / Voucher # 92950  
Code Besending/ Batch # EE 2507  
Bank Oriente: 086 662 5576 Datum/Date 2025/07/  
Noel: 086 663 4978/Elektries

Fakt / Inv #	email:lourens.conradie@eskom.co.za	
ACC NO:	8349427960 - INV834325674500	R 9,945.90
	JULY 2025	
		R 9,945.90

	Pas / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 9,945.90	
<b>Totaal Debiets</b>		R 9,945.90	
BANK	8980 2500 0000	Kt / Ct	R 9,945.90

Korrek Gesertifiseer  
Certified Correct

Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No- 400946388

### Payment Instruction Detail

**PAYMENT DETAILS**

Status - Awaiting Payment Approval

Payment Instruction Number	Payment Instruction Date	Payment Id	Doc Number	Payment Type	Transaction Type	Cashbook	Payment Due Date	Total Payment Amount	Outstanding Payment Amount
PI08/04/00040664/2025-2026	04/08/2025	40664	15/22950	Normal	Exp - Direct Payment EFT	Nedbank 2026	09/08/2025	R 9 945.90	R 9 945.90

**VENDOR DETAILS**

Vendor Name	Vendor Number	Bank	Account Number	Branch Code	Account Type	Payment Reference
ESKOM-8349427960	SCM/2208	ABSA BANK LIMITED	340167430	632005	Cheque/Current Account	ESKOM-8349427960

**INVOICE DETAILS**

Invoice Number	Vendor/Creditor Invoice Number	Vendor Invoice Date	Goods/Service Description	Invoice Amount (excl. VAT)	VAT	Invoice Amount (Incl. VAT)	Reason for Late Payment
SPT11/7/00021573/2025-2026	INV834325674500	10/07/2025	Electricity Programme_Electricity Administration Project / ESKOM / elektrics/8349427960	R 8 648.61	R 1 297.29	R 9 945.90	



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846386

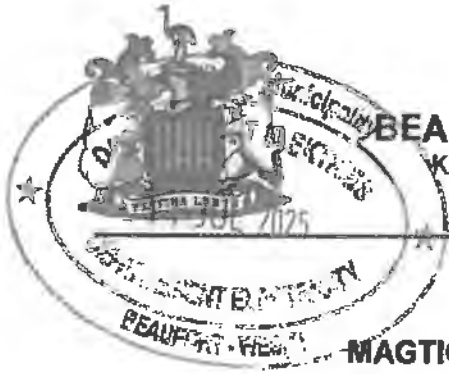
Sundry Invoice Detail

Invoice Number: SP111/7/00021573/2025-2026 Vendor Name: ESKOM-8349427960  
Invoice Date: 10/07/2025 Vendor Number: SCM/2208  
Company Type:

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV834325674500	8030 - Electricity Programme_Electricity Administration Project	ESKOM 1E002001001000000000000000000000000000	168312	elektries/8349427960	1.0000	R 8 648.61	R 8 648.61	R 1 297.29	R 9 945.90
<b>Total Amount</b>							<b>R 8 648.61;</b>	<b>R 1 297.29</b>	<b>R 9 945.90</b>



de 4.08.25



MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

MAGTIGING VIR BETALING (TOT R30 000.00)

Hiermee verleen ek C. DE KOKER.....Superintendent: Elektrotegniese  
Dienste,

goedkeuring vir die betaling van R 9945 = 90 .....

aan Eskom: 83494 27960.

Nelspoort.

GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

C. DE KOKER

SUPERINTENDENT: ELEKTROTEGNIесе DIENSTE

AUTHORISATION FOR PAYMENT (UP TO R30 000)

I .....Superintendent:  
Electro Technical Services,

hereby approve the payment of R.....

to .....

APPROVED	<input type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>

C. DE KOKER

SUPERINTENDENT: ELECTRO-TECHNICAL SERVICES



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

WESTERN REGION  
PO BOX 377 Bellville 7535

CONTACT CENTRE: (0860) 037566Shureca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST MUNICIPALITY  
PO BOX 582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	8349427960
SECURITY HELD	18153.89
BILLING DATE	2025-07-10
TAX INVOICE NO	834325674500
ACCOUNT MONTH	JULY 2025
CURRENT DUE DATE	2025-08-04
VAT REG NO	4000846388
NOTIFIED MAX DEMAND	100.00

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

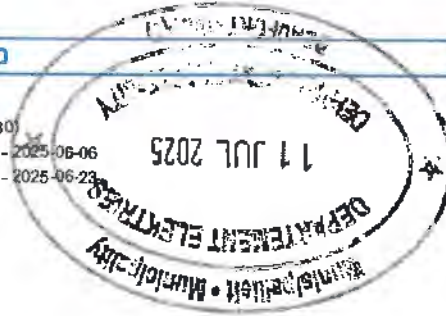
WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL  
BANK: ABSA  
BRANCH CODE: 334110  
BANK ACC NO: 340167431

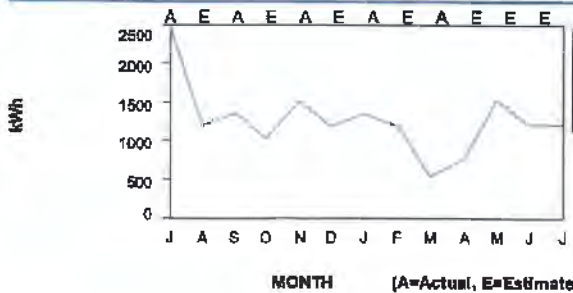
TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

READING TYPE: ESTIMATE	READING DATES: 2025/06/03 - 2025/07/02	NO OF DAYS: 29	SEASON:
Your next estimated reading will be on 04/08/2025			
CONSUMPTION SUMMARY FOR BILLING PERIOD			
METER NUMBER	PREV. READING	CURR. READING	DIFFERENCE
3015115670695	326502.0000	327718.0000	1216.0000
CONSTANT			1.0000
CONSUMPTION			1,216.0000
TOTAL ENERGY CONSUMED FOR BILLING PERIOD (kWh)			1,216.00
PREMISE ID NUMBER	0535806907	TARIFF NAME:	Lendrate 1,2,3
NELSPOORT			
Service and Administration Charge @ R48.54 per day for 27 days	R		1,258.58
Network Capacity Charge @ R139.77 per day for 27 days	R		3,773.79
Network Demand Charge 1,132 kWh @ R0.5325 /kWh	R		602.79
Ancillary service charge 1,132 kWh @ R0.0082 /kWh	R		9.28
Energy Charge 1,132 kWh @ R2.1601 /kWh	R		2,445.23
Service and Administration Charge @ R18.81 per day for 2 days	R		37.62
Network Capacity Charge @ R138.21 per day for 2 days	R		276.42
Generation Capacity Charge @ R8.46 per day for 2 days	R		16.92
Network Demand Charge 84 kWh @ R0.438 /kWh	R		36.62
Ancillary service charge 84 kWh @ R0.0041 /kWh	R		0.34
Energy Charge 84 kWh @ R2.2979 /kWh	R		193.02
TOTAL CHARGES FOR BILLING PERIOD			R 8,648.61
ACCOUNT SUMMARY FOR JULY 2025			
BALANCE BROUGHT FORWARD (Due Date: 2025-06-30)	R		21,894.19
PAYMENT(S) RECEIVED ACB Payment - 2025-06-06	R		-11,893.96
PAYMENT(S) RECEIVED ACB Payment - 2025-06-23	R		-9,990.23
TOTAL CHARGES FOR BILLING PERIOD	R		8,648.61
VAT RAISED ON ITEMS AT 15%	R		1,297.29
CURRENT	TOTAL AMOUNT DUE		R 9,945.90
9,945.90			
ARREARS			
>90 DAYS	61-90 DAYS	31-60 DAYS	
0.00	0.00	0.00	



*[Handwritten signature]*



**Message**  
Eskom will move towards quarterly meter readings from 1 April 2014. We encourage all customers who have access to their meter boxes to submit their meter reads by calling the Eskom Contact Centre 086 003 7568 or submitting it on the Eskom website

PAGE RUN NO	EE 2940
BILL GROUP	
BILL PAGE	1 OF 1

ACCOUNT NO / REFERENCE NO	8349427960
NAME	BEAUFORT WEST MUNICIPALITY
FAX NUMBER	0865020900
pay 7100 10 0010	

27215700183494279607



>>>>>>> 9207 2834 9427 9600 <<<<<<<



TOTAL AMOUNT DUE  
**9,945.90**

PAYMENT ARRANGEMENT	
INSTALMENT	0.00
ARREARS	0.00
DUE DATE	2025-08-04
AMOUNT PAID	

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNTS



Date: 05/08/2025 Time: 12:05:32

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	18570334
Payment reference number:	00000005359586127
Payment date:	05/08/2025
Payment capture date:	04/08/2025
Payment authorise date and time:	05/08/2025 08:03:09 AM
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22950*ESKOM-83494
Beneficiary account number:	340167430
Beneficiary/ Recipient name:	ESKOM-8349427960
Beneficiary statement description:	8349427960
Branch code:	632005
Amount:	9,945.90
Real-time:	No

Additional comments by payer:

View your account to confirm that you have received this payment.

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.

Profile name:BEAUFORT WEST MUNICIPALITY  
Profile number:4000294773

User name:BRADLEY JUAN DRE DAMON  
User ID:16

Small Business Services: 0860 118 400  
Business Banking: 0860 111 055



Private Bag 582  
Beaufort West  
Beaufort West - 6870

Find | Next

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: [treasury@beaufortwestmun.co.za](mailto:treasury@beaufortwestmun.co.za)  
Website: [www.beaufortwestmun.co.za](http://www.beaufortwestmun.co.za)  
Municipality VAT No:- 4000846308

### Sundry Invoice Detail

**Invoice Number** SPI28/7/00021718/2025-2026      **Vendor Name** ESKOM-7044326000  
**Invoice Date** 22/07/2025      **Vendor Number** SCM/2207  
**Company Type**

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV704619679821	8030 - Electricity Programme_Electricity Administration Project	ESKOM IE002001001000000000000000000000000000	168312	elektres/7044326000	1.0000	R 82 306.14	R 82 306.14	R 12 345.92	R 94 652.06
<b>Total Amount</b>							<b>R 82 306.14</b>	<b>R 12 345.92</b>	<b>R 94 652.06</b>

Print Date: 28/07/2025 03:55 PM

User: Deslerie Melani

Page 1 of 1



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**  
DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES  
**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)  
BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100	BTW/ VAT #: 40008 46 388	Privaatsak/Private Bag 582
E-mail: treasury@beaufortwestmun.co.za		Beaufort-Wes/West 6970
DT AAN:	Vendor Code	SCM/406
DT TO: <b>ESKOM</b>	Verw. / Ref. #	
	Bewys / Voucher #	
Code	Besending/ Batch #	EE 2508
Bank	Datum/Date	2025/08/
<b>Noel: 086 663 4978/Elektries</b>		

Fakt / Inv #	email:lourens.conradie@eskom.co.za	
<b>ACC NO: 7044326000 - INV704619679821</b>		<b>R 94,652.05</b>
<b>JULY 2025</b>		
		<b>R 94,652.05</b>

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 94,652.05	
<b>Totaal Debite</b>		R 94,652.05	
BANK	8980 2500 0000	Kt / Ct	R 94,652.05

Korrek Gesertifiseer  
Certified Correct

Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_

date: 21.08.25



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO**  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

**MAGTIGING VIR BETALING (TOT R200 000.00)**

Hiermee verleen ek **LUZUKO NQOTOLA** Direkteur Infrastruktuur,  
goedkeuring vir die betaling van R .....  
aan:

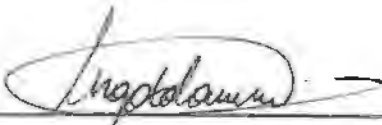
GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

\_\_\_\_\_  
**L. NQOTOLA**  
**DIREKTEUR: INFRASTRUKTUUR**

**AUTHORISATION FOR PAYMENT (UP TO R200 000.00)**

I, **LUZUKO NQOTOLA** Director Infrastructure,  
hereby approve the payment of R...189 986-27.....  
to Esqam: 7044326000 NT Town,  
Nelspoort

APPROVED	<input checked="" type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>

  
\_\_\_\_\_  
**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE**



WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	7044326000
SECURITY HELD	41000.00
BILLING DATE	2025-07-22
TAX INVOICE NO	704619679821
ACCOUNT MONTH	JULY 2025
CURRENT DUE DATE	2025-08-21
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL	
BANK:	ABSA
BRANCH CODE:	334110
BANK ACC NO:	340167430

### TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

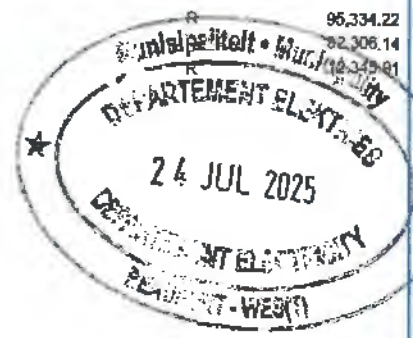
#### ACCOUNT TRANSACTION SUMMARY

ADMINISTRATION CHARGE		R	780.27
DIST. NETWORK CAPACITY CHARGE		R	5,455.35
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	3,811.10
ANCILLARY SERVICE (ALL)		R	123.95
ENERGY CHARGE (STD)	14,119.00	R	24,106.18
DEMAND CHARGE	58.86	R	9,477.75
TRANSMISSION NETWORK CAPACITY		R	1,188.85
NETWORK DEMAND CHARGE		R	2,198.82
GENERATOR CAPACITY CHARGE		R	349.85
LEGACY CHARGE (ALL)		R	3,707.07
ENERGY CHARGE (OFF)	6,064.00	R	7,213.73
ENERGY CHARGE (PEAK)	2,891.00	R	20,630.47
SERVICE CHARGE		R	1,371.08
ELECTRIFICATION AND RURAL SUBS (ALL)		R	799.03
SERVICE CHARGE		R	1,113.03

**TOTAL CHARGES FOR BILLING PERIOD** R 62,306.14

#### ACCOUNT SUMMARY FOR JULY 2025

BALANCE BROUGHT FORWARD	(Due Date 2025-07-22)	95,334.22
TOTAL CHARGES FOR BILLING PERIOD		62,306.14
VAT RAISED ON ITEMS AT 15%		31,265.81



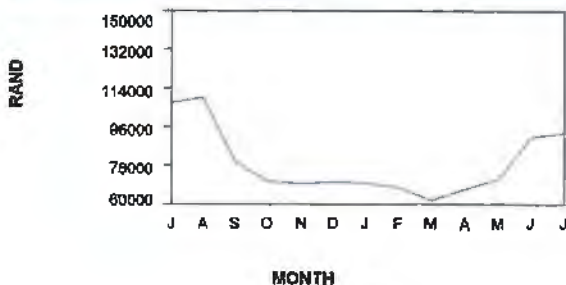
ACCOUNT NO / REFERENCE NO	
7044326000	
NAME	
BEAUFORT WEST LOCAL	
FAX NUMBER	
0234148105	
e-pay 7100 10 0010	



CURRENT	TOTAL DUE		R	189,986.27
94,652.05	ARREARS			
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS	
0.00	0.05	95,334.17	0.00	

Total outstanding debt must be settled immediately, subject to disconnection without further notice

**TOTAL AMOUNT DUE**  
189,986.27



PAGE RUN NO	EE 367
BILL GROUP	
BILL PAGE	1 OF 2

PAYMENT ARRANGEMENT	
INSTALMENT	
ARREARS (Due immediately)	0.00
DUE DATE (For Current Amount)	2025-08-21
AMOUNT PAID	
LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT	



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO**  
**MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**  
 DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES  
**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**  
**BETALINGSADVIËS / PAYMENT VOUCHER**

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privatezak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-West/West 6970

DT AAN:

Vendor Code

SCM/406

DT TO:

ESKOM

Verw. / Ref. #

Bewys / Voucher #

Code

Besending/ Batch #

EE 2508

Bank

Orlette: 086 662 5576

Datum/Date

2025/08/Noel: 086 663 4978/Elektries

Fakt / Inv #	<u>email:lourens.conradie@eskom.co.za</u>	
	<b>ACC NO: 7044326000 - INV704619679821</b>	<b>R 94,652.05</b>
<b>JULY 2025</b>		
		<b>R 94,652.05</b>

	Pos / Vote #	Bedrag / Amount	Total / Total
	8030	R 94,652.05	
<b>Totaal Debiete</b>		R 94,652.05	
BANK	8980 2500 0000	Kt / Ct	R 94,652.05

Korrek Gesertifiseer  
 Certified Correct

^^ Prepared By

Approval for Payment signed by CFO





Private Bag 582  
Beaufort West  
Beaufort West - 6870

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No.- 4000948388

### Sundry Invoice Detail

**Invoice Number** SPI28/7/00021717/2025-2026  
**Invoice Date** 22/07/2025  
**Vendor Name** ESKOM-524579356  
**Vendor Number** SCM/2205  
**Company Type**

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV524177043372	8030 - Electricity Programme_Electricity Administration Project	ESKOM IE00200100100000000000000000000000	168312	elektries/5245794356	1.0000	R 83 810.05	R 83 810.05	R 12 571.51	R 96 381.56
<b>Total Amount</b>							<b>R 83 810.05</b>	<b>R 12 571.51</b>	<b>R 96 381.56</b>

Print Date: 28/07/2025 03:00 PM

User: Deslerie Melani

Page 1 of 1



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**

**BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100 BTW/ VAT #: 40008 46 388 Privaatsak/Private Bag 582  
Beaufort-Wes/West 6970  
E-mail: treasury@beaufortwestmun.co.za

<b>DT AAN:</b>	Vendor Code	SCM/406
<b>DT TO:</b>	Verw. / Ref. #	
	Bewys / Voucher #	
<b>Code</b>	Besending/ Batch #	EE 2508
<b>Bank</b>	Datum/Date	2025/08/
<b>Oriette: 086 662 5576</b>		
<b>Noel: 086 663 4978/Elektries</b>		

Point / Inv #	email:lourens.conradie@eskom.co.za	
<b>ACC NO: 5245794356 - INV524177043372</b>		
<b>R 96,381.56</b>		
<b>JULY 2025</b>		
		<b>R 96,381.56</b>

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 96,381.56	
<b>Totaal Debiete</b>		R 96,381.56	
BANK	8980 2500 0000	Kt / Ct	R 96,381.56

Korrek Gesertifiseer  
Certified Correct

^^ Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_

die: 21.08.20



MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

MAGTIGING VIR BETALING (TOT R200 000.00)

Hiermee verleen ek **LUZUKO NQOTOLA** Direkteur Infrastruktuur,  
goedkeuring vir die betaling van R .....

aan:

GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

**L. NQOTOLA**  
**DIREKTEUR: INFRASTRUKTUUR**

AUTHORISATION FOR PAYMENT (UP TO R200 000.00)

I, **LUZUKO NQOTOLA** Director Infrastructure,  
hereby approve the payment of R. 1 89 300-51  
to Esplan ST Town, Nelspoort  
5245794356

APPROVED	<input type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>

**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE**



WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	5245794356
SECURITY HELD	34700.01
BILLING DATE	2025-07-22
TAX INVOICE NO	524177043372
ACCOUNT MONTH	JULY 2025
CURRENT DUE DATE	2025-08-21
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL	
BANK:	ABSA
BRANCH CODE:	334110
BANK ACC NO:	340167436

**TAX INVOICE**

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

**ACCOUNT TRANSACTION SUMMARY**

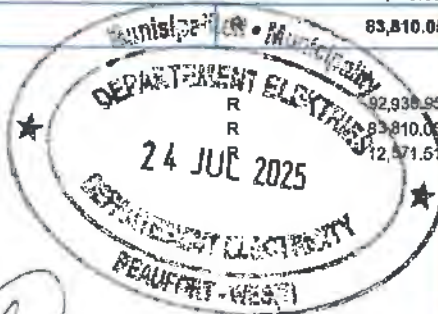
ADMINISTRATION CHARGE		R	780.27
DIST. NETWORK CAPACITY CHARGE		R	7,273.80
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	4,097.06
ANCILLARY SERVICE (ALL)		R	130.25
ENERGY CHARGE (STD)	14,685.00	R	25,034.77
DEMAND CHARGE	49.32	R	7,941.61
TRANSMISSION NETWORK CAPACITY		R	1,558.20
NETWORK DEMAND CHARGE		R	1,854.77
GENERATOR CAPACITY CHARGE		R	489.20
LEGACY CHARGE (ALL)		R	3,814.98
ENERGY CHARGE (OFF)	6,634.00	R	7,881.61
ENERGY CHARGE (PEAK)	2,735.00	R	18,659.98
SERVICE CHARGE		R	1,371.09
ELECTRIFICATION AND RURAL SUBS (ALL)		R	822.28
SERVICE CHARGE		R	1,113.03

**TOTAL CHARGES FOR BILLING PERIOD**

83,810.05

**ACCOUNT SUMMARY FOR JULY 2025**

BALANCE BROUGHT FORWARD (Due Date 2025-07-25)  
TOTAL CHARGES FOR BILLING PERIOD  
VAT RAISED ON ITEMS AT 15%



*Handwritten signature: Cheryl*

**ACCOUNT NO / REFERENCE NO**

5245794356

NAME  
BEAUFORT WEST LOCAL

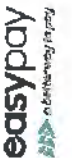
FAX NUMBER  
0234148105

7100 10 0010

27216700152457943566



9207 2524 5794 3569



CURRENT	TOTAL DUE	R	189,320.51
96,381.56			

ARREARS			
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS
0.00	0.00	0.03	92,938.92

Total outstanding debt must be settled immediately, subject to disconnection without further notice

**TOTAL AMOUNT DUE**

189,320.51



PAGE RUN NO	EE 48
BILL GROUP	
BILL PAGE	1 OF 2

**PAYMENT ARRANGEMENT**

INSTALMENT  
0.00

ARREARS (Due Immediately)  
92,938.92

DUE DATE (For Current Amount)  
2025-08-21

AMOUNT PAID

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)  
BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privaatsak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-West/West 6970

BT AAN:

Vendor Code

SCM/406

BT TO: **ESKOM**

Verw. / Ref. #

Bewys / Voucher #

Code

Besending/ Batch #

EE 2508

Bank Orlette: 086 662 5576

Datum/Date

2025/08/

Noel: 086 663 4978/Elektries

Fakt / Tav # email:lourens.conradie@eskom.co.za

ACC NO: 5245794356 - INV524177043372

R 96,381.56

JULY 2025

R 96,381.56

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 96,381.56	
<b>Totaal Debiete</b>		R 96,381.56	
BANK	8980 2500 0000	Kt / Ct	R 96,381.56

Korrek Gesertifiseer  
Certified Correct

^^ Prepared By \_\_\_\_\_

Approval for Payment signed by CFO



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**

**BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privaatsak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-Wes/West 6970

DT AAN:

Vendor Code

SCM/406

DT TO:

**ESKOM**

Verw. / Ref. #

Bewys / Voucher #

Code

Besending/ Batch #

EE 2508

Bank

Orlette: 086 662 5576

Datum/Date

2025/08/

Noel: 086 663 4978/Elektries

Fakt / Inv #	email:lourens.conradie@eskom.co.za	
ACC NO: 6130350734 - INV613127766199		R 71,810.68
JULY 2025		

R 71,810.68

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 71,810.68	
<b>Totaal Debiete</b>		R 71,810.68	
BANK	8980 2500 0000	Kt / Ct	R 71,810.68

Korrek Gesertifiseer  
Certified Correct

Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_

14 of 1 | Find | Next



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846388

### Sundry Invoice Detail

**Invoice Number** SPI28/7/00021716/2025-2026  
**Invoice Date** 22/07/2025  
**Vendor Name** ESKOM-6130350734  
**Vendor Number** SCM/2206  
**Company Type**

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV613127766199	8030 - Electricity Programme_Electricity Administration Project	ESKOM	168312	elektries/6130350734	1.0000	R 62 444.08	R 62 444.08	R 9 366.61	R 71 810.69
<b>Total Amount</b>							<b>R 62 444.08</b>	<b>R 9 366.61</b>	<b>R 71 810.69</b>



Private Bag 552  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846388

### Sundry Invoice Detail

**Invoice Number** SPI28/7/00021715/2025-2026      **Vendor Name** ESKOM  
**Invoice Date** 22/07/2025      **Vendor Number** SCM/406  
**Company Type**

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV613127766199	8030 - Electricity Programme_Electricity Administration Project	Municipal Services IE0100350000000000000000000000000000000000	170123	.elektries/6130350734	1.0000	R 62 444.08	R 62 444.08	R 9 366.61	R 71 810.69
<b>Total Amount</b>							<b>R 62 444.08</b>	<b>R 9 366.61</b>	<b>R 71 810.69</b>

Print Date: 28/07/2025 02:48 PM

User: Desierle Melani

Page 1 of 1





MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

**MAGTIGING VIR BETALING (TOT R200 000.00)**

Hiermee verleen ek **LUZUKO NQOTOLA** Direkteur Infrastruktuur,  
goedkeuring vir die betaling van R .....  
aan:

GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

**L. NQOTOLA**  
**DIREKTEUR: INFRASTRUKTUUR**

**AUTHORISATION FOR PAYMENT (UP TO R200 000.00)**

I, **LUZUKO NQOTOLA** Director Infrastructure,  
hereby approve the payment of R. 142 162.02  
to Eskom: 6130 350734, Efa NIP.

APPROVED	<input type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>

**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE**



WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOG LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	6130350734
SECURITY HELD	52790.89
BILLING DATE	2025-07-22
TAX INVOICE NO	613127766199
ACCOUNT MONTH	JULY 2025
CURRENT DUE DATE	2025-08-21
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://esonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL	
BANK:	ABSA
BRANCH CODE:	334110
BANK ACC NO:	340167431

TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

ACCOUNT TRANSACTION SUMMARY

ADMINISTRATION CHARGE		R	780.27
DIST. NETWORK CAPACITY CHARGE		R	7,273.80
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	2,471.33
ANCILLARY SERVICE (ALL)		R	81.86
ENERGY CHARGE (STD)	9,142.00	R	15,607.82
DEMAND CHARGE	41.42	R	8,069.53
TRANSMISSION NETWORK CAPACITY		R	1,558.20
NETWORK DEMAND CHARGE		R	1,685.20
GENERATOR CAPACITY CHARGE		R	488.20
LEGACY CHARGE (ALL)		R	2,483.86
ENERGY CHARGE (OFF)	4,027.00	R	4,790.52
ENERGY CHARGE (PEAK)	2,181.00	R	15,563.83
SERVICE CHARGE		R	1,371.09
ELECTRIFICATION AND RURAL SUBS (ALL)		R	537.54
SERVICE CHARGE		R	1,113.03

TOTAL CHARGES FOR BILLING PERIOD R 62,444.08

ACCOUNT SUMMARY FOR JULY 2025

BALANCE BROUGHT FORWARD	(Due Date 2025-07-22)	R	70,351.34
TOTAL CHARGES FOR BILLING PERIOD		R	62,444.08
VAT RAISED ON ITEMS AT 15%		R	8,368.60



ACCOUNT NO / REFERENCE NO	
6130350734	
NAME	
BEAUFORT WEST LOCAL	
FAX NUMBER	
0234148105	
E-MAIL	
7 100 10 0010	

27215700161303507343



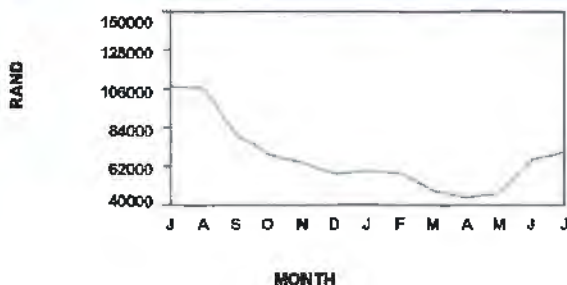
9207 2613 0350 7346



CURRENT	TOTAL DUE		R	142,162.02
71,810.68	ARREARS			
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS	
0.00	0.03	70,351.31	0.00	

Total outstanding debt must be settled immediately, subject to disconnection without further notice

TOTAL AMOUNT DUE  
142,162.02



PAGE RUN NO	EE 229
BILL GROUP	
BILL PAGE	1 OF 2

PAYMENT ARRANGEMENT	
INSTALLMENT	0.00
ARREARS (Due Immediately)	70,351.31
DUE DATE (For Current Amount)	2025-08-21
AMOUNT PAID	

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



Private Bag 582  
Beaufort West  
Beaufort West - 6970



Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846388

### Sundry Invoice Detail

**Invoice Number** SPI28/7/00021719/2025-2026  
**Invoice Date** 25/07/2025  
**Vendor Name** ESKOM-9646799000  
**Vendor Number** SCM/2209  
**Company Type**

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV964794382653	8030 - Electricity Programme_Electricity Administration Project	ESKOM	168312	elektries/9646799000	1.0000	R 56 702.25	R 56 702.25	R 8 505.34	R 65 207.59
<b>Total Amount</b>							<b>R 56 702.25</b>	<b>R 8 505.34</b>	<b>R 65 207.59</b>

Print Date: 28/07/2025 04:01 PM

User: Deslerte Melani

Page 1 of 1



BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE

DEPARTEMENT: FINANSIELE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)

BETALINGSADVIES / PAYMENT VOUCHER

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Privaatsak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-Wes/West 6970

DT AAN:	<b>ESKOM</b>	Vendor Code	<u>SCM/406</u>
DT TO:		Verw. / Ref. #	_____
		Bewys / Voucher #	_____
Code		Besending/ Batch #	<u>EE 2508</u>
Bank	Orleite: 086 662 5576	Datum/Date	<u>2025/08/</u>
	Noel: 086 663 4978/Elektries		

Fakt / Inv #	email:fourens.conradie@eskom.co.za	
	<b>ACC NO: 9646799000 - INV964794382653</b>	<b>R 65,207.56</b>
	<b>JULY 2025</b>	
		<b>R 65,207.56</b>

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 65,207.56	
<b>Totaal Debiets</b>		R 65,207.56	
BANK	8980 2500 0000	Kt / Ct	R 65,207.56

Korrek Gesertifiseer  
Certified Correct

Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_



WESTERN REGION  
PO BOX 377 Bellville 7535



162

ESKOM HOLDINGS SOC LTD REG NO 2002/015627/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	9646799000
SECURITY HELD	52790.23
BILLING DATE	2025-07-25
TAX INVOICE NO	964794382653
ACCOUNT MONTH	JULY 2025
CURRENT DUE DATE	2025-08-25
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL  
BANK: ABSA  
BRANCH CODE: 334110  
BANK ACC NO: 340167430

**TAX INVOICE**

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

**ACCOUNT TRANSACTION SUMMARY**

ADMINISTRATION CHARGE		R	780.27
DIST. NETWORK CAPACITY CHARGE		R	7,273.80
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	2,030.96
ANCILLARY SERVICE (ALL)		R	70.53
ENERGY CHARGE (STD)	8,150.00	R	13,962.87
DEMAND CHARGE	37.96	R	6,112.40
TRANSMISSION NETWORK CAPACITY		R	1,558.20
NETWORK DEMAND CHARGE		R	1,835.81
GENERATOR CAPACITY CHARGE		R	466.20
LEGACY CHARGE (ALL)		R	2,230.27
ENERGY CHARGE (OFF)	3,327.00	R	3,957.80
ENERGY CHARGE (PEAK)	1,914.00	R	13,858.50
SERVICE CHARGE		R	1,371.09
ELECTRIFICATION AND RURAL SUBS (ALL)		R	460.72
SERVICE CHARGE		R	1,113.03

**TOTAL CHARGES FOR BILLING PERIOD** R **66,702.25**

**ACCOUNT SUMMARY FOR JULY 2025**

BALANCE BROUGHT FORWARD	(Due Date 2025-07-22)	R	63,713.33
PAYMENT(S) RECEIVED	ACB Payment - 2025-07-22	R	-63,713.29
TOTAL CHARGES FOR BILLING PERIOD		R	56,702.25
VAT RAISED ON ITEMS AT 15%		R	8,505.33

**ACCOUNT NO / REFERENCE NO**

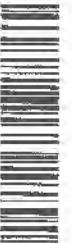
9646799000  
NAME  
BEAUFORT WEST LOCAL  
FAX NUMBER  
0234148105

7100 10 0010

27215700196467990000



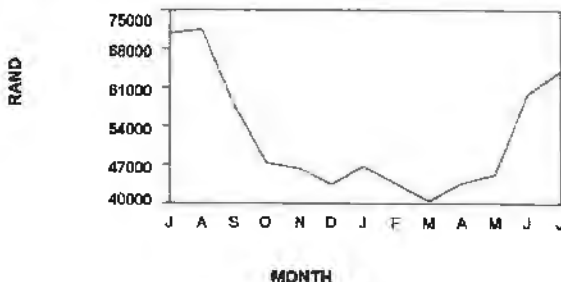
9207 2964 6799 0003



CURRENT			
65,207.58	<b>TOTAL DUE</b>		R <b>65,207.63</b>
<b>ARREARS</b>			
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS
0.00	0.00	0.05	0.00

**TOTAL AMOUNT DUE**

**65,207.63**



PAGE RUN NO	EE 377
BILL GROUP	
BILL PAGE	1 OF 2

**PAYMENT ARRANGEMENT**

INSTALMENT	
ARREARS	0.00
DUE DATE	2025-08-25
AMOUNT PAID	

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



WESTERN REGION  
PO BOX 377 Bellville 7535

**CONTACT CENTRE:** (0860) 037566Shareca  
**FAX NO:** 0862 437 566  
**E-MAIL:** NorthernCape@eskom.co.za  
**WEB:** WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

<b>YOUR ACCOUNT NO</b>	<b>9646799000</b>
<b>BILLING DATE</b>	2025-07-25
<b>TAX INVOICE NO</b>	964794382653
<b>ACCOUNT MONTH</b>	JULY 2025
<b>CURRENT DUE DATE</b>	2025-08-25
<b>VAT REG NO</b>	4000846388
<b>NOTIFIED MAX DEMAND</b>	200.00
<b>UTILISED CAPACITY</b>	200.00

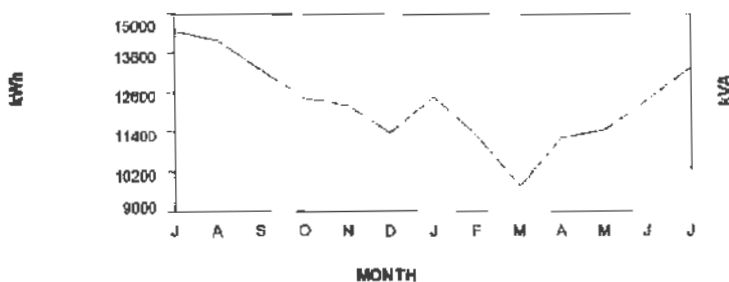
**CONSUMPTION DETAILS (2025-06-22 - 2025-07-21)**

ENERGY CONSUMPTION OFF PEAK KWH	6,653.00
ENERGY CONSUMPTION STD KWH	12,465.89
ENERGY CONSUMPTION PEAK KWH	3,627.28
ENERGY CONSUMPTION ALL KWH	13,390.10
DEMAND CONSUMPTION - OFF PEAK	52.45
DEMAND CONSUMPTION - STD	37.72
DEMAND CONSUMPTION - PEAK	47.54
DEMAND READING - KW/KVA	52.45
REACTIVE ENERGY - OFF PEAK	450.29
REACTIVE ENERGY - STD	370.07
REACTIVE ENERGY - PEAK	116.94
LOAD FACTOR	35.00

**PREMISE ID NUMBER** 3010451434 **TARIFF NAME:** Nightsave Rural kVa Interval

ERF 76 FILE 1/3263/12

Administration Charge @ R57.32 per day for 9 days	R	515.88
Network Capacity Charge 200 kVA @ R27.08 : (for 9 of 30 days) = R8.124/kVA	R	1,624.80
Network Demand Charge (All Periods) 3,814 kWh @ R0.5325 /kWh	R	2,030.96
Ancillary Service Charge 3,814 kWh @ R0.0082 /kWh	R	31.27
High Season Energy Charge 3,814 kWh @ R1.6329 /kWh	R	6,227.88
Energy Demand Charge 37.96 kVA @ R536.74 : (for 9 of 30 days) = R161.022 /kVA	R	6,112.40
Administration Charge @ R12.59 per day for 21 days	R	264.39
TX Network Capacity Charge 200 kVa @ R11.13 : (for 21 of 30 days) = R7.791/kVA	R	1,558.20
Network Capacity Charge 200 kVA @ R40.35 : (for 21 of 30 days) = R28.245/kVA	R	5,649.00
Network Demand Charge 47.54 kVA @ R49.15 : (for 21 of 30 days) = R34.405 /kVA	R	1,635.61
Ancillary Service Charge 9,576 kWh @ R0.0041 /kWh	R	39.26
Generator Capacity Charge 200 kVa @ R3.33 : (for 21 of 30 days) = R2.331/kVA	R	466.20
Legacy Charge 9,576.07 kWh @ R0.2329 /kWh	R	2,230.27
High Season Off Peak Energy Charge 3,327 kWh @ R1.1896 /kWh	R	3,957.80
High Season Peak Energy Charge 1,914 kWh @ R7.1381 /kWh	R	13,658.50
High Season Standard Energy Charge 4,336 kWh @ R1.7839 /kWh	R	7,734.99
Service Charge @ R65.29 per day for 21 days	R	1,371.09
Electrification and Rural Subsidy 9,576 kWh @ R0.0502 /kWh	R	480.72
<b>SERVICE CHARGE</b>	R	1,113.03
<b>TOTAL CHARGES</b>	R	<b>56,702.26</b>



<b>PAGE RUN NO</b>	EE 378
<b>BILL GROUP</b>	
<b>BILL PAGE</b>	2 OF 2

## BILL PAYMENTS OPTIONS

**Debit Order**

- Avoid queues, late payments, the risk of your service being disconnected and the possibility of having to pay interest.
- Should you choose to pay your account by debit order, please contact the Contact Centre on the number or address given on the front of this bill.
- You set a limit on your Debit Order, so that you can keep control.
- Should your Debit Order details change, please contact the Contact Centre on the number or address given on the front of this bill.

**Direct Deposits**

- Make direct deposits or transfers at bank counters and ATM's.
- Eskom's banking details may be found on the front of this bill.
- Ensure that your Eskom account number is used as a reference for the Direct Deposit.

**Collection Agencies**

Pay your bill at:

- Any Pick n Pay store, Hypermarkets, Family stores, Spar or any other retail outlet that provides EasyPay and Pay@ services.
- Shoprite/Checkers Money Market Kiosks and Foodworld stores.
- Take note that SAPO branches are utilized for payments by one of our main Agents.
- Take your bill with you when making a payment through one of our Agencies.
- Please note that certain restrictions apply to the form of payments that may be tendered. (i.e. cash, cheques or credit cards, depending on the particular agency).

**Internet Payments**

Internet Payments can be made:

- Through your own Bank's web site (contact your bank for more information).
- Through the collection agent's web site.
- Ensure that your Eskom account number is used in the reference field at all times.

**Telephonic Payments**

- Use your bank's phone-in services to transfer payments to Eskom from your Bank account (contact your Bank for more information).
- Credit card payments can be made by calling the Eskom Contact Centre number given on the front of this bill.

**Multiple Account Payments**

- If multiple payments are made to one account, please send a breakdown of each account together with amounts to the Contact Centre shown on the front of this bill. To prevent interest accruing, or disconnections on these accounts, schedules should be sent immediately.



Postal Payments (No post-dated cheques will be accepted)

- Cheques, made payable to Eskom Holding SOC Ltd and marked "Not Transferable" between two parallel lines, can be mailed to the postal address shown on the front of this bill. Eskom does not support this channel and may charge for this channel of payment.
- For your own security, cash and cash cheques should not be sent through the post.
- Eskom will not be responsible for any loss sustained.

## BILL DELIVERY OPTIONS



- Accounts can be emailed directly to your email address in a secure 128 bit encrypted format.
- The electronic bill complies with SARS regulations
- To make use of this facility send an email to customerservices@eskom.co.za stating your account number and required email address.
- Please note once the email option is selected you will no longer receive a printed copy of your bill.
- For small power users the bill is available on request in the official language of your choice.

ACCOUNT NUMBER

NAME

POSTAL ADDRESS




POSTAL CODE

TELEPHONE NUMBER (BUS)

TELEPHONE NUMBER (HOME)

TELEPHONE NUMBER (CELL)

E-MAIL ADDRESS

FAX NUMBER

## GENERAL ACCOUNT INFORMATION

**Conditions**

- Electricity services are supplied, and this bill is rendered, in terms of Eskom's conditions of contract, as amended from time to time.

**Auto Increase in Debit Order Limit**

- As a service, Debit Order limits will be increased by the average rate increase as announced by Eskom.

- **Small power supplies:** in effecting payment pursuant to this invoice, I specifically agree that Eskom's Standard Prices (as amended and approved by the NERSA) and its Standard Conditions of Supply for Small Power users shall apply. Copies of the said documents are available on request from Eskom's Contact Centres. Any objection to the above shall be lodged with Eskom within 14 days of receipt of this invoice, which may result in Eskom terminating the supply.

**VAT Registration Number**

- While we endeavour to ensure the information supplied is updated, Eskom Holdings Ltd accepts no responsibility for any incorrect VAT registration number of a CUSTOMER appearing on the invoice. Please advise Eskom of any change in your VAT registration number.

**Payment of Accounts**

- Due Date means the date the electricity account is deemed to be received by the customer as provided for in the electricity supply agreement.
- Final Payment Date means the date by when the customer's payment of the full invoiced amount must be reflected in Eskom's bank account, failing which interest will be charged, from the Due Date to the date of payment, on the outstanding amount.
- Accounts are due and payable when rendered. The due date on the account is in respect of the current month's electricity consumption.
- Estimated readings will be automatically adjusted after the next actual meter reading.
- Payments may not be deferred.
- If going away, please pay in advance to cover any accounts which may become due in your absence.
- If there is a delay in the receipt of your account, please pay an average amount based on your last account and advise Eskom accordingly.
- All payments that are more than R3 500 per account per month made by either a credit card, debit card or cash will attract a bank fee charge recovery which will be debited to your next bill of account.

**Late Payments, Non Payments & Disconnection**

- Interest is payable on overdue accounts.
- Eskom is entitled to disconnect supply for non-payment.
- In the event of a disconnection and in addition to the repayment of all outstanding amounts due, a disconnection/visit fee and additional deposit will become payable.
- Meter tampering is a criminal offence, punishable by law. In addition, charges associated with damage to Eskom property will be for your account.
- Your agreement may not be taken over by a 3rd party. You are legally liable for all charges reflected on this bill.

**Accounts Handed Over for Collection**

- Eskom has contracted to National Debt Collectors for accounts handed over.
- All payments for accounts handed over are still payable to Eskom.
- Should the customer pay the debt collector directly and not into Eskom's account, then Eskom will not be held liable.

PLEASE ADVISE ESKOM IF ANY OF YOUR DETAILS CHANGE OR ARE INCORRECTLY REFLECTED ON THIS BILL. PLEASE PHONE, E-MAIL, FAX OR MAIL THE INFORMATION TO US. DETAILS ON FRONT OF BILL. USE TEAR OFF SLIP ALONGSIDE.

THE INFORMATION AS STATED ABOVE IS AVAILABLE, ON REQUEST, IN THE OFFICIAL LANGUAGE OF YOUR CHOICE.





**JULY 2025**

**IL00100600800300000000000000000000000000000000000000**

**Liabilities:Current Liabilities:Trade and Other Payable Exchange  
Transactions:Electricity Bulk Purchase:Withdrawals**



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO**  
**MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**  
 DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES  
**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**  
**BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100 BTW/ VAT #: 40008 46 388 Privaatsack/Private Bag 582  
 E-mail: treasury@beaufortwestmun.co.za Beaufort-Wes/West 6970

DT AAN:	Vendor Code	SCM/406
DT TO: <b>ESKOM</b>	Verw. / Ref. #	
	Bewys / Voucher #	
Code	Besending/ Batch #	EE 2506
Bank	Datum/Date	2025/06/
<b>Noel: 086 663 4978/Elektries</b>		

Fakt. / Inv. #	email:lourens.conradie@eskom.co.za	
<b>ACC NO: 5395201346 - INV539709631116</b>		
<b>R 7,808,122.81</b>		
<b>MAY 2025</b>		
<b>R</b>		<b>7,808,122.81</b>

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 7,808,122.81	
<b>Totaal Debite</b>		R 7,808,122.81	
BANK	8980 2500 0000	Kt / Ct	R 7,808,122.81

Korrekt Gesertifiseer  
 Certified Correct

\_\_\_\_\_  
 Prepared By

\_\_\_\_\_  
 Approval for Payment signed by CFO

168



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846388

### Sundry Invoice Detail

<b>Invoice Number</b>	SP13/6/00021072/2024-2025	<b>Vendor Name</b>	ESKOM-5395201346
<b>Invoice Date</b>	02/06/2025	<b>Vendor Number</b>	SCM/2203
		<b>Company Type</b>	

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INVS39709631116	16030 - Electricity Programme Electricity Administration Project	ESKOM	161227	elektries/5395201346	1.0000	R 6 789 672.01	R 6 789 672.01	R 1 018 450.80	R 7 808 122.81
<b>Total Amount</b>							<b>R 6 789 672.01</b>	<b>R 1 018 450.80</b>	<b>R 7 808 122.81</b>

Print Date: 03/06/2025 10:39 AM

User: Desierle Melani

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*02/07/2025*

*[Faint signature]*



WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

BEAUFORT WEST LOCAL MUNICIPALITY  
ATT CHIEF FINANCIAL OFFICER  
PRIVATE BAG X5B2  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	5395201346
SECURITY HELD	0.01
BILLING DATE	2025-06-02
TAX INVOICE NO	539709631116
ACCOUNT MONTH	MAY 2025
CURRENT DUE DATE	2025-07-02
VAT REG NO	4000846388

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL  
BANK: ABSA  
BRANCH CODE: 334110  
BANK ACC NO: 340167431

TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

ACCOUNT TRANSACTION SUMMARY

RCC / SCC CONNECTION CHARGE	R	3,454.17
ADMINISTRATION CHARGE	R	5,621.54
TRANSMISSION NETWORK CAPACITY	R	318,800.00
DIST. NETWORK CAPACITY CHARGE	R	231,000.00
NETWORK DEMAND CHARGE	R	172,535.81
URBAN LOW VOLTAGE SUBSIDY	R	565,800.00
ANCILLARY SERVICE (ALL)	R	28,043.11
ENERGY CHARGE (STD)	R	2,157,472.38
ENERGY CHARGE (PEAK)	R	1,368,880.32
ENERGY CHARGE (OFF)	R	1,405,232.01
ELECTRIFICATION AND RURAL SUBS (ALL)	R	601,966.50
SERVICE CHARGE	R	12,471.92
REBILLED ADJUSTMENTS (Summary - See attachment for details)	R	-81,405.55

TOTAL CHARGES FOR BILLING PERIOD R 6,789,672.01

ACCOUNT SUMMARY FOR MAY 2025

BALANCE BROUGHT FORWARD (Due Date 2025-06-04)	R	83,033,805.36
TOTAL CHARGES FOR BILLING PERIOD	R	6,789,672.01
ADJUSTMENT Municipal Debt Write Off - Capital	R	-17,589,224.15
ADJUSTMENT Municipal Debt Write Off - Interest	R	-5,356,734.99
ADJUSTMENT Vat on Municipal Debt Write Off	R	-2,636,383.68
VAT RAISED ON ITEMS AT 14%	R	0.00
VAT RAISED ON ITEMS AT 15%	R	1,018,450.81

ACCOUNT NO / REFERENCE NO

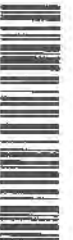
5395201346  
NAME  
BEAUFORT WEST LOCAL  
FAX NUMBER  
0234148105

7100 10 0010

27215700153952013467



9207 2639 5201 3460

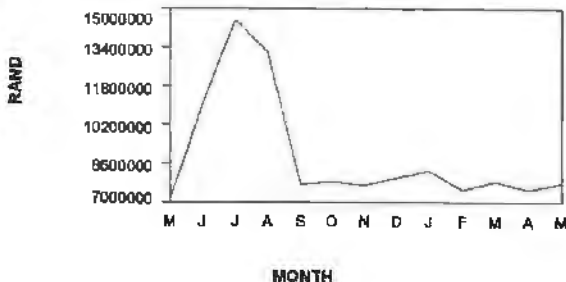


CURRENT	TOTAL DUE			R	65,257,685.38
7,905,739.51	ARREARS				
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS		
41,975,264.79	7,892,688.98	0.00	7,483,992.10		

Total outstanding debt must be settled immediately, subject to disconnection without further notice

TOTAL AMOUNT DUE

65,257,685.38



Message  
Your Monthly Connection Charge is subject to a variable Interest rate of prime plus 2,0% and was adjusted in line with the prime interest rate change

PAYMENT ARRANGEMENT

INSTALMENT 0.00

ARREARS (Due Immediately) 57,351,945.8

DUE DATE (For Current Amount) 2025-07-02

AMOUNT PAID

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT

PAGE RUN NO	EE-44
BILL GROUP	
BILL PAGE	1 OF 3



WESTERN REGION  
PO BOX 377 Bellville 7535

**CONTACT CENTRE:** (0860) 037566Shareca  
**FAX NO:** 0862 437 566  
**E-MAIL:** NorthernCape@eskom.co.za  
**WEB:** WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
ATT CHIEF FINANCIAL OFFICER  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

<b>YOUR ACCOUNT NO</b>	<b>5395201348</b>
<b>BILLING DATE</b>	2025-06-02
<b>TAX INVOICE NO</b>	539709631116
<b>ACCOUNT MONTH</b>	MAY 2025
<b>CURRENT DUE DATE</b>	2025-07-02
<b>VAT REG NO</b>	4000846388
<b>NOTIFIED MAX DEMAND</b>	20,000.00
<b>UTILISED CAPACITY</b>	20,000.00

**CONSUMPTION DETAILS (2025-05-01 - 2025-05-31)**

ENERGY CONSUMPTION OFF PEAK kWh	1,601,403.88
ENERGY CONSUMPTION STD kWh	1,559,318.04
ENERGY CONSUMPTION PEAK kWh	680,800.01
ENERGY CONSUMPTION ALL kWh	3,841,521.93
DEMAND CONSUMPTION - OFF PEAK	7,523.26
DEMAND CONSUMPTION - STD	7,641.78
DEMAND CONSUMPTION - PEAK	8,073.73
DEMAND READING - kW/KVA	8,073.73
ACTIVE ENERGY - OFF PEAK	239,605.54
REACTIVE ENERGY - STD	294,383.37
REACTIVE ENERGY - PEAK	113,970.68
LOAD FACTOR	64.08

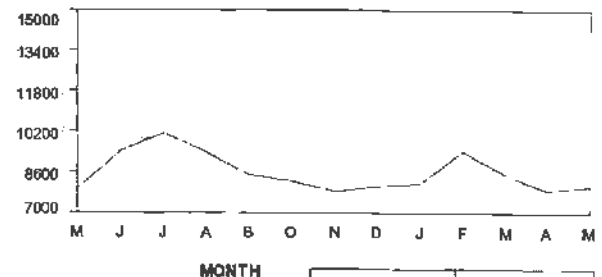
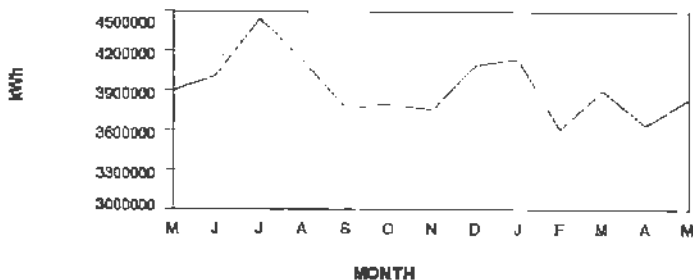
**PREMISE ID NUMBER** 5395201216 **TARIFF NAME:** Megaflex

BEAUFORT WES MUNIC 143210 REMOTE DROERIVIER

Administration Charge @ R181.34 per day for 31 days	R	5,621.54
TX Network Capacity Charge 20,000 kVa @ R15.94 : = R15.94/kVA	R	318,800.00
Network Capacity Charge 20,000 kVA @ R11.55 : = R11.55/kVA	R	231,000.00
Network Demand Charge 8,073.73 kVA @ R21.37 : = R21.37 /kVA	R	172,535.61
Urban Low Voltage Subsidy 20,000 kVa @ R28.29 : = R28.29/kVA	R	565,800.00
Ancillary Service Charge 3,841,522 kWh @ R0.0073 /kWh	R	28,043.11
Low Season Standard Energy Charge 1,559,318 kWh @ R1.3836 /kWh	R	2,157,472.38
Low Season Peak Energy Charge 680,800 kWh @ R2.0104 /kWh	R	1,368,660.32
Low Season Off Peak Energy Charge 1,601,404 kWh @ R0.8775 /kWh	R	1,405,232.01
Electrification and Rural Subsidy 3,841,522 kWh @ R0.1567 /kWh	R	601,966.50
Standard Connection Charge R3,454.17	R	3,454.17
REBILLED ADJUSTMENTS (Summary - See attachment for details)	R	-81,405.55

**SERVICE CHARGE** R 12,471.92

**TOTAL CHARGES** R **6,789,672.01**



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<b>BILL PAGE</b>	2 OF 3



WESTERN REGION  
PO BOX 377 Bellville 7535

**CONTACT CENTRE:** (0860) 037566Shareca  
**FAX NO:** 0862 437 566  
**E-MAIL:** NorthernCaps@eskom.co.za  
**WEB:** WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
ATT CHIEF FINANCIAL OFFICER  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

<b>YOUR ACCOUNT NO</b>	<b>5395201346</b>
<b>BILLING DATE</b>	2025-06-02
<b>TAX INVOICE NO</b>	539709631116
<b>ACCOUNT MONTH</b>	MAY 2025
<b>CURRENT DUE DATE</b>	2025-07-02
<b>VAT REG NO</b>	4000846388
<b>NOTIFIED MAX DEMAND</b>	20,000.00
<b>UTILISED CAPACITY</b>	20,000.00

### REBILLED ADJUSTMENTS

**R -81,405.55**

TAX INVOICE NO. 539746601590 DATED 2025-06-02 FOR PREMISE 5395201216

#### CORRECTIONS

Administration Charge @ R181.34 per day for 30 days	R	6,457,749.99
TX Network Capacity Charge 20,000 kVa @ R15.94 :	R	5,440.20
Network Capacity Charge 20,000 kVA @ R11.55 :	R	318,800.00
Network Demand Charge 7,904.77 kVA @ R21.37 :	R	231,000.00
Urban Low Voltage Subsidy 20,000 kVa @ R28.29 :	R	168,924.93
Ancillary Service Charge 3,639,227 kWh @ R0.0073 /kWh	R	585,800.00
Low Season Standard Energy Charge 1,378,458 kWh @ R1.3836 /k	R	26,566.36
Low Season Peak Energy Charge 597,064 kWh @ R2.0104 /kWh	R	1,907,234.49
Low Season Off Peak Energy Charge 1,863,705 kWh @ R0.8775 /k	R	1,200,337.47
Electrification and Rural Subsidy 3,639,227 kWh @ R0.1587 /kWh	R	1,459,801.14
Standard Connection Charge R3,478.53	R	570,266.87
	R	3,478.53

#### CANCELLATIONS

Administration Charge @ R181.34 per day for 30 days	R	-6,539,155.54
TX Network Capacity Charge 20,000 kVa @ R15.94 :	R	-5,440.20
Network Capacity Charge 20,000 kVA @ R11.55 :	R	-318,800.00
Network Demand Charge 7,904.77 kVA @ R21.37 :	R	-231,000.00
Urban Low Voltage Subsidy 20,000 kVa @ R28.29 :	R	-168,924.93
Ancillary Service Charge 3,639,227 kWh @ R0.0073 /kWh	R	-585,800.00
Low Season Standard Energy Charge 1,484,089 kWh @ R1.3836 /k	R	-26,566.36
Low Season Peak Energy Charge 630,666 kWh @ R2.0104 /kWh	R	-2,025,713.54
Low Season Off Peak Energy Charge 1,544,472 kWh @ R0.8775 /k	R	-1,287,890.93
Electrification and Rural Subsidy 3,639,227 kWh @ R0.1587 /kWh	R	-1,355,274.18
Standard Connection Charge R3,478.53	R	-570,266.87
	R	-3,478.53

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## BILL PAYMENTS OPTIONS

**Debit Order**

- Avoid queues, late payments, the risk of your service being disconnected and the possibility of having to pay interest.
- Should you choose to pay your account by debit order, please contact the Contact Centre on the number or address given on the front of this bill.
- You set a limit on your Debit Order, so that you can keep control.
- Should your Debit Order details change, please contact the Contact Centre on the number or address given on the front of this bill.

**Direct Deposits**

- Make direct deposits or transfers at bank counters and ATM's.
- Eskom's banking details may be found on the front of this bill.
- Ensure that your Eskom account number is used as a reference for the Direct Deposit.

**Collection Agencies****Pay your bill at:**

- Any Pick n Pay store, Hypermarkets, Family stores, Spar or any other retail outlet that provides EasyPay and Pay@ services.
- Shoprite/Checkers Money Market Kiosks and Foodworld stores.
- Take note that SAPO branches are utilized for payments by one of our main Agents.
- Take your bill with you when making a payment through one of our Agencies.
- Please note that certain restrictions apply to the form of payments that may be tendered. (i.e. cash, cheques or credit cards, depending on the particular agency).

**Internet Payments****Internet Payments can be made:**

- Through your own Bank's web site (contact your bank for more information).
- Through the collection agent's web site.
- Ensure that your Eskom account number is used in the reference field at all times.

**Telephonic Payments**

- Use your banks phone-in services to transfer payments to Eskom from your Bank account (contact your Bank for more information).
- Credit card payments can be made by calling the Eskom Contact Centre number given on the front of this bill.

**Multiple Account Payments**

- If multiple payments are made to one account, please send a breakdown of each account together with amounts to the Contact Centre shown on the front of this bill. To prevent interest accruing, or disconnections on these accounts, schedules should be sent immediately.

**Postal Payments (No post-dated cheques will be accepted)**

- Cheques, made payable to Eskom Holding SOG Ltd and marked 'Not Transferable' between two parallel lines, can be mailed to the postal address shown on the front of this bill. Eskom does not support this channel and may charge for this channel of payment.
- For your own security, cash and cash cheques should not be sent through the post.
- Eskom will not be responsible for any loss sustained.

## BILL DELIVERY OPTIONS



- Accounts can be emailed directly to your email address in a secure 128 bit encrypted format.
- The electronic bill complies with SARS regulations.
- To make use of this facility send an email to customerservices@eskom.co.za stating your account number and required email address.
- Please note once the email option is selected you will no longer receive a printed copy of your bill.
- For small power users the bill is available on request in the official language of your choice.

## ACCOUNT NUMBER

## NAME

## POSTAL ADDRESS

## POSTAL CODE

## TELEPHONE NUMBER (BUS)

## TELEPHONE NUMBER (HOME)

## TELEPHONE NUMBER (CELL)

## E-MAIL ADDRESS

## FAX NUMBER

## GENERAL ACCOUNT INFORMATION

**Conditions**

- Electricity services are supplied, and this bill is rendered, in terms of Eskom's conditions of contract, as amended from time to time.

**Auto Increase in Debit Order Limit**

- As a service, Debit Order limits will be increased by the average rate increase as announced by Eskom.

- **Small power supplies:** in effecting payment pursuant to this invoice, I specifically agree that Eskom's Standard Prices (as amended and approved by the NERSA) and its Standard Conditions of Supply for Small Power users shall apply. Copies of the said documents are available on request from Eskom's Contact Centres. Any objection to the above shall be lodged with Eskom within 14 days of receipt of this invoice, which may result in Eskom terminating the supply.

**VAT Registration Number**

- While we endeavour to ensure the information supplied is updated, Eskom Holdings Ltd accepts no responsibility for any incorrect VAT registration number of a CUSTOMER appearing on the invoice. Please advise Eskom of any change in your VAT registration number.

**Payment of Accounts**

- Due Date means the date the electricity account is deemed to be received by the customer as provided for in the electricity supply agreement.
- Final Payment Date means the date by which the customer's payment of the full invoiced amount must be reflected in Eskom's bank account, failing which interest will be charged, from the Due Date to the date of payment, on the outstanding amount.
- Accounts are due and payable when rendered. The due date on the account is in respect of the current month's electricity consumption.
- Estimated readings will be automatically adjusted after the next actual meter reading.
- Payments may not be deferred.
- If going away, please pay in advance to cover any accounts which may become due in your absence.
- If there is a delay in the receipt of your account, please pay an average amount based on your last account and advise Eskom accordingly.
- All payments that are more than R3 500 per account per month made by either a credit card, debit card or cash will attract a bank fee charge recovery which will be debited to your next bill of account.

**Late Payments, Non Payments & Disconnection**

- Interest is payable on overdue accounts.
- Eskom is entitled to disconnect supply for non-payment.
- In the event of a disconnection and in addition to the repayment of all outstanding amounts due, a disconnection/visit fee and additional deposit will become payable.
- Meter tampering is a criminal offence, punishable by law. In addition, charges associated with damage to Eskom property will be for your account.
- Your agreement may not be taken over by a 3rd party. You are legally liable for all charges reflected on this bill.

**Accounts Handed Over for Collection**

- Eskom has contracted to National Debt Collectors for accounts handed over.
- All payments for accounts handed over are still payable to Eskom.
- Should the customer pay the debt collector directly and not into Eskom's account, then Eskom will not be held liable.

**PLEASE ADVISE ESKOM IF ANY OF YOUR DETAILS CHANGE OR ARE INCORRECTLY REFLECTED ON THIS BILL PLEASE PHONE, E-MAIL, FAX OR MAIL THE INFORMATION TO US. DETAILS ON FRONT OF BILL USE TEAR OFF SLIP ALONGSIDE. THE INFORMATION AS STATED ABOVE IS AVAILABLE, ON REQUEST, IN THE OFFICIAL LANGUAGE OF YOUR CHOICE.**





174

PI 07/17 / 00040417 OH

22698

11/07/2025

ESKOM ESKOM 5575899099 - 762,980.18



NORTH WESTERN REGION  
PRIVATE BAG X16 Westville 3630



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

MUNICIPALITY BEAUFORT WEST  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	5575899099
SECURITY HELD	762822.59
BILLING DATE	2025-06-11
TAX INVOICE NO	557871433514
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-07-11
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

NORTH WESTERN REGION  
PRIVATE BAG X16 Westville 3630

DIRECT DEPOSIT DETAIL

BANK: First National Bank  
BRANCH CODE: 223626  
BANK ACC NO: 55070067316

TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

ACCOUNT TRANSACTION SUMMARY

ADMINISTRATION CHARGE		R	2,727.07
DIST. NETWORK CAPACITY CHARGE		R	31,167.00
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	131,863.09
ANCILLARY SERVICE (ALL)		R	2,320.34
ENERGY CHARGE (STD)	110,721.00	R	182,285.40
ENERGY CHARGE (PEAK)	49,872.00	R	178,583.69
ENERGY CHARGE (OFF)	122,375.00	R	121,370.51
REACTIVE ENERGY	7,640.00	R	1,352.28
SERVICE CHARGE		R	11,793.84
<b>TOTAL CHARGES FOR BILLING PERIOD</b>		R	<b>863,463.02</b>

ACCOUNT NO / REFERENCE NO

5575899099

NAME

MUNICIPALITY BEAUFORT WEST

FAX NUMBER

0498440271

7100 10 0010

ACCOUNT SUMMARY FOR JUNE 2025

BALANCE BROUGHT FORWARD	(Due Date 2025-06-11)	R	536,548.73
PAYMENT(S) RECEIVED	Autopay Current/Cheque Account - 2025-06-11	R	-536,548.73
TOTAL CHARGES FOR BILLING PERIOD		R	863,463.02
ADJUSTMENT	AUTO PAY DISCOUNT	R	-2.00
VAT RAISED ON ITEMS AT 15%		R	89,519.16

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9207 2657 5899 0999



easypay  
a better way to pay

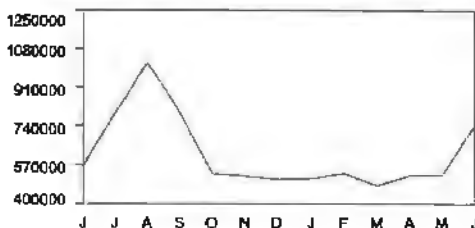
TOTAL AMOUNT DUE

762,980.18

CURRENT		TOTAL DUE		R	762,980.18
762,980.18					
ARREARS					
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS		
0.00	0.00	0.00	0.00		

Your Autopay Limit is R 850000. Your bank account will be debited on 11-07-2025 for an amount of R 762980.18.

RAND



MONTH

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PAYMENT ARRANGEMENT

INSTALMENT	0.00
ARREARS	0.00
DUE DATE	2025-07-11
AMOUNT PAID	

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



NORTH WESTERN REGION  
PRIVATE BAG X16 Westville 3630

**CONTACT CENTRE:** (0860) 037566Shareca  
**FAX NO:** 0862 437 566  
**E-MAIL:** NorthernCape@eskom.co.za  
**WEB:** WWW.ESKOM.CO.ZA

MUNICIPALITY BEAUFORT WEST  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

<b>YOUR ACCOUNT NO</b>	<b>5575899099</b>
<b>BILLING DATE</b>	2025-06-11
<b>TAX INVOICE NO</b>	557871433514
<b>ACCOUNT MONTH</b>	JUNE 2025
<b>CURRENT DUE DATE</b>	2025-07-11
<b>VAT REG NO</b>	4000846388
<b>NOTIFIED MAX DEMAND</b>	900.00
<b>UTILISED CAPACITY</b>	900.00

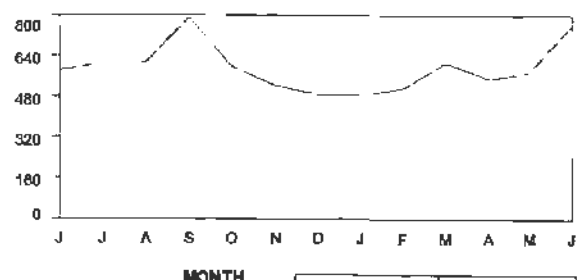
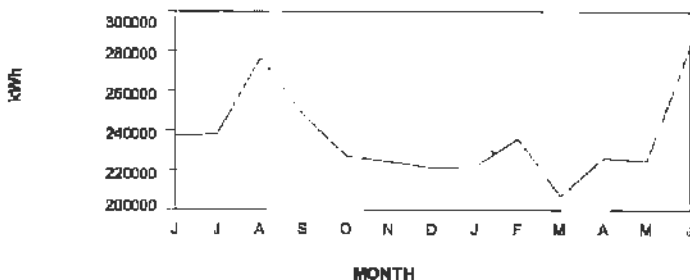
**CONSUMPTION DETAILS (2025-05-10 - 2025-06-09)**

ENERGY CONSUMPTION OFF PEAK kWh	122,374.13
ENERGY CONSUMPTION STD kWh	110,721.27
ENERGY CONSUMPTION PEAK kWh	49,672.59
ENERGY CONSUMPTION ALL kWh	282,967.99
DEMAND READING - kW/KVA	781.63
REACTIVE ENERGY - OFF PEAK	62,333.67
REACTIVE ENERGY - STD	43,644.92
REACTIVE ENERGY - PEAK	15,777.17
REACTIVE ENERGY - ALL	121,755.76
EXCESS REACTIVE ENERGY	7,639.92
LOAD FACTOR	81.00

**PREMISE ID NUMBER** 5575899668 **TARIFF NAME:** Ruraflex Interval

08349 MUNICIPALITEIT MURRAYSBURG BULK SUPPLY 08349

Administration Charge @ R87.97 per day for 31 days	R	2,727.07
Network Capacity Charge 900 kVA @ R34.63 : = R34.63/kVA	R	31,167.00
Network Demand Charge (All Periods) 282,968 kWh @ R0.466 /kWh	R	131,863.08
Ancillary Service Charge 282,968 kWh @ R0.0082 /kWh	R	2,320.34
Low Season Standard Energy Charge 77,162 kWh @ R1.4888 /kWh	R	114,878.79
Low Season Peak Energy Charge 34,042 kWh @ R2.1628 /kWh	R	73,628.04
High Season Peak Energy Charge 15,830 kWh @ R6.6303 /kWh	R	104,957.65
High Season Off Peak Energy Charge 39,580 kWh @ R1.0903 /kWh	R	43,154.07
High Season Standard Energy Charge 33,559 kWh @ R2.0086 /kWh	R	67,406.81
Low Season Off Peak Energy Charge 82,795 kWh @ R0.9447 /kWh	R	78,216.44
High Season Reactive energy Charge 7,640 kvarh @ R0.177 /kvarh	R	1,352.28
<b>SERVICE CHARGE</b>	R	11,793.64
<b>TOTAL CHARGES</b>	R	<b>663,463.02</b>



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NORTH WESTERN REGION  
PRIVATE BAG X16 Westville 3830



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740181508

CONTACT CENTRE: (0860) 037566Shareck  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

MUNICIPALITY BEAUFORT WEST  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	5575899099
SECURITY HELD	762822.59
BILLING DATE	2025-06-11
TAX INVOICE NO	557871433514
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-07-11
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://esonline.co.za>

NORTH WESTERN REGION  
PRIVATE BAG X16 Westville 3830

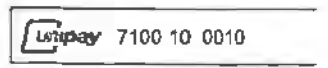
DIRECT DEPOSIT DETAIL  
BANK: First National Bank  
BRANCH CODE: 223626  
BANK ACC NO: 55970067316

### TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

ACCOUNT TRANSACTION SUMMARY		
ADMINISTRATION CHARGE	R	2,727.07
DIST. NETWORK CAPACITY CHARGE	R	31,187.00
NETWORK DEMAND CHARGE (C/KWH) (ALL)	R	131,863.09
ANCILLARY SERVICE (ALL)	R	2,320.34
ENERGY CHARGE (STD)	110,721.00 R	182,285.40
ENERGY CHARGE (PEAK)	49,872.00 R	178,583.69
ENERGY CHARGE (OFF)	122,375.00 R	121,370.51
REACTIVE ENERGY	7,840.00 R	1,352.28
SERVICE CHARGE	R	11,793.64
<b>TOTAL CHARGES FOR BILLING PERIOD</b>	<b>R</b>	<b>663,463.02</b>

ACCOUNT NO / REFERENCE NO	5575899099
NAME	MUNICIPALITY BEAUFORT WEST
FAX NUMBER	0498440271



ACCOUNT SUMMARY FOR JUNE 2025		
BALANCE BROUGHT FORWARD	(Due Date 2025-06-11)	R 536,546.73
PAYMENT(S) RECEIVED	Autopay Current/Cheque Account - 2025-06-11	R -536,546.73
TOTAL CHARGES FOR BILLING PERIOD		R 663,463.02
ADJUSTMENT	AUTO PAY DISCOUNT	R -2.00
VAT RAISED ON ITEMS AT 15%		R 89,519.16

27215700155758990996

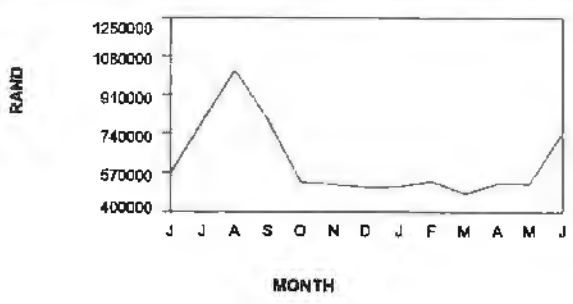
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CURRENT	762,980.18	TOTAL DUE	R 762,980.18
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ARREARS			
>90 DAYS	61-90 DAYS	31-60 DAYS	15-30 DAYS
0.00	0.00	0.00	0.00

Your Autopay Limit is R 850000. Your bank account will be debited on 11-07-2025 for an amount of R 762980.18.

TOTAL AMOUNT DUE  
**762,980.18**



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BILL GROUP	
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PAYMENT ARRANGEMENT	
INSTALMENT	0.00
ARREARS	0.00
DUE DATE	2025-07-11
AMOUNT PAID	

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



NORTH WESTERN REGION  
PRIVATE BAG X16 Westville 3630

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

MUNICIPALITY BEAUFORT WEST  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	5575899089
BILLING DATE	2025-06-11
TAX INVOICE NO	557871433514
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-07-11
VAT REG NO	4000846388
NOTIFIED MAX DEMAND	900.00
UTILISED CAPACITY	900.00

### CONSUMPTION DETAILS (2025-05-10 - 2025-06-09)

ENERGY CONSUMPTION OFF PEAK kWh	122,374.13
ENERGY CONSUMPTION STD kWh	110,721.27
ENERGY CONSUMPTION PEAK kWh	49,872.39
ENERGY CONSUMPTION ALL kWh	282,968.79
DEMAND READING - kW/KVA	761.63
REACTIVE ENERGY - OFF PEAK	62,333.67
REACTIVE ENERGY - STD	43,644.92
REACTIVE ENERGY - PEAK	15,777.17
REACTIVE ENERGY - ALL	121,755.76
EXCESS REACTIVE ENERGY	7,839.92
LOAD FACTOR	51.00

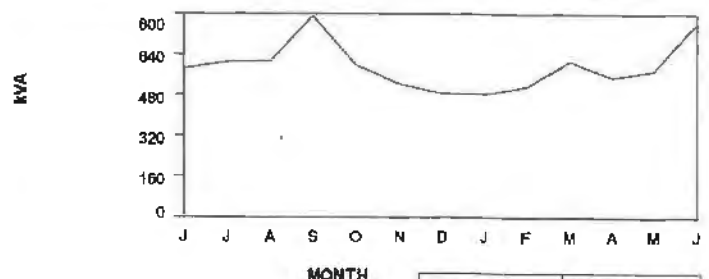
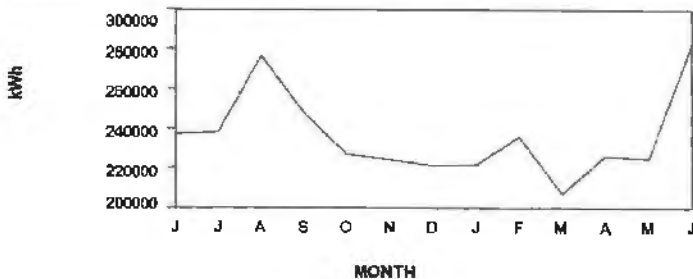
PREMISE ID NUMBER: 5575899868 TARIFF NAME: Ruraflex Interval

08649 MUNICIPALITEIT MURRAYSBURG BULK SUPPLY 08649

Administration Charge @ R87.97 per day for 31 days	R	2,727.07
Network Capacity Charge 900 kVA @ R34.63 : = R34.63/kVA	R	31,167.00
Network Demand Charge (All Periods) 282,968 kWh @ R0.466 /kWh	R	131,863.09
Ancillary Service Charge 282,968 kWh @ R0.0082 /kWh	R	2,320.34
Low Season Standard Energy Charge 77,162 kWh @ R1.4888 /kWh	R	114,878.79
Low Season Peak Energy Charge 34,042 kWh @ R2.1628 /kWh	R	73,626.04
High Season Peak Energy Charge 15,830 kWh @ R6.6303 /kWh	R	104,957.65
High Season Off Peak Energy Charge 39,580 kWh @ R1.0903 /kWh	R	43,154.07
High Season Standard Energy Charge 33,559 kWh @ R2.0086 /kWh	R	67,406.61
Low Season Off Peak Energy Charge 62,795 kWh @ R0.9447 /kWh	R	78,216.44
High Season Reactive energy Charge 7,640 kvarh @ R0.177 /kvarh	R	1,352.28

SERVICE CHARGE R 11,793.64

**TOTAL CHARGES** R **663,483.02**



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BILL GROUP	
BILL PAGE	2 OF 2

## BILL PAYMENTS OPTIONS

**Debit Order**

- Avoid queues, late payments, the risk of your service being disconnected and the possibility of having to pay interest.
- Should you choose to pay your account by debit order, please contact the Contact Centre on the number or address given on the front of this bill.
- You set a limit on your Debit Order, so that you can keep control.
- Should your Debit Order details change, please contact the Contact Centre on the number or address given on the front of this bill.

**Direct Deposits**

- Make direct deposits or transfers at bank counters and ATM's.
- Eskom's banking details may be found on the front of this bill.
- Ensure that your Eskom account number is used as a reference for the Direct Deposit.

**Collection Agencies****Pay your bill at:**

- Any Pick n Pay store, Hypermarkets, Family stores, Spar or any other retail outlet that provides EasyPay and Pay@ services.
- Shoprite/Checkers Money Market Kiosks and Foodworld stores.
- Take note that SAPQ branches are utilized for payments by one of our main Agents.
- Take your bill with you when making a payment through one of our Agencies.
- Please note that certain restrictions apply to the form of payments that may be tendered. (i.e. cash, cheques or credit cards, depending on the particular agency).

**Internet Payments****Internet Payments can be made:**

- Through your own Bank's web site (contact your bank for more information).
- Through the collection agent's web site.
- Ensure that your Eskom account number is used in the reference field at all times.

**Telephonic Payments**

- Use your banks phone-in services to transfer payments to Eskom from your Bank account (contact your Bank for more information).
- Credit card payments can be made by calling the Eskom Contact Centre number given on the front of this bill.

**Multiple Account Payments**

- If multiple payments are made to one account, please send a breakdown of each account together with amounts to the Contact Centre shown on the front of this bill. To prevent interest accruing, or disconnections on these accounts, schedules should be sent immediately.

**Postal Payments (No post-dated cheques will be accepted)**

- Cheques, made payable to Eskom Holding SOC Ltd and marked "Not Transferable" between two parallel lines, can be mailed to the postal address shown on the front of this bill. Eskom does not support this channel and may charge for this channel of payment.
- For your own security, cash and cash cheques should not be sent through the post.
- Eskom will not be responsible for any loss sustained.

## BILL DELIVERY OPTIONS



- Accounts can be emailed directly to your email address in a secure 128 bit encrypted format.
- The electronic bill complies with SARS regulations.
- To make use of this facility send an email to customerservices@eskom.co.za stating your account number and required email address.
- Please note once the email option is selected you will no longer receive a printed copy of your bill.
- For small power users the bill is available on request in the official language of your choice.

## ACCOUNT NUMBER

## NAME

## POSTAL ADDRESS

## POSTAL CODE

## TELEPHONE NUMBER (BUS)

## TELEPHONE NUMBER (HOME)

## TELEPHONE NUMBER (CELL)

## E-MAIL ADDRESS

## FAX NUMBER

## GENERAL ACCOUNT INFORMATION

**Conditions**

- Electricity services are supplied, and this bill is rendered, in terms of Eskom's conditions of contract, as amended from time to time.

**Auto Increase in Debit Order Limit**

- As a service, Debit Order limits will be increased by the average rate increase as announced by Eskom.

- **Small power supplies:** in effecting payment pursuant to this invoice, I specifically agree that Eskom's Standard Prices (as amended and approved by the NERSA) and its Standard Conditions of Supply for Small Power users shall apply. Copies of the said documents are available on request from Eskom's Contact Centres. Any objection to the above shall be lodged with Eskom within 14 days of receipt of this invoice, which may result in Eskom terminating the supply.

**VAT Registration Number**

- While we endeavour to ensure the information supplied is updated, Eskom Holdings Ltd accepts no responsibility for any incorrect VAT registration number of a CUSTOMER appearing on the invoice. Please advise Eskom of any change in your VAT registration number.

**Payment of Accounts**

- Due Date means the date the electricity account is deemed to be received by the customer as provided for in the electricity supply agreement.
- Final Payment Date means the date by which the customer's payment of the full invoiced amount must be reflected in Eskom's bank account, failing which interest will be charged, from the Due Date to the date of payment, on the outstanding amount.
- Accounts are due and payable when rendered. The due date on the account is in respect of the current month's electricity consumption.
- Estimated readings will be automatically adjusted after the next actual meter reading.
- Payments may not be deferred.
- If going away, please pay in advance to cover any accounts which may become due in your absence.
- If there is a delay in the receipt of your account, please pay an average amount based on your last account and advise Eskom accordingly.
- All payments that are more than R3 500 per account per month made by either a credit card, debit card or cash will attract a bank fee charge recovery which will be debited to your next bill of account.

**Late Payments, Non Payments & Disconnection**

- Interest is payable on overdue accounts.
- Eskom is entitled to disconnect supply for non-payment.
- In the event of a disconnection and in addition to the repayment of all outstanding amounts due, a disconnection/visit fee and additional deposit will become payable.
- Meter tampering is a criminal offence, punishable by law. In addition, charges associated with damage to Eskom property will be for your account.
- Your agreement may not be taken over by a 3rd party. You are legally liable for all charges reflected on this bill.

**Accounts Handed Over for Collection**

- Eskom has contracted to National Debt Collectors for accounts handed over.
- All payments for accounts handed over are still payable to Eskom.
- Should the customer pay the debt collector directly and not into Eskom's account, then Eskom will not be held liable.

PLEASE ADVISE ESKOM IF ANY OF YOUR DETAILS CHANGE OR ARE INCORRECTLY REFLECTED ON THIS BILL. PLEASE PHONE, E-MAIL, FAX OR MAIL THE INFORMATION TO US. DETAILS ON FRONT OF BILL. USE TEAR OFF SLIP ALONGSIDE. THE INFORMATION AS STATED ABOVE IS AVAILABLE, ON REQUEST, IN THE OFFICIAL LANGUAGE OF YOUR CHOICE.



Tran-lys-nr	Datum	Beskrywing	Geld (R)	Debite (R)	Kredite (R)	Saldo (R)
		Saldo oorgabring				
	11/07/2025	15/22660*DIE STADSTE		65.00		4,623,121.12
028949	11/07/2025	15/22661*DIE STADSTE		65.00		4,623,056.12
	11/07/2025	ESKOM ESKOM 5575599098	2.55	782,980.18		3,860,075.84
	11/07/2025	EASYPAY EASYP 4640000002	2.55	385.03		3,859,690.91
	11/07/2025	NEDLNK DPKWAMA 00190152 2279			1,320.00	3,861,010.91
	11/07/2025	NEDLNK DPHILLS 00190138 1683			547.10	3,861,558.01
	11/07/2025	NEDLNK DPRUSTD 00190137 2513			510.00	3,862,068.01
	12/07/2025	000000005216			4,327.51	3,866,395.52
	12/07/2025	NEDLNK DPMURRAY00326316 531			2,891.89	3,869,287.41
	12/07/2025	014353/014354			1,329.45	3,870,616.86
	12/07/2025	000000005741/ 49 Bantomst			907.78	3,871,524.65
	12/07/2025	000000005093			748.49	3,872,273.14
	12/07/2025	NEDLNK DPNELSPO00009308 3545			400.00	3,872,673.14
	12/07/2025	TNPROPERTY 000000002221			176,753.70	4,049,426.84
	12/07/2025	TNPROPERTY 00000000108			91,277.54	4,140,704.38
	12/07/2025	TNPROPERTY 00000000106			14,623.38	4,155,327.76
	12/07/2025	TNPROPERTY 000000001128			9,133.05	4,164,460.81
	12/07/2025	TNPROPERTY 00000000127			8,754.61	4,173,215.42
	12/07/2025	TNPROPERTY 000000002220			5,278.56	4,178,493.98
	12/07/2025	TNPROPERTY 000000000152			4,627.16	4,183,121.14
	12/07/2025	00000024868			4,619.00	4,187,740.14
028950	12/07/2025	ABSA BANK 4825			4,471.15	4,192,211.29
	12/07/2025	TNPROPERTY 00000000104			4,171.41	4,196,382.70
	12/07/2025	ABSA BANK 2605 JL Koerzen			4,017.16	4,200,399.86
	12/07/2025	000000017581			2,767.23	4,203,167.09
	12/07/2025	ABSA BANK 26369			2,839.34	4,205,806.43
	12/07/2025	000000017470			2,257.59	4,208,064.02
	12/07/2025	ABSA BANK 000000026275			2,237.33	4,210,301.35
	12/07/2025	TNPROPERTY 000000000527			2,085.92	4,212,387.27
	12/07/2025	TNPROPERTY 000000001005			1,862.09	4,214,229.36
	12/07/2025	007919/029718			1,821.26	4,215,850.62
	12/07/2025	000000026546			1,428.86	4,217,279.48
	12/07/2025	ABSA BANK 020038/035634			878.00	4,218,158.48
	12/07/2025	000000006233			951.00	4,219,009.48
	12/07/2025	ABSA BANK 26370			640.93	4,219,650.41
	12/07/2025	TNPROPERTY 000000002162			454.07	4,220,104.48
	12/07/2025	TNPROPERTY 00000000105			347.50	4,220,451.98
	12/07/2025	TNPROPERTY 000000001009			338.99	4,220,790.97
	12/07/2025	CAPITEC 000000008489			253.00	4,221,043.97
	12/07/2025	TNPROPERTY 000000002233			95.59	4,221,139.56
	12/07/2025	TNPROPERTY 000000000533			76.79	4,221,216.35
028951	12/07/2025	TNPROPERTY 000000000529			76.79	4,221,293.14
	12/07/2025	NEDLNK DPRUSTD 00190137 2514			9,880.80	4,231,173.94
	12/07/2025	NEDLNK DPKWAMA 00190152 2280			2,537.00	4,233,710.94
	12/07/2025	NEDLNK DPHILLS 00190138 1684			1,279.00	4,234,989.94
	12/07/2025	NEDLNK DPNIEUV 00190139 1226			675.00	4,235,664.94
	12/07/2025	4713			514.84	4,236,179.78
	13/07/2025	NEDLNK DPRUSTD 00190137 2515			2,198.87	4,238,378.65
	13/07/2026	NEDLNK DPNIEUV 00190139 1227			1,789.00	4,240,167.65
	13/07/2026	NEDLNK DPMURRAY00326316 532			1,704.47	4,241,872.12
		Saldo oorgedra				

sien geld anders

**NEDBANK**

Ons onderskryf die Bankpraktykkode van Die Bankvereniging Suid-Afrika en, in die geval van onbeslegte geskille, steun ons beslegting deur die Ombudsman vir Bankdienste. Gemagtigde finansiële diens- en gereguleerde kredietverskaffer (NCRCP16).  
Nedbank Epk Reg No 1951/0000906  
Bladsy 37 van 90



PI 07/22/00040441



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFULO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**

DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES  
**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)  
BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100 BTW/ VAT #: 40008 46 388 Privaatsak/Private Bag 582  
E-mail: treasury@beaufortwestmun.co.za Beaufort-Wes/West 6970

DT AAN: Vendor Code SCM/406  
DT TO: **ESKOM** Verw. / Ref. #  
Code: Bewys / Voucher # 22723  
Bank: Besending/ Batch # EE 2507  
Orlette: 086 662 5576 Datum/Date 2025/07/  
Noel: 086 663 4978/Elektries

Paley / Inv #	email:laurens.conradie@eskom.co.za	
	ACC NO: 7044326000 - INV704059683194	
	R 95,334.17	
	JUNE 2025	
	R 95,334.17	

Pas / Vote #	Bedrag / Amount	Totaal / Total
8030	R 95,334.17	
<b>Totaal Debiete</b>	R 95,334.17	
BANK	8980 2500 0000	R 95,334.17

Munisipaliteit / Municipality  
Plaslike Departement  
22 JUL 2025  
Paid Expenditure  
BEAUFORT WEST

Korrek Gesertifiseer  
Certified Correct

^ Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_



Private Bag 582  
Beaufort West  
Beaufort West - 6970

P167 122 | 00040441 | 2025 - 8026

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846398

### Sundry Invoice Detail

<b>Invoice Number</b>	SPI25/6/00021322/2024-2025	<b>Vendor Name</b>	ESKOM-7044326000
<b>Invoice Date</b>	22/06/2025	<b>Vendor Number</b>	SCM/2207
		<b>Company Type</b>	

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Ind. VAT)
INV704059683194	B030 - Electricity Programme_Electricity Administration Project	ESKOM	161242	elektries/7044326000	1.0000	R 82 899.27	R 82 899.27	R 12 434.89	R 95 334.16
						<b>Total Amount</b>	<b>R 82 899.27</b>	<b>R 12 434.89</b>	<b>R 95 334.16</b>

Print Date: 25/06/2025 09:38 AM

User: Desteria Malani

Page 1 of 1

22/07/2025

due 22.07.25



MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

**MAGTIGING VIR BETALING (TOT R200 000.00)**

Hiermee verleen ek **LUZUKO NQOTOLA** Direkteur Infrastruktuur,  
goedkeuring vir die betaling van R .....

aan:

GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

**L. NQOTOLA**  
**DIREKTEUR: INFRASTRUKTUUR**

**AUTHORISATION FOR PAYMENT (UP TO R200 000.00)**

I, **LUZUKO NQOTOLA** Director Infrastructure,

hereby approve the payment of R. 95 334.22 .....

to Eskom # 7044 32600 NT Town, Nelspoort .....

**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE**

APPROVED	<input checked="" type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>



WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/36  
VAT REG NO 4740101598

CONTACT CENTRE: (0860) 037566Sbareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	7044326000
SECURITY HELD	41000.00
BILLING DATE	2025-06-22
TAX INVOICE NO	704059683194
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-07-22
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL	
BANK:	ABS#
BRANCH CODE:	334110
BANK ACC NO:	340167430

**TAX INVOICE**

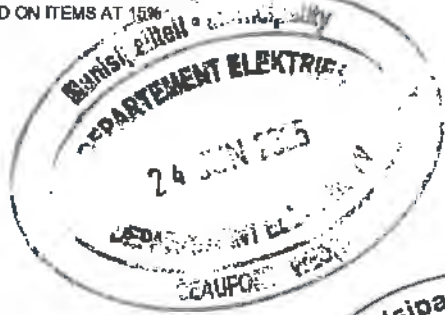
E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

**ACCOUNT TRANSACTION SUMMARY**

ADMINISTRATION CHARGE		R	1,778.82
DIST. NETWORK CAPACITY CHARGE		R	4,082.00
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	12,178.88
ANCILLARY SERVICE (ALL)		R	187.51
ENERGY CHARGE (STD)	22,867.00	R	34,796.95
DEMAND CHARGE	57.22	R	28,085.44
SERVICE CHARGE		R	3,833.77
<b>TOTAL CHARGES FOR BILLING PERIOD</b>		R	<b>82,899.27</b>

**ACCOUNT SUMMARY FOR JUNE 2025**

BALANCE BROUGHT FORWARD	(Due Date 2025-06-21)	R	75,493.15
PAYMENT(S) RECEIVED	ACB Payment - 2025-06-20	R	-75,493.10
TOTAL CHARGES FOR BILLING PERIOD		R	82,899.27
VAT RAISED ON ITEMS AT 15%		R	12,434.90



ACCOUNT NO / REFERENCE NO	
7044326000	
NAME	
BEAUFORT WEST LOCAL	
FAX NUMBER	
0234148105	
PAY 7100 10 0010	

CURRENT			
95,334.17	<b>TOTAL DUE</b>	R	<b>95,334.22</b>
ARREARS			
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS
0.00	0.00	0.05	0.00

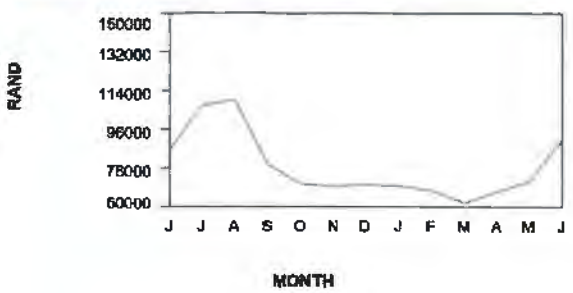
27215700170443260002



9207 2704 4326 0005



**TOTAL AMOUNT DUE**  
**95,334.22**



PAGE RUN NO	EE 87
BILL GROUP	
BILL PAGE	1 OF 2

PAYMENT ARRANGEMENT	
INSTALMENT	0.00
ARREARS	0.00
DUE DATE	2025-07-22
AMOUNT PAID	

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



## Proof of payment

Date: 24/07/2025 Time: 7:56:51 AM

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	4267293
Payment reference number:	000000005331452982
Payment date:	22/07/2025
Payment capture date:	22/07/2025
Payment authorise date and time:	22/07/2025 04:02:43 PM
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22723*ESKOM-70443
Beneficiary account number:	340167430
Beneficiary/ Recipient name:	ESKOM-7044326000
Beneficiary statement description:	7044326000
Branch code:	632005
Amount:	95,334.16
Real-time:	No

Additional comments by payer:

View your account to confirm that you have received this payment.

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.

Profile name:BEAUFORT WEST MUNICIPALITY  
Profile number:4000294773

User name:BRADLEY JUAN DRE DAMON  
User ID:16

Small Business Services: 0860 116 400  
Business Banking: 0860 111 055

P 107/22 / 00040446



## BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE

DEPARTEMENT: FINANSIELE DIENSTE / DEPARTMENT: FINANCIAL SERVICES

### ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT) BETALINGSADVIES / PAYMENT VOUCHER

Tel # 023 414 8100

BTW/ VAT #: 40008 46 388

Private Sak/Private Bag 582

E-mail: treasury@beaufortwestmun.co.za

Beaufort-Wes/Wes1 6970

BT AAN: Vendor Code SCM/406  
 BT TO: **ESKOM** Verw. / Ref. #  
 Code \_\_\_\_\_ Bewys / Voucher # 22722  
 Bank \_\_\_\_\_ Besending/ Batch # EE 2507  
 \_\_\_\_\_ Datum/Date 2025/07/  
 Noel: 086 663 4978/Elektries

Faktor / Zar #	email:lourens.conradie@eskom.co.za	
	<b>ACC NO: 6130350734 - INV613382894055</b>	<b>R 70,351.31</b>
	<b>JUNE 2025</b>	
		<b>R 70,351.31</b>

	Pos / Vote #	Bedrag / Amount	Totaal / Total
	8030	R 70,351.31	
<b>Totaal Debiets</b>		R 70,351.31	
<b>BANK</b>	8980 2500 0000	Kt / Ct	R 70,351.31

*Munisipaliteit / Municipality*  
 Plaaslike Departemen  
**22 JUL 2025**  
 Paid Expenditure  
**BEAUFORT WES**

Korrek Gesertifiseer  
Certified Correct

Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_



Private Bag 582  
Beaufort West  
Beaufort West - 6970

P107 / 22 / 00040440 | 2025 - 2026

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000848388

Sundry Invoice Detail

**Invoice Number** SPI25/6/00021321/2024-2025  
**Invoice Date** 22/06/2025  
**Vendor Name** ESKOM-6130350734  
**Vendor Number** SCM/2206  
**Company Type**

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV613382894055	8030 - Electricity Programme_Electricity Administration Project	ESKOM IE0020010010000000000000000000000000000000	161242	elektries/6130350734	1.0000	R 61 175.05	R 61 175.05	R 9 176.26	R 70 351.31
<b>Total Amount</b>							<b>R 61 175.05</b>	<b>R 9 176.26</b>	<b>R 70 351.31</b>

22/06/2025

due: 22/09/2015



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO**  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

**MAGTIGING VIR BETALING (TOT R200 000.00)**

Hiermee verleen ek **LUZUKO NQOTOLA** Direkteur Infrastruktuur,  
goedkeuring vir die betaling van R .....  
aan:

GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

\_\_\_\_\_  
**L. NQOTOLA**  
**DIREKTEUR: INFRASTRUKTUUR**

**AUTHORISATION FOR PAYMENT (UP TO R200 000.00)**

I, **LUZUKO NQOTOLA** Director Infrastructure,  
hereby approve the payment of R. 70 351.34.....  
to Eskom # 6130 350734 Erf 2, Nelspoort

APPROVED	<input checked="" type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>

  
\_\_\_\_\_  
**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE**





WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	6130350734
SECURITY HELD	52790.89
BILLING DATE	2025-06-22
TAX INVOICE NO	613382894055
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-07-22
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csesonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL	
BANK:	ABSA
BRANCH CODE:	334114
BANK ACC NO:	34016743

### TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

#### ACCOUNT TRANSACTION SUMMARY

ADMINISTRATION CHARGE		R	1,776.92
DIST. NETWORK CAPACITY CHARGE		R	5,416.00
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	7,502.57
ANCILLARY SERVICE (ALL)		R	116.48
ENERGY CHARGE (STD)	14,202.00	R	21,719.93
DEMAND CHARGE	45.55	R	20,749.40
SERVICE CHARGE		R	3,833.77
<b>TOTAL CHARGES FOR BILLING PERIOD</b>		R	<b>61,176.05</b>

#### TOTAL CHARGES FOR BILLING PERIOD

#### ACCOUNT SUMMARY FOR JUNE 2025

BALANCE BROUGHT FORWARD	(Due Date 2025-06-21)	R	50,941.44
PAYMENT(S) RECEIVED	ACB Payment - 2025-06-20	R	-50,941.41
TOTAL CHARGES FOR BILLING PERIOD		R	61,176.05
VAT RAISED ON ITEMS AT 15%		R	9,176.26

#### ACCOUNT NO / REFERENCE NO

8130350734	
NAME	BEAUFORT WEST LOCAL
FAX NUMBER	0234148105

7100 10 0010

Munisipaliteit / Municipality  
Plaaslike Departement

22 JUL 2025  
Paid Expenditure

24 JUN 2025  
DEPARTMENT OF ELECTRICITY  
BEAUFORT WEST

*[Signature]*

27215700161303507343



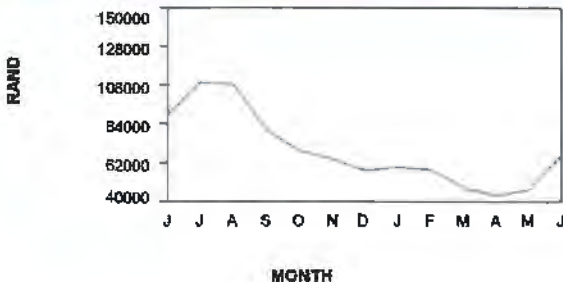
9207 2613 0350 7346



CURRENT	TOTAL DUE		R	70,351.34
70,351.31	ARREARS			
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS	
0.00	0.00	0.03	0.00	

#### TOTAL AMOUNT DUE

70,351.34



#### PAYMENT ARRANGEMENT

INSTALMENT	
ARREARS	0.00
DUE DATE	2025-07-22
AMOUNT PAID	

LATE PAYMENT CHARGES WILL BE  
ADDED TO OVERDUE ACCOUNT

PAGE RUN NO	EE 57
BILL GROUP	
BILL PAGE	1 OF 2



## Proof of payment

Date: 24/07/2025 Time: 7:56:51 AM

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	4267293
Payment reference number:	000000005331452981
Payment date:	22/07/2025
Payment capture date:	22/07/2025
Payment authorise date and time:	22/07/2025 04:02:43 PM
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22722*ESKOM-61303
Beneficiary account number:	340167430
Beneficiary/ Recipient name:	ESKOM-6130350734
Beneficiary statement description:	6130350734
Branch code:	632005
Amount:	70,351.31
Real-time:	No

## Additional comments by payer:

View your account to confirm that you have received this payment.

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.

Profile name:BEAUFORT WEST MUNICIPALITY  
 Profile number:4000294773

User name:BRADLEY JUAN DRE DAMON  
 User ID:16

Small Business Services: 0860 116 400  
 Business Banking: 0860 111 055





Private Bag 582  
Beaufort West  
Beaufort West - 6970

01/07/22 1000404341 2025-2026

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846368

### Sundry Invoice Detail

<b>Invoice Number</b>	SPI25/6/00021320/2024-2025	<b>Vendor Name</b>	ESKOM-9646799000
<b>Invoice Date</b>	22/06/2025	<b>Vendor Number</b>	SCM/2209
		<b>Company Type</b>	

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV964570689226	8030 - Electricity Programme_Electricity Administration Project	ESKOM 1E002001001000000000000000000000000000	161242	elektres/9646799000	1.0000	R 55 402.85	R 55 402.85	R 8 310.43	R 63 713.28
<b>Total Amount</b>							<b>R 55 402.85</b>	<b>R 8 310.43</b>	<b>R 63 713.28</b>

Print Date: 25/06/2025 09:26 AM

User: Desierie Melani

Page 1 of 1

22/07/2025

due 22.04.25



**MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

**MAGTIGING VIR BETALING (TOT R200 000.00)**

Hiermee verleen ek **LUZUKO NQOTOLA** Direkteur Infrastruktuur,  
goedkeuring vir die betaling van R .....  
aan:

GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

\_\_\_\_\_  
**L. NQOTOLA**  
**DIREKTEUR: INFRASTRUKTUUR**

**AUTHORISATION FOR PAYMENT (UP TO R200 000.00)**

I, **LUZUKO NQOTOLA** Director Infrastructure,  
hereby approve the payment of R. 63713.33  
to ESKOM # 9646799000 erf 79, Nelspoort

**L. NQOTOLA**  
**DIRECTOR: INFRASTRUCTURE**

APPROVED	<input checked="" type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>



WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	9646799000
SECURITY HELD	52790.23
BILLING DATE	2025-06-22
TAX INVOICE NO	964570689226
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-07-22
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csaonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL	
BANK:	ABSA
BRANCH CODE:	334110
BANK ACC NO:	340167430

### TAX INVOICE

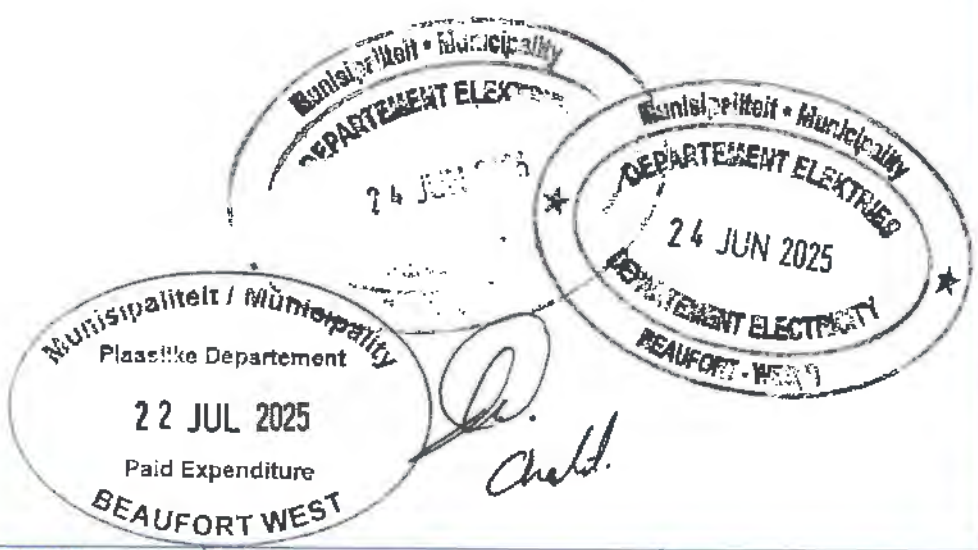
E-MAIL: eskmtaccounts@beaufortwestmun.co.za

ACCOUNT TRANSACTION SUMMARY			
ADMINISTRATION CHARGE		R	1,776.82
DIST. NETWORK CAPACITY CHARGE		R	5,416.00
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	6,615.78
ANCILLARY SERVICE (ALL)		R	101.88
ENERGY CHARGE (STD)	12,424.00	R	18,913.43
DEMAND CHARGE	41.15	R	18,745.07
SERVICE CHARGE		R	3,833.77
<b>TOTAL CHARGES FOR BILLING PERIOD</b>		R	<b>65,402.85</b>
ACCOUNT SUMMARY FOR JUNE 2025			
BALANCE BROUGHT FORWARD	(Due Date 2025-06-21)	R	48,978.31
PAYMENT(S) RECEIVED	ACB Payment - 2025-06-20	R	48,978.28
TOTAL CHARGES FOR BILLING PERIOD		R	55,402.85
VAT RAISED ON ITEMS AT 15%		R	8,310.43

<b>CURRENT</b>		<b>TOTAL DUE</b>	R	<b>63,713.33</b>
63,713.28		<b>ARREARS</b>		
<b>&gt;90 DAYS</b>	<b>61-90 DAYS</b>	<b>31-60 DAYS</b>	<b>16-30 DAYS</b>	
0.00	0.00	0.05	0.00	

ACCOUNT NO / REFERENCE NO	9646799000
NAME	BEAUFORT WEST LOCAL
FAX NUMBER	0234148105
7100 10 0010	



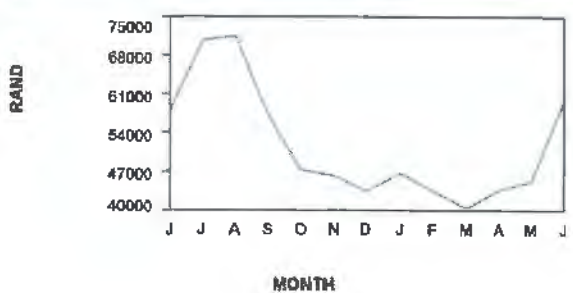
27215700196467990000



9207 2964 6799 0003



**TOTAL AMOUNT DUE**  
**63,713.33**



PAYMENT ARRANGEMENT	
INSTALMENT	
ARREARS	0.00
DUE DATE	2025-07-22
AMOUNT PAID	

PAGE RUN NO	EE 149
BILL GROUP	
BILL PAGE	1 OF 2

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



## Proof of payment

Date: 24/07/2025 Time: 7:56:51 AM

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	4267293
Payment reference number:	000000005331452980
Payment date:	22/07/2025
Payment capture date:	22/07/2025
Payment authorise date and time:	22/07/2025 04:02:43 PM
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22721*ESKOM-96467
Beneficiary account number:	340167430
Beneficiary/ Recipient name:	ESKOM-9646799000
Beneficiary statement description:	9646799000
Branch code:	632005
Amount:	63,713.28
Real-time:	No

Additional comments by payer:

View your account to confirm that you have received this payment.

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.







MUNISIPALITEIT / MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

**MAGTIGING VIR BETALING (TOT R200 000.00)**

Hiermee verleen ek **LUZUKO NQOTOLA** Direkteur Infrastruktuur,  
goedkeuring vir die betaling van R .....

aan:

GOEDKEUR	<input checked="" type="checkbox"/>
NIE GOEDGEKEUR	<input type="checkbox"/>

\_\_\_\_\_  
**L. NQOTOLA**

**DIREKTEUR: INFRASTRUKTUUR**

**AUTHORISATION FOR PAYMENT (UP TO R200 000.00)**

I, **LUZUKO NQOTOLA** Director Infrastructure,

hereby approve the payment of R. 92938-95 .....

to Eskom: SA 45794356 .....

\_\_\_\_\_  
**L. NQOTOLA**

**DIRECTOR: INFRASTRUCTURE**

APPROVED	<input checked="" type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
 VAT REG NO 4740101508

WESTERN REGION  
 PO BOX 377 Bellville 7535

CONTACT CENTRE: (0860) 037566Sbareca  
 FAX NO: 0862 437 565  
 E-MAIL: NorthernCape@eskom.co.za  
 WEB: WWW.ESKOM.CO.ZA



CUSTOMER SELF SERVICE WEBSITE  
<https://esonline.co.za>

BEAUFORT WEST LOCAL MUNICIPALITY  
 PRIVATE BAG X582  
 BEAUFORT WEST  
 6970

YOUR ACCOUNT NO	5245794356
SECURITY HELD	34700.01
BILLING DATE	2025-06-25
TAX INVOICE NO	524267027958
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-07-25
VAT REG NO	4000846388

WESTERN REGION  
 PO BOX 377 Bellville 7535

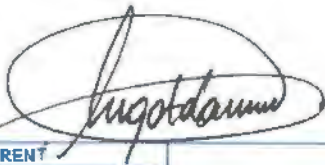
DIRECT DEPOSIT DETAIL	
BANK:	ABSA
BRANCH CODE:	334110
BANK ACC NO:	340167436

**TAX INVOICE**

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

ACCOUNT TRANSACTION SUMMARY			
ADMINISTRATION CHARGE		R	1,776.92
DIST. NETWORK CAPACITY CHARGE		R	5,416.00
NETWORK DEMAND CHARGE (C/KWH) (ALL)		R	11,104.75
ANCILLARY SERVICE (ALL)		R	172.39
ENERGY CHARGE (STD)	21,023.00	R	32,839.60
DEMAND CHARGE	56.60	R	25,783.02
SERVICE CHARGE		R	3,833.77
<b>TOTAL CHARGES FOR BILLING PERIOD</b>		R	<b>80,816.45</b>
ACCOUNT SUMMARY FOR JUNE 2025			
BALANCE BROUGHT FORWARD	(Due Date 2025-06-27)	R	42,728.81
PAYMENT(S) RECEIVED	ACB Payment - 2025-06-23	R	-42,728.78
TOTAL CHARGES FOR BILLING PERIOD		R	80,816.45
VAT RAISED ON ITEMS AT 15%		R	12,122.47





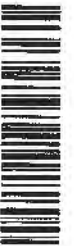
<b>CURRENT</b>		<b>R</b>	<b>92,938.95</b>
92,938.92	<b>TOTAL DUE</b>		
<b>ARREARS</b>			
<b>&gt;90 DAYS</b>	<b>61-90 DAYS</b>	<b>31-60 DAYS</b>	<b>16-30 DAYS</b>
0.00	0.00	0.00	0.03

ACCOUNT NO / REFERENCE NO	5245794356
NAME	BEAUFORT WEST LOCAL
FAX NUMBER	0234148105
7100 10 0010	

272157001 5245794356 6



272157001 5245794356 6



**TOTAL AMOUNT DUE**  
**92,938.95**



PAYMENT ARRANGEMENT	
INSTALMENT	0.00
ARREARS	0.00
DUE DATE	2025-07-25
AMOUNT PAID	

PAGE RUN NO	EE 24
BILL GROUP	
BILL PAGE	1 OF 2

LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT



## Proof of payment

Date: 05/08/2025 Time: 2:13:32 PM

Profile name:	BEAUFORT WEST MUNICIPALITY
Batch reference number:	5617053
Payment reference number:	00000005335217936
Payment date:	24/07/2025
Payment capture date:	24/07/2025
Payment authorise date and time:	24/07/2025 11:35:54 AM
From account name:	*BEAUFORT WEST MUNICIPALITY
From account description:	*BEAUFORT WEST MUNICIPALITY
From account statement description:	15/22737*ESKOM-52457
Beneficiary account number:	340167430
Beneficiary/ Recipient name:	ESKOM-524579356
Beneficiary statement description:	5245794356
Branch code:	632005
Amount:	92,938.92
Real-time:	No

Additional comments by payer:

View your account to confirm that you have received this payment.

- All payments are subject to clearing rules.

Please refer to landing page for cut off times and telephone numbers.

PT 07/31/0004061



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFULO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**  
DEPARTEMENT: FINANSIELE DIENSTE / DEPARTMENT: FINANCIAL SERVICES  
**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)  
BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100      BTW/ VAT #: 40008 46 388      Privateak/Private Bag 582  
E-mail: treasury@beaufortwestmun.co.za      Beaufort-Wes/West 6970

DT AAN: Vendor Code SCM/406  
DT TO: **ESKOM** Verw. / Ref. #  
Bewys / Voucher # 22903  
Code Besending/ Batch # EE 2508  
Bank Oriente: 086 662 5576 Datum/Date 2025/08/  
Noel: 086 663 4978/Elektries

E-mail: lourens.conradie@eskom.co.za	
ACC NO: 5395201346 - INV539984760499	
R 11,624,530.41	
JUNE 2025	
R 11,624,530.41	

Pos / Vote #	Bedrag / Amount	Totaal / Total
8030	R 11,624,530.41	
<b>Totaal Debiete</b>		R 11,624,530.41
BANK 8980 2500 0000	Kt / Ct	R 11,624,530.41

Korrek Gesertifiseer  
Certified Correct

Prepared By

Approval for Payment signed by CFO

R. S. 2025 08 06



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No.: 4000846388

### Payment Instruction Detail

**PAYMENT DETAILS**

Status - Awaiting Payment Approval

Payment Instruction Number	Payment Instruction Date	Payment Id	Doc Number	Payment Type	Transaction Type	Cashbook	Payment Due Date	Total Payment Amount	Outstanding Payment Amount
PID7/31/00040617/2025-2026	31/07/2025	40617	15/22903	Normal	Exp - Direct Payment EFT	Nedbank 2026	01/08/2025	R 11 624 530.41	R 12 877 620.02

**VENDOR DETAILS**

Vendor Name	Vendor Number	Bank	Account Number	Branch Code	Account Type	Payment Reference
ESKOM-5395201346	SCM/2203	ABSA BANK LIMITED	340167430	632005	Cheque/Current Account	ESKOM-5395201346

**INVOICE DETAILS**

Invoice Number	Vendor/Creditor Invoice Number	Vendor Invoice Date	Goods/Service Description	Invoice Amount (excl. VAT)	VAT	Invoice Amount (Incl. VAT)	Reason for Late Payment
SP13/7/00021494/2024-2025	INV539984760499	02/07/2025	Electricity Programme_Electricity Administration Project / ESKOM / elektries/5395201346	R 11 197 930.45	R 1 679 689.57	R 12 877 620.02	



**BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO  
MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE**  
DEPARTEMENT: FINANSIËLE DIENSTE / DEPARTMENT: FINANCIAL SERVICES  
**ELEKTRONIESE BETALING / ELECTRONIC PAYMENT(EFT)**  
**BETALINGSADVIES / PAYMENT VOUCHER**

Tel # 023 414 8100	BTW/ VAT #: 40008 46 388	Privatebank/Private Bag 582
E-mail: treasury@beaufortwestmun.co.za		Beaufort-Wes/West 6970
DT AAN:	Vendor Code	<u>SCM/406</u>
DT TO: <b>ESKOM</b>	Verw. / Ref. #	_____
	Bewys / Voucher #	_____
Code	Besending/ Batch #	<u>EE 2507</u>
Bank	Datum/Date	<u>2025/07/</u>
Noel: 086 663 4978/Elektries		

Fakt / Inv #	<u>email:lourens.conradie@eskom.co.za</u>	
	<b>ACC NO: 5395201346 - INV539984760499</b>	<b>R 12,877,621.02</b>
	<b>JUNE 2025</b>	
	<b>R</b>	<b>12,877,621.02</b>

Pos / Vote #	Bedrag / Amount	Totaal / Total
8030	R 12,877,621.02	
<b>Totaal Debiets</b>	<b>R 12,877,621.02</b>	
<b>BANK</b>	<b>8980 2500 0000</b>	<b>R 12,877,621.02</b>

Korrek Gesertifiseer  
Certified Correct

^^ Prepared By \_\_\_\_\_

Approval for Payment signed by CFO \_\_\_\_\_



Private Bag 582  
Beaufort West  
Beaufort West - 6970

Tel: 023 414 8100  
Fax: 023 414 8105  
Email: treasury@beaufortwestmun.co.za  
Website: www.beaufortwestmun.co.za  
Municipality VAT No:- 4000846388

### Sundry Invoice Detail

<b>Invoice Number</b>	SPI3/7/00021494/2024-2025	<b>Vendor Name</b>	ESKOM-5395201346
<b>Invoice Date</b>	02/07/2025	<b>Vendor Number</b>	SCM/2203
		<b>Company Type</b>	

Vendor Invoice Number	Project Name	Project Item	Plan Item ID	Purchase Item	Quantity	Unit Price	Invoice Amount (Excl. VAT)	VAT	Invoice Amount (Incl. VAT)
INV539984760499	8030 - Electricity Programme_Electricity Administration Project	ESKOM IED020010010000000000000000000000	161242	elektries/5395201346	1.0000	R 11 197 930.45	R 11 197 930.45	R 1 679 689.57	R 12 877 620.02
<b>Total Amount</b>							<b>R 11 197 930.45</b>	<b>R 1 679 689.57</b>	<b>R 12 877 620.02</b>

Print Date: 03/07/2025 10:20 AM

User: Deslerie Melani

Page 1 of 1

*Maple*



WESTERN REGION  
PO BOX 377 Bellville 7535



ESKOM HOLDINGS SOC LTD REG NO 2002/015527/30  
VAT REG NO 4740101508

CONTACT CENTRE: (0860) 037566Shareca  
FAX NO: 0862 437 566  
E-MAIL: NorthernCape@eskom.co.za  
WEB: WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
ATT CHIEF FINANCIAL OFFICER  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

YOUR ACCOUNT NO	5395201346
SECURITY HELD	0.01
BILLING DATE	2025-07-02
TAX INVOICE NO	539984760499
ACCOUNT MONTH	JUNE 2025
CURRENT DUE DATE	2025-08-01
VAT REG NO	4000846388

CUSTOMER SELF SERVICE WEBSITE  
<https://csonline.co.za>

WESTERN REGION  
PO BOX 377 Bellville 7535

DIRECT DEPOSIT DETAIL  
BANK: ABU  
BRANCH CODE: 3341  
BANK ACC NO: 3401674

TAX INVOICE

E-MAIL: [eskomaccounts@beaufortwestmun.co.za](mailto:eskomaccounts@beaufortwestmun.co.za)

ACCOUNT TRANSACTION SUMMARY		
RCC / SCC CONNECTION CHARGE	R	3,454.17
ADMINISTRATION CHARGE	R	5,440.20
TRANSMISSION NETWORK CAPACITY	R	318,800.00
DIST. NETWORK CAPACITY CHARGE	R	231,000.00
NETWORK DEMAND CHARGE	R	193,876.76
URBAN LOW VOLTAGE SUBSIDY	R	565,800.00
ANCILLARY SERVICE (ALL)	R	28,443.27
ENERGY CHARGE (PEAK)	724,012.00 R	4,463,533.98
ENERGY CHARGE (OFF)	1,983,453.00 R	1,708,884.65
ENERGY CHARGE (STD)	1,825,880.00 R	3,035,805.79
ELECTRIFICATION AND RURAL SUBS (ALL)	R	632,022.03
REACTIVE ENERGY	R	0.00
SERVICE CHARGE	R	12,069.60
<b>TOTAL CHARGES FOR BILLING PERIOD</b>	<b>R</b>	<b>11,197,930.45</b>

ACCOUNT SUMMARY FOR JUNE 2025		
BALANCE BROUGHT FORWARD	(Due Date 2025-07-02)	R 65,257,885.39
PAYMENT(S) RECEIVED	Cash - 2025-08-03	R -7,533,908.91
TOTAL CHARGES FOR BILLING PERIOD		R 11,197,930.45
ADJUSTMENT	Reversal of Interest charged	R -57.70
VAT RAISED ON ITEMS AT 15%		R 1,679,889.57

CURRENT	TOTAL DUE		R	70,601,338.79
12,877,620.02				
ARREARS				
>90 DAYS	61-90 DAYS	31-60 DAYS	16-30 DAYS	
42,333,987.16	0.00	15,389,731.61	0.00	

Total outstanding debt must be settled immediately, subject to disconnection without further notice

ACCOUNT NO / REFERENCE NO	5395201346
NAME	BEAUFORT WEST LOCAL
FAX NUMBER	0234148105
7100 10 0010	

27215700153852013467

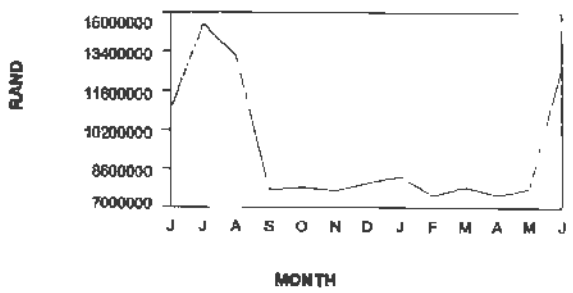
8207 2539 5201 3460

Payit

easypay

TOTAL AMOUNT DUE

70,601,338.7



PAGE RUN NO	EE 31
BILL GROUP	
BILL PAGE	1 OF 2

PAYMENT ARRANGEMENT	
INSTALMENT	
ARREARS (Due immediately)	57,723,711
DUE DATE (For Current Amount)	2025-08-01
AMOUNT PAID	
LATE PAYMENT CHARGES WILL BE ADDED TO OVERDUE ACCOUNT	





WESTERN REGION  
PO BOX 377 Bellville 7535

**CONTACT CENTRE:** (0860) 037566Sibireca  
**FAX NO:** 0862 437 566  
**E-MAIL:** NorthernCape@eskom.co.za  
**WEB:** WWW.ESKOM.CO.ZA

BEAUFORT WEST LOCAL MUNICIPALITY  
ATT CHIEF FINANCIAL OFFICER  
PRIVATE BAG X582  
BEAUFORT WEST  
6970

<b>YOUR ACCOUNT NO</b>	<b>5395201348</b>
<b>BILLING DATE</b>	<b>2025-07-02</b>
<b>TAX INVOICE NO</b>	<b>539984760499</b>
<b>ACCOUNT MONTH</b>	<b>JUNE 2025</b>
<b>CURRENT DUE DATE</b>	<b>2025-08-01</b>
<b>VAT REG NO</b>	<b>4000846388</b>
<b>NOTIFIED MAX DEMAND</b>	<b>20,000.00</b>
<b>UTILISED CAPACITY</b>	<b>20,000.00</b>

**CONSUMPTION DETAILS (2025-06-01 - 2025-06-30)**

ENERGY CONSUMPTION OFF PEAK kWh	1,683,453.04
ENERGY CONSUMPTION STD kWh	1,625,869.82
ENERGY CONSUMPTION PEAK kWh	724,011.68
ENERGY CONSUMPTION ALL kWh	4,033,324.84
DEMAND CONSUMPTION - OFF PEAK	8,021.16
DEMAND CONSUMPTION - STD	8,214.62
DEMAND CONSUMPTION - PEAK	9,072.38
DEMAND READING - kW/kVA	9,072.38
REACTIVE ENERGY - OFF PEAK	160,991.07
REACTIVE ENERGY - STD	239,174.70
REACTIVE ENERGY - PEAK	82,645.49
LOAD FACTOR	62.00

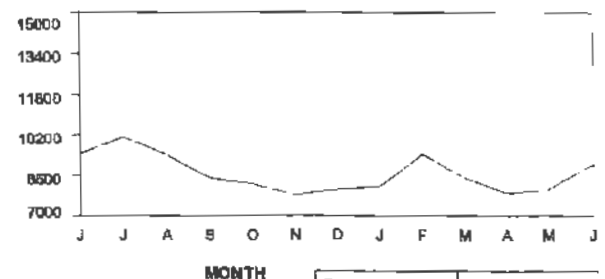
**PREMISE ID NUMBER** 5395201218 **TARIFF NAME:** Megaflex

BEAUFORT WES MUNIC 1/0210 REMOTE DROERVIER

Administration Charge @ R181.34 per day for 30 days	R	5,440.20
TX Network Capacity Charge 20,000 kVa @ R15.94 : = R15.94/kVA	R	318,800.00
Network Capacity Charge 20,000 kVA @ R11.55 : = R11.55/kVA	R	231,000.00
Network Demand Charge 9,072.38 kVA @ R21.37 : = R21.37 /kVA	R	193,876.76
Urban Low Voltage Subsidy 20,000 kVa @ R28.29 : = R28.29/kVA	R	565,800.00
Ancillary Service Charge 4,033,325 kWh @ R0.0073 /kWh	R	29,443.27
High Season Peak Energy Charge 724,012 kWh @ R6.165 /kWh	R	4,463,533.98
High Season Off Peak Energy Charge 1,683,453 kWh @ R1.0138 /kWh	R	1,706,684.85
High Season Standard Energy Charge 1,625,860 kWh @ R1.8672 /kWh	R	3,035,805.79
Electrification and Rural Subsidy 4,033,325 kWh @ R0.1587 /kWh	R	632,022.03
High Season Reactive energy Charge 0 kvarh @ R0.283 /kvarh	R	0.00
Standard Connection Charge R3,454.17	R	3,454.17

**SERVICE CHARGE** R 12,069.60

**TOTAL CHARGES** R 11,197,930.45



<b>PAGE RUN NO</b>	EE 32
<b>BILL GROUP</b>	
<b>BILL PAGE</b>	2 OF 2

**BILL PAYMENTS OPTIONS****Debit Order**

- Avoid queues, late payments, the risk of your service being disconnected and the possibility of having to pay interest.
- Should you choose to pay your account by debit order, please contact the Contact Centre on the number or address given on the front of the bill.
- You set a limit on your Debit Order, so that you can keep control.
- Should your Debit Order details change, please contact the Contact Centre on the number or address given on the front of this bill.

**Direct Deposits**

- Make direct deposits or transfers at bank counters and ATM's.
- Eskom's banking details may be found on the front of this bill.
- Ensure that your Eskom account number is used as a reference for the Direct Deposit.

**Collection Agencies****Pay your bill at:**

- Any Pick n Pay store, Hypermarkets, Family stores, Spar or any other retail outlet that provides EasyPay and Pay@ services.
- Shoprite/Checkers Money Market Kiosks and Foodworld stores.
- Take note that SAPO branches are utilized for payments by one of our main Agents.
- Take your bill with you when making a payment through one of our Agencies.
- Please note that certain restrictions apply to the form of payments that may be tendered. (I.e. cash, cheques or credit cards, depending on the particular agency).

**Internet Payments****Internet Payments can be made:**

- Through your own Bank's web site (contact your bank for more information).
- Through the collection agent's web site.
- Ensure that your Eskom account number is used in the reference field at all times.

**Telephonic Payments**

- Use your bank's phone-in services to transfer payments to Eskom from your Bank account (contact your Bank for more information).
- Credit card payments can be made by calling the Eskom Contact Centre number given on the front of this bill.

**Multiple Account Payments**

- If multiple payments are made to one account, please send a breakdown of each account together with amounts to the Contact Centre shown on the front of this bill. To prevent interest accruing, or disconnections on these accounts, schedules should be sent immediately.

**Postal Payments (No post-dated cheques will be accepted)**

- Cheques, made payable to Eskom Holding SOC Ltd and marked "Not Transferable" between two parallel lines, can be mailed to the postal address shown on the front of this bill. Eskom does not support this channel and may charge for this channel of payment.
- For your own security, cash and cash cheques should not be sent through the post.
- Eskom will not be responsible for any loss sustained.

**BILL DELIVERY OPTIONS**

- Accounts can be emailed directly to your email address in a secure 128 bit encrypted format.
- The electronic bill complies with SARS regulations.
- To make use of this facility send an email to [customerservices@eskom.co.za](mailto:customerservices@eskom.co.za) stating your account number and required email address.
- Please note once the email option is selected you will no longer receive a printed copy of your bill.
- For small power users the bill is available on request in the official language of your choice.

**ACCOUNT NUMBER****NAME****POSTAL ADDRESS****POSTAL CODE****TELEPHONE NUMBER (BUS)****TELEPHONE NUMBER (HOME)****TELEPHONE NUMBER (CELL)****E-MAIL ADDRESS****FAX NUMBER****GENERAL ACCOUNT INFORMATION****Conditions**

- Electricity services are supplied, and this bill is rendered, in terms of Eskom's conditions of contract, as amended from time to time.

**Auto Increase in Debit Order Limit**

- As a service, Debit Order limits will be increased by the average rate increase as announced by Eskom.

- **Small power supplies:** in effecting payment pursuant to this invoice, I specifically agree that Eskom's Standard Prices (as amended and approved by the NERSA) and its Standard Conditions of Supply for Small Power users shall apply. Copies of the said documents are available on request from Eskom's Contact Centres. Any objection to the above shall be lodged with Eskom within 14 days of receipt of this invoice, which may result in Eskom terminating the supply.

**VAT Registration Number**

- While we endeavour to ensure the information supplied is updated, Eskom Holdings Ltd accepts no responsibility for any incorrect VAT registration number of a CUSTOMER appearing on the invoice. Please advise Eskom of any change in your VAT registration number.

**Payment of Accounts**

- Due Date means the date the electricity account is deemed to be received by the customer as provided for in the electricity supply agreement.
- Final Payment Date means the date by when the customer's payment of the full invoiced amount must be reflected in Eskom's bank account, taking which interest will be charged, from the Due Date to the date of payment, on the outstanding amount.
- Accounts are due and payable when rendered. The due date on the account is in respect of the current month's electricity consumption.
- Estimated readings will be automatically adjusted after the next actual meter reading.
- Payments may not be deferred.
- If going away, please pay in advance to cover any accounts which may become due in your absence.
- If there is a delay in the receipt of your account, please pay an average amount based on your last account and advise Eskom accordingly.
- All payments that are more than R3 500 per account per month made by either a credit card, debit card or cash will attract a bank fee charge recovery which will be debited to your next bill of account.

**Late Payments, Non Payments & Disconnection**

- Interest is payable on overdue accounts.
- Eskom is entitled to disconnect supply for non-payment.
- In the event of a disconnection and in addition to the repayment of all outstanding amounts due, a disconnection/visit fee and additional deposit will become payable.
- Meter tampering is a criminal offence, punishable by law. In addition, charges associated with damage to Eskom property will be for your account.
- Your agreement may not be taken over by a 3rd party. You are legally liable for all charges reflected on this bill.

**Accounts Handed Over for Collection**

- Eskom has contracted to National Debt Collectors for accounts handed over.
- All payments for accounts handed over are still payable to Eskom.
- Should the customer pay the debt collector directly and not into Eskom's account, then Eskom will not be held liable.

**PLEASE ADVISE ESKOM IF ANY OF YOUR DETAILS CHANGE OR ARE INCORRECTLY REFLECTED ON THIS BILL. PLEASE PHONE, E-MAIL, FAX OR MAIL THE INFORMATION TO US. DETAILS ON FRONT OF BILL. USE TEAR OFF SLIP ALONGSIDE THE INFORMATION AS STATED ABOVE IS AVAILABLE, ON REQUEST, IN THE OFFICIAL LANGUAGE OF YOUR CHOICE.**

5395201346 BEAUFORT WEST LOCAL MUNICIPALITY - Municipal Bulk Supplies - Prime + 2,5%

From : Thudle Booysse <BooyseGH@zim.com.co.za>  
 Subject : 5395201346 BEAUFORT WEST LOCAL MUNICIPALITY - Municipal Bulk Supplies - Prime + 2,5%  
 To : Kimmie Kymdel <kimmie@beaufortwestmun.co.za>

Fri, 18 Jul, 2025 14:33  
 8 attachments

Goeiedag Kimmie

Ek het toesemming gegee of ek vir jou die spreadsheet mag stuur want dit is in interne dokument. Ek stuur vir jou hiermee die aangehegte inligting.

At Municipal Account Level

Municipality	BEAUFORT WEST LOCAL MUNICIPALITY
Account	5395201346
Interest Class	MUNICIPAL BULK SUPPLIES LARGE POWER-PRIME + 2,5%

CURRENT ACCOUNT	TOTAL DEBT	ARREARS	CURRENT DEBT	CAPITAL & VAT & INTEREST (Excl PA)	PAYMENT ARRANGEMENT INSTALLMENT	INTEREST	PAYMENTS	PAYMENT ATTACHMENT ALLOCATION	PAYMENT PERIOD	Accumulated Outstanding Balance Per Month As Per Municipal Debt Relief Condition (Incl Interest & Excl Pay Arrangement)	Cumulative Balance Outstanding (Past 31 March 2023)	BILL DATE	DUE DATE	INTEREST NET REVERSALS
Mar-23	R85 333 480,28	R79 753 026,17	R1 580 454,11	R5 828 236,48	R0,00	R1 752 196,43	-R820 020,00	R0,00	Apr-23	R6 088 326,48	R6 088 326,48	04-Apr-23	04-May-23	0,00
Apr-23				R5 004 428,09	R0,00	R526 999,77	-R6 441 167,17	R0,00	May-23	-R1 436 738,49	R4 571 497,99	04-May-23	03-Jun-23	0,00
May-23				R5 586 434,19	R0,00	R570 478,24	-R5 024 428,88	R0,00	Jun-23	-R237 994,43	R4 333 503,50	02-Jun-23	03-Jul-23	0,00
Jun-23				R9 634 309,17	R0,00	R1 020 548,18	-R5 586 434,19	R0,00	Jul-23	R4 247 874,98	R8 581 378,48	05-Jul-23	04-Aug-23	0,00
Jul-23				R10 626 244,92	R0,00	R594 995,01	-R20 660 554,09	R0,00	Aug-23	-R9 634 309,17	-R1 251 930,69	03-Aug-23	02-Sep-23	0,00
Aug-23				R11 383 381,09	R0,00	R503 887,13	R0,00	R0,00	Sep-23	R11 383 381,09	R8 936 450,40	01-Sep-23	02-Oct-23	0,00
Sep-23				R5 455 903,64	R0,00	R4 117 916,21	-R1 183 381,09	R0,00	Oct-23	-R4 727 477,45	R5 202 972,95	03-Oct-23	02-Nov-23	0,00
Oct-23				R6 880 116,91	R0,00	-R4 233 226,62	-R6 455 903,64	R0,00	Nov-23	R44 213,27	R4 637 186,22	01-Nov-23	01-Dec-23	0,00
Nov-23				R6 504 917,91	R0,00	R5 47	-R13 363 914,82	R0,00	Dec-23	-R6 880 116,91	-R1 257 970,69	01-Dec-23	01-Jan-24	0,00
Dec-23				R6 970 258,07	R0,00	R0,00	-R6 970 258,07	R0,00	Jan-24	R0,00	-R1 259 930,69	02-Jan-24	01-Feb-24	0,00
Jan-24				R7 287 922,94	R0,00	R0,00	R0,00	R0,00	Feb-24	R7 287 922,94	R5 954 092,27	01-Feb-24	04-Mar-24	0,00
Feb-24				R6 479 231,60	R0,00	-R1 252 697,62	-R14 085 254,58	R0,00	Mar-24	-R7 287 922,94	-R1 259 930,69	01-Mar-24	01-Apr-24	0,00
Mar-24				R7 625 446,57	R0,00	R59,96	R0,00	R0,00	Apr-24	R7 625 446,57	R5 771 515,88	02-Apr-24	02-May-24	0,00
Apr-24				R6 900 813,58	R0,00	-R59,96	-R13 926 270,15	R0,00	May-24	-R7 625 446,57	-R1 252 930,69	02-May-24	01-Jun-24	0,00
May-24				R7 155 048,57	R0,00	R59 534,98	R0,00	R0,00	Jun-24	R7 155 048,57	R5 923 137,88	03-Jun-24	03-Jul-24	0,00
Jun-24				R11 620 570,38	R0,00	R0,00	-R18 213 638,05	R0,00	Jul-24	-R7 155 048,57	-R1 252 930,69	01-Jul-24	31-Jul-24	0,00
Jul-24	R0,00			R14 599 829,74	R0,00	R81,89	-R14 599 829,74	R0,00	Aug-24	R0,00	-R1 252 930,69	02-Aug-24	02-Sep-24	0,00
Aug-24	R0,00			R13 291 181,50	R0,00	R0,00	-R13 291 181,50	R0,00	Sep-24	R0,00	-R1 252 930,69	02-Sep-24	02-Oct-24	0,00
Sep-24	R0,00			R7 753 282,21	R0,00	R0,00	-R7 753 282,22	R0,00	Oct-24	R0,00	-R1 252 930,69	02-Oct-24	01-Nov-24	0,00
Oct-24	R0,00			R7 897 779,26	R0,00	R0,00	-R7 897 779,26	R0,00	Nov-24	R0,00	-R1 252 930,69	01-Nov-24	02-Dec-24	0,00
Nov-24	R0,00	R0,00		R7 718 646,70	R0,00	R0,00	-R7 718 646,70	R0,00	Dec-24	R0,00	-R1 252 930,69	02-Dec-24	02-Jan-25	0,00
Dec-24	R0,00			R8 040 476,05	R0,00	R0,00	-R8 040 476,05	R0,00	Jan-25	R0,00	-R1 252 930,69	02-Jan-25	01-Feb-25	0,00
Jan-25	R0,00			R8 325 487,64	R0,00	R51,94	R0,00	R0,00	Feb-25	R8 325 487,64	R7 073 956,95	04-Feb-25	06-Mar-25	0,00
Feb-25	R0,00			R7 520 951,71	R0,00	R0,00	-R15 856 561,28	R0,00	Mar-25	-R8 325 487,64	-R1 253 013,62	03-Mar-25	02-Apr-25	0,00
Mar-25	R0,00			R7 802 611,98	R0,00	R77,00	-R7 802 611,98	R0,00	Apr-25	R77,00	-R1 253 013,62	01-Apr-25	02-May-25	0,00
Apr-25	R0,00			R7 533 908,91	R0,00	-R59 720,11	-R7 533 908,91	R0,00	May-25	R0,00	-R1 253 089,62	05-May-25	04-Jun-25	0,00
May-25	R0,00	R25 504 342,79		R7 808 132,81	R0,00	R0,00	-R7 808 132,81	R0,00	Jun-25	R0,00	-R1 253 089,62	02-Jun-25	02-Jul-25	0,00
Jun-25	R0,00			R12 877 620,02	R0,00	-R57,70	R0,00	R0,00	Jul-25	R12 877 620,02	R11 624 530,40	02-Jul-25	01-Aug-25	0,00
	R0,00			R233 989 987,48	R0,00	-R0,00	-R221 889 037,38	R0,00		R11 634 930,40	Capital + Interest			0,00

Aangeheg is julie huidige uitstaande rekening en die bedrag betaalbaar R11 624 530,41

Hoop jy vind die oplossing, ek dink julle het nie die rente terug skryfwys wat in February 2024 dalk in ag geneem nie.

Vriendelike groete

We value your feedback! Please click on this LINK to rate our service.



Thudle Booysse  
 Revenue & Credit Management Manager (Bulk/Munic/LPU)  
 Finance – Cape Coastal Cluster

**12.7. The remedial actions necessary and / or undertaken to improve the municipality's monthly compliance in terms of the Debt relief Conditions.**

No	Condition	Remedial actions / Comments
C 6.4	A funded MTREF	The municipality is still awaiting the final outcome of the 2025/26 budget assessment from Provincial Treasury. The budget tabled in council on A8 indicated a funded budget.
C 6.6	Electricity and water as collection tools	The Municipality met the requirements for this condition except for the restriction and or interruption of water supply to defaulting consumers or property owner. Provincial Treasury did fund meters, but it should be noted that only 20% of the total water meters are pre-paid meters, with the balance being conventional credit meters or old token meters. The municipality does not have the capacity to restrict water, and cognisance should be taken of the risk due to political instability and the risk of increased water losses with mass illegal tampering. The only solution is Smart Pre-Paid Water Meters. The municipality was allocated an amount of R 46 million in the DoRA (B15 of 2025) through the Smart Meters' Grant. The municipality is awaiting feedback from National Treasury regarding the roll-out of the project, which will specifically be for meter meters.
C 6.8	Completeness of the Revenue Base	The Beaufort West Municipality implemented a new valuation roll on the 1st of July 2024. Category discrepancies were reduced significantly and are being addressed. The municipality over-bill by R3305 (immaterial). It was caused by category differences and an error in updating EMS to the latest SV.



Municipal Offices  
112 Donkin Street  
**BEAUFORT WEST**  
6970  
25 August 2025

## 8. URGENT MATTER: MUNICIPAL MANAGER

### 8.1 RESIGNATION OF THE EXECUTIVE MAYOR

3/1/2/1

The Executive Mayor has submitted a resignation letter on 20 August 2025 and the resignation letter is attached as **Annexure 001**.

Section 59(a) of the Municipal Structures Act states that an Executive Mayor or Deputy Executive Mayor vacates office during a term if that person resigns as Executive Mayor or Deputy Executive Mayor.

#### FOR NOTIFICATION

### 8.2 ELECTION OF EXECUTIVE MAYOR

3/1/2/1

#### Purpose of the report

The election of the Executive Mayor

#### Background

With the resignation of the Executive Mayor, Councillor CL De Bruin the position of the Executive Mayor became vacant.

Section 59(a) of the Municipal Structures Act states that an Executive Mayor or Deputy Executive Mayor vacate office during a term if that person resigns as Executive Mayor or Deputy Executive Mayor.

Section 55(2) of the Structures act states that a vacancy in the office of the Executive Mayor or Deputy Executive Mayor must be filled when necessary.

Furthermore Section 55 (3) stipulates that the procedure set out in Schedule 3 applies to the election of the Executive Mayor and Deputy Executive Mayor.

The procedure as set out in Schedule 3 of the MSA is attached as **Annexure 002**.

#### FOR CONSIDERATION

**8.3 ACCEPTANCE SPEECH BY THE EXECUTIVE MAYOR**

3/4/1

That the Speaker affords the elected Executive Mayor the opportunity to address Council.

**FOR CONSIDERATION****8.4 NOTARIËLE AKTE VAN SERWITUUTGEBIED, PYPLYNSERWITUUT EN SERWITUUT VAN KRAGLESING: A.D.W. NIGRINI // BEAUFORT-WES MUNISIPALITEIT**

1/2/2; 13/1/2/2

'n Selfverduidelikende memorandum dateer 24 Junie 2025 ontvang van die Bestuurder: Tegniëse Dienste word aangeheg as **Bylae 003 tot 004**.

'n Afskrif van die Notariële ooreenkoms K953/2012 soos gesluit met Mnr. Nigrini op 12 September 2012 word aangeheg as **Bylae 005 tot 008**.

'n E-pos dateer 1 Oktober 2024 ontvang van die Bestuurder: Tegniëse Dienste word aangeheg as **Bylae 009 tot 012**.

Na aanleiding van die voormelde e-pos was Crawfords Prokureurs versoek om 'n regsopinie te lewer met betrekking tot:-

1. Of Notariële Ooreenkoms K953/2012 gewysig kan word om boorgat KH3 te onthef van die werking van die ooreenkoms; en
2. Of Mnr. Nigrini kan aandring op betaling van die vergoeding wat hy sou ontvang het indien water uit boorgat KH3 onttrek sou gewees het. 'n Afskrif van die skrywe waarin Crawfords Prokureurs versoek was om 'n opinie te lewer, word aangeheg as **Bylae 013 tot 014**.

Die regsopinie van Crawfords Prokureurs word aangeheg as **Bylae 015 tot 024**. Uit die opinie van Crawfords blyk dit dat dit wel moontlik is om die Notariële ooreenkoms te wysig / kanselleer deur middel van –

- onderlinge ooreenkoms tussen die partye
- Verjaring (nie 'n opsie op die stadium)
- 'n Bevel van die Hooggeregshof

Uit die opinie blyk dit ook dat Mnr. Nigrini wel vergoeding kan eis op grond van kontrakbreuk. Dit blyk egter verder dat die Munisipaliteit 'n sterk verweer sal kan aanvoer omrede Mnr. Nigrini as eienaar toegangsbeheer tot sy eiendom moet toepas wat nog nooit die geval was nie.

Verdere konsultasie was met Crawfords Prokureurs gevoer met betrekking tot wat die Munisipaliteit te doen staan gegewe die vandalisme van boortgat KH3, die herstelkoste en die onherstelbare toestand van die boorgat.

Die opsies blyk die volgende te wees:-

1. Dat Mnr. Nigrini kennis gegee word om toegangsbeheer tot Klein Hansrivier, Gedeelte 5 van die plaas Hansrivier Nr. 169, Beaufort-Wes, toe te pas.

2. Met Mnr. Nigrini te onderhandel om die Notariële ooreenkoms te wysig ter uitsluiting van boorgat KH3.
3. Notariële ooreenkoms K953/2012 in totaliteit te kanselleer.
4. Die onttrekking van die ondergrondse water uit boorgate KH3 den KH5 op Gedeelte 5 van die plaas Hansrivier Nr. 169, Beaufort-Wes te onteien.

## VIR OORWEGING

### 8.5 BEAUFORT WEST MUNICIPALITY & RE A LETAMISA TRADING E PROJECTS (PTY) LTD // ASLA CONSTRUCTION (PTY) LTD

1/2/3/3; 6/1/2/1

#### 1. Purpose of the Report

Council to take note of the process that will be followed in order to address the court verdict.

#### 2. Background

The Municipality went a tender in order to procure services of bidders for the appointment of Implement Agent for housing projects.

The Bid Adjudication Committee appointed RE Letamisa Trading as the Implementation Agent.

ASLA one of the bidders took the matter to the High Court for review and the appointment of RE A Letamisa was reviewed and set aside by the High Court.

However, the Municipality has never reconsidered the matter since the High Court order.

Unable to plan and construct houses for about five (5) years.

In consideration of the above, you are directed to convene a Bid Adjudication Committee to reconsidered the matter. ASLA can be invited if they so wish to attend the Bid Adjudication meeting.

The members who serve on the Bid Adjudication Committee at the time are no longer in the employment of the Municipality except A.C. Makendlana who cannot serve for obvious reasons as well as Mr. C. Kyndell who was the Chairperson.

This has hampered the Municipality in proceeding with any housing projects as there is no internal capacity.

Attached as **Annexure 025 to 043** is the High Court judgement.

The matter was referred to Crawfords Attorneys to solicit a legal view on how the matter can be taken forward.

Attached as **Annexure 044 to 046** is a letter dated 4 August 2025 received from Crawfords Attorneys.

It is my view that the Bid Adjudication Committee can be constituted with current members and be provided with all the documentation and included ASLA in the re-evaluation of the Bid.

### 3. Way forward

3.1 The Municipal Manager has referred the matter to the Bid Adjudication Committee for re-consideration.

## FOR CONSIDERATION

### 8.6 DONATION OF 25U NETWORK INDOOR CABINET TO LAINGSBURG MUNICIPALITY

2/7/1

Attached as **Annexure 047 to 048** is a memorandum dated 21 August 2025 received from the Manager: ICT.

## RECOMMENDATION

1. That Council approves the donation of the 25U network indoor cabinet to Laingsburg Municipality.
2. That the Municipal Manager be authorised to finalise and sign any necessary documentation for the transfer of ownership.

### 8.7 2025/2026 IDP TIME SCHEDULE OF KEY DEADLINES FOR THE COMPILATION OF THE IDP AND ANNUAL BUDGET FOR THE 2026/2027 FINANCIAL YEAR AND THE TWO OUTER YEARS

2/10/2

#### 1. Purpose And Background

The purpose of the time schedule is to indicate the various planned activities and strategies on which the municipality will embark to compose its Integrated Development Plan and subsequent adoption of the Integrated Development Plan (IDP) and Annual Budget for the 2026/27 financial year and the two outer years.

#### 2. Discussion And Motivation

The Municipal Financial Management Act Section 21(1)(b) stipulates that:

“The mayor of a municipality must at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for –

the preparation, tabling and approval of the annual budget;  
the annual review of-



- (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
- (bb) the budget-related policies;
- (iii) the tabling and adoption of any amendments to the integrated development plan and the budget- related policies; and
- (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii)."

The time schedule enhances integration and alignment between the IDP and Budget, thereby ensuring the development of an IDP based budget. It fulfils the role of a business plan or an operational framework for the IDP and Budget process outlining the manner in which the IDP and budget compilation process will be undertaken. In addition, it identifies the activities in the processes around the key statutory annual operational processes of the budget and IDP compilation, performance management implementation and the adoption of the municipality's annual report.

Attached as **Annexure 049 to 081** is the 2025/2026 IDP Time Schedule of Key Deadlines for the compilation of the IDP and Annual Budget for the 2026/2027 financial year and the two outer years, received from the Acting IDP Coordinator.

### RECOMMENDATION

That Council approves the 2025/26 IDP Time Schedule of Key Deadlines for the compilation of the IDP and Annual Budget 2026/2027 financial year and the two outer years.

## 8.8 REVIEW OF RECORDS MANAGEMENT POLICY

2/3/B

The current Records Management Policy was last reviewed and approved by Council on 31 January 2023.

The aforesaid policy was now again reviewed during May 2025 and the reviewed draft referred to the Committee of Heads of Departments for consideration and recommendation to Council.

Attached as **Annexure 082** is a memorandum received from the Director: Corporate Services confirming the Heads of Departments of the reviewed version of the Records Management Policy.

Attached as **Annexure 083 to 102** is the draft review of the Records Management Policy indicating the proposed amendments to the policy.

Council is requested to consider the proposed amendments to the Records Management Policy and accept or reject the proposed amendments.

### FOR CONSIDERATION

**8.9 LOCAL GOVERNMENT CAPACITY BUILDING INITIATIVE: ROLL OUT OF COUNCILLOR SEASONAL SCHOOL ACROSS THE WESTERN CAPE**

3/4/1; 4/4/2

**1. Purpose of the Report:**

To inform Council about the Councillor Seasonal School that is organised by the Department of Local Government for the 15<sup>th</sup> and 16<sup>th</sup> of October 2025.

**2. Background:**

The Department of Local Government had Seasonal Schools for Councillors since 2019 and this year the theme of the School is ***“Institutional Collaboration and Ethics in Local Government”***

**3. Logistics:**

The training will take place in Beaufort West and no Subsistence and Travel Costs will be paid. However, the proposed number of Councillors for the entire District is only 20.

Attached as ***Annexure 103 to 109*** is the Circular C19 of 2025 received from Local Government.

**RECOMMENDATION**

1. That Council take note of the Seasonal School that will take place on 15 and 16 October 2025.
2. That Council nominate Councillors that will be attending this Seasonal School.
3. That should Council decide to nominate all Councillors for the Seasonal School that Council recommend that we request for more attendees than the proposed 20 for the District.

**8.10 RE-ESTABLISHMENT OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

3/7/1

Council resolved that Councillor E Links be nominated on Municipal Public Accounts Committee and serve as deputy chairperson and Councillor S Essop was nominated as Chairperson.

The Terms of references of the Municipal Public Accounts Committee stipulates the following:

*“That the executive mayor, executive deputy mayor, any member of the mayoral committee, speaker, whip (chief whip) and municipal officials are precluded by Section 79A of the Structures Act, from being members of the municipal public accounts committee.”*

Council is thus requested to replace Councillor E Links as both member and deputy chairperson of Municipal Public Accounts Committee [MPAC].

**FOR CONSIDERATION**

**8.11 APPOINTMENT OF SELECTION PANEL: VACANCY: MUNICIPAL MANAGER**

4/3/1

**1. Purpose of the report**

To appoint members of the Selection panel for the appointment of Municipal Manager.

**2. Background**

With the termination of the contract of Mr. Welgemoed, the Municipal Manager, the position became vacant effective 31 May 2025.

**Regulation 12(1)** for appointment of senior managers states that a municipal council must appoint a selection panel to make recommendations for the appointment of candidates to vacant senior manager posts.

**Regulation 12(2)** states that in deciding who to appoint to a selection panel, the following considerations must inform the decision:

- a) Nature of the post;
- b) Gender balance of the panel;
- c) the skills, expertise, experience and availability of the persons to be involved.

**Regulation 12(3)** states that the selection panel for the appointment of a municipal manager must consist of at least three and not more than five members, constituted as follows:

- (a) the mayor, who will be the chairperson, or his or her delegate;
- (b) a councillor designated by the municipal council; and
- (c) at least one other person, who is not a councillor or a staff member of the municipality, and who has expertise or experience in the area of the advertised post.

**3. Legal Implications**

Local Government: Regulation on appointment and conditions of employment of Senior Managers.

**4. Recommendation**

That council appoints the Selection panel in terms of Regulation 12(3).

**8.12 MFMA: SECTION 66: EXPENDITURE ON STAFF BENEFITS: JULY 2025**

5/1/2/4

In terms of Section 66 of the MFMA, the Accounting Officer of a Municipality must, in a format and for periods as may be prescribed, Report to the Council on all expenditure incurred by the municipality on Staff Salaries, Wages, Allowances and Benefits.

Attached as **Annexure 110** is the Section 66: Expenditure on Staff Benefits for July 2025 received from the Acting Director: Financial Services.

**FOR CONSIDERATION**

**8.13 SIGNATURE: MR BS JACOBS ON COUNCIL'S BANK ACCOUNT/  
INVESTMENT/ INTERNET BANKING**  
5/8/2

Attached as **Annexure 111** is a memorandum dated 05 August 2025 received from the Acting Director: Financial Services.

**FOR CONSIDERATION**

**8.14 MINUTES: RISK COMMITTEE MEETING: 25 JUNE 2025**  
5/12/1/2

Attached as **Annexure 112 to 121** is a memorandum dated 03 July received from the Internal Auditor.

**FOR CONSIDERATION**

**8.15 MINUTES: RISK COMMITTEE MEETING: 31 JULY 2025**  
5/12/1/2

Attached as **Annexure 122 to 128** is a memorandum dated 04 August 2025 received from the Internal Auditor.

**FOR CONSIDERATION**

**8.16 AUDIT ACTION PLAN PROGRESS FROM 1 MARCH 2025- 30 JUNE 2025 AND  
THE INTERNAL AUDIT REPORT FROM THE INTERNAL AUDITOR**  
5/12/1/2

Attached as **Annexure 129 to 172** is a memorandum dated 15 July 2025 received from the Internal Auditor.

**FOR APPROVAL**

**8.17 TOP RISK REGISTER AND FRP RISK REGISTER: JULY 2025**  
5/12/1/2

Attached as **Annexure 173 to 180** is a memorandum dated 04 August 2025 received from the Internal Auditor.

**FOR CONSIDERATION**

**8.18 2<sup>ND</sup> BI-ANNUAL REPORT OF THE AUDIT COMMITTEE-02 JANUARY 2025-30  
JUNE 2025**

5/12/2/2

Attached as **Annexure 181 to 186** is a memorandum dated 18 July 2025 received from the Internal Auditor.

**FOR CONSIDERATION****8.19 IRREGULAR APPOINTMENT OF MAMPUDI HOLDINGS**

5/12/2/2

Attached as **Annexure 187 to 201** is a memorandum dated 12 August 2025 received from the Acting Director: Financial Services.

**RECOMMENDATION**

That Council notes the content of the memorandum and the report from the Internal Auditor as there is currently a SARS audit in process.

**8.20 ASSIGNMENT AGREEMENT REGARDING THE OPERATION OF PUBLIC  
LIBRARIES BY MUNICIPALITIES IN THE WESTERN CAPE**

5/13/2

With the proclamation of the Western Cape Libraries Act the department of Sport and Culture Affairs issued assignment agreement for Libraries.

Attached as **Annexure 202 to 224** is the Assignment of Public Libraries by municipalities in the Western Cape.

The municipality has raised clarity seeking question on some of the provisions of the agreement that were responded to in a letter dated 4 August 2025 attached as **Annexure 225 to 226**.

**RECOMMENDATIONS**

That approval be granted to the Acting Municipal Manager to sign the assignment agreement regarding the operation of Public Libraries by municipalities in the Western Cape entered between Beaufort West Municipality and Western Cape Government via the department of Cultural Affairs and Sport.

**8.21 APPLICATION FOR THE PURCHASE OF MUNICIPAL HOUSE: ERF 9452,  
BASTIAANSE STREET, BEAUFORT WEST: Mr. & Mrs. DANIELS**

7/1/4

Council on 13 December 2016 per item 8.17 resolved as follows:

- “1. Dat die koopkontrak ten opsigte van Erf 9452 gekanselleer word omrede die koper nie die koopsom kan finansier nie.
2. Dat in beginsel goedkeuring verleen word dat Erf 9452 aan Mev. En Mnr. Daniels verhuur kan word.”

Council on 30 January 2024 per item 8.10 resolved as follows:

- “ 1. Dat die aanbeveling vir die verhuring van erwe 9452 en 9453 aan onderskeidelik Mnr W. Daniels teen R200.00 en Me. Joenaal teen R1,500.00 pm. Uitgesluit munisipale dienste aanvaar moet word en dat geen eskalاسie op die huurgeld van toepassing sal wees nie en die huurtermyn ten opsigte van beide eiendomme vasgestel word op 5jaar.”

Council on 31 March 2025 resolved that the sale of the house situated at 4 Bastiaanse Street be approved in principle and that a valuation of the property be done for consideration by Council.

Council on 30 June 2025 resolved that confirmation be obtained from the applicants as to how they intend to finance the purchase of the property.

Attached as **Annexure 227** is a letter dated 4 August 2025 received from Mr. and Mr. Daniels explaining that they intend to apply for housing subsidy to purchase erf 9452, Bastiaanse Street, Beaufort West.

Given the above mentioned Council is therefore requested to consider the following:-

#### RECOMMENDATION

1. That Council grant permission that the sale price of erf 9452, Bastiaanse Street, Beaufort West be sold equivalent to the subsidy amount.
2. That the sale price must include the transfer cost that will be covered by Beaufort West Municipality.

#### 8.22 APPLICATION FOR TEMPORARY USE OF ERF 10613: Mr. ANTHONY MALOWITZ

7/3/1

Attached as **Annexure 228 to 230** is an email dated 22 January 2025 received from Mr. Anthony Malowitz, which is self-explanatory.

Attached as **Annexure 231 to 232** is an email dated 5 March 2025 received from the Senior Manager: Civil Services, which is self-explanatory.

Attached as **Annexure 233 to 240** is an email dated 5 March 2025 received from the Superintendent: High Voltage, which is self-explanatory.

Attached as **Annexure 241 to 242** is an email dated 6 March 2025 received from the Senior Manager: Community Services, which is self-explanatory.

Attached as **Annexure 243 to 244** is an email dated 7 March 2025 received from the Senior Manager: Technical Services, which is self-explanatory.

Attached as **Annexure 245** is an email dated 9 April 2025 received from Mr. Anthony Malowitz, in response of the comments provided by the Senior Manager: Technical Services.

Attached as **Annexure 246 to 247** is a follow up email dated 20 May 2025 received from Mr. Anthony Malowitz proving further clarity on his initial request.

Given the afore-mentioned Council is requested to consider the following:

That Council grant permission to Mr. Anthony Malowitz for the temporary use of erf 10613 for the planting of a lawn and planting trees.

1. That Mr. Anthony Malowitz monitor and maintain the trees and lawn personally.
2. That Mr. Anthony Malowitz utilise the necessary machinery to his disposal such as the brush cutter and lawnmower to cut the trees and lawn in order to keep the place neat and maintained.

## FOR CONSIDERATION

### 8.23 MEENTGRONDE: BEHEER VAN VEEGETALLE

7/3/4/1/1

Die Raad het op onderskeidelik 19 Maart 2025 en 30 Junie 2025 besluit dat elektroniese oorplaatjies en skandeerders aangekoop moet word in 'n poging om die veegetalle op die meent te beheer. Die verwagte koste word beraam op ongeveer R150 000.00. Voormelde bedrag noodsaak ingevolge huidige voorsieningskanaalbeleid en regulasies dat formele kwotasies gevra moet word.

Tydens die vergadering van die Bod Spesifikasie Komitee waartydens die spesifikasies van die oorplaatjies bespreek was, het dit aan die lig gekom dat daar daar 'n goedkoper alternatief is.

Die totale koste van die alternatief word op ongeveer R5000,00 geraam. Die tipe plaatjie is 'n gewone plastiek oorplaatjie, wat genommer is met 'n QR kode spesifiek tot Beaufort Wes Munisipaliteit. Die betrokke QR kode kan met 'n selfoon skandeer word. Al die funksionaliteit wat deur 'n elektroniese oorplaatjies gebied word is oorbodig aangesien die hoofdoel is om veegetalle te beheer wat met die gewone oorplaatjies waarop 'n QR kode gedruk is, ook gedoen kan word.

Die Raad word derhalwe versoek om aan te dui of daar voortgegaan moet word met die verkryging van elektroniese oorplaatjies en of die goedkoper alternatief bekom kan word.

## VIE OORWEEGING

### 8.24 APPLICATION FOR LEASE OF A PORTION OF THE FARM KLIPKRAAL NR. 127 NEAR NELSPOORT: RUWINN TRANSPORTER HOLDING

7/3/4/1/1/2/1

An undated letter received from Ruwinn Transporter Holdings for the lease of a portion of the farm Klipkraal Nr. 127 adjacent to the N1, is attached as **Annexure 248 to 299**

The intention of Ruwinn Transporter Holding (RTH) is to lease the portion of land from the Municipality to open up a small-scale tyre repair and fitment centre

adjacent to the N1, a concept that is supported by Dunlop. The intended workshop will be housed in a 12m container.

In order for RTH to apply to Dunlop they must inter alia provide proof of a lease agreement as well as electricity connection from either Eskom or the Municipality.

Council's attention is drawn to the following:-

1. Klipkraal is bona fide agricultural land and was donated to Beaufort West Municipality subject to a restrictive title condition that the land must be used for agricultural purposes to the benefit of the community of Nelspoort.
2. In order to allow business on the portion of land rezoning will be required and most likely depending on the term of lease also a subdivision.
3. Given the small scale of the intended business the request for 200 ha is extremely excessive.
4. There are no municipal services such as water, electricity or sewerage available at the site.
5. Given the extent of the land required and the nature of the intended business an environmental impact assessment or at minimum a basic assessment report will be required.
6. In order to get access to and from the N1, SANRAL will have to grant permission for the off-ramp and will the construction of the off-ramp be for the account of RTN.

Given the afore-mentioned the application of RTH is not recommended.

## FOR CONSIDERATION

### 8.25 REQUEST FOR TRANSFER OF A PORTION OF ERF 249 MURRAYSBURG: HUIS SPITSKOP NPC

7/3/4/1/3/1

Council on 11 June 2025 resolved as follows:-

- “
- 8.18.1 That Council in principle approve the sale of the portion erf 249 measuring approximately 4400m<sup>2</sup> to Huis Spitskop NPC.
  - 8.18.2 That the market value of the portion of land be determined through a desktop valuation as per the quotation of DDP Valuers.
  - 8.18.3 That the sale and transfer of the portion of land will be subject to the successful rezoning, subdivision and consolidation thereof with the successful buyer's adjoining property.
  - 8.18.4 That all cost relating to the rezoning, subdivision, consolidation, purchase, valuation and registration of transfer will be for the expense of the buyer.”

The valuation report dated 1 July 2025 received from DDP Property Valuation Experts is attached as **Annexure 300 to 330**.

According to the valuation of DDP Valuers the market value (land only) of the portion of erf 249, approximately 4495 m<sup>2</sup> is R110,000.00, excluding VAT.



**Section 14 of the MFMA determines as follows:-**

- “ (1) A municipality may not transfer ownership of a capital asset required for the provision of the minimum level of basic Municipal Services as a result of a sale or other transaction or otherwise dispose of such an asset permanently.
- (2) Municipality may transfer ownership of, or otherwise possess, a capital asset other than an asset contemplated in subsection (1), but only after the Municipal Council at a meeting opened to the public –
- (a) Has decided on reasonable grounds that the asset is not required for the provision of the minimum level of basic Municipal Services, and
- (b) considered the fair market value of the asset and the economic and community value to be received in return.
- (3) A decision by a Municipal Council that a specific capital asset is not required for the provision of the minimum level of basic Municipal Services, may not be withdrawn by the Municipality after the asset has been sold, transferred or otherwise disposed of not.
- (4) A Municipal Council may delegate to the accounting officer of the Municipality its power to make the provisions referred to in subsection (2) (a) and (b) in respect of movable capital assets with a value lower than a value determined by the Council.
- (5) Any transfer of ownership of a capital asset in terms of subsection (2) or (4) must be fair, equitable, transparent, competitive and in accordance with the supply chain management policy that the Municipality must have and maintain in terms of section 111.
- (6) This section does not apply to the transfer of a capital asset to another Municipality or a Municipal entity or a national or provincial organ of state in circumstances and with regard to categories of assets approved by the National Treasury, provided that such transfers are in accordance with a prescribed framework.”

**Item 40(2)(a) + (b)(i) + (ii) of the Council’s Supply Chain Management Policy, determines as follows:-**

- “ (2) Cognisant of the provisions of the Municipal Asset Transfer Regulations the disposal of assets must-
- (a) be by one of the following methods –
- (i) transferring the asset to another organ of state in terms of a provision of the Act enabling the transfer of assets;
- (ii) transferring the asset to another organ of state at market related value or, when appropriate, free of charge;
- (iii) selling the asset; or
- (iv) destroying the asset;
- (b) provided that-
- (i) immovable property may be sold only at market related prices except when the public interest or the plight of the poor demands otherwise;
- (ii) movable assets may be sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;”

Given the fact that Huis Spitskop NPC is in open possession of the said portion of erf 249 Murraysburg for more than 30 years and is a registered non-profit company, it is allowed to sell the said portion of erf 249 Murraysburg to them at or amount below market value. Council attention is also directed to the fact that the intention

is to utilise the former old age home as a children's home in the future. Both the afore-mentioned factors speak to plight of the poor and public interest respectively.

It is therefor **recommended** -

1. That the portion of erf 249 Murraysburg measuring approximately 4495 m<sup>2</sup> be sold to Huis Spitskop NPC / "Oos-Kaaplandse Behuising Maatskappy NPC" at a nominal amount of R100.00 VAT included.
2. That the purchaser will be responsible for the valuation cost of R5,500.00.

## **FOR CONSIDERATION**

### **8.26 SALE OF VACANT BUSINESS ERVEN 635, 638, 848 AND 849 KWA MANDLENKOSI: Mr. G. PIETERSEN**

7/3/4/1/3/1

#### **1. Purpose of the Report**

The purpose of this report is to request Council to consider whether the sale and transfer of the above-mentioned erven may proceed or the award needed to be cancelled given that Mr. Pietersen did not comply with the 60 day period set by Council.

#### **2. Background**

The 60 day period for the payment of the purchase prices for the business erven 635,638, 848 and 849 Kwa Mandlenkosi was not honoured as per Council resolution on 31 March 2025 per item 8.13.

Council on 31 March 2025 per item 8.13 resolved as follows:

"8.13.1 That the respective bids of Mr. Gideon Pietersen for the purchase of the following erven:

Erf 635 to the amount of R21,000.00 (VAT excluded)

Erf 638 to the amount of R21,000.00 (VAT excluded)

Erf 848 to the amount of R26,000.00 (VAT excluded)

Erf 849 to the amount of R26,000.00 (VAT excluded)

be accepted provided that the deed of sale be signed within 60 days and the purchase prices are paid in full, and upon failure to sign the deed of sale within the period of 60 days and pay the purchase prices, the aforesaid will result in this award being cancelled and the property being awarded to the below mentioned bidders, also applicable to the erven not taken up by Mr. Gideon Pietersen.

8.13.1.1 Ms. Vuyiseka Myakala for the purchase of Erf 848 and 849 to the amounts of R9 100.00 and R9 300.00 respectively VAT excluded.

8.13.1.2 Mr. Ernest Danile Jacobs for the purchase of Erf 635 and 638 to the amounts of R9 000,000 respectively VAT excluded.

8.13.2 That VAT is to be calculated according to the VAT rate on date of signature of the deed of lease."

Attached as **Annexure 331 to 332** is a letter dated 15 April 2025 addressed to Crawford Attorneys from this office, which is self-explanatory.

Attached as **Annexure 333 to 339** records id 12334399 is a letter dated 22 July 2025 received from Crawford Attorneys with a deed of sale signed by Mr. G. Pietersen and his spouse dated 2 June 2025. Further attached to this letter is an email dated 17 April 2025 in which Crawfords corresponds with Mr. G. Pietersen for the first time notifying him of Council resolution. Mr. Pietersen did not comply with the set due date that was 18 June 2025.

Attached as **Annexure 340 to 342** records id 12332400 is an email dated 23 July 2025 received from Crawfords Attorneys confirming that R40,000.00 was received on 26 June 2025 from Mr. G. Pietersen in respect of erven 635 and 848, Kwa Mandlenkosi.

Attached as **Annexure 343 to 347** records id 12332487 is an email dated 30 July 2025 received from Crawford Attorneys providing proof of payment for the R50,000.00 done on 26 June 2025 and the R40,000.00 done on 4 July 2025.

Attached as **Annexure 348 to 350** records id 12332561 is an email dated 4 August 2025 received from Crawford Attorneys providing proof of payment for the amount of R25,428.25.

### 3. Discussion

Council's attention is drawn to the fact that the first payment was done on 26 June 2025, the second payment 4 July 2025 and a third payment 4 August 2025 clearly passing the 60 day period which expired 18 June 2025. Council's attention is further drawn to the resolution point 8.13.1 that states failure to sign the deed of sale within the period of 60 days and pay the purchase prices, the aforesaid will result in this award being cancelled and the property being awarded to the below mentioned bidders.

Given the above mentioned Council is therefore requested to consider the following:-

1. That Council grant permission to Crawford Attorneys to continue with the transfer of properties in the name of Mr. G. Pietersen and his spouse or;
2. That Council cancel the award of properties to Mr. G. Pietersen and allow the bidders as per point 8.13.1 the award of the respective business erven.

### FOR DISCUSSION

#### 8.27 APPLICATION FOR TRANSFER OF OWNERSHIP OF A PORTION OF ERF 388 MURRAYSBURG: ST PHILLIPS ANGLICAN CHURCH

7/3/4/1/3/4

Erf 388 Murraysburg was identified for the development of a new low-cost housing project. Due to ESKOM not being able to supply in the electricity demand of Murraysburg the intended housing project could yet be approved and implemented.

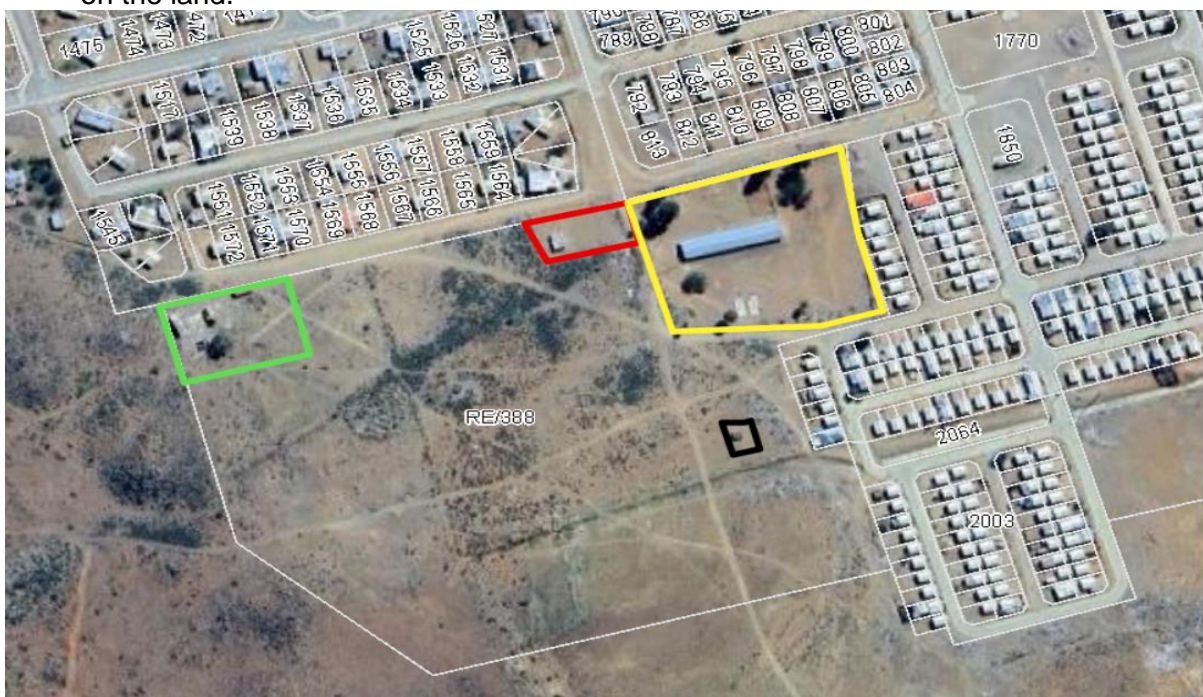
A letter dated 26 January 2024 with annexures received from the ST. Phillips Anglican Church requesting the transfer of ownership of a portion of erf 388 Murraysburg as well as permission to subdivide erf 388 is attached as **Annexure 351 to 352**.

Investigation revealed the aforesaid church have been occupying a portion of erf 388 Murraysburg for an unknown period of time. No record could be found that the said portion of land was allocated to the church by either the former Murraysburg Municipality or the Central Karoo District Municipality.

The local representative of the ST Phillips Anglican Church was also not able to confirm since when the church was in occupation of the land. However, the church did provide copies of correspondence dating back to 15 August 2022 attached as **Annexure 353 to 354** containing a copy of a letter dated 20 September 2021 issued by the former Town Manager of Murraysburg, Mr R Klink in which the latter indicated that the Anglican Church may appoint a land surveyor to survey the portion of erf 388 Murraysburg, thus implying that the church may obtain ownership thereof.

The Town Manager of Murraysburg was not authorized to nor delegated to make any award of Municipal owned land in Murraysburg implying or authorizing the sale of transfer of ownership.

Figure 1 below show the layout of erf 388 Murraysburg and also several structures on the land.



**Figure 1**

Enquiry was made to the Senior Building Inspector with regards to the nature of the structure and occupation thereof the which the Building Inspector responded as follows in e-mails dated 14 February 2024 and 3 June 2024.

#### **14 February 2024**

*“ Die gedeelte in geel gemerk was destyds 'n skool en word nou onwettig okkupeer deur 4 gesinne. Ek sal weer as ek Murraysburg inspeksies doen sal ek probeer die okkupeerders se besonderhede uit vind.*

*Die gedeelte in rooi gemerk is 'n tydelike sinkhok struktuur op die gedeelte wat Sondag oggende gebruik word vir kerk doeleindes.*

*Die gedeelte in groen gemerk is 'n bouvallige kerk wat hul wil herbou volgens dieselfde vloer oppervlak. Die skakel persoon is Mnr. Barrend Visser."*

### **3 June 2024**

" Die gedeelte in swart gemerk is 'n 4m<sup>2</sup> sinkhok struktuur wat ongemagtig deur 'n inwoner opgerig is.

Die persoon was mondelings in kennis gestel om die struktuur te verwyder op 24 Mei 2024."

The Acting Senior Manager: Electro Technical Services in a memorandum dated 19 March 2024 confirmed that erf 388 Murraysburg falls within the Eskom supply area and Beaufort West Municipality is therefore not responsible to provide an electricity connection to the property.

Erf 388 Merweville is currently zoned as Community Zone I of which the primary use is a place of instruction e.g. schools, colleges etc. The request of the ST Phillips Anglican Church will require a land use application for the rezoning of the portion of erf 388 from Community Zone I to Community Zone II of which the primary use is a place of worship e.g. churches and mosques. The application will further more result in the subdivision of erf 388 Murraysburg in order to create a separate erf to be transferred to the church.

Erf 388 Murraysburg is currently as per the 2024 valuation roll, valued at R860 000.00. The total extent is indicated as 8.5741ha, which represents R10.03 per square metre. At the aforesaid value the estimated value of the portion of land that the ST Phillips Anglican Church is applying for would approximately R33219.36 depending on the exact number of square metres to be surveyed.

Based on the aforementioned Council on 29 July 2025 resolved as follows:-

- " 8.5.1 That the application of the ST Phillips Anglican Church for ownership of a portion of erf 388 Murraysburg in principle be granted approval.
- 8.5.2 That the portion of erf 388 be transferred directly to the church based on the fact that they are already in occupation of the land for an unknown number of years.
- 8.5.3 That approval be granted that a portion of erf 388 Murraysburg be rezoned from Community Zone I to Community Zone II;
- 8.5.5 That permission be granted that erf 388 Murraysburg, be subdivided measuring approximately 2880m<sup>2</sup> as per the proposed subdivision submitted by the ST Phillips Anglican Church;
- 8.5.6 That the to be registered owner must apply for the rezoning and subdivision of erf 388 Murraysburg and that all costs relating to the land use planning application and transfer of ownership will be for the expense of the applicant."

Unfortunately, due to an oversight, Council did not determine a selling price for the portion of erf 388 Murraysburg.

Calculated at the value of R10.03 per square meter with an approximate extent of 2880 m<sup>2</sup> a possible purchase price would amount to R33,219.36 VAT included.

Council is requested to determine the selling price for the portion of erf 388 Murraysburg.

**FOR CONSIDERATION**

**8.28 SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR 4<sup>TH</sup> QUARTER- 01 APRIL UNTILL 30 JUNE 2025**

8/1/1/2/3

Attached as **Annexure 355 to 363** is a memorandum dated 18 July 2025 received from the acting Director: Financial Services.

**FOR CONSIDERATION**

**8.29 ESTABLISHMENT OF A NEW LOCAL BUSINESS FORUM FOR SMME;S**

9/1

Attached as **Annexure 364 to 365** is a letter dated 25 July 2025 received from Great Karoo SMME Business Forum.

**FOR NOTIFICATION**

**8.30 CIRCULAR 30/2025: INVITATION TO HOST HALL CONFERENCE OF PARTIES(COPS)- AUGUST TO OCTOBER 2025**

10/3/2/3/4

Attached as **Annexure 366 to 369** is a Circular 30/2025 dated 09 July 2025 received from SALGA.

**FOR CONSIDERATION**

**8.31 SALGA WORKING GROUPS**

10/3/2/3/4

Former Alderman JJ Van Der Linde served on various SALGA Working Groups and Council must replace Alderman JJ Van Der Linde in the following SALGA Working groups.

**1. Economic Empowerment and Employment Creation**

Alderman JJ Van Der Linde as representative and Councillor G Pietersen as secundi.

**2. Municipal Finance and Fiscal Policy**

Councillor JDK Reynolds as representative and Alderman JJ Van Der Linde as secundi.

**3. Governance and Intergovernmental Relations**

Councillor JJ Van Der Linde (Alderman) as representative and the S Jooste as secundi.

The rest of the SALGA Working Groups are constituted as following:

**Community Development and Social Cohesion**

Councillor AM Slabbert as representative and Councillor LBJ Mdudumani as secundi.

**Environmental Planning and Climate Resilience**

Councillor BEJ Gordon as representative and Councillor LBJ Mdudumani as secundi.

**Human Settlement and Municipal Planning**

Councillor GJ Duimpies as representative and Councillor CL De Bruin as secundi.

**Public Transport and Roads**

Councillor O Haarvoor as representative and Councillor S Essop as secundi.

**Water, Sanitation and Waste Management**

Councillor O Haarvoor as representative and Councillor CL De Bruin as secundi.

**Electricity And Energy and Public Works**

Councillor JDK Reynolds as representative and Councillor S Essop as secundi.

**Municipal Innovations and Information Technology**

Councillor E Links as representative and Councillor S Jooste as secundi.

**Development & Planning, Rural Development**

Councillor BEJ Gordon as representative and Councillor S Essop as secundi.

**Health**

Councillor AM Slabbert as representative and Councillor CL De Bruin as secundi.

**Emergency Services and Disaster Management**

Councillor GJ Duimpies as representative and Councillor S Essop as secundi.

**FOR CONSIDERATION****8.32 RE-CONFIGURATION OF STANDING COMMITTEES**

10/3/2/3/4

Council resolved that Alderman JJ van der Linde served on the undermentioned Standing Committees:

1. Standing Committee: Financial Services

Councillors: JDK Reynolds [**Chairperson**]  
O Haarvoor  
GJ Duimpies  
S Essop  
S Jooste  
LV Piti  
G Pietersen

**Alderman** JJ van der Linde

## 2. Standing Committee: Engineering and Infrastructure

### **Engineering and Infrastructure Committee**

Councillors: O Haarvoor [**Chairperson**]

E Links  
AM Sabbert  
S Essop  
S Jooste  
CL De Bruin

**Alderman** JJ van der Linde

Council is thus requested to replace former Alderman JJ van der Linde on the above-mentioned committees.

The rest of the Standing Committees are constituted as following:

### **Corporate Services, Human Resource, Women and Youth**

Councillors: AM Slabbert [**Chairperson**]

E Links  
GJ Duimpies  
SM Meyers  
S Jooste  
S Essop  
LV Piti

### **Community, Traffic and Housing Committee**

Councillors: GJ Duimpies [**Chairperson**]

O Haarvoor  
SM Meyers  
E Links  
S Essop  
S Jooste  
G Pietersen  
LBJ Mdudumani

**FOR CONSIDERATION**



**8.33 APPOINTMENTS OF COUNCILLORS ON THE PARKS BOARD**

10/3/3/3/1; 10/3/3/3/2

Council resolved that former Alderman JJ Van Der Linde represent Council on the District Assessment Committee

Council is thus requested to nominate a replacement for former Alderman JJ Van Der Linde

**FOR CONSIDERATION****8.34 APPLICATION FOR POWER OF ATTORNEY AND PERMISSION TO INSTALL LEGAL GAMBLING MACHINES AT BEAUFORT WEST GOLF CLUB**

12/3/1; 12/3/2

E-mails respectively dated 5 and 6 August 2025 received from Mr. D. Fortuin on behalf of the Beaufort West Golf Club is attached as **Annexure 370 to 371**.

The purpose of this request is to:-

- (i) To obtain permission from Council being the land owner, to allow gambling machines on the premisses.
- (ii) To be granted power of attorney to apply for a gambling license and to submit the required land use planning.

Council's attention is drawn to the following:-

**1. Current zoning**

The golf course is situated on a portion of the remainder of erf 77 and a portion of farm 185, with the club house being on the remainder of erf 77. The current zoning map indicated the zoning of the remainder of erf 77 to be Transport Zone II and farm 185 is Agricultural Zone I.

Both zonings are incorrect as so far as it relates to the golf course area. It is a known fact that the current golf course has been in existence since the 1970's.

Section 8 of the Beaufort West Municipal Standard Zoning Scheme By-Law provides for the rectification of errors on the zoning scheme map and reads as follows:-

**“ Rectification of errors on zoning scheme map**

- 8. (1) If the zoning of a land unit is incorrectly indicated on the zoning scheme map, the owner of an affected land unit may submit an application to the Municipality to correct the error.
- (2) An owner contemplated in subsection (1) must apply to the Municipality in the form determined by the Municipality and must—
  - (a) submit written proof of the lawful land use rights; and
  - (b) indicate the correct zoning that should be allocated.

- (3) The onus of proving that the zoning is incorrectly indicated on the zoning scheme map is on the owner.
- (4) The owner is exempted from paying application fees.
- (5) If the zoning of a land unit is incorrectly indicated on the zoning scheme map, the Municipality must amend the zoning scheme map to reflect the correct zoning.
- (6) If the correct zoning of a land unit cannot be ascertained from the information submitted to the Municipality or the records of the Municipality, the zoning must be determined in terms of the Planning By-law and the zoning as determined must be recorded on the zoning scheme map.
- (7) In the event that any person identifies an error on the zoning map; the Municipality must—
  - (a) inform the owner of the affected land unit of the error;
  - (b) investigate and indicate the correct zoning that should be allocated;
  - (c) follow a public participation process;
  - (d) submit an amended zoning scheme map to Council for adoption; and
  - (e) amend the zoning register and map accordingly.”

The Zoning Scheme map thus need to be amended to reflect the correct zoning of the golf course to be Prive Open Space with a consent use for a Sports and Recreation Centre as well as the correct zoning of the remainder of erf 77 according to the use thereof.

## 2. **Gambling Place**

In order to place gambling machines on a premisses permission for a “gambling place” is required in terms of the Beaufort West Standard Zoning Scheme By-Law.

A “gambling place” in terms of the aforesaid by-law is defined as follows:-

“ **“gambling place”**

**Land use description:** “*gambling place*” means a place where betting and gambling may be undertaken in accordance with a license issued under the relevant Act, and includes premises for totalisators, electronic payout devices and limited payout gambling machines.

**Development parameters:**

The following development parameters apply:

- (a) The development parameters applicable to “business premises” apply.
- (b) The Municipality may require a site development plan to be submitted for its approval in accordance with this By-law.”

The golf course being deemed to be a Sports and Recreation Centre.

The afore-mentioned is defined as follows:-

“ **“sports and recreation centre”**

**Land use description:** “*sports and recreation centre*” means an outdoor or indoor sports and recreation facility which may be public or privately owned and which may include sports grounds and fields, golf courses, a sports stadium, as well as ancillary and subservient facilities and amenities like a clubhouse with a restaurant and shop, gymnasium, ablution facilities, stores, and related administrative buildings.

**Development parameters:**

- (a) The Municipality must require a site development plan for a sports and recreation centre.
- (b) The site development plan as approved by the Municipality constitutes the development parameters.
- (c) The provisions for a site development plan in this By-law apply.”

A gambling place is nowhere in the Zoning Scheme By-Law listed or allowed as a primary right, but is listed through a consent use of:

- General Residential Zone V with a primary use as a Hotel
- Business Zone I with a primary use as a Business Premises.
- Resort Zone with a primary use of Tourist accommodation.

A gambling place is not listed as a consent use of Private Open Space Zone and therefor not allowed.

### 3. Consent Uses

Section 20(3) of the Standard Zoning Scheme By-Law determines as follows:-

- “ (3) Consent uses listed in Column 3 of Schedule 1 is subject to the following conditions:
- (a) when a consent use is granted by the Municipality in a particular zone, the applicable land use must be supplementary to the primary use right allowed under the particular zone; and
  - (b) when land is intended to be utilised exclusively for a consent use in a particular zone and the consent use is a primary right in another zone, application must be made for rezoning to the zone where the applicable land use is a primary right.
- (4) No departure from the land use descriptions or definitions may be granted by the Municipality.
- (5) Despite subsections (1) and (2), the Municipality may determine any additional condition of approval in respect of a use right for a specific property as may be required in terms of any other applicable legislation.”

Based on the afore-mentioned a consent use for a gambling place on the remainder of erf 77 at the Golf Club clubhouse is not possible due to the fact that they will not be able to comply with the primary use rights of a hotel, business premises or resort.

### 4. Temporary land use departure

The opinion is hold that the only option for the Golf Club would be to submit a land use application for a temporary land use departure. It serves to be mentioned that temporary land use departures are only allowed for a maximum period of 5 years and cannot be renewed or extended.

Given the main purpose for which the Golf course is based, Council must decide whether to:-

- Grant permission to the Golf Club to apply for a gambling license and place of gambling machines at the Golf Club clubhouse situated on the remainder of erf 77.

- Grant power of attorney to the Golf Club to apply for a temporary land use departure to allow for a gambling place.

If the afore-mentioned is allowed Council is advised to make it subject thereto that a new lease agreement be concluded with the Golf Club.

## FOR CONSIDERATION

### 8.35 RECTIFICATION OF AN ERROR ON BEAUFORT WEST ZONING SCHEME MAP: ERVEN 2630 AND 2631, 4 BONANI STREET, KWA-MANDLENKOSI 12/4/4/B

Memoranda dated 15 May 2025 and 29 July 2025 with annexures received from the Manager: Technical Services in which as error on the current Zoning Map in respect of erven 2630 and 2631 Kwa-Mandlenkosi are reported and a rectification is requested is attached as **Annexure 372 to 376**.

Section 8 of the of the Beaufort West Municipal Standard Zoning Scheme By-Law, 2020 makes provision for the rectification of the zoning scheme map and stipulates as follows:

“ **Rectification of errors on zoning scheme map**

- 8.(1) *If the zoning of a land unit is incorrectly indicated on the zoning scheme map, the owner of an affected land unit may submit an application to the Municipality to correct the error.*
- (2) *An owner contemplated in subsection (1) must apply to the Municipality in the form determined by the Municipality and must—*
  - (a) *submit written proof of the lawful land use rights; and*
  - (b) *indicate the correct zoning that should be allocated.*
- (3) *The onus of proving that the zoning is incorrectly indicated on the zoning scheme map is on the owner.*
- (4) *The owner is exempted from paying application fees.*
- (5) *If the zoning of a land unit is incorrectly indicated on the zoning scheme map, the Municipality must amend the zoning scheme map to reflect the correct zoning.*
- (6) *If the correct zoning of a land unit cannot be ascertained from the information submitted to the Municipality or the records of the Municipality, the zoning must be determined in terms of the Planning By-law and the zoning as determined must be recorded on the zoning scheme map.*
- (7) *In the event that any person identifies an error on the zoning map; the Municipality must—*
  - (a) *inform the owner of the affected land unit of the error;*
  - (b) *investigate and indicate the correct zoning that should be allocated;*
  - (c) *follow a public participation process;*
  - (d) *submit an amended zoning scheme map to Council for adoption; and “*

Given the information provided by the Manager: Technical Services that the zoning of erven 2630 and 2631 are incorrectly indicted on the zoning scheme map, it is: -

**RECOMMENDED**

1. That it is confirmed that the current zoning of erven 2630 and 2631 Kwa Mandlenkosi, respectively indicated as Business Zone II and Single Residential Zone I on the Zoning scheme map, is incorrect.
2. That approval is granted in terms of Section 8(5) of the Beaufort West Municipal Standard Zoning Scheme By-Law, 2020 to amend the zoning scheme map to reflect the zoning of: -
  - erf 2630 Kwa Mandlenkosi as Residential Zone I and;
  - erf 2631 Kwa Mandlenkosi as Business Zone III

**8.36 APPLICATION FOR DROP-OFF AND PICK-UP ZONE AND PEDESTRIAN CROSSING: PORTION OF ERF 1050 C/O VOORTREKKER- AND HATTINGH STREET: NIKO BRUMMER PRIMARY SCHOOL**

14/2/1; 14/2/4/1

A letter dated 12 April 2025 received from the Chairperson of Niko Brummer Primary School Governing Body is attached as **Annexure 377**.

A letter dated 9 May 2025 received from the Principal of Niko Brummer Primary School is attached as **Annexure 378**.

The comment received from the Manager: Technical Services, per e-mail dated 6 August 2025 is quoted below:-

“ Erf 1050 in Beaufort-Wes is tans gesoneer as Oopruimte en word die area waarna verwys word in die aansoek gebruik as ‘n speelpark.

Die versoek van Niko Brummer om ‘n gedeelte van die speelpark te gebruik as ‘n laai area kan om die volgende redes nie ondersteun word nie:-

- Die area dien tans as ‘n aktiewe speelpark vir die gemeenskap van Beaufort-Wes.
- Daar sal steeds ‘n pad kruising betrokke wees aangesien die leerders steeds Hanttinghstraat moet kruis na hulle afgelaai word.
- Die mening word gehuldig dat daar genoegsaam spasie aan die Suide kant van die skool is om ‘n aflaa area te bou waar daar geen padkruising betrokke sal wees nie. Die area word ook tans vir geen spesifieke doel gebruik nie.”

The comment received from the manager: Protection Services per e-mail dated 11 August 2025 is quoted below:-

“ It is a requirement that public transport operators that convey scholars, be provided a drop off and pickup site by the school itself.

I am of the view that the school can provide its own drop off and pickup point inside the school premises for this purpose.

A drop off and pickup point as requested will require amendment to the road signage and possibly the road infrastructure itself and who knows what other challenges in terms of traffic flow. We do not have the necessary resources to deal with an additional drop off and pickup point. We already stationed officers at the crossing in Voortrekker Road.”

From the comment of both the above-mentioned managers it appears that the application from Niko Brummer Primary School is not supported for various reasons.

### RECOMMENDATION

That the application submitted by Niko Brummer Primary School for a pick-up and drop-off zone on a portion of erf 1050 not be approved and that Niko Brummer Primary School be advised to consider developing such zone on the school terrain itself.

#### 8.37 FORMAL REQUEST FOR REVIEW OF COUNCIL DECISION REGARDING PROPERTY ALLOCATION: N711/6 STUURMAN AVENUE: Mr. MKHUSELI APRIL

14/11/3/2/25

Attached as **Annexure 379 to 387** is a memorandum of agreement between the town Committee of Sidesaviwa and the late Mr. Elias Makhaya Diamond signed on 21 August 1989.

Attached as **Annexure 388** records id 12293721 is a letter dated 4 October 2011 received from the late Mr. Elias Makhaya Diamond giving permission that the property erf 345, 6/N711 Stuurman Avenue, Kwa Mandlenkosi be awarded to Mr. Deon Ntlakaza.

Attached as **Annexure 389 to 395** records id 12315557 is a letter dated 16 October 2024 for received from Mr. Deon Ntlakaza, which is self-explanatory.

Attached as **Annexure 396 to 403** records id 12315453 is memorandum dated 4 October 2024 received from the Human Settlements Coordinator Ms. P. Mditshwa, which is self-explanatory.

The Standing Committee: Community Services, Traffic and Housing Committee of 16 October 2024, recommended as follows:

- “13.1 That erf 345, 6/N711 Stuurman Avenue, Kwa-Mandlenkosi, Beaufort West be awarded and sold to Mr. Sakhiwo Deon Ntlakaza in terms of the Enhance Extended. Discount Benefit Scheme (EEDBS) provided that Mr. Sakhiwo Deon Ntlakaza qualify for subsidy.
- 13.2 That should Mr. Sakhiwo Deon Ntlakaza not qualify for the EEDBS, he must pay the full purchase price of R7, 743.75 out of his own pocket.
- 13.3 That Mr. Sakhiwo Deon Ntlakaza will fully be responsible for all monies owed to the Municipality in respect of erf 345, 6/N711 Stuurman Avenue, Kwa-Mandlenkosi, Beaufort West.
- 13.4 That this item be tabled to the Standing Committee: Financial Services for write off of Debt.”

Council on 29 October 2024 approved the abovementioned recommendation as follows:

- “8.27 **MINUTES: STANDING COMMITTEES: INFRASTRUCTURE AND ENGINEERING SERVICE COMMITTEE HELD ON TUESDAY, 15 OCTOBER 2024.**  
3/2/2/1/1

Councillor O Haarvoor seconded by Councillor SM Meyers propose that the minutes of the Standing Committee Infrastructure and Engineering Service Committee held

on Tuesday, 15 October 2024 attached as **Annexure 384 to 386** of the Agenda be approved and accepted.

UNANIMOUSLY ACCEPTED  
THUS RESOLVED"

Attached as **Annexure 404 to 407** records id 12334386 is a letter dated 24 January 2025 received from Mr. Mkuseli April, which is self-explanatory.

Attached as **Annexure 408** records id 12332418 is a memorandum dated 11 July 2025 received from the Senior Manager: Community Services, which is self-explanatory.

Given the above mentioned Council is therefore requested to consider:-

1. Whether to revoke the approval of the The Standing Committee: Community Services, Traffic and Housing Committee recommendation dated 16 October 2024; and award the property to Mr. Mkuseli April or;
2. To maintain the status quo with regard to the award of property to Mr. Sakhiwo Deon Ntlakaza.

#### **FOR DISCUSSION**

#### **8.38 MINUTES: STANDING COMMITTEES: FINANCIAL SERVICES COMMITTEE HELD ON THURSDAY, 24 JULY 2025**

3/2/2/1/2

Attached as **Annexure 409 to 412** is the minutes of the Standing Committee: Financial Services Committee held on Thursday, 24 July 2025.

#### **FOR CONSIDERATION**

#### **8.39 MINUTES: LOCAL LABOUR FORUM MEETING HELD ON THURSDAY, 24 APRIL 2025 AND TUESDAY, 03 JUNE 2025**

Attached as **Annexure 413 to 426** is the minutes of the Local Labour Forum meetings held on Thursday, 24 April 2025 and Tuesday, 03 June 2025.

#### **FOR CONSIDERATION**

#### **8.40 EXTERNAL: JAFTA BOOYSEN / BEAUFORT WEST MUNICIPALITY & ANOTHER - APPEAL CASE NO: PA15/24 COURT A QUO CASE NO: PR160/19**

1/2/3/3

**See Separate Minute**

#### **8.41 TEMPORARY WORKERS: RETRENCHMENT PACKAGES**

4/5/4/3/1; SP F Dastile and M Thulo

**See Separate Minute**

**8.42 ACTING APPOINTMENT: MUNICIPAL MANAGER**

4/6/1/3

**See Separate Minute**



*Beaufort Wes (D)*  
*Munisipaliteit / Municipality*



**8<sup>TH</sup> MONTHLY COUNCIL  
AGENDA**

**ANNEXURES  
001 TO 461**

001

314/4



Luyanda De Bruin  
46/22 Sixaba Road  
Kwa-Mandlenkosi , Beaufort-West  
6970

20 August 2025



Speaker of Council  
Beaufort West Local Municipality

Honourable Speaker

**Letter of Resignation as Mayor of the Beaufort-West Local Municipality**

Please accept this letter as my formal resignation letter as Mayor of the Beaufort West Local Municipality effective Friday 29 August 2025.

I would like to express my gratitude for the opportunities and experience I have had while serving as Mayor. It has been a privilege to work alongside dedicated individuals committed to improving the quality of life in the town.

I will always be dedicated to the Beaufort- West Local Municipality and will continue to serve this great town in my capacity as Councillor and help with its future development and successful growth.

Respectfully

Luyanda De Bruin

SAGCLAUJE	OPDRAG
PKD JCK HRM	Received

**SCHEDULE 3*****Election of municipal office-bearers*****Application**

1. The procedure set out in this Schedule applies whenever a municipal council meets to elect a speaker, an executive mayor, a deputy executive mayor, a mayor or a deputy mayor.

**Nominations**

2. The person presiding at a meeting to which this Schedule applies must call for the nomination of candidates at the meeting.

**Formal requirements**

3. (1) A nomination must be made on the form determined by the municipal manager.  
(2) The form on which a nomination is made must be signed by two members of the municipal council.  
(3) A person who is nominated must indicate acceptance of the nomination by signing either the nomination form or any other form of written confirmation.

**Announcement of names of candidates**

4. At a meeting to which this Schedule applies, the person presiding must announce the names of the persons who have been nominated as candidates, but may not permit any debate.

**Single candidate**

5. If only one candidate is nominated, the person presiding must declare that candidate elected.

**Election procedure**

6. If more than one candidate is nominated—  
(a) a vote must be taken at the meeting by secret ballot;  
(b) each councillor present at the meeting may cast one vote; and  
(c) the person presiding must declare elected the candidate who receives a majority of the votes.

**Elimination procedure**

7. (1) If no candidate receives a majority of the votes, the candidate who receives the lowest number of votes must be eliminated and a further vote taken on the remaining candidates in accordance with item 6. This procedure must be repeated until a candidate receives a majority of the votes.

(2) When applying subitem (1), if two or more candidates each have the lowest number of votes, a separate vote must be taken on those candidates, and repeated as often as may be necessary to determine which candidate is to be eliminated.

**Further meetings**

8. (1) If only two candidates are nominated, or if only two candidates remain after an elimination procedure has been applied, and those two candidates receive the same number of votes, a further meeting must be held within seven days at a time determined by the person presiding.

(2) If a further meeting is held in terms of subitem (1), the procedure prescribed in this Schedule must be applied at that meeting as if it were the first meeting for the election in question.



13/1/2/2  
003  
MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO

DEPARTEMENT VAN DIE DIREKTEUR: INGENIEURSDIENSTE  
DEPARTMENT OF THE DIRECTOR: ENGINEERING SERVICES  
ISEBE LOMPHATHI OWONGAMELEYO: KWICANDELO LEZENJINELI

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayihunyelwe kuMawili kaMasipala

Verwysing 13/1/2/2  
Reference  
Isalathiso  
  
Navrae C.B.Wright  
Enquiries  
Imibuzo  
  
Datum 24 Junie 2025  
Date



Privaatsak / Private Bag 582  
Faks / Fax 023-415 2811  
Tel 023-4148101

E-pos / e-mail : pa.eng@beaufortwestmun.co.za  
Birdstraat 61/63 Bird Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970

MEMORANDUM AAN DIE SENIOR BESTUURDER KORPORATIEWE DIENSTE

OOREENKOMS RAKENDE BOORGAT KLEIN HANSRIVIER 3

Tydens die 2010 -2011 droogte het Beaufort-Wes Munisipaliteit verskeie nuwe boorgate ontwikkel om sodoende te kan voldoen aan die water behoefte van Beaufort-Wes.

Een van die boorgate was die van Klein Hansrivier 3 (KH3) sowel as Klein Hansrivier 5 (KH5). Beide die boorgate is gedurende die tydperk geboor sowel as getoets en gelisensiëer vir onttrekkings doeleindes.

Gedurende Desember 2010 is KH 5 tydelik toegerus en beveilig om sodoende het help met die water tekort wat ervaar is in Beaufort-Wes. In Maart 2011 is KH 3 tydelik toegerus en beveilig en het dus ook bygedra tot die bulk water voorsiening van Beaufort-Wes.

Gedurende die tydperk is daar 'n ooreenkoms geteken tussen die eienaar (Mnr. A.D. Nigrini) en die Munisipaliteit vir die vergoeding vir die water wat op die eiendom onttrek word.

Albei die boorgate is gekalsifiseer as hoë lewerings gate met lewerings soos in die onderstaande tabel aangetoon:

Boorgat	Lewering in ℓ / sek	Lewering per dag in kℓ
KH 3	5.833	504
KH 5	3.750	324

Met fondse bewillig deur die MIG befondsings model is albei die boorgate in 2018 opgradeer en beveilig om sodoende die boorgate beter te kon monitor sowel as onttrekkings volumes kon beperk.

Die opgradering van die boorgate het R 1 100 000 beloop.

Ongelukkig het vandalisme groot skade aangerig aan beide die boorgate en het die Munisipaliteit al meer as R 1 000 000 betaal vir die herstel van die gate.

SOPPLAAT	OPDRAG
BA	

Gedurende 2022 is KH 3 weereens gevandaliseer maar die keer tot so 'n mate dat die elektriese transformator afgekap is en die boorgat pomp sowel as motor in die gat laat val is.

Dit was dus onmoonlik om die boorgat installasie te herstel.

Die probleem tans is dat die eienaar van die eiendom nie vergoed word vir water wat veronderstel is om onttrek te word uit die gat alhoewel die ooreenkoms stel dat hy wel vergoed moet word.

Die doel van die skrywe is om te bepaal of dit wel moontlik is om die ooreenkoms van Klein Hansrivier aan te pas om KH 3 uit te sluit by die ooreenkoms aangesien die boorgate tot so 'n mate gevandaliseer is dat dit nie herstel kan word nie.

Vir u verdere aandag

  
**C.B. Wright**  
**BESTUURDER: TEGNIESE DIENSTE**  
/mg

14  
0 B

PROTOKOL NR 111



**NOTARIËLE AKTE VAN SERWITUUTGEBIED,  
PYPLYNSERWITUUT EN SERWITUUT VAN KRAGLEIDING**

**HIERMEE WORD BEKEND GEMAAK**

K	000000953 / 2012	S
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DAT op hede die 12de dag van September 2012  
voor my

JATA / VERIFY
---------------

19 OCT 2012
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**ANTON GEORG VORSTER**

JEBRA TALJAARD
----------------

Notaris, by wettige gesag, behoortlik beëdig en toegelaat en wat woonagtig en praktiserende is te **BEAUFORT-WES** in die Provinsie **WES-KAAP**, in die Republiek van Suid-Afrika en in die teenwoordigheid van die ondergetekende getuies persoonlik verskyn het :

**JAFTA BOOYSEN**

in my hoedanigheid as Munisipale Bestuurder en as sulks handelende vir en namens die

**MUNISIPALITEIT VAN BEAUFORT-WES**

(hierna genoem die **MUNISIPALITEIT**)

en

**ADRIAAN DE WAAL NIGRINI**  
 Identiteitsnommer 620122 5100 08 8  
 Getroud buite gemeenskap van goed

(hierna genoem die EIENAAR)

synde die geregistreerde eienaar van

**GEDEELTE 5 ( 'N GEDEELTE VAN GEDEELTE 4) VAN DIE PLAAS HANS RIVIER NR. 169**

In die Munisipaliteit en Afdeling van **BEAUFORT-WES**  
**PROVINSIE WES-KAAP**

**GROOT: 295,7958 (TWEË HONDERD VYF EN NEGENTIG KOMMA SEWE NEGE VYF AGT) HEKTAAR**

Gebou volgens Transportakte nr. 793/2011

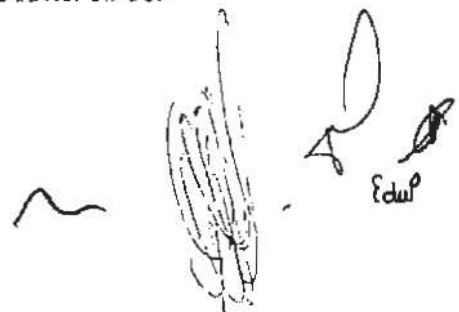
(Hierna die eiendom genoem)

**EN DIE KOMPARANT HET VERKLAAR DAT**

**AANGESIEN** die party ooreengekom het dat die **EIENAAR** van die **EIENDOM** aan die **MUNISIPALITEIT** 'n **SERWITUUTGEBIED** (ten einde boorgate te ontwikkel, pyplyne, kraglyne en 'n toegangsroete tot die genoemde boorgate aan te bring), 'n serwituuwater-pyplyn en 'n serwituut van kragleiding sal verleen in terme van 'n ooreenkoms geteken tussen die partye op 25 Februarie 2011 te Beaufort-Wes op die hierinlater vermelde terme en voorwaardes;

**NOU DERHALWE** het die **Komparant**, namens sy **Lasgewers** verklaar dat die eiendom tans en voortaan onderhewig sal wees aan 'n Serwituut ten gunste van die **MUNISIPALITEIT** soos uiteengesit in LG kaart Nr. 793/2011 naamlik:

1. Die figuur A B C D stel voor 'n serwituut gebied 100 vierkante meter groot
2. Die figuur G H J K stel voor 'n serwituut gebied 100 vierkante meter groot
3. Die lyn C E stel voor die Suidelike en die lyn E F die Oostelike grens van 'n serwituut 5 meter wyd soos aangetoon
4. Die lyn G L M N P Q R S T stel voor die Noord Westelike grens van 'n serwituut 5 meter wyd soos aangetoon oor Gedeelte 5 van Hans Rivier Nr 169



Onderhewig aan die volgende terme en voorwaardes soos uiteengesit in die ooreenkoms aangegaan deur en tussen die partye op 25 Februarie 2011 naamlik:

1. Die Eienaar verleen hiermee aan die Munisipaliteit ombelemmerde toegang tot die eiendom vir die doeleindes van prospektering, ontginning en geleiding van water oor die eiendom. Toegangsregte sluit in, maar is nie beperk tot die instandhouding, kragvoorsiening en algehele onderhoud van die sisteme.
2. Die Munisipaliteit sal ook van tyd tot tyd die ondersoek na ondergrondse water op die eiendom kan uitbrei deur die sink van alternatiewe boorgate op die eiendom sonder enige verdere vergoeding.
3. Die Munisipaliteit sal geregtig wees om die ontginning, geleiding en kragvoorsiening vir die doel van onttrekking van die ondergrondse water deur middel van 'n serwituuw of serwitute te registreer. Die Munisipaliteit sal verantwoordelik wees vir die koste van die serwitute. Die Eienaar is nie geregtig op enige verdere vergoeding ten opsigte van die serwitute nie.
4. Die Munisipaliteit is verplig om die wateronttrekking te monitor deur die oprigting van meterlesings op hulle eie koste. Die Munisipaliteit sal 'n minimum van 1000 (Een Duisend) kubieke meter water per dag onttrek uit gemelde boorgate.

Die gebruiksreg moet geregistreer word in terme van die Nasionale Waterwet 36 van 1998. Indien die veilige lewering van boorgate soos bepaal deur die Nasionale Wet nie 1 000 (Een Duisend) kubieke meter oorskry nie word die ooreenkoms outomaties gewysig tot die minimum onttrekking soos deur die Departement van Waterwese bepaal.

Indien die boorgat of gate opdroog en nie die vereiste minimum kan lewer nie, sal die partye geregtig wees om die ooreenkoms te kanselleer.

5. Die Munisipaliteit sal die eienaar vergoed teen R1.40 (Een Rand en VeertigSent) per kiloliter BTW uitgesluit indien van toepassing. Gemelde vergoeding is maandeliks agteruitbetaalbaar.

Gemelde vergoeding eskaleer jaarliks op 1 Julie met dieselfde persentasie waarmee die watertarif van Beaufort-Wes verhoog.

6. Die Munisipaliteit is verantwoordelik vir die registrasie en onttrekking van die ondergrondse water in ooreenstemming met die bepalings van die huidige Waterwet. Die aansoek om registrasie sal deur die Munisipaliteit hanteer word en die eienaar verleen hiermee magtiging om enige dokumente namens hom te teken ten einde uitvoering te gee aan die registrasie van water in terme van die Waterwet. Die Munisipaliteit sal verantwoordelik wees vir die koste daaraan verbonde.

Edul



*ALDUS GEDOEN en geteken te BEAUFORT-WES op die dag, maand en jaar eersvermeld in die teenwoordigheid van die ondergetekende getuies.*

**AS GETUIES:**

1. EduPlessis
2. 

qq

qq

**QUOD ATTESTOR**

**NOTARIUS PUBLIKUS**

Zimbra

petrus@beaufortwestmun.co.za

---

**Re: Klein Hansrivier 5**

---

**From :** Christopher Wright  
<christopher@beaufortwestmun.co.za>

Tue, 01 Oct, 2024 13:11

**Subject :** Re: Klein Hansrivier 5

**To :** Petrus Strumpher <petrus@beaufortwestmun.co.za>

Goeie Dag Mnr. Strumpher

Na aanleiding van die onderstaande eposse sowel as die herstel van boorgat Klein Hansrivier 5 die volgende:

Ek het vandag weereens 'n oproep vanaf die Munisipale Bestuurder sowel as Mnr Nigrini ontvang rakende die herstel van boorgat Klein Hansrivier 3.

Beaufort-Wes Munisipaliteit het al verskeie pogings aangewend om boorgat Klein Hansrivier 3 te herstel. Ongelukkig word die boorgat elke keer gevandaliseer en is dit op die stadium so gevandaliseer dat daar feitlik niks van die toerusting oor is nie.

Met die huidige stand van die boorgat, is dit nie meer koste effektief om die boorgat te herstel nie.

Skade aan boorgat toerusting:

- Eskom transformer sowel as aansluiting afgesaag en gevandaliseer.
- Heining - verwyder
- Boorgat pomp, motor en pype het in die gat in geval.
- Skakeltuig is gevandaliseer / verwyder
- Water meter, Vloeibeheer klep sowel as klep - verwyder.

Is daar 'n moontlikheid om slegs boorgat Klein Hansrivier 3 te verwyder vanaf die ooreenkoms met Mnr. Nigrini?

**Christopher Wright**

Manager: Technical Services - Beaufort West Municipality



Phone: +27 (0)23 414 8140

Fax: +27 (0)23 415 2811

Web: <http://www.beaufortwestmun.co.za>

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**From:** "Petrus Strumpher" <petrus@beaufortwestmun.co.za>

**To:** "Christopher Wright" <christopher@beaufortwestmun.co.za>  
**Cc:** "Anton Vorster" <vorster@crawfordsattorneys.co.za>  
**Sent:** Tuesday, 21 June, 2022 09:53:42  
**Subject:** Re: Klein Hansrivier 5

13/1/2/2

More Christopher

Met verwysing na jou onderstaande e-pos.

Ek het nou telefonies met Anton Vorster geskakel. Sy advies is dat die fakture nie betaal word nie gegewe dat die Munisipaliteit reeds via Crawfords vir Mnr Nigrini in kennis gestel het dat ons nie kan voldoen aan die ooreenkoms nie. Mnr Vorster het bevestig dat hy ook reeds 'n skrywe in die verband aan Mnr Nigrini gerig het om sy kantoor te besoek ten einde Mnr Nigrini se skriftelik op rekord te plaas maar dat Mnr Nigrini nog nie daarop gereageer het nie. Mnr Vorster het ook bevestig dat hy weer 'n skrywe in die verband aan Mnr Nigrini sal rig.

Kan jy moontlik bevestig wat die verwagte tydsduur is vir die herstel van die boorgat installasies sodat daar met konkrete feite met Mnr Nigrini onderhandel kan word vir die tydperk wat die Munisipaliteit vrystelling van die ooreenkoms benodig. Alternatiewelik moet ons die oorweeg om die ooreenkoms ingeheel te kanselleer en wanneer ons weer in die posisie is om die boorgat installasies te herstel 'n nuwe ooreenkoms onderhandel.

Ek verneem graag van jou.

**Petrus Strümpher**

Senior Manager: Corporative Services - Beaufort West Municipality



Phone: +27 (0)23 414 8103

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

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**From:** "Christopher Wright" <christopher@beaufortwestmun.co.za>  
**To:** "Petrus Strümpher" <petrus@beaufortwestmun.co.za>  
**Cc:** "Anton Vorster" <vorster@crawfordsattorneys.co.za>  
**Sent:** Wednesday, 15 June, 2022 09:22:55  
**Subject:** Fwd: Klein Hansrivier 5

Goeie Dag Mnr. Strümpher

Sien asb die aangehegte fakture soos ontvang vanaf Mnr. Nigrini vir April 2022 sowel as Mei 2022. Kan ons dalk 'n aanduiding kry of die fakture betaal moet word aangesien ons versoek het dat die ooreenkoms gestaak moet word tot die pompe herstel is.

Dankie

**Christopher Wright**

Manager: Technical Services - Beaufort West Municipality

Phone: +27 (0)23 414 8140

Fax: +27 (0)23 415 2811

Web: <http://www.beaufortwestmun.co.za>

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**From:** "Christopher Wright" <[christopher@beaufortwestmun.co.za](mailto:christopher@beaufortwestmun.co.za)>  
**To:** "Hetta Bowers" <[hettab@beaufortwestmun.co.za](mailto:hettab@beaufortwestmun.co.za)>  
**Sent:** Tuesday, 14 June, 2022 17:11:28  
**Subject:** Fwd: Klein Hansrivier 5

Hetta

Kan jy asb more die twee fakture soos voorsien deur Mnr Nigrini vir April 2022 en Mei 2022 by die epos aanheg en terug stuur aan my.

Dankie

**Christopher Wright**

Manager: Technical Services - Beaufort West Municipality

Phone: +27 (0)23 414 8140

Fax: +27 (0)23 415 2811

Web: <http://www.beaufortwestmun.co.za>

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**From:** "Petrus Strumpher" <[petrus@beaufortwestmun.co.za](mailto:petrus@beaufortwestmun.co.za)>  
**To:** "Anton Vorster" <[vorster@crawfordsattorneys.co.za](mailto:vorster@crawfordsattorneys.co.za)>  
**Cc:** "Christopher Wright" <[christopher@beaufortwestmun.co.za](mailto:christopher@beaufortwestmun.co.za)>, "Denwin C. Van Turha" <[denwint@beaufortwestmun.co.za](mailto:denwint@beaufortwestmun.co.za)>  
**Sent:** Friday, April 29, 2022 09:12:04 AM  
**Subject:** Fwd: Klein Hansrivier 5

More Anton

Sien asb die onderstaande e-pos van Christopher. Beide boorgate by Wallie is nou buitewerking weens vandalisme en kan die Munisipaliteit nie voldoen aan die bepaling van die Notariële ooreenkoms nie.

Ingevolge die MFMA mag die Munisipaliteit nie betaal vir iets wat hy nie ontvang nie

omrede dit as vrugtelose en verkwiste uitgawe geres word met ernstige gevolge.

Adviseer asb wat is nou die pad vorentoe en kan jy dringend met Wallie 'n skriftelike ooreenkoms ter vrystelling van die Notariële kontrak opstel en teken. Wanneer die boorgate weer in bedryf gestel word glo ek sal die Munisipaliteit voortgaan om weer te voldoen aan die Notariële kontrak.

Ek verneem dringend van jou

### **Petrus Strümpher**

Senior Manager: Corporative Services - Beaufort West Municipality



Phone: +27 (0)23 414 8103

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

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**From:** "Christopher Wright" <[christopher@beaufortwestmun.co.za](mailto:christopher@beaufortwestmun.co.za)>  
**To:** "Denwin C. Van Turha" <[denwint@beaufortwestmun.co.za](mailto:denwint@beaufortwestmun.co.za)>  
**Cc:** "Petrus Strümpher" <[petrus@beaufortwestmun.co.za](mailto:petrus@beaufortwestmun.co.za)>  
**Sent:** Friday, 29 April, 2022 08:58:04  
**Subject:** Klein Hansrivier 5

Goeie Dag Mnr. van Turha

Ek wil u inlig dat Klein Hansrivier ook gister gevalideer is en dat ons huidiglik die water voorsiening vanaf die pomp ook verloor het.

Op die stadium het ons dus 3 van ons hoof voorsienings boorgate verloor naamlik, KH 3, KH 5 en Steenrots 10.

Sonder die pompe raak die voorsiening van water aan die gemeenskap 'n probleem aangesien ons nie genoegsame water kan voorsien om ook te kan stoor nie.

### **Christopher Wright**

Manager: Technical Services - Beaufort West Municipality



Phone: +27 (0)23 414 8140

Fax: +27 (0)23 415 2811

Web: <http://www.beaufortwestmun.co.za>

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**MUNISIPALITEIT // MUNICIPALITY  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the  
Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing  
Reference  
Isalathiso**

13/1/2/2

**Privaatsak/Private Bag 582  
Faks/Fax 023-4151373  
Tel 023-4148103**

**E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)  
Donkinstraat 112 Donkin Street  
BEAUFORT-WES  
BEAUFORT WEST  
BOBHOFULO**

**Navrae  
Enquiries  
Imibuzo**

P.D.V. Strümpher

**Datum  
Date  
Uhmla**

2 Oktober // October 2024

**Crawfords Prokureurs  
Donkinstraat 36  
Posbus 25  
Beaufort-Wes  
6970**

Meneer

Aandag: Mnr. A.G. Vorster

**BEAUFORT-WES MUNISIPALITEIT // A.D.W. NIGRINI: NOTARIËLE AKTE VAN  
SERWITUUTGEBIED, PYPLYNSERWITUUT EN SERWITUUT VAN KRAGLEIDING: K953/2012**

**Aangeheg** vind asseblief 'n afskrif van bogemeide notariële ooreenkoms.

Mnr. Nigrini dring nou daarop aan dat die Munisipaliteit die een boorgat, naamlik Klein Hansrivier 3 (KH3) moet herstel en die water onttrek.

Dit dien gemeld te word dat die boorgat, naamlik Klein Hansrivier 5 wel herstel is en water onttrek word.

Gedurende 2023/2024 finansiële jaar was fondse vanaf die Wes-Kaapse Provinsiale Regering bewillig vir die hestel van boorgate wat onder ander KH3-boorgat ingesluit het. Kosteberamings het daarop gedui dat die herstel van KH-3 nie koste effektief sou wees nie en was die fondse aangewend vir die herstel van Steenrots 10 boorgat.

Die koste vir die herstel van KH-3-boorgat sou in die orde van R1 miljoen beloop het en sou dit die derde keer wees wat die boorgat herstel moes word. Die groot probleem is egter dat die totale boorgat toerusting wat die pomp, motor, kragkabel, 80 mm Ø pyp en 3 x 25 mm Ø pype insluit, met die vandalisering van die boorgat, in die gat afgeval het en kontrakteurs van die Munisipaliteit nie daarin kon slaag om die toerusting uit die boorgat te verwyder nie.

Die alternatief is om 'n nuwe boorgat te sink, maar gegewe die konstante vandalisering van die boorgat toerusting en elektriese skakeltuig is die ontwikkeling van 'n nuwe boorgat nie geregtig nie.

**Aangeheg** vind ook 'n afskrif van 'n e-pos dateer 1 Oktober 2024 ontvang van die Bestuurder. Tegnieese Dienste waarvan die inhoud vanself spreek.

22/10/2024

Geliewe my van u opinie te voorsien of dit moontlik is om die KH3-boorgat te onthef van die werking van Notariële ooreenkoms K953/2012. Indien voormelde moontlik is, adviseer asseblief die proses wat gevolg moet word.

Gegewe die bepalings van Notariële ooreenkoms K953/2012, word u opnie ook benodig met betrekking tot of Mnr Nigrini die Munisipaliteit aanspreeklik kan hou vir betaling van die minimum hoeveelheid water wat onttrek moes word sedert die vandalisering plaasgevind het tot hede

Let asseblief daarop dat KH3-boorgat aangetoon word op LG Kaart 793/2011 as figuur GHJK en dienoreenkomstig so beskryf is in Notariële ooreenkoms K953/2012.

Ek vertrou dat u die voormelde inligting voldoende sal vind en verneem **dringend** van u.

Die uwe

**D.E. Welgemoed**  
**Munisipale Bestuurder**  
/edup

**Bylaes:-**



015  
13/12/2  
1/2/2

# CRAWFORDS

ATTORNEYS - NOTARIES - CONVEYANCERS - ADMINISTRATORS OF ESTATES - AUCTIONEERS - APPRAISERS

VAT NR. 4390189168  
SINCE 1929

Ons Verw : WM/Son/  
U Verw:  
E-pos [sonia@crawfordsattorneys.co.za](mailto:sonia@crawfordsattorneys.co.za)

Datum: 10 Desember 2024

AANDAG: Mnr. P.D.V. Strümpher

BEAUFORT-WES MUNISIPALITEIT  
Donkinstraat 112  
BEAUFORT-WES  
697099



E-pos: [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)

Geagte Meneer,

**I/S: BEAUFORT-WES MUNISIPALITEIT // A.D.W. NIGRINI  
NOTARIËLE AKTE VAN SERWITUUTGEBIED, PYPLYNSERWITUUT EN  
SERWITUUT VAN KRAGLEIDING: K953/2012**

Ons verwys na bogemelde sowel as u skrywe gedateer 2 Oktober 2024.

Hiermee volg ons opinie rakende die moontlikheid om KH3-boorgat te onthef van die werking van Notariële ooreenkoms nr. K953/2012:

1. Ten einde KH3-boorgat te onthef van die werking van die Notariële ooreenkoms, soos geregistreer onder K953/2012, sal een van twee opsies uitgeoefen moet word. Die eerste opsie behels 'n skriftelike ooreenkoms tussen die serwituut-houer en die eienaar van die dienende eiendom. Die tweede opsie behels 'n mosie aansoek na die Hoë Hof Kaapstad.

36 DONKIN STREET - PO BOX 25 - DOCEX 1 - BEAUFORT WEST - 6970  
TELEPHONE:(023)414 2161 - FAX:(023)414 3714

Partners: AG VORSTER, B.Proc. AGE VAN VELDEN, B.Proc. M ANDREAS, B.Juris, LL.B  
Consultants: JR JOUBERT, BA; LL.B  
Professional Assistant: W MOSTERT, LL.B

SIRKULASIE	OPDRAG

*BA*



Soos u sal oplet uit die inhoud van hierdie skrywe is die kans op sukses grotendeels daarop geskoei hoe die relevante voorsittende beampte beide die serwituutooreenkoms en gemenerereg interpreteer in die spesifieke omstandighede.

Hier volg die algemene sleutelpunte :

### 1.1. Kansellasië/Wysiging:

In Suid-Afrikaanse reg is 'n notariële serwituut 'n wettige reg of las wat tipies in 'n notariële akte aangeteken word. Dit gee een party die reg om 'n ander persoon se eiendom op 'n spesifieke wyse te gebruik, soos vir bv. toegang, dreinerings of nutsdienste, soos in hierdie spesifieke geval.

Indien een van die betrokke partye 'n notariële serwituut, of 'n spesifieke bepaling daarvan, wil kanselleer of wysig, hang die proses af van die tipe serwituut, die bepalings van die serwituutooreenkoms en die beweegrede rondom die kansellasië/wysiging.

Kansellasië/wysiging kan op die volgende wyses plaasvind :

#### 1.1.1. Ooreenkoms tussen partye:

Die eenvoudigste manier om 'n notariële serwituut te kanselleer/wysig, is deur onderlinge ooreenkoms tussen die betrokke partye. Beide die houer van die serwituut (die begunstigde / serwituut-houer) en die eienaar van die dienende eiendom (die eiendom wat deur die serwituut belas word) moet instem om die serwituut of 'n spesifieke bepaling daarvan te beëindig of te wysig.

Hierdie ooreenkoms moet skriftelik geformaliseer word, en 'n notariële akte van kansellasië/wysiging moet opgestel word, wat deur beide partye onderteken moet word.

Uit die konteks verskaf twyfel ons egter of Mnr. Nigrini gaan toestem tot bogenoemde en moet daar dus alternatiewe opsies oorweeg word.

#### 1.1.2. Beëindiging deur Verjaring:

In sommige gevalle kan 'n serwituut by wyse van verjaring beëindig word d.w.s. as dit nie vir 'n lang tydperk gebruik is nie, tipies 30 jaar onder Suid-Afrikaanse wetgewing, met spesifieke verwysing na die Wet op Verjaring (Wet 69 van 1968). As die serwituut vir 'n lang tydperk nie uitgeoefen was nie, kan geargumenteer word dat die serwituut weens verjaring verval het.

Uit die konteks verskaf blyk dit egter nie 'n opsie te wees nie gegewe die kort tydsverloop en die gebruik van die ander boorgate soos per die notariële ooreenkoms.

#### 1.1.3 Hofaansoek/Hofbevel:

As een party weier om in te stem tot die kansellasie/wysiging van die serwituut-bepaling of verjaring daarvan nie werkbaar is nie, is die enigste alternatiewe opsie om die die hof te nader om 'n bevel vir die kansellasie/wysiging.

Daarbenewens kan die serwituut-houer by die Hoë Hof aansoek doen vir die kansellasie/wysiging van die serwituut-bepaling ten einde die relevante magtiging wat met die serwituut geassosieer word, te beëindig.

Die aansoek sal so geformuleer moet word dat die serwituut-bepaling, soos hy tans bestaan, nie meer nodig is nie, of die voorwaardes waaronder dit geskep was, aansienlik verander het.

Voorts, indien die serwituut-bepaling nie meer prakties is nie, kan die serwituut gekanselleer/gewysig word. Die hof sal verskeie faktore oorweeg, insluitend, maar nie beperk tot, die oorspronklike doel van die serwituut, die partye se huidige omstandighede en enige potensiele negatiewe impak op die betrokke partye.

## 2. Meriete en sleutelemente:

Die enigste realisties opsie beskikbaar aan die Beaufort-Wes Munisipaliteit sal wees om te poog via 'n hofaansoek om KH3-boorgat te onthef van die werking van die bogenoemde notariële ooreenkoms, welke sal behels die rojering van die relevante bepaling.

Ten einde die notariële serwituut suksesvol te kanselleer of te wysig, is dit ons opinie dat die volgende sleutelemente bewys moet word ten einde 'n realistiese kans te staan op sukses:

### 2.1 Gebrek aan behoefte of gebruik van die serwituut deur die serwituut-houer.

Die serwituut-houer sal moet demonstreer en bewys dat hul nie meer die serwituut nodig het of benut nie. Die applikant sal moet bewys dat die doel waarvoor die serwituut oorspronklik geskep was, nie meer bestaan nie of nie meer nodig of werkbaar is nie. Die redes soos uiteengesit in u bogenoemde skrywe en die aangehegte e-pos van die Bestuurder: Tegniese Dienste, kan moontlik gronde vir kansellasië/wysigings aansoek wees, maar sal daardie punte op uitgebrei moet word en stawende bewyse voorgelê word ten einde 'n realistiese kans te staan op sukses.

Die serwituut-houer kan ook aantoon dat hul, hul reg laat vaar het om die serwituut-bepaling te gebruik, wat oor die algemeen aangedui word deur nie-gebruik oor 'n tydperk. In sommige gevalle kan nie-gebruik afgelei word uit die serwituut-houer se optrede of gebreke. Nie-gebruik alleen is egter voldoende nie.

## 2.2 Beperkte negatiewe impak op die grondeienaar:

Indien die serwituut-houer kan aanvoer en demonstreer dat daar geen of 'n onbeduidend negatiewe impak sal wees teenoor die grondeienaar, weens die kansellasië of wysiging van die serwituut-bepaling, kan dit bydra tot 'n gunstige bevinding.

Indien daar aangevoer kan word dat die oorblywende boorgate, na ontheffing van KH3-boorgat van die werking van die notariële ooreenkoms, steeds aan die minimum bepalings voldoen van die notariële akte sal bogenoemde aanduidend wees dat die grondeienaar geen nadeel sal lei weens kansellasië/wysiging van die serwituut-bepaling nie en kan sulke bewyse/getuienis moontlik deurslaggewend wees.

## 2.3 Aanspreeklikheid t.o.v. die waak teen vandalisme:

Gemeenregtelik gesproke word die kwessie van aanspreeklikheid vir die bewaking teen vandalisme oor die algemeen beheer deur die verhouding tussen die serwituut-houer en die grondeienaar.

Die sleutelpunte t.o.v. aanspreeklikheid rakende vandalisme in die konteks van 'n serwituut is:

### 2.3.1. Grondeienaar se aanspreeklikheid:

Oor die algemeen bly die grondeienaar (die eienaar van die dienende grond) verantwoordelik vir die algemene sekuriteit en instandhouding van hul eiendom, insluitend bewaking teen vandalisme. Dit is weens die grondeienaar se eienaarskap van die grond.

### 2.3.2 Serwituut-houer se aanspreeklikheid:

Die serwituut-houer het beperkte regte oor die grond en vir 'n spesifieke doel, soos toegang of gebruik van sekere hulpbronne. Die serwituut-houer is egter gewoonlik nie verantwoordelik vir die algemene beskerming van die grond teen vandalisme nie, tensy hul optrede direk daartoe bydra. Byvoorbeeld, as die serwituut-houer se gebruik van die grond skade veroorsaak of vandalisme uitnooi (soos om hekke oop te laat of publieke toegang uit te nooi), kan hulle 'n mate van verantwoordelikheid dra om vandalisme, as gevolg van die gebruik daarvan.

### 2.3.3. Spesifieke Bepalings van die Serwituutooreenkoms:

Aanspreeklikheid kan wissel na gelang van die bepalinge van die serwituutooreenkoms. Indien die serwituutooreenkoms die serwituut-houer se verpligtinge ten opsigte van die instandhouding en sekuriteit van die eiendom spesifiseer (bv., om te verseker dat hekke gesluit is), kan die serwituut-houer 'n mate van verantwoordelikheid dra. Andersins is die grondeienaar tipies die party wat hoofsaaklik aanspreeklik is vir die beveiliging van die eiendom teen vandalisme.

Uit die inhoud van die notariële akte blyk daar nie enige uitdruklike bepalings te wees welke aanspreeklikheid vestig op die serwituut-houer nie. Die enigste relevante bepaling welke ons kan oplet is paragraaf 1 op bladsy 3 welke lees: *“Toegangsregte sluit in, maar is nie beperk tot die instandhouding, kragvoorsiening en algehele inhoud van die sisteme.”* Dit is egter onwaarskynlik dat die bogenoemde bewoording, in hul algemene betekenis en interpretasie die aanspreeklikheid vestig op die serwituut-houer.

#### 2.3.4. Nalatigheid en sorgplig:

Beide partye sal 'n sorgsaamheidsplig hê om skade of besering as gevolg van nalatigheid te voorkom. Sou enige van die partye in hul sorgsaamheidsplig misluk (byvoorbeeld deur te versuim om die eiendom te beveilig), kan een of die ander aanspreeklik wees vir enige skade wat veroorsaak word, insluitend vandalisme.

### 3. Gevolgtrekking:

Bogenoemde punte verteenwoordig kortliks die primêre sleutelpunte en bewerings welke die aansoek om kansellasië/wysiging sal moet bevat. Ons sal voorstel dat die aansoek geloods word uit die Hoë Hof Kaapstad ten einde te verseker dat die saak nie goedsmoeds op appèl geneem word nie, gegewe die feit dat die uitslag van die aansoek gaan skoei op die voorsittende beampte se interpretasie van beide die notariële akte en die gemeenereg.

Soos met enige litigasie aangeleentheid loop die applikant altyd die risiko dat die bevinding nie in hul guns kan wees nie en gegewe die aard van die aansoek sal daar 'n substansiële koste-implikasie wees en sal hierdie koste-

implikasies opgeweeg moet word teen die van die herstel van die relevante boorgat.

Sou die Beaufort-Wes Munisipaliteit nie die bogenoemde as 'n opsie uitoefen nie of nie die relevante boorgat herstel nie kan Mnr. Nigrini die bepalings van die notariëleooreenkoms afdwing teenoor die Beaufort-Wes Munisipaliteit of alternatiewelik aansoek doen om kansellasië van notariële akte nr. K953/2012.

4. Aanspreeklikheid teenoor Mnr. Nigrini vir vir betaling van die minimum hoeveelheid water wat onttrek moes word.

Paragraaf 4 van bladsy 3 van die Notariële akte stipuleer dat die Beaufort-Wes Munisipaliteit 'n minimum van 1000 kubieke meter water per dag onttrek uit die gemelde boorgate.

Uit die inhoud van u skrywe en aanhangsels is ons egter onseker of die oorblywende boorgate genoeg water produseer om te voldoen aan die bogenoemde bepalings.

Sou bogenoemde die geval wees kan die grondeienaar moontlik vergoeding van die serwituuthouer eis indien die serwituuthouer versuim om hul verpligtinge na te kom, insluitende die pomp van die minimum hoeveelheid water soos in die notariëleooreenkoms bepaal. Die besonderhede van so 'n eis hang egter af van die bepalings soos uiteengesit in die notariëleooreenkoms en Suid-Afrikaanse eiendomsreg.

Die serwituuthouer word vereis om 'n sekere hoeveelheid water uit te pomp kragtens die bepalings van die notariëleooreenkoms en moet daardie verpligting nagekom word. As die Beaufort-Wes Munisipaliteit sou versuim om dit te doen, kan die grondeienaar 'n geldige eis hê.

Die sleutelpunte van so 'n eis sal wees:

- 4.1 Die terme van die notariële ooreenkomst, welke duidelik is en reeds hierbo mee gehandel is.
- 4.2 Versuim om verpligtinge ingevolge die serwituut na te kom, kan kontrakbreuk uitmaak, wat die grondeienaar die reg gee om vergoeding te eis. Hierdie vergoeding sal afhang van die omvang van die oortreding en enige gevolglike skade.

#### 4.2.1 Vergoeding vir skadevergoeding:

Indien die grondeienaar verliese ly weens die serwituuthouer nie die vereiste hoeveelheid water pomp nie, kan hulle vergoeding vir hierdie skade eis.

#### 4.2.2 Interdik of spesifieke prestasie:

Die grondeienaar kan moontlik aansoek doen om 'n hofbevel welke sal eis dat die serwituuthouer hul plig uitvoer (d.w.s. die pomp van die minimum kubieke meter .water per dag) of verdere regsgevolge in die gesig staar.

- 4.3 In die praktyk sal die grondeienaar moet wys dat die serwituuthouer se versuim om die minimum hoeveelheid water te pomp hom skade berokken het, en Mnr. Nigrini sal bewys hiervan moet lewer ten einde suksesvol te wees met die eis.



Ons vertrou u vind bogemelde in orde en verneem graag u verdere instruksie, indien enige.

Die uwe  
**CRAWFORDS**

  
A.G. VORSTER

36 DONKIN STREET - PO BOX 25 - DOCEX 1 - BEAUFORT WEST - 6970  
TELEPHONE:(023)414 2161 - FAX:(023)414 3714

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Partners: AG VORSTER, B.Proc; AGE VAN VELDEN, B.Proc; M ANDREAS, B.Jurís, LL.B  
Consultants: JR JOUBERT, B.A; LL.B  
Professional Assistant: W MOSTERT, LL.B

THE ADMINISTRATOR



12288558

# CRAWFORDS

Prokureurs, Notarisse, Transportbesorgers  
 Boedelberedderaars en Afslaers  
 Attorneys, Notaries, Conveyancers  
 Administrators of Estates and Auctioneers  
 Amagqweta, Abalawuli Bamafa, Nabaqingqi-Maxabiso  
 Umbhalisi Zindlu Nemihlaba

Donkin Straat/Street 36  
 Posbus/PO Box/I Bhokisi Yeposi 25  
 Docex 1  
 BEAUFORT WES/WEST  
 6970  
 Telefoon/Telephone/Yefoni (023) 414 2161  
 Faks/Fax/Yefaks (023) 414 3714

E-pos/E-mail [mitchsec@crawfordsattorneys.co.za](mailto:mitchsec@crawfordsattorneys.co.za)

U Verw.  
 Your Ref.  
 Eyakho

18 November 2020

Ons Verw.  
 Our Ref. **MA/kb/WB1924**  
 Eeyethu

ATTENTION: Kosie Haarhoff / Valencia / Noel

Beaufort West Municipality

PER E-MAIL

Sir / Madam

RE: **BEAUFORT WEST MUNICIPALITY & A LETAMISA TRADING E  
 PROJECTS (PTY) LTD // ASLA CONSTRUCTION (PTY) LTD**



We refer to the above and attach hereto the Asla judgment.

We confirm that we are still considering same and will let you have our views later.

Yours faithfully  
**CRAWFORDS**

*MP*  
**M ANDREAS**

SIR	NAME	OPDRAG



Republic of South Africa  
**IN THE HIGH COURT OF SOUTH AFRICA**  
**(WESTERN CAPE DIVISION, CAPE TOWN)**

**CASE NUMBER: 20836/2019 &**  
**CASE NUMBER 14887/2019**

In the matter between:

**ASLA CONSTRUCTION (PTY) LTD**

Applicant

and

**THE MUNICIPALITY OF BEAUFORT-WEST**

First Respondent

**RE A LETSAMISA TRADING AND PROJECTS (PTY) LTD**

Second Respondent

***Coram: Mr Acting Justice Hack***

Delivered electronically to the parties' legal representatives on 17 November 2020.

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**JUDGMENT**

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**HACK AJ:**

[1] In August 2019 the applicant brought an application for judicial review of the award of a tender in terms of the Promotion of Administration of Justice Act, 3 Of 2000 ("PAJA") under case number 14887/2019. Thereafter, in November 2019, the applicant brought an urgent application under case number 20836/2019 for an urgent interim interdict, pendente lite, pending the final determination of the review. The interdict relief was to restrain the respondents from taking steps to implement a tender for the construction of housing and civil infrastructure which first respondent had awarded to second respondent. In the review the applicant seeks the setting aside of the tender award to second respondent and the contract concluded between first and second respondent and further relief. The further relief is a substitution by the court of the applicant as the successful tenderer or in the alternative a remittal to the first respondent to reconsider the award of the tender.

[2] The interdict application was set down on 28 November 2019. Both respondents filed a notice of intention to defend. First respondent filed unsigned answering papers, second respondent did file answering papers. Replying papers were filed in respect of both the unsigned and signed papers. The application was struck off the roll for lack of urgency with an adverse cost order against the applicant. The application was re-enrolled on 4 December 2019 and set down on 13 February 2020. An order was made by agreement postponing the matter to 2 June 2020 with provisions regarding the filing of further documents. In addition, the order provided that the matter would be heard simultaneously with the review application.

[3] The matters could not be dealt with on 2 June 2020 and stood down to be heard electronically on 6 June 2020. On 6 June 2020 the first respondent, who had not filed answering papers, properly attested and commissioned, sought a

postponement. This was initially opposed by the applicant but agreement was reached and the matter was postponed to 26 June 2020. First respondent agreed to pay the wasted costs of the applicant. First and second respondent undertook not to execute on the tender. The parties approached me on 12 June 2020 and requested an order that the matter be further postponed. I acquiesced to the request and the matter was postponed to 6 July 2020. The first respondent gave an undertaking that the tender would not be acted on until the judgment in the review. The answering and replying papers were duly filed and the matter proceeded electronically on the day.

[4] In September 2018 the first respondent published a tender notice 85/2017 entitled "SCM 07/29 Proposal for Consideration of a Business Ready (Turnkey) Implementation Agent to be Appointed for Housing Projects in Beaufort-West Municipality". The applicant and the second respondent and other entities submitted tenders. It was awarded to the second respondent on 9 April 2019. Applicant was informed thereof, informally, shortly thereafter but formally on 30 May 2019.

[5] I summarise briefly the course of events thereafter. On 16 April 2019 applicant appealed the decision to reject its tender in terms of section 62 of the Local Government: Municipal Systems Act, 32 of 2000. It was advised on 30 May 2019 that the appeal was unsuccessful. Applicant sought further information, in particular the minutes of the Bid Evaluation Committee and the Bid Adjudication Committee. First respondent refused to provide same stating on 5 June 2019 that the first respondent had relied on the tender conditions in terms of which it did not need to provide reasons for accepting or rejecting any tender. Further correspondence ensued and on 26 August 2019 the application for the review was launched. The record of the tender proceedings was provided on 18 October 2019. On perusing the

record the applicant came to the conclusion that there were additional grounds upon which it could seek a review and setting aside of the award of the tender to the second respondent. On 7 November 2019 the applicant requested an undertaking from the respondents not to proceed in executing the tender. On 15 November 2019 the first respondent in writing refused to provide such an undertaking. On 20 November 2019 the urgent application for an interdict was launched.

[6] To turn to the review. The grounds upon which the applicant avers<sup>1</sup> that the decision to award the tender to second respondent must be reviewed are four fold. Firstly, the applicant avers that the first respondent erred in finding that the applicant's bid was non responsive and therefore wrongly reject applicant's bid. Secondly, the applicant avers that the second respondent failed to meet all the qualification criteria. It was required, but failed, to submit a second envelope containing its price proposal. Thirdly the applicant avers that the second respondent should not have been awarded any points at all for B-BEE status. Fourthly the applicant avers that the first respondent failed to comply with the mandatory condition prescribed by the Preferential Procurement Regulations regarding the functionality scoring system.

[7] In regard to the first ground, the first respondent rejected the applicants bid on the ground that it was not responsive as it was alleged that the applicant had failed to provide letters of good standing and proof of registration of its business. It is common cause that this was an error on the part of the first respondent and that both sets of documentation had been provided. Applicant adds that it was not afforded an opportunity to show the first respondent that it had been a mistake.

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<sup>1</sup> Record pages 731 to 734 paragraphs 42 to 49 Supplementary affidavit deposed to on 15 November 2019

[8] In regard to the second ground, the tender contains the following express requirements<sup>2</sup> in paragraph 3 entitled Qualification Criteria: "This tender will be evaluated on two stages, namely: Functionality and Price. Bidders must submit their tenders [in] two separate envelopes, clearly marked: FUNCTIONALITY and PRICE PROSALS. Failure to do so will lead to automatic disqualification." [My emphasis]. The section goes on to state: "The second envelope (PRICE PROPOSAL) shall be opened upon attaining a minimum percentage of 60% on FUNCTIONALITY." The document continues under a sub heading PRICE SCHEDULE (FINANCIAL PROSPAL) to say: "Bidders shall submit their financial proposal in a separate envelope as per table below (NO EXCEPTION)". A table follows which requires the tenderer to set out a pricing schedule indicating the amount per units with the details of the applicable value added tax in relation to the Top Structure and the Services and a provision for a Total for both. This requirement could not have been expressed more clearly. There can be no element of doubt that it was an absolute requirement to be satisfied in the exact terms set out in the tender.

[9] The third ground is that the second respondent should not have been awarded any points at all for B-BEE status in terms of the provision in the tender document<sup>3</sup> under the heading "Invitation to Bid" which has a series of boxes dealing with a tenderer's B-BBEE status. One of the boxes requires a tender to tick yes or no to whether it has provided a B-BBEE status level sworn affidavit. An explanatory note appears immediately below which states that a B-BBEE status level verification certificate or sworn affidavit (for EMES & QSEs) must be submitted in order to qualify for preference points for B-BBEE. Applicant avers that the first respondent incorrectly awarded B-BBEE point to the second respondents based on a certificate by the

<sup>2</sup> Page 888-889 File 2 of the Review Record.

<sup>3</sup> Review page 874

latter's auditor which scored the second respondent on the incorrect assumption that it is a qualifying small enterprise as abbreviated in the form as QSE. It is common cause that the first respondent generates an annual turnover in excess of one hundred million rand and in terms of paragraph 5 of the Codes of Good Practice published by the minister of Trade and Industry under section (9) of the Broad Based Black Economic Empowerment Act, 53 of 2003 a QSE scorecard which entitles prospective bidders to claim a B-BBEE level of 1 is only available to enterprises with an annual turnover of fifty million or less.

[10] In regard to the fourth ground the applicant submits that the first respondent failed to comply with the mandatory condition prescribed by the Preferential Procurement Regulations<sup>4</sup> regarding the functionality scoring system. The first respondent awarded points to the second respondent's bid while the bid documents show that it had never completed a turnkey implementation housing project in a rural area. Equally ten points were awarded to the second respondent in regard to references whereas the references did not relate to turnkey implementation housing projects. Applicant proceeds to submit that, if correctly scored, the second respondent would have scored 20 points less than the applicant in respect of functionality. The applicant submits that each of these errors on the part of the respondent are reviewable under various sub-paragraphs of section 6 (2) of "PAJA".

[11] Accordingly, the applicant submits that its bid fulfilled all the qualifying criteria of the first respondent's bid invitation and was responsive in all respects. The applicant further submits that its bid ought to have been awarded the maximum score in respect of functionality and ought to have scored the highest points of all the qualifying bids. It contends further that its bid was the responsive bid to which the

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<sup>4</sup> In terms of the provision of the Preferential Procurement Policy Framework Act, Act 5 of 2000



highest point ought to have been awarded and therefore the tender should have been awarded to the applicant. I agree on the unchallenged evidence that the applicant's bid was responsive and should have been evaluated.

[12] The first respondent finally filed an answering affidavit deposed to 14 June 2020. In the final paragraph thereof it seeks an order that the "matter" be remitted and that the applicant pay the cost of the application in that the remittal was only sought in the alternative and thus the municipality was justified in opposing the application. It is necessary to therefore briefly consider the grounds of opposition. It makes the bald statement<sup>5</sup> that the applicant has based its case on scant facts and on allegations without factual substance and has therefore not made out a case. There is no substance in that allegation. First responded avers that the work commenced but rightly concedes that it was stopped with the onset of the covid-19 epidemic. Despite the broad denial that the applicant has not made out a case the first respondent admits that the declaration that the applicants bid was non response was wrong. At paragraph 17 on page 810 the first respondent states: "Only after the review record was filed did it become apparent that the required documentation was in fact part of the record. This was a bona fide oversight on the part of the evaluation panel." The deponent, the municipal manager, records that there is no explanation for this "oversight". He does however correctly point out that there is no allegation (at that stage of the proceedings) by the applicant that this was as a result of bias or fraud. As to the further grounds of review that the second respondents bid was defective the first respondent does not directly answer the allegations of the applicant but attempt merely to gloss over them or submits that the errors were irrelevant to the decision. The deponent proceeds to submit that none of the reasons advanced are

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<sup>5</sup> Paragraph 6 at page 806 of the record

of such an egregious nature that it warrants the setting aside of the award. He proceeds to rely on the fact that legal argument in this regard will be presented. On the pears before me and after hearing the argument I reject the contention that the faults and failings are so minor as to not have impugned the process of awarding the tender to the second respondent.

[13] As to the question of whether the court should remit the tender process back to the first respondent, as it seeks, the affidavit refers to the decision of *Trencon Construction (Pty) Limited v Industrial Development Corporation of South Africa Limited and Another* 2015 (5) SA 245 (CC) ("*Trencon*") and proceeds to submit that the first respondent is close to the situation on the ground and is thus in a much better position than the court to evaluate the various tenders. First respondent makes the point, correctly, that the applicant was found to be non-responsive and therefore its tender was not considered.

[14] The content of the answering affidavit of the second respondent is brief and the justification is an allegation that there are atmospheric allegations in the applicant's affidavit which have transparently been made to cast the first respondent in a poor light. I do not agree and this allegation is without merit. Furthermore, there is a significant amount of legal argument which does not contribute to the determination of the matter, is unnecessary and irrelevant. The second respondent takes a point in limine that the application is premature. The contention being that the reasons of the first respondent must be provided first. Given the unconvertible evidence before me of the refusal and failure of the first respondent to respond to the applicant over a period of time I am satisfied that the application was not premature. The contents of the second respondent's answering affidavits amount to mere denials and not a real, genuine and bona fide dispute of fact. (See: *Wightman*

*Trading as JW Construction v Headfour (Pty) Ltd and Another* 2008 (3) SA 371 (SCA).

[15] The second respondent primarily relies on the averment that the court has a discretion to refuse to set aside an administrative action notwithstanding substantive grounds being present to do so. The second respondent proceeds to state the following in paragraph 30 at page 752 of the record: "While it may be true that the review is aimed at setting aside an invalid act on the basis that it fails to satisfy the principle of legality sometimes practical considerations would require finality, rendering it less desirable to set aside an invalid act. That would be the case where an invalid administrative act has over a period of time remained unchallenged and the third parties have arranged their affairs in accordance therewith and setting aside may cause them injustice." The second respondent proceeds to make the broad allegations that it has ordered some material, which it has substantially paid for, that some of the work has been contracted out, it would be put to substantial cost if the review is granted and it would force it to breach contracts with others. In a "replying affidavit" to the first respondent answering affidavit the second respondent attempts to support the contention that it has incurred significant expenses. Despite careful scrutiny, nowhere is there evidence of actual expenditure such as bank statements or the like. There are two invoices but no proof of payment. These broad allegations without any evidence whatsoever cannot be given any proper or due consideration. See: *Moseme Road Construction CC v King Civil Engineering Contractors (Pty) Ltd* 2010 (4) SA 359 (SCA). Applicant in reply points out correctly that in a letter of 7 November 2019 it wrote to both respondents advising them of the pending review application. Accordingly, the submission by the applicant that the respondents were aware of the risk of incurring expense is correct.

[16] To turn to the express answers of the second respondent to the grounds of review alleged by the applicant. Only two of the four are directly addressed the others therefore stand as admitted. In regard to the second ground that second applicant failed to submit a second envelope containing its price proposal the second respondent avers that it did submit a price proposal. It alleges that it forms part of the record although it is scatter throughout the record. It is self-evident that this amounts to an admission that second respondent did not submit a second envelope in the prescribed manner. There is therefore no defence to this ground of review.

[17] As to the third ground that the second respondent should not have been awarded any points at all for B-BBEE status, the second respondent concedes that there was an error in the certificate but alleges that this does not change its status. Whatever its status, in truth, might be the question is whether it was properly determined in terms of the prescripts of the law and the tender. It clearly was not and there is no defence to this ground of review.

[18] I am satisfied that the applicant is entitle to an order to review and setting aside of the award as the first respondent made both errors of fact, errors of law and acted in a manner that was procedurally unfair. This was in respect of both the rejection of the applicant's bid and the approval of the second respondent's bid. See: *Pepcor Retirement Fund and Another v Financial Services Board and Another* 2003 (6) SA 38 (SCA)

[19] The next question to be addressed is the relief sought by the applicant that the tender should be award to the applicant by the court and not sent back to the municipality for reconsideration. The court has a discretion in terms of section 8(1)(c)(ii) (aa) of PAJA to substitute its decision for that of functionary and direct

the functionary (first respondent) to award to tender to the applicant. This is in the alternative to the provision of section 8(1)(c)(i) of PAJA to remit the matter to the functionary for reconsideration. As was held in *Trencon* at paragraphs [48] to [49] and [52] to [53], the first requirement is that the court must be in as good a position as the administrator to make the decision. If the court should decide that it is, then the court is required to consider whether in addition there are exceptional circumstances not to remit the matter for reconsideration by the administrator. In the light of the view that I take regarding the existence of exceptional circumstances or not, I am not going to express a comprehensive view as to whether this court is in as good a position to make a decision on the tender. I would simply express the view that I do agree with the submission of the first respondent that in so far as the applicant's bid was not evaluated by the first respondent there is no evaluation for this court to substitute. In the papers the applicant sets out four reasons which it avers are exceptional circumstances which justify the court in substituting the decision of the first respondent by its own. A more vigorous argument is made in the applicant's Further Supplementary Heads of Argument dated 1 July 2020. The first three of the grounds in the papers are merely recounting the errors made by the first respondent. The fourth is the submission that the only other responsive bid was higher than that of the applicants and therefore the court should award to tender to it. Applicant submits that if the decision is remitted to the first respondent it has demonstrated that it will again award the tender to the second respondent. In other words, it would be a forgone conclusion due to the bias shown in favour of the second respondent and or the first respondent's incompetence. The second respondent denies either that any remittal of the tender is a forgone conclusion or that there was either bias or incompetence to such a degree by the first respondent

that it would be unfair to require the applicant to submit to the same jurisdiction again.

[20] The test laid is whether there are exceptional circumstances. In *Trencon* the constitutional court dealt with the exceptional circumstances enquiry for the purposes of section 8(1)(c)(ii)(aa) of PAJA. Khampepe J formulated the exceptional circumstances as follows at paragraph [47] : "To my mind, given the doctrine of the separation of powers, in conducting this enquiry there are certain factors that should inevitably hold greater weight. The first is whether a court is in as good a position as the administrator to make the decision. The second is whether the decision of the administrator is a foregone conclusion. These two facts must be considered cumulatively. Thereafter a court should still consider other relevant factors. These may include delay, bias or the incompetence of the administrator. The ultimate consideration is whether a substitution order is just and equitable. This will involve a consideration of the fairness to implicated parties. It is prudent to emphasise that the exceptional circumstances enquiry requires an examination of each matter on a case-by-case basis that accounts for all relevant facts and circumstances."

[21] I am not satisfied that the grounds alleged by the applicant, in its papers or in the heads of argument, are exceptional circumstances justifying a substitution of the decision making process by first respondent by the court. Applicant contends that if the court upholds the grounds of review (which it does) then the result that the tender ought to be awarded to the applicant on the basis either that the second respondent's bid should have been disqualified or that the applicant should have obtained the highest pints and it is a foregone conclusion that the applicant must be awarded the tender. This submission ignores the fact that the other tenderers<sup>6</sup> could remedy or explain omissions or errors in their tender. It is my view that it is in the

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<sup>6</sup> Seven bids were submitted

interests of justice to afford all tenderers the opportunity to do so. While I would agree that the first respondent was tardy and uncooperative in dealing with the applicant's complaints I am not satisfied that there is evidence before me that there was bias or a degree of incompetence (recalcitrance and lack of insight, as submitted in the applicant's arguments before me) that make it so prejudicial to the applicant to have its tender adjudicated again by the first respondent. In argument the applicants laid out numerous assertions which show bias. Nevertheless it was constrained to argue that this assertions (are not proof of bias) at best create grounds for a "reasonable assumption to be drawn"<sup>7</sup> that the first respondent is biased against the applicant. Without proven facts, a reasonable assumption, is not sufficient to find the existence of bias. I note the contention by the first respondent at paragraph 22 at page 814 that "a re-evaluation must be done impartially by the bid evaluation committee, considering all relevant considerations and guided by the relevant legal principles." In my view a substitution order will not be just and equitable to all implicated parties.

[22] In regard to the interim relief I do not intend to provide comprehensive reasons for my finding which is that the applicant was entitled to the interim relief. I am satisfied that its application satisfied the requirements for an interim interdict in particular that it had a prima facie right, and it has been shown that there was reasonable prospect of success in the review application for the reasons set out herein. It was fortuitous that covid-19 caused the works to stop but if this did not happen I am satisfied that the applicant would have suffered irreparable harm if the works had continued. It is self-evident that if the works had been completed to a significant extent applicant could not be awarded a duplication of the work already

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<sup>7</sup> Applicant's supplementary heads of argument dated 28 May 2020 and paragraph 9.11 of the heads dated 1 July 2020

completed if its tender was, on review accept. It had no other remedy as the respondent had refused to provide any undertakings prior to the launch of the application for interim relief. Accordingly, I am satisfied that the applicant is entitled to a costs order in regard to the application under case number 14887/2019. There were additional applications to strike out before me. The applicant's application to strike out some of the contents of the second respondent's affidavits was not pursued as the second respondent, in oral argument, withdrew reliance on the impugned allegations. Any costs at issue shall follow the costs in the review application.

[23] I must make a general comment on the second respondent's averment in paragraph 33 at page 754 that the delay is prejudicial to the potential occupants of these houses. I agree entirely. This is highly unfortunate and regrettable. The fault however lies with both the first and second respondents. It is cause of significant distress that throughout the country delays in the provision of housing are exacerbated by flaws and errors in tender processes. It is particular unfortunately that entities, to whom tenders are allocated and then challenged, should persist in refusing to concede and acknowledge the decision was wrong in circumstances where it clearly was. The consequences are self-evidence. Protracted litigation and the ever escalating social problem of inadequate housing. The views of the Supreme Court of Appeal in *Kalil N.O. v Mangahaung Metropolitan Municipality and Others* 2014 (5) SA 123 (SCA) in paragraph [3] are equally applicable to this matter, namely: "Thus were the legality of their actions is at stake, it is crucial for public servants to neither be coy nor to play fast and loose with the truth. On the contrary, it is their duty to take the court into their confidence and fully explain the facts so that an informed decision can be taken in the interests of the public and good governance."



[24] The applicant submitted in argument that in the event the court remits the decision to the first respondent it should make directive in terms of section 8(1) (c) (i) of PAJA in regard to the tender of the second respondent. This relates to the submissions by the applicant that the second respondent made a fraudulent claim regarding its B-BBEE status. There was a vigorous argument on behalf of the applicant that the court should conclude that the second respondent acted fraudulently. This, again, however, was tempered by words such as 'apparent fraud'<sup>6</sup>. I am not satisfied that there is sufficient evidence before me to make a factual finding that the second respondent acted fraudulently or can be held responsible for an apparent misrepresentation by its auditor. I accordingly dismiss the request to give directives to the first respondent in regard to the manner in which it considers any possible revised tender by the second respondent.

[25] First respondent sought a cost order against the applicant. There is no merit in this. Applicant sought an order of costs on an attorney and client scale. In respect of the first respondent it alleges two grounds. The inordinate delay on the part of the first respondent to file its answering affidavit. The allegation that the second respondent misrepresented its B-BBEE status and that the first respondent became aware of this and did not comply with regulation 14 of the Preferential Procurement Regulations. In respect of the second respondent the applicant argues that the opposition to the review by the second respondent amounts to an abuse of the process of court in particular in the light of its fraudulent, dishonest and vexatious conduct. I am not satisfied that the evidence is sufficient to find that the second respondent intentionally, i.e. fraudulently misrepresented its status or that the first respondent was aware of any misrepresentation. The second respondent certainly

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<sup>6</sup> Heading to paragraph 16 Heads of argument dated 1 July 2020.

appears to have expended significant effort and possibly costs in commencing execution of the works accordingly I do not find its opposition was vexatious. Contrary to what often happens, as I commented above, in this instance the second respondent was entitled to present its case in court and argue that the errors were not sufficiently 'egregious' to justify a review. I am not satisfied that the conduct of the respondents justifies a punitive costs order. The first respondent tendered the wasted costs when it sought the postponement.

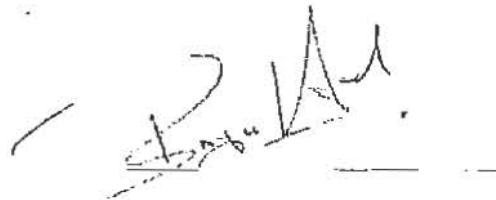
[26] Under the circumstances I make the following orders:

**IN THE MATTER UNDER CASE NUMBER 14887/2019**

- (a) **The decision of the First Respondent to award the tender, NOTICE NUMBER 85/2018: SCM 07/2019: Proposal for Consideration of a Business Ready ("Turnkey") Implementation Agent to be Appointed for Housing Projects in Beaufort-West Municipality and any contract concluded between the First and Second Respondents pursuant to the award of the aforesaid tender to the Second Respondent is reviewed and set aside.** ✓
- (b) **The matter is remitted to the First Respondent for re-consideration.** ✓
- (c) **The First Respondent shall pay the wasted costs of the Applicant occasioned by the postponement of the matter on 6 June 2020.**
- (d) **The Second Respondent shall pay the costs of the Applicant in the Applicant's application for striking out.**
- (e) **The First and Second Respondents shall pay the Applicant's costs not dealt with in (c) and (d) above, jointly and severally, the one paying the other to be absolved.**

IN THE MATTER UNDER CASE NUMBER 20036/2019

- (f) The First and Second Respondents shall pay the Applicant's costs jointly and severally, the one paying the other to be absolved.

A handwritten signature in black ink, appearing to read 'B. C. Hack', is written over a horizontal line. The signature is stylized and somewhat cursive.

B. C. HACK  
Acting Judge of the High Court

**APPEARANCES:**

Applicant: Counsel: M. Schreuder SC

Instructed by:

Attorney: Vos Maree Attorneys  
M. Kriegler  
021 887 6860  
[mauritz@vosmaree.co.za](mailto:mauritz@vosmaree.co.za)  
c/o Heyns & Partners  
J Oberholster  
021 424 7008  
[lohan@heyns.co.za](mailto:lohan@heyns.co.za)

First Respondent: Counsel : S P Rosenberg SC  
M. Adhikari

Instructed by:

Attorney : Crawford Attorneys  
c/o Marius Muller Hendricks  
C. Hendricks / R. Verwant  
021 423 4250  
[clive@mmha.co.za](mailto:clive@mmha.co.za)  
[rverwant@mmha.co.za](mailto:rverwant@mmha.co.za)

Second Respondent : Counsel : PM J Gumbi

Instructed by:

Attorney : Gwebu Incorporated Attorneys  
B. Dlulisa  
012 443 6533  
[info@qwebiome.co.za](mailto:info@qwebiome.co.za)  
c/o Thamsanqua Phillips Attorneys



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# CRAWFORDS

ATTORNEYS - NOTARIES - CONVEYANCERS - ADMINISTRATORS OF ESTATES - AUCTIONEERS - APPRAISERS

VAT NR. 4330198163  
SINCE 1929



Ref/Verw: MA/kb/WB  
Your Ref/U Verw:  
E-mail/E-pos: [mitchsec@crawfordsattorneys.co.za](mailto:mitchsec@crawfordsattorneys.co.za)  
Date/Datum: 4 AUGUST 2025  
Attention: Mr Makendlana  
BEAUFORT WEST MUNICIPALITY

**PER E-MAIL:**

Sir / Madam

**RE: BEAUFORT WEST MUNICIPALITY & RE A LETAMISA TRADING E PROJECTS (PTY) LTD // ASLA CONSTRUCTION (PTY) LTD**

We refer to the above and your correspondence of 2 July 2025.

We confirm that the Municipality will have to carry out the Court Order as contained in the Judgment, *inter alia* that the award of the aforesaid Tender to the Second Respondent is reviewed and set aside:

And that the matter is remitted to the First Respondent for re-consideration.

We confirm that even at this late stage the Municipality is obligated to re-consider this aforesaid Tender.

We confirm that the Bid Adjudication Committee will have to be re-convened.

If some of the members of the previous Bid Adjudication Committee is no longer available, they will have to be replaced by their current counterparts, that currently occupies the position, of for example the Chief Financial Officer, and the respective Directors.

36 DONKIN STREET · PO BOX 25 - DOCEX 1 - BEAUFORT WEST - 6970  
TELEPHONE:(023)414 2161 - FAX:(023)414 3714

Partners: AG VORSTER, B.Proc; AGE VAN VELDEN, B.Proc; M ANDREAS, B.Juris, LL.B  
Consultants: JR JOUBERT, BA, LL.B  
Professional Assistant: W MOSTERT, LL.B

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DKD.	

The Municipality will have to properly minute the decisions of the Bid Adjudication Committee.

It is also important that the Municipality must minute the fact that the funding for that specific project was withdrawn by the respective funders and that the project can no longer be carried out and that the aforesaid Tender is therefore terminated.

Yours faithfully  
**CRAWFORDS**

  
**M ANDREAS**

Zimbra

amos@beaufortwest.gov.za

**BEAUFORT WEST MUN // ASLA**

**From :** mitchsec@crawfordsattorneys.co.za  
**Subject :** BEAUFORT WEST MUN // ASLA  
**To :** 'Amos Makendlana'  
<amos@beaufortwest.gov.za>

Mon, 04 Aug, 2025 10:56  
3 attachments

Correspondence attached for your attention.

Karin Buchinger

# CRAWFORDS

ATTORNEYS - NOTARIES - CONVEYANCERS - ADMINISTRATORS OF ESTATES - AUCTIONEERS - APPRAISERS

VAT NR. 4380188163

SINCE 1929

36 DONKIN STREET - PO BOX 25 - DOCEX 1 - BEAUFORT WEST - 6970  
TELEPHONE: (023) 414 2161 - FAX: (023) 414 3714

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PLEASE TAKE NOTE that we will never change our banking details by email. Parties are advised to check telephonically with the relevant person attending to the matter as well as our Bookkeeper before making any payments.

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57 KB

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**MUNISIPALITEIT – MUNICIPALITY – UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager  
Departement Korporatiewe Dienste / Department Corporative Services

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke balelwano  
mayithunyelwe kuMlawuli kaMasipala

**Verwysing**

Reference 2/7/1

**Isalathiso****Navrae**

Enquiries S Nombila

**Imibuzo****Datum**

Date 21 August 2025

**Umhla**

Privaatsak/Private Bag 582

Faks/Fax 023-4151373

Tel 023-4148181

E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)

Donkinstraat 112 Donkin Street

**BEAUFORT-WES****BEAUFORT WEST****BHOBHOFOLO**

6970

**MEMORANDUM TO DIRECTOR CORPORATE SERVICES****COUNCIL AGENDA ITEM: DONATION OF 25U NETWORK INDOOR CABINET TO LAINGSBURG MUNICIPALITY****1. Introduction**

The purpose of this item is to seek Council's approval to donate a 25U Network Indoor Cabinet to Laingsburg Municipality. This donation is in response to Laingsburg Municipality's request for unused ICT infrastructure to assist in the establishment of their new server room.

**2. Background**

During the 2024/2025 financial year, the Municipality conducted an asset verification process. As part of this process, a 25U Network Indoor Cabinet, currently stored at the Engineering Department, was identified as unused and not required for the Municipality's operations.

Laingsburg Municipality reached out to this Municipality in 2024 requesting assistance with ICT infrastructure, particularly items that are no longer in active use, to support their server room project. Considering their financial constraints, donating this unused cabinet will assist them in strengthening their ICT infrastructure capacity.

**3. Cost Implications**

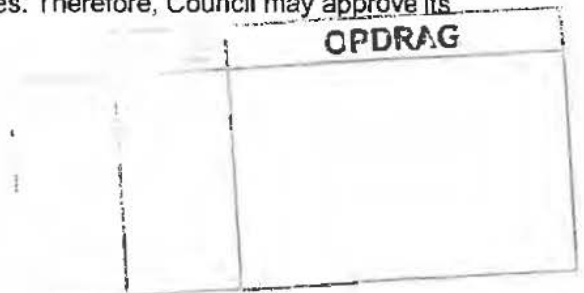
There will be no cost implications for Beaufort West Municipality as Laingsburg Municipality has confirmed that they will handle all arrangements and costs associated with the transportation of the cabinet.

**4. Legal Implications**

The donation of the cabinet is consistent with the legislative framework governing municipal assets and intergovernmental relations:

In terms of Section 14 of the MFMA, the cabinet is a movable municipal asset that has been identified as unused and not required for the provision of basic services. Therefore, Council may approve its transfer.

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The Intergovernmental Relations Framework Act, 2005 provides for cooperation and support between municipalities, especially where one municipality faces financial or infrastructure constraints.

In line with Section 41 of the Constitution, municipalities are required to assist and support one another in the spirit of cooperative governance.

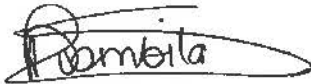
Accordingly, the donation is both legally compliant and aligned with the principles of cooperative governance.

#### 5. Recommendation

It is recommended:

1. That Council approves the donation of the 25U Network Indoor Cabinet to Laingsburg Municipality.
2. That the Municipal Manager be authorised to finalise and sign any necessary documentation for the transfer of ownership.

For your attention.



S Nombila  
**MANAGER: ICT**





# BEAUFORT WEST MUNICIPALITY



## TIME SCHEDULE OF KEY DEADLINES – 2025/2026

*As per Section 21 of MFMA*

**TABLING DATE: 26 August 2025**

SIRKULASIE	OPDRAG

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## 1. LIST OF ABBREVIATIONS

BSC	Budget Steering Committee
MM	Municipal Manager
CFO	Chief Financial Officer
IDP	Integrated Development Plan
DCS	Director Corporate Services
PP	Public Participation
HRM	Human Resource Management
AG	Auditor General
PMS	Performance Management System
MBRR	Municipal Budget and Reporting Regulations
MFMA	Municipal Finance Management Act
MPPMR	Municipal Planning and Performance Management Regulations
MSA	Municipal Systems Act
SCM	Supply Chain Management
MPAC	Municipal Public Accounts Committee
SIME	Strategic Information Municipal Engagement
NT	National Treasury
PT	Provincial Treasury
CKD	Central Karoo District
CKDM	Central Karoo District Municipality
BWM	Beaufort West Municipality
LBM	Laingsburg Municipality
PAM	Prince Albert Municipality
DLG	Department of Local Government
MEC	Member of Executive Council
DCF	District Coordinating Forum
DCTF	District Coordinating Technical Forum
COMMS	Communications

## 2. 2025/2026 IDP AND BUDGET TIME SCHEDULE FOR THE FINANCIAL YEAR 2026/2027

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
<b>SEPTEMBER 2025</b>				
	<ul style="list-style-type: none"> <li>Advertise IDP Public Participation and Ward Committees Meeting.</li> </ul>	IDP	September	Guidance: Section 29 MSA
	<ul style="list-style-type: none"> <li>Strategic Planning Meeting of Council.</li> </ul>	CKDM - Strategic Support	September	
	<ul style="list-style-type: none"> <li>Auditor General, audit of performance measures.</li> </ul>	AG	September	
	<ul style="list-style-type: none"> <li>Submit adopted time schedule of key deadlines with Council resolution to DLG, National Treasury and Provincial Treasury.</li> </ul>	IDP/DCS	September	
	<ul style="list-style-type: none"> <li>Q1 Provincial IDP Managers/Coordinators Forum Meeting.</li> </ul>	DLG:IDP	TBC(September)	
	<ul style="list-style-type: none"> <li>Reflect integration of reviewed sector plans into IDP.</li> </ul>	IDP	September	
	<ul style="list-style-type: none"> <li>Determine revenue projections and update policies and objectives.</li> </ul>	MM/CFO/IDP/Senior Managers	September	
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee.</li> </ul>	DCS	September	
	<ul style="list-style-type: none"> <li>Q1 District Coordinating Technical Forum Meeting.</li> </ul>	MM/Legal Services	September	
	<ul style="list-style-type: none"> <li>Q1 CK District Speakers Forum Meeting.</li> </ul>	MM & Strategic - IDP	End September 2025	
	<ul style="list-style-type: none"> <li>Q1 District Coordinating Forum Meeting.</li> </ul>	MM/Executive Mayor	September	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>District CFO Forum.</li> </ul>	CKDM CFO and Local Municipalities	September	
	<ul style="list-style-type: none"> <li>Advertise IDP Time Schedule of Key Deadlines – circulate with stakeholders.</li> </ul>	IDP/DCS	September	
	<ul style="list-style-type: none"> <li>Provincial CFO Forum.</li> </ul>	Provincial CFO's	September	
	<ul style="list-style-type: none"> <li>Q1 District Joint IDP, PP &amp; Communications Managers Forum Meeting.</li> </ul>	IDP/PP/COMMS	05 September	
	<ul style="list-style-type: none"> <li>Submit monthly Section 71 MFMA report on the budget to the Mayor and the Provincial Treasury.</li> </ul>	MM/CFO	September (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71(1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state/Municipality on allocations received.</li> </ul>	MM/CFO	September (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO	September	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>The Mayor to consider the monthly Section 71 MFMA report, review implementation of budget and service delivery and budget implementation amendments. Submit report to Council and make public any amendment to the 2025/26 SDBIP if amendments are deemed necessary.</li> </ul>	Executive Mayor/CFO	September	
	<ul style="list-style-type: none"> <li>Set up a meeting with the Performance Management to discuss the performance trends of the Municipality as part of the IDP review process for 2025/26.</li> </ul>	DLG:IDP	September	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Integration session of adopted sector plans for review.</li> </ul>	IDP/Sector Champions	19 September	
	<ul style="list-style-type: none"> <li>District Council Meeting.</li> </ul>	Speaker	September	
	<ul style="list-style-type: none"> <li>Municipal Council Meeting.</li> </ul>	Speaker	30 September	
<b>OCTOBER 2025</b>				
	<ul style="list-style-type: none"> <li>Determine Revenue projections and policies.</li> </ul>	CFO	October	<ul style="list-style-type: none"> <li>Review of policies and budget plans.</li> <li>Develop objectives for priority issues and determine programmes to achieve strategic intent including the development of scorecard.</li> </ul>
	<ul style="list-style-type: none"> <li>CKD IDP Managers/Coordinators Forum Meeting.</li> </ul>	IDP	03 October	
	<ul style="list-style-type: none"> <li>IDP Steering Committee Meeting (Feedback on situational analysis).</li> </ul>	IDP	October	
	<ul style="list-style-type: none"> <li>Reflect integration of reviewed sector plans into IDP.</li> </ul>	IDP	October	
	<ul style="list-style-type: none"> <li>Commence preparation of departmental SDBIP alignment to strategic objectives in the IDP and inputs from other stakeholders including government and bulk service providers.</li> </ul>	Executive Mayor/MM/Directors	October	
	<ul style="list-style-type: none"> <li>Draft initial allocations to sector departments.</li> </ul>	CFO	October	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>• Compile and submit Q1 performance report to Council.</li> </ul>	PMS/CFO	October	<ul style="list-style-type: none"> <li>• MFMA Section 52 (d)</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit the quarterly report for the period ending 30 September on the implementation of the SCM policy to the Mayor and make the report public.</li> </ul>	CFO	October	<ul style="list-style-type: none"> <li>• SCM Reg 6 (3) &amp; (4)</li> </ul>
	<ul style="list-style-type: none"> <li>• Review quarterly projections for period ended 30 September 2025 for the preparation of the SDBIP and compare actual performance to objections, in conjunction with the preparation of the section 52 MFMA report.</li> </ul>	Executive Mayor	October	<ul style="list-style-type: none"> <li>• MFMA 52</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit monthly Section 71 MFMA report on the budget to the Mayor and the Provincial Treasury.</li> </ul>	MM/CFO	October (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>• MFMA 71(1)</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit monthly statement to the provincial or national organ of state/Municipality on allocations received.</li> </ul>	MM/CFO	October (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>• MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO	October	<ul style="list-style-type: none"> <li>• MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>• Table in Council quarterly consolidated report for period ending 30 September of all withdrawals not approved in the budget and submit to PT and AG.</li> </ul>	MM	October	<ul style="list-style-type: none"> <li>• MFMA 11 (4)</li> </ul>



<b>MONTH</b>	<b>ACTIVITY</b>	<b>RESPONSIBLE PERSON</b>	<b>DATE</b>	<b>LEGISLATIVE FRAMEWORK</b>
	<ul style="list-style-type: none"> <li>Submit the quarterly section 52 MFMA report for period ending 30 September 2025 on implementation of the budget and financial affairs of the municipality to Council.</li> </ul>	Executive Mayor/CFO	October	<ul style="list-style-type: none"> <li>MFMA 52(d)</li> </ul>
	<ul style="list-style-type: none"> <li>Send priorities to sector departments DDM/JDMA Process.</li> </ul>	ONE PLAN IDP	October	
	<ul style="list-style-type: none"> <li>CKDM IDP Awareness drive.</li> </ul>	IDP	October	
	<ul style="list-style-type: none"> <li>First round of public participation in all seven (7) Wards and Ward Committees for IDP.</li> </ul>	IDP/PP	October - November	
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee.</li> </ul>	DCS	October	
	<ul style="list-style-type: none"> <li>Risk Management Committee meeting</li> </ul>	Chief Risk Officer	23 October	
	<ul style="list-style-type: none"> <li>Public/ Community IDP Awareness &amp; Participation Engagements.</li> </ul>	CKDM PP & Officials and including Locals	October (BWM) October(LBM) October(PAM)	
	<ul style="list-style-type: none"> <li>District Council Meeting</li> </ul>	Speaker	October	
	<ul style="list-style-type: none"> <li>Municipal Council Meeting</li> </ul>	Speaker	28 October	
<b>NOVEMBER 2025</b>				
	<ul style="list-style-type: none"> <li>Q2 CKD IDP Representative Forum.</li> </ul>	IDP/Sector Departments	20 November	<ul style="list-style-type: none"> <li>Accounting Officer reviews and draft initial changes to IDP MSA Section 34</li> </ul>

<b>MONTH</b>	<b>ACTIVITY</b>	<b>RESPONSIBLE PERSON</b>	<b>DATE</b>	<b>LEGISLATIVE FRAMEWORK</b>
	<ul style="list-style-type: none"> <li>• Consolidation of budget and plans.</li> </ul>	CFO	November	
	<ul style="list-style-type: none"> <li>• Table of draft Annual report to Audit committee.</li> </ul>	PMS	November	
	<ul style="list-style-type: none"> <li>• Q2 District Public Participation &amp; Communication Forum Meeting.</li> </ul>	CKD PP/IDP/COMMS	19 November	
	<ul style="list-style-type: none"> <li>• Place quarterly section 52 MFMA report on budget implementation on the municipal website.</li> </ul>	MM	November	<ul style="list-style-type: none"> <li>• MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>• The Executive Mayor to consider the monthly section 71 MFMA report, review implementation of budget and service delivery and budget implementation plan, identify problems and amend or recommend appropriate amendments. Submit report to Council and make public any amendment to SDBIP if amendments are deemed necessary.</li> </ul>	MM/Executive Mayor	November	<ul style="list-style-type: none"> <li>• MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>• Identify changed circumstances that might impact the strategic direction of the Municipality and require it to amend its IDP.</li> </ul>	DLG:IDP	November	
	<ul style="list-style-type: none"> <li>• Assess the changed circumstances impact on the IDP and what aspects of the IDP might require it to amend its IDP.</li> </ul>	IDP	November	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Internal engagements to prioritize needs and assistance from sector departments.</li> </ul>	IDP/ All internal departments within the BWM.	November	
	<ul style="list-style-type: none"> <li>Submit monthly section 71 report on the budget to the Mayor and PT.</li> </ul>	MM/CFO	November (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO	November	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>Send priorities to sector departments.</li> </ul>	IDP	November	
	<ul style="list-style-type: none"> <li>Strategic Integrated Municipal engagements 1 (SIME) with municipalities.</li> </ul>	DLG	November	
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee.</li> </ul>	DCS	November	
	<ul style="list-style-type: none"> <li>Audit and Performance Committee Meeting.</li> </ul>	Internal Audit	19 November	
	<ul style="list-style-type: none"> <li>Finalize Audit Report for the financial year.</li> </ul>	AG	November	<ul style="list-style-type: none"> <li>Auditor General return audit report (Due by 30 November) MFMA 126 (4)</li> </ul>
	<ul style="list-style-type: none"> <li>Strategic session with Council about the Vision, Mission and Strategic Objectives and Values.</li> </ul>	MM/IDP	November	
	<ul style="list-style-type: none"> <li>Q2 District Coordinating Technical Forum meeting.</li> </ul>	MM / Legal Services	07 November	

<b>MONTH</b>	<b>ACTIVITY</b>	<b>RESPONSIBLE PERSON</b>	<b>DATE</b>	<b>LEGISLATIVE FRAMEWORK</b>
	<ul style="list-style-type: none"> <li>Q2 District Coordinating Forum Meeting.</li> </ul>	Executive Mayor/MM	November	
	<ul style="list-style-type: none"> <li>District Interface Team.</li> </ul>	DLG	November	
	<ul style="list-style-type: none"> <li>District Council Meeting.</li> </ul>	Speaker	November	
	<ul style="list-style-type: none"> <li>BWM Council Meeting.</li> </ul>	Speaker	25 November	
<b>DECEMBER 2025</b>				
	<ul style="list-style-type: none"> <li>IDP Steering Committee Meeting (Comment on reviewed Municipal Strategies (Priotize projects &amp; programmes).</li> </ul>	IDP/Budget/Directors	December	
	<ul style="list-style-type: none"> <li>Provincial IDP Managers/Coordinators Forum.</li> </ul>	DLG:IDP	4 & 5December	
	<ul style="list-style-type: none"> <li>Executive determines strategic direction for the next three years and finalize tariff policies.</li> </ul>	Senior Management	December	
	<ul style="list-style-type: none"> <li>The Mayor to consider the monthly section 71 MFMA report, review implementation of budget and service delivery and budget implementation plan, identify problems and amend or recommend appropriate to the SDBIP if amendments are deemed necessary.</li> </ul>	MM/CFO	December	<ul style="list-style-type: none"> <li>MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Asses the changed circumstances impact on the IDP and what aspects of the IDP might require an amendment as a result thereof.</li> </ul>	DLG:IDP	December	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and PT.</li> </ul>	MM/CFO	December (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71(1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or Municipality on allocations received.</li> </ul>	MM/CFO	December (Within 10 working days of the start of the new month)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries and wages expenditure to Council.</li> </ul>	MM/CFO	December	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>Consider monthly (section 71) report, review implementation of SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to Council and make public any amendment to the SDBIP-due end of the month.</li> </ul>	MM/CFO/Executive Mayor	December	<ul style="list-style-type: none"> <li>MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Outline / Review municipal Strategic Objectives, KPAs, KPIs and Targets.</li> </ul>	Senior Management/PMS	December	
	<ul style="list-style-type: none"> <li>District Council Meeting</li> </ul>	Speaker	December	
	<ul style="list-style-type: none"> <li>BWM Council Meeting</li> </ul>	Speaker	11 December	
<b>JANUARY 2026</b>				
	<ul style="list-style-type: none"> <li>Prepare detailed budget and plans for the next two (2) years.</li> </ul>	Budget	January-February	<ul style="list-style-type: none"> <li>MFMA Section 36</li> <li>Accounting officer finalizes and submits to Mayor proposed IDP</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
				and Budget for next two years
	<ul style="list-style-type: none"> <li>• Compile and submit Quarterly Performance Report for Q2.</li> </ul>	PMS	January	<ul style="list-style-type: none"> <li>• MFMA Section 52 (d)</li> </ul>
	<ul style="list-style-type: none"> <li>• Compile and submit Audit Action Plan to the AG.</li> </ul>	CFO	January	
	<ul style="list-style-type: none"> <li>• Mid-term/Mid-year Report submitted to the Executive Mayor.</li> </ul>	CFO/PMS	January	<ul style="list-style-type: none"> <li>• MFMA Section 72</li> </ul>
	<ul style="list-style-type: none"> <li>• MM table mid-year report to Council for approval.</li> </ul>	MM	January	<ul style="list-style-type: none"> <li>• MFMA Section 72</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit quarterly report for period ending 31 December on implementation of the SCM policy to the Mayor and make report public.</li> </ul>	CFO	January	<ul style="list-style-type: none"> <li>• SCM Reg 6 (3) &amp; (4)</li> </ul>
	<ul style="list-style-type: none"> <li>• Review quarterly projections for period ending 31 December for SDBIP and compare actual performance to objectives, in conjunction with preparation of section 72 report.</li> </ul>	MM	January	<ul style="list-style-type: none"> <li>• Guidance MFMA</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit monthly section 71 MFMA report on the budget to the Executive Mayor and the PT.</li> </ul>	MM/CFO	January (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>• MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit monthly statement to provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO	January (Within 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>• MFMA 71 (5)</li> </ul>

<b>MONTH</b>	<b>ACTIVITY</b>	<b>RESPONSIBLE PERSON</b>	<b>DATE</b>	<b>LEGISLATIVE FRAMEWORK</b>
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO	January	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>Midterm/mid-year Report is published in the local newspaper.</li> </ul>	Senior Managers	January	<ul style="list-style-type: none"> <li>MFMA Section 72</li> </ul>
	<ul style="list-style-type: none"> <li>Finalise annual performance report, assessment of arrears on taxes and service charges and an assessment of municipal performance together with recommendations from Council Audit Committee and details of corrective action undertaken arising from Audit report, and minimum competency compliance for inclusion in the Annual Report.</li> </ul>	DCS	January	<ul style="list-style-type: none"> <li>MFMA 121 (3) (c) &amp; (e)-(k);</li> <li>MSA 46 (2)</li> </ul>
	<ul style="list-style-type: none"> <li>Assess the performance of the municipality to 31 December 2025 and submit a section 72 MFMA report on the assessment to the Executive Mayor, PT and NT. Consider an adjustments budget if necessary.</li> </ul>	MM/CFO	January	<ul style="list-style-type: none"> <li>MFMA 72 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Further review all aspects of budget including any unforeseen and unavoidable expenditure in light of need for adjustments budget.</li> </ul>	Executive Mayor/CFO	January	<ul style="list-style-type: none"> <li>MFMA 29</li> </ul>
	<ul style="list-style-type: none"> <li>Where necessary consider tabling and approval of an adjustments budget.</li> </ul>	CFO	January	<ul style="list-style-type: none"> <li>MFMA 28</li> </ul>
	<ul style="list-style-type: none"> <li>Table in Council quarterly consolidated report for period ending 31 December 2025 of all</li> </ul>	MM/CFO/Senior Manager	January	<ul style="list-style-type: none"> <li>MFMA 11 (4)</li> </ul>

<b>MONTH</b>	<b>ACTIVITY</b>	<b>RESPONSIBLE PERSON</b>	<b>DATE</b>	<b>LEGISLATIVE FRAMEWORK</b>
	withdrawals not approved in the budget and submit report to the PT and AG.			
	<ul style="list-style-type: none"> <li>Submit quarterly section 52 MFMA report for period ending 31 December on implementation of the budget and financial situation and submit report of the municipality to Council.</li> </ul>	Executive Mayor/CFO	January	<ul style="list-style-type: none"> <li>MFMA 52 (d)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider monthly and mid-year (Section 71 and 72 MFMA) reports for the period ended 31 December 2025, review implementation of 2025/26 SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to Council and make public any amendment to 2025/26 SDBIP.</li> </ul>	Executive Mayor/MM	January	<ul style="list-style-type: none"> <li>MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Table Draft Annual Report to Council.</li> </ul>	Executive Mayor/MM	January	MFMA 127 (2)
	<ul style="list-style-type: none"> <li>Make public the annual report and invite comments from the local community, submit report to AG, PT and Western Cape Department of Local Government.</li> </ul>	MM	January	MFMA 127 (5)
	<ul style="list-style-type: none"> <li>Q3 District Coordinating Technical Forum.</li> </ul>	MM/Legal Services	January	
	<ul style="list-style-type: none"> <li>Q3 District Coordinating Forum.</li> </ul>	MM & Executive Mayor	January	
	<ul style="list-style-type: none"> <li>CKDM IDP Managers and IDP Representative Forum meeting.</li> </ul>	IDP / PP	January	



MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>District Council Meeting.</li> </ul>	Speaker	January	
	<ul style="list-style-type: none"> <li>BWM Municipal monthly Council meeting.</li> </ul>	Speaker	27 January	
	<ul style="list-style-type: none"> <li>CKD IDP Managers/Coordinators and Representative Forum</li> </ul>	IDP/MM	Last week of January	
<b>FEBRUARY 2026</b>				
	<ul style="list-style-type: none"> <li>Continuous Review of Municipal Strategic Objectives, KPAs, KPIs and Targets.</li> </ul>	PMS/IDP	February	
	<ul style="list-style-type: none"> <li>Place quarterly section 52 MFMA report on budget implementation on the municipal website.</li> </ul>	MM	February	MFMA 75 (1) (k)
	<ul style="list-style-type: none"> <li>Q3 Joint District Public Participation &amp; Communication Forum.</li> </ul>	IDP/PP	12 February	
	<ul style="list-style-type: none"> <li>Council adopts Adjustment budget and SDBIP, Performance agreements to be adjusted and section 57 Managers and MM and placed on municipal website.</li> </ul>	MM/Budget/PMS	February	<ul style="list-style-type: none"> <li>MFMA Section 129(1)</li> </ul>
	<ul style="list-style-type: none"> <li>Advertise Adjustment Budget and Mid-year Section 72 assessment in local newspapers.</li> </ul>	CFO/DCS	February	<ul style="list-style-type: none"> <li>Within 10 working days after the municipal council has approved an adjustment budget, the municipal manager must make public, the approved adjustments budget and supporting</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
				documentation, as well as the resolutions referred to in regulation 25(3). MBRR Regulations 26(1)
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee</li> </ul>	DCS	February	
	<ul style="list-style-type: none"> <li>IDP Steering Committee Meeting (Alignment)</li> </ul>	IDP/CFO/Senior Management	February	
	<ul style="list-style-type: none"> <li>Integration of Projects &amp; Programmes (JDMA Approach)</li> </ul>	DLG	February	<ul style="list-style-type: none"> <li>Accounting officer finalizes and submits to Executive Mayor proposed IDP and Budget for next two years</li> </ul>
	<ul style="list-style-type: none"> <li>Conclusion of Sector Plans for the next financial year</li> </ul>	Senior Managers	February	
	<ul style="list-style-type: none"> <li>Place the 2024/25 Annual Report on the municipal website.</li> </ul>	MM	February	<ul style="list-style-type: none"> <li>MFMA 75(1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and the PT.</li> </ul>	MM/CFO/Budget	February (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO/Budget	February (Within 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71 (5))</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO/Budget	February	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>Submit tabled adjustments budget to PT, NT and other affected organs of state.</li> </ul>	MM/CFO/Budget	February	<ul style="list-style-type: none"> <li>MFMA 22 (b)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit the approved adjustments budget to the PT and NT.</li> </ul>	MM/Budget	February	<ul style="list-style-type: none"> <li>MFMA 24 (3)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider the monthly (section 71) report, review implementation of SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to Council and make public any amendment to the SDBIP – due end of the month.</li> </ul>	Executive Mayor/MM/Budget	February	<ul style="list-style-type: none"> <li>MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Technical Integrated Municipal Engagement – Technical engagement on governance and mid-year budget assessments and service delivery risks</li> </ul>	MM	February	<ul style="list-style-type: none"> <li>JDMA Processes</li> </ul>
	<ul style="list-style-type: none"> <li>Q3 Speakers Forum</li> </ul>	District Speakers	28 February	
	<ul style="list-style-type: none"> <li>CKDM IDP Awareness drive.</li> </ul>	IDP	18 February	
	<ul style="list-style-type: none"> <li>District Council Meeting</li> </ul>	Speaker	February	
	<ul style="list-style-type: none"> <li>BWM Council Meeting</li> </ul>	Speaker	24 February	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
<b>MARCH 2026</b>				
	<ul style="list-style-type: none"> <li>Q3 District Coordinating Forum Meeting.</li> </ul>	Executive Mayors	March	
	<ul style="list-style-type: none"> <li>Workshop draft IDP &amp; Budget with Council.</li> </ul>	Mayor/MM/CFO/IDP	March	
	<ul style="list-style-type: none"> <li>Draft SDBIP for incorporation into draft IDP.</li> </ul>	DCS/PMS/IDP	March	<ul style="list-style-type: none"> <li>MFMA Section 17</li> </ul>
	<ul style="list-style-type: none"> <li>Table in Council Draft IDP and Budget 2026/27, with all supporting documents for approval by Council.</li> </ul>	Executive Mayor/MM	March	<ul style="list-style-type: none"> <li>MFMA 16 (2), 17 &amp; 87(3)</li> </ul>
	<ul style="list-style-type: none"> <li>Follow the processes set out in Regulation 3 of the Local Government: Municipal Planning and Performance Management Regulations should the Council decide to amend the IDP.</li> </ul>	IDP	March	<ul style="list-style-type: none"> <li>MSA-Regulation 3</li> </ul>
	<ul style="list-style-type: none"> <li>Received notification of any transfers that will be made to the municipalities in each of the three financial years.</li> </ul>	MM/CFO/Budget	March	<ul style="list-style-type: none"> <li>MFMA 37 (2)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and PT.</li> </ul>	MM/CFO	March (No later than 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO/Budget	March (Within 10 working days after the end of the month)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO/Budget	March	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>Incorporate transfers to be made to or received from other municipalities into draft budget.</li> </ul>	MM/CFO/Budget	March	<ul style="list-style-type: none"> <li>MFMA 37 (2)</li> </ul>
	<ul style="list-style-type: none"> <li>Incorporate changes in prices for bulk resources and finalise tariff proposals for all charges.</li> </ul>	MM	March	<ul style="list-style-type: none"> <li>MFMA 42</li> </ul>
	<ul style="list-style-type: none"> <li>Make public the tabled annual budget and accompanying budget documentation, invite the community to submit representations and submit to the PT, NT and other affected organs of state.</li> </ul>	MM	March	<ul style="list-style-type: none"> <li>MFMA 22</li> </ul>
	<ul style="list-style-type: none"> <li>Consider and approve, reject or refer back the 2024/25 Annual Report at a Council meeting.</li> </ul>	MM	March	<ul style="list-style-type: none"> <li>MFMA 121 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Adopt an oversight report providing comments on the 2024/25 Annual Report.</li> </ul>	MM	March	<ul style="list-style-type: none"> <li>MFMA 129 (1)</li> </ul>

<b>MONTH</b>	<b>ACTIVITY</b>	<b>RESPONSIBLE PERSON</b>	<b>DATE</b>	<b>LEGISLATIVE FRAMEWORK</b>
	<ul style="list-style-type: none"> <li>Consider monthly section 71 MFMA report, review implementation of the 2025/26 SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to Council and make any public amendments to the 2025/26 SDBIP.</li> </ul>	Executive Mayor/MM/CFO	March	<ul style="list-style-type: none"> <li>MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Advise the Central Karoo District Municipality and Department of Local Government on the outcome of the annual IDP review process and Council's decision.</li> </ul>	DLG SOP	March	
	<ul style="list-style-type: none"> <li>District Coordinating Technical Forum</li> </ul>	Executive Mayors/MM	March	
	<ul style="list-style-type: none"> <li>District Council Meeting.</li> </ul>	Speaker	March	
	<ul style="list-style-type: none"> <li>B/West Municipal Council Meeting.</li> </ul>	Speaker	31 March	
	<ul style="list-style-type: none"> <li>CKDM IDP Managers and IDP Representative Forum meeting.</li> </ul>	CKDM IDP	12 March	
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee</li> </ul>	DCS	March	
	<ul style="list-style-type: none"> <li>Risk Management Committee Meeting</li> </ul>	Internal Audit	24 March	
	<ul style="list-style-type: none"> <li>Audit and Performance Committee Meeting</li> </ul>	Internal Audit	26 March	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Mid-year Evaluation of MM and Section 57 Managers</li> </ul>	PMS/HRM	March	<ul style="list-style-type: none"> <li>Regulation 805</li> </ul>
<b>APRIL 2026</b>				
	<ul style="list-style-type: none"> <li>Send Draft IDP to NT and PT.</li> </ul>	MM/IDP	April	<ul style="list-style-type: none"> <li>Accounting Officer assist the Mayor in revising the budget.</li> </ul>
	<ul style="list-style-type: none"> <li>Advertise Draft IDP and Budget documents for public inputs and comments.</li> </ul>	IDP/CFO	April	
	<ul style="list-style-type: none"> <li>Second round of public participation on Draft – IDP &amp; Budget.</li> </ul>	Executive Mayor/MM/CFO	April	
	<ul style="list-style-type: none"> <li>Finalization of Draft IDP &amp; Budget documents.</li> </ul>	IDP/CFO	April	
	<ul style="list-style-type: none"> <li>Q4 District Coordinating Technical Forum</li> </ul>	Executive Mayor/MM	April	
	<ul style="list-style-type: none"> <li>Make public the oversight report in line with section 129 of the Local Government: Municipal Finance Management Act.</li> </ul>	MM	April	<ul style="list-style-type: none"> <li>MFMA 129 (3)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit the 2024/25 Annual Report and oversight report to the Western Cape Provincial Legislature.</li> </ul>	MM	April	<ul style="list-style-type: none"> <li>MFMA 132 (1) &amp; (2)</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Review quarterly projections for period ending 31 March 2026 for the 2025/26 SDBIP and compare actual performance to objectives, in conjunction with preparation of section 52 MFMA report.</li> </ul>	Executive Mayor	April	Guidance
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and PT.</li> </ul>	MM/CFO/Budget	April (No later than 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO/Budget	April (Within 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO/Budget	April	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>Table in Council quarterly consolidated report for period ending 31 March of all withdrawals not approved in budget and submit report to the PT and AG.</li> </ul>	MM/CFO/Budget	April	<ul style="list-style-type: none"> <li>MFMA 11</li> </ul>
	<ul style="list-style-type: none"> <li>Submit quarterly section 52 MFMA report for period ending 31 March 2026 on implementation of the budget and financial state of affairs of the municipality to Council.</li> </ul>	Executive Mayor/CFO	April	<ul style="list-style-type: none"> <li>MFMA 52 (d)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider the views of the community and other stakeholders on the draft budget for the 2026/27 financial year.</li> </ul>	Executive Mayor/CFO/Budget	April	<ul style="list-style-type: none"> <li>MFMA 23 (1)</li> </ul>



MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Respond to submissions received on the draft budget for the 2026/27 financial year and if necessary, revise the budget and table amendments for Council consideration.</li> </ul>	Executive Mayor	April	<ul style="list-style-type: none"> <li>MFMA 23 (2)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider monthly section 71 MFMA report, review implementation of the 2025/26 SDBIP, identify problems and amend or recommend appropriate mechanisms. Submit report to Council and make public any amendment to the 2025/26 SDBIP.</li> </ul>	Executive Mayor/MM	April	<ul style="list-style-type: none"> <li>MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Compile and submit Quarterly Performance Report Q2 to Council.</li> </ul>	PMS/CFO	April	
	<ul style="list-style-type: none"> <li>BWM Public Participation Process/ Draft IDP &amp; Budget.</li> </ul>	BWM/IDP/CFO/PP	April	
	<ul style="list-style-type: none"> <li>Conduct Stakeholder and Public Participation engagements.</li> </ul>	CKDM Strategic Support Services	08 April – 15 May	
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee.</li> </ul>	DCS	April	
	<ul style="list-style-type: none"> <li>Conclusion for Sector plans for inclusion of IDP.</li> </ul>	Internal departments	April	
	<ul style="list-style-type: none"> <li>Q4 Joint District Public Participation &amp; Communication Forum.</li> </ul>	CKDM IDP/PP/COMMS	08 April	

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>• Compile and submit Quarterly Performance Report for Q3 to Council.</li> </ul>	PMS/CFO	April	
	<ul style="list-style-type: none"> <li>• District Council Meeting</li> </ul>	Speaker	April	
	<ul style="list-style-type: none"> <li>• BWM Council Meeting</li> </ul>	Speaker	28 April	
<b>MAY 2026</b>				
	<ul style="list-style-type: none"> <li>• Review written comments in respect of the draft (advertised) IDP.</li> </ul>	MM/IDP	May	<ul style="list-style-type: none"> <li>• MFMA Section 23,24</li> <li>• MSA Chapter 4</li> </ul>
	<ul style="list-style-type: none"> <li>• Q4 District IDP Managers/Coordinators.</li> </ul>	IDP/MM	20 May	
	<ul style="list-style-type: none"> <li>• Community inputs into organization KPIs and Target.</li> </ul>	IDP/PMS	May	
	<ul style="list-style-type: none"> <li>• Q4 District Coordinating Forum</li> </ul>	Executive Mayors/MM	April	
	<ul style="list-style-type: none"> <li>• SIME LG MTEC: IDP, budget and SDF assessments – Provincial Government and Municipality to discuss findings and recommendations emanating from the assessments. Integrate input into the draft IDP and Budget.</li> </ul>	MM/CFO/IDP	May	<ul style="list-style-type: none"> <li>• IGR</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Preparing final IDP and Budget documentation for final approval by Council, review any other comments from National, or Provincial Government or organ state.</li> </ul>	MM/CFO/IDP	May	<ul style="list-style-type: none"> <li>MFMA 68 and MSA Guidance</li> </ul>
	<ul style="list-style-type: none"> <li>Place quarterly (section 52) report on budget implementation of the municipal website.</li> </ul>	MM	May	<ul style="list-style-type: none"> <li>MFMA 75 (1) (k)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and PT.</li> </ul>	MM/CFO/Budget	May (No later than 10 working days after the end of month.)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO/Budget	May (Within 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly report on salaries, wages, allowance and benefits to Council.</li> </ul>	MM/CFO/Budget	May	<ul style="list-style-type: none"> <li>MFMA 66</li> </ul>
	<ul style="list-style-type: none"> <li>Q-4 District IDP Managers and IDP Representative Forum.</li> </ul>	IDP/MM	20 May	
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee.</li> </ul>	DCS	May	
	<ul style="list-style-type: none"> <li>District Municipal Council Meeting.</li> </ul>	Speaker	May	
	<ul style="list-style-type: none"> <li>BWM Council Meeting.</li> </ul>	Speaker	26 May	

<b>MONTH</b>	<b>ACTIVITY</b>	<b>RESPONSIBLE PERSON</b>	<b>DATE</b>	<b>LEGISLATIVE FRAMEWORK</b>
	<ul style="list-style-type: none"> <li>Final Adoption of IDP &amp; Budget, Organogram.</li> </ul>	IDP/CFO/MM/Executive Mayor	May	<ul style="list-style-type: none"> <li>MFMA 24 (1) and MSA Guidance</li> </ul>
	<ul style="list-style-type: none"> <li>Tabling of IDP and Budget related policies to Council for adoption.</li> </ul>	MM/Executive Mayor	May	
	<ul style="list-style-type: none"> <li>Distribute adopted IDP and associated supplementary documents to the MEC for Local Government if the Municipality adopts an amended IDP.</li> </ul>	IDP/DCS	May	<ul style="list-style-type: none"> <li>MSA 32 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider monthly section 71 MFMA report, review implementation of SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to Council and make public any amendment to the SDBIP.</li> </ul>	Executive Mayor/MM	May	<ul style="list-style-type: none"> <li>MFMA 54 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Q4 District Speakers Forum.</li> </ul>	District Speaker	May	
<b>JUNE 2026</b>				
	<ul style="list-style-type: none"> <li>Submit draft 2026/27SDBIP to the Executive Mayor.</li> </ul>	Executive Mayor	June	<ul style="list-style-type: none"> <li>MFMA 69 (3) (a)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit draft annual performance agreements for the next financial year to the Executive Mayor.</li> </ul>	MM	June	<ul style="list-style-type: none"> <li>MFMA 69 (3) (b)</li> </ul>
	<ul style="list-style-type: none"> <li>Approve annual budget and IDP by Council resolution, including taxes, tariffs, measurable performance objectives, changes to the IDP</li> </ul>	MM/Executive Mayor/CFO/IDP	June	<ul style="list-style-type: none"> <li>MFMA 16 (1), 24 (2) &amp; 53 (1) (c) (i) and MSA guidance</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	and Budget related policies, include service delivery agreements and long-term contracts where appropriate.			
	<ul style="list-style-type: none"> <li>Inform community about the approved IDP &amp; Budget: Place copies in/on libraries, website and notices in newspaper</li> </ul>	IDP/CFO	June	
	<ul style="list-style-type: none"> <li>Approve the 2026/27 SDBIP.</li> </ul>	Executive Mayor	June	<ul style="list-style-type: none"> <li>MFMA 53 (1) (c) (i)</li> </ul>
	<ul style="list-style-type: none"> <li>Send IDP &amp; Budget related documents to DLG,PT &amp; NT.</li> </ul>	IDP/CFO	June	<ul style="list-style-type: none"> <li>MFMA 24 (3)</li> </ul>
	<ul style="list-style-type: none"> <li>Audit and Performance Committee Meeting</li> </ul>	Internal Audit	25 June	
	<ul style="list-style-type: none"> <li>Submit copies of SDBIP to NT and PT.</li> </ul>	PMS	June (10 days after approval)	<ul style="list-style-type: none"> <li>MFMA Section 53</li> <li>MSA Sections 38-45</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and PT.</li> </ul>	MM/CFO/Budget	June (No later than 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO/Budget	June (No later than 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider monthly (section 71 report, review implementation of the 2026/27 SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to</li> </ul>	Executive Mayor/MM	June	<ul style="list-style-type: none"> <li>MFMA 54 (1)c</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	Council and make public any amendment to the SDBIP.			
	<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee.</li> </ul>	DCS	June	
	<ul style="list-style-type: none"> <li>District Council Meeting</li> </ul>	Speaker	June	
	<ul style="list-style-type: none"> <li>BWM Council Meeting</li> </ul>	Speaker	30 June	
<b>JULY 2026</b>				
	<ul style="list-style-type: none"> <li>Signing of performance agreements of MM and Section 57 Managers</li> </ul>	PMS/HRM	July (before 31 <sup>st</sup> )	
	<ul style="list-style-type: none"> <li>Submit copies of SDBIP to NT and PT</li> </ul>	IDP	July	<ul style="list-style-type: none"> <li>Section 57 of the MSA</li> </ul>
	<ul style="list-style-type: none"> <li>Make public, the performance agreements of MM and Senior Managers (Municipal Website)</li> </ul>	IDP		<ul style="list-style-type: none"> <li>MFMA Section 53</li> <li>MSA Sections 38-45</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>• Preparation of the draft IDP &amp; Budget Time Schedule</li> <li>• Engagement with the Budget Office and PMS alignment purposes.</li> <li>• Review participatory forums and mechanisms.</li> <li>• <b>MINMAY : PLANNING</b></li> <li>• District Mayors present strategic and planning priorities &amp; service delivery challenges.</li> </ul>	IDP/CFO/Budget and PMS	July	<ul style="list-style-type: none"> <li>• Accounting Officer and Senior Officials begin planning for the next two-year budget MFMA Section 68, 77.</li> <li>• Accounting Officer and Senior Managers review options and contracts for service delivery.</li> </ul>
	<ul style="list-style-type: none"> <li>• Send first draft IDP and Budget Time Schedule to CKDM IDP.</li> <li>• Managers alignment/Expect to receive the Draft IDP/Budget Time Schedule of the CKDM for inputs/alignment</li> </ul>	IDP	July	
	<ul style="list-style-type: none"> <li>• Approve and announce new budget schedules and set up committees/forums.</li> <li>• Consultation on Performance and changing needs</li> </ul>	Budget and Treasury Office	July	
	<ul style="list-style-type: none"> <li>• Q1 District Public Participation and Communication forum meeting.</li> </ul>	IDP-PP	July	
	<ul style="list-style-type: none"> <li>• Roll out of the SDBIP.</li> <li>• Prepare/Review departmental sector plans for next financial year.</li> <li>• Preparing Annual Performance Report (Section 46)</li> <li>• Prepare and submit performance agreements of Municipal Manager and Senior Managers to the MEC and municipal website.</li> </ul>	PMS and Budget	July	<ul style="list-style-type: none"> <li>• Performance agreements must be submitted to the Council and MEC for Local Government in Province. MFMA Section 53(3)(b)</li> <li>• MFMA Section 52 (d)</li> </ul>

MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Compile and submit Q4 performance report to Council</li> </ul>			
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and PT.</li> </ul>	MM/CFO/Budget	July (No later than 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO/Budget	July (No later than 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider monthly (section 71 report, review implementation of the 2026/27 SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to Council and make public any amendment to the SDBIP.</li> </ul>	Executive Mayor/MM	July	<ul style="list-style-type: none"> <li>MFMA 54 (1)c</li> </ul>
	<ul style="list-style-type: none"> <li>CKDM IDP Representative Forum Meeting.</li> </ul>	IDP/PP	July	
	<ul style="list-style-type: none"> <li>District Council Meeting</li> </ul>	Speaker	July	
	<ul style="list-style-type: none"> <li>BWM Council Meeting</li> </ul>	Speaker	July	
<b>AUGUST 2026</b>				
	<ul style="list-style-type: none"> <li>Consult and review performance and financial position</li> </ul>	PMS - CFO	August	
	<ul style="list-style-type: none"> <li>Executive Mayor table IDP and Budget Time Schedule for 2027/2028 to Council for Approval</li> </ul>	IDP/MM & Executive Mayor	August	<ul style="list-style-type: none"> <li>Section 34 of MSA</li> </ul>



MONTH	ACTIVITY	RESPONSIBLE PERSON	DATE	LEGISLATIVE FRAMEWORK
	<ul style="list-style-type: none"> <li>Submit monthly section 71 MFMA report on the budget to the Executive Mayor and PT.</li> </ul>	MM/CFO/Budget	August (No later than 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (1)</li> </ul>
	<ul style="list-style-type: none"> <li>Submit monthly statement to the provincial or national organ of state or municipality on allocations received.</li> </ul>	MM/CFO/Budget	August (No later than 10 working days after the end of the month.)	<ul style="list-style-type: none"> <li>MFMA 71 (5)</li> </ul>
	<ul style="list-style-type: none"> <li>Consider monthly (section 71 report, review implementation of the 2026/27 SDBIP, identify problems and amend or recommend appropriate amendments. Submit report to Council and make public any amendment to the SDBIP.</li> </ul>	Executive Mayor/MM	August	<ul style="list-style-type: none"> <li>MFMA 54 (1)c</li> </ul>
	<ul style="list-style-type: none"> <li>Submit annual financial performance report to Council</li> </ul>	CFO	August	<ul style="list-style-type: none"> <li>MFMA Section 126(1)(a)</li> </ul>
	<ul style="list-style-type: none"> <li>CKDM – Hold and follow up – IDP &amp; Public Participation Alignment Forum Meeting.</li> </ul>	IDP & Public Participation	August	
	<ul style="list-style-type: none"> <li>District Council Meeting</li> </ul>	Speaker	August	
	<ul style="list-style-type: none"> <li>BWM Council Meeting</li> </ul>	Speaker	August	

### 3. ADOPTION OF THE IDP/BUDGET TIME SCHEDULE BY COUNCIL

The IDP Time Schedule of Key Deadlines 2025-2026 must be approved by Council before the 31<sup>st</sup> August 2025.



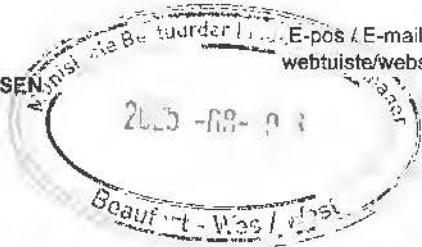
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BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO  
KANTOOR VAN DIE MUNISIPALE BESTUURDER /  
OFFICE OF THE MUNICIPAL MANAGER  
DEPARTEMENT KORPORATIEWE DIENSTE /  
DEPARTMENT CORPORATE SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke Imbalelwano  
mayithunyelwe kuMlawuli kaMasipala

Verwysing  
Reference 2/B  
Isalathiso

Privaatsak/Private Bag 582  
Faks/Fax : (023) 4151373  
Tel. (023) 4148020

Navrae  
Enquiries SCA PHILANDER-PIETERSEN  
Imibuzo



E-pos / E-mail : [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)  
webtuiste/website : [www.beaufortwestmun.co.za](http://www.beaufortwestmun.co.za)

Donkinstraat 112 Donkin Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFULO  
6970

Datum  
Date 2025.08.01  
Umhla

**MEMORANDUM TO THE SENIOR MANAGER: CORPORATE SERVICES**  
**REVIEW OF RECORDS MANAGEMENT POLICY & REVIEW OF REGISTRATION**  
**PROCEDURE MANUAL**

At a Heads meeting held on 17 JUNE 2025 both policies were discussed and the Heads resolved as follows:

That both policies be accepted and approved.

Hope you find the above in order.

  
AC MAKENDLANA  
DIRECTOR CORPORATE SERVICES

SAGASILE	JPDRAK
BPA	



# RECORDS MANAGEMENT POLICY

## FOR BEAUFORT WEST MUNICIPALITY

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Date: 11 October 2010 WCARS reference A14/2/5/1/B1 ¶  
Filed: 2/3/B vol 1: Barcode 11038612¶  
Revised: 25 July 2016¶  
Approved by Western Cape Archives and Records Services: 14 October 2016: Barcode: 1164688¶  
Revision Approved by Council: 14 December 2021: Item 8.8¶  
Revised: Approved by Western Cape Archives and Records Services: 4 March 2022: Barcode: 12293259¶  
Revision: Approved by Council: 31 January 2023: Item:8.5 ¶

**FOREWORD**

Records are the output of the business and administrative processes of a governmental body. Not only are records important to serve as proof of actions and accountability but it also serve as a source of information for the future generations of this country especially with reference to South Africa's rich history in political development.

Therefore, sound records management practices are needed to ensure the safe keeping of records and the ability of Beaufort West Municipality to function efficiently and effectively. Considering the development of legislation such as the Access to Information Act, 2000 the need for efficient records management is emphasised even more.

In order to ensure that sound records management practices are performed a proper policy document must be provided for in order to equip those officials responsible for records, with the necessary framework as to how records should be treated. Readers and users of this policy must keep in mind that regardless of the systems and procedures in use, the most important part of records is to have dedicated personnel that carry out their duties with passion and the utmost accuracy. Only then records management will be a success. By providing this policy, one can only hope that the users thereof will show the necessary characteristics to ensure the correct handling and management of records in Beaufort West Municipality, now and in the future.

**P. de V. Strümpher**  
**Snr Manager: Corporate Services**

7 September 2010

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## 1. Purpose

- 1.1 Section 9 of the Provincial Archives and Records Service of the Western Cape Act, 2005 (Act No. 3 of 2005) requires Beaufort West Municipality to manage its records in a well-structured record keeping system, and to put the necessary policies and procedures in place to ensure that its record keeping and records management practices comply with the requirements of the Act.
- 1.2 Information is a resource of the same importance to good management as other standard resources like people, money and facilities. The information resources of Beaufort West Municipality must therefore be managed as a valuable asset. Appropriate records management is a vital aspect of maintaining and enhancing the value of this asset. Beaufort West Municipality considers its records to be a valuable asset to:
- enable Beaufort West Municipality to find the right information easily and comprehensively;
  - enable Beaufort West Municipality to perform its functions successfully and efficiently and in an accountable manner;
  - support the business, legal and accountability requirements of Beaufort West Municipality;
  - ensure the conduct of business in an orderly, efficient and accountable manner;
  - ensure the consistent delivery of services;
  - support and document policy formation and administrative decision-making;
  - provide continuity in the event of a disaster;
  - protect the interests of Beaufort West Municipality and the rights of employees, clients and present and future stakeholders;
  - support and document the Beaufort West Municipality's activities, development and achievements;
  - provide evidence of business in the context of cultural activity and contribute to the cultural identity and collective memory.
- 1.3 Records management, through the proper control of the content, storage and volume of records, reduces vulnerability to legal challenge or financial loss and promotes best value in terms of human and space resources through greater co-ordination of information and storage systems.

## 2. Policy statement

- 2.1 All records created and received by Beaufort West Municipality shall be managed in accordance with the records management principles contained in Section 9 of the Provincial Archives and Records Service of the Western Cape Act, 2005 (Act No. 3 of 2005).
- 2.2 The following broad principles apply to the record keeping and records management practices of Beaufort West Municipality:
- ~~Due to Beaufort West Municipality's decentralised office infrastructure, the Municipality follows decentralised records management practices,~~
  - The Beaufort West Municipality follows sound procedures for the creation, maintenance, retention and disposal of all records, including electronic records.

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- The records management procedures of Beaufort West Municipality comply with legal requirements, including those for the provision of evidence.
- The Beaufort West Municipality follows sound procedures for the security, privacy and confidentiality of its records.
- Electronic records in the Beaufort West Municipality are managed according to the principles promoted by the National Archives and Records Service.
- The Beaufort West Municipality has performance measures for all records management functions and reviews compliance with these measures.

### 2.3 Creation of receipt of records

Records creation and receipt is the responsibility of all staff, hence –

- 2.3.1 records management in government bodies must be integrated with the activities that promote the core mission and vision of the organization instead of being considered as an add-on section.
- 2.3.2 Records are created internally or received from external sources and bear evidence of internal and external activities of an organization. The evidential quality of records distinguishes them from any other type of information resource which may be produced, and retained solely for reference purposes.
- 2.3.3 Records creation can occur in many ways using a variety of devices, such as personal computers, laptops and hand-held devices.
- 2.3.4 Records are important resources for planning, decision-making, accountability, good governance, research and to support service delivery. Creators of records must bear this in mind when records are created.
- 2.3.5 Records created in governmental bodies must be usable, accurate, authentic, have integrity, be reliable to ensure that their evidentiary value is accepted. For a record to be authentic, reliable, have evidential weight and legal admissibility.

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i. the record must bear all of the following:

- the logo and address of the creating organisation,
- record creation date,
- file reference number (from a file plan approved by WCARS),
- author/s of the record,
- addressee,
- signature of the author or delegate. In the case of electronic records, Sections 3(4) and 28(2) of the Electronic Communications and Transaction Act, 2002 (Act 25, 2002) apply,
- indication of attachments and or links to other records, and
- subject matter

ii. The record must be whole, unaltered and not reformatted. If for example someone alters the minutes of a meeting after they have been approved, the minutes can no longer be considered an accurate record of the meeting. Complete and accurate records lead to efficiency and effectiveness, ensure straightforward audits and reduced legal risks.

iii. Records are created as evidence of decisions, actions and transactions, they therefore must be created at the time of the transaction or incident to which they relate, or soon afterwards, such as documenting the minutes of a meeting from recordings made during the meeting. Reliability will be apparent if there is evidence that the records were created and captured as part of a legitimate



business process. The operational context or business process within which a record has been generated or managed should also be visible.

- iii. Processes associated with individual records such as version control must be documented to reduce the risk of working from or updating the wrong version of a document or sending out the wrong version.
- iv. An electronic records management system used to create, provide access to and manage records (including hardware, software and network infrastructure must,
  - a. be reliable, that is, be capable of continuous operation. Documentation to prove reliability must be kept and provided when needed,
  - b. have security measures in place to protect records from unauthorized access, alteration or disposal,
  - c. be capable of implementing all records management processes according to the **Records Continuum Model (RCM)**,
  - d. be capable of retaining the authenticity, reliability and integrity of records should there be a system change, migration or discontinuation,
  - e. be approved by WCARS as stipulated in the Provincial Archives and Records Service of the Western Cape Act, 2005 (Act 3 of 2005).
- vi. Enterprise Content Management (ECM) / My Content is the approved electronic records management system for Western Cape Government (WCG) departments. The WCARS encourages local governmental bodies to use approved electronic records management systems.

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### 3. Regulatory framework

3.1 By managing its paper-based records effectively and efficiently Beaufort West Municipality strives to give effect to the accountability, transparency and service delivery values contained in the legal framework established by:

- Constitution, 1996;
- National Archives and Records Service of South Africa Act (Act No 43 of 1996 as amended);
  - o National Archives and Records Service of South Africa Regulations;
- Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003);
- Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);
- Promotion of Access to Information Act (Act No 2 of 2000);
- Promotion of Administrative Justice Act (Act No 3 of 2000);
- Electronic Communications and Transactions Act (Act No 25 of 2002);
- Provincial Archives and Records Service of the Western Cape Act, 2005 (Act No 3 of 2005);
- Protection of Personal Information Act, 2013 (Act 4 of 2013)

### 4. Guiding model

The policy upholds the **RCM** which is a conceptual model that helps to understand and explore recordkeeping activities in relation to multiple contexts over space and

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time. Recordkeeping activities take place from before the records are created by identifying recordkeeping requirements in policies, systems, organizations, processes, laws, social mandates that impact on what is created and how it is managed over space and time. The RCM challenges the traditional view that separates archives and records as distinct entities. A continuum approach therefore highlights those records are both current and archival at the point of creation as it has been realized that records can be used continuously if they are considered to be of value at the time they are created.

According to the RCM, archival principles are applied throughout the life of a record. In the electronic environment, for instance, technical issues involved in keeping electronic records arise at the moment of their creation to their disposition. The stages that the records undergo are recurring and fall both within archives and records management. In addition, the model highlights the importance of records and archives management for both managerial and social responsibilities. Adoption of this records management model is thus aimed at facilitating access to records for business and public use as well as integrating and institutionalizing records and archives management with business processes in the Western Cape governmental bodies.

## **5. Relationship with other policies**

- 5.1 The Beaufort West Municipality's Records Management Policy consist of this policy as well as additional parts that cover the unique nature of the broad spectrum of records generated by Beaufort West Municipality. The following policy apply:-
- ICT Security Controls Policy

## **6. Scope and intended audience**

- 6.1 This policy impacts upon Beaufort West Municipality's work practices for all those who:
- create records including electronic records;
  - have access to records;
  - have any other responsibilities for records, for example storage and maintenance responsibilities;
  - have management responsibility for staff engaged in any of these activities; or manage, or have design input into, information technology infrastructure.
- 6.2 The policy therefore applies to all staff members of the Beaufort West Municipality and covers all records regardless of format, medium or age.

## **7. Roles and responsibilities**

### **7.1 Head of Beaufort West Municipality**

- 7.1.1 The Municipal Manager is ultimately accountable for the record keeping and records management practices of Beaufort West Municipality.
- 7.1.2 The Municipal Manager is committed to enhance accountability, transparency and improvement of service delivery by ensuring that sound records management practices are implemented and maintained.
- 7.1.3 The Municipal Manager supports the implementation of this policy and requires each staff member to support the values underlying in this policy.

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7.1.4 The Municipal Manager shall designate a senior manager to be the Records Manager of the Beaufort West Municipality and shall mandate the Records Manager to perform such duties as are necessary to enhance the record keeping and records management practices of Beaufort West Municipality to enable compliance with legislative and regulatory requirements.

## **7.2 Head of Departments**

7.2.1 Head of Departments are responsible for the implementation of this policy in their respective units.

7.2.2 Head of Departments shall lead by example and shall themselves maintain good record keeping and records management practices.

7.2.3 Head of Departments shall ensure that all staff are made aware of their record keeping and records management responsibilities and obligations.

7.2.4 Head of Departments shall ensure that the management of records including e-mail is a key responsibility in the performance agreements of all the staff in their units.

7.2.5 Heads of Departments must identify and appoint an official(s) responsible for ensuring compliance with records management practices in their respective departments and must provide the names of those officials to the Records Manager.

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## **7.3 Records Manager**

7.3.1 The Senior Manager Corporate Services is the Records Manager for the whole Beaufort West Municipality.

7.3.2 The Records Manager is responsible for:

- the implementation of this policy;
- staff awareness regarding this policy;
- the management of all records according to the records management principles contained in the Provincial Archives and Records Service of the Western Cape Act, 2005 (Act No. 3 of 2005).
- Ensuring that all records are allocated with retention periods and disposal authority taking into account the functional, legal and historical need of the body to maintain records of transactions.

7.3.3 The specific duties of the Records Manager are contained in the Records Manager's job description.

7.3.4 The Records Manager is mandated to provide such training and other interventions as are necessary to ensure that the Beaufort West Municipality's record keeping and records management practices comply with the records management principles contained in the Provincial Archives and Records Service of the Western Cape Act, 2005 (Act No. 3 of 2005).

7.3.5 The Records Manager may from time-to-time issue circulars and instructions regarding the record keeping and records management practices of Beaufort West Municipality.

7.3.6 The Records Manager shall ensure that all records created and received by Beaufort West Municipality are classified according to the approved file plan and

that a written disposal authority is obtained for them from the Western Cape Archives and Records Service.

#### **7.4 Chief Information Officer**

- 7.4.1 The Municipal Manager is the Chief Information Officer and is responsible for approval of requests for information in terms of the Promotion of Access to Information Act.
- 7.4.2 The Chief Information Officer shall inform the Records Manager if a request for information necessitates a disposal hold to be placed on records that are due for disposal.

#### **7.5 IT Manager**

- 7.5.1 The IT Manager is responsible for the day-to-day maintenance of electronic systems that stores records, except where the Municipality are making use of a hosted solution via a service provider.
- 7.5.2 The IT Manager and Records Manager shall work in conjunction with one another to ensure that public records are properly managed, protected and appropriately preserved for as long as they are required for business, legal and long-term preservation purposes.
- 7.5.3 The IT Manager shall ensure that appropriate *systems technical manuals* and *systems procedures manuals* are designed for each electronic system that manages and stores records.
- 7.5.4 The IT Manager shall ensure that all electronic systems capture appropriate *systems generated metadata* and *audit trail data* for all electronic records to ensure that authentic and reliable records are created.
- 7.5.5 The IT Manager shall ensure that electronic records in all electronic systems remains accessible by migrating them to new hardware and software platforms when there is a danger of technology obsolescence including media and format obsolescence.
- 7.5.6 The IT Manager shall ensure that all data, metadata, audit trail data, operating systems and application software are backed up on a daily, weekly and monthly basis to enable the recovery of authentic, reliable and accessible records should a disaster occur.
- 7.5.7 The IT Manager shall ensure that back-ups are stored in a secure environment.
- 7.5.8 The IT Manager shall ensure that systems that manage and store records are virus free.
- 7.5.9 Comprehensive details regarding specific responsibilities of the IT Manager are contained in the IT Manager's job description.

#### **7.6 I services manager**

- 7.6.1 The Director Corporate Services is responsible for keeping the Records Manager updated about developments in the legal and statutory environment that may impact on the record keeping and records management practices of Beaufort West Municipality.

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7.6.1 The Senior Manager Corporate Services and Manager Financial Administration is responsible for the physical security of all records. ¶

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## **7.7 Registry staff**

7.7.1 The registry staff are responsible for the physical management of the records in their care by performing the following functions.

### **7.7.1.1 Manage Filing System**

- Supervise the management and implementation of the Municipal Filing system and Record control schedules.
- Authorise personnel's disposal authority of the filing system.
- Ensure the safekeeping of Municipal records.
- Supervise registration office personnel.
- Execute policies.
- Implement and maintain filing systems.
- Transfer records.
- Destroy certificates when needed.
- Inspect filing system.
- Draft and approve registration- and procedure manuals.
- Training and screening/selecting of registration personnel.
- File documents and general administration.
- Use stepladder, stationery, computer, fax machine, Photostat machine to complete work.

7.7.1.2 Detailed responsibilities regarding the day-to-day management of the records in the registry are contained in the *Registry Procedure Manual*.

## **7.8 Staff**

7.8.1 Every staff member shall create records of transactions while conducting official business.

7.8.2 Every staff member shall manage those records efficiently and effectively by:

- allocating reference numbers and subjects to paper-based and electronic records according to the file plan;
- sending paper-based records to the registry for filing;
- ensuring that records are destroyed/deleted only in accordance with the written disposal authority issued by the Western Cape Archives and Records Service.

7.8.3 Records management responsibilities shall be written into the performance agreements of all staff members to ensure that staff are evaluated on their records management responsibilities.

## **8. Records classification systems and related storage areas**

The Beaufort West Municipality has the following systems that organize and store records:

### **8.1 Correspondence systems**

#### **8.1.1 File plan**

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- 8.1.1.1 Only the file plan approved on 5 October 1989 and implemented on 1 January 1989 shall be used for the classification of correspondence records. The file plan shall be used for the classification of paper-based and electronic (including e-mail) records.
- 8.1.1.2 Specific procedures for the allocation of file subjects and reference numbers to records are contained in the procedures manual that is published on the Public Share via GPO (O:)/Records Policies and Manuals and also filed on file 2/3/B.
- 8.1.1.3 Each staff member shall allocate file reference numbers to all correspondence (paper, e-mail) according to the approved subjects in the file plan.
- 8.1.1.4 When correspondence is created/received for which no subject exists in the file plan, the Records Manager must be contacted to assist with additions to the file plan. Under no circumstances may subjects be added to the file plan if they have not been approved by the Records Manager. Specific procedures regarding the addition and approval of a subject in the file plan and Administrator Document Registration system are contained in the procedures manual that is published on the Public Share via GPO (O:)/Records Policies and Manuals file.

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## 8.1.2 Storage areas

### 8.1.2.1 Paper-based correspondence files are kept in the custody of-

#### 8.1.2.1.1 The central registry

The central registry is housed at the Corporate Services Department.

##### 8.1.2.1.1.1 All original paper based / e-mail correspondence must be handed to the central registry.

8.1.2.1.1.2 All paper-based correspondence system records that are not HR related are housed in the central registry.

8.1.2.1.1.3 All these records are under the management of the Records Manager who is mandated to ensure that they are managed properly.

8.1.2.1.1.4 The registry is a secure storage area and only registry staff are allowed in the records storage area.

8.1.2.1.1.5 Staff members that need access to files in the registry shall place a request for the files with the Records Clerk.

##### 8.1.2.1.1.6 The registry shall be locked when registry is not in operation.

#### 8.1.2.1.2 The Human Resources registry

8.1.2.1.2.1 All Human Resources related records are housed in the HR Registry.

8.1.2.1.2.2 The general HR subject files as well as HR case files are under the management of the Records Manager who is mandated to ensure that they are managed properly.

8.1.2.1.2.3 Beaufort West Municipality maintains a set of paper-based case files for each staff member. These files are confidential in nature and are housed in the HR office.

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8.1.2.1.2.4 The case files are managed as part of the List of Series of Separate Case Files that is maintained and managed by the Records Manager.

8.1.2.1.2.5 The files exist only in paper-based format and the physical tracking of the case files are managed through a "Register of all Files opened".

**8.1.2.2 Electronic correspondence records are stored in an electronic repository**

8.1.2.2.1 Beaufort West Municipality does not make use of an electronic filing system.

**8.2 Records other than correspondence systems**

**8.2.1 Schedule for records other than correspondence systems**

8.2.1.1 The Records Manager maintains a schedule of all records other than the correspondence system. The schedule contains a description of each set of records other than the correspondence system and indicates the storage location and retention periods of these records regardless of format. The schedule is available on the *Public Share via Public Share via GPO (O:)/Records Policies and Manuals* file and file number 2/3/B.

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8.2.1.2 Should records be created/received that are not listed in the schedule, the Records Manager should be contacted to add the records to the schedule.

**8.2.2 Storage areas**

**8.2.2.1 Paper-based**

**8.2.2.1.1** The Beaufort West Municipality has the following sets of paper-based records other than the correspondence systems that are in the custody of the various officials that use them on a daily basis and does not form part of a correspondence file, or a case file e.g. registers, maps, plans, electronic records, audio-visual records, etc. These records are listed in the Schedule for Records other than Correspondence System.

8.2.2.1.2 These records are under the control of the Records Manager who is mandated to ensure that they are managed properly.

**8.2.2.2 Micrographic records**

8.2.2.2.1 The Beaufort West Municipality has no sets of microfilmed records.

**8.2.2.3 Audio-visual records**

8.2.2.3.1 Audio-visual records are stored and managed according to the Records Control Schedule.

**8.2.2.4 Electronic systems other than the correspondence systems**

8.2.2.4.1 Financial transactions are recorded on the financial management system and such records are managed according to the Records Control Schedule.

**9. Disposal of records**

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- 9.1 No public records, including official-mails shall be destroyed, erased or otherwise disposed of without prior written authorization from the Western Cape Archives and Records Service.
- 9.2 The Western Cape Archives and Records Service has issued Standing Disposal Authority Numbers **PSB4KW, PSB15KW, PSB16KW, PSB19KW, PSB20KW AND PSB23KW** for the disposal of records classified against the file plan. The Records Manager manages the disposal schedule.
- 9.3 The Western Cape Archives and Records Service issued Standing Disposal Authority Number **PSB25KW** on the schedule of records other than correspondence systems. The Records Manager manages the disposal schedule.
- 9.4 Retention periods indicated on the file plan and schedule were determined by taking Beaufort West Municipality's legal obligations and functional needs into account. Should a staff member disagree with the allocated retention periods, the Records Manager should be contacted to discuss a more appropriate retention period.
- 9.5 Disposal in terms of these disposal authorities will be executed annually.
- 9.6 All disposal actions should be authorised by the Records Manager prior to their execution to ensure that archival records are not destroyed inadvertently.
- 9.7 Non-archival records that are needed for litigation, Promotion of Access to Information requests or Promotion of Administrative Justice actions may not be destroyed until such time that the Director Corporate Services / Municipal Manager has indicated that the destruction hold can be lifted.
- 9.8 Paper-based archival records shall be safely kept in strong rooms of the different departments until they are due to transfer to the Western Cape Archives and Records Service. Transfer procedures shall be as prescribed by the National Archives in the *Records Management Policy Manual*.
- 9.9 Specific guidelines regarding the procedure to dispose of electronic records are contained in the electronic records management policy.10. Storage and custody**
- 10.1 See par. 8 for an identification of all record keeping systems and their storage locations.
- 10.2 All records shall be kept in storage areas that are appropriate for the type of medium. The National Archives and Records Services' guidelines contained in the *Records Management Policy Manual* shall be applied.
- 11. Access and security**
- 11.1 Records shall at all times be protected against unauthorized access and tampering to protect their authenticity and reliability as evidence of the business of Beaufort West Municipality.
- 11.2 Classified records shall be managed in terms of the ICT Security Controls Policy which is available from the IT Manager.
- 11.3 No staff member shall remove records that are not available in the public domain from the premises of Beaufort West Municipality without the explicit permission of the Records Manager.

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- 11.4 No staff member shall provide information and records that are not in the public domain to the public without consulting the Chief Information Officer. Specific guidelines regarding requests for information are contained in the Promotion of Access to Information Policy which is maintained by the Chief Information Officer.
- 11.5 Personal information shall be managed in terms of the Protection of Personal Information Act, 2013 (Act 4 of 2013).
- 11.6 No staff member may disclose personal information of any member of staff or client of Beaufort West Municipality to any member of the public without consulting the Chief Information Officer first.
- 11.7 An audit trail shall be logged of all attempts to alter/edit electronic records and their metadata.
- 11.8 Records storage areas shall at all times be protected against unauthorized access. The following shall apply:
- 11.8.1 Registry and other records storage areas shall be locked when not in use.
- 11.8.2 Access to server rooms and storage areas for electronic records media shall be managed with fingerprint reader access control or similar access control.

11.8.3 Physical access control to storage areas, is the responsibility of the respective Heads of Departments.

11.8.4 Physical access control to server rooms is the responsibility of the ICT Manager.

## **12. Legal admissibility and evidential weight**

- 12.1 The records of Beaufort West Municipality shall at all times contain reliable evidence of business operations. The following shall apply:

### **12.1.1 Paper-based records**

- 12.1.1.1 No records may be removed from paper-based files without the explicit permission of the Records Manager.
- 12.1.1.2 Records that were placed on files may not be altered in any way.
- 12.1.1.3 No alterations of any kind shall be made to records other than correspondence files without the explicit permission of the Records Manager.
- 12.1.1.4 Should evidence be obtained of tampering with records, the staff member involved shall be subject to disciplinary action.

### **12.1.2 Electronic records**

- 12.1.2.1 The Beaufort West Municipality shall use systems which ensure that its electronic records are:

- authentic;
- not altered or tampered with;
- auditable; and
- produced in systems which utilize security measures to ensure their integrity.

12.1.2.2 The Electronic Records Management Policy contains specific information regarding the metadata and audit trail information that should be captured to ensure that records are authentic.

### **13. Training**

13.1 The Records Manager shall successfully complete the Western Cape Archives and Records Service's Records Management Course, as well as any other records management training that would equip him/her for his/her duties.

13.2 The Records Manager shall identify such training courses that are relevant to the duties of the registry staff and shall ensure that the registry staff are trained appropriately.

13.3 The Records Manager shall ensure that all staff members are aware of the records management policies and shall conduct or arrange such training as is necessary for the staff to equip them for their records management duties.

### **14. Monitor and review**

14.1 The Records Manager shall review the record keeping and records management practices of Beaufort West Municipality on a regular basis and shall adapt them appropriately to ensure that they meet the business and service delivery requirements of Beaufort West Municipality.

**14.2 This policy shall be reviewed on a regular basis and shall be adapted appropriately to ensure that it meets the business and service delivery requirements of Beaufort West Municipality.**

#### ***Archives repository:***

The building in which records with archival value are preserved permanently.

#### ***Authentic records:***

Authentic records are records that can be proven to be what they purport to be. They are also records that are considered by the creators to be their official record.

#### ***Authoritative records:***

Authoritative records are records that are authentic, reliable, trustworthy and useable and are complete and unaltered.

#### ***Correspondence system:***

A set of paper-based and electronic communications and associated documents, sent, received, generated, processed and stored during the conduct of business.

#### ***Custody:***

The control of records based upon their physical possession.

#### ***Disposal:***

The action of either destroying/deleting a record or transferring it into archival custody.

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**Disposal authority:**

A written authority issued by the Western Cape Archives and Records Service specifying which records should be transferred into archival custody or specifying which records should be destroyed/deleted or otherwise disposed of.

**Disposal authority number:**

A unique number identifying each disposal authority issued to a specific office

**Electronic records:**

Information which is generated electronically and stored by means of computer technology. Electronic records can consist of an electronic correspondence system and electronic record systems other than the correspondence system.

**Electronic records system:**

This is the collective noun for all components of an electronic information system, namely: electronic media as well as all connected items such as source documents, output information, software applications, programmes and metadata (background and technical information i.r.o. the information stored electronically) and in hard copy. All these components are defined as records by the Act. They must therefore be dealt with in accordance with the Act's provisions.

**File plan:**

A pre-determined classification plan by which records are filed and/or electronically indexed to facilitate efficient retrieval and disposal of records.

**Filing system:**

The collective noun for a storage system (like files, boxes, shelves or electronic applications and storage systems) in which records are stored in a systematic manner according to a file plan.

**Non-archival records:**

Records with a **short-lived** interest or usefulness.

**Public record:**

A record created or received by a governmental body in pursuance of its activities, regardless of form or medium.

**Records other than correspondence systems:**

Records that do not form part of a correspondence file, or a case file e.g. registers, maps, plans, electronic records, audio-visual records, etc.

**Record:**

- 1) Recorded information regardless of form or medium.
- 2) Evidence of a transaction, preserved for the evidential information it contains.

**Records classification system:**

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A plan for the systematic identification and arrangement of business activities and/or records into categories according to logically structured conventions, methods and procedural rules represented in the classification system.

**Recording:**

Anything on which sounds or images or both are fixed or from which sounds or images or both are capable of being reproduced, regardless of form.

**Record keeping:**

Making and maintaining complete, accurate and reliable evidence of official business in the form of recorded information.

**Records management**

Records management is a process of ensuring the proper creation, maintenance, use and disposal of records throughout their life cycle to achieve efficient, transparent and accountable governance.

**Retention period:**

The length of time that records should be retained in offices before they are either transferred into archival custody or destroyed/deleted.

**Schedule for records other than correspondence systems:**

A control mechanism for records other than correspondence files (other records), which contains a description and the disposal instructions and retention periods of all other records. It consists of the following parts:

- Schedule for paper-based records other than correspondence files;
- Schedule for electronic records systems other than the electronic correspondence system;
- Schedule for microfilm records;
- Schedule for audio-visual records.

**System technical manual:**

A manual containing information regarding the hardware, software and network elements that comprise the system and how they interact. Details of all changes to a system should also be documented.

**System procedures manual:**

A manual containing all procedures relating to the operation and use of the electronic system, including input to, operation of and output from the system. A system procedures manual would contain detailed procedures regarding –

- Document capture
- Document scanning
- Data capture
- Indexing
- Authenticated output procedures
- File transmission
- Information retention

- Information destruction
- Backup and system recovery
- System maintenance
- Security and protection
- Use of contracted services
- Workflow
- Date and time stamps
- Version control
- Maintenance of documentation

A systems procedures manual should be updated when new releases force new procedures.

## **16. NOTICE: PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT 4 OF 2013) (POPIA)**

### **16.1 Exemptions**

Beaufort West Municipality will not provide your personal information to anyone else unless you consent thereto or one of the following exceptions applies:

- i. You would reasonably expect us to use the information for that purpose;
- ii. It is legally required or authorised, such as by a law, or a court or tribunal order;
- iii. It is reasonably necessary for an enforcement-related activity;
- iv. We reasonably believe that it is necessary to lessen or prevent a serious threat to the life, health or safety of any individual, or to public health or safety;
- v. We have reason to suspect that unlawful activity, or misconduct of a serious nature, that relates to our functions or activities has been, is being or may be engaged in and we reasonably believe that it is necessary for us to take appropriate action in relation to the matter;
- vi. It is reasonably necessary for the establishment, exercise or defence of a legal or equitable claim; or
- vii. The information is used only for historical, statistical or research purposes and is not published in an identifiable form.

When we share your personal information with selected service providers who work on our behalf, for specific defined purposes related to public services we provide we will ensure that appropriate protections of your personal information are in place with these third parties, in accordance with our obligations under the POPIA.

### **16.2 Storage and data security**

We respect and protect your privacy and store your personal information according to generally accepted information security practices. We take all reasonable steps to protect the personal information held in our possession against loss, unauthorised access, use, modification, disclosure or misuse. Beaufort West Municipality will

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promptly handle with any accidental or unauthorised disclosure of personal information.

Beaufort West Municipality routinely use your personal information:

- i. To communicate and manage our relationship with you;
- ii. To provide you with public services, as required or allowed by law;
- iii. To manage security and access control to our buildings and facilities, and
- iv. For record keeping and other administrative purposes, as required by law.

Storage of personal information (and the disposal of information when no longer required) is managed in accordance with the requirements as provided for in the Provincial Archives and Records Service of the Western Cape Act, 2005 (Act 3 of 2005)

When the personal information provided to this office is no longer required, it will be destroyed according to our retention schedules.

## 17. Revisions

17.1 Approved: Western Cape Archives and Records Service  
Date: 11 October 2010 WCARS reference A14/2/5/1/B1  
Filed: 2/3/B vol 1: Barcode 11038612

17.2 Revised: 25 July 2016  
Approved by Western Cape Archives and Records Services: 14 October 2016:  
Barcode: 1164688

17.3 Revision Approved by Council: 14 December 2021: Item 8.8  
Revised: Approved by Western Cape Archives and Records Services: 4 March 2022: Barcode: 12293259

17.4 Revision: Approved by Council: 31 January 2023: Item:8.5

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## 18. Approval

This policy was approved by the Local Council of Beaufort West on 14 December 2021.

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## 19. References

Department of Public Service and Administration: *Draft Information Security Policies. Securing Information in the Digital Age.*

National Archives and Records Service: *Records Management Policy Manual*, April 2006.

National Archives and Records Service: *Managing electronic records in governmental bodies: Policy, principles and requirements*, April 2006.

National Archives and Records Service: *Performance criteria for Records Managers in governmental bodies*, April 2006.

National Intelligence Agency: *Minimum Information Security Standard.*

South African Bureau for Standards: SANS 15489: *Information and documentation – Records management – Part 1: General.*

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South African Bureau for Standards: SANS 15489 *Information and documentation – Records management – Part 2: Guidelines.*

South African Bureau for Standards: SANS 15801: *Electronic imaging – Information stored electronically – Recommendations for trustworthiness and reliability.*

South African Bureau for Standards: SANS 23081: *Information and documentation – Records Management processes – Metadata for records – Part 1: Principles.*

South African Bureau for Standards: SANS 17799: *Information Technology – Security techniques - Code of Practice for Information Security Management.*

**D.E. Welgemoed**  
**Municipal Manager**

**Date**

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This policy was approved by the Local Council of Beaufort West on 14 December 2021. ¶

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File Reference: WCG-2025-0529-1359901

**LOCAL GOVERNMENT CIRCULAR C19 of 2025**

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 THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR R STRYDOM  
 THE MAYOR, MATZIKAMA MUNICIPALITY: MS M BOTTOM  
 THE MAYOR, CEDERBERG MUNICIPALITY: DR R RICHARDS  
 THE MAYOR, BERGRIVIER MUNICIPALITY: MR R VAN ROOY  
 THE MAYOR, SALDANHA BAY MUNICIPALITY: MR A TRUTER  
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 THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: MS J BOTHA  
 THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS L JACQUET  
 THE MAYOR, LAINGSBURG MUNICIPALITY: MS A KLEINBOOI  
 THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS A SLABBERT (ACTING)



SIRKULACIE		SPORAD
BKO ARM	How far from Beaufort West want to attend	



THE SPEAKER, CITY OF CAPE TOWN: MS F PURCHASE  
 THE SPEAKER, WEST COAST DISTRICT MUNICIPALITY: MR N LOUW  
 THE SPEAKER, MATZIKAMA MUNICIPALITY: MR J MULLER  
 THE SPEAKER, CEDERBERG MUNICIPALITY: DR J HAYES  
 THE SPEAKER, BERGRIVIER MUNICIPALITY: MR R SWARTS  
 THE SPEAKER, SALDANHA BAY MUNICIPALITY: MS O DANIÉLS  
 THE SPEAKER, SWARTLAND MUNICIPALITY: MR M RANGASAMY  
 THE SPEAKER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR D JOUBERT  
 THE SPEAKER, WITZENBERG MUNICIPALITY: MS E SIDEGO  
 THE SPEAKER, DRAKENSTEIN MUNICIPALITY: MR J LE ROUX  
 THE SPEAKER, STELLENBOSCH MUNICIPALITY: MR Q SMIT  
 THE SPEAKER, BREEDE VALLEY MUNICIPALITY: MR J VAN ZYL  
 THE SPEAKER, LANGEBERG MUNICIPALITY: MS P HESS  
 THE SPEAKER, OVERBERG DISTRICT MUNICIPALITY: MR A NTSABO  
 THE SPEAKER, THEEWATERSKLOOF MUNICIPALITY: MR W WELLS  
 THE SPEAKER, OVERSTRAND MUNICIPALITY: MR G COHEN  
 THE SPEAKER, CAPE AGULHAS MUNICIPALITY: MR D BURGER  
 THE SPEAKER, SWELLENBAM MUNICIPALITY: MR J DU TOIT LOUBSER  
 THE SPEAKER, GARDEN ROUTE DISTRICT MUNICIPALITY: MS G WOLMARANS  
 THE SPEAKER, KANNALAND MUNICIPALITY: MR P ROOI  
 THE SPEAKER, HESSEQUA MUNICIPALITY: MR M VAN DEN BERG  
 THE SPEAKER, MOSSEL BAY MUNICIPALITY: MS V FORTUIN  
 THE SPEAKER, GEORGE MUNICIPALITY: MR S SNYMAN  
 THE SPEAKER, OUDTSHOORN MUNICIPALITY: MS S JANSEN  
 THE SPEAKER, BITOU MUNICIPALITY: MS M BUSAKWE  
 THE SPEAKER, KNYSNA MUNICIPALITY: MR M WILLEMSE  
 THE SPEAKER, CENTRAL KAROO DISTRICT MUNICIPALITY: MS T PRINCE  
 THE SPEAKER, LAINGSBURG MUNICIPALITY: MR M GOUWS  
 THE SPEAKER, PRINCE ALBERT MUNICIPALITY: MS M JAFTHA  
 THE SPEAKER, BEAUFORT WEST MUNICIPALITY: MR J VAN DER LINDE

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR L MBANDAZAYO  
 THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR D JOUBERT  
 THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR L PHILLIPS  
 THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATTHYSE  
 THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV H LINDE  
 THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR H METTLER

THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ  
 THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR S JOHAAR (ACTING)  
 THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON  
 THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR J LEIBBRANDT  
 THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MS G METTLER  
 THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS  
 THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR D LUBBE  
 THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR R BOSMAN  
 THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR W HENDRICKS  
 THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: DR D O'NEILL  
 THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR H KRÖHN (ACTING)  
 THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MS A VORSTER  
 THE MUNICIPAL MANAGER, GARDEN ROUTE DISTRICT MUNICIPALITY: MS N RAISA-MLANDU (ACTING)  
 THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: ADV. D SEREO  
 THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR A DE KLERK  
 THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR C PUREN  
 THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR G LOUW  
 THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR M YEKANI  
 THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR M MEMANI  
 THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR L MAPHOLOBA  
 THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR J PENXA  
 THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR J BOOYSEN  
 THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: ADV. T GILIOMEE  
 THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR A MAKENDLANA (ACTING)

Dear Colleagues

## **LOCAL GOVERNMENT CAPACITY BUILDING INITIATIVES: ROLL OUT OF COUNCILLOR SEASONAL SCHOOL ACROSS THE WESTERN CAPE**

### **1. PURPOSE**

- 1.1 To communicate the roll out of the Councillor Seasonal School across all districts in the Western Cape Province.

### **2. BACKGROUND AND CONTEXT**

- 2.1. The Department of Local Government has over time rolled out capacity Building initiatives for Councillors. These initiatives were in line with of the Departmental mandate as provided for in Constitution of the Republic of South Africa, 1996.

- 2.2. Section 154 of the Constitution requires the national and provincial government to support and strengthen the capacity of municipalities in the province to manage their own affairs, exercise their powers and perform their functions.
- 2.3. The first Seasonal School commenced in 2019 and has been presented annually since then.
- 2.4. The theme for the 2024/2025 Seasonal School for Councillors was "Consequence Management: Financial Misconduct" and was designed to equip participants with knowledge, insights and skills to deal with financial misconduct procedures, accountability and legal principals.
- 2.5. Taking into consideration the feedback received from Councillors on completion of the Consequence Management training, it was decided that the 2025/2026 Seasonal School for Councillors theme would focus on "Institutional Collaboration and Ethics in Local Government."
- 2.6. The objective of the theme is to equip participants with knowledge to address several key critical areas on the topics of Local Government Collaboration and Ethics in Local Government, and to ensure integrity and effectiveness of governments. In addition, the programme will enhance the maturity level of corporate governance of the municipalities, while focusing on:

o) Orientation to institutional collaboration

- Understanding the legislative and policy framework that guides institutional collaboration;
- Understanding public private partnerships (PPP);
- Understanding the regulations that guide PPP within the project management cycle;
- Understanding the benefits of PPP; and
- Present information and give clarity on the Constitutional, policy and legislative imperatives that presently underpin government activities, more especially in the local government sphere.

b) Ethics in Local Government

- Understanding ethical behaviour;
- Understanding the legal framework underpinning and promoting ethical behaviour;
- Understanding policy and policy implementation directives;
- Understanding Supply Chain Management (SCM) processes and procedures;
- Understanding structures and role-players within SCM;
- Understanding accountability and integrity; and
- Understanding transparency in procurement and appointments.

- 2.7. The envisaged outcomes of the programme would be the enhancement of effective, efficient and economic governance systems, while focussing on the following:
- Institutional Collaboration; and
  - Ethics in Local Government.

### 3. ROLL OUT PLAN

- 3.1 The Season of School will be rolled out over two (2) days in four (4) venues as outlined in the table below:

District	Dates	Town	Proposed number of Councillors
Overberg District	06 – 07 October 2025	Caledon	30
Garden Route District	13 – 14 October 2025	George	50
Central Karoo District	15 – 16 October 2025	Beaufort West	20
Cape Winelands & West Coast Districts	21 – 22 October 2025	Worcester	50
<b>Total number of Cllrs</b>			<b>150</b>

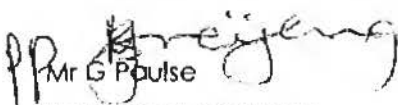
- 3.2 Should there be a Municipality that does not take up the number of allocated seats, these will be made available to other interested municipalities.

### 4. ACTION REQUIRED FROM MUNICIPALITIES

- 4.1 Municipalities are requested to complete the nomination template to register on the link that will be provided for the attendance of the Seasonal School.
- 4.2 Municipalities are further requested to fund S&T and accommodation cost associated with their nominated councillors.

Should you require any additional information please contact Mr Robert Holl on T: +27 21 483 9168 or [Robert.Holl@westerncape.gov.za](mailto:Robert.Holl@westerncape.gov.za).

Kind Regards,

  
Mr G Paulse

HEAD OF DEPARTMENT

Date: 6/6/2025

## Councillor Seasonal School - Nominations/Participants List

Name & Surname	ID Number	Municipality	Telephone	Cellphone	Email	Contact Person	Telephone	Email
<b>Overberg Region (30)</b>								
Eina Lamprecht		Swellendam Municipality				Aluchia Hattingh	02851 48500	aluchia@swellendam.gov.za
Agnes Bokwana		Swellendam Municipality				Aluchia Hattingh	02851 48500	aluchia@swellendam.gov.za
Amanda Swart		Swellendam Municipality				Aluchia Hattingh	02851 48500	aluchia@swellendam.gov.za
David Julius		Swellendam Municipality				Aluchia Hattingh	02851 48500	aluchia@swellendam.gov.za
S Fredericks		Theewaterskloof Municipality			sammyfredericks1971@gmail.com	Lizel Kilowan		lizelsa@twk.gov.za
M Plato-Mentoor		Theewaterskloof Municipality			mplatoda@gmail.com	Lizel Kilowan		lizelsa@twk.gov.za
V Papier		Theewaterskloof Municipality			vpapier@twk.gov.za	Lizel Kilowan		lizelsa@twk.gov.za
TP Lemina		Theewaterskloof Municipality			tapelolesesa@gmail.com	Lizel Kilowan		lizelsa@twk.gov.za
J Smit		Theewaterskloof Municipality			johnsatelliteservices@gmail.com	Lizel Kilowan		lizelsa@twk.gov.za
D Appel		Theewaterskloof Municipality			derickappel2016@gmail.com	Lizel Kilowan		lizelsa@twk.gov.za
R Mieries		Theewaterskloof Municipality			rlm1m1enies@gmail.com	Lizel Kilowan		lizelsa@twk.gov.za
W Wells		Theewaterskloof Municipality			wwells@twk.gov.za	Lizel Kilowan		lizelsa@twk.gov.za
T Zimmermann		Theewaterskloof Municipality			tieniezim@gmail.com	Lizel Kilowan		lizelsa@twk.gov.za
<b>Central Karoo Region (20)</b>								
<b>Garden Route Region (50)</b>								
Given Masase		George Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Marelna Gultig		George Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Samuel Voster		George Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Chantell Kyd		George Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Roxanne Voster		George Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Deon Dlamini		George Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Jerome Lambaatjeen		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Fielies September		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Darryl Coeries		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Jan Cornelius		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Koos Malool		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Rosa Louw		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Regina Windwaal		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Clr Simphiwe Toto		Garden Route Distric Municipality				Bayronica Booysen	0448031423	Bayronica@edendm.co.za
Mncedisi David Skosana		Krystna Municipality				Jill Lakay	0443026300	jlakay@knysna.gov.za
N Le Roux		Mossel Bay Municipality				Carlin Truter	0446065067	ctruter@mosselbay.gov.za
D Claassen		Mossel Bay Municipality				Carlin Truter	0446065067	ctruter@mosselbay.gov.za
M Welman		Mossel Bay Municipality				Carlin Truter	0446065067	ctruter@mosselbay.gov.za
S. Dubbula		Mossel Bay Municipality				Carlin Truter	0446065067	ctruter@mosselbay.gov.za
Heslissie van Noordwyk		Hessequa Municipality				Nicky De Villiers	0695440694	nic ky@hesse qua.gov.za
Sanja Le Roux		Hessequa Municipality				Nicky De Villiers	0695440694	nic ky@hesse qua.gov.za
Renee Davids		Hessequa Municipality				Nicky De Villiers	0695440694	nic ky@hesse qua.gov.za
Johannes Hartnick		Hessequa Municipality				Nicky De Villiers	0695440694	nic ky@hesse qua.gov.za
Lillian February		Hessequa Municipality				Nicky De Villiers	0695440694	nic ky@hesse qua.gov.za
Nadia Joseph		Hessequa Municipality				Nicky De Villiers	0695440694	nic ky@hesse qua.gov.za

## Cape Winelands Region &amp; West Coast Region (50)

Megan Gaika		Swartland Municipality				Yvette Collins	0224879400	SpeakerAdmin@swartland.org.za
Allan Williams		Swartland Municipality				Yvette Collins	0224879400	SpeakerAdmin@swartland.org.za
Dinho White		Swartland Municipality				Yvette Collins	0224879400	SpeakerAdmin@swartland.org.za
T Williams		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
R Van Der Merwe		Saldhanabay Municipality			ricardo.vandermerwe@sbn.gov.za	Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
T Rossouw		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
W America		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
C Laubscher		Saldhanabay Municipality			charmaine.Laubscher@sbn.gov.za	Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
O Daniels		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
S Mamabala		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
S Du Plessis		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
V Pretorius		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
W. Morrison		Saldhanabay Municipality			william.morrison@sbn.gov.za	Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
C Cleophas		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
L.Mbane		Saldhanabay Municipality			lelethu.mbane@sbn.gov.za	Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
E Vaughn		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
M Schaffers		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
Z Komani		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
S Sholtz		Saldhanabay Municipality				Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
C Van Nool		Saldhanabay Municipality			charleen.vanNool@sbn.gov.za	Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
L.Cengimbo		Saldhanabay Municipality			twanda.cengimbo@sbn.gov.za	Samantha Jooste	0227017099	Samantha.Jooste@smb.gov.za
D. Pypers		WCDM			apostolichouse.moorreesburg@gmail.com			

MFMA Section 66 Monthly Report

EXPENDITURE ON STAFF BENEFITS for the PERIOD JULY 2025 - JUNE 2025

TYPE OF EXPENDITURE	ORIGINAL BUDGET	ACTUAL Jul-24	ACTUAL Aug-24	ACTUAL Sep-24	ACTUAL Oct-24	ACTUAL Nov-24	ACTUAL Dec-24	ACTUAL Jan-24	ACTUAL Feb-25	ACTUAL Mar-25	ACTUAL Apr-25	ACTUAL May-25	ACTUAL Jun-25	YTD ACTUAL TOTAL	%
Basic Salaries and Wages	R 105,777,703	R 7,789,574	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 7,789,574	7%
Pension and UIF Contributions	R 17,989,285	R 1,299,461	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 1,299,461	7%
Medical Aid Contributions	R 3,072,068	R 241,149	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 241,149	8%
Overtime	R 4,793,383	R 383,116	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 383,116	8%
Performance Bonus	R 324,701	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	0%
Bonus	R 7,833,659	R 32,279	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 32,279	0%
Motor Vehicle Allowance	R 505,256	R 28,602	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 28,602	6%
Acting and post related allowance	R 680,960	R 148,490	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 148,490	22%
Cellphone Allowance	R 229,800	R 15,550	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 15,550	7%
Housing Allowances	R 486,493	R 41,185	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 41,185	8%
Other benefits and allowances	R 6,449,822	R 471,089	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 471,089	7%
Scarcity	R 347,951	R 17,612	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 17,612	5%
Payments in lieu of leave	R -	R 88,604	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 88,604	#DIV/0!
Long service awards	R 1,209,073	R 116,029	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 116,029	10%
Post-retirement benefit obligations	R 1,686,800	R 136,046	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 136,046	8%
<b>TOTAL</b>	<b>R 161,147,054</b>	<b>R 10,808,769</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R 10,808,769</b>	<b>7%</b>

Note: on Other benefits and allowances

Group Insurance	R 36,022	R 2,693	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 2,693	7%
Non-Reasonable Allowance	R 81,360	R 5,085	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 5,085	6%
Uniform Allowances	R 217,000	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	0%
Standby Allowances	R 2,793,567	R 225,140	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 225,140	8%
Essential Users	R 3,316,782	R 232,570	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 232,570	7%
Bargaining Council Levies	R 65,091	R 4,581	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 4,581	7%
<b>Total</b>	<b>R 6,449,822</b>	<b>R 471,089</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R -</b>	<b>R 471,089</b>	<b>7%</b>



BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

KANTOOR VAN DIE DIREKTEUR : FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR : FINANCIAL SERVICES

Verwysing  
Reference 5/8/2  
Isalathiso

Navrae  
Enquiries BS JACOBS  
Imibuzo

Datum  
Date 05 August 2025  
Umhla



Privaatsak / Private Bag 582  
Faks/Fax: (023) 4148105  
Tel. (023) 4148100

e-post email: [treasury@beaufortwestmun.co.za](mailto:treasury@beaufortwestmun.co.za)  
Kerkstraat 15 Church Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970

MEMORANDUM TO THE MUNICIPAL MANAGER

**SIGNATURE: MR. BS JACOBS ON COUNCIL'S BANK ACCOUNT / INVESTMENT / INTERNET BANKING**

It is requested that Mr. BS Jacobs be placed as a signatory on the all the bank accounts held by Council.

**Recommendation**

Council to approve Mr. BS Jacobs as a signatory on all the bank accounts held by council.

B JACOBS  
DIRECTOR FINANCE SERVICES  
//db

DAAGSKAARTE	OPMERKINGE
K.K. - Roorp Aug 2025	



THE ADMINISTRATOR



12332118



5/12/12

**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFULO**

Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager  
 Departement Korporatiewe Dienste / Department Corporate Services

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing**  
**Reference** 2/12/12  
**Isalathiso**

**Privaatsak/Private Bag 582**  
**Faks/Fax 023-4151373**  
**Tel 023-4148020**

**E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)**

**Navrae**  
**Enquiries** RA Naidoo  
**Imibuzo**

**Donkinstraat 112 Donkin Street**  
**BEAUFORT-WES**  
**BEAUFORT WEST**  
**BHOBHOFULO**

**Datum** 03 July 2025  
**Date**

**MEMORANDUM TO THE ACTING MUNICIPAL MANAGER**

**MINUTES OF THE AUDIT COMMITTEE: 25 JUNE 2025**



The above matter referred.

" In terms of the MFMA 56 of 2003, section 166 (2) states:

*"An audit committee is an independent advisory body which must—*

*(a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of the municipal entity, on matters relating to—*

*(i) internal financial control and internal audits;*

*(ii) risk management;*

*(iii) accounting policies;*

*(iv) the adequacy, reliability and accuracy of financial reporting and information;*

*(v) performance management;*

*(vi) effective governance;*

*(vii) compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;*

*(viii) performance evaluation; and*

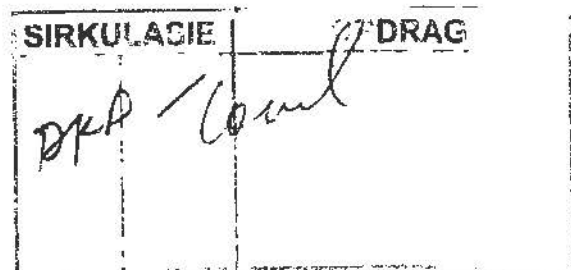
*(ix) any other issues referred to it by the municipality or municipal entity;"*

The minutes must be submitted to Council for acceptance and approval.

Yours truly

*RA Naidoo*

**RA NAIDOO**  
**INTERNAL AUDITOR**



**Notule van 'n vergadering van die Oudit- en Prestasieouditkomitee vir  
Beaufort-Wes** gehou in die Konferensiekamer, Munisipale Kantore,  
Donkinstraat, Beaufort-Wes en virtueel  
op Woensdag 25 Junie 2025 om 13:50

**Teenwoordig:**

Messrs. S. Ngwevu (Voorsitter), K Mckay, W Phillips en M Adams

**In diens:**

Interne Ouditeur [Me. RA Naidoo], Messrs. AC Makendlana, MC Tshibo, BS Jacobs, L Nqotola, Ms L Mbeleki and Ms Z Gabier (PT). Die presensielys aangeheg as Bylae A.

**1. OPENING AND WELCOMING**

The Chairperson welcome all present and request a moment of silence.

**2. APOLOGIES**

No apologies received.

**3. DECLARATION OF INTEREST: OFFICE OF THE ACCOUNTANT-GENERAL: CHIEF DIRECTORATE: INTERNAL AUDIT**

5/12/21

That it be noted that the Audit Committee members have signed the declaration of interest form attached as **Annexure 001 to 002** to this minutes and it will be emailed to the members who attended online.

**NOTED**

**4. BEAUFORT WEST MUNICIPALITY: MINUTES/REPORT OF A PREVIOUS AUDIT COMMITTEE MEETING HELD ON 18 MARCH 2025**

5/12/22

**Matters arising: None**

**RESOLVED**

Mr. Adams seconded by Mr. Mckay proposed that the minutes/report of the previous Audit and Performance Audit Committee meeting held on 18 March 2025 be approved and accepted.

**5. BEAUFORT WEST MUNICIPALITY: ALLEGATION REGISTER 2024/2025**

5/12/22

Mr. Adams and Mr. Phillips requests feedback from case no 2 from the acting MM. Mr. Adams recommended that a case be opened at SAPS. Mr. Makendlana stated that he cannot give feedback as there was no handover report from Mr. Welgemoed.

**RESOLVED**

That the Allegation register for 2024/2025 of Beaufort West Municipality attached as annexure 011 of the agenda be approved and accepted unanimously by the Audit and Performance Audit Committee.

Minutes: **Audit and Performance Audit Committee Meeting for Beaufort West** as held on **Wednesday, 25 June 2025** om 13:50

**6. BEAUFORT WEST MUNICIPALITY: AD-HOC INVESTIGATION REGISTER 2024/2025**  
5/12/2/2

Mr. Adams requests feedback on case no 11 and when there will the next MPAC meeting be held. Mr. Makendlana responded that the acting CFO did have a discussion with the MPAC Deputy Chair in terms of a date. Case no 12 was cancelled and the Municipality did not proceed with the quotation, they re-advertised and that the register be updated with the progress.

**RESOLVED**

That the Ad-hoc investigation register for 2024/2025 of Beaufort West Municipality attached as annexure 012 to 013 of the agenda be approved and accepted unanimously by the Audit and Performance Audit Committee.

**7. BEAUFORT WEST MUNICIPALITY: AUDIT COMMITTEE RESOLUTION REGISTER 2024/2025:**  
5/12/2/2

Mr. Mckay requests an update on when the Council will have an auction and will it be published. Mr. Jacobs stated that the disposals of assets are done annually, they are busy with the asset list to be disposed of and yes it will be published. Mr. Adams requests an update on the other outstanding items in the register.

Mr. Makendlana stated that on case no 2 there are no information as Mr. Welgemoed's contract was terminated by Council on 31 May 2025. On case no 3 no charges was laid at SAPS. On case no 5 the Indigent register was discussed at the HOD meeting, but not finalised. On case no 7 a once off workshop will be held with Council/APAC members/ Administrative officials to discuss the compliance reports. Ms Naidoo also stated that the APAC also compile Bi-annual reports that are also submitted to Council.

Mr. Adams stated that not all comments were received and also Mr. Welgemoed did not respond. Mr. Mckay stated that there is a communication problem between the different departments, and that they must work together and not in silos.

**RESOLVED**

That the Audit Committee resolution register for 2024/2025 of Beaufort West Municipality attached as annexure 014 to 017 be approved unanimously by the Audit and Performance Audit Committee.

**8. BEAUFORT WEST MUNICIPALITY: INTERNAL AUDIT RISK BASED STRATEGIC PLAN: 2026-2028 AND INTERNAL AUDIT RISK BASED OPERATIONAL PLAN FOR THE PERIOD 01 JULY 2025 - 30 JUNE 2026**  
5/12/2/1

Ms. Naidoo stated that in terms of the legislative requirements a strategic three year plan and a one year operational plan for Internal Audit must be developed. The FRP activities for Internal Audit are also included in the operational one year plan and also include the risk based and compliance based audits. All the high risks that were identified at the comprehensive and strategic risk assessment and also the FRP risks are included and will be audited in the next three years.

Minutes: **Audit and Performance Audit Committee**  
**Meeting for Beaufort West** as held on **Wednesday, 25**  
**June 2025** om 13:50

**RESOLVED**

That the Risk based strategic plan for 2026-2028 and the risk based operational plan for the period 01 July 2025 - 30 June 2026 of the Beaufort West Municipality attached as annexure 018 to 031 be accepted and approved unanimously by the Audit and Performance Audit Committee.

**9. BEAUFORT WEST MUNICIPALITY: FOLLOW-UP PREVIOUS INTERNAL AUDIT FINDINGS**

5/12/2/2

Ms. Naidoo stated that the progress of the previous Internal Audit findings of the External Quality assessment, SCM, Expenditure, Excessive Overtime and Standby, Cash Management and Enterprise risk management were followed-up and submitted quarterly to the Audit and Performance Audit Committee.

**RESOLVED**

That the previous Internal Audit findings follow-up of Beaufort West Municipality attached as annexure 032 to 045 be accepted and approved unanimously by the Audit and Performance Audit Committee.

**10. BEAUFORT WEST MUNICIPALITY: AUDIT ACTION PLAN FOLLOW-UP PROGRESS FROM 01 MARCH TO 31 MAY 2025**

5/12/2/2

Ms. Naidoo gives an overview and stated that all the red blocks are related to the Finance department and that the acting CFO will have a discussion with all the senior managers in the department and give comments and supply the evidence. The progress will only be followed-up till 30 June 2025.

**RESOLVED**

That the Audit action plan follow-up progress from 01 March to 31 May 2024 of Beaufort West Municipality attached as annexure 046 to 053 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

**11. BEAUFORT WEST MUNICIPALITY: INTERNAL AUDIT FRP VERIFICATION REPORT OF THE COUNCILLORS AND ADMINISTRATIVE OFFICIALS BILLING CONSUMER ACCOUNTS AS AT 31 DECEMBER 2024**

5/12/2/2

The Chairperson enquired about all the amounts marked in red. Ms. Naidoo responded that, that is the outstanding amounts that the officials/Councillors still owe the Municipality.

**RESOLVED**

That the Internal Audit FRP verification report of the Councillors and Administrative officials billing consumer accounts as at 31 December 2024 of Beaufort West Municipality attached as annexure 054 to 074 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

Minutes: **Audit and Performance Audit Committee Meeting for Beaufort West as held on Wednesday, 25 June 2025 om 13:50**

**12. BEAUFORT WEST MUNICIPALITY: INTERNAL AUDIT FRP VERIFICATION REPORT OF THE COUNCILLORS AND ADMINISTRATIVE OFFICIALS BILLING CONSUMER ACCOUNTS AS AT 31 MARCH 2025**

5/12/2/2

Mr. Adams enquired if payment arrangements were made. Ms. Naidoo stated that a policy must be developed in terms of the FRP that will include arrangements, and other legislative requirements. Mr Makendlana stated that it will also include ownership of the properties and that arrangements for officials can only be made for a period of 12 months. Mr. Adams stated that a percentage of the debts owned/not owned be escalated in the absence of arrangements.

**RESOLVED**

That the Internal Audit FRP verification report of the Councillors and Administrative officials billing consumer accounts as at 31 March 2025 of Beaufort West Municipality attached as annexure 075 to 119 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

**13. BEAUFORT WEST MUNICIPALITY: FINAL INTERNAL AUDIT REPORT: PERFORMANCE MANAGEMENT REPORT FOR QUARTER 3 OF 2024/2025**

5/12/2/2

Ms. Naidoo stated that a compliance checklist will be implemented from 01 July 2025 to continuously verify compliance to legislation.

**RESOLVED**

That the final Internal Audit report of Performance Management for quarter 3 for 2024/2025 of Beaufort West Municipality attached as annexure 120 to 135 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

**14. BEAUFORT WEST MUNICIPALITY: FINAL INTERNAL AUDIT REPORT: INFORMATION TECHNOLOGY GENERAL CONTROL REVIEW**

5/12/2/2

Ms Naidoo stated that the ICT Manager have confirmed that the status are as follows: Users have conflicting access rights across multiple modules (Inzalo) – The CFO is still reviewing the User Access report generated for 3<sup>rd</sup> quarter (Jan-Dec 2025) and going through the manual exercise of aligning the user access with the current functions of each individual. Weakness in the password configuration – The recommendation has been implemented. Lack of disaster recovery plans – The DRP is scheduled to be drafted beginning July 2025. The BCP involves all departments across the municipality, and we will still arrange in due course.

**RESOLVED**

That the final Internal Audit report: Information Technology general control review of Beaufort West Municipality attached as annexure 136 to 148 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

**Minutes: Audit and Performance Audit Committee  
Meeting for Beaufort West as held on Wednesday, 25  
June 2025 om 13:50**

15. **BEAUFORT WEST MUNICIPALITY: COMBINED ASSURANCE PLAN QUARTER 2 & 3 FOR 2024/2025**  
5/12/2/2

Ms. Naidoo stated that the top risks are followed-up regularly at the Risk Committee and the HOD meetings.

**RESOLVED**

That the Combined Assurance Plan for quarter 2 & 3 for 2024/2025 of Beaufort West Municipality attached as annexure 149 to 150 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

16. **BEAUFORT WEST MUNICIPALITY: FINAL INTERNAL AUDIT AD-HOC REPORT: SECURITY SERVICES AND THE RESPONSE REPORT FROM THE SENIOR MANAGER: COMMUNITY SERVICES**  
5/12/2/1

Mr. Makendlana stated that the quotation was cancelled by the Municipality.

**RESOLVED**

That the final Internal Audit ad-hoc report of the security services and the response from the senior manager Community Services of Beaufort West Municipality attached as annexure 151 to 162 of the agenda be noted by the Audit and Performance Audit Committee.

17. **BEAUFORT WEST MUNICIPALITY: FINAL INTERNAL AUDIT REPORT: BUILDING CONTROL AND TOWN PLANNING PROCESSES AND PROCEDURES AND COMPLIANCE TO LEGISLATIVE REQUIREMENTS**  
5/12/2/2

Mr. Mckay enquired about the organogram and if it's completed. Mr. Makendlana stated that it is completed and it addressed the comments and concerns made by the MEC to ensure that the certain unbudgeted vacant positions are included in a HR Strategic plan and not on the organogram. Mr. Phillips enquired about the ad-hoc inspections. Ms. Naidoo stated that Mr. Wright stated that it is capacity constraints as Mr. Mitchell is the only official in the Building Control section. Mr. Phillips enquired about how the Municipality will mitigate the finding. Mr. Makendlana stated that two Interns with qualifications were appointed to assist Mr. Mitchell.

Mr. Adams stated that Mr. Mitchell does not meet the qualifications for a senior Building Inspector and that the Interns term of employment will expire 30 June 2025. Mr. Makendlana stated that an application for external grant funding for the two Interns will be submitted. The Town Planner post is not budgeted on the organogram. Mr. Adams stated that 60% of the SPLUMA pre-applications are not yet approved. Mr. Makendlana stated that because of the capacity constraints the Municipality rely on external Town Planners in George or Cape Town.

Mr. Adams stated that there are fines of R5000.00 for contravention of SPLUMA as there are no officials to handle the pre-applications. Mr. Makendlana stated that the fines issued will be reviewed and maybe submitted to Council for exemption. Mr. Adams stated that one Intern is a qualified Quantity Surveyor and the other Intern is a qualified Town Planner and enquired how they not come into consideration for the available posts and that the Municipality must engage with them.

**Minutes: Audit and Performance Audit Committee  
Meeting for Beaufort West as held on Wednesday, 25  
June 2025 om 13:50**

Mr. Makendlana stated that the Municipality cannot consultate with them and when the vacant posts are advertised they can apply and the Municipal Staff regulation legislative process must be followed. The Building Inspector post will be advertised but not the Town Planner post as it's not budgeted for.

**RESOLVED**

That the final Internal Audit report of the Building Control and Town Planning processes and procedures and compliance to legislative requirements of Beaufort West Municipality attached as annexure 163 to 190 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

**18. BEAUFORT WEST MUNICIPALITY: FINAL INTERNAL AUDIT REPORT: OCCUPATIONAL HEALTH AND SAFETY (OHS) PROCESSES AND PROCEDURES AND COMPLIANCE TO LEGISLATIVE REQUIREMENTS**

5/12/22

The Chairperson enquired if there are any non-compliance. Ms. Naidoo stated that a lot of non-compliance were identified within OHS. Mr. Mckay enquired about the appointment letters of the SHE reps. Mr. Makendlana stated that they must receive appointment letters and that he agrees with the findings.

Mr. Adams stated that job descriptions were not issued for all officials. Mr. Makendlana stated that the job descriptions for Corporate Services are completed and they are currently busy with Infrastructure Services. All job descriptions are reviewed to ensure compliance to the Municipal Staff regulations. Mr. Adams recommended that the job descriptions be aligned to the key performance indicators (KPI's).

Mr. Adams enquired about the certifications of the Electricians and accreditations for OHS and that the electricians are working illegally. Mr. Makendlana stated that the comments are correct and that there was communicated with SETA to assist the Municipality with accreditation which is approximately R200 000.00 per person.

Mr. Phillips enquired about the letter of good standing for compensation and what the current status is. Mr. Jacobs stated that 20% was paid to Department of Labour for COIDA the previous month. The Municipality engaged with Department of Labour to enter into a payment arrangement agreement to pay the outstanding balance. Feedback from the Department is still awaiting.

Mr. Phillips enquired if there are in incident register which are updated regularly. Ms. Naidoo responded that, that recommendation was made as at the time of the audit there were no incident register but will follow-up quarterly and submit to APAC. Mr. Adams stated that there are an inquest into the death of an official a few weeks ago. Mr. Adams stated that if the Electricians decided not to come to work the Municipality cannot discipline them. Mr. Makendlana stated that budget constraints is an issue. Mr. Tshibo stated that management should report back to the next APAC to find resources to address this issue.

**RESOLVED**

That the final Internal Audit report of the Occupational Health & Safety (OHS) processes and procedures and compliance to legislative requirements of Beaufort West Municipality attached as annexure 191 to 231 of the agenda be accepted and approved unanimously by the Audit and Performance Audit Committee.

**Minutes: Audit and Performance Audit Committee  
Meeting for Beaufort West as held on Wednesday, 25  
June 2025 om 13:50**

**19. BEAUFORT WEST MUNICIPALITY: SKILLS AUDIT OF DIFFERENT DEPARTMENTS  
5/12/22**

Mr. Adams stated that a 3<sup>rd</sup> of the posts are not filled and a 3<sup>rd</sup> of the officials are not qualified for that posts. Mr. Makendlana stated that the Directors are qualified based on the current legislative requirements. Mr. Adams enquired about the compliance at senior management level. Mr. Makendlana stated that all senior managers must comply with the Municipal staff regulations. Mr. Adams enquired when the findings in the skills audit will be addressed. Mr Makendlana stated that 12 senior officials are busy with their degrees through the Municipal bursary scheme and they are also addressing the gaps with those officials.

Mr. Makendlana stated that since the Municipal Staff regulations came into effect no one was appointed that did not qualify. Mr. Adams enquired about staff members that were appointed prior to the Municipal Staff regulations. Mr. Makendlana responded that a training program of LGSETA will be implemented to address the gaps. Mr. Adams stated that there are significant changes in the Skills audit that were submitted to him in April and the skills audit that are in the agenda. Ms. Naidoo stated that some of the officials did submit their qualifications and the skills audit are continuously updated.

**NOTED**

That the skills audit of Beaufort West Municipality attached as annexure 232 to 290 be noted by the Audit and Performance Audit Committee.

**20. REPORT ON THE IMPLEMENTATION OF THE BUDGET AND FINANCIAL STATE OF  
AFFAIRS OF THE MUNICIPALITY – SECTION 52(d) AND SECTION 54 OF THE  
MFMA: 3<sup>rd</sup> QUARTER OF 2024/2025 FINANCIAL YEAR  
5/1/21**

Mr. Mckay stated that he did not receive a municipal account for the past 8 months. Mr. Jacobs responded that Postnet was appointed for the distribution of the municipal accounts or it can be emailed to him. Mr. Adams stated that the Municipality must ensure that everyone receives a monthly account. Mr. Mckay also enquired if the Consultants and the overtime are monitored.

Mr. Phillips enquired about the cost containment on annexure 330 and what the normal operation hours are of the Traffic offices. Mr. Tshibo stated that the offices closes daily at 15h30 for the public for the Cashiers to balance and if the offices are closed within the normal operating hours it must be reported. Mr. Phillips enquired why the offices are not open between lunch for the people of the outside towns.

**NOTED**

That the Section 52(d) report on the implementation of the budget and financial state of affairs of Beaufort West Municipality for the 3<sup>rd</sup> quarter of 2024/2025 attached as annexure 291 to 361 be noted by the Audit and Performance Audit Committee.



Minutes: **Audit and Performance Audit Committee Meeting for Beaufort West** as held on **Wednesday, 25 June 2025** om 13:50

**21. ALGEMEEN/ GENERAL**

21.1. mSCOA implementation feedback from acting CFO – Mr. Jacobs stated that the implementation is 80% complete. From 01 July 2025 the Assets and Payroll modules will also be on mSCOA then it will be 100% completed.

21.2. 2<sup>nd</sup> Bi-annual report from 01 January 2025 – 30 June 2025 by the Audit and Performance Audit Committee to Council – The Chairperson stated that he will compile the Bi-annual report for Council.

21.3. CZ 11206 - The Chairperson enquired about CZ 11206 and how are the vehicles controlled at the Municipality. Daily this said vehicle drives in his street and stop at a green house between 11h00 – 14h00. Mr. Adams enquired about the limits of authority for vehicle use. Mr. Makendiana stated that some vehicles have trackers and a draft policy on the usage of vehicles and the abuse of the vehicles are being drafted.

21.4 Risk Committee meeting continuation – Mr. Adams stated that the Risk Committee meetings were stopped. Mr. Makendiana stated that the Risk Committee meetings can continue from July 2025 and the agenda items that were not discussed also be included in a new agenda. The previous MM, Mr Weigemoed indicated that there were matters that he needed clarity on. Mr. Adams stated that there were no fundamental grounds to postpone the Risk Committee meetings and that they must work together in good faith and that reasonable times must be allocated for meetings.

**22. SLUITING/ CLOSURE**

Die vergadering sluit om 15:35 uur.

Notule bekragtig hierdie 30 dag van June 2025.



.....  
**Mr. S. Ngwevu**  
**CHAIRPERSON**



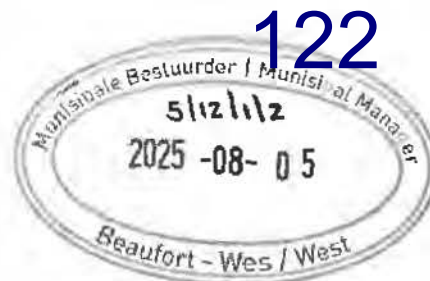
**MUNISIPALITEIT – MUNICIPALITY – UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

Departement Munisipale Dienste / Department: Municipal Services

**Hybrid Audit and Performance Audit Committee Session Held On  
Wednesday, 25 June 2025 at 13:45. (Corporate Services Department  
Conference room and MS Teams)**

**ATTENDANCE REGISTER**

NAME AND SURNAME	CAPACITY	CONTACT DETAILS OR EMAIL ADDRESS	SIGNATURE
Mr. S Ngwevu	CHAIRPERSON	067 485 6631	
Mr. M Adams	Member	0837864843	
Mr. K Mckay	AUDIT MEMBER	0829788645	
Mr. W Phillips	Audit Member	0714163633	
Ms. RA Naidoo	IA	ronel@beaufortwestm	
Mr. M Tshibo	Snr Manager CS	0634165965	
Mr. A Makendlana	ADM/DLS	0733318707	
Mr. B Jacobs	CFO	0737628037	
Mr. L Ngqotola	Director Infrastructure	023 414 8188	



**BEAUFORT-WES/BEAUFORT WEST/BHOBFHOFOLO**  
 Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager  
 Departement Korporatiewe Dienste / Department Corporative Services

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing**  
**Reference** 2/12/1/2  
**Isalathiso**

**Navrae**  
**Enquiries** RA Naidoo  
**Imibuzo**

**Datum** 04 August 2025  
**Date**

**Privaatsak/Private Bag 582**  
**Faks/Fax 023-4151373**  
**Tel 023-4148020**  
**E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)**  
**Donkinstraat 112 Donkin Street**  
**BEAUFORT-WES**  
**BEAUFORT WEST**  
**BHOBFHOFOLO**

**MEMORANDUM TO THE ACTING MUNICIPAL MANAGER**

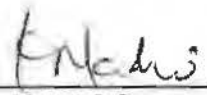
**MINUTES: RISK COMMITTEE MEETING: 31 JULY 2025**

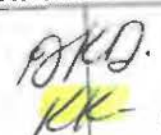

The above matter referred.

In terms of the Municipal Finance Management Act (MFMA)56 of 2003, section 62 (1) General financial management functions which stipulates:”  
*The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure that the municipality has and maintains effective, efficient and transparent systems—*  
*(i) of financial and risk management and internal control;*

The minutes must be submitted to Council for acceptance and approval.

Yours truly

  
 \_\_\_\_\_  
**RA NAIDOO**  
**INTERNAL AUDITOR**

SIRKULASIE	OPDRAG
	



**MUNISIPALITEIT – MUNICIPALITY – UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

Departement Munisipale Dienste / Department: Municipal Services

**Hybrid Risk Committee Session Held On Thursday, 31 July 2025 at  
12:00 at the Conference room Corporate Services and MS Teams.**

**ATTENDANCE REGISTER**

NAME AND SURNAME	CAPACITY	CONTACT DETAILS OR EMAIL ADDRESS	SIGNATURE
Mr. M Adams	CHAIR	083 786 4843	
Mr. L Nqotola	Director: Infrastructure	023 414 8138	
Ms. RA Naidoo	CFO	ronelna@beaufortwestmunicipality.co.za	
Mr. MC Tshibo	Snr Manager CS	064 2877 616	
Mr. AC Makendiana	AMM/DCS	am@beaufortwestmunicipality.co.za	
Mr. B Jacobs	CFO	bradleyj@beaufortwestmunicipality.co.za	
Ms Z Gabier	Manager: Assurance	Zareena.Gabier@westerncape.gov.za	Zareena Gabier (53610695)
Ms L Mbeleki	ASD: Assurance	Lusanda.Mbeleki@westerncape.gov.za	Lusanda a

**Notule van 'n vergadering van die  
Risikokomitee vir Beaufort-Wes  
gehou op Donderdag, 31 Julie 2025  
om 12:10**

**Teenwoordig// Present:**

Mr. M Adams [Chairperson// Voorsitter] [Member of the Audit and Performance Audit Committee]  
Cllr S Essop [MPAC Chairperson] [Observer]

**In diens// In service:**

Acting MM and Director: Corporate Services [Mr. AC Makendlana], Director Financial Services [Mr. BS Jacobs], Director Infrastructure Services [ Mr. L Nqotola], Senior Manager Community Services [ Mr. MC Tshibo] and the Chief Risk Officer [Ms. RA Naidoo] Ms L Mbeleki and Ms Z Gabier [WCPT]

**1. OPENING EN VERWELKOMING**

The Chairperson welcome all present and request Mr. Nqotola to pray, congratulated the newly appointed CFO Mr. B Jacobs and congratulated Councillor Essop in her appointment as MPAC chair.

**2. VERSKONING(S)**

None.

**KENNIS GENEEM**

**3. DECLARATION OF INTEREST: OFFICE OF THE ACCOUNTANT-GENERAL: CHIEF DIRECTORATE: INTERNAL AUDIT**

5/12/21

That it be noted that the declaration of interest and the attendance register were signed by all.

**NOTED**

**4. MINUTES/REPORT OF A PREVIOUS RISK COMMITTEE MEETING HELD ON 08 APRIL AND 09 MAY 2025**

5/12/22

**Matters arising:** The Chair requested updated information on annexure 004 the Top risk register on the following risks.

1. The financial feasibility in the long term – The Chair stated that the sourcing of money to address the top risks are an issue and it speaks to the unfunded budget. Mr. Makendlana stated that there are measures that they are implementing, there was a meeting with PT the Municipality must submit the projects for funding and PT will advise what processes to follow. The Municipality also have access to NT's budget facility to conduct a feasibility study and can also approach DBSA for funding. The Chair stated that the Municipality must meet various compliances and enquired who will develop the feasibility study. Mr. Makendlana state that the Municipality does not have the capacity to develop the said study. The Chair stated that the Municipality must explore other inovative ideas for the same product with less money. Mr. Makendlana stated that before a consultant can be appointed the SCM procurement process

Minutes: Risk Committee Meeting for  
Beaufort-Wes at 12:10 on Thursday, 31 July 2025

- must be followed.
2. Ageing and deterioration infrastructure – the Chair enquired how the Municipality will mitigate the challenges in respect of the budget constraints. Mr Jacobs stated the existing plans are working, the oversight from the FRP and the policies and procedures that are in place to get the us to where we want to be to achieve the budget objectives. The Chair stated that, that is no guarantee to external funding in the pipeline for the Municipality. Mr. Nqotola stated that there are strategic plans in place. A water service development plan was developed which was approved by Council, was used to apply for funding of R49 million to address the ageing infrastructure and are spread over two financial years to upgrade the Wastewater treatment works. Mr Jacobs stated that 2-5% are spent on consultants in the Finance Department. The Municipality does not have resources at present to limit the use of consultants.
  3. Occupational Health and Safety (OHS) – The Chairperson enquired what the challenges are in OHS. Mr. Makendlana responded that all the non-financial issues are resolved. There were payments made to COIDA and the payment arrangement are being finalised. The TOR of the Health and Safety meetings were finalised. The Chair stated that there are premises and facilities of the Municipality that are non-compliant and that there are no budget for OHS training.
  4. Implementation of revised organigram hampered by budget limitations – Mr. Makendlana stated that the IDP Coordinator post is still vacant and is still a problem to get applicants which comply to the experience requirement of 5-8 years. The Municipality communicated with COGTA to get concession for the experience requirement. The IDP Coordinator post vacancy must also be included in the Top Risk register going forward.
  5. New Financial system not supporting business processes resulting in inaccurate record of stock & reconciliations/reporting/Billing (Loss of income) – The Chairperson enquired about the system problems. Mr. Jacobs responded that DLG sent an official to investigate the issues, compliants, inconsistencies, incorrect accounts that the Community complain of. An intervention was implemented.
  6. Excessive maintenance on old/redundant assets – **The Chairperson requested that the Fixed asset register be submitted to him via Mr. Jacobs.**

**RESOLVED**

That the minutes/report of the Risk Committee meeting as held on 08 April and 09 May 2025 be proposed by Mr. Makendlana and seconded by Mr. Tshibo.

5. **FRAUD AND RISK MANAGEMENT COMMITTEE CHARTER: 2026**  
5/12/21

**RESOLVED**

That the Fraud and Risk Management Committee charter for 2026 as attached as annexure 007 to 012 of the agenda be proposed by Mr. Makendlana and seconded by Mr. Tshibo.

Minutes: Risk Committee Meeting for Beaufort-Wes  
at 12:10 on Thursday, 31 July 2025

**6. TOP RISK REGISTER BEAUFORT WEST MUNICIPALITY: 2026**  
5/12/2/2

The Chairperson stated that the control effectiveness of 0.2 must improve on 01 July 2025. The Chairperson enquired where the Municipality is currently with the annual audit process. Mr. Jacobs responded that the Finance Department are focusing on monthly reconciliations. The data are being checked to ensure accurate transfer of data. Mubesko is currently drafting the annual financial statements that are 95% completed. They are aiming for 20 August 2025 for the draft annual financial statements to be reviewed by the Audit and Performance Audit Committee. The audit file is up to date.

The Chairperson enquired about the training of the financial statements for the Audit and Performance Audit Committee members. Ms. Gabier from WCPT responded that the accounting teams of PT are currently on the road so there is no one available. WCPT will communicate further with Ms. Naidoo.

The Chairperson enquired about risk no 23 Town planning and Building Control and that the Interns contracts will expire today 31 July 2025 and that the Municipality must have an engagement with them. Mr. Jacobs responded that he discussed this with the acting AO about the Interns.

**RESOLVED**

That the Top Risk Register for 2024 as attached as annexure 013 to 015 be approved and accepted unanimously by the Risk Committee.

**7. FRP RISK REGISTER BEAUFORT WEST MUNICIPALITY: 2026**  
5/12/2/2

The Chairperson enquired about risk no 20: Failure to materially control and reduce non-revenue electricity and water losses, which losses will negate the impact of other interventions – Mr. Nqotola responded that 240 water meters will be installed. The Chairperson stated that the water losses were the biggest risk on the previous year's audit outcomes and enquired when will be matter be resolved. Mr. Jacobs responded that the matter will be resolved early in 2026.

The Chairperson enquired about risk no 21: Failure to reverse trend of under-investment in maintenance and lack of timely replacement of aged infrastructure – Mr. Nqotola stated that an electricity master plan was successfully completed and Murraysburg was added. The Chairperson stated that no certificate of compliance (COC) is in place for the Thusong Centre. Mr. Nqotola stated that the INEP grant was applied for a pipeline project.

**RESOLVED**

That the FRP Risk Register attached as annexure 016 to 017 of the agenda be approved and accepted unanimously by the Risk Committee.

Minutes: Risk Committee Meeting for Beaufort-Wes  
at 12:10 on Thursday, 31 July 2025

**8. FRAUD AND RISK MANAGEMENT IMPLEMENTATION PLAN: 2026**  
5/12/2/1

The Chairperson stated that the policies be implemented.

**RESOLVED**

That the Fraud and Risk Management Implementation Plan as attached as annexure 018 to 023 of the agenda be proposed by Mr. Tshibo and seconded by Mr. Nqotola.

**9. FRAUD AND RISK MANAGEMENT FRAMEWORK, POLICY AND STRATEGY: 2026**  
5/12/2/1

The Chairperson stated that the policies be implemented.

**RESOLVED**

That the Fraud and Risk Management Policy for 2026 as attached as annexure 024 to 046 of the agenda be proposed by Mr. Tshibo and seconded by Mr. Nqotola proposed by Mr.

**10. INTEGRITY MANAGEMENT FRAMEWORK: 2026**  
5/12/2/2

The Chairperson stated that the policies be implemented. Ms. Naidoo stated that an Ethics Officer must be appointed to drive the Integrity Management framework. The Chairperson stated that Whistle-blowers must be protected.

**RESOLVED**

That the Integrity management framework for 2026 for Beaufort West Municipality as attached as annexure 047 to 084 be proposed by Mr. Tshibo and seconded by Mr. Nqotola.

**11. COMBINED ASSURANCE POLICY: 2026**  
5/12/2/2

**RESOLVED**

That the Combined Assurance Policy as attached as annexure 085 to 093 of the agenda be proposed by Mr. Tshibo and seconded by Mr. Nqotola.



Minutes: Risk Committee Meeting for Beaufort-Wes  
at 12:10 on Thursday, 31 July 2025

**12. COMBINED ASSURANCE PLAN QUARTER 4 FOR 2024/2025: BEAUFORT WEST MUNICIPALITY**  
5/12/2/1

The Chairperson stated that the HOD's have difficult portfolios and that they must consider having one on one meetings with each employee in their department to improve relations with officials working in their departments.

**RESOLVED**

That the Combined assurance plan for quarter 4 for 2024/2025 as attached as annexure 094 to 096 of the agenda be proposed by Mr. Tshibo and seconded by Mr. Nqotola.

**13. ALGEMEEN//GENERAL**

- 13.1** Nominate the Chief Risk Officer for 2025-2026 – Ms Naidoo was appointed by the acting OA as the CRO. She accepted the position as CRO. The Risk Committee endorse the appointment.
- 13.2** Limits of Authority – Be referred to the next Risk Committee meeting.
- 13.3** Service Level Agreements - Be referred to the next Risk Committee meeting.
- 13.4** Job Descriptions – Be referred to the next Risk Committee meeting.
- 13.5** Municipal Billing Practices – The Chairperson stated that he had a discussion with a Chinese Wholesaler who have constant problems with his municipal account for the past two years and that the Municipality owe him for overbilling his account, he considers litigation against the Municipality and that Mr. Jacobs must have a discussion with him. Be referred to the next Risk Committee meeting.

Ms Naidoo stated that the preliminary date for the next Risk Committee meeting is 23 October 2025.

**14. SLUITING//CLOSURE**

The Chairperson thank everyone for attending the meeting.

The meeting closed at 14:20.

Minutes ratified this day of 1 August 2025.



**Mr. M Adams**  
**CHAIRPERSON**



5/12/12

**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**  
Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager  
Departement Korporatiewe Dienste / Department Corporative Services

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwane mayithi nyelwe kuMlawuli kaMasipala

Verwysing  
Reference  
Isalathiso

2/12/12

Navrae  
Enquiries  
Imibuzo

RA Naidoo

Datum  
Date

15 July 2025



Privaatsak/Private Bag 582  
Faks/Fax 023-4151373  
Tel 023-4148020

E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)  
Donkinstraat 112 Donkin Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO

**MEMORANDUM TO THE ACTING MUNICIPAL MANAGER**

**AUDIT ACTION PLAN PROGRESS FROM 01 MARCH 2025 – 30 JUNE 2025 AND THE INTERNAL AUDIT REPORT FROM THE INTERNAL AUDITOR.**

The above matter referred.

In terms of the RFP, reporting on the implementation progress report for the approved audit action plan be submitted to the Mayoral Committee and Council.

The audit action plan progress and internal audit report must be submitted to Council and Mayco for acceptance and approval.

Yours truly

*RA Naidoo*

RA NAIDOO  
INTERNAL AUDITOR

SIRKULAGIE		OPDRAG
DEED		
Portia		

# BEAUFORT WEST MUNICIPALITY

## INTERNAL AUDIT FRP ASSURANCE REPORT OF THE PROGRESS ON THE AUDIT ACTION PLAN AS AT 30 JUNE 2025



15 JULY 2025

## **OBJECTIVE**

To provide the Beaufort West Municipality with an audit opinion, in order to provide some assurance on the implementation progress for the approved audit action plan.

## **SCOPE AND APPROACH OF REVIEW**

The review was based on the relevant documentation made available by the personnel of the Beaufort West Municipality (BWM) and does not include an audit in accordance with generally accepted auditing standards. The review was mainly based upon the following documentation provided:

- Approved audit action plan progress as at 30 June 2025 with supporting documentation.

In terms of the Council approved Financial Recovery Plan (FRP), the Internal Auditor is required to in terms of phase 1: Financial rescue to submit monthly assurance reports on the implementation of the approved audit action plan.

## **LIMITING CONDITIONS**

- I was not required to and did not undertake an audit in terms of the Global Internal Audit Standards. The scope of my work was limited to the review of documentary evidence made available to me.
- I have included information relevant to the review and related circumstances but cannot conclude on the completeness of such information as the possibility exists that not all relevant information and documentation was made available to me.
- Any documentation or information brought to my attention subsequent to the date of this report which would affect the findings detailed below will require my findings to be adjusted and qualified accordingly.
- This report was prepared to report my findings to the acting Municipal Manager, the Audit Committee, MPAC, Provincial Government, the Technical Committee of the FRP, Council and Mayoral Committee to this effect. No part may be quoted, referred to, or disclosed in whole or in part, by any other party, without my prior consent.
- In any event, I neither make any representations nor shall I have any liability, including claims for damages of any nature, to any third parties or to your other advisors.

## **FINDINGS:**

- Internal Audit could not verify the progress of certain activities as indicated on the audit action plan progress as at 30 June 2025, because the evidence were not submitted to Internal Audit.

**RECOMMENDATIONS:**

- Management should ensure that all the applicable evidence is submitted to Internal Audit to verify the progress for audit purposes.

**CONCLUSION:**

- In terms of the scope of the review and work performed Internal Audit verified that there were progress on some of the activities in the audit action plan.
- The control environment could be improved with the implementation of the recommended controls/procedures detailed in the report.

I trust that the above is in order.



.....  
**RA Naidoo**  
**Internal Auditor**

Financial Services	01-Jan-24	Yes
Corporate & Administration	01-Feb-24	No
Technical Services	01-Mar-24	No - Late submission
Community Services	01-Apr-24	Partly
Executive Council	01-May-24	
Municipal Manager	01-Jun-24	
Traffic	01-Jul-24	
	01-Aug-24	
Kimmie Kymdell	01-Sep-24	
Randle Eland	01-Oct-24	
Shanon Anthony	01-Nov-24	
Technical Christopher	01-Dec-24	
Technical Dons	01-Jan-25	
Amos Makhandla	01-Feb-25	
SCM - IA	01-Mar-25	
HR	01-Apr-25	
Internal Audit	01-May-25	
ICT	01-Jun-25	
SDBIP / IDP / Performance	on-going	

Matter affecting the auditor's report  
 Other Important Matter  
 Admin matter  
 Emerging risk paragraph incl in the MR.

Misstatements in financial statements, Non-compliance with legis  
 Misstatements in financial statements, Non-compliance with legis  
 Misstatements in financial statements  
 Non-compliance with legislation  
 Internal control deficiency  
 Misstatements in financial statements, Internal control deficiency  
 Misstatements in annual performance, Internal control deficiency  
 Non-compliance & Internal Control Deficiency

AFS & Reporting  
 Governance & Compliance  
 Revenue & Expenditure Management  
 Asset & Infrastructure Management  
 HR & Payroll  
 Performance & Service Delivery  
 ITC



## AUDIT ACTION PLAN 2023/24 - BEAUFORTWEST MUNICIPALITY

Main Category	Sub-category	Finding Summary	2023/24 Audit Finding Details	COMAF Number per Management Report
Revenue & Expenditure Management	Internal control deficiencies	ICDs noted during planning - no reconciliations	<p><b>Audit finding</b></p> <p>During confirmation of the process followed for exchange (service charges) and non-exchange (property rates) revenue the following were noted:</p> <ul style="list-style-type: none"> <li>• There is no evidence that monthly reconciliations are conducted between the debtor's age analysis, debtor's ledger and billing reports for revenue from both exchange and non-exchange transactions.</li> <li>• The cause of the finding is due to the municipality relying solely on the INZALO system service provider for daily recording, and processing of revenue transactions that is processed in the system.</li> </ul>	1
Revenue & Expenditure Management	Cash and cash equivalents	Cash not banked	<p><b>Matter 1</b></p> <p>During the audit of cash and cash equivalents, we noted that the journal processed to correct the previous year finding (COMAF 56 of 2023) was incorrect. The journal processed in the current year derecognises the previous year's unreconciled items from bank and unallocated items (trade payables - unallocated deposits). This completely removes these items from trade payables - unallocated deposits without sufficient reasoning as they remain untraceable (Sufficient supporting evidence were not provided in response to RFI 34 of 2024 to support the transaction processed). This results in the understatement of trade payables and cash and bank.</p> <p>Journal reference: 93_1271</p> <p>Scoa Description Debit Credit</p> <p>Assets: Current Assets: Cash and Cash Equivalents: Cash at Bank: Bank Account: ABSA 4094108341: Deposits 219 019,05</p> <p>Liabilities: Current Liabilities: Trade and Other Payable Exchange Transactions: Unallocated Deposits: Deposits 219 019,05</p> <p><b>Matter 2</b></p> <p>During the audit of cash and cash equivalents, we noted that the below listed receipts were not banked at year-end; however were only appearing in the cashbook. This is the repeat finding which adds to the first finding raised above as the same issue was identified in the current year however, management is processing the journal above in order to correct the matter.</p> <p>We inspected the bank statements for July and August 2024 and these items are still not appearing on the bank statements.</p> <p>Receipts not banked Description Amount (R)</p> <p>8_68583Inc – POS Day End Deposit - Bianca Blom - Cash&amp;Cheq&amp;PO - 14/06/2024 1 469,00</p> <p>8_68599Inc – POS Day End Deposit - Bianca Blom - Cash&amp;Cheq&amp;PO - 15/06/2024 2 880,00</p> <p>8_69573Inc – POS Day End Deposit - Bianca Blom - Cash&amp;Cheq&amp;PO - 26/06/2024 6 35,00</p> <p>8_69578Inc – POS Day End Deposit - Allistair Blom - Cash&amp;Cheq&amp;PO - 26/06/2024 14,00</p> <p>8_69971Inc – POS Day End Deposit - Aneesha Grootboom - Cash&amp;Cheq&amp;PO - 30/06/2024 2 130,03</p> <p>8_69984Inc – POS Day End Deposit - Jean-ray Jooste - Cash&amp;Cheq&amp;PO - 30/06/2024 -14,00</p> <p style="text-align: right;">R7 134.03</p> <p><b>Impact/Consequence</b></p> <ul style="list-style-type: none"> <li>• This results in an understatement of trade payables – unallocated deposits of R226 153.45</li> <li>• This results to an overstatement of cash and cash equivalents by an overall amount of R226 153.45</li> <li>• Contravention of GRAP requirements</li> </ul>	2



Governance & Compliance	Procurement and contract management	Limitation on Contract register (incomplete)	<p>During the audit work performed in the procurement and contract management business process (RFI 1 of 2024), it was identified that the contract register submitted for the 2023/24 financial year is incomplete.</p> <p>Tenders are only included in the bid register whereby the tender was awarded, and have an active contract as at year-end, however, were incorrectly omitted in the contract register. These tenders were not for once-off services and irrespective of whether a payment was made or not in the year under review, these contracts should have been included in the contract register as they are active contracts.</p> <p>NoTender noItem DescriptionService providerBid AmountAward date  1SCM 33/2024Supply, Delivery and Installation of Firewall for a period of 36 monthsAwarded to DFA Solutions277 490,4016/05/2024  2SCM 34/2024Provision of Cash-in-Transit ServicesFidelity Cash Solutions2 017 763,5526/06/2024 - 2 295 253,95</p> <p>The cause of the finding is due to a lack of adequate review of the contract register to ensure that all awarded contracts are included in the contract register. This results in a limitation of scope as the contract register is not complete and further audit work cannot be concluded.</p>	3												
Governance & Compliance	Procurement and contract management	Expenditure made exceed the budgeted amount ( inadequate budgeting - ensuring that all properly planned projects are	<p>During the audit of procurement and contract management, we identified that the expenditure made to the awarded contract to EQ Project Managers and Safety Solutions (Pty) Ltd no SCM 65/2023 was in excess of the operational budget amount of R140 000. The excess amounts to R195 869 which constitute to irregular expenditure.</p> <p>Refer to the detail of the award tested in the table below:</p> <p>NoAward description Operational Budget Amount ( R ) Actual expenditure incurred during the 2023/24 financial year ( R )Difference  Irregular Expenditure  1SCM 65/2023 - Appointment of occupational health and safety services for the Beaufort West for a period of three (3) yearsR140 000,00R335 869,00R195 869,00</p> <p>The cause of the due to inadequate budgeting by management in ensuring that all properly planned projects are economically and completed within the approved budget. The above will result in an irregular expenditure amount of R195 869</p>	4												
AFS & Reporting	AFS Review	Differences noted during the high-level AFS review	<p>During the review of the financial statements submitted for audit on 31 August 2024 the issues below were identified:</p> <p>1.Incorrect referencing and inconsistencies in amounts identified  Incorrect referencing made to the notes, as well as amounts per the notes to the statement of financial position, statement of financial performance and the statement of changes in net Assets.  In note 18, the prior year amount disclosed is R14,334,718 which does not correlate to the face of the AFS R14,437,907  In note 43 as well as the statement of financial performance, the prior year amount disclosed is R304,089,179 which does not correlate to the face of the AFS R309,094,222  In note 43 as well as the statement of financial performance, the current year amount disclosed is R321,395,581 which does not correlate to the face of the AFS R321,400,624  For consistency throughout the AFS the note reference should be 9.1 to be specific as other amounts are also referenced in note 9.  For consistency throughout the AFS the note reference should be 9.2 to be specific as other amounts are also referenced in note 9.  For consistency throughout the AFS the note reference should be 2.11 to be specific as other amounts are also referenced in note 2.  For consistency throughout the AFS the note reference should be 43.5, to be specific as other amounts are also referenced in note 43.</p> <p>2.Inconsistencies identified in amounts disclosed in notes  Casting errors were identified in note 44: Reconciliation between net surplus/(deficit) for the year and cash</p> <table border="1" data-bbox="519 1312 1484 1449"> <thead> <tr> <th>Description</th> <th>2024 (R)</th> <th>2023 (R)</th> </tr> </thead> <tbody> <tr> <td>Amount per note 44</td> <td>112 050 052</td> <td>91 541 406</td> </tr> <tr> <td>Auditor's recalculation</td> <td>110 733 072</td> <td>91 862 176</td> </tr> <tr> <td>Difference</td> <td>1 316 980</td> <td>320 770</td> </tr> </tbody> </table>	Description	2024 (R)	2023 (R)	Amount per note 44	112 050 052	91 541 406	Auditor's recalculation	110 733 072	91 862 176	Difference	1 316 980	320 770	5
Description	2024 (R)	2023 (R)														
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Auditor's recalculation	110 733 072	91 862 176														
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<p>Revenue &amp; Expenditure Management</p>	<p>Revenue from non-exchange transactions</p>	<p>Presentation of Availability charges (exchange vs non-exchange)</p>	<p><b>Section 74 of the Municipal Systems Act No. 32 of 2000 (MSA) states, "A tariff policy must reflect at least the following principles, namely that-</b>  <b>(a)users of municipal services should be treated equitably in the application of tariffs;</b>  <b>(b)the amount individual users pay for services should generally be in proportion to their use of that service;</b>  <b>(c)...</b>  <b>(d)tariffs must reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration and replacement costs, and interest charges;</b>  <b>(e)tariffs must be set at levels that facilitate the financial sustainability of the service, taking into account subsidisation from sources other than the service concerned..."</b></p> <p>The following para's of the Beaufort West Municipality Tariffs from 1 July 2023 refer:  <b>"5.1.1 Accessibility fees on undeveloped ERVEN 200 m and larger are charged only where the service is available, where the erven border a street front and where there is a sufficient street front to place a building.</b>  <b>5.1.2 When the electricity or water supply to an erf is shut off for any reason and thus remains close for a continuous period of six months, availability fees are charged from the first day of the month immediately following the expiry of the six months.</b>  <b>5.1.3 In the event that the owner of an erven who pays the basic minimum fee is subsequently provided with a connection to the water or electricity supply, the availability fee ceases from the commencement of the ordinary service fee..."</b></p> <p>The following para's of GRAP 23 – Revenue from Non-exchange Transactions (Taxes and Transfers) refer:          "...          .06 ...  <b>Exchange transactions are transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange.</b>          ...  <b>Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, an entity either receives value from another entity without directly giving approximately equal value in exchange, or gives value to another entity without directly receiving approximately equal value in exchange.</b>          ...  <b>.09 There is a further group of non-exchange transactions where the entity may provide some consideration directly in return for the resources received, but that consideration does not approximate the fair value of the resources received. In these cases, the entity determines whether there is a combination of exchange and non-exchange transactions, each component of which is recognised separately...</b>  <b>.10 There are also additional transactions where it is not immediately clear whether they are exchange or non-exchange transactions. In these cases an examination of the substance of the transaction will determine if they are exchange or non-exchange transactions. In determining whether the substance of a transaction is that of a non-exchange or an exchange transaction, professional judgement is exercised. For example, the sale of goods is normally classified as an exchange transaction. If, however, the transaction is conducted at a</b></p>	<p>6</p>
<p>Governance &amp; Compliance</p>	<p>Compliance</p>	<p>Consequence management not implemented - MPAC not effective in dealing with prior year UIFW</p>	<p><b>Requirement</b></p> <p><b>Section 32(2) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) states:</b>  <b>"A municipality must recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure</b>  <b>a)in the case of unauthorised expenditure, is -</b>  <b>i.authorised in the adjustment budget; or</b>  <b>ii.certified by the council, after investigation by a council committee as, irrecoverable and written off by the council; and</b>  <b>b)in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council."</b></p> <p>The audit team requested evidence in relation to consequence management. The information was requested in RFI 18 of 2024 on the 25 September 2024. Management responded by providing <b>"REPORT TO THE MUNICIPAL MANAGER AND THE MAYOR BY CFO ON UNAUTHORISED, IRREGULAR AND FRUITLESS AND WASTEFUL EXPENDITURE INCURRED DURING 2021/2022 AND 2022/2023 FINANCIAL YEAR"</b> dated 5 March 2024.</p> <p>The report was addressed to the Municipal Manager from the Chief Financial Officer and detailed all instances of irregular expenditure, unauthorised expenditure and fruitless and wasteful expenditure (UIFW expenditure) for financial periods 2021/22 to 2022/23. The report recommended that the Council appoint a council committee to investigate the reasons for the UIFW expenditure and make suitable recommendations to the Council to consider (i.e. recovery, write-off as irrecoverable or request further information).</p> <p>No further evidence was received that a council committee performed the required investigations or made recommendation to the Council.</p> <p>No further evidence was received outlining the actions to be taken, timelines, and allocated responsible persons in terms of establishing a committee, investigating the matters and making recommendations to the Council.</p> <p><b>Matter 1 – Unauthorised Expenditure 2021/22 and 2022/23</b>  <b>From inspection of the Municipal Public Accounts Committee (MPAC) minutes, dated 14 March 2024 and 18 September 2023, no evidence was obtained that these matters were investigated:</b>  <b>Unauthorised expenditure disallowed reconciliation2023 (R)</b>  <b>Unauthorised expenditure for the 2021/22 year – operating24 406 572</b>  <b>Unauthorised expenditure for the 2022/23 year – operating20 641 937</b>  <b>Unauthorised expenditure for the 2022/23 year – capital637 282</b>  <b>TOTAL45 685 791</b></p>	<p>7</p>

<p>Performance &amp; Service Delivery</p>	<p>Audit of predetermined objectives</p>	<p>Accuracy of Reported achievement - Inaccurate / Incomplete reporting against performance objectives</p>	<p><b>Section 62(1)(b) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) states:</b>  <b>The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose, take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</b></p> <p><b>Paragraph 5.2(3) of the National Treasury Framework for Managing Programme Performance Information states that the accounting officer or head official of an institution is responsible for ensuring that the institution has appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets.</b></p> <p><b>During the audit of the Strategic Objective 1: Provide, maintain and expand basic services to all people in the municipal area, we casted the reported achievement registers provided as supporting schedules. The following was noted:</b></p> <p><b>Indicator\Issue</b>  <b>Reported achievement per APR</b>  <b>Recalculated reported achievement registers</b>  <b>Difference</b>  <b>MOR</b></p> <p><b>TL6 – Number of formal residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and which are billed for water or have pre-paid meters as at 30 June 2024</b>          Duplicates identified in the reported achievement 7 6137 525-881,16%</p> <p><b>TL8 – Number of formal residential properties connected to the municipal waste water sanitation/ sewerage network for sewerage service, irrespective of the number of water closets (toilets) which are billed for sewerage as at 30 June 2024</b>          Non-residential properties included in the reported achievement 11 70610 712 -9948,49%</p> <p><b>TL9 – Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at 30 June 2024</b>          Non-residential properties included in the reported achievement 11 74910 814 -9357,96%</p> <p><b>TL10 – Provide free basic water to active indigent households as defined in paragraph 9(1) of the Municipality's Credit Control and Debt Collection Policy as at 30 June 2024</b>          Duplicates identified in the reported achievement registers 3 9213 879-421,07%</p> <p><b>The above reporting has been misstated as indicated above. Refer to the difference and misstatements occurrence rate (MOR) column.</b></p>	
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<p>Performance &amp; Service Delivery</p>	<p>Audit of predetermined objectives</p>	<p>Presentation and disclosure of the APR - Corrective measure does not inform on corrective actions, cause of targets not met.</p>	<p><b>Corrective actions for non-achievement not detailed</b></p> <p><b>Legislative requirements</b></p> <p><b>Section 62(1)(b) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) states:</b>  <b>The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose, take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</b></p> <p><b>Section 46(1)(a)(iii) of the Municipal Systems Act No. 32 of 2000 (MSA) further states that:</b>  <b>A municipality must prepare for each financial year and annual report consisting of a performance report reflecting measures that were or are to be taken to improve performance.</b></p> <p><b>National Treasury Framework for Managing Programme Performance Information (FMPPI) paragraph 3.3, step 4 refers: Set realistic performance targets states that effective performance management requires realistic, achievable targets that challenge the institution and its staff.</b></p> <p><b>Ideally, targets should be set with reference to previous and existing levels of achievement (i.e. current baselines), and realistic forecasts of what is possible. Where targets are set in relation to service delivery standards it is important to recognise current service standards and what is generally regarded as acceptable.</b></p> <p><b>The chosen performance targets should:</b></p> <ul style="list-style-type: none"> <li>•Communicate what will be achieved if the current policies and expenditure programmes are maintained</li> <li>•Enable performance to be compared at regular intervals - on a monthly, quarterly or annual basis as appropriate</li> <li>•Facilitate evaluations of the appropriateness of current policies and expenditure programmes.</li> </ul> <p><b>FMPPI paragraph 3.3, step 6 refers: Establish processes and mechanisms to facilitate corrective action further states that regular monitoring and reporting of performance against expenditure plans and targets enables managers to manage by giving them the information they need to take decisions to keep service delivery on track. The information should help managers establish:</b></p> <ul style="list-style-type: none"> <li>•What has happened so far?</li> <li>•What is likely to happen if the current trends persist, say, for the rest of the financial year?</li> <li>•What actions, if any, need to be taken to achieve the agreed performance targets?</li> </ul> <p><b>Nature</b></p>	
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Governance & Compliance	Compliance	Amended SDBIP not published on municipal website	<p><b>Compliance: Strategic Planning and Budgeting</b></p> <p><b>Requirements</b>  <b>Publication of approved adjustments SDBIP</b>  <b>Regulation (reg.) 26 of the Municipal Budget and Reporting Regulations (Government Gazette No. 32141 of 2009) (MBRRs) states:</b>  <b>(1) Within ten working days after the municipal council has approved an adjustments budget, the municipal manager must in accordance with section 21A of Municipal Systems Act make public the approved adjustments budget and supporting documentation, as well as the resolutions referred to in regulation 25(3).</b></p> <p><b>(2) When making public an adjustments budget and supporting documentation in terms of subregulation (1), the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the adjustments budget, including ... (c) any consequential amendment of the service delivery and budget implementation plan that is necessitated by the adjustments budget.</b></p> <p><b>During the understanding of the Strategic Planning and Budgeting business process, evidence could not be provided that the adjusted service delivery budget implementation plan (SDBIP) had been made public through publication on the municipal website or any other means.</b>  <b>This results in non-compliance with reg. 26(2)(c) of the MBRRs and will result in a control deficiency being reported in the management report.</b></p>	10
Governance & Compliance	Compliance	Lack of performance management on staff	<p><b>Performance Management process not instituted for all staff as required by MSA Requirement</b></p> <p><b>Section 67(1)(d) of the Municipal Systems Act No. 32 of 2000 (MSA) states:</b>  <b>A municipality, in accordance with applicable law and subject to any applicable collective agreement, must develop and adopt appropriate systems and procedures, consistent with any uniform standards prescribed in terms of section 72(1)(c), to ensure fair, efficient, effective and transparent personnel administration, including ... the monitoring, measuring and evaluating of performance of staff.</b></p> <p><b>MSA s1 includes the following definition: "staff", in relation to a municipality, means the employees of the municipality, including the municipal manager.</b>  <b>Regulation 31 of the Municipal Staff Regulations (Government Gazette No. 45181 of 2021) (MSRs) requires, "A municipality must adopt a performance management and development system that complies with the provisions of this chapter."</b></p> <p><b>During the audit of human resource management compliance procedures, we identified the municipality has not adopted and instituted appropriate systems and procedures to monitor, measure and evaluate the performance of staff other than senior management and the municipal manager.</b></p> <p><b>As a result, performance agreements was only developed and signed with senior management and the municipal manager. No process was instituted for the other staff. In the absence of appropriate systems and procedures for all staff, the municipality would not be able to effectively monitor and review the performance of staff.</b></p> <p><b>The lack of appropriate systems and procedures results in material non-compliance with MSA s67(1)(d). The non-compliance will be reported in the management and audit report.</b></p>	11

Governance & Compliance	Procurement and contract management	Competitive bidding process not followed for Fuel purchases (3 quotes)	<p>Regulation (Reg.) 17(a) of the Municipal Supply Chain Management Regulations (GNR. 868 of 2005) requires, "That quotations must be obtained in writing from at least three different providers whose names appear on the list of accredited prospective providers of the municipality or municipal entity..."</p> <p>Reg. 2 of the Amendments to Regulations regarding Supply Chain Management (Government Gazette No. 49863 of 2023) states, "Regulation 12 of the Regulations is hereby amended—  (a) by the deletion of paragraph (b) of subregulation (1);  (b) by the substitution for paragraphs (c) and (d) of subregulation (1) of the following paragraphs:  ...  “(c) formal written price quotations for procurement of a transaction value over—  (i) R2 000 up to R300 000 (VAT included), in the case of a local municipality ...”</p> <p>During the audit of procurement and contract management it was noted that the municipality did not request three quotations when procuring fuel for municipal vehicles of a transaction value over R2 000, as was required by the aforementioned Government Gazette.  Through discussion held with the acting SCM Manager and the Deputy Finance Director on the 24 October 2024, it was noted that the municipality uses petrol fuel cards that were issued to the municipality by the awarded service provider AVIS Fleet Car rental which was awarded on the 08 August 2024 for leasing of vehicles to the municipality for a period of three years under bid number: SCM71/2023. It was noted that based on this contract, all municipal vehicles leased from AVIS Fleet had an allocated fuel card to be used by each vehicle for fuel filling. However, a distinction needed to be made between the procurement of the leasing of these vehicles from the procurement of the fuel, irrespective of how it is paid-for.</p> <p>It should be noted that before the municipality appointed AVIS Car Fleet during the current year, the municipality has other service providers that it has been utilising during the year where the municipality was also provided with petrol/fuel cards to use for the municipal vehicles.</p> <p>Below is a total expenditure incurred by the municipality in each service provider in relation to purchase of fuel using fuel cards for the 2023/24 financial year:  Therefore, this matter constitutes material non-compliance with SCM Reg’s 12(1)(c) and 17(a), and the expenditure incurred constitutes irregular expenditure of R3 764 532,56.</p>	12
AFS & Reporting	Contingent liabilities	Obligations of Contingent liabilities - not meet the criteria	<p>In terms of section 62(1)(b) of the MFMA, the accounting officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</p> <p>In terms of GRAP 1.17 financial statements shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events and conditions in accordance with the definitions and recognition criteria for assets, liabilities, revenue and expenses. The application of Standards of GRAP with additional disclosures, when necessary, is presumed to result in financial statements that achieve a fair presentation.</p> <p>In terms of GRAP 19.17 states the following:  A contingent liability is:  (a) a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity; or  (b) a present obligation that arises from past events but is not recognised because:  (i) it is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; or  (ii) the amount of the obligation cannot be measured with sufficient reliability.</p> <p>GRAP 19.34 states that, an entity shall not recognise a contingent liability.</p> <p>GRAP 19.35 states that, a contingent liability is disclosed, as required by paragraph .101, unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.</p> <p>GRAP 19.101 requires the following:  Unless the possibility of any outflow in settlement is remote, an entity shall disclose for each class of contingent liability at the reporting date a brief description of the nature of the contingent liability and, where practicable:  (a) an estimate of its financial effect, measured under paragraphs .43 to .59;  (b) an indication of the uncertainties relating to the amount or timing of any outflow; and  (c) the possibility of any reimbursement</p> <p>During the audit of contingent liability disclosure, it was noted that the municipality has included in the annual financial statements a disclosure of a matter that has been considered not to be resulting to an outflow of economic benefits as the legal representatives have clearly provided their opinion on the matter that the outcome of the matter is remote.  The following is the details of the matter in question:  NoPlaintiff / Defendant Nature of the matter Amount Legal opinion Audited Amount Difference</p>	13

Revenue & Expenditure Management	Revenue from non-exchange transactions	Presentation of Transfer revenue - Eskom debt relief	<p>The following paragraphs (para's) of GRAP 1 – Presentation of Financial Statements refer:</p> <p>“.36 Each material class of similar items shall be presented separately in the financial statements. Items of a dissimilar nature or function shall be presented separately unless they are immaterial.</p> <p>.37 Financial statements result from processing large numbers of transactions or other events that are aggregated into classes according to their nature or function. The final stage in the process of aggregation and classification is the presentation of condensed and classified data which form line items on the face of the statement of financial position, statement of financial performance, statement of changes in net assets and cash flow statement, or in the notes.”</p> <p>The following para's of GRAP 23 – Revenue from Non-exchange Transactions (Taxes and Transfers) refer:</p> <p>“.78 Transfers include grants, debt forgiveness, fines, bequests, gifts, donations, goods and services in-kind and concessionary loans received. All these items have the common attribute that they transfer resources from one entity to another without providing approximately equal value in exchange and are not taxes as defined in this Standard.</p> <p>.79 Transfers satisfy the definition of an asset when the entity controls the resources as a result of a past event (the transfer) and expects to receive future economic benefits or service potential from those resources. Transfers satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. In certain circumstances, such as when a creditor forgives a liability, a decrease in the carrying amount of a previously recognised liability may arise. In these cases, instead of recognising an asset as a result of the transfer, the entity decreases the carrying amount of the liability.”</p> <p>During the audit of revenue from non-exchange transactions, the following matters were identified:</p> <p>1)Presentation of transfer revenue Inspected the Statement of Financial Performance and found that the following elements of the annual financial statements (AFS) were presented separately as Other revenue, despite their being transfer revenue as defined: •Fines, penalties and forfeits; and •Debt forgiveness. Because of their similar nature, these AFS-elements should have been presented with other AFS-elements representing transfer revenue. To present these separately, would be management's implying that the nature of these was different to the other types of transfer revenue, which is not in line with GRAP 23, and thus, the impact of this misstatement is material.</p> <p>2)Existence of contingent assets Management has stated the following within disclosure note 52. Contingencies to the AFS: The municipality was approved for debt relief programme on Eskom debt, with effect from 1 July 2023. Per the debt relief programme, arrear debt as at March 2023, is written off over a three year period, based on certain conditions that need be complied with. An additional portion of potential debt waived, will only be confirmed in the 2024/2025 and 2025/2026 financial year.</p>	14
Performance & Service Delivery	Audit of predetermined objectives	TL10 - Validity of indigents (Water) - Received free water without being approved	<p>Section 62(1)(b) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) states:</p> <p>The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose, take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</p> <p>Paragraph 5.2(3) of the National Treasury Framework for Managing Programme Performance Information (FMPPi) states that the accounting officer or head official of an institution is responsible for ensuring that the institution has appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets.</p> <p>During the audit of indicator “TL 10: Provide free basic water to active indigent households as defined in paragraph 9(1) of the Municipality's Credit Control and Debt Collection Policy as at 30 June 2024”, we identified that the below residents were not approved as indigents. Upon inspection of the Contour indigent listing against the approved indigent register it was noted that indigents from the prior year were not deactivated to ensure that only indigents approved for the current year appear on the Contour indigent listing.</p> <p>No.Account NumberNameMeter no. 115512JY Links31000303417 218434LYA Reyners31000799820</p> <p>As a result, these customers received free water units without being approved indigents. Consequently, this issue results in a projected misstatement occurrence rate amounting to 14% which will be reported in the management report and the audit report.</p> <p>Through data analysis, the issue is limited to prepaid meters on the Contour system and more residents were identified as receiving free water units without being approved indigents.</p>	15

Revenue & Expenditure Management	Inventory consumed	Cut-off on Payment vouchers - recognition of expenditure in the incorrect period	<p>In terms of section 62(1)(b) of the MFMA, “the accounting officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</p> <p>In terms of GRAP 1.17 financial statements shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events and conditions in accordance with the definitions and recognition criteria for assets, liabilities, revenue and expenses. The application of Standards of GRAP with additional disclosures, when necessary, is presumed to result in financial statements that achieve a fair presentation.</p> <p>During the audit of Expenditure - Bulk Purchases for Water, it was identified that the following invoices were incorrectly recorded in the current financial year. However, these transactions occurred (goods/services received) in the prior years:</p> <p>No.PostingLevelParentTransaction DateSupplier NameInvoice DateInvoice No.Invoice Amount Recalculation (Excl Vat)</p> <p>1Inventory Consumed03/06/2024Water &amp; Sanitation2020/03/31411774783 235 867,40</p> <p>2Inventory Consumed18/01/2024Water &amp; Wastewater Engineering2023/01/02425 539 494,21 775 361,61</p> <p>This resulted in a projected misstatement of R963 492 as follows: -overstatement of bulk purchases (Current year); -understatement of accumulated surplus; and -understatement of payable (comparative information). In terms of section 62(1)(b) of the MFMA, “the accounting officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</p> <p>In terms of GRAP 1.17 financial statements shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events and conditions in accordance with the definitions and recognition criteria for assets, liabilities, revenue and expenses. The application of Standards of GRAP with additional disclosures, when necessary, is presumed to result in financial statements that achieve a fair presentation.</p> <p>During the audit of Expenditure - Contracted services, it was identified that the following invoice were incorrectly recorded in the current financial year. However, this transaction occurred (goods/services received) in the prior year:</p> <p>NoPostingLevelParentTransaction dateAmount</p>	
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Governance & Compliance	Compliance	Invoices not paid within 30 days	<p>Section 65(2)(e) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) requires that accounting officers take all reasonable steps to ensure that all money owed by the municipality be paid within 30 days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure.</p> <p>During the audit of Expenditure, the auditors identified that payments were not made within the prescribed period of 30 days:</p> <p>NoSupplier NameInvoice DatePayment DatePayment voucher numberAmountDays between invoice and payment</p> <p>1A.L Abbott2023/07/122023/08/2115603 6 877,00 40</p> <p>2Crawfords2024/05/262024/07/1279043 231 150,00 47</p> <p>3Crawfords2023/11/102023/12/1916796 63 880,20 39</p> <p>4Shorts commercial vehicle2022/04/292023/09/1315849 71 426,65 502</p> <p>5Kingpin Suppliers2023/12/132024/02/2917637 29 992,00 78</p> <p>6MUBESKO AFRICA2023/09/302023/11/3016637 16 376,00 61</p> <p>7IGNITE ADVISORY SERVICES (PTY) LTD2023/09/272023/11/1716443 35 347,52 51</p> <p>8IGNITE ADVISORY SERVICES (PTY) LTD2023/10/252023/11/3016550 35 347,50 36</p> <p>9Water &amp; Sanitation2023/09/302023/10/3116306 390 766,59 31</p> <p>10Water &amp; Sanitation2023/07/312023/09/1515906 2 858,03 46</p> <p>11WATER &amp; SANITATION2023/11/302024/01/3017232 319 367,23 61</p> <p>12WATER &amp; WASTEWATER ENGINEERING2023/01/022024/01/3017233 620 418,34 393</p> <p>13J.Nel2023/12/122024/01/3017211 42 808,00 49</p> <p>14Eskom2024/04/112024/05/1318495 431 947,57 32</p> <p>15Eskom2024/01/122024/02/1217456 420 427,51 31</p> <p>16Eskom2023/12/082024/01/1217025 3 165,03 35</p> <p>17Eskom2023/12/082024/01/1217026 3 165,03 35</p> <p>18Eskom2023/12/222024/01/2417107 48 040,05 33</p> <p>19Eskom2023/09/012023/10/031183381,09 16 071,00 32</p> <p>20Media242023/07/312023/09/1115831 39 560,00 42</p> <p>21Datategra (Pty) Ltd2023/10/232023/12/0816739 295 406,26 46</p> <p>22The Auditor General South Africa2023/12/302024/02/01N/A 3 073 357,34 61</p> <p>23The Auditor General South Africa2023/10/312023/12/2716824 1 922,00 57</p> <p>24Lithaba Basadi2023/10/172023/11/2316513 18 410,00 37</p> <p>25EQSTRA flee management &amp; Logistics08/12/2023 20/12/2023</p> <p>27/12/20232024/02/1417424 187 587,08 68</p>	17
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Revenue & Expenditure Management	Revenue from exchange transactions	Retrospective restatement not made - Comparative revenue Amp Charges	<p>The following paragraphs (para's) of GRAP 3 – Accounting Policies, Changes in Accounting Estimates and Errors refer:</p> <p><b>“ .44 Subject to paragraph .45, an entity shall correct material prior period errors retrospectively in the first set of financial statements authorised for issue after their discovery by:</b></p> <p><b>(a)restating the comparative amounts for the prior period(s) presented in which the error occurred; or</b></p> <p><b>(b)if the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets for the earliest prior period presented.</b></p> <p><b>.45 A prior period error shall be corrected by retrospective restatement except to the extent that it is impracticable to determine either the period-specific effects or the cumulative effect of the error.</b></p> <p><b>.46 When it is impracticable to determine the period-specific effects of an error on comparative information for one or more prior periods presented, the entity shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable (which may be the current period).</b></p> <p><b>.47 When it is impracticable to determine the cumulative effect, at the beginning of the current period, of an error on all prior periods, the entity shall restate the comparative information to correct the error prospectively from the earliest date practicable.</b></p> <p>...</p> <p><b>.51 In applying paragraph .44, an entity shall disclose the following:</b></p> <p><b>(a)the nature of the prior period error;</b></p> <p><b>(b)for each prior period presented, to the extent practicable, the amount of the correction for each financial statement line item affected;</b></p> <p><b>(c)the amount of the correction at the beginning of the earliest prior period presented; and</b></p> <p><b>(d)if retrospective restatement is impracticable for a particular prior period, the circumstances that led to the existence of that condition and a description of how and from when the error has been corrected.</b></p> <p>Financial statements of subsequent periods need not repeat these disclosures.”</p> <p>The 2022-23 audit report included the following modification: “The municipality did not adequately account for basic charges on electricity for retail and industrial properties. As a result, some retail and industrials properties were either not adequately charged in line with the municipality’s tariff schedule or not charged at all. I was unable to determine the impact on revenue from exchange transactions and receivables from exchange transactions as well as the comparative figures, as it was impracticable to do so.”</p> <p>During the audit of revenue from exchange transactions, it was found that in investigating the circumstances of the prior period error, management’s efforts were restricted to the 2023-24 financial year. Rightly or otherwise, there were no attempts to investigate the origin of the non-billing and how far back the problem extended, when it was known that the error affected at the very least the 2022-23 year, given the audit report.</p> <p>The disclosure note 43. Correction of Error in terms of GRAP 3 to the annual financial statements (AFS) was inspected and found that there were no disclosures made therein regarding the impracticability of retrospectively restating the affected AFS-elements for the earliest prior period presented.</p> <p><b>It is thus submitted that not only would the inter-period comparability of the AFS information be materially affected by the fact that the prior period error was not adjusted-for</b></p>	18
Revenue & Expenditure Management	Revenue from exchange transactions	Presentation of Library services - VAT Treatment Libraries	<p><b>Section 238(b) of the Constitution of the Republic of South Africa Act No. 108 of 1996 (Constitution) states, “An executive organ of state in any sphere of government may ... exercise any power or perform any function for any other executive organ of state on an agency or delegation basis.”</b></p> <p><b>s1 of the Municipal Systems Act No. 32 of 2000 (MSA) defines a municipal service as “a service that a municipality in terms of its powers and functions provides or may provide to or for the benefit of the local community irrespective of whether-</b></p> <p><b>(a)such a service is provided, or to be provided, by the municipality through an internal mechanism contemplated in section 76 or by engaging an external mechanism contemplated in section 76; and</b></p> <p><b>(b)fees, charges or tariffs are levied in respect of such a service or not...”</b></p> <p><b>MSA s76(a) then states, “A municipality may provide a municipal service in its area or a part of its area through ... an internal mechanism, which may be:</b></p> <p><b>(i)a department or other administrative unit within its administration;</b></p> <p><b>(ii)any business unit devised by the municipality, provided it operates within the municipality’s administration and under the control of the council in accordance with operational and performance criteria determined by the council; or</b></p> <p><b>(iii)any other component of its administration...”</b></p> <p><b>Paragraph 12 of GRAP 9 – Revenue from Exchange Transactions includes the following definition: “Exchange transactions are transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange.”</b></p> <p><b>s7(1)(a) of the Value-Added Tax Act No. 89 of 1991 (VAT Act) requires, “Subject to the exemptions, exceptions, deductions and adjustments provided for in this Act, there shall be levied and paid for the benefit of the National Revenue Fund a tax, to be known as the value-added tax ... on the supply by any vendor of goods or services supplied by him on or after the commencement date in the course or furtherance of any enterprise carried on by him...”</b></p> <p><b>In the prior year, the Final Management Report included the following emerging risk paragraph relating to the VAT and accounting treatment for the library function:</b></p> <p><b>VAT treatment in relation to library function:</b></p> <p><b>We draw management’s attention to the requirements of the Value-Added Tax Act 89 of 1991 (VAT Act) in relation to the consideration received from the Western Cape Provincial Department of Cultural Affairs and Sport (DCAS), to perform the library function. Libraries is a functional area of exclusive provincial legislative competence under Part A of Schedule 5 of the Constitution of the Republic of South Africa 1996 (the Constitution). The function has not been formally assigned to municipalities and as a result the payment received from the DCAS is not a grant as defined in the VAT Act, as the payment is not gratuitous or unrequited. The payment received is for the supply of library goods and services and major actions are required to be performed by the municipality in exchange for the funds. The supply of library services is therefore not a deemed supply under Section 8(5A) of the VAT Act and the zero-rating under section 11(2)(t) of the VAT Act is not permissible. The payment by the DCAS to the municipality is therefore a consideration for the supply of library services. The municipality</b></p>	19



HR & Payroll	Employee related costs	Accuracy of Overtime - Night Shift payment above threshold of 40 hours	<p><b>Requirements</b></p> <p><b>Section 62(1)(b) of the Municipal Finance Management Act states:</b> The accounting officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</p> <p><b>GRAP 1 Presentation of financial statements, paragraph 17 states:</b> Financial statements shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events and conditions in accordance with the definitions and recognition criteria for assets, liabilities, revenue and expenses. The application of Standards of GRAP with additional disclosures, when necessary, is presumed to result in financial statements that achieve a fair presentation.</p> <p><b>According to the Overtime Policy for the Beaufort West Municipality, paragraph 3 states that:</b> 3.4 No employee may work more than 40 hours overtime over a four-week period. 3.5 This may also, by agreement, be extended to 55 hours over a four-week period. 3.6 Overtime in excess of 40/50 hours over a four-week period is subject to prior approval by Council. 3.7 No employee may work the afore-mentioned maximum hours (55 per month) for more than two months in any period of 12 months. 3.8 Overtime may only be worked if an employee has completed working his/her normal shift per day/week/month.</p> <p><b>Nature</b></p> <p><b>Matter 1</b> During the audit of the Night Allowances we noted that for the month of September 2023 there were overpayments of the allowance to two employees noted below.</p> <p>The average hours paid to night shift workers are 91 hours. This is based on the total night shift hours that the employees are expected to work throughout the year. This is then adjusted by 12 hours for the shifts employees are not able to work through-out the month or additional shifts which they take on to cover up for other employees who cannot work the night shift. However, it was noted that for the two selected employees below, a total of 182 hours was paid to them for the month of September 2023. There were no supporting documents evidencing that the employees indeed worked an additional 91-night shift hours. <b>(Auditors Recalculation)</b></p> <table border="1"> <thead> <tr> <th>Employee #</th> <th>Allowance amount</th> <th>Type of overtime</th> <th>Annual Pay</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Employee #	Allowance amount	Type of overtime	Annual Pay				
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Asset & Infrastructure Management	Investment property	Existence of Investment property - Ownership & lease agreements (not in name of the municipality)	<p><b>Section 62(1)(b) of the Municipal Finance Management Act states:</b> The accounting officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.</p> <p><b>The Conceptual Framework on paragraph 5.10 defines control as</b> The ability of the entity to use the resource (or direct other parties on its use) so as to derive the benefit of the service potential or economic benefits embodied in the resource in the achievement of its service delivery or other objectives.</p> <p><b>Paragraph 5.11 further states that:</b> In assessing whether an entity presently controls a resource, an entity assesses whether the following indicators of control exist:</p> <ul style="list-style-type: none"> <li>• Legal ownership;</li> <li>• Access to the resource, or the ability to deny or restrict access to the resource;</li> <li>• The means to ensure that the resource is used to achieve its objectives; and</li> <li>• The existence of an enforceable right to service potential or the ability to generate economic benefits arising from a resource.</li> </ul> <p><b>Paragraph 7 of GRAP 17 – Property, Plant and Equipment requires,</b> The cost of an item of property, plant and equipment shall be recognised as an asset if, and only if: (a) it is probable that future economic benefits or service potential associated with the item will flow to the entity; and (b) the cost or fair value of the item can be measured reliably.</p> <p>During the audit of Investment properties, it was found through inspection of the applicable title deeds that the following property is not in the name of the Municipality but those of individuals. Furthermore we noted that the lease for the property expired on 30 September 2015 and no active lease is currently in place. Management confirmed that there is no agreement in place and as a result the municipality has no enforceable right to service potential or the ability to generate economic benefits arising from the property. No other indicators that the municipality has control or rights over the property were confirmed. The detail of the property is as follows: Information per the Investment Properties register Information per the Deeds</p> <table border="1"> <thead> <tr> <th>Barcode</th> <th>Description</th> <th>Cost Price</th> <th>SUB CATEGORY:</th> <th>CARRYING VALUE</th> <th>2024/06/30 Document Number</th> <th>Erf Number</th> <th>Owner</th> </tr> </thead> <tbody> <tr> <td>3401</td> <td>Gebou op erf 3401 - Nieveld Park Poskantoor</td> <td>236 500</td> <td>Buildings</td> <td>102 443</td> <td>T49256/2021</td> <td>3401</td> <td>DUIMPIES DEWALD RYNARD / DUIMPIES GEORGINA JULIANA</td> </tr> </tbody> </table> <p>This results in an overstatement of R102 443 in the carrying amount of Investment properties and will be reported in the Management report. The overstatement is not quantitatively material and if not corrected, it will be assessed in aggregate with other uncorrected misstatements.</p>	Barcode	Description	Cost Price	SUB CATEGORY:	CARRYING VALUE	2024/06/30 Document Number	Erf Number	Owner	3401	Gebou op erf 3401 - Nieveld Park Poskantoor	236 500	Buildings	102 443	T49256/2021	3401	DUIMPIES DEWALD RYNARD / DUIMPIES GEORGINA JULIANA
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Revenue & Expenditure Management	Revenue from exchange transactions	Revenue not billed (Water services) - Non revenue water as reported under distribution losses	<p>Based on the audit work performed in predetermined objectives, it was confirmed that these customers do not have water meters and are straight pipe connections as per the meter audit performed in February 2024. This means that the consumer is directly connected to the mainline. These customers of the 14 tested represent a deviation rate of 21,43% which is significantly higher than what the auditor may have tolerated.</p> <ul style="list-style-type: none"> <li>- On 14 October 2024, the auditors visited the Murraysburg Town whereby households with straight-pipe connections were identified. The auditors identified that a greater number of residents are provided with the free water as a result of the straight-pipe connection, and they are not being billed for the service.</li> <li>- These concerns are further exacerbated by the fact that water losses of the 2022-23 financial year of 63,66% increased by 23,04% to the 78,33% for the current year disclosed in note 48.8 Material losses of the annual financial statements. It is submitted that this is an indicator of either aging, deteriorating infrastructure, which is one of the Municipality's key strategic risks, and/or that there is water being supplied to citizens, which is then not appropriately billed.</li> <li>- The overall assessment of this issue is that revenue from the provision of water services is not being billed and this represents a financial loss. Furthermore, the water losses disclosed in note 48.8 are overstated as they would ordinarily include abnormal water losses. The auditor cannot reasonably quantify how much water is not being billed and is thus considered "lost".</li> <li>- Thus, the municipality failed to establish standard operating procedures and systems of internal controls to account for revenue on a monthly basis, which has rendered the auditor unable to conclude that all the service charges revenue that the Municipality should have recorded, has been recorded, and that the appropriate amounts have been disclosed as material losses. Should this matter remain unresolved, it will necessitate a modification to the audit report.</li> <li>- Furthermore, this matter represents material non-compliance with MFMA s64(2)(e) and (f), which will be reported in the audit report.</li> </ul>	22																												
Governance & Compliance	Compliance	Prevention of Unauthorised, Irregular, and Fruitless & wasteful expenditure - Expenditure incurred not in terms of budget	<p><b>Non-compliance – Expenditure management</b></p> <p><b>Section 15 of the Municipal Finance Management Act No. 56 of 2003 (MFMA), states, "A municipality may, except where otherwise provided in this Act, incur expenditure only—</b></p> <p><b>(a) in terms of an approved budget; and</b></p> <p><b>(b) within the limits of the amounts appropriated for the different votes in an approved budget."</b></p> <p>Furthermore, s62(1)(d) of the MFMA states, "The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure ... that unauthorised, irregular or fruitless and wasteful expenditure and other losses are prevented ..."</p> <p>Finally, s125(2)(d)(i) of the MFMA requires, "The notes to the annual financial statements of a municipality ... must disclose ... including in the case of a municipality, any material unauthorised expenditure, that occurred during the financial year, and whether these are recoverable ..."</p> <p><b>Finding 1: Expenditure not spent within vote-appropriated budget amount limits</b></p> <p>During the audit of the municipality's compliance with expenditure management legislation, an analysis of the operating and capital expenditure incurred by the municipality during the 2023-24 financial year against the amounts budgeted therefore, revealed that the municipality had incurred expenditure beyond the budgeted amount limits for the following votes:</p> <table border="1"> <thead> <tr> <th>Row Labels</th> <th>Actual Amount</th> <th>Final Budget Amount</th> <th>Difference</th> </tr> </thead> <tbody> <tr> <td>Vote 1 - Municipal Manager</td> <td>8 335 1327 274 9951</td> <td>060 137</td> <td></td> </tr> <tr> <td>Vote 2 - Directorate: Infrastructure Services</td> <td>240 121 396241</td> <td>172 507</td> <td></td> </tr> <tr> <td>Vote 4 - Directorate: Corporate Services</td> <td>44 556 72541</td> <td>474 6353 082 090</td> <td></td> </tr> <tr> <td>Vote 5 - Directorate: Financial Services</td> <td>44 409 55843</td> <td>029 5091 380 049</td> <td></td> </tr> <tr> <td>Vote 6 - Directorate: Community Services</td> <td>84 690 203117</td> <td>321 191</td> <td></td> </tr> <tr> <td>Grand Total</td> <td>422 113 014450</td> <td>272 8375 522 276</td> <td></td> </tr> </tbody> </table> <p><b>Finding 2: Reasonable steps not taken to prevent UIFW</b></p> <p>During the audit of the municipality's compliance with expenditure management legislation, it was found through an assessment of unauthorised, irregular and fruitless expenditure (UIFW) identified by the auditee and audit for both the 2022-23 and the 2023-24 financial years, that management did not take reasonable steps to prevent the municipality's incurring of UIFW in the financial year under review.</p> <p><b>Overall impact</b></p> <p>The findings constitute contravention of sections 15 and 62(1)(d) of the MFMA, which have been determined to be material.</p>	Row Labels	Actual Amount	Final Budget Amount	Difference	Vote 1 - Municipal Manager	8 335 1327 274 9951	060 137		Vote 2 - Directorate: Infrastructure Services	240 121 396241	172 507		Vote 4 - Directorate: Corporate Services	44 556 72541	474 6353 082 090		Vote 5 - Directorate: Financial Services	44 409 55843	029 5091 380 049		Vote 6 - Directorate: Community Services	84 690 203117	321 191		Grand Total	422 113 014450	272 8375 522 276		23
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Revenue & Expenditure Management	Trade and other payables	Valuation of Trade payables (disclosure current & non-current portions)	<p>Paragraph (para.) 45 of GRAP 104 – Financial Instruments states, “An entity shall measure all financial assets and financial liabilities after initial recognition using the following categories defined in paragraph .14:</p> <p>(a) Financial instruments at fair value (see Appendix A paragraphs AG98. to AG112.).</p> <p>(b) Financial instruments at amortised cost (see Appendix A paragraphs AG113. to AG114. and AG120. to AG129.).</p> <p>(c) Financial instruments at cost.”</p> <p>Furthermore, the following para’s refer:</p> <p>“AG106. The subsequent measurement of the financial asset or financial liability and the subsequent recognition of gains and losses shall be consistent with the requirements of this Standard. The application of paragraph AG105. may result in no gain or loss being recognised on the initial recognition of a financial asset or financial liability. In such a case, this Standard requires that a gain or loss shall be recognised after initial recognition only to the extent that it arises from a change in a factor (including time) that market participants would consider in setting a price.</p> <p>...</p> <p>AG109. In applying discounted cash flow analysis, an entity uses one or more discount rates equal to the prevailing rates of return for financial instruments having substantially the same terms and characteristics, including the credit quality of the instrument, the remaining term over which the contractual interest rate is fixed, the remaining term to repayment of the principal and the currency in which payments are to be made. Short-term receivables and payables with no stated interest rate may be measured at the original invoice amount if the effect of discounting is immaterial (see paragraphs AG86. to AG89.).”</p> <p>During the audit of payables from exchange transactions (debt relief), the auditor inspected the Statement of Financial Position and found that the amount recognised for the debt relief liability had not been fair-valued to the appropriate amount as at one year into the debt relief arrangement, as the amount recognised at 30 June 2024 was the same as the amount initially recognised at the effective date on 1 July 2023.</p> <p>Thus, the Interest expense/Fair value adjustment is understated by R7 253 540 <math>([22\ 470\ 267 + 37\ 975\ 898] * 12\%)</math>, as would the debt relief payable be understated by the same amount.</p> <p>Through inspection of the 19.2 Trade and Other Payables from Exchange (Debt Relief) disclosure note to the annual financial statements, it was found that the amounts disclosed as the current and non-current portions of the liability did not correspond to the presentation of this liability within the Statement of Financial Position.</p> <p>The impact of these misstatements is material.</p>	24
AFS & Reporting	Disclosure of VAT	Disclosure of VAT AFS	<p>Section 15(2)(a)(v) of the Value-Added Tax Act No. 89 of 1991 states, “Subject to the provisions of subsections (2A) and (3), the Commissioner may, on application in writing by a vendor, direct that the vendor account for the tax payable on a payments basis for the purposes of section 16 with effect from the vendor’s registration in terms of this Act or, where he has accounted for tax payable on an invoice basis prior to making an application under this subsection, from the commencement of the tax period immediately following the tax period during which that direction is made by the Commissioner (hereinafter referred to as the changeover period), if ... the vendor is ... a municipality...”</p> <p>Paragraph (para.) 6 of GRAP 108 – Statutory Receivables requires, “An entity shall recognise statutory receivables as follows:</p> <p>(a) if the transaction is an exchange transaction, using GRAP 9;</p> <p>(b) if the transaction is a non-exchange transaction, using GRAP 23; or</p> <p>(c) if the transaction is not within the scope of the Standards of GRAP listed in (a) or (b) or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.”</p> <p>Para. .AG5 gives the following guidance: “Receivables that arise from contractual arrangements differ from statutory receivables because they are entered into voluntarily by entities and are not entered into as a result of specific legislative requirements (refer to GRAP 104 Appendix A paragraphs AG28. to AG32.). Contractual receivables, to the extent that they otherwise meet the definition of a financial asset, are within the scope of GRAP 104. In assessing whether an arrangement is statutory or contractual in nature, an entity considers only the legal form of the arrangement. If the arrangement is governed by specific legislation rather than a contract concluded between the relevant parties, then it is statutory in nature.”</p> <p>During the audit of VAT receivable, we found that the VAT receivable/(payable) was incorrectly presented in the Statement of Financial Position (SoFP) at R5 331 983. We inspected the VAT 201 Return and the VAT Statement of Accounts and found that the Municipality had declared a VAT payable at year-end (i.e. June 2024) of R1 695 466, which should have been the obligation presented in the SoFP.</p> <p>The presentation of the VAT obligation is not aligned with the legislation nor the standard quoted above. The Municipality completes their VAT Return on a payment basis and therefore the VAT Receivable/(Payable) should only reflect the amount of cash receivable from or payable to the SARS based on cash paid to suppliers and/or cash received from customers. The VAT amounts due to suppliers and/or from customers are yet to be settled and thus, these amounts are part of the financial instrument contracts in place with these stakeholders. Furthermore, because these are contracts with various stakeholders (i.e. both customers and suppliers), it is submitted that the aggregation of these VAT amounts together is thus inappropriate as these amounts are not owed to nor owed by the same parties.</p> <p>The above results in the following material misstatements:</p> <ul style="list-style-type: none"> <li>•the overstatement of VAT receivable by R5 331 983;</li> <li>•the understatement of VAT payable by R1 695 466;</li> <li>•the overstatement of Trade and other receivables by R14 825 464; and</li> <li>•the overstatement of Trade and other payables by R11 188 946.</li> </ul> <p>This also results in non-compliance with section 122 of the MFMA.</p>	25

Compiled by:

Mr. CJ Kymdell

Audit Action Plan 2024

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reviewed by acting Chief Financial Officer: Mr B Jacobs

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by Municipal Manager: Mr D Welgemoed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Submitted and approved by Audit Committee: Chairperson Audit Committee

\_\_\_\_\_  
Date

Affected Legislation / Regulation / Circular	Classification per the Management Report	Ratings per the Management Report	Internal Control Deficiency as stated by auditors	Auditors' recommendations	Municipal Management Response	Auditors' conclusion on the finding
Section 64(e) & (f) of the MFMA Act 56	Internal control deficiency	Other Important Matter	<p>Internal control deficiency</p> <p>Leadership: Policies and procedures to enable and support understanding, and execution of internal control objectives, processes, and responsibilities was not established and communicated.</p> <p>Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p>	<p>Management should consider having an adequate system in place regarding daily, monthly processes as evidence to confirm that the internal processes such as monthly reconciliations are prepared reviewed by the appropriate delated officials to ensure that errors are timeously identified and corrected.</p>	<p>Management agrees with the finding.</p>	<p>Management comments have been noted and agrees with the finding. The finding remains and will be reported in the management report as an internal control deficiency.</p>
Section 62(1)(b) of the MFMA	Internal control deficiency	Other Important Matter	<p>Leadership</p> <p>Exercise oversight responsibility regarding financial and performance reporting and compliance and related internal controls.</p> <p>Financial and performance management</p> <p>Implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information is accessible and available to support financial and performance reporting.</p> <p>Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Design and implement formal controls over information technology systems to ensure the reliability of the systems and the availability, accuracy and protection of information.</p> <p>Cash sales received at tellers are not timeously banked and the controls to ensure the timeous banking is not detecting the cash not being banked.</p>	<ul style="list-style-type: none"> <li>•Management should effectively review the journals provided to address previous findings to ensure that it correctly addresses the previous finding.</li> <li>•The internal auditor to investigate timeously on any differences between the cashbook and the bank statement and follow up on reasoning</li> <li>•Management should submit the proposed corrections before making the necessary corrections to the annual financial statements.</li> <li>•Management should submit the adjusted annual financial statements for audit purposes after making the necessary adjustments and once the adjustments is agreed to.</li> </ul>	<p>Management comment on the audit finding:</p> <p>Matter 1: Journal 93-1271</p> <p>Management partially agrees with the finding. As per informal discussions held with the AG, the correction to be done between payables from exchange (unallocated) and receivables from non-exchange transactions (other – over/under banking).</p> <p>For the specific detail of the journal, refer to excel attached.</p> <p>The above proposed correction will affect the following AFS notes:</p> <ul style="list-style-type: none"> <li>-Note 11: Receivables from exchange transactions – other receivables</li> <li>-Note 19.1: Payables from exchange transactions – sundry creditors</li> <li>-Budget comparison: Financial Position – receivables from non-exchange transactions, payables from exchange transactions</li> <li>-Note 54 – Financial sustainably</li> </ul> <p>Matter 2: Current year receipts not banked</p> <p>Management partially agrees with the finding.</p> <p>Management do not agree with AG that no steps were taken to address the matter. An investigation</p>	<p>Final comment on management's response:</p> <p>Matter 1</p> <p>Management comments have been noted. However, the auditors do not agree with the proposed adjustments management has made based on the following:</p> <ul style="list-style-type: none"> <li>• The municipality has initially received the amount in the bank account/cash book and also recognised the unallocated deposits liability as this money was not allocated for any debtor;</li> <li>• Afterwards, in the prior year, we were unable to trace the amount from the bank statement as the monies were never deposited in the bank account but were only received;</li> <li>• Management should reverse the journal processed and recognise the loss of assets expense and recognised with the corresponding cash and cash equivalents account;</li> <li>• The loss should be disclosed as fruitless and wasteful expenditure in note 47.2 of the AFS; and</li> <li>• If uncorrected, these matters could be material when aggregated with other uncorrected misstatements.</li> </ul> <p>Matter 2</p> <p>Management comments noted and the following</p>

Section 62(1)(b) of the MFMA	Non-compliance with legislation	Other Important Matter	<p>Financial and performance management</p> <p>Management did not implement proper record keeping in a timely manner to ensure that complete, relevant, and accurate information is accessible and available to support financial and performance reporting.</p> <p>Financial and performance management</p> <p>Management did not implement proper record keeping in a timely manner to ensure that complete, relevant, and accurate information is accessible and available to support financial and performance reporting.</p>	Management should perform an adequate review of the awarded letters for service providers awarded during the year to ensure that the contract register is updated to have all awarded active contracts.	<p>SCM 33/2024 - DFA Solutions</p> <p>Management agrees. The contract register was revised to include the supplier. Refer to excel submitted with the finding (Contract Register for 2023-2024 latest – COMAF 3). Per management revision of the register, this is the only supplier omitted.</p> <p>SCM 34/2024 – Fidelity Cash Solutions</p> <p>Management disagree with the finding. The contract referred to by the AG in the finding is a new contract for the 2024/2025 financial year. As per the contract register submitted with the audit file, a contract was still in place for Fidelity Cash Solutions by 30 June 2024 – refer to SCM 23/2021:</p> <p>SCM 23/2021 only expires 30 September 2024. SCM 34/2024 is thus to replace SCM23/2021,</p>	<p>SCM 33/2024 - DFA Solutions</p> <p>Management comments have been noted and management agrees with the finding. Subsequently, obtained and inspected the adjusted contract register for the 2023/24 financial year and confirmed that DFA Solutions has been included. Further we inspected the management summary of minutes and noted that there was no other contract identified that should have been included in the contract register and have not been included. Therefore, based on this, the finding has been resolved and will no longer be reported in the management report.</p> <p>SCM 34/2024 – Fidelity Cash Solutions</p> <p>Management comments have been noted.</p>
Section 62(1)(b) of the MFMA	Non-compliance with legislation	Other Important Matter	Management did not adequately review and monitor the transactions and expenditure with regards to operational health and safety to ensure that it did not exceed approved budget amounts for the financial period under review.	Management should consider developing adequate processes around budgeting to ensure that the awarded projects are appropriately budgeted-for and are economically.	<p>Management comment on the audit finding: Disagree. The finding is a result of the AG not applying the definition of irregular expenditure and unauthorise expenditure correctly.</p> <p>The operational budget amount referred to is the total budget for item – occupational health &amp; safety, of vote 4: Corporate services:</p> <p>It appears per the AG understanding, the definition for unauthorise expenditure was applied to irregular expenditure, but also applied</p>	<p>Final comment on management's response:</p> <p>Management comments have been noted. The following points are applicable:</p> <ul style="list-style-type: none"> <li>• As can be seen from management's response the definition of unauthorised expenditure is broader than management's interpretation;</li> <li>• The following is explained in MFMA Circular N 68: "With reference to MFMA section 1(d) – in addition to appropriating funds for a department's</li> </ul>
Paragraph 17 GRAP1	Internal control deficiency	Other Important Matter	<p>Financial and performance management</p> <p>Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>The year-end process for preparation of financial statements did not sufficiently identify errors, inconsistencies and oversights included in the financial statements submitted for audit.,</p> <p>Financial and performance management</p> <p>Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>The year-end process for preparation of financial statements did not sufficiently identify errors, inconsistencies and oversights included in the financial statements submitted for audit.</p>	<p>1.Management should correct the errors and inconsistencies identified.</p> <p>2.Management should take note of the errors and inconsistencies identified above and add specific procedures designed to ensure these types of errors will not occur in future periods. These procedures or review steps should aim to timely detect/ correct the misstatements in the financial statements before submission for audit.</p>	<p>Management comment on the audit finding:</p> <p>1.Incorrect referring and inconsistencies in amounts</p> <p>Page no.ComponentDetailed descriptionDifference (R)Management comment</p> <p>64Current Employee BenefitsIn note 18, the prior year amount disclosed is R14,334,718 which does not correlate to the face of the AFS R14,437,907103 189Agree. This is due to formula error on note, relating to performance bonus. The formula on the note will be corrected.</p> <p>The balance as per the trial balance is however correct.</p> <p>79Accumulated SurplusIn note 43 as well as the statement of financial performance, the prior</p>	<p>Management comments have been noted, management agrees with the findings raised, the adjusted AFS will be inspected once received from the management to confirm that individual items raised has been adequately addressed in terms of the response given.</p> <p>Until adjusted AFS have been submitted and audited, the finding remains and will be reported in the management report as uncorrected misstatements. For non – monetary value issues identified, those will be raised as house keeping issues will not affect the management report</p>

<p>Section 74 of the Municipal Systems Act</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management's quality control processes were not sufficiently detailed to ensure that the presentation of the Statement of Financial Performance was free of material misstatement</p>	<p>Management should adjust the financial statements and should make sure that the required disclosures in terms of GRAP 23 are made.</p>	<p>Noted. Management will process a journal to reclassify the balance. Detail of the proposed journal per excel attached.</p> <p>The detail of the adjustment will impact the following AFS items:</p> <ul style="list-style-type: none"> <li>•Accounting policy: The paragraph per policy 1.23.1 will be updated to include availability fees: Licences and permits and availability fees are charged at the approved tariff</li> <li>•Budget comparison: Financial Performance – Service charges and Operational revenue: non-exchange</li> <li>•Service charges: Note 27</li> <li>•Segment reporting: Service charges and availability fees</li> <li>•Correction of error – Statement of Financial Performance – note 43.7</li> <li>•Financial sustainability: Note 54</li> </ul>	<p>Audit is provisionally satisfied with management's response, depending on the treatment of the electricity availability charges, given that management's response only addresses the water and sanitation services.</p> <p>Audit will conclude on the issue after the review of the final AFS.</p>
<p>Section 32(2) of the Municipal Finance Management Act</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Leadership: Exercise oversight responsibility regarding financial and performance reporting and compliance and related internal controls was not exercised.</p> <p>The Council/MPAC did not consider the UIFW expenditure report presented by the Accounting Officer for immediate action and did not timeously establish a council committee to investigate the matters.</p>	<p>1.The Council/MPAC should establish an effective council committee, with pre-scheduled meetings each year, which has the responsibility for the immediate action to investigate instances of UIFW expenditure and recommend to the Council the recovery or write-off of the UIFW expenditure.</p> <p>2.The Municipal Manager should remind the Council of their responsibilities with regards to s32(2) of the MFMA and assist the Council with the establishment of the council committee recommended above.</p> <p>3.Once the council committee recommended above is established, the Municipal Manager should communicate to the committee its mandate, responsibilities, recommended timelines, frequency of meetings and examples of the recommendations it is expected to provide to the Council.</p> <p>4.The Municipal Manager should recommend to the Speaker of the Council to add standing agenda items regarding:</p> <ul style="list-style-type: none"> <li>a.Receiving updated reports from management on new UIFW expenditure</li> <li>b.The submission of new UIFW expenditure to the council committee for investigation</li> <li>c.The status of UIFW investigations and follow up of aged or stagnant investigations</li> <li>d.Discussion of recommendations from the council committee regarding UIFW expenditure.</li> </ul>	<p>Noted. Management will aim to implement procedures in the 2024/25 financial year to ensure that matters are addressed and investigated by the Council/MPAC, either to recover possible funds or for expenditure to be written-off.</p> <p>Management did acknowledge the non-compliance, and it was disclosed in the following note of the 2023/2024 AFS as:</p>	<p>Final comment on management's response:</p> <p>Management's comments are noted. Management is encouraged to initiate the investigations as soon as possible as amounts which could possibly have been recovered from officials who were liable for the transgressions, become less likely with each passing year. It must be noted that some of these transgressions date back to the 2018/19 financial year.</p> <p>Records management should be improved pertaining to the facts and circumstances that lead to UIFW expenditure when identified to assist Council with their investigations process.</p> <p>Finally, the municipality's inability to deal with these matters timeously causes the risk for the municipality's continued involvement with municipal officials who might have caused the municipality to incur UIFW expenditure, deliberately or otherwise, a challenge which could further exacerbate the municipality's financial position.</p> <p>Because of the gravity of the non-compliance, this matter will be reported in the audit report, with the progress of management's audit action plan to be followed-up on in the 2024/25 audit.</p>

Section 62(1)(b) of the Municipal Finance Management Act	Misstatements in financial statements	Other Important Matter	<p>Leadership - Establish and communicate policies and procedures to enable and support understanding and execution of internal control objectives, processes and responsibilities.</p> <p>Leadership did not ensure that there is an effective standard operating procedure in place to assist management with in-year monitoring during the year. Enforcing this would assist management to submit quality quarterly reporting for the internal audits and gain valuable insights to avoid material misstatements in the APR submitted for AGSA audit.</p> <p>Financial and performance management - Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Management did not review to ensure that the reported achievement is supported and evidenced by valid information. This is attributed to the lack of in-year monitoring for quarterly reporting, which is as a result of the municipality not having effective standard operating procedures in place.</p>	<p>Management should adjust the reported achievement to agree to the supporting schedules taking into account the relevant criteria.</p> <p>Leadership should design standard operating procedures to assist with collecting, collating, verifying and storing performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets to assist management with in-year monitoring during the year.</p> <p>In-year monitoring is encouraged for quarterly reporting purposes whereby the reviewer can select a sample of the reported achievement for the quarter and test the validity, accuracy and completeness of the reported achievement. This would assist management at year-end to ensure that there are no material misstatements with the annual reported achievement in the APR.</p>	<p>Management takes note of the finding. Management will amend the Annual Performance Report to the actuals of TL 6, TL 8, TL 9 and TL 10.</p>	<p>The auditor will await the adjusted APR before concluding on the finding.</p>
Section 62(1)(b) of the Municipal Finance Management Act & Section 46(1)(a)(iii) of the MSA	Misstatements in financial statements	Other Important Matter	<p>Leadership - Exercise oversight responsibility regarding financial and performance reporting and compliance and related internal controls.</p> <ul style="list-style-type: none"> <li>•Management did not develop and implement standard operating procedures (SOPs) to ensure compliance with the MSA and the FMPPI.</li> </ul> <p>Financial and performance management - Implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information is accessible and available to support financial and performance reporting</p> <ul style="list-style-type: none"> <li>•Management did not ensure that the correct targets are set with reference to previous and existing levels of achievement (i.e. current baselines), and realistic forecasts of what is possible.</li> <li>•Management did not ensure that the corrective measures are sufficiently detailed in the annual performance report on how performance will be improved.</li> </ul>	<p>Management should develop and implement standard operating procedures (SOPs) to ensure compliance with the MSA and the FMPPI.</p> <p>Issue 1: Management should ensure that the corrective measures detailed in the annual performance report include measures that were or are to be taken to improve performance.</p> <p>Management should ensure that the correct targets are set with reference to previous and existing levels of achievement (i.e. current baselines), and realistic forecasts of what is possible. Performance targets should:</p> <ul style="list-style-type: none"> <li>•Communicate what will be achieved if the current policies and expenditure programmes are maintained</li> <li>•Enable performance to be compared at regular intervals - on a monthly, quarterly or annual basis as appropriate</li> </ul> <p>Issue 2: Going forward management should update the description of the indicators as defined by the relevant policies in their planning documents and performance reports.</p> <p>Management should include a narrative in the annual report to provide clarity to the users</p>	<p>Management takes note of the finding. Management will include a narrative below the table to provide clarity</p>	<p>The auditor will await the adjusted APR before concluding on the finding. Furthermore, the progress made by management in implementing its audit action plan and other commitments will be followed-up on during the 2024/25 audit.</p>



<p>Regulation (reg.) 26(2)(c) of the MBRR Section 21A of the MSA</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial and performance management Review and monitor compliance with applicable laws and regulations</p> <p>Management did not implement appropriate review and monitoring compliance processes to ensure that all compliance requirements are satisfied when passing an adjustment budget due to oversight.</p>	<p>It is recommended that management should:</p> <ul style="list-style-type: none"> <li>-Implement appropriate review and monitoring compliance controls over their adjustment budget process with the various responsibilities assigned to specific people.</li> <li>-Create or obtain from other municipalities a compliance checklist to be used when passing an adjustment budget to ensure all compliance requirements have been met.</li> </ul>	<p>Management agrees that the adjusted SDBIP was not published. The responsibility remains with Corporate Services to ensure that required documents are made public.</p>	<p>Management comments are noted. The matter will be followed-up in the 2024/25 audit, as per management's audit action plan.</p>
<p>Section 67(1)(d) of the Municipal Systems Act &amp; Reg1 Staff regulations</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial and performance management - Review and monitor compliance with applicable legislation</p> <p>Management did not review and monitor compliance as required by MSA s67(1)(d) and its regulations to ensure all municipal staff have performance management contracts. Upon enquiry with the Deputy Director: Financial Services, it was noted that the performance management system was not instituted due to the review and revision of the municipality's organogram.</p>	<p>Management must develop and adopt appropriate systems and procedures to monitor, measure and evaluate performance of staff, as required by section 67(1)(d) of the MSA and regulation 31 of Municipal Staff Regulations.</p> <p>Management should ensure that the performance management agreements are in place even though the organisational structure is under review.</p> <p>A municipality must adopt a performance management and development system that complies with the provisions of the MSRs., Management must develop and adopt appropriate systems and procedures to monitor, measure and evaluate performance of staff, as required by section 67(1)(d) of the MSA and regulation 31 of Municipal Staff Regulations.</p> <p>Management should ensure that the performance management agreements are in place even though the organisational structure is under review.</p>	<p>Noted. Management will implement required procedures in the 2024/25 financial year. This remains the responsibility of Corporate Services and the Accounting Officer.</p>	<p>The matter will be reported as material non-compliance in the audit report, and will be followed-up on in the 2024/25 audit as part of tracking management's progress with the audit action plan.</p>

<p>SCM Reg's 12(1)(c) and 17(a)</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial and performance management: Review and monitor compliance with applicable laws and regulations</p> <p>There was a lack of oversight by management in adhering to the applicable laws and regulations in terms of supply chain management around procurement of fuel to ensure that the normal quote process is adequately applied, Financial and performance management: Review and monitor compliance with applicable laws and regulations</p> <p>There was a lack of oversight by management in adhering to the applicable laws and regulations in terms of supply chain management around procurement of fuel to ensure that the normal quote process is adequately applied</p>	<p>Management should consider developing the systems in place to ensure/monitor that the SCM regulations are adhered to when it comes to its regular procurement needs, which may include pursuing the most efficient solution which still ensures compliance with legislation.</p>	<p>Management comment on the audit finding: Management disagrees with the finding. As per informal discussions held with the (AG) it was indicated that the detail in the finding do not agree to what is implied by the AG and thus firstly the finding is misleading the municipality in raising a non-compliance finding. A request was made to the AG to revise the finding to be more transparent.</p> <p>It should be noted that the amounts used through these disclosed service providers constituted the total amount deemed as irregular expenditure, with which the municipality disagrees.</p> <p>As per discussions held previously with the AG the service providers listed do not relate to the same circumstance:</p> <p>Item 1 and 2: This is for owner-occupied fleet                  Item 3: This is the only supplier of item 1-5 that is for fleet hired                  Item 4: This is invoice (relates to subsistence) that was incorrectly recorded under wet fuel, but reclassification journal was already done with the compilation of the AFS. This item include is the result of finding not being discussed in detail with</p>	<p>Final comment on management's response: Management comments have been received. The following points are applicable:</p> <ul style="list-style-type: none"> <li>• Management has a responsibility for the procurement of goods and services to follow the official procurement processes which are prescribed in legislation, in accordance with section 112(1)(a) of the Municipal Finance Management Act No. 56 of 2003;</li> <li>• The auditors accept that the Municipality's SC policy does stipulate the appropriate range of procurement processes. What is in question is the Municipality's application of said Policy (which is aligned to the applicable legislation) to the procurement of fuel purchases, which is the core of the matter being communicated herein;</li> <li>• Management correctly cites MFMA s112(2) which is based on the Constitutional principles for procurement by organs of state. And whilst the auditors would accept that because of the regulation of these prices, the "cost-effectiveness" and "competitiveness" aspects are inherently addressed, management has not replied to how the Municipality's current procurement system satisfies the other principles, especially that of "transparency"</li> </ul>
<p>Section 62(1)(b) of the Municipal Finance Management Act &amp; GRAP 19</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Management did not adequately apply the provisions of GRAP 19 to account for the contingent liabilities that is remote due to lack of adequate reviews of the legal opinions., Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Management did not adequately apply the provisions of GRAP 19 to account for the contingent liabilities that is remote due to lack of adequate reviews of the legal opinions., Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Management did not adequately apply the provisions of GRAP 19 to account for the contingent liabilities that is remote due to lack of adequate reviews of the legal opinions., Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Management did not adequately apply the provisions of GRAP 19 to account for the contingent liabilities that is remote due to lack of adequate reviews of the legal opinions.</p>	<p>Management should perform an adequate review of the schedule of contingent liabilities taking into account the GRAP 19 principles, to ensure that all probability linked to the contingencies are considered and appropriately disclosed and presented.</p>	<p>Management comment on the audit finding: Noted. Management will update the note to remove the case, but as discussed with AG it is management opinion that this cannot be a material adjustment, as the finding is the result of the AG being inconsistent in different financial years, even though the legal representation was the same (previously ComAF 28 of 2020).</p> <p>As per extracts below:                  2019/2020 confirmation:                  2023/2024 confirmation:                  Proposed revised note as per excel attached.</p>	<p>Management comments have been received and noted. The following points are applicable:</p> <ul style="list-style-type: none"> <li>• GRAP 19.23 refers: "In other cases, for example in a lawsuit, it may be disputed either whether certain events have occurred or whether those events result in a present obligation. In such cases, an entity determines whether a present obligation exists at the reporting date by taking account of all available evidence including, for example, the opinion of experts. The evidence considered includes any additional evidence provided by events after the reporting date";</li> <li>• Management should have been assessing the probabilities of future outflows based on the expertise received from legal representation at each reporting date, in order to conclude on the appropriateness of the accounting treatment of this matter;</li> <li>• Management's contention of a previous finding being the basis of the accounting treatment cannot be accepted as that would imply that the facts, circumstances, probabilities of outflows for this matter had not changed from 2020; it is submitted that this is highly unlikely;</li> <li>• It is also submitted that this view would imp that management could continue to disclose a contingent liability into perpetuity, which cannot be read to be aligned to GRAP 19;</li> <li>• Thus, it would have to be concluded that the inappropriate disclosure of this matter was material misstatement, which would require adjustment to the submitted AFS;</li> </ul>

<p>GRAP1, 19 &amp; 23</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management's quality control processes were not sufficiently detailed to ensure adherence to the GRAP requirements, so that the presentation of the Statement of Financial Performance and the associated disclosures were free of material misstatement.</p>	<p>Management should adjust the financial statements and should make sure that the required presentation and disclosures in terms of GRAPs 23 and 19 are made. Management should use the GRAP checklist as issued by National Treasury to monitor compliance with the GRAP standards.</p>	<p>Management comment on audit finding</p> <p>Issue 1: Transfer Noted. In terms of fines, it is management opinion that this cannot be a section 122 adjustment as it has been accepted as fair presentation by the AG for several years. Management do however appreciate suggestions where improvements can be made.</p> <p>Management will update the presentation on the Statement of Financial Performance as: Issue 2: Contingent assets Noted. Management will remove the disclosure of debt relief under note 52. For proposed revised disclosure refer to excel submitted with the finding.</p>	<p>Management's comments are noted. The auditors will wait for the adjusted AFS before finally concluding on management's corrections and the possible resolution of this finding.</p>
<p>Section 62(1)(b) of the Municipal Finance Management Act</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Leadership - Establish and communicate policies and procedures to enable and support understanding and execution of internal control objectives, processes and responsibilities.</p> <p>Leadership did not ensure that there is an effective standard operating procedure in place to assist management with in-year monitoring during the year. Enforcing this would assist management to submit quality quarterly reporting for the internal audits and gain valuable insights to avoid material misstatements in the APR submitted for AGSA audit.</p> <p>Financial and performance management - Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Upon enquiry from the Manager: Revenue it was noted that the Contour service providers did not deactivate the indigents from the prior year and activate the approved indigents for the 2023/24 financial year.</p> <p>Management did not review the listing to ensure that the reported achievement is supported and evidenced by valid information. This is attributed to the lack of in-year monitoring for quarterly reporting, which is as a result of the municipality not</p>	<p>Management should adjust the reported achievement to agree to the supporting schedules taking into account the relevant criteria. The whole population should be considered.</p> <p>Leadership should design standard operating procedures to assist with collecting, collating, verifying and storing performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets to assist management with in-year monitoring during the year.</p> <p>In-year monitoring is encouraged for quarterly reporting purposes whereby the reviewer can select a sample of the reported achievement for the quarter and test the validity, accuracy and completeness of the reported achievement. This would assist management at year-end to ensure that there are no material misstatements with the annual reported achievement in the APR.</p>	<p>Management agrees with the finding.</p>	<p>Management's comments are noted. The auditor will await the adjusted APR before concluding on the finding.</p>

<p>Section 62(1)(b) of the Municipal Finance Management Act</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial and performance management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management did not adequately review the expenditures schedule to ensure that all expenditure transactions incurred is recorded in the correct accounting period. Financial and performance management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management did not adequately review the expenditures schedule to ensure that all expenditure transactions incurred is recorded in the correct accounting period</p>	<p>Management should perform an adequate review of the expenditure schedules to ensure all expenditure transactions are accurately recorded in the system in accordance with when the expenditure actually occurred and goods and/or services received to ensure that the expenditure is recorded in the correct accounting period. Management should perform an adequate review of the expenditure schedules to ensure all expenditure transactions are accurately recorded in the system in accordance with when the expenditure actually occurred, and goods and/or services received to ensure that the expenditure is recorded in the correct accounting period.</p>	<p>Management comment on the audit finding: Disagree. Management comment on the audit finding: Management disagrees. An invoice can only be recognised once the municipality verifies that the goods and services were delivered to the municipality. This is confirmed through stamping the invoice as received (existence) The goods/services were only accepted by the municipality on 9 October 2023, that is then in the 2023/2024 financial year:  Further according, management this is an isolated incident and therefore should not be extrapolated, as this is the only cut-off issue identified by the AG.  ISA 530 par 5: (e) Anomaly – A misstatement or deviation that is demonstrably not representative of misstatements or deviations in a population.  If the AG does not accept management's explanation, extrapolating the issue is not a true reflection on the population as no other cut-off/completeness issues picked up by the auditor general throughout the testing of expenditure.</p>	<p>Management comments are accepted and thus, this finding is resolved. Final comment on management's response:  Management comments are noted. The following points are applicable: • The transaction date for goods and/or service is the delivery of said goods and/or services by the suppliers. The verification of this delivery is simply how the Municipality has chosen to design its controls, which is inherently flawed if the supplier has a transaction date of 29 April 2022 and the Municipality only stamps ("verifies") this as received on 9 October 2023.  On these facts alone, it is submitted that this is a significant deficiency in internal control, which would have to be brought to the attention of those charged with governance, given the Municipality's financial viability concerns; • This is supported by the fact that in the documentation attached to management's response, the following matters are noted: o The supplier's final notice to the Municipality of 21 July 2022 reads, "...for goods sold/services rendered, the aforesaid amount being considerably overdue, of which fact you have been repeatedly notified"; o Their lawyer's letter notes "...since your office never defended the summons; judgement was granted for the R237,035.79"; o Thus, not only was the Municipality</p>
<p>Section 65(2)(e) of the Municipal Finance Management Act</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Leadership: Oversight responsibility regarding financial and performance reporting and compliance and related internal controls was not exercised.</p> <p>Financial and performance management: Review and monitor compliance with applicable laws and regulations.</p> <p>Although the municipality is under section 139 of the MFMA, management did not adequately implement review and monitoring procedures around the expenditure management to ensure compliance with the relevant sections of the MFMA.</p>	<p>The management of the municipality should put controls in place to ensure that all payments to suppliers are made within 30 days on receipt of the invoice by prioritising invoices for payment that are close to 30 days.</p>	<p>Management comment on the audit finding:  Noted. The AG should just understand that section 139 of the MFMA is a long-term process to improve the municipality. It would be incorrect to state that no controls were in place to monitor compliance within 30 days, as there are legislative procedures to follow with the section 139. Even though there are invoices not paid within 30 days, improvements has been made by the municipality.  AFS note: The non-compliance is already disclosed in note 48.9.</p>	<p>Management comments have been received and noted. Because the Municipality is under a s139 process, there are plans in place that has been made with service providers such as the AGSA, the Eskom, the Western Cape Mobility Department, and the SALGA. However, such initiatives have not been implemented by the municipality for the other service providers included in the annexure above.  As such, the material non-compliance remains and will be reported in the management and audit reports.</p>

<p>GRAP 3</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management's quality control processes were not sufficiently detailed to ensure that the corrections of prior period errors were performed in accordance with GRAP 3, so that the AFS and related disclosures were free of material misstatement.</p>	<p>Management should adjust the financial statements and should make sure that the required presentation and disclosures in terms of GRAP 3.</p> <p>Management should use the GRAP checklist as issued by National Treasury to monitor compliance with the GRAP standards.</p>	<p>Management comment on audit finding</p> <p>Noted, management partially agrees. If management is to bring in the estimated billing, we propose that the debtor be 100% impaired as well in 22-23. As per previous communication submitted to the AG, management indicated the reasons as to why it would be incorrect/not fair to the community that the municipality serve, to bill prior financial years as well.</p> <p>It would not be fair presentation to disclose the debtor, if there is going to be no probable inflow of economic benefits in the future.</p> <p>Refer to excel submitted with the finding, for management estimate of billing of 22-23 and 21-22. Included in the excel is also the proposed journals.</p> <p>The proposed adjustment will impact:</p> <ul style="list-style-type: none"> <li>-Receivables from exchange transactions note 10</li> <li>-Service charges note 27</li> <li>-Cash flow statement</li> <li>-Statement of net assets and note 43</li> <li>-VAT – note 21 &amp; note 48.3</li> <li>-Note 41 – Impairment</li> <li>-Note 49 – Financial management – credit risk</li> <li>-Note 50 – Financial instruments</li> <li>-Note 51 – Statutory receivables – VAT</li> <li>-Note 54 – Financial Sustainability</li> </ul>	<p>Management's comments are noted. From the inspection of the expected journals and the supporting documentation, the only correction to these would be that the impairment write-downs/-offs cannot be at 115% as part of these would be the write-offs of the VAT portion. The write-downs/-offs should be at the same value as the 100% at which the debtors were recognised.</p> <p>Other than that, the auditors will wait for the adjusted AFS before finally concluding on management's corrections and the possible resolution of this finding.</p>
<p>s7(1)(a) of the Value-Added Tax Act &amp; GRAP 23</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management did not ensure compliance with the VAT Act and adherence to the VAT 419 Guide for Municipalities, to ensure that the output VAT on library services are accounted-for appropriately and the necessary liabilities are recognised. Furthermore, management's quality control processes were not sufficiently detailed to ensure that the presentation of the Statement of Financial Performance and the associated disclosures were free of material misstatement.</p>	<p>Management should adjust the financial statements and should make sure that the required presentation and disclosures in terms of GRAP 9.</p> <p>Management should ensure that for each grant received, the stipulations (as defined in GRAP 23 – Revenue from non-exchange transactions) are appropriately assessed for their terms and conditions, especially in instances where the outcomes thereof may meet the definition of "municipal service", irrespective of whose mandate may be affected by these services.</p> <p>This would include ensuring that the appropriate VAT compliance is achieved concerning these arrangements, especially for the more material projects, contracts, etc. with other organs of state. Finally, management is encouraged to consult the SARS to establish whether there may be any further VAT implications for the output VAT inappropriately excluded.</p>	<p>Management comment on audit finding</p> <p>Issue 1: Revenue classification Management disagrees. The basis of the AG for a rendering of services is based on a Tax interpretation.</p> <p>The first important step is to consider is the principle of substance over form. As per the conceptual framework: 3.15 Information that faithfully represents an economic or other phenomenon depicts the substance of the underlying transaction, other event, activity or circumstance — which is not necessarily always the same as its legal form.</p> <p>Clearly there must be a distinguishment between legal principles (tax) and accounting principles (GRAP). Tax principles cannot be the driver for accounting and the related disclosure. For the substance of the transaction, reference to be made to the MOA:</p> <p>As per the detail of the agreement above, it is clearly for funding to the municipality to assist with libraries. The funds can only be utilised in accordance with the approved business plan. If there is a portion unspent, the municipality can apply for roll-over. These factors indicate characteristics of a grant. The purpose of the contract is not for service delivery but rather to fulfil obligations as set out in the approved budget</p>	<p>Final comment on management's response: Management's comments are noted. The following is the auditor's final conclusions:</p> <p>Issue 1: Library services not presented as Exchange revenue</p> <ul style="list-style-type: none"> <li>• The conclusions are based completely on the applicable financial reporting framework. No reference has been anywhere concerning the possible tax implications being used as the basis for the accounting treatment;</li> <li>• The following 4. Obligations of the Beneficiary General of the MoA refer:             <ul style="list-style-type: none"> <li>o 4.2 Ensure that the municipal budget for the financial year in question reflects projects and amounts funded by this grant;</li> <li>o 4.3 Ensure that capital projects funded by this grant be completed by the 31st of March, to assist the Department in complying with financial year deliverables, specified building projects funded over more than one financial year excluded;</li> <li>o 4.7 Utilise the Funds only for the purpose for which they were approved, which is detailed in the Business Plan...;</li> <li>o 4.8 Utilise the interest earned (on the investment of the Funds) solely for the benefit of the approved deliverables in the Business Plan and Budget;</li> <li>o 4.10 The municipality must follow the roll over process of Provincial Treasury on all unspent funds at the end of the municipal financial year;</li> </ul> </li> </ul>

<p>Section 62(1)(b) of the Municipal Finance Management Act</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Exercise oversight responsibility regarding financial and performance reporting and compliance and related internal controls</p> <p>Management did not exercise oversight for the approval, claiming and calculation of overtime paid to employees based on the misstatements and internal control deficiencies noted above.</p> <p>Financial and performance management Implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information is accessible and available to support financial and performance reporting</p> <p>Management did not ensure that there is proper record keeping for evidence of approval of hours above the threshold as stipulated in the overtime policy.</p> <p>Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management did not ensure that the employees are paid the correct hours for night allowances as supported by their claim forms.</p>	<ul style="list-style-type: none"> <li>•Management should implement controls at a departmental level where managers/senior managers keep track of employee's overtime hours worked on a regular basis. When an employee approaches the threshold hours and there is an expectation that more than 40 hours will be worked in the month, prior approval (with reasons) is requested from the municipal's office to ensure adherence with the overtime policy and Basic conditions of Employment Act.</li> <li>•It was noted that most of findings relating to hours paid to employees over and above the threshold of 40 hours related to a specific group of employees i.e., artisans, electricians, firefighters, and this surpassing of the threshold was due to the nature of their work. It's difficult to determine how much time will be needed for certain jobs to be performed and completed during the overtime, thus prior approval is difficult to give, however management should, for hours worked beyond 40 hours, grant acknowledgement that those specific hours were indeed worked above and beyond the 40 hours and approve and authorise such hours on job by job basis. The overtime policy should be amended to account for and include the process to be followed in acknowledging and approving the hours above the threshold of 40 hours in the unique situations where obtaining prior approval may be difficult.</li> <li>•Management should investigate the possibility to include standardised hours per specific job to assist</li> </ul>	<p>Issue 1: Noted. Management checked the total population and confirmed that it is only the two items per the finding were this occurred. This is therefore an isolated incident. In 2024/2025 financial year, the payroll division will inspect night allowances on a monthly basis to ensure proper support is available and hours captured is correct, before transaction is processed.</p> <p>Issue 2: Noted. Management will aim to improve in the 2024/2025 financial year. It should be noted that this is responsibility of each department to enforce controls, and the responsibility is not on finance alone</p>	<p>Management comments are noted. This matter is resolved.</p>
<p>Section 62(1)(b) of the Municipal Finance Management Act &amp; GRAP 17</p>	<p>Misstatements in financial statements</p>	<p>Other Important Matter</p>	<p>Financial management - Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management did not perform reconciliations after conducting its asset verifications to ensure that the assets recognised in the register are assets of which the municipality has control, and for which they receive economic benefits or service potential therefrom.</p>	<p>Management should:</p> <ul style="list-style-type: none"> <li>•adjust the investment property balance to exclude the properties that they do not own;</li> <li>•review the Investment properties register to ensure that the Municipality has control over the properties that are included in the register; and</li> <li>•regularly monitor the register to ensure that any transfers or changes in ownership are timeously accounted-for.</li> </ul>	<p>Management comment on the audit finding: Noted. Management will revise the asset register and the note, to indicate the property as a disposal in the 2023/2024 financial year. Per management this is an isolated incident and the only property that should be removed.</p> <p>Refer to excel submitted with the finding for the proposed journal.</p> <p>The revised note for Investment Property (note 3) and Gain/(Loss) on disposal (note 42) will be updated to:</p> <p>The proposed adjustment will impact: -Budget comparison: Financial Position: Investment Property -Budget comparison: Financial Performance: Loss on disposal -Cash flow statement -Gain/Loss on disposal: Note 42 -Investment property: Note 3 -Unauthorised expenditure: Note 47.1 -Financial sustainability: Note 54 -Segment reporting: Gain/Loss on disposal</p>	<p>Management's comments are noted. Audit will await the adjusted AFS prior to concluding on the matter as resolved.</p>

MFMA s64(2)(e) and (f)	Misstatements in financial statements	Matter affecting the auditor's report	<p>Financial and performance management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management did not ensure that revenue earned by the municipality is appropriately billed and recognised. Management also failed to ensure that water losses were accurate and not overstated. Financial and performance management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information. Management did not ensure that revenue earned by the municipality is appropriately billed and recognised. Management also failed to ensure that water losses were accurate and not overstated.</p>	<p>Management is advised to investigate how much water is not being billed. Thereafter, management should quantify what the financial loss in revenue is. Management could use this quantified financial loss when requesting funding from the Provincial Treasury (and other key stakeholders) to financially support the replacement of the old meters and prevent the financial loss from increasing, and hurting the Municipality's financial viability further.</p>	<p>Management partly agrees with the audit finding</p> <p>It should be noted that water losses are typically calculated as the total water volume minus consumption. Consumption includes billed metered, billed unmetered, unbilled metered, and unbilled unmetered water (including technical losses). The auditor did not clearly specify the impact of the finding on the financial statements, such as the extent of the overstatement. Instead, the auditor claimed that the failure to "establish standard operating procedures and systems of internal controls to account for revenue" created a limitation. However, there is no indication that alternative audit procedures were conducted to determine the completeness of water revenue or the accuracy of water losses. In summary, the</p>	
Sections 15 and 62(1)(d) of the MFMA	Misstatements in financial statements	Other Important Matter	<p>Financial and performance management: Review and monitor compliance with applicable laws and regulations</p> <p>Management did not ensure that the necessary policies and procedures are implemented to ensure that reasonable steps are taken to prevent irregular, unauthorised, fruitless and wasteful expenditure.</p>	<p>Management should develop and implement the necessary policies and procedure to support the system and objectives of internal controls which prevent the municipality's incurring of UIFW, as far as is possible. This should include ensuring that the required MFMA s32(2) consequence management processes are established, which should help serve as a deterrent to officials who would otherwise be responsible for these instances in the future.</p> <p>Management should implement the necessary system of internal control which ensures that expenditure incurred stays within the limits of the amounts appropriated for the different votes in the approved budget, which should include monthly reconciliations being performed on expenditure incurred against the approved budget for each vote so as to prevent unauthorised expenditure in the future, as far as is possible.</p> <p>Finally, management is encouraged to establish the required MFMA s32(2) processes as the municipality's compliance with s28(2)(g) and s32(2)(a)(i), read with regulation 23(6) of the Municipal Budget and Reporting Regulations, should allow the Municipality to be in a position to have the unauthorised expenditure incurred in a financial year, to be authorised by the Council through and in the next financial year's adjustments budget. This means that with each year, the Municipality is</p>	<p>Management comment on audit finding</p> <p>Noted. In terms of MFMA section 28(2)(g) it remains responsibility of other user departments as well, to inform finance of planned expenditure/projects, for management to be able to budget accordingly.</p> <p>Management has already informed the user the non-compliance per note 48.9 of the AFS:</p>	<p>Management's comments are noted. The matter will be reported as material non-compliance in the audit report, and will be followed-up in the 2024/25 audit to determine the progress made in this regard concerning the audit action plan.</p>

GRAP 104	Misstatements in financial statements	Other Important Matter	<p>Financial management: Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information</p> <p>Management's quality control processes were not sufficiently detailed to ensure adherence to the GRAP requirements, so that the presentation of the Statements of Financial Performance and of Financial Position and the associated disclosures were free of material misstatement.</p>	<p>Management should adjust the financial statements and should make sure that the required presentation and disclosures in terms of GRAP 104 are made. Management should use the GRAP checklist as issued by National Treasury to monitor compliance with the GRAP standards.</p>	<p>Management comment on audit finding</p> <p>Issue 1: Valuation of debt relief amount</p> <p>Management strongly disagree with the finding. Firstly, it is clear that the AG does not have a proper understanding of the matter, as reference is made to interest and fair value. It must be one or the other but cannot be both. Below management considerations on why the finding is incorrect:</p> <p>MFMA section 122:</p> <p>As per section 122(1)(b) and 122(3) the AFS must be prepared in accordance with GRAP and MFMA requirements:</p> <p>As per MFMA section 125(f), the municipality must comply with any other matters may be prescribed:</p> <p>As per MFMA section 168(1), additional regulations/guidelines can be issued by the</p>	<p>Final comment on management's response:</p> <p>Management's comments are noted. The following is the auditor's final conclusions:</p> <p>Issue 1: Valuation of debt relief</p> <ul style="list-style-type: none"> <li>The auditor cannot accept the view that the Municipality's compliance with the GRAP Framework and Standards (as required by MFMA s122(3)) would lead to management's disregard of Circular No. 124 issued in terms of the MFMA and would thus result in non-compliance with the MFMA. Especially when one considers that paragraph 1.3 of the Supplementary Guide reads: "... This guide should be read in conjunction with the Circular, the conditions for Eskom in the municipal space and the relevant Standards of Generally Recognised Accounting Practice (GRAP)".</li> </ul> <p>In any event, the auditor cannot rule on the perceived contradictions created by Circular No. 124 and this matter would have to be brought to the National Treasury's attention;</p> <ul style="list-style-type: none"> <li>The auditor knows that the designation of the debt relief cannot be both at amortised cost or at fair value, and that this would be dependent on the appropriateness of management's designation: <ul style="list-style-type: none"> <li>It is a moot point as irrespective of the designation, there are subsequent measurement</li> </ul> </li> </ul>
Section 15(2)(a)(v) of the Value-Added Tax Act & Section 122 of the MFMA	Misstatements in financial statements	Other Important Matter	<p>Financial and performance management - Prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.</p> <p>Management's preparation and review controls over the compilation of the annual financial statements failed to question whether the accounting for the VAT implications of transactions and events was consistent with the applicable standards of GRAP.</p>	<p>Management should improve their internal control processes around the preparation and review of financial statements to ensure that all relevant disclosures are disclosed on the annual financial statements.</p>	<p>Management comment on the audit finding:</p> <p>Noted. However, the basis of the AG's finding is derived from an ASB fact sheet nr 11.</p> <p>Per the fact sheet a disclaimer is clearly documented that indicates that the fact sheet has not been approved or reviewed:</p> <p>The fact sheet is only a guideline and cannot be the basis to raise a section 122 finding. Further it is management's opinion that a disclosure note cannot trigger a section 122 paragraph.</p> <p>In discussions held with the AG on 25 November, it was confirmed that the finding is not relevant to the audit report and therefore it is incorrect to refer to section 122 paragraph in the finding.</p> <p>Further management do not agree with the balances indicated by the AG in the overstatement of receivables R14 825 464 and payables R11 188 946 and it is unclear how the AG calculated these balances. Submitted with the finding a revised calculation of management, indicating the balances per category.</p> <p>In discussions held with the AG on 25 November</p>	<p>Final comment on management's response:</p> <p>Management's comments are noted. However, the auditor cannot agree on what the basis for the finding is, when it has been outlined above. It was purely based on the possible intersectionality and interrelation of GRAP 104 and GRAP 108, which has not been refuted by management.</p> <p>The appropriate application of the correct GRAP standards is definitely a requirement for the fair presentation of financial statements, which is completely in line with the MFMA and GRAP 1. Fair presentation is an MFMA s122 matter, whether the presentation in question was considered material or otherwise. By way of example, it would be completely fair to ask if the Municipality was owed R5,3-million by the SARS at 30 June 2024, purely on the correct interpretation and application of the VAT Act, and the response thereto would have to be in the negative. It must be noted that the auditor will not consider this issue to be an MFMA s122 adjustment.</p> <p>It is possible that this may be one of the rare circumstances in which management would feel that they should depart from the requirements of GRAP 104 and GRAP 108, but management has</p>



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Finding Resolved / Unresolved per Auditors' conclusion	PROGRESS RECORDED TO DATE						INTERNAL AUDIT COMMENTS
	ACTIONS TO BE TAKEN BY MUNICIPALITY	MUNICIPAL DIRECTORATE	SPECIFIC RESPONSIBLE PERSON	DUE DATE	QUARTERLY PROGRESS (Q1-Q2)	QUARTERLY PROGRESS (Q3-Q4)	
No	Month-end checklist has been developed for the various units within Finance. All reconciliations to be performed and submitted monthly for review and sign-off.	Financial Services	Shanon Anthony	28-Feb-25	Assessing training needs and internal control deficiencies	Inzalo training took place on the 10th of February and SOP's to be adjusted to ensure monthly reconciliations will be performed and reviewed.	Internal Audit could not verify the reconciliations as they were not provided to Internal Audit for verification.
Partly	Management to strengthen internal controls and introduce training on policy and policy implementation.	Financial Services	Shanon Anthony	31-Mar-25	Matter 1 has been resolved. Matter 2 is still under investigation. Controls were strengthened, consequence management was executed, and training is scheduled to be done in March.		Progress could not be verified.

Yes	Resolved - Contract management to be monitored and frequently assessed by the IA and the SCM Manager.	Financial Services	SCM - IA	31-Mar-25	Resolved - But to be monitored	Audit Act	<p>SCM send monthly performance sheets to all contract managers to submit all contracts performance and contract list are reviewed and updated monthly to add new contracts awarded or contract completed. We just need contract managers to provide us with the total spend of contract and proof thereof to keep in file as well as contract payment are paid directly not through SCM.</p> <p>Intertal Audit verified the performance monitoring sheets for SCM 68/2023, 21/2023, 34/2024, 39/2021, 22/2021, 15/2022, 01/2023, 05/2021, 25/2023, 70/2023, 24/2021, 50/2023, 63/2023, 72/2023, 71/2023, 18/2024, 16/2024, 38/2022, 12/2024, 49/2023, 05/2021, 14/2024, 81/2023, DID 09/2017, 21/2020, 02/2024, RT 57/2022, 65/2023.</p>
Yes	None	Financial Services	Randle Eland	N/A	Resolved		According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.
Yes	Resolved - Improved review of the AFS and preparation of the interim AFS.	Financial Services	Randle Eland	30-Nov-24	Improved review of the AFS and preparation of the interim AFS.		According to the Finance Department interim AFS will be prepared in April 2025 but no evidence was provided to Internal Audit for verification.

No	<ul style="list-style-type: none"> <li>• Availability been billed but population to be revisited to ensure billing completeness</li> <li>• Municipality to address the allocation - Non-exchange</li> <li>• Correctly define the concept of a vacant plot - policy consideration</li> </ul>	Financial Services	Kimmie Kyndell		Municipality addressed the allocation issue - to non-compliance Availability is being levied	Audit Act	According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.
No	Circular 129 dealing with the strategy to resolve UIFW by 31 Aug 2025 Municipality to approve a strategy to deal with UIFW by 31 Aug 2025	Municipal Manager	Internal Audit	28-Feb-25	Circular 129 dealing with that strategy to resolve UIFWE before 31 aug 2025		<p>MPAC resolved on 14 October 2024 as follows: <i>Councillor S Essops seconded by Councillor E Links proposed that all the Unauthorised, Irregular and Fruitless and Wasteful Expenditure Incurred during 2021/2022 and 2022/2023 Financial Year, attached as Annexure 038 to 050 be referred to Provincial Treasury to do an investigation into the content of the reports and provide advise/recommendations on how the Municipal Public Accounts Committee can/must deal with these reports.</i></p> <p><b>UNANIMOUSLY ACCEPTED THUS RECOMMENDED</b></p> <p>The UIFWE strategy (action plan) was approved by Council on 19 March 2025 and was submitted to NT and also for verification by Internal audit. UIFWE for 2017/2018 financial year was discussed at the MPAC meeting of 19 May 2025.</p>

<p>No</p>	<p>Monthly indigent reconciliations and ensure control over the business process and procedures</p>	<p>Financial Services</p>	<p>Kimmie Kyndell</p>	<p>28-Feb-25</p>	<p>Monthly indigent reconciliations</p>	<p>Audit Act</p>	<p>The monthly indigent registers was not provided to Internal Audit for verification.</p>
<p>No</p>	<ul style="list-style-type: none"> <li>• Management to improve upon performance report</li> <li>• Verifying completeness and accuracy of information</li> <li>• Improved internal collaboration and communication between departments</li> </ul>	<p>Municipal Manager</p>	<p>SDBIP / IDP / Performance</p>	<p>31-Mar-25</p>	<p>No Progress to date</p>		<p>Internal Audit verified that the corrections were implemented in the adjusted ARP which the AG has accepted.</p> <p>System descriptions has been developed by IGNITE for the 2024-2025 financial year and are in the final stages of completion and was submitted to internal audit for verification.</p>

No	Compliance to MSA 23A and legislative publications to be monitored on a monthly basis	Corporate & Administration	ICT	31-Mar-25	No Progress to date	Audit Act	<p>The finding in question doesn't fall under ICT scope, but rather ICT is responsible to attend to the request of loading information on the website according to the ICT Manager.</p> <p>The user department is responsible to ensure they forward a complete document to the ICT for publishing on the website.</p> <p>The Director Corporate Services will develop a compliance checklist of all applicable documents that must be published on the municipal website and will monitor it regularly.</p> <p>Compliance checklist has been compiled and in the final stage of approval and was submitted to Internal Audit for verification and also to the IDP Co-ordinator and acting CFO to verify compliance to legislative requirements. Compliance checklist will be implemented from 1 July 2025.</p>
No	HR to implement Staff regulations + proof process in place and that actions have been taken	Corporate & Administration	Amos Makhandla	30-Jun-25	No Progress to date		<p>The evidence that the staff regulations has been implemented has been provided to Internal Audit for verification. Cascading is still an issue. Business plan submitted to DLG for the cascading of Chapter 5 of the Staff regulations.</p> <p>The business plans for application for the financial management support grant to Department of Local Government has been submitted to Internal Audit for verification.</p>

No	SCM Policy to be adjusted to deal with the purchasing of fuel as it is impractical if not specified and dealt with as such.	Financial Services	Kimmie Kymdell	28-Feb-25	No Progress to date	Audit Act	Internal Audit verified that the SCM procurement process relating to the purchasing of fuel is in progress. The advert was advertised in the local newspaper "Die Courier" on 18 April 2025. The closing date was 23 May 2025 and is in the evaluating phase. The tender no is SCM 31/2025, notice no: 67/2025. Only one service provider tendered for the said tender, Manenzhe Guards which SCM has evaluated and found responsive. Tender not yet awarded.
Yes	Resolved – Monitor and properly assess contingent liabilities to ensure they are evaluated based on established criteria and meet the necessary requirements.	Financial Services	Randle Eland	31-Aug-25	N/A		According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.

Yes	Resolved. Reiview of AFS	Financial Services	Randle Eland	31-Aug-25	N/A	Audit Act	According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.
Partly	<p>Management is currently implementing a PT-funded revenue project focused on addressing reconciliation and procedural challenges in processing indigent applications. Training is being provided on policies, SOPs, administrative procedures, and other relevant guidelines. Clear performance targets and consequence management measures are being put in place to address any deviations from expected performance.</p> <p>From a systems perspective, the current system is not fully integrated, with the Contour system operating separately from the EMS system. This separation not only increases the administrative burden but also raises the likelihood of</p>	Financial Services	Randle Eland	30-Jun-25	Indigent management enjoyed a lot of focus with the indigent register reconciling to the FBS awarded.		The monthly indigent registers was not provided to Internal Audit for verification.



Yes	Resolved. Reiview of AFS	Financial Services	Randle Eland	31-Aug-25	N/A	Audit Act	According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.
No	Municipality to enter into payment arrangements to deal with cash flow and long outstanding creditors. This will enable compliance with section 65 of the MFMA	Financial Services	Randle Eland	31-Mar-25	Municipality in progress of finalizing payment arrangements with all large and long outstanding creditors.		Internal Audit verified the signed MOA of WC Mobility Department and BWM relating to the outstanding debt of R12 833 065.07 to be paid off in 5 years. Internal Audit verified that the ring-fenced agreement between the AG and BWM relating to the outstanding debt of R8 974 251.60 was only signed by BWM. Internal Audit verified the proposed unsigned payment arrangement between Department of Labour and BWM for the outstanding debt of R5 334 216.60 to be paid off in 3 years. Internal Audit verified the proposed unsigned payment arrangement between Department of Water and Sanitation and BWM for the outstanding debt of R10 722 682.94 to be paid off in 4 years. Internal Audit verified the payment arrangement between SALGA and BWM which has only been signed by BWM for the outstanding debt of R1 487 116.40 to be paid off in 10 months.

<b>Partly</b>	Use GRAP checklist as issued by National Treasury to monitor compliance with the GRAP standards & improved AFS review	<b>Financial Services</b>	<b>Randle Eland</b>	<b>31-Aug-25</b>	N/A	Audit Act	According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.
<b>No</b>	In communication with SARS and dealing with the application as requested.	<b>Financial Services</b>	<b>Randle Eland</b>	<b>31-Mar-25</b>	Municipality is in contact with SARS and still have to conclude an agreement.		The Finance department indicated that the Municipality is currently under audit at SARS but no evidence was provided to Internal Audit for verification.

<p><b>Yes</b></p>	<p>N/A - Improved control on the implementation of Collective agreement</p>	<p><b>Corporate &amp; Administration</b></p>	<p><b>HR</b></p>	<p><b>30-Jun-25</b></p>	<p>No Progress to date</p>	<p>No Progress made, An amended Overtime Policy was sent out to departments for Comments and a meeting will be held with Management and Council to resolve the Issue. As far as Overtime, Standby and Night Allowance is concerned Departments do not follow the BCEA As well as the Collective Agreement and advice from Human Resources Management are disregarded.</p>	<p>According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification. According to the senior HR Manager there were no progress.</p> <p>Draft Overtime policy amendment has been presented to Council on 4 April 2025 and will be further consulted with the unions on 24 April 2025.</p> <p>The draft policy will be reviewed by the HOD meeting on 11 May 2025 and then by the LLF and then to Council. The draft overtime policy was submitted to Internal Audit for verification.</p>
<p><b>Partly</b></p>	<p>GV Asset register reconciliation annually</p>	<p><b>Financial Services</b></p>	<p><b>Kimmie Kyndell</b></p>	<p><b>30-Jun-25</b></p>	<p>N/A</p>		<p>According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.</p>

No	<ul style="list-style-type: none"> <li>• Municipality to introduce a flat rate</li> <li>• Obtain funding for water meters</li> <li>• Apply for Smart pre-paid water meters through the debt relief programme</li> <li>• Ensure that all meters are read and manage estimates</li> </ul>	Financial Services	Randle Eland	30-Jun-25	<ul style="list-style-type: none"> <li>• Grant funding received</li> <li>• Flat rate introduced</li> <li>• Report monthly on estimates vs actuals</li> </ul>	Audit Act	<p>Internal Audit verified the funding application memorandum through debt relief program by DE Welgemoed to NT on 28 May 2024.</p> <p>Internal Audit verified the business plan to PT for application of the Financial management capability grant for meter verification and data cleansing for R600 000.00 which was signed by DE Welgemoed on 15 February 2024.</p> <p>Internal Audit verified the Water distribution losses policy of 2025.</p> <p>Internal Audit verified the flat rate excel sheet from INZALO where the flat rate has been levied on the applicable properties.</p> <p>Internal Audit verified the Water services development plan executive summary developed by IX Engineers (Pty) Ltd.</p>
Partly	Management to establish a Budget Steering Committee (BSC) or extend the scope of the Finance Portfolio Committee to monitor budget implementation and ensure that all expenditure is incurred in accordance with the approved budget.	Financial Services	Randle Eland	31-Mar-25	N/A		<p>The UIFWE of 2021/2022 and 2022/2023 was discussed in the MPAC of 14 October 2024 where the resolution was as follows:</p> <p><i>Councillor S Essops seconded by Councillor E Links proposed that all the Unauthorised, Irregular and Fruitless and Wasteful Expenditure incurred during 2021/2022 and 2022/2023 Financial Year, attached as Annexure 038 to 050 be referred to Provincial Treasury to do an investigation into the content of the reports and provide advise/ recommendations on how the Municipal Public Accounts Committee can/must deal with these reports.</i></p> <p><b>UNANIMOUSLY ACCEPTED THUS RECOMMENDED</b></p>

<p><b>Yes</b></p>	<p>Resolved and template in place to ensure consistant treatment of this.</p>	<p><b>Financial Services</b></p>	<p><b>Randle Eland</b></p>	<p><b>31-Mar-25</b></p>	<p>Resolved and template in place to ensure consistant treatment of this.</p>	<p>Audit Act</p>	<p>According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.</p>
<p><b>Yes</b></p>	<p>N/A -Review of the AFS</p>	<p><b>Financial Services</b></p>	<p><b>Kimmie Kymdell</b></p>	<p><b>31-Aug-25</b></p>	<p>Resolved</p>		<p>According to the Finance Department the matter has been resolved but no evidence was provided to Internal Audit for verification.</p>



**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**  
 Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager  
 Departement Korporatiewe Dienste / Department Corporative Services

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayihunyelewe kuMlawuli kaMasipala

**Verwysing**  
 Reference 2/12/1/2  
 Isalathiso

**Navrae**  
 Enquiries RA Naidoo  
 Imibuzo

**Datum**  
 Date 04 August 2025

**Privaatsak/Private Bag 582**  
 Faks/Fax 023-4151373  
 Tel 023-4148020



Donkinstraat 112 Donkin Street  
 BEAUFORT-WES  
 BEAUFORT WEST  
 BHOBHOFOLO

**MEMORANDUM TO THE ACTING MUNICIPAL MANAGER**

**TOP RISK REGISTER AND FRP RISK REGISTER: JULY 2025**

The above matter referred.

In terms of the Municipal Finance Management Act (MFMA)56 of 2003, section 62 (1) General financial management functions which stipulates: "The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure that the municipality has and maintains effective, efficient and transparent systems—

(i) of financial and risk management and internal control;

The Top Risk register and the FRP Risk register for Beaufort West Municipality for July 2025 are attached.

It must be submitted to Council for acceptance and approval.

Yours truly

**RA NAIDOO**  
**INTERNAL AUDITOR**

SIRKULASIE	CPDRAG
PKD.	
PK - Received Aug 2025	



**BEAUFORT WEST MUNICIPALITY - RISKS ASSOCIATED WITH THE IMPLEMENTATION OF THE FINANCIAL RECOVERY PLAN (FRP) (MANDATORY INTERVENTION ITO S139(5))**

	Pillars	Root causes	Consequences	Risk	Impact	Likelihood	Inherent Risk Rating	Control Effectiveness (for risks within Municipality's control)	Residual Risk	Ability to Control Risk	Responsible person	Due date	Mitigation measures instituted	Progress Quarter 4 for 2024-2025
1	Governance	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Litigation due to SCM challenges	5	5	25	0.4	15.0	Medium	Accounting Officer	Ongoing	Ensure strict adherence and implementation of SCM policy. It will be monitored on a regular basis to mitigate potential risks.	All objections and appeals were completed and the court casewhereby the Municipality took Matla Security Services for fraud and corruption to court, case no CAS 418/1/2025.
2	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Dysfunctional LLF which may compromise labour peace	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	LLF has been established and functional	LLF meetings were held 24 May and 3 June 2025. The next meeting is scheduled for 14 August 2025.
3	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Lack of internal HR Capacity and competencies	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	Compile developmental plan for HR staff and provide necessary training	17 + 18 July HR staff attended the Municipal staff regulations training.
4	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Poor management of discipline and lack of capacity for Presiding Officer & municipal prosecutors	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	Provide training for HODs and managers to act as Presiding officers and appoint LRO	Disciplinary hearings are being held.
5	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Excessive related employee costs which pose a risk for long term sustainability	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	Posts that are budgeted for and not critical are not filled. Absorption and placements are under discussions in the FRP.	Depends on FRP Oversight Committee.
6	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Insufficient communication on intervention activities to ensure commitment	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	Develop internal communication strategy and policy	Communication strategy approved by Council on 10 August 2023.
7	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Industrial actions owing to communications and resistance to the changes due to any organisational restructuring or realignment and the implementation thereof	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	Ensure Employer stick to agreements and implement as such	No industrial action to date.
8	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Non-compliance to HR management laws/policies and inadequate HR policies	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	Review and develop critical HR policies	Performance management and development policy were approved by Council on 30 June 2025. Overtime and Recruitment policies still under review.
9	Institutional & human resources	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Potential resistance to change by certain internal and external stakeholders	5	5	25	0.4	15.0	Medium	Director Corporate	Ongoing	Development of a stakeholder engagement strategy	Concluded - Strategy developed in 2023 and published on municipal website.
10	Financial Management	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Inadequate internal capacity to implement the intervention activities	5	5	25	0.4	15.0	Medium	CFO	Ongoing	Fill critical vacancies. Ensure that adequate budget provision is made to fill the vacancies.	Depends on FRP Oversight Committee.
11	Financial Management	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	COVID-19 related risks: loss of municipal revenue	5	5	25	0.4	15.0	Medium	CFO	Ongoing	Implement debt control and debt collection. Review and Enforce the municipal debtors and credit control policy and ensure they are implemented effectively.	Credit Control & Debt Collection Policy is implemented.
12	Financial Management	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Limited revenue base	5	5	25	0.4	15.0	Medium	CFO	Ongoing	Review revenue base by applying cost reflecting tariff methods as per national Treasury's guidance. Perform and implement a budget assessment tool from PT.	Tariff tool was prepared and implemented. Received funding from PT.
13	Financial Management	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Continued non-collection of revenue and increase in the debtor's book	5	5	25	0.4	15.0	Medium	CFO	Ongoing	Implement debt control and debt collection. Review and Enforce the municipal debtors and credit control policy.	Credit Control & Debt Collection Policy is implemented.
14	Financial Management	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Inadequate systems of delegation that impact on governance, administration, and operational efficiency	5	5	25	0.4	15.0	Medium	CFO	Ongoing	Review and implement the MFMA Delegation Framework in Circular 74. The framework to be supplemented through updated Standard Operating Procedures's (SOP's)	Delegation was signed and implemented.



**BEAUFORT WEST MUNICIPALITY - RISKS ASSOCIATED WITH THE IMPLEMENTATION OF THE FINANCIAL RECOVERY PLAN (FRP) (MANDATORY INTERVENTION ITO S139(5))**

	Pillars	Root causes	Consequences	Risk	Impact	Likelihood	Inherent Risk Rating	Control Effectiveness (for risks within Municipality's control)	Residual Risk	Ability to Control Risk	Responsible person	Due date	Mitigation measures instituted	Progress Quarter 4 for 2024-2025
15	Financial Management	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Non-commitment to stringent expenditure controls and non-implementation of the revenue enhancement initiatives	5	5	25	0.4	15.0	Medium	CFO	Ongoing	Monthly monitoring of expenditure and revenue patterns through Section 71 reports.	Expenditure vs budget is monitored on a monthly basis.
16	Financial Management	Lack of oversight and accountability	Non-compliance to Policies/ Legislation	Inadequate implementation of internal controls	5	5	25	0.4	15.0	Medium	CFO	Ongoing	Develop/review Standard Operating Procedures and align to the Job Descriptions	Still in progress.
17	Service Delivery	Lack of oversight and accountability	Poor service delivery	Excessive use of consultants for work that could be performed by internal personnel	5	5	25	0.4	15.0	Medium	Director Infrastructure	Ongoing	Consultants are appointed only for capital works. The consultant that was appointed for the water reclamation plan was appointed for 20 years for operational works.	The Water Reclamation consultant is ongoing. The skill and capacity building for operation works will be transfer to the internal process controllers towards the end of the contractual period.
18	Service Delivery	Lack of oversight and accountability	Poor service delivery	Community service delivery and other protests	5	5	25	0.4	15.0	Medium	Director Infrastructure	Ongoing	There are service delivery challenges. Community vandalises infrastructure. Employees work without PPE, minimal equipment, materials and cleaning supplies.	Employees will received PPE as the procurement almost concluded.
19	Service Delivery	Lack of oversight and accountability	Poor service delivery	Loss of grant funding due to non-compliance with grant conditions	5	5	25	0.4	15.0	Medium	Director Infrastructure	Ongoing	There are problems with the BEC and BAC meetings that are delayed which also delay the appointment of the consultants/contractors.	All the committees are now active and they seat as and when required. To avoid any further delays for senior officials from other Municipalities are co-opted as and when required.
20	Service Delivery	Outdated infrastructure	Poor service delivery	Failure to materially control and reduce non-revenue electricity and water losses, which losses will negate the impact of other interventions	5	5	25	0.4	15.0	Medium	Director Infrastructure	Ongoing	For maintenance there is no funding. Finance monitors the purchases. Finance is responsible for the reading of meters and reporting on it. There are no meters in store. Vandalism is a major issue.	Through RT 29 tender, Water meters were received and the installation is underway Hillside 1, Hillside 2 and Graceland areas. All other areas will also follow accordingly.
21	Service Delivery	Outdated infrastructure	Poor service delivery	Failure to reverse trend of under-investment in maintenance and lack of timely replacement of aged infrastructure	5	5	25	0.4	15.0	Medium	Director Infrastructure	Ongoing	In terms of the CRR Waterworks does not supply funding for infrastructure. There are no capacity to boost the CRR. The electrical Mplan needs to be updated and the Municipality's Mplan. Counter funding is dependent on Municipality's own funding which we do not have.	Electrical Master Plan has been developed & reviewed successful in 2024. For addressing ageing infrastructure we have secured funding to upgrade two major projects WWTW in Beaufort west and WTW in Nelspoort both are final stage of Procurement.



# BEAUFORT WEST MUNICIPALITY TOP RISK REGISTER 2025



Risk #	Division	Root Cause(s) (what will cause the risks) The risk can materialise because of the following)	Risk Description	Consequence(s) This is the potential outcome of the event (the impact on the organisation)	Risk Category	Likelihood Ratings	Likelihood	Impact Rating	Impact	Inherent Risk Rating (impact rating X likelihood rating)	Inherent Risk Exposure (low, medium, high)	Ability to control risk (High/Medium/Low)	Control Effectiveness (for risks within Municipality's control)	Current Preventative Controls - these controls are designed to limit the possibility of an undesirable outcome being realised. Examples include segregation of duty and limiting levels of authority.	Current Detective Controls - these controls are designed to ensure that an undesirable outcome is identified as soon as it occurs in order to control the effect and in order to put measures in place to prevent a recurrence. Examples include budget underspending monitoring, stock or asset counts, reconciliations, and post-implementation reviews.	Current Corrective Controls - these controls are designed to correct undesirable outcomes which have been realised (i.e. impact). An example includes the design of a contract to allow recovery of overpayments.	Residual Risk Rating (inherent risk rating X control effectiveness)	Responsible Official(s)/ Delegated officials	Due Date
1	Strategic	Lack of oversight and accountability	Financial Feasibility in the long term: - Resources not growing with population, service demand & escalation costs; - Limited Resources spent on functions which are not core functions of the Municipality (including also unfunded mandates) - Consumer resistance due to escalating tariffs - Increase in bad debts due to inability of consumers to pay - Lack of funding (Electro Technical, Community, IDP) - Lack of resources/funding (Transport, warm bodies, forensic investigators, CAATS, Experts) - Revenue base decreasing relative to increase in population - Over-dependency on grant funds to sustain service delivery	Non-compliance to legislative requirements	Strategic	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Development of long term financial plan	Development of long term financial plan in progress. Currently there is no budget to develop a long term plan. Debt write off of Eskom, AODs in place. FRP to assist in developing a long term financial plan. A proposal to source for money for the long term plan was submitted.	20	ACFO/AAO	Continuous
2	Strategic	Outdated infrastructure	Ageing and deteriorating infrastructure	Non-compliance to legislative requirements	Strategic	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Development of infrastructure master plan	WSDP was successful updated in 2024 already and approved by council. the same document was used to secured two funding application to improved and upgrade two treatment plant in Beaufort west and Nelspoort.	20	Director Infrastructure	Continuous
3	OHS	Lack of oversight and accountability	Occupational Health and Safety hazards due to: - Non-compliance to OHS Act due to cash flow constraints - Safety risk due to state of buildings and insufficient storage space (Stores) - Limited space resulting in fire hazards and inventory stored not in line with safety regulations/requirements (Stores) - Non-compliance to legislation regarding use of asbestos products - Health & Safety Risk - working environment, lack of evacuation plan, electrical wiring, fire hazard, no emergency exit, no alarm, burglar bars, panic buttons - Insufficient office space (All Departments) - Health & Safety risk for the employees working with chlorine gas. - No alternative emergency exits, Windows can't open etc. - Non-compliance with OHS Act - Lack of training to handle hazardous products e.g. chlorine and first aid - ongoing	Non-compliance to legislative requirements	Strategic	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Risk based Audits	The health and safety central Committee established. TOR of Central Committee adopted. The election of safety representative in progress and will be finalised by middle August 2025. Payments made to COIDA so far is R1 016 123.57. Monthly payments were also made inr May of R120 000 and June of R60 000. The Municipality is negotiating an agreement with the Department of Labour for the remaining balance.	20	Director Corporate	Continuous

# BEAUFORT WEST MUNICIPALITY TOP RISK REGISTER 2025



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4	Strategic	Lack of good governance	Non-compliance with laws and regulations as per the AG's report: (MFMA 2003, MFMA Municipal budget and reporting regulations 2009, MFMA Municipal investment regulations 2005, MFMA municipal regulations on financial misconduct procedures and criminal proceedings 2014, MFMA SCM regulations 2017, CIDB act 2000, CIDB regulations 2004, DORA 2023, Municipal property rates act 2004, MSA 2000, MSA disciplinary regulations for senior managers 2011, MSA municipal planning and performance management regulations 2001, MSA municipal performance regulations for MM and managers directly accountable to the MM 2006, MSA regulations on appointment and conditions of employment of senior managers 2014, MSA municipal staff regulations, Prevention and combating of corrupt activities 2004, PPPFA 2000 & PPR 2017 & 2022)	Non-compliance to legislative requirements	Strategic	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP		Will wait for AGs final report to include the non-compliance legislations. Audit action plan was developed and were monthly followed up by Internal audit. The ACFO developed a compliance checklist for the HOD's to monitor on a monthly basis.	20	HODs	Continuous
5	Strategic	Lack of oversight and accountability	Excessive overtime and standby	Non-compliance to legislative requirements	Strategic	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Implement overtime policy	Draft Overtime policy not yet approved by LLF and Council.	20	HODs	Continuous
6	Strategic	Lack of good governance	New Financial system not supporting business processes resulting in inaccurate record of stock & reconciliations/ reporting/ Billing( Loss of income)	Non-compliance to legislative requirements	Strategic	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP		Project running funded by PT to address revenue inaccuracies. Work in progress. The current contract with Inzalo is being reviewed.	20	ACFO	Continuous
7	Waste Management	Lack of oversight and accountability	Illegal Landfill site operated at Murraysburg (funding already acquired and new regional landfill site identified).	Poor service delivery	Service Delivery	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Risk based Audits	The department has budgeted for contracted services to undertake a study and produce a report that will assist the municipality to apply for the license to the department (DEADP). If that is not possible the municipality will work out a plan on how to utilise the current facility as a Transfer Station	20	Senior Manager Community Services	Continuous
8	HR: Recruitment and appointment	Lack of standard operating procedures.	Implementation of revised organigram hampered by budget limitations	Non-compliance to policies	Human Resource	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Implementing of approved policy	Financial constraints. Vacancies filled	20	Director Corporate	Continuous
9	Strategic	Lack of oversight and accountability	Inaccurate Financial Reports/ Incomplete Financial Data	Non-compliance to legislation	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Consider update of Budget process SOP's, strengthen oversight on budget processes.	Budget steering committee remains a problem, Committee not functional.	20	ACFO	Continuous
10	Assets	Inadequate monitoring controls	Excessive maintenance on old/redundant assets	Misstatements in AFS	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Maintenance plans develop	Assets are maintained on an ongoing basis. Auction to sell old redundant assets.	20	HODs	Continuous
11	SCM	Lack of monitoring controls	Irregular expenditure due to payments exceeding contract amounts	Non-compliance to legislation	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Intervention from the CFO/MM	Contract register implemented and monitored monthly and Contract managers must sign off.	20	ACFO	Continuous



**BEAUFORT WEST MUNICIPALITY TOP RISK REGISTER 2025**

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12	Debtors & Credit Control	Lack of oversight and accountability	Insufficient controls with regards to unblocking of accounts	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Report from Inzalopay	Municipality implemented the Prepaid vending on EMS, the intergated implemetation has seen an improved Credit Control and accurate linking of prepaid meters. The unblocking occurs automated, however if a manual intervention is required, this occurs by approval of an unblock request approved by CFO/DCFO and would relate to water leakages.	20	S Anthonie	Continuous
13	Income	Lack of oversight and accountability	Manipulation of meter readings and use of interim readings to solve legacy of meter readings	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Monitoring controls	All meters within the municipal area must be read for consumption used, where meters are faulty or require maintenace an estimation is levied. Service charge water flat rate has been implemented for all unmetered consumers. Import files between Meterman and EMS is allowed to mitigate the risk.	20	S Anthonie	Continuous
14	Income	Lack of oversight and accountability	Inaccurate billing database or failure to update database timeously resulting in billing errors	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Billing errors - Meters installed	All meters that are replaced is updated on the financial system when the memorandum of the replacement is received. Meters that are installed will be levied for consumption reported by meter. It must be noted that consumption reported by a meter cannot be translated as inaccurate billing. The Financial Department levies for consumption according to the meter reading obtained.	20	S Anthonie	Continuous

# BEAUFORT WEST MUNICIPALITY TOP RISK REGISTER 2025



Risk #	Division	Root Cause(s) ( what will cause the risks) The risk can materialise because of the following)	Risk Description	Consequence(s) This is the potential outcome of the event (the impact on the organisation)	Risk Category	Likelihood Ratings	Likelihood	Impact Rating	Impact	Inherent Risk Rating (impact rating X likelihood rating)	Inherent Risk Exposure (low, medium, high)	Ability to control risk (High/Medium/Low)	Control Effectiveness (for risks within Municipality's control)	Current Preventative Controls - these controls are designed to limit the possibility of an undesirable outcome being realised. Examples include segregation of duty and limiting levels of authority.	Current Detective Controls - these controls are designed to ensure that an undesirable outcome is identified as soon as it occurs in order to control the effect and in order to prevent a recurrence. Examples include budget underspending monitoring, stock or asset counts, reconciliations, and post-implementation reviews.	Current Corrective Controls - these controls are designed to correct undesirable outcomes which have been realised (i.e. impact). An example includes the design of a contract to allow recovery of overpayments.	Residual Risk Rating (inherent risk rating X control effectiveness)	Responsible Official(s)/ Delegated officials	Due Date
15	Income	Lack of oversight and accountability	Non-technical excessive water losses (Financial)	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Infrastructure Dept to assist Finance Dept - integration of systems is a problem	The Municipality received funding for 240 Smart meters, the installation at 23 July reported a total of 236 meters. The financial department cannot include estimated consumption or determine consumption for unmetered consumers, therefore it must be noted that faulty meters and unmetered consumers must have a meter installed to ensure we measure consumption and reduce water losses. The Municipality submitted their application to NT, for the R46 million 30 May 2025 for an estimated 6000 meters.	20	S Anthonie	Continuous
16	Income	Lack of oversight and accountability	Transactions not processed timeously & accurately (e.g. meter readings/ meter application forms/water leakages/ (Inadequate flow of information from other departments resulting in income not being billed)	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Integrations of different systems in Finance Dept.	An integrated system such MeterMan with work orders must be implemented when the Technical office is able to assess meter information. Meter readers must report to the Technical office to ensure issues related to water leakages and maintenance is detected, improved paper-less communication must be established.	20	S Anthonie	Continuous
17	Income	Lack of oversight and accountability	Theft of cash (Rolling of cash/cash shortages (due to e.g. cash not banked daily/insufficient daily monitoring controls)	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Cashiers reconciliations done daily. Shortages paid within 24 hours.	Cashiers reconciliations are performed weekly, shortage letters are not issued timeously and shortages are not paid in within 24 hours. DC process are still underway. The position of Acontroller still results in this risk not being mitigated and remains high.	20	S Anthonie	Continuous
18	Income	Lack of oversight and accountability	Failure to receipt all sundry income received resulting in loss of income (e.g. Murraysburg, libraries, swimming pool, rental of properties )	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Receipt books implemented & must be completed	All Cash offices are able to receipt miscellaneous income, however Rental of Hall are limited to the Head-office in Bwest as a register for consumer deposits are held.	20	S Anthonie	Continuous



# BEAUFORT WEST MUNICIPALITY TOP RISK REGISTER 2025

Risk #	Division	Root Cause(s) (what will cause the risks) The risk can materialise because of the following)	Risk Description	Consequence(s) This is the potential outcome of the event (the impact on the organisation)	Risk Category	Likelihood Ratings	Likelihood	Impact Rating	Impact	Inherent Risk Rating (Impact rating X likelihood rating)	Inherent Risk Exposure (low, medium, high)	Ability to control risk (High/Medium/Low)	Control Effectiveness (for risks within Municipality's control)	Current Preventative Controls - these controls are designed to limit the possibility of an undesirable outcome being realised. Examples include segregation of duty and limiting levels of authority.	Current Detective Controls - these controls are designed to ensure that an undesirable outcome is identified as soon as it occurs in order to control the effect and in order to put measures in place to prevent a recurrence. Examples include budget underspending monitoring, stock or asset counts, reconciliations, and post-implementation reviews.	Current Corrective Controls - these controls are designed to correct undesirable outcomes which have been realised (i.e. Impact). An example includes the design of a contract to allow recovery of overpayments.	Residual Risk Rating (Inherent risk rating X control effectiveness)	Responsible Official(s)/ Delegated officials	Due Date
19	Income	Lack of oversight and accountability	Failure to timely allocate unidentified deposits resulting in inaccurate reporting	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Reconciliations be done of traffic income.	Reconciliations for Traffic department is not completed daily or weekly, confirmation of deposits is completed, however required documentation and the assistance is required and improved. This risk of allocation remains high. Vacant positions must be filled with competent Staff between Traffic and Cashier Department.	20	S Anthonie	Continuous
20	Income	Lack of oversight and accountability	User access rights not regularly reviewed (quarterly)	Non-compliance to Policy	Financial	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	ACFO review user access rights quarterly	ACFO review user access rights quarterly	20	ACFO	Continuous
21	Fleet management	Outdated infrastructure	Ageing fleet of the Municipality resulting in equipment breaking (funding constraints to replace fleet)	Poor service delivery	Service Delivery	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Monitoring controls	This is ongoing activity we take fleet to repairs as and when required. The major challenge remain funding to address the lack of yellow fleet once and for all.	20	Director Infrastructure	Continuous
22	Fleet management	Lack of oversight and accountability	Shortage of competent staff impacting maintenance of fleet	Poor service delivery	Service Delivery	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Monitoring controls	The progress on this the municipality will soon advertise posts to resolve some of the staff shortages challenge.	20	Director Infrastructure	Continuous
23	Town Planning	Outdated infrastructure	Unauthorised departures, relaxations from approved building plans/lack of building plans when new buildings are erected	Poor service delivery	Service Delivery	5	Certain	5	Critical	25	High	Medium	0.2	Implementation of FRP	Monitoring controls	This is ongoing process even though the list of penalties has been revisited and it will be further investigated and table to the standing committee to allow all pending clarifications to be concluded and agreed upon.	20	C Wright	Continuous
24	HR: Recruitment and appointment	Lack of standard operating procedures.	Applications received for the IDP Coordinator vacant post but none qualified for the 5-8 years experience requirement.	Non-compliance to policies	Human Resource	5	Certain	5	Critical	25	High	High	0.2	Implementation of FRP	Letter sent to COGTA for concession to deviate from the 5-8 years experience requirement	Financial constraints. Vacancies filled	20	Director Corporate	Continuous

**DEFINITIONS**

"Impact can be defined as the material loss to the organisation, should that risk materialise."

The likelihood of occurrence assesses the inherent likelihood of the event occurring **in the absence of any processes, which the business may have in place to reduce** that likelihood.

Inherent Risk is typically defined as **the level of risk in place in order to achieve an entity's objectives and before actions are taken to alter the risk's impact or likelihood**.

Residual risk is **the risk that remains after efforts to identify and eliminate some or all types of risk have been made**. Residual risk

Control effectiveness is **the term used to describe how well a control is reducing or managing the risk it's meant to modify**. The more effective a control is, the more confidence you have the risk is being managed as you expect

- 0,2 = Unsatisfactory
- 0,4 = Weak
- 0,6 = Satisfactory
- 0,8 = Good
- 1. = Very Good

THE ADMINISTRATOR



12332352



**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**  
 Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager  
 Departement Korporatiewe Dienste / Department Corporative Services

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing**  
**Reference** 2/12/1/2  
**Isalathiso**

**Privaatsak/Private Bag 582**  
**Faks/Fax 023-4151373**  
**Tel 023-4148020**

**Navrae**  
**Enquiries** RA Naidoo  
**Imibuzo**

E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)

**Donkinstraat 112 Donkin Street**  
**BEAUFORT-WES**  
**BEAUFORT WEST**  
**BHOBHOFOLO**

**Datum** 18 July 2025  
**Date**



**MEMORANDUM TO THE acting MUNICIPAL MANAGER**

**2nd BI-ANNUAL REPORT OF THE AUDIT COMMITTEE: 02 JANUARY 2025 – 30 JUNE 2025**

The above mentioned matters refers.

In terms of the Municipal Finance Management Act 56 of 2003, section 166 (2) states:

*"An audit committee is an independent advisory body which must—*  
 (a) *advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of the municipal entity, on matters relating to—*  
 (i) *internal financial control and internal audits;*  
 (ii) *risk management;*  
 (iii) *accounting policies;*  
 (iv) *the adequacy, reliability and accuracy of financial reporting and information;*  
 (v) *performance management;*  
 (vi) *effective governance;*  
 (vii) *compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;*  
 (viii) *performance evaluation; and*  
 (ix) *any other issues referred to it by the municipality or municipal entity;"*

The 2nd Bi-annual report of the Audit Committee for the period of 02 January 2025 – 30 June 2025 is attached.

It must be submitted to Council for acceptance and approval.

Yours truly

*RA Naidoo*  
 RA NAIDOO  
 INTERNAL AUDITOR

SIRKULASIE	OPDRAG
<i>JKA</i>	

**BEAUFORT WEST MUNICIPALITY****2<sup>nd</sup> BI-ANNUAL REPORT OF THE AUDIT AND  
PERFORMANCE AUDIT COMMITTEE FOR THE  
PERIOD: 02 JANUARY 2025 – 30 JUNE 2025****17 JULY 2025**

## **1. Introduction**

As Chairperson and members of the Audit and Performance Audit Committee, we forward and table this report to the Accounting Officer and the Executive Authority of Beaufort West Local Municipality. The Committee therefore, strongly advises that the said authorities should engage the report and all other audited information and reports as per the Municipal Finance Management Act of 2003 (MFMA) and all other applicable legislation concerned. The relevant managers and officials who must carry out and implement audit findings and action plans must carry out their duties expeditiously.

Our role is to advise the Accounting Officer and the Executive Authority while there are still audit findings and all other relevant findings that need to be implemented and accounted for by the said authorities.

## **2. Background**

In terms of section 166 of the Municipal Finance Management Act 56 of 2003, an Audit Committee is an independent advisory body which must:

- (a) Advise the Municipal Council, the political office-bearers, the Accounting Officer and the management staff members of the Municipality on matters relating to:
  - (i) internal financial control and internal audits;
  - (ii) risk management;
  - (iii) accounting policies;
  - (iv) the adequacy, reliability and accuracy of financial reporting and information;
  - (v) performance management;
  - (vi) effective governance;
  - (vii) compliance with legislation;
  - (viii) performance evaluation; and
  - (ix) any other issues referred to it by the Municipality.

## **3. Purpose**

As per MFMA Circular 65, the Chairperson of the Audit and Performance Audit Committee will report on a quarterly basis, but the Beaufort West Audit and Performance Audit Committee decided to report on a bi-annual basis to the Council on the operations of the Internal Audit unit and the Committee.

The report is expected to include:

- (a) A summary of the work performed by Internal Audit and the Committee against the annual work plan;
- (b) Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
- (c) A summary of key issues dealt with such as internal and external audit findings and recommendations by the Auditor-General and Internal Audit and updated status thereof;
- (d) Progress with any investigations and their outcomes;
- (e) Details of meetings and the number of meetings attended by each member; and
- (f) Other matters requested of the Internal Audit and the Committee.



#### 4. **Members**

The Committee consists of four independent non-executive members, duly appointed by Council in terms of section 166(4) of the Municipal Finance Management Act 56 of 2003 for a period of three years and can be extended for another three years.

- Mr. SS Ngwevu – Chairperson – re-appointed 01 January 2024
- Mr. M Adams – appointed 01 January 2025 (Member also appointed as Chairperson of the Risk Committee)
- Mr. W Phillips – re-appointed 01 January 2024
- Mr. K Mckay – appointed 08 December 2022

#### 5. **Meetings held**

In terms of legislative requirements and the Committee's Charter, the Committee must at least hold one meeting per quarter. The meetings were attended by all the Committee members.

Details of the Committee meetings for the period under reporting:

- 11 April and 9 May 2025 (Risk Committee meeting) (Attended only by M Adams)
- 18 March 2025 (Audit and Performance Audit Committee meeting)
- 25 June 2025 (Audit and Performance Audit Committee meeting)

The members of the Committee have collectively sufficient qualifications and experience to fulfil their duties, including an understanding of:-

- Financial and sustainability reporting;
- Internal and financial controls;
- External audit process;
- Internal audit processes;
- Corporate law;
- Risk management;
- Sustainability issues;
- Information technology governance as it relates to integrated reporting;
- Governance processes within the municipality; and
- Performance management.

The acting Chief Financial Officer and the Accounting Officer always attended the meetings of the Committee including the other Heads of Departments as invitees and not as members of the Committee.

All members of the Committee are not in the employ of Beaufort West Local Municipality including Chairperson, while all members are always declaring their private conflict of interest if it is relevant to an item on the agenda for discussion.

No one of the current members carries out any business with Beaufort West Local Municipality.

## **6. Combined Assurance**

The Committee ensures that a combined assurance model is applied in order to provide a coordinated approach to all assurance activities, and in particular the Committee ensures that the combined assurance received is appropriate to address all the significant risks facing Beaufort West Local Municipality and monitors the relationship between the external assurance providers and the Municipality.

## **7. Financial Function and the acting Chief Financial Officer (CFO)**

The Committee reviews the expertise, resources and experience of the Municipality's finance function and discloses all identified shortcomings for correction. The Committee also considers and satisfies itself of the suitability of the expertise and experience of the acting CFO, but in the case of Beaufort West Local Municipality there is always a problem of acting Chief Financial Officers that needs to be resolved once and for all.

## **8. Internal Controls**

Internal controls is a very thorny issue for the Municipality especially when it relates to Supply Chain Management and Contract Management. Management must implement internal controls to mitigate/address the high risks facing the Municipality.

## **9. Compliance**

Non-compliance with legislation remains an issue and has been highlighted throughout various reports from the Auditor-General. This hampers the Municipality from achieving a clean audit opinion.

## **10. Risk Management**

The Committee is an integral part of the risk management process and specifically the Committee oversees:

- Financial reporting risks;
- Internal financial controls;
- Fraud risks as it relates to financial reporting; and
- ICT risks as it relates to financial reporting.

## **11. Internal Audit**

The Committee works very harmoniously with the Internal Audit function and receives all the necessary information for meetings in good time.

The Committee as its important role, monitors and supervises the effective function of the Internal Audit activity, ensuring that the roles and functions of the Auditor-

General and partners with Internal Audit are sufficiently clarified and coordinated. This will include:

- Evaluating the performance of Internal Audit;
- Reviewing the Internal Audit activity function's compliance with its mandate as approved by the Committee/ Council.

The Accounting Officer and Executive Authority are once more advised to heed and implement the recommendations made by internal Audit and the Auditor-General to desist from making the same mistakes repetitively as always mentioned in the audit reports.

## **12. Performance Management**

In terms of regulation 4 of the Municipal Planning and Performance Management regulations, the Committee which is also a Performance Audit Committee reviews quarterly the reports from Internal Audit and the office of the Auditor-General in respect of Performance Management and makes recommendations to Council, where appropriate.

The Committee also reviews the draft Annual Performance report together with the draft Annual Financial Statements before it's finalised and submitted to the Auditor-General on or before 31 August annually.

At least twice during a financial year, the Committee submits a report to the Municipal Council regarding the Performance Management system.

## **13. Audit Action plan**

In terms of section 131 of the MFMA the Municipality must address any issues raised by the Auditor-General and therefor develop an audit action plan to follow-up and address the root causes and findings that the Auditor-General has identified.

The Committee reviewed the audit action plan monthly follow-up of the progress and there were a lot of information and evidence of the Finance Department that was not submitted to Internal Audit to verify till 30 June 2025. The acting CFO should address this non-compliance in the Finance Department to ensure that outstanding information and evidence is submitted to Internal Audit timeously.



SS NGWEVU

**CHAIRPERSON: AUDIT AND PERFORMANCE AUDIT COMMITTEE**



MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

KANTOOR VAN DIE DIREKTEUR : FINANSIËLE DIENSTE  
OFFICE OF THE DIRECTOR : FINANCIAL SERVICES

Verwysing  
Reference 6/1/1/1  
Isalathiso

Navrae  
Enquiries BS JACOBS  
Imibuzo

Datum  
Date 12 August 2025  
Umhla



Privaatsak / Private Bag 582  
Faks/Fax: (023) 4148105  
Tel. (023) 4148100

e-mail: [treasury@beaufortwestmun.co.za](mailto:treasury@beaufortwestmun.co.za)  
Kerkstraat 15 Church Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970

MEMORANDUM TO THE ACTING MUNICIPAL MANAGER / DIRECTOR CORPORATE SERVICES

RE: IRREGULAR APPOINTMENT OF MAMPUDI HOLDINGS

With reference to the above,

Background

- During June 2022 a deviation was recommended by the Acting Chief Financial Officer, Mr NP Mabhena and Supply Chain Official Mr S Berg to appoint Mampudi Holdings (Pty) Ltd for VAT recovery services.
- The deviation was approved by the then Acting Municipal Manager, Mr G Nyathi.
- The fee was based on the recoveries of the VAT from the SARS at 20%
- The appointment was for a term of 36 months
- To date, the amount of R 2 070 252 was paid to Mampudi Holdings
- Mrs G Nyathi, S Berg and NP Mabhena are no longer in the employ of the Beaufort West Municipality

Concerns

- An award was made in excess of R 200 000 without following the competitive bidding process (this is prescribed based on the fact that the amount exceeds R 200 000)
- The deviation is invalid, as the circumstances does not constitute an emergency
- As per the internal audit report, not all SCM requirements were met
- Mr NP Mabhena was employed by Mampudi Holdings (Pty) Ltd for the period September 2019 till July 2020
- Contingent Fees
- Other matters as raised in the internal audit report

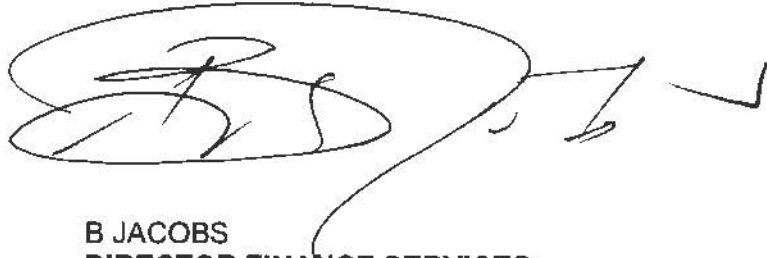
Recommendation

- That council notes the content of this memorandum and the report from the Internal Auditor as there is currently a SARS audit in process.

OPDRAG	
TAKD	

**Attachments**

1. Internal Audit Report as submitted by Ms R Naidoo

A handwritten signature in black ink, consisting of a large, stylized 'B' followed by 'JACOBS'. The signature is written over a faint, circular stamp or watermark.

**B JACOBS**  
**DIRECTOR FINANCE SERVICES**  
//db

# BEAUFORT WEST MUNICIPALITY

## INTERNAL AUDIT AD-HOC REPORT OF THE IRREGULAR APPOINTMENT OF MAMPUDI HOLDINGS (Pty) Ltd FOR VALUE ADDED TAX (VAT) RECONCILIATIONS



04 MAY 2023

## **OBJECTIVE**

To provide the Beaufort West Municipality with an audit opinion, in order to provide some assurance on the irregular appointment of Mampudi Holdings (Pty) Ltd for Value Added Tax (VAT) reconciliations.

## **SCOPE AND APPROACH OF REVIEW**

The review was based on the relevant documentation made available by the personnel of the Beaufort West Municipality (BWM) and does not include an audit in accordance with generally accepted auditing standards. The review was mainly based upon the following documentation provided:

- Financial documentation
- HR documentation
- SCM documentation

The review was conducted on request of the acting Municipal Manager, Dr. RR Links on 20 April 2023.

This report does not take into account any changes after 20 April 2023.

## **LIMITING CONDITIONS**

- I was not required to and did not undertake an audit in terms of the International Standards on Auditing. The scope of my work was limited to the review of documentary evidence made available to me.
- I have included information relevant to the review and related circumstances but cannot conclude on the completeness of such information as the possibility exists that not all relevant information and documentation was made available to me.
- Any documentation or information brought to my attention subsequent to the date of this report which would affect the findings detailed below will require my findings to be adjusted and qualified accordingly.
- This report was prepared to report my findings to the acting Municipal Manager and the Audit Committee to this effect. No part may be quoted, referred to, or disclosed in whole or in part, by any other party, without my prior consent.
- In any event, I neither make any representations nor shall I have any liability, including claims for damages of any nature, to any third parties or to your other advisors.

## **LEGISLATIVE REQUIREMENTS:**

### **THE CONSTITUTION OF SOUTH AFRICA, 1996**

*In terms of the Constitution of the Republic of South Africa, 1996 the following in Chapter 13, General Financial matters are stipulated:*

#### **217 Procurement**

*(1) When an organ of state in the national, provincial or local sphere of government, or any other institution identified in national legislation, contracts for goods or services, it must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective.*

### **THE SUPPLY CHAIN MANAGEMENT REGULATIONS OF 2005**

#### **13. SCM Regulations: General preconditions for consideration of bids:**

*A supply chain management policy must state that the municipality may not consider a written bid unless the provider who submitted the bid – © has indicated –*

- (i) whether he or she is in the service of the state, or has been in the service of the state in the previous twelve months;*
- (ii) If the provider is not a natural person, whether any of its directors, managers, principal shareholders or stakeholder is in the service of the state, or has been in the service of the state in the previous twelve months; or*
- (iii) Whether a spouse, child or parent of the provider or of a director, manager, shareholder or stakeholder referred to in subparagraph (ii) is in the service of the state, or has been in the service of the state in the previous twelve months.*

#### **19. Competitive bids**

*A supply chain management policy must specify -*

- (a) that goods or services above a transaction value of R200 000 (VAT included) and long term contracts may be procured by the municipality only through a competitive bidding process, subject to regulation 11 (2); and*
- (b) that no requirement for goods or services above an estimated transaction value of R200 000 (VAT included), may deliberately be split into parts or items of lesser value merely for the sake of procuring the goods or services otherwise than through a competitive bidding process.*

#### **20. Process for competitive bidding**

*A supply chain management policy must provide procedures for competitive bidding process for each of the following stages:*

- (a) the compilation of bidding documentation;*
- (b) the public invitation of bids;*
- © site meetings or briefing sessions, if applicable;*
- (d) the handling of bids submitted in response to public invitation;*
- (e) the evaluation of bids;*
- (f) the award of contracts;*
- (g) the administration of contracts; and*
- (h) proper record keeping.*

#### **36. Deviation from, and ratification of minor breaches of, procurement processes**

- (1) A supply chain management policy may allow the accounting officer-*



(a) to dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only -

(i) in an emergency;

(2) The accounting officer must record the reasons for any deviations in terms of subregulation (l)(a) and (b) and report them to the next meeting of the council, and include as a note to the annual financial statements.

### **38. Combating of abuse of supply chain management system**

(1) A supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer -

(a) to take all reasonable steps to prevent such abuse;

(b) to investigate any allegations against an official or other role player of fraud, corruption, favouritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified -

(i) take appropriate steps against such official or other role player; or

(ii) report any alleged criminal conduct to the South African Police Service;

© to check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector;

(d) to reject any bid from a bidder -

(i) if any municipal rates and taxes or municipal service charges owed by that bidder or any of its directors to the municipality or to any other municipality, are in arrears for more than three months;

(ii) or who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory;

€ to reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract;

(f) to cancel a contract awarded to a person if -

(i) the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or

(ii) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person;

(g) and to reject the bid of any bidder if that bidder or any of its directors -

(i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system;

(ii) has been convicted for fraud or corruption during the past five years;

(iii) has willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or

(iv) has been listed in the Register for Tender Defaulters in terms section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

(2) The accounting officer must inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of subregulation (l)(b)(ii), (e) or (9)

### **43. Prohibition on awards to persons whose tax matters are not in order**

(1) The supply chain management policy of a municipality must, irrespective of the procurement process followed, state that the municipality may not make any award above R15 000 to a person whose tax matters have not been declared by the South African Revenue Service to be in order.

*(2) Before making an award to a person, a municipality must first check with SARS whether that person's tax matters are in order.*

#### **46. Ethical standards**

*(2)(d) requires that officials or other role player involved in the implementation of the SCM policy of the municipality must declare to the accounting officer details of any reward, gift, favour, hospitality or other benefit promised, offered or granted to that person or to any close family member, partner or associate of that person;*

*(2) (h) must assist the accounting officer in combating fraud, corruption, favouritism and unfair and irregular practices in the supply chain management system; and*

*(i) must report to the accounting officer any alleged irregular conduct in the supply chain management system which that person may become aware of, including -*

*(i) any alleged fraud, corruption, favouritism or unfair conduct;*

#### **47. Inducements, rewards, gifts and favours to municipalities, officials and other role players.**

*(1) No person who is a provider or prospective provider of goods or services to a municipality, or a recipient or prospective recipient of goods disposed or to be disposed of by a municipality, may either directly or through a representative or intermediary promise, offer or grant –*

*(a) any inducement or reward to the municipality for or in connection with the award of a contract; or*

*(b) any reward, gift, favour or hospitality to –*

*(i) any official of the municipality;*

*(ii) or any other role player involved in the implementation of the supply chain management policy of the municipality.*

*(2) The accounting officer of a municipality must promptly report any alleged contravention of subregulation (1) to the National Treasury for considering whether the offending person, and any representative or intermediary through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.*

### **MUNICIPAL FINANCE MANAGEMENT ACT 56 OF 2003**

#### **32. Irregular expenditure**

*(1) without limiting liability in terms of the common law or other legislation—*

*(c) Any political office-bearer or official of a municipality who deliberately or negligently committed, made or authorised an irregular expenditure, is liable for that expenditure; or*

*(2) A municipality must recover irregular expenditure from the person liable for that expenditure unless the expenditure—*

*(b) In the case of irregular expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.*

*(3) If the accounting officer becomes aware that the council, the mayor or the executive committee of the municipality, as the case may be, has taken a decision which, if implemented, is likely to result in irregular expenditure, the accounting officer is not liable for any ensuing irregular expenditure provided that the accounting officer has informed the council, the mayor or the executive committee, in writing, that the expenditure is likely to be irregular expenditure.*

- (4) The accounting officer must promptly inform the mayor, the MEC for local government in the province and the Auditor-General, in writing, of—
- (a) Any irregular expenditure incurred by the municipality;
  - (b) Whether any person is responsible or under investigation for such irregular expenditure; and
  - (c) the steps that have been taken—
    - (i) To recover or rectify such expenditure; and
    - (ii) To prevent a recurrence of such expenditure.
- (5) The writing off in terms of subsection (2) of any irregular expenditure as irrecoverable, is no excuse in criminal or disciplinary proceedings against a person charged with the commission of an offence or a breach of this Act relating to such irregular expenditure.
- (6) The accounting officer must report to the South African Police Service all cases of alleged—
- (a) Irregular expenditure that constitute a criminal offence; and
  - (b) Theft and fraud that occurred in the municipality.
- (7) The council of a municipality must take all reasonable steps to ensure that all cases Referred to in subsection (6) are reported to the South African Police Service if—
- (a) The charge is against the accounting officer; or
  - (b) The accounting officer fails to comply with that subsection

## **CHAPTER 15**

### **FINANCIAL MISCONDUCT**

#### **Part 1: Disciplinary proceedings**

##### **171. Financial misconduct by municipal officials**

(3) A senior manager or other official of a municipality exercising financial management responsibilities and to whom a power or duty was delegated in terms of section 79, commits an act of financial misconduct if that senior manager or official deliberately or negligently—

- (c) makes an unauthorised, irregular or fruitless and wasteful expenditure; or
- (d) provides incorrect or misleading information to the accounting officer for the purposes of a document referred to in subsection (1)(d).

(4) A municipality must—

- (a) investigate allegations of financial misconduct against the accounting officer, the chief financial officer, a senior manager or other official of the municipality unless those allegations are frivolous, vexatious, speculative or obviously unfounded; and
- (b) if the investigation warrants such a step, institute disciplinary proceedings against the accounting officer, chief financial officer or that senior manager or other official in accordance with systems and procedures referred to in section 67 of the Municipal Systems Act, read with Schedule 2 of that Act.

## **COUNCIL APPROVED SUPPLY CHAIN MANAGEMENT POLICY OF BEAUFORT WEST MUNICIPALITY**

### **3.2.3 RANGE OF PROCUREMENT PROCESSES ABOVE R200 000**

#### **POLICY**

- 3.2.3.1 A competitive bidding process shall be followed as far as possible.
- 3.2.3.2 If, in a specific case it is impracticable to invite competitive bids, the Municipality may procure the required goods or services by other means such as through limited bidding, provided that the reasons for deviating from inviting competitive

*bids must be recorded and approved by the Accounting Officer or delegated authority prior to the award and promptly reported to the SCM Unit.*

3.2.3.3 *The Municipality may include an open and transparent, competitive pre-qualification bidding process in which only pre-qualified organisations may participate.*

3.2.3.4 *The prescripts of the PPPFA shall be adhered to.*

3.2.3.5 *Subdivision of requirements to circumvent the AO's delegated powers will not be tolerated.*

### **3.2.4 COMPETITIVE BIDDING**

#### **POLICY**

3.2.4.1 *Competitive open bidding shall be applied as first preference.*

3.2.4.2 *Bids shall be advertised in appropriate media to reach the target market (including the Government Tender Bulletin if appropriate), should the AO or the delegated authority deem it necessary.*

#### **PRINCIPLES**

3.2.4.3 *Bid documentation will be prepared by SCM practitioners in consultation with the relevant directorate and displayed on notice boards, placed on the Council's website, and advertised in commonly circulated local and/or provincial newspapers with a closing date of at least 14 days after the date that the advertisement first appears.*

3.2.4.4 *No requirement for goods or services above an estimated transaction value of R200 000 may deliberately be split into parts or items of lesser value merely for the sake of procuring the goods or services otherwise than through a competitive bidding process.*

#### **OPERATIONAL**

3.2.4.5 *Competitive bidding is where open competition exists and the requirement is advertised timely for all prospective bidders to participate and therefore allowing unfettered competition.*

3.2.4.6 *Stages of competitive bidding process:*

- *Compile bid documentation;*
- *Publicly invite bids;*
- *Hold site meetings or briefing sessions;*

- *Handle bids submitted in response to public invitation;*
- *Evaluate bids;*
- *Award contract;*
- *Administer contract (after approval of bid the AO and bidder must enter into a written agreement);*
- *Proper record keeping (original/legal copies of written contracts agreements should be kept in a secure place for reference purposes).*
- *Competitive bidding may also include:*
  - *Two-stage bidding.*
  - *Pre-qualifying bidders.*
  - *Establishment of a list of approved providers.*

### **PROCESS THAT THE MUNICIPALITY FOLLOWED:**

1. On 09 June 2022 a deviation for an emergency was recommended by Mr. NP Mabhena and Mr. S Berg and approved by Mr. G Nyathi for the appointment of Mampudi Holdings (Pty) Ltd for VAT recovery services, 20% of the actual revenue recovered.
2. On 10 June 2022 Mr. GZ Nyathi signed the appointment letter of Mampudi Holdings (Pty) Ltd for VAT recovery services on a section 36 (SCM deviation) process of the SCM regulations.
3. A Service level agreement (SLA) was signed by GZ Nyathi on 22 June 2022 at Beaufort West and Mampudi Holdings Director Ms. MB Mabula on 22 June 2022 at Beaufort West.
4. In the SLA the appointment was for a period of 36 months effective from 10 June 2022.
5. The payment terms in the SLA was stated that all amounts owed to the service provider shall be paid within 30 days upon receipt of an invoice.
6. The parties agree that a commission fee of 20% of the total VAT refund/credit recovered as stated in the SLA will be paid to Mampudi Holdings (Pty) Ltd.
7. To date **R2 070 252.53** was paid out by the Beaufort Wes Municipality to Mampudi Holdings (Pty) Ltd.
8. Mr. GZ Nyathi, Mr. S Berg and Mr. NP Mabhena are no longer employed by the Beaufort West Municipality.

### **FINDINGS:**

1. The appointment constitutes non-compliance to section 217 of the Constitution which states that when an organ of state contracts for goods or services, it must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective, because the process followed was not competitive and fair.

2. The appointment constitutes non-compliance to section 13, 19 and 20 of the SCM regulations which states that goods and services above R200 000 be procured through a competitive bidding process.
3. The award above R200 000 was made to the supplier without following the official SCM process for such awards.
4. The process followed was a section 36 process (Deviation) of the SCM regulations and indicated as an emergency on the deviation, but the SCM policy does not state what circumstances are classified under emergencies and it be noted that a lack of or bad planning does not constitute an emergency.
5. In terms of section 13© (i) of the SCM regulations Mampudi Holdings (Pty) Ltd did not submit a MBD 4: Declaration of interest form to indicate whether he/ she/ directors/ managers/ parents/ spouse/ child/ principle shareholders/stakeholders have been employed in the service of the state for the previous 12 months which constitutes non-compliance to the said section and it could not be determined what Mr. NP Mabhena's interest was in awarding the contract to Mampudi Holdings (Pty) Ltd.
6. Management process implemented for the review and monitoring of compliance with applicable SCM policy were inadequate as the above non-compliance was not prevented.
7. Although policies and procedures are in place with regards to the procurement process, Management has not adequately reviewed the requirements of the policy and the SCM regulations at the point when the above services were procured against the applicable policy and the regulations.
8. Mampudi Holdings (Pty) Ltd Central Suppliers Database (CSD) report was not downloaded from National Treasury's website and verified at the time of the procurement to determine if they are registered as a supplier which constitutes non-compliance to section 38 (1)© of the SCM regulations.
9. It was verified in terms of section 38 (1)€ of the SCM regulations that Mampudi Holdings (Pty) Ltd did not complete a MBD 8: Declaration of bidder's past SCM practices form which constitutes non-compliance to the said section so the Municipality could not verify whether the supplier was convicted of fraud or corruption during the past 5 years.
10. It was verified in terms of section 38 (1)©(i) of the SCM regulations that Management did not verify whether the supplier's municipal account for rates and taxes were in order or in arrears for more than three months and constitutes non-compliance to the said section.
11. It was verified on Mr. NP Mabhena's CV that he worked for Mampudi Holdings (Pty) Ltd from September 2019 – July 2020 which could be construed as favoritism in terms of section 46 of the SCM regulations and abuse of the SCM system in terms of section 38 of the SCM regulations.
12. It was verified that the Municipality did not verify whether Mampudi Holdings (Pty) Ltd tax matters were in order in terms of section 43 of the SCM regulations which constitutes non-compliance to the said section.
13. The CIPC documentation was also not verified by the Municipality before making the award to determine if any of the directors have an interest in the Municipality.

14. Internal Audit reviewed the gift register and no gifts were declared by Mr. NP Mabhena so it could not be determined that if Mr. NP Mabhena received any gifts from Mampudi Holdings but did not declare it in terms of section 46 and 47 of the SCM regulations.
15. The quarterly SCM implementation reports from 01 July 2022 to date were not submitted to Council which constitutes non-compliance to section 36(2) of the SCM regulations.
16. Awards to suppliers through deviating from the competitive bidding process must be published on the eTender Publication Portal within seven (7) working dates after the award was made but it could not be verified whether the award was published.
17. In terms of the approved FRP the Municipality must develop, approve and implement a policy governing irregular, unauthorised, fruitless and wasteful expenditure. Internal Audit could not verify whether the said policy was developed. In the progress report of the FRP of 24 December 2022 – 23 January 2023 it was stated in the steps taken box that the Municipality with the assistance of the support from PT has developed the draft UIF&W expenditure policy.
18. In terms of the approved FRP the Municipality must develop and approve an irregular, unauthorised, fruitless and wasteful expenditure reduction plan, Internal Audit could not verify whether the said reduction plan was developed. In the progress report of the FRP of 24 December 2022 – 23 January 2023 it was stated in the steps taken box that the Municipality with the assistance of the support from PT has developed the draft UIF&W reduction plan.
19. Mr. NP Mabhena and Mr. GZ Nyathi signed their respective appointment letters as the acting CFO from 24 May 2022 – 30 February 2023 and acting MM from 07 February 2022 - 31 December 2022 whereby they accepted their appointments and as indicated in the appointment letters it was stated that the appointees were aware of the contents, applicable powers, responsibilities and delegations attached to their posts.  
23.1 Also in their appointment letters it were stated that in the performance of their duties related to this assignment, they must keep in mind that all the appropriate legislation, prescripts, control measures and delegations were applicable.
20. The following payments were made to Mampudi Holdings (Pty) Ltd. There were inconsistencies identified where no request for payments were attached and there were no authorisation for payment attached and/or not approved by a delegated official. It was also noted on the Central Suppliers Database compliance history report that Mampudi Holdings (Pty) Ltd on 05 July 2022 and 16 February 2023 were tax non-compliant which constitutes non-compliance to section 43(1) of the SCM regulations.

DATE OF INVOICE	INVOICE NUMBER	AMOUNT	AUTHORISATION OF PAYMENT	DATE PAID	VOUCHER NUMBER	TAX STATUS ON CSD REPORT
05 July 2022	INV0000062	R154 555,83	None attached	08 July 2022	12136	Tax non-compliant
05 July 2022	INV0000062	R162 342,26	None attached	08 July 2022	12136	Tax non-compliant
05 August 2022	INV0000092	R53 147,00	None attached	24 August 2022	12459	Tax compliant
05 August 2022	INV0000092	R448 726,18	None attached	24 August 2022	12459	Tax compliant
15 September 2022	INV0000098	R142 354,91	None attached	07 October 2022	12866	Tax compliant

DATE OF INVOICE	INVOICE NUMBER	AMOUNT	AUTHORISATION OF PAYMENT	DATE PAID	VOUCHER NUMBER	TAX STATUS ON CSD REPORT
10 November 2022	INV0000106	R389 550,55	None attached	11 November 2022	13149	Tax compliant
16 February 2023	INV0000120	R28 012,77	None attached	17 February 2023	13863	Tax non-compliant
16 February 2023	INV0000121	R116 662,64	None attached	17 February 2023	13863	Tax non-compliant
16 February 2023	INV0000122	R90 752,51	None attached	17 February 2023	13863	Tax non-compliant
16 February 2023	INV0000123	R167 525,80	None attached	17 February 2023	13863	Tax non-compliant
16 February 2023	INV0000124	R166 739,80	None attached	17 February 2023	13863	Tax non-compliant
16 February 2023	INV0000125	R149 882,28	None attached	17 February 2023	13863	Tax non-compliant
		<b>R2 070 252,53</b>				

21. The 20% of the VAT recovered was recalculated by Internal Audit and there was a difference of R10 000 which were calculated by Mampudi Holdings (Pty) Ltd of the 05 July 2022's invoice as too much and it could not be determined if it was an error or intentional.

21.1 The Municipality must ensure that the difference is recovered from Mampudi Holdings (Pty) Ltd.

DATE OF INVOICE	INVOICE NUMBER	VAT RECOVERED AS PER THE INVOICE	20% RECALCULATED BY INTERNAL AUDIT	20% CALCULATED BY MAMPUDI HOLDINGS	DIFFERENCE
05 July 2022	INV0000062	R722 779,13	R144 555,83	R154 555,83	-R10 000,00
05 July 2022	INV0000062	R811 711,30	R162 342,26	R162 342,26	R0,00
05 August 2022	INV0000092	R265 734,97	R53 146,99	R53 147,00	-R0,01
05 August 2022	INV0000092	R2 243 630,92	R448 726,18	R448 726,18	R0,00
15 September 2022	INV0000098	R711 774,58	R142 354,92	R142 354,91	R0,01
10 November 2022	INV0000106	R1 947 752,73	R389 550,55	R389 550,55	R0,00
16 February 2023	INV0000120	R140 063,87	R28 012,77	R28 012,77	R0,00
16 February 2023	INV0000121	R583 313,15	R116 662,63	R116 662,64	-R0,01
16 February 2023	INV0000122	R453 762,59	R90 752,52	R90 752,51	R0,01
16 February 2023	INV0000123	R837 629,03	R167 525,81	R167 525,80	R0,01
16 February 2023	INV0000124	R833 699,00	R166 739,80	R166 739,80	R0,00
16 February 2023	INV0000125	R749 411,40	R149 882,28	R149 882,28	R0,00
			<b>R2 060 252,53</b>	<b>R2 070 252,53</b>	<b>-R10 000,00</b>



22. The process followed by Mr. NP Mabhena which were approved by Mr. GZ Nyathi constitutes non-compliance to the process stipulated in section 3.2.3 of the approved SCM policy.
23. The above also constitutes non-compliance to, and Mr. NP Mabhena and Mr. GZ Nyathi committed an act of financial misconduct in terms of chapter 15, section 171(3)(b) of the MFMA which states *that a senior manager or other official of a municipality exercising financial management responsibilities and to whom a power or duty was delegated in terms of section 79, commits an act of financial misconduct if that senior manager or official deliberately or negligently makes an unauthorised, irregular and wasteful expenditure.*
24. The payments of R2 070 252.53 which were made to Mampudi Holdings (Pty) Ltd constituted non-compliance to the legislative requirements and the Municipality's processes and consequently, the expenditure incurred was irregular.

### **OPINION:**

1. The internal controls to ensure that there was compliance to the applicable legislative requirements were inadequate, ineffective and inefficient.
2. Furthermore, no controls were implemented by the Municipality to ensure that the high fraud risks were mitigated, addressed and that it was strictly adhered to.

### **RECOMMENDATIONS:**

1. Management should ensure adherence to section 217 in the Constitution of SA of 1996 which stipulates that for the contracts of goods and services it must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective.
2. Management should ensure adherence to all applicable legislation regarding the procurement processes.
3. Management should ensure adherence to the approved SCM policy regarding procurement processes.
4. Management should consider implementing internal controls to ensure compliance with all the relevant legislative requirements and that the high fraud risks are addressed and mitigated.
5. Management should ensure that before payments are made that it must be approved and authorised by a delegated official and consistency should be applied in the manner in which payments are approved.
6. Management should ensure that the Municipality adhere to the requirements of the FRP by designing and implementing systems and procedures to ensure total compliance to the policies by the Municipality (strengthened controls) within the SCM section.
7. Management should consider reporting in terms of section 32 of the MFMA the irregular, expenditure to the Mayor and the MEC of Local Government

8. We strongly recommend that management should review all deviations to ensure compliance with the SCM regulations and SCM policy. Instances of non-compliance should be identified and dealt with as irregular expenditure in terms of section 32 of the MFMA.
9. In terms of the approved FRP the Municipality must develop, approve and implement a policy governing irregular, unauthorised, fruitless and wasteful expenditure.
10. In terms of the approved FRP the Municipality must develop and approve an irregular, unauthorised, fruitless and wasteful expenditure reduction plan.
11. Management should consider going out on competitive bidding process to appoint a service provider for VAT recovery services for a period of three years.
12. Management should ensure that when employees are appointed, they should be instructed that they must adhere to the applicable legislative requirements when conducting their duties.
13. Alternatively Management should consider obtaining a legal opinion regarding the said findings and the said non-compliance to the legislative requirements and what process to follow to cancel the award to Mampudi Holdings (Pty) Ltd.

#### **CONCLUSION:**

1. The control environment could be improved with the implementation of the recommended controls/procedures detailed in the report.
2. In terms of the scope of the review and work performed Internal Audit verified that there were non-compliance to the relevant legislative requirement and the Municipality's approved SCM policy.
3. There were internal control deficiencies identified as stated in the findings above and that was the cause that the legislative requirements were not strictly adhered to.
4. The recommendations needs to be implemented to ensure that the high fraud risks and internal control deficiencies are mitigated and addressed.

I trust that the above is in order.



.....  
**RA Naidoo**  
**Internal Auditor**

**ASSIGNMENT AGREEMENT REGARDING THE OPERATION OF PUBLIC LIBRARIES BY  
MUNICIPALITIES IN THE WESTERN CAPE**

Entered into by and between

**THE WESTERN CAPE GOVERNMENT VIA ITS DEPARTMENT OF CULTURAL AFFAIRS AND  
SPORT**

(Represented by Mr Ricardo Mackenzie, in his capacity as Provincial Minister of Cultural Affairs and Sport, and Mr Guy Redman, in his capacity as Head of the Department of the Department of Cultural, Affairs and Sport Department, both duly authorised hereto)

(hereinafter referred to as "the Department")

and

**BEAUFORT WEST MUNICIPALITY**

(Represented by **Ms. Anna Magdalena Slabbert**, in her capacity as Acting Mayor of the **BEAUFORT WEST MUNICIPALITY** and **Mr. Amos Makendlana**, in his capacity as the Acting Municipal Manager of the **BEAUFORT WEST MUNICIPALITY** both duly authorised hereto)

(hereinafter referred to as "the Municipality")

**PREAMBLE:**

- A. WHEREAS** library services, other than national libraries, resort under the functional area of exclusive provincial legislative competence in terms of Schedule 5A of the Constitution;
- B. AND WHEREAS** section 126 of the Constitution of the Republic of South Africa and section 36 of the Constitution of the Western Cape 1 of 1998, provide for the assignment of functions such as library services from the provincial governments to municipalities;
- C. AND WHEREAS** the Department has determined that certain functions related to public library services may be more effectively performed at the municipal level;
- D. AND WHEREAS** the Municipality has agreed to accept such assignment of certain functions related to library services in accordance with applicable laws;
- E. AND WHEREAS** section 126 of the Constitution, section 36 of the Western Cape Constitution 1 of 1998 and section 5 of the Western Cape Public Library Services Act, 2025 (Act 1 of 2025), require the Department and Municipality to conclude an assignment agreement which sets out the extent of such assignment of the library services;

**NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:****1. DEFINITIONS AND INTERPRETATION**

- 1.1. The headings of the clauses in this Agreement are for the purposes of convenience and reference only and shall not be used in the interpretation of, nor to modify or amplify the terms of this Agreement or any clause hereof.
- 1.2. In this Agreement, unless a contrary intention clearly appears words imparting -

- 1.2.1. any one gender includes the other gender;
  - 1.2.2. the singular includes the plural and vice versa; and
  - 1.2.3. natural persons include created entities (corporate or non-corporate) and vice versa.
- 1.3. If any provision in a definition is a substantive provision conferring rights or imposing obligations on any party, effect shall be given to it as if it were a substantive clause in the body of the Agreement, notwithstanding that it is only contained in the interpretation clause.
- 1.4. When any number of days is prescribed in this Agreement, it shall be reckoned as calendar days, exclusive of the first and inclusive of the last day.
- 1.5. A reference to "writing" or "written" includes any non-transitory form of visible reproduction of words (including e-mail).
- 1.6. Any phrase introduced by the terms "including", "include", "in particular" or any similar expression will be construed as illustrative and will not limit the sense of the words preceding those terms and they will be deemed to be followed by the words "without limitation".
- 1.7. Notwithstanding any other provision of this Agreement, the use of general terms or phrases in this Agreement shall not be construed or interpreted by reference to any specific examples or items listed immediately prior to such general terms. For the avoidance of doubt, the general terms used in this Agreement shall be interpreted according to their ordinary and usual meaning and shall not be limited or restricted by the eiusdem generis rule or any similar principle of construction.
- 1.8. The rule of construction that a contract shall be interpreted against the Party responsible for the drafting or preparation of it shall not apply to this Agreement.

- 1.9. Expressions defined in this Agreement shall bear the same meanings in any annexure hereto which does not contain its own definitions.
- 1.10. Any annexures attached hereto form part of this Agreement.
- 1.11. In the event of any conflict between the provisions of this Agreement and any annexures hereto, or any other document incorporated by reference to this Agreement, save to the extent expressly stated to the contrary, such conflict will be resolved by giving precedence to such different parts of this Agreement in the following order of precedence:
- 1.11.1. first, the terms and conditions of this Agreement;
  - 1.11.2. second, annexures and schedules to this Agreement; and
  - 1.11.3. third, any other documents incorporated by reference.
- 1.12. This Agreement supersedes and replaces any previous oral and/or written agreements, understandings, representations, promises or assurances relating to the same subject matter.
- 1.13. The following terms shall have the meanings assigned to them hereunder and cognate expressions shall have a corresponding meaning, namely—
- 1.13.1. **“Act”** means the Western Cape Public Library Services Act, 2025 (Act 1 of 2025);
  - 1.13.2. **“Agreement”** means this assignment agreement as contemplated in section 126 of the Constitution, section 36 of the Western Cape Constitution, and section 5 of the Act, and including the annexures and any such addenda thereto as may be concluded between the Parties;
  - 1.13.3. **“Business Day”** means any day other than a Saturday, Sunday or statutory public holiday in the Republic of South Africa;

- 1.13.4. **"Calendar Day"** means any day of the week, including a Saturday, Sunday or statutory public holiday in the Republic of South Africa;
- 1.13.5. **"Calendar Month"** means the period running from the first day of a month on a calendar until the last day of that month;
- 1.13.6. **"Commencement Date"** means the date on which the assignment is brought into operation by a proclamation issued in accordance with section 126(c) of the Constitution;
- 1.13.7. **"Confidential Information"** means all information or data which is imparted or obtained under or in connection with this Agreement (whether before or after the Commencement Date) in confidence (whether in writing, verbally or by any other means and whether directly or indirectly) by one Party to the other in relation to each Party's business and/or the performance of each Party's rights and obligations in terms of this Agreement;
- 1.13.8. **"Constitution"** means the Constitution of the Republic of South Africa, 1996;
- 1.13.9. **"Data Protection Legislation"** means any and all applicable laws including without limitation the Protection of Personal Information Act, 2013 ("POPIA"), relating to the protection of Personal Information in force in the Republic of South Africa;
- 1.13.10. **"Department"** means the Western Cape Government via its Department of Cultural Affairs and Sport;
- 1.13.11. **"Financial Contribution"** means all funding provided by the Department to the Municipality for the exclusive use in the operation of Public Library Services, which may include —

- 1.13.11.1. The Department's grants/allocations for Public Library Services, the calculation of which is in the sole discretion of the Department; and
  - 1.13.11.2. Any other funding contribution by the Department towards the rendering of the Public Library Services function which shall be agreed upon by the Parties annually;
- 1.13.12. **"Force Majeure"** means any of the following events or circumstances:
- 1.13.12.1. War, whether declared or not, civil war, civil violence, riots and revolutions, acts of sabotage, coup;
  - 1.13.12.2. Natural disasters including but not limited to violent storms, cyclanes, earthquakes, tidal waves, floods, destruction by lightning;
  - 1.13.12.3. Explosions and fires;
  - 1.13.12.4. Boycotts, strikes and lock-outs of all kinds, go-slows and work stoppages; or
  - 1.13.12.5. Acts of authority, whether lawful or unlawful, apart from acts from which the Party seeking relief has assumed the risk by virtue of any other provisions of this Agreement; which directly causes any Party to be unable to comply with all or a material part of its obligations under this Agreement;
- 1.13.13. **"Law"** means the law governing the Agreement and shall be the laws of the Republic of South Africa;
- 1.13.14. **"Library Material"** means library material as defined in section 1 of the Act;



- 1.13.15. **"Municipality"** means the **Beaufort West** Municipality, established in terms of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), read with the Province of the Western Cape: Provincial Gazette 5588 dated 22 September 2000;
- 1.13.16. **"Party"** means individually, the Department or the Municipality and together the "Parties" to this Agreement identified herein;
- 1.13.17. **"Promotional Material"** means materials in support of relevant marketing material;
- 1.13.18. **"Programmes"** means specific projects planned and executed by the Municipality relating to Public Library Services, when required in conjunction with the Department, and vice versa;
- 1.13.19. **"Public Library"** means a public library as defined in section 1 of the Act, and which in this instance is: *Beaufort West, KwaMandlenkosi, Merweville, Mimosa, Murraysburg and Nelspaort Libraries.*
- 1.13.20. **"Public Library Services"** means public library services as defined in section 1 of the Act, and managed and provided by the Municipality in terms of this Agreement;
- 1.13.21. **"Termination Date"** means 30 June 2028; and
- 1.13.22. **"Western Cape Library Service"** means the provincial Library Service, which is a directorate of the Department.

## 2. PURPOSE, SCOPE AND DURATION

- 2.1 The purpose of this Agreement is to assign to the Municipality the provision of Public Library Services, which may include, the establishment, control, and operation of Public Libraries. Such assignment is intended to ensure the

efficient and effective delivery of Public Library Services to the public in accordance with applicable laws and standards.

- 2.2 The assignment contemplated in this Agreement shall be effected in accordance with section 126 of the Constitution of the Republic of South Africa, 1996, read together with section 36 of the Constitution of the Western Cape, 1 of 1998, and section 5 of the Act.
- 2.3 The assignment shall be limited to the scope detailed in this Agreement.
- 2.4 The Agreement will commence on the Commencement Date, notwithstanding the date of signature, and terminate, unless otherwise agreed in writing between the Parties, on the Termination Date.

### **3. FUNDING AND RESOURCE ALLOCATION**

- 3.1 The Department shall make an annual Financial Contribution to the Municipality in respect of the Public Library Services, subject to the Department's annual budgeting processes. Furthermore, the Municipality shall make an annual financial contribution to supplement the Department's Financial Contribution, subject to available funds.
- 3.2 The Financial Contribution will be recorded in a distinct transfer payment agreement between the Parties for matters such as staffing, operations, maintenance, library upgrades, information and computer technology, furniture and equipment. Any transfer of funds between the Department and the Municipality will be agreed upon between the Parties in writing and will relate to specific programme-related projects and/or activities that will be detailed in an annual municipal business plan and will be subject to the availability of funds.
- 3.3 The Financial Contributions of the Department and Municipality will annually be finalised by them through negotiations, and subject to the statutory approvals and other internal approval applicable to each, before the commencement of their respective financial years.

- 3.4 Additional to the direct Financial Contribution stipulated in this Agreement, the Department may, subject to the availability and annual appropriation of funds by the Provincial Parliament in terms of the Appropriation Act, provide for other products, services and other resources it is able to deliver for the Public Library Services.
- 3.5 The agreed financial contributions and other resource allocations shall be set out in the documents attached hereto as "Annexure A" and "Annexure B", respectively. These annexures shall be reviewed and updated on an annual basis, and the updated versions shall be incorporated into this Agreement each year, thereby replacing the preceding year's "Annexure A" and "Annexure B" in their entirety.
- 3.6 In the event of collaboration in respect of any Programmes, each Party shall be responsible for funding as agreed to in writing by the Parties.

#### **4. OBLIGATIONS OF THE MUNICIPALITY**

- 4.1 The Public Library Service functions assigned in terms of this Agreement, which the Municipality accepts and hereby undertakes to do, are the following:
- 4.1.1 Perform the Public Library Services so assigned to it in terms of this Agreement;
- 4.1.2 In the execution of the Public Library Services, comply with the Act, and any other relevant laws;
- 4.1.3 Partly fund the rendering of the Public Library Services, as may be required;
- 4.1.4 Ensure the provision of the Public Library Services only at Public Libraries registered in terms of this Act within its municipal boundaries;

- 4.1.5 From its own approved budget as well as the Financial Contribution received from the Department, be responsible to make available -
- 4.1.5.1 the premises in respect of the Public Libraries, which will include the maintenance and day-to-day running thereof; and
  - 4.1.5.2 the necessary staff to run and manage the Public Libraries.
- 4.1.6 Be responsible for all operating expenditure associated with the day-to-day running and management of the Public Libraries;
- 4.1.7 Subject to the regulations, prescribed in accordance with section 10 of the Act, determine reasonable tariffs for fines and fees applicable to a Public Library;
- 4.1.8 Determine library hours that best serves the needs of the community;
- 4.1.9 Ensure that the Public Library Services are rendered by competent and qualified staff where possible;
- 4.1.10 Provide adequate security measures at all Public Libraries operated by it, within the confines of available funding;
- 4.1.11 Ensure adequate insurance on the Library Material of the Department in use in the Public Libraries, as well as any other equipment and resources on loan from the Department;
- 4.1.12 Pay to the Department any proceeds on insurance claims contemplated in clause 4.1.11 above on Departmental losses as a result of break-ins, vandalism, flood, fire or any other incident (acts of God), within 10 (ten) Calendar Days of receipt of the money in the Municipality's bank account;

- 4.1.13 Ensure that when a Public Library under its control is temporarily closed, adequate security is maintained to ensure the safekeeping of the stock and equipment in such Public Library.
- 4.1.14 Annually pay by 1 February every year to the Department all monies received from borrowers (the public) in respect of lost and damaged Library Material which belonged to the Department, with respect to the previous calendar year;
- 4.1.15 Enable Public Library staff to be professionally capacitated by attending relevant staff training opportunities arranged by the Municipality, within the confines of available funding, or arranged by the Western Cape Library Service;
- 4.1.16 Use its best endeavours, in line with available funding, to ensure that there will be no disruption or discontinuation of Public Library Services;
- 4.1.17 In the event of the need arising to permanently close a Public Library providing the Public Library Services, follow and comply with the process as set out in the Act to cease operations at the Public Library;
- 4.1.18 Ensure that any resources and property that is on loan from the Department to the relevant Public Library be returned if it permanently ceases to operate;
- 4.1.19 Participate in lending and borrowing Library Material provided by the Western Cape Library Service as part of the interlibrary loan service;
- 4.1.20 Ensure that regular and *ad hoc* reporting on library statistics, library activities and other requested input from the Department, is done as requested;

- 4.1.21 Ensure that any permanent changes to the functional use of library spaces align with the Public Library's mission and community needs;
  - 4.1.22 Ensure that Public Library membership is administrated according to the '*Guidelines for Library Membership*' issued by the Western Cape Library Service; and
  - 4.1.23 Ensure relevant and well-maintained collections of Library Material, in collaboration with the Western Cape Library Service.
- 4.2 The obligations in this clause 4 are subject to the Act and regulations issued under it.

## **5. OBLIGATIONS OF THE DEPARTMENT**

- 5.1 The Department hereby undertakes to do the following:
- 5.1.1 The selection, procurement, professional preparation and processing of new Library Material, provided that the acquisition of the material shall reasonably comply with the departmental procedures, and that the Department shall ensure that an annual budget for Library Materials be made available to procure such Library Material for registered Public Libraries;
  - 5.1.2 The allocation and distribution of Library Material to Public Libraries on loan from the Western Cape Library Service;
  - 5.1.3 The handling and processing of returned Library Material from Public Libraries and the redistribution thereof;
  - 5.1.4 Asset management as per the Asset Management Policy pertaining to Library Material;
  - 5.1.5 The processing of special requests and interlibrary loans;
  - 5.1.6 Where required, provide equipment on loan to Public Libraries;

- 5.1.7 The provision of a Library Information Management System;
  - 5.1.8 Support the promotion of Public Libraries and relevant Promotional Material;
  - 5.1.9 Where applicable and possible, provide Information Communication Technology equipment and technical support as part of the Rural Library Connectivity Project;
  - 5.1.10 Where required, provide professional guidance and support in respect of the establishment and management of Public Libraries;
  - 5.1.11 If possible, where required, and in line with the Municipality's strategies, plans, policies and procedures, build the capacity of the Municipality's Public Library Service by providing training and skills development;
  - 5.1.12 Financial assistance in respect of the building or upgrading of Public Libraries in communities which, in the opinion of the Department, have no or inadequate Public Library Services, provided that the Department will retain the right to determine which Public Libraries within the Western Cape shall be co-financed within the limits of the Department's budget allocation for this purpose; and
  - 5.1.13 Provide Financial assistance to the Municipality relating to the rendering of the Public Library Service.
- 5.2 The responsibilities as described in clause 5.1 herein shall be executed in consultation with the Municipality.

## **6. SHARED OBLIGATIONS**

- 6.1 Reasonable notice will be provided when either Party proposes to collaborate with the other on ad hoc Programmes.

6.2 The Parties will consider all proposals as contemplated in clause 6.1 and provide timely feedback regarding such proposals.

6.3 When collaborating on Programmes relating to the delivery of Library Services, the Parties will continuously liaise with each other on the implementation.

## **7. SELECTION OF LIBRARY MATERIAL**

7.1 The Parties hereby agree that the Municipality can make recommendations for the selection of Library Material, by *inter alia* participating in the Department's Materials Selection activities.

7.2 The Department undertakes to consider requests submitted in accordance with the Department's Book Selection Policy from all registered Public Libraries in the municipal area, dependant on available funding and provincial stock building needs and principles.

## **8. LIBRARY STAFF AND ASSETS**

8.1 It is expressly recorded that the staff employed at the Public Library are employed by the Municipality, and that they are therefore under the managerial supervision and control of the Municipality.

8.2 It is further expressly recorded that all existing immovable and movable property including libraries built with co-funding from the Department, excluding Library Material and equipment on loan from the Western Cape Library Service as per existing and future agreements, is the property of the Municipality.

## **9. INDEMNITY**

The Municipality specifically and expressly indemnifies the Department against any action which may be instituted or lodged by any third party against the Department for any loss suffered by any third party as a direct result of any wilful or negligent act or omission committed by the Municipality, its workers or contractors in the implementation of this



Agreement. The Municipality will ensure that it complies with all relevant laws and internal requirements to authorise the issue of the indemnity before the Commencement Date.

## **10. LIAISON BETWEEN THE PARTIES**

10.1 Each Party shall avail itself for meetings at the reasonable written request of any other Party to discuss any matters pertaining to the implementation of, compliance with or interpretation of this Agreement.

10.2 The following persons, their nominees or successors in title, shall act as the contact liaisons for all matters pertaining to this Agreement:

For the Department	:	The Director: WC Library Service
Phone number	:	021 483 2273
Fax number	:	021 419 7541
Email	:	<a href="mailto:Cecilia.Sani@westerncape.gov.za">Cecilia.Sani@westerncape.gov.za</a>

For the Municipality	:	The Director: Corporate Services
Phone number	:	023 414 8104
Email	:	<a href="mailto:amos@beaufortwestmun.co.za">amos@beaufortwestmun.co.za</a>

10.3 The Parties may establish a steering committee to oversee the Parties' collaboration as envisaged in this Agreement to monitor the implementation of the Agreement and report to their respective executive and administrative principals.

10.4 The steering committee may not amend the Agreement.

## **11. DATA PROTECTION**

11.1 Each Party is the custodian of its own data. Each Party wishes to use, exchange and share such data with the other Party in the execution of this Agreement.

- 11.2 Each Party shall take all reasonable and appropriate precautions necessary (having regard to the requirements of applicable Laws and the Parties' obligations under this Agreement) to preserve the integrity of the data and to prevent any unauthorised access, use, corruption or loss of the data in its possession or under its control or that of its employees and/or representatives.
- 11.3 Each Party shall perform its obligations under this Agreement utilising security technologies and techniques in accordance with applicable Laws, good industry practice and the applicable Party's policies, including those relating to the prevention and detection of inappropriate use or access of Infrastructure or information.
- 11.4 The Parties acknowledges that in performing its obligations under this Agreement, it may be exposed to personal information of a 'Data Subject' as defined in POPIA.
- 11.5 The Parties record that all data provided to the other, or to which the other may be exposed, shall remain at all times the sole property of such Party, shall constitute Confidential Information and as such, both Parties shall comply with all Data Protection Legislation including this clause 11 (Data Protection).

## **12. DISPUTES**

- 12.1 Any dispute, which arises between the Parties in connection with the interpretation of, or giving effect to this Agreement, shall be resolved by the Parties amicably through consultation and negotiation.
- 12.2 Should a dispute remain unresolved, the provisions of section 41 to section 45 of the Intergovernmental Relations Framework Act 13 of 2005, shall apply.

## **13. LIMITATION OF LIABILITY**

- 13.1 Notwithstanding anything contained in this Agreement, the Parties' maximum liability shall be limited to the extent of their commitment in financial terms as described in this Agreement.
- 13.2 Neither Party shall be liable to the other for any indirect or consequential loss or damage, including without limitation, loss of profit, revenue, anticipated savings, business transactions or goodwill or other contracts whether arising from negligence or breach of contract.
- 13.3 This clause 13 will remain in full force and effect notwithstanding termination or expiration of this Agreement.

#### **14. BREACH AND TERMINATION**

- 14.1 Either Party (the "Aggrieved Party") may terminate this Agreement, and consequently the assignment contemplated in this Agreement, with immediate effect, in whole or in part, upon written notice to the other if the other Party (the "Defaulting Party"):
- 14.1.1 breaches any term of this Agreement and fails to remedy such breach, or if the breach is not capable of remedy, fails to implement remedial action acceptable to the Aggrieved Party, within 14 (fourteen) Calendar Days of having been given written notice, requiring that such breach be remedied; or
  - 14.1.2 has made any incorrect or untrue statement or representation in connection with this Agreement, or its financial affairs, or as a result of a significant change in its strategic and operational plans, or any particulars thereof.
- 14.2 Notwithstanding clause 14.1, either Party may terminate this Agreement, and consequently the assignment contemplated in this Agreement, with immediate effect:
- 14.2.1 upon 90 (ninety) Calendar Days' written notice to the other; or

14.2.2 upon written notice in accordance with clause 21 (Force Majeure).

14.3 During the 90 (ninety) Calendar Day notice period in subclause 14.2.1, the Parties will negotiate and conclude an agreement, before the Agreement terminates, setting out the terms and conditions for –

14.3.1 continuation of the Public Library Services by the Municipality after the termination of the assignment in this Agreement; or

14.3.2 the assumption of responsibility by the Department for the Public Library Services which have been terminated by the Municipality; or

14.3.3 the closure of the Public Library as per the provisions of the Act.

## **15. ENTIRE AGREEMENT**

15.1 This Agreement constitutes the entire agreement between the Parties.

15.2 The Parties agree that no representations, either verbal or written, made by either Party during the tenure of this Agreement shall be of any force or effect unless agreed to by both Parties, reduced to writing, and annexed hereto as an addendum.

15.3 This Agreement replaces any other previous verbal or written agreements entered in between the Parties regarding this subject matter.

## **16. NO WAIVER**

16.1 No waiver of any of the terms and conditions of this Agreement shall be binding unless expressed in writing and signed by the Party giving the same, and any such waiver shall be affected only in the specific instance and for the purpose given.

16.2 No failure or delay on the part of any Party in exercising any right, power or privilege precludes any other or further exercising thereof or the exercising of any other right, power or privilege.

- 16.3 No indulgence, leniency or extension of time which any Party (hereafter "the Grantor") may grant or show any other Party, shall in any way prejudice the Grantor or preclude the Grantor from exercising any of its rights in terms of this Agreement.

## 17. NOTICES AND DOMICILIUM

- 17.1 The Parties choose as their *domicilia citandi et executandi* the following addresses—

### THE DEPARTMENT

For the Department : The Head of Department  
 Address : 7th Floor, Protea Assurance Building,  
 Greenmarket Square, Cape Town  
 Fax number : 021 419 7541  
 E-mail address : [Cecilia.sani@westerncape.gov.za](mailto:Cecilia.sani@westerncape.gov.za)

### THE MUNICIPALITY

For the Municipality : The Municipal Manager  
 c/o The Director: Corporate Services  
 Address : 112 Donkin Street, BEAUFORT WEST, 6970  
 E-mail address : [amos@beaufortwestmun.co.za](mailto:amos@beaufortwestmun.co.za)

- 17.2 Either Party hereto shall be entitled from time to time by written notice to the other Party, to vary its *domicilium* to any other physical address.
- 17.2 Any notice required or permitted to be given in terms of this Agreement shall be valid and effective only if in writing and if received or deemed to have been received by the addressee.
- 17.3 Any notice given by one Party to the other ("the addressee") which—
- 17.3.1 if delivered by hand to a responsible person during normal business hours, and in respect of which receipt has been acknowledged under signature of a duly authorised or

responsible person, shall be deemed, unless the contrary is proved, to have been duly received by the addressee on the date of delivery;

17.3.2 if transmitted by facsimile or e-mail to a Party at its facsimile or e-mail address, as the case may be, shall be deemed, unless the contrary is proved, to have been received within 12 (twelve) hours of transmission where it is transmitted during normal business hours or within 12 (twelve) hours of the first Business Day after it is transmitted where it is transmitted outside those business hours; and

17.3.3 if posted by prepaid registered post to the addressee's *domicilium* it shall be deemed to have been received by the addressee on the eighth (8th) Calendar Day following the date of such posting.

17.4 In the event that a Party should move premises or change address, it shall forthwith notify the other Party in writing accordingly at its *domicilium* address and such change shall be implemented only upon receipt of notice in writing by the other Party of such change. A notice shall also be necessary in respect of a new or changed telefax number.

## **18. NO AGENCY RELATIONSHIP**

18.1 It is recorded that the Parties do not intend this Agreement to create, or to have the consequences of, a legal relationship of principal and agent or partnership between them, and that the employees or agents of the Department are not the employees of the Municipality and vice versa.

18.2 No Party shall have the authority, or purport to have the authority, to bind another Party by any representations, statements or agreements in any manner whatsoever.

## **19. CO-OPERATION AND GOOD FAITH**

- 19.1 The Parties undertake to, at all times, render to each other every possible assistance and to extend to each other the maximum co-operation for the purposes of attaining the objectives of this Agreement.
- 19.2 The Parties shall, at all times, consult with each other in the utmost good faith and the affairs between them shall be administered and promoted by the highest degree of integrity.

## **20. FORCE MAJEURE**

- 20.1 In an event of Force Majeure, the Parties shall take all reasonable steps to mitigate the consequences of such event upon the performance of their respective obligations under this Agreement.
- 20.2 The affected Party shall promptly notify the other in writing. The affected Party shall take all reasonable measures in order to continue to perform in terms of this Agreement.
- 20.3 Should the event of Force Majeure continue for a period of 60 (sixty) consecutive Calendar Days, the other Party shall be entitled to terminate this Agreement with immediate effect upon written notice to the affected Party.

## **21. CONFIDENTIALITY**

- 21.1. Except as otherwise provided in this clause 21, all Confidential Information shall be treated by the Parties as confidential (whether in writing, verbally or by any other means and whether directly or indirectly by one Party to the other). Neither Party shall reveal or otherwise disclose such Confidential Information to any third party without the prior written consent of the other Party and shall take all reasonable steps and precautions to ensure that such information remains strictly confidential and that any third party does not obtain access thereto or knowledge thereof. The foregoing restrictions shall not apply to the disclosure of necessary Confidential Information to employees, agents or contractors of the Parties. Any third party that may become privy to such Confidential Information shall first undertake in writing to protect the confidential nature thereof.

- 21.2 The confidential undertaking in this clause 21 shall not apply in respect of Confidential Information within the public domain or a Party's knowledge at the commencement of this Agreement or to disclosure required to satisfy the order of a Court of competent jurisdiction, or to comply with the provisions of any law or regulation in force from time to time (including, but not limited to, the provisions of the Promotion of Access to Information Act, 2000 (Act 2 of 2000), read with the regulations thereto, and the Protection of Personal Information Act, 2013 (Act 4 of 2013).



**FOR THE DEPARTMENT:**

Signed at ..... on this ..... day of ..... 2025 in the presence of the undersigned witnesses.

.....  
**WITNESS**

.....  
Mr. Ricardo Mackenzie on behalf of the Department, being duly authorised thereto

.....  
**WITNESS**

.....  
Mr. Guy Redman on behalf of the Department, being duly authorised thereto

**FOR THE MUNICIPALITY:**

Signed at ..... on this ..... day of ..... 2025 in the presence of the undersigned witnesses.

.....  
**WITNESS**

.....  
Alderman ..... on behalf of the Municipality being duly authorised thereto

.....  
**WITNESS**

.....  
**Mr/Ms**..... on behalf of the Municipality being duly authorised thereto

THE ADMINISTRATOR



12332695

Mr Amos C. Makendlana  
**Acting Municipal Manager**  
Beaufort West Municipality



Dear Mr AC Makendlana

**CLARIFICATION OF ASSIGNMENT AGREEMENT SECTIONS AS REQUESTED**

Please find clarification on the sections of the Assignment Agreement as requested in your letter dated 28 July 2025

3.1 *The Department shall make an annual Financial Contribution to the Municipality in respect of the Public Library Services, subject to the Department's annual budgeting processes. Furthermore, the Municipality shall make an annual financial contribution to supplement the Department's Financial Contribution, subject to available funds.*

The Department will continue to make its annual financial contribution to the Beaufort West Municipality. The contribution for 2025/2026 year is R7 272 000. In many municipalities, especially the B2 municipalities and the Metro, the municipalities provide their own contribution of funds towards the provision of the public library service. This section allows for municipalities to continue to make those contributions.

4.1.3 *Partly fund the rendering of the Public Library Services, as may be required*

In many municipalities the funding provided by the Department is not sufficient to cover all costs related to the delivery of a public library service. In that regard, municipalities are required to continue with the funding contribution from the municipal funds towards the rendering of a public library service.

4.1.5 *From its own approved budget as well as the Financial Contribution received from the Department, be responsible to make available -*

4.1.5.1 *the premises in respect of the Public Libraries, which will include the maintenance and day-to day running thereof; and*

4.1.5.2 *the necessary staff to run and manage the Public Libraries.*

The municipality is required to maintain the public library premises and day to day running of the libraries and management of staff with the grant funding as per the signed business plans submitted annually by the Municipality. In the case where municipalities make use of their own funds to contribute towards these tasks, it may continue to do so.

4.1.10 *Provide adequate security measures at all Public Libraries operated by it, within the confines of available funding;*

Where possible the municipalities must ensure security measures such as an alarm or a 24 hour security response service at their public libraries.

S. AKULASIE		OPDRAG	



4.1.11 *Ensure adequate insurance on the Library Material of the Department in use in the Public Libraries, as well as any other equipment and resources on loan from the Department;*

It is the municipalities' responsibility to ensure that the library material and computer equipment that belongs to the Department is insured. This enables the department to replace the collection in case of a natural disaster, etc. The collection is insured against the cost of procurement, and not the cost of replacement. This means that the price of the collection for insurance purposes is determined according to the original cost of the books when the books were procured.

The Department is available to discuss these matters with the municipality.

Kind regards

**Cecilia Sani** Digitally signed by Cecilia Sani  
Date: 2025.08.04 15:38:55  
+02'00'

**Cecilia Sani**

**DIRECTOR: LIBRARY SERVICE**

THE ADMINISTRATOR



12332541

7/1/4

7/3/4 1/1/3/2

Mr. W & Mrs. B. Daniels  
4 Bastiaanse Street  
New Town  
**BEAUFORT WEST**  
6970  
04 August 2025

The Municipal Manager  
112 Donkin Street  
Beaufort West  
6970



Sir

**APPLICATION FOR THE PURCHASE OF MUNICIPAL HOUSE: ERF 9452, 4 BASTIAANSE STREET: BEAUFORT WEST**

Your letter dated 30 July 2025 in the abovementioned regard, refers.

I Mr. Daniels and my wife Mrs. Daniels want to confirm that we intend to obtain a housing subsidy in order to purchase the property, erf 9452, 4 Bastiaanse Street, Beaufort West.

Herewith is confirmation of the waiting list registration dated 11 January 2017, registration number 66 0510.

Your favarouble response will be appreciated.

Yours sincerely

Mr. & Mrs Daniels  
078 1315996

SIRKULASIE	OPDRAG
SAB	



Fwd: Aansoek vir tydelike gebruik van erf 10613

From : Derick Welgemoed &lt;derickw@beaufortwestmun.co.za&gt;

Thu, 30 Jan, 2025 03:06 pm

Subject : Fwd: Aansoek vir tydelike gebruik van erf 10613

1 attachment

To : Elma du Plessis &lt;admin@beaufortwestmun.co.za&gt;

Print vir posboek asb.

**Derick Welgemoed**  
Municipal Manager - Beaufort West Municipality

Phone: +27 (0)23 414 8194

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

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From: "A MALOWITZ" &lt;malowitzgroup@gmail.com&gt;

To: derickw@beaufortwestmun.co.za

Sent: Wednesday, 22 January, 2025 09:00:05

Subject: Aansoek vir tydelike gebruik van erf 10613

Goeie dag

Ek Anthony Malowitz is woonagtig te 10 de laan 71 Hillside en wil graag skriftelik aansoek doen vir toestemming om erf 10613 wat gelee is tussen York straat en Stolshoekweg tydelik te gebruik om gras en bome daar te plant.

Ek beoog om speel geriewe soos, swaaie, gly plank ensovoorts, gras en bome, op my eie onkoste aan te bring.

Daar is baie kinders in 10de laan wat in die straat speel, en ek het eerstehands ervaar dat van hulle amper deur voertuie gestamp was, daarom die idee van n veilige plek weg van die straat af en agter die huise.

Paar jaar gelede het ek n soortgelyke versoek gerig aan die destydse raad om my perseel tydelik te vergroot, omdat ek op daardie stadium n hele paar voertuie gehad het, daardie versoek was toegestaan. Intussen het ek die voertuie verkoop en het toe begin om bome en gras te plant.

Ek erken dat geen permanente strukture op die grond aan gebring mag word nie, en sou die Munisipaliteit in die toekoms die grond wil benut sal hierdie toestemming onmiddelik opgehef word. Volgens wat ek verstaan is daardie area n vloed area, en ek het ook gesien dat baie water deur die wal kom wat daar gestoot is.

Ek dink dat die aanbring van plantasie dmv gras en bome sal ook die gronderosie wat daar plaasvind dan verminder. As die raad voel dat n huurooreenkoms aangegaan moet word sal ek dit nie teenstaan nie, maar wel verwelkom. Sien aangehegde kaart.

Ek hoop die skrewe geniet u aandag

By voorbaat dankie.

Die uwe

A. Malowitz

0734611515

Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

Beaufort West has a water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

SIRKULASIE	OPDRAG
BA	Sien - e-pos del 10/1/25 aan, Christoffel Horswood, Bous- Tylentse.

Area foto van erf 10613.pdf

3 MB

File Edit View Bookmarks Insert Selection Geoprocessing Customize Windows Help

13200

Sampling

TABLE OF CONTENTS

- Services
- SPLUMA Zoning
- Zoning
- RW\_Main\_SG\_Even
- Streets
- Aerial
- Topo

Identify

Identify from:  SPLUMA\_Zoning  
L: C:\GIS\DATA\SPUMA\_ZONING

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Parcel	3440
Position	0
Parcel_Ip	2787
SHAPE_Area	2794.007565
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NAME	<val>
AGENCY	<val>
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Other_Land_Use	<val>
Reference_Areals	<val>
Source	<val>
Current_Land_Use	<val>
Cont	<val>
New_Zoning	RUSURBES ZONE II (RUM)
Add_Land_Use	<val>
Cont2	<val>
Name	<val>

Identified 1 feature

-41662.629 -2581280.824 Meters



THE ADMINISTRATOR



12334768

Ziml

eurika@beaufortwestmun.co.za

Fwd: Aansoek om gebruik van erf 10613 B/Wes

From : Petrus Strumpher <petrus@beaufortwestmun.co.za>

Wed, 05 Mar, 2025 08:59

Subject : Fwd: Aansoek om gebruik van erf 10613 B/Wes

To : Eurika Chalmers <eurika@beaufortwestmun.co.za>

Eurika, print asb die e-pos vir die posboek



Petrus Strümpher

Senior Manager: Corporative Services - Beaufort West Municipality

Phone: +27 (0)23 414 8103

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

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From: "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>

To: "Petrus Strumpher" <petrus@beaufortwestmun.co.za>

Cc: "Christopher Wright" <christopher@beaufortwestmun.co.za>, "Monwabisi C. Tshibo" <mctshibo@beaufortwestmun.co.za>, "Dons Le Roux" <dons@beaufortwestmun.co.za>

Sent: Wednesday, 5 March, 2025 08:52:32

Subject: Re: Aansoek om gebruik van erf 10613 B/Wes

Goeie more

Ek het geen beswaar teen die versoek soos in die aansoeker se epos versoek word nie. Daar is 'n gedeelte naby Yorkstraat kant waar daar 'n duidelike kanaal deurloop wat konstant as vullis area gebruik word.

Hier area is ook deur die Ministriële Staande Komitee se besoek aan Graceland op 25 Februarie 2025 uitgewys as probleem areas en was die munisipaliteit gevra wat hulle omtrent die areas gaan doen wat vullis bestrooi word.

Oor hierdie bogenoemde redes en soos ook aangevoer deur die aansoeker ondersteun ek die versoek.

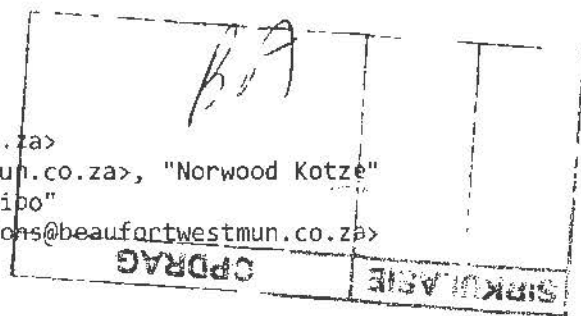
Dankie  
Norwood Kotze

From: "Petrus Strumpher" <petrus@beaufortwestmun.co.za>

To: "Christopher Wright" <christopher@beaufortwestmun.co.za>, "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>, "Monwabisi C. Tshibo" <mctshibo@beaufortwestmun.co.za>, "Dons Le Roux" <dons@beaufortwestmun.co.za>

Sent: Monday, 10 February, 2025 10:24:00

Subject: Aansoek om gebruik van erf 10613 B/Wes





7/3/1

More kollegas

Aangeheg vind asb 'n selfverduidelikende e-pos dateer 22 Januarie 2025 ontvang van Mnr A Molowitz van 10de Laan 71 Hillside, Beaufort-Wes, tesame met 'n liggingskaart waarop erf 10613 in rooi aangetoon word.

Geliewe te bevestig of die versoek van Mnr Molowitz toegestaan kan word en of daar enige dienste installasies en of stormwater afvloei affekteer sal word.

Ek verneem graag van u.

Petrus Strümpher  
Senior Manager: Corporative Services - Beaufort West Municipality

Phone: +27 (0)23 414 8103

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

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Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

Beaufort West has a water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

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I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

---

Zim



eurika@beaufortwestmun.co.za

**Fwd: Aansoek om gebruik van erf 10613 B/Wes**

**From :** Petrus Strumpher <petrus@beaufortwestmun.co.za>  
**Subject :** Fwd: Aansoek om gebruik van erf 10613 B/Wes  
**To :** Eurika Chalmers <eurika@beaufortwestmun.co.za>

Thu, 06 Mar, 2025 08:04  
2 attachments

Eurika, print asb die e-pos en attachments vir die posboek

Petrus Strümpher  
Senior Manager: Corporative Services - Beaufort West Municipality

Phone: +27 (0)23 414 8103  
Fax: +27 (0)23 415 1373  
Web: <http://www.beaufortwestmun.co.za>



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From: "Dons Le Roux" <dons@beaufortwestmun.co.za>  
To: "Petrus Strumpher" <petrus@beaufortwestmun.co.za>  
Cc: "Christopher Wright" <christopher@beaufortwestmun.co.za>, "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>, "Monwabisi C. Tshibo" <mctshibo@beaufortwestmun.co.za>, "Elsabe Theron" <electropa@beaufortwestmun.co.za>  
Sent: Wednesday, 5 March, 2025 14:12:16  
Subject: Re: Aansoek om gebruik van erf 10613 B/Wes

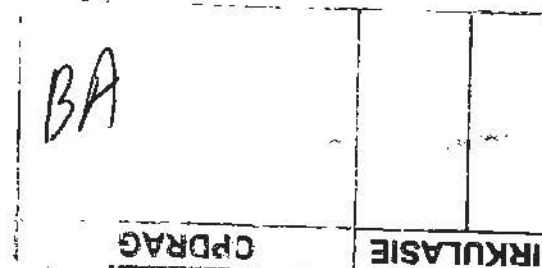
Goeie middag Mnr Strumpher Verwysing 7/1/3

Daar is geen beswaar teen die tydelike gebruik van die gedeelte in rooi aangedui op aangehegte plan aangesien daar geen elektriese dienste is wat geaffekteer word nie. Dit is in elk geval 'n onooglike stuk grond tussen die huise en die wal aan die agterkant en sal verfraaiing daarvan tot voordeel lei vir inwoners.

Groete

Dons Le Roux  
Superintendent: High Voltage - Beaufort West Municipality

Phone: +27 (0)23 414 8199  
Fax: +27 (0)86 502 0900  
Web: <http://www.beaufortwestmun.co.za>



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From: "Petrus Strümpher" <petrus@beaufortwestmun.co.za>  
To: "Christopher Wright" <christopher@beaufortwestmun.co.za>, "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>, "Monwabisi C. Tshibo" <mctshibo@beaufortwestmun.co.za>, "Dons Le Roux" <dons@beaufortwestmun.co.za>  
Sent: Monday, February 10, 2025 10:24:00 AM  
Subject: Aansoek om gebruik van erf 10613 B/Wes

7/3/1

More kollegas

Aangeheg vind asb 'n selfverduidelikende e-pos dateer 22 Januarie 2025 ontvang van Mnr A Molowitz van 10de Laan 71 Hillside, Beaufort-Wes, tesame met 'n liggingskaart waarop erf 10613 in nooi aangetoon word.

Geliewe te bevestig of die versoek van Mnr Molowitz toegestaan kan word en of daar enige dienste installasies en of stormwater afvloei affekteer sal word.

Ek verneem graag van u.

Petrus Strümpher  
Senior Manager: Corporative Services - Beaufort West Municipality

Phone: +27 (0)23 414 8103  
Fax: +27 (0)23 415 1373  
Web: <http://www.beaufortwestmun.co.za>

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Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

Beaufort West has a water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

Beaufort West has a water crisis. Water is a precious resource. Lets save water.

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I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

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— **12334461.pdf**

6 MB



**Erf 10613.PNG**

4 MB

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**Fwd: Aansoek vir tydelike gebruik van erf 10613**

**From :** Derick Welgemoed <derickw@beaufortwestmun.co.za>  
**Subject :** Fwd: Aansoek vir tydelike gebruik van erf 10613  
**To :** Elma du Plessis <admin@beaufortwestmun.co.za>

Thu, 30 Jan, 2025 03:06 pm

1 attachment

Print vir posboek asb.

**Derick Welgemoed**  
 Municipal Manager - Beaufort West Municipality



Phone: +27 (0)23 414 8194

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>



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**From:** "A MALOWITZ" <malowitzgroup@gmail.com>  
**To:** derickw@beaufortwestmun.co.za  
**Sent:** Wednesday, 22 January, 2025 09:00:05  
**Subject:** Aansoek vir tydelike gebruik van erf 10613

Goeie dag

Ek Anthony Malowitz is woonagtig te 10 de laan 71 Hillside en wil graag skriftelik aansoek doen vir toestemming om erf 10613 wat geleë is tussen York straat en Stolshoekweg tydelik te gebruik om gras en bome daar te plant.

Ek beoog om speel geriewe soos, swaaie, gty plank ensovoorts, gras en bome, op my eie onkoste aan te bring.

Daar is baie kinders in 10de laan wat in die straat speel, en ek het eerstehands ervaar dat van hulle amper deur voertuie gestamp was, daarom die idee van n veilige plek weg van die straat af en agter die huise.

Paar jaar gelede het ek n soortgelyke versoek gerig aan die destydse raad om my perseel tydelik te vergroot, omdat ek op daardie stadium n hele paar voertuie gehad het, daardie versoek was toegestaan. Intussen het ek die voertuie verkoop en het toe begin om bome en gras te plant.

Ek erken dat geen permanente strukture op die grond aan gebring mag word nie, en sou die Munisipaliteit in die toekoms die grond wil benut sal hierdie toestemming onmiddelik opgehef word. Volgens wat ek verstaan is daardie area n vloed area, en ek het ook gesien dat baie water deur die wal kom wat daar gestoot is.

Ek dink dat die aanbring van plantasie dmv gras en bome sal ook die gronderosie wat daar plaasvind dan verminder. As die raad voel dat n huurooreenkoms aangegaan moet word sal ek dit nie teenstaan nie, maar wel verwelkom. Sien aangehegde kaarte.

Ek hoop die skrewe geniet u aandag

By voorbaat dankie.

Die uwe  
 A. Malowitz  
 0734611515

SIRKULASIE	OPDRAG
BA	

Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

Beaufort West has a water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

Area foto van erf 10613.pdf  
 3 MB

File Edit View Windows Insert Selection Copy/Paste Database Window Help

1:00 12/00

Services  
 PLS/SLP Zoning  
 Zoning  
 PLS/SLP, 50, 50m  
 Streets  
 Aerial  
 Topo

Identify from:    
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 C:\GIS\Zoning\120000

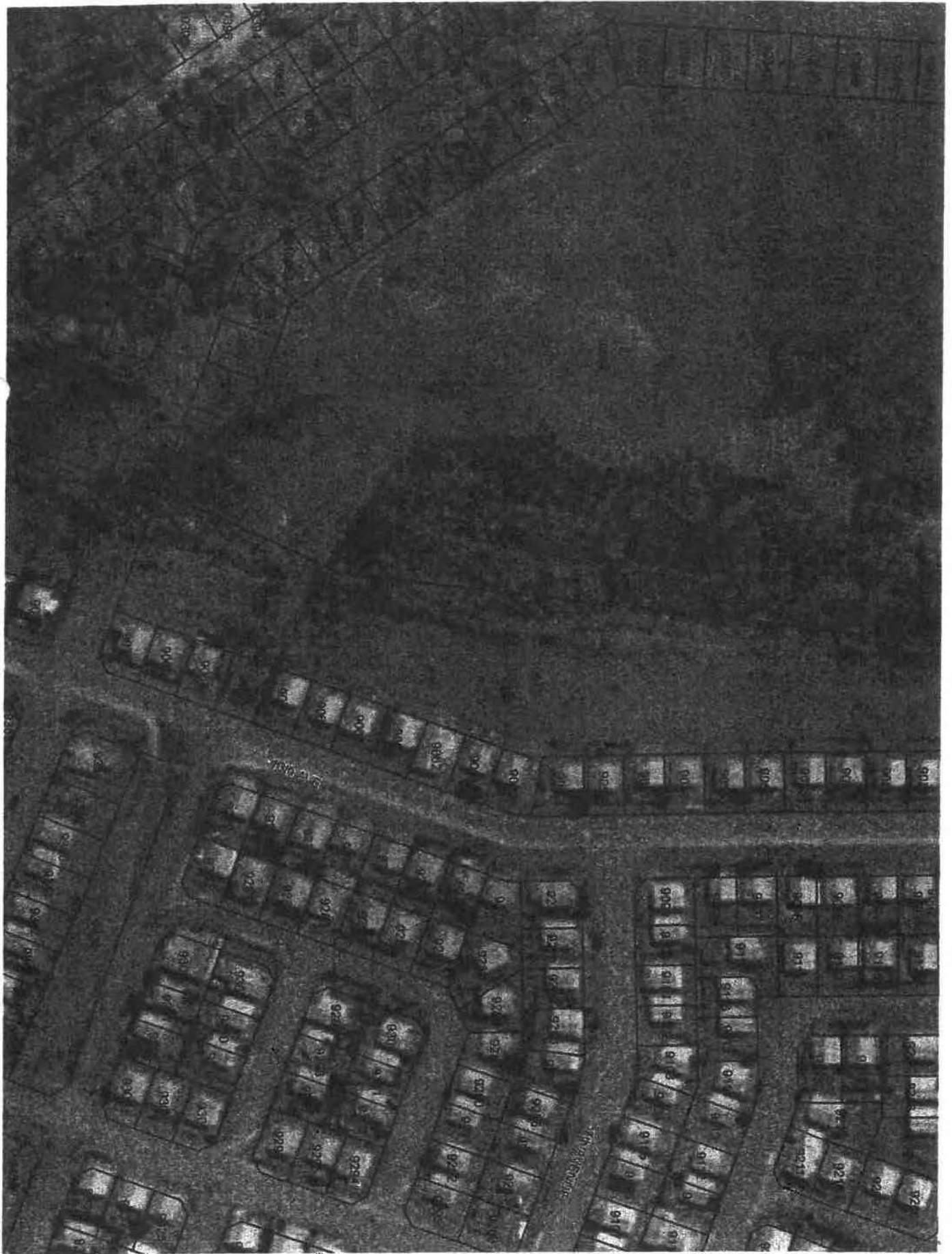
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 41-000-200 3-011001-011000

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Perim	0
Level_ID	0001
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Log	C:\GIS\Zoning\120000\120000
SRID	0001
Area	44441
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Value	quad
ADDED	quad
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Other_Zoning	quad
Address_numbers	quad
Source	quad
Current_Land	quad
Class	quad
New_Zoning	RESIDENT ZONE II (R2)
Intd_Area_2014	quad
Class	quad
Area	quad

Identified Features

41-000-200-011001-011000







eurika@beaufortwestmun.co.za

**Fwd: Aansoek om gebruik van erf 10613 B/Wes**

**From :** Petrus Strumpher <petrus@beaufortwestmun.co.za>

Thu, 06 Mar, 2025 13:35

**Subject :** Fwd: Aansoek om gebruik van erf 10613 B/Wes

**To :** Eurika Chalmers <eurika@beaufortwestmun.co.za>

Eurika, print asb die e-pos vir die posboek

Petrus Strümpher  
Senior Manager: Corporative Services - Beaufort West Municipality



Phone: +27 (0)23 414 8103  
Fax: +27 (0)23 415 1373  
Web: <http://www.beaufortwestmun.co.za>

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From: "Monwabisi C. Tshibo" <mctshibo@beaufortwestmun.co.za>  
To: "Petrus Strumpher" <petrus@beaufortwestmun.co.za>  
Cc: "Christopher Wright" <christopher@beaufortwestmun.co.za>, "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>, "Elsabe Theron" <electropa@beaufortwestmun.co.za>, "Dons Le Roux" <dons@beaufortwestmun.co.za>  
Sent: Thursday, 6 March, 2025 13:27:12  
Subject: Re: Aansoek om gebruik van erf 10613 B/Wes

Good day Mr Strumpher

The initiative is supported from our side

Kind regards

Monwabisi C. Tshibo  
Senior Manager: Community Services - Beaufort West Municipality

SIRKULASIE	OPDRAG
BA	

Phone: +27 (0)23 414 8104  
Fax: +27 (0)23 415 1373  
Web: <http://www.beaufortwestmun.co.za>

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information is strictly prohibited.

From: "Dons Le Roux" <dons@beaufortwestmun.co.za>  
To: "Petrus Strumpher" <petrus@beaufortwestmun.co.za>  
Cc: "Christopher Wright" <christopher@beaufortwestmun.co.za>, "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>, "Monwabisi Tshibo" <mctshibo@beaufortwestmun.co.za>, "Elsabe Theron" <electropa@beaufortwestmun.co.za>  
Sent: Wednesday, 5 March, 2025 14:12:16  
Subject: Re: Aansoek om gebruik van erf 10613 B/Wes

Goeie middag Mnr Strumpher Verwysing 7/1/3

Daar is geen beswaar teen die tydelike gebruik van die gedeelte in rooi aangedui op aangehegte plan aangesien daar geen elektriese dienste is wat geaffekteer word nie. Dit is in elk geval 'n onooglike stuk grond tussen die huise en die wal aan die agterkant en sal verfraaiing daarvan tot voordeel lei vir inwoners.

Groete

Dons Le Roux  
Superintendent: High Voltage - Beaufort West Municipality

Phone: +27 (0)23 414 8199  
Fax: +27 (0)86 502 0900  
Web: <http://www.beaufortwestmun.co.za>

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Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

Beaufort West has a water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

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Beaufort West has water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

---


**Fwd: Aansoek om gebruik van erf 10613 B/Wes**

**From :** Petrus Strumpher <petrus@beaufortwestmun.co.za>  
**Subject :** Fwd: Aansoek om gebruik van erf 10613 B/Wes  
**To :** Eurika Chalmers <eurika@beaufortwestmun.co.za>

Fri, 07 Mar, 2025 09:47

2 attachments

Eurika, print asb die e-pos vir die posboek

Petrus Strümpher  
 Senior Manager: Corporative Services - Beaufort West Municipality

Phone: +27 (0)23 414 8103

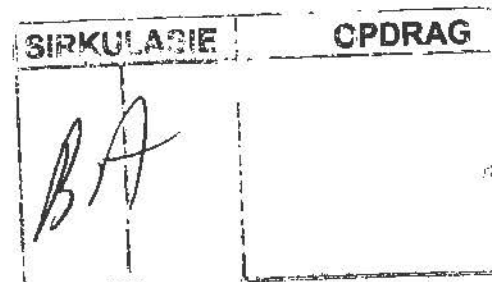
Fax: +27 (0)23 415 1373

 Web: <http://www.beaufortwestmun.co.za>


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From: "Christopher Wright" <christopher@beaufortwestmun.co.za>  
 To: "Petrus Strumpher" <petrus@beaufortwestmun.co.za>  
 Sent: Friday, 7 March, 2025 09:35:51  
 Subject: Re: Aansoek om gebruik van erf 10613 B/Wes

More Mnr. Strumpher.



Met verwysing na u onderstaande epos sowel as die aangehegte skrywe vanaf Mnr. Malowits die volgende:

Graag wil ek die volgende onder u aandag bring rakende die versoek van Mnr. Malowits:

- 1 - Erf 10613 is gesoneer as Oopruimtesone I met 'n Primêre gebruik van Openbare Oopruimte. Die sonering van die erf is dus geskik vir die voorstel van Mnr Malowits.
- 2 - Die erf se grootte is 9 014m<sup>2</sup>. Indien die hele area vir die doel van 'n grasperk sowel as die plant van bome gebruik gaan word sal die water behoefte van die erf baie hoog wees.
- 3 - Die area tussen erf 9066 en 9068 is nie ontwikkel nie omdat die toelaat vir die deurvloei van stormwater vanaf Erf 10564.
- 4 - Die erf beskik oor geen dienste nie.

Met die bogenoemde in ag geneem sowel as die huidige water situasie van Beaufort-Wes word die volgende aanbeveel:

Dat verdere inligting aangevra word vanaf Mnr. Malowits rakende:

- Hoe Mnr. Malowits beoog om die grasperk en bome nat te maak sowel as die instandhouding van die grasperk?
- Indien hy wel 'n water aansluiting vanaf die Munisipaliteit versoek, wie verantwoordelik sal wees vir die waterverbruik van die erf?
- Of die aansoeker wel die hele erf vir die doel gaan benut, anders aantoon watter

spesifieke area hy wil gebruik.

Die Departement het geen beswaar teen die verfraaiing van die Hillside II nie.

Groete

Christopher Wright  
Manager: Technical Services - Beaufort West Municipality

Phone: +27 (0)23 414 8140  
Fax: +27 (0)23 415 2811  
Web: <http://www.beaufortwestmun.co.za>

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From: "Petrus Strümpher" <petrus@beaufortwestmun.co.za>  
To: "Christopher Wright" <christopher@beaufortwestmun.co.za>, "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>, "Monwabisi C. Tshibo" <mctshibo@beaufortwestmun.co.za>, "Dons Le Roux" <dons@beaufortwestmun.co.za>  
Sent: Monday, 10 February, 2025 10:24:00  
Subject: Aansoek om gebruik van erf 10613 B/Wes

7/3/1

More kollegas

Aangeheg vind asb 'n selfverduidelikende e-pos dateer 22 Januarie 2025 ontvang van Mnr A Molowietz van 10de Laan 71 Hillside, Beaufort-Wes, tesame met 'n liggingskaart waarop erf 10613 in rooi aangetoon word.

Geliewe te bevestig of die versoek van Mnr Molowietz toegestaan kan word en of daar enige dienste installasies en of stormwater afvloei affekteer sal word.

Ek verneem graag van u.

Petrus Strümpher  
Senior Manager: Corporative Services - Beaufort West Municipality

Phone: +27 (0)23 414 8103  
Fax: +27 (0)23 415 1373  
Web: <http://www.beaufortwestmun.co.za>

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Re: AANSOEK OM TYDELIKE GEBRUIK VAN ERF 10613

From : A MALOWITZ <malowitzgroup@gmail.com>  
Subject : Re: AANSOEK OM TYDELIKE GEBRUIK VAN ERF 10613  
To : Elma du Plessis <admin@beaufortwestmun.co.za>



Wed, 09 Apr, 2025 02:32 pm

Goeie dag

Met betrekking tot u skrewe wil ek graag die volgende terugvoering gee:

1. Ek beplan om graag die totale oppervlak van erf 106313 te benut.
2. Op hierdie stadium beoog ek om die grasperk en bome nat te maak d.m.v water tenke en elektriese waterpompe sowel as opgevangde reenwater.
3. Ek verlang geen water aansluiting op die oomblik nie, en daarom beoog ek om eers te sien of water tenke genoegsaam en lewensvatbaar sal wees alvorens ek aansoek sal doen ten opsigte van wateraansluiting vanaf die Munisipaliteit.

Ek hoop die skrewe beantwoord u vrae.

Met dank  
Anthony Malowitz

On Mon, Mar 17, 2025 at 9:09 AM Elma du Plessis <admin@beaufortwestmun.co.za> wrote:  
**Verw. Nr. 7/3/1**

Mnr. Malowitz

Hierby **aangeheg** vind u 'n selfverduidelikende skrywe dateer 14 Maart 2025 in bostaande verband.

Vir u aandag.

**PETRUS STRÜMPHER**  
**SENIOR BESTUURDER: KORPORATIEWE DIENSTE**  
Tel. No. 023-414 8103



**Elma du Plessis**  
Principal Clerk: Archives and Registry - Beaufort West Municipality

Phone: +27 (0)23 414 8117

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

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Beaufort West has a water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

SIRKULASIE	OPDRAG
SAB	



**7/3/1**  
eurika@beaufortwestmun.co.za

**Fwd: AANSOEK OM TYDELIKE GEBRUIK VAN ERF 10613**

**From :** Johanna Visagie <johannav@beaufortwestmun.co.za>

Tue, 20 May, 2025 07:54

**Subject :** Fwd: AANSOEK OM TYDELIKE GEBRUIK VAN ERF 10613

**To :** Eurika Chalmers <eurika@beaufortwestmun.co.za>

Goeiemore Eurika

Posboek asb die aansoeker se terugvoer.

Groete



Johanna Visagie  
Senior Administrative Officer: Corporate Services - Beaufort West Municipality

Phone: 023 414 8193  
Fax: +27 (0)23 414 8020  
Web: <http://www.beaufortwestmun.co.za>

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From: "A MALOWITZ" <malowitzgroup@gmail.com>  
To: "Johanna Visagie" <johannav@beaufortwestmun.co.za>  
Sent: Monday, 19 May, 2025 2:50:22 PM  
Subject: Re: AANSOEK OM TYDELIKE GEBRUIK VAN ERF 10613

Goeie dag  
Baie dankie vir u korrespondensie. Om u vraag te beantwoord wil ek graag u inlig dat die instandhouding van die bome en grasperk persoonlik deur my gemoniteer sal word. Die nodige masjinerie is tot my beskikking, onder andere, "bruscutter" en "lawnmower". Gereelde sny van bome en grasperk sal plaasvind om plek netjies en instand te hou. Ek hoop en vertrou dit is in orde.

Met dank  
Anthony Malowitz

On Thu, May 15, 2025 at 2:17 PM Johanna Visagie < [mailto:johannav@beaufortwestmun.co.za | johannav@beaufortwestmun.co.za ] > wrote:

7/3/1

Geagte Mnr Malowitz

Ek vertrou u is wel. Hiermee aangeheg vir u aandag.

SIRKULASIE	OPDRAG
SMAB	

Groete

Johanna Visagie  
Senior Administrative Officer: Corporate Services - Beaufort West Municipality

Phone: 023 414 8193

Fax: +27 (0)23 414 8020

Web: [ <http://www.beaufortwestmun.co.za/> | <http://www.beaufortwestmun.co.za> ]

All views or opinions expressed in this electronic message and its attachments are the view of the sender and do not necessarily reflect the views and opinions of the Municipality. No employee of the Municipality is entitled to conclude a binding contract on behalf of the Municipality unless he/she is an accounting officer of the Municipality, or his or her authorised representative. This email and any files transmitted within it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the intended recipient by e-mail and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.

Beaufort West has a water crisis. Water is a precious resource. Lets save water.

I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.  
Beaufort West has water crisis. Water is a precious resource. Lets save water.  
I bhobhofolo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

---



248  
71314 1111 211



**Ruwinn Transporter Holding (Pty) Ltd**  
Old Nurses Home Building, Office 9 | Loft End Avenue  
PO Box 137 | Loft End Avenue | Nelspoort | 6973  
E. rgroupleel.karoo@gmail.com  
rgroupinfra.karoo@gmail.com  
C. 066 404 9864  
Co. Reg. No.: 20217446551707



**Our Reference:** 2024/5/1.3  
**You're Reference:** 7/3/1  
**Enquiries:** EG Booyesen

**24 April 2025**



Municipal Manager  
Beaufort West Municipality  
112 Donkin Street  
Beaufort West  
6970  
South Africa

SIRKULASIE	OPDRAG
BPA	

**MUNICIPAL MANAGER, MR DERICK WELGEMOED**

**DUNLOP BUSINESS IN A BOX FRANCHISE: PROSPECTUS: ACCESS TO LEASE MUNICIPAL LAND ADJACENT TO THE NATIONAL ROUTE N1 IN BEAUFORT WEST. (APPLICATION TO LEASE MUNICIPAL LAND ADJACENT TO THE NATIONAL ROUTE N1 NEAR NELSPOORT ON FARM KLIPRAAL.**

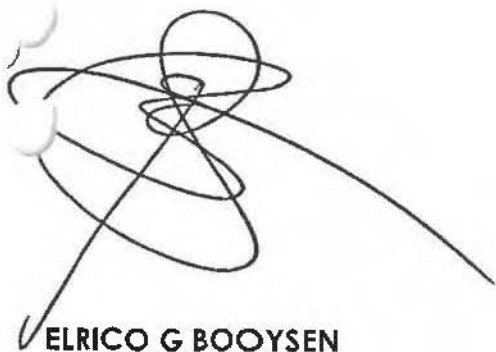
Municipal Manager could the Beaufort West Municipality please consider to lease a piece of land to Ruwinn Transporter Holding (Pty) Ltd for opening a Business in a Box Franchise with DUNLOP on Municipal Owned Land, land adjacent to the National Route N1 Section 8 Johannesburg direction close to the intersection to Nelspoort, we attached a picture images of the land earmarked for a potential lease with the Beaufort West Municipality.

- A SANRAL SOC Limited Periodic Maintenance Contract are soon to commence on the
- National Route N1 between Sections 8 which includes Nelspoort and Three Sisters Municipal Manager, it be a golden opportunity to setup and opening a Containerised business selling and repairing tyres for the entire contract durations and also offering the same service and products to the direct public pass by and using the National Route.

Municipal Manager this be our numerous approach and application to lease land for a Business in a Box Concept with the Beoufort West Municipality, the administration had been seeking additional information from us which we supplied, they went silent after enquiries of our application, please considering our application favourably Municipal Manager.

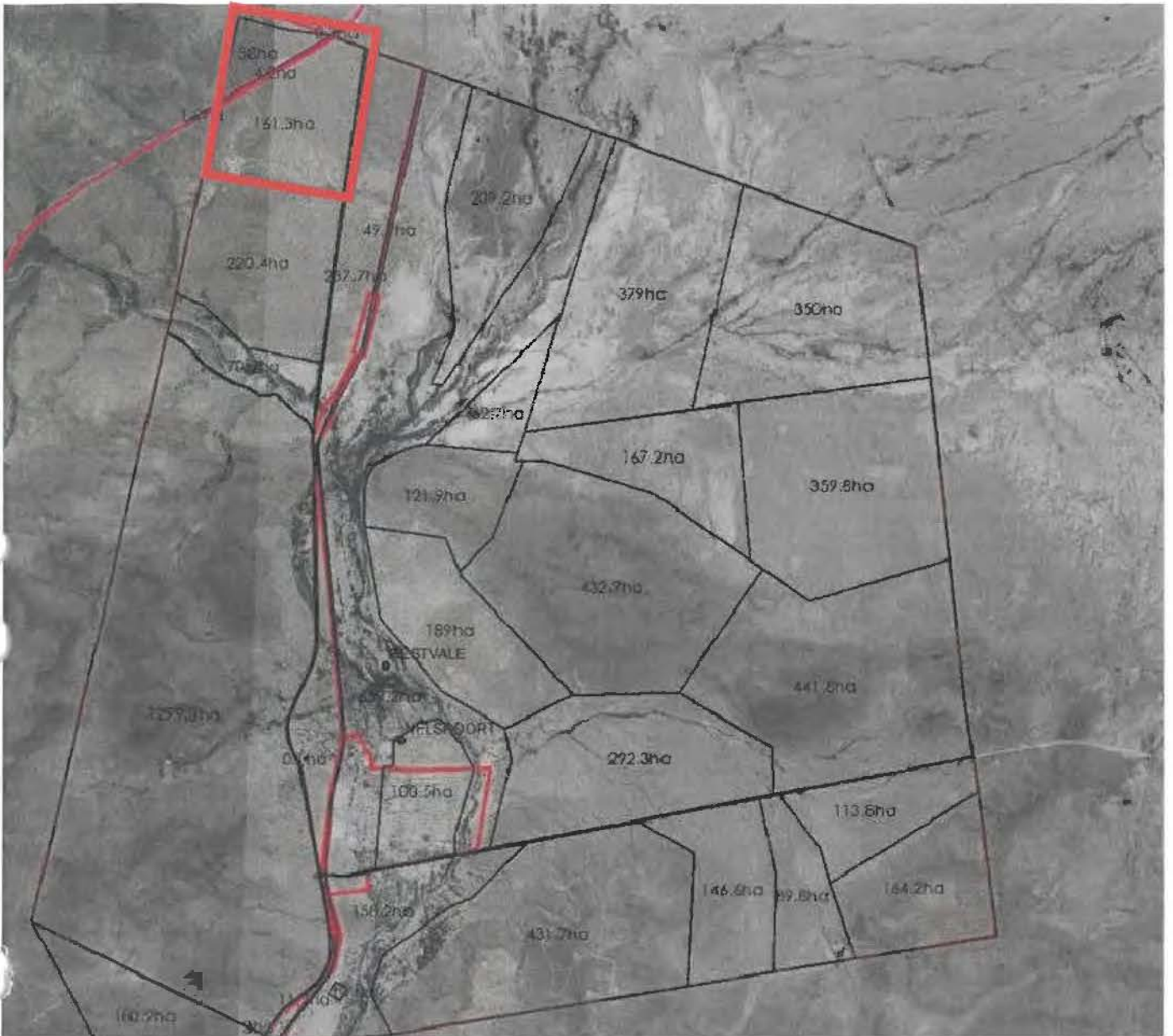
We will be looking forward to soon hear from your office Municipal Manager, please do not hesitate to contact us for more and or additional information at your earliest Convenience Municipal Manager.

Rubber Business Greetings,



**ELRICO G BOOYSEN**  
**Ruwinn Transporter Holding (Pty) Ltd**  
Managing Director

Managing Director:  
Elrico G Booysen



**NB!** Red Square indicator

Gmail - DUNLOP BUSINESS IN A BOX FRANCHISE: PROSPECTUS: ACCESS TO LEASE MUNICIPAL LAND ADJACENT TO THE NATIONAL ROUTE N1 IN E

Ruwinn Transporter Holding RTH <rgroupf

**ESS IN A BOX FRANCHISE: PROSPECTUS: ACCESS TO LEASE MUNICIPAL LAND ADJACENT TO THE NATIONAL  
ST**

h@beaufortwestmun.co.za>  
mail.com

Fri,

r. Elrico G. Booysen  
Holding (Pty) Ltd

**IN A BOX FRANCHISE: PROSPECTUS: ACCESS TO LEASE MUNICIPAL LAND ADJACENT TO THE NATIONAL ROUTE N1 IN BEAUFORT WEST**

May 2024 in the above-mentioned regard, refers.

Beaufort West Municipality does not have any land adjacent to the N1 and you are hereby requested to indicate where you need land in order to enable us to pro

of the afore-mentioned in order.

**Elma du Plessis**  
Principal Clerk: Archives and Registry - Beaufort West Municipality

Phone: +27 (0)23 414 6117

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

Water krisis. Water is n kosbare bron. Kom ons spaar saam.

Water crisis. Water is a precious resource. Lets save water.

Yokunqaba kwamanzi. Masiwasobenzise ngononobelo.

il/u/1/7ik#42d15e174e&view=pt&search=all&permmsgid=msg-f:1800548240550720731&simpl=msg-f:1800548240550720731



**the dtic**

Department:  
Trade, Industry and Competition  
**REPUBLIC OF SOUTH AFRICA**



Companies and Intellectual  
Property Commission

a member of **the dtic** group

## B-BBEE CERTIFICATE FOR EXEMPTED MICRO ENTERPRISES

Issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the Department of Trade and Industry. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.

This Certificate serves as an Affidavit in terms of Code Series 000, Section 4.5 of the Amended Codes 2013.



Tracking Number: 9408119466



Enterprise Number: K2021446551

### B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION

#### B-BBEE INFORMATION

Certificate Number	9408119466
Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	0% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP
B-BBEE Status	<b>B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION</b>
Date of Issue	09-May-2024
Expiry Date	08-May-2025

- Unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution: **0%**
- Black people who are youth as defined in the National Youth Commission Act of 1996: **0%**
- Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act: **0%**
- Black people living in rural and under developed areas: **100%**
- Black military veterans who qualify to be called a military veteran in terms of the Military Veterans Act 18 of 2011: **0%**

#### ENTERPRISE INFORMATION

Registration number	2021/446551/07
Enterprise Name	RUWINN TRANSPORTER HOLDING (PTY) LTD
Registration Date	03-March-2021
Enterprise Type	PRIVATE COMPANY
Enterprise Status	IN BUSINESS

**Physical Address**  
the dti Campus - Block F  
77 Meintjies Street  
Sunnyside 0001

**Postal Address: Companies**  
P O Box 429  
Pretoria  
0001

Docex: 256  
Web: [www.cipc.co.za](http://www.cipc.co.za)  
Contact Centre: 086 100 2472(CIPC)  
Contact Centre (International): +27 12 394 9500





Companies and Intellectual  
Property Commission

© 2008/2009/2010/2011/2012/2013/2014/2015/2016/2017/2018/2019/2020/2021

## COMPANIES AND INTELLECTUAL PROPERTY COMMISSION REPUBLIC OF SOUTH AFRICA

### FORM COR 14.3 - REGISTRATION CERTIFICATE

Issue date: 03/03/2021  
Print date: 03/03/2021  
Customer code: PRI132  
Tracking number: 9342383988

#### Concerning

**RUWINN TRANSPORTER HOLDING (Pty) Ltd 2021/446551/07**

The above company has been registered in terms of section 14 of the Companies Act, 2008.

In accordance with the Notice of Incorporation, the registration of the company takes effect on 03/03/2021.

In conjunction with this certificate, the Commission has not issued another notice contemplated in section 12 (3).

**Commissioner: CIPC**

#### About this Notice

This Notice is issued in terms of section 14 of the Companies Act, 2008, and Regulation 14 of the Companies Regulations, 2011. If the Commission has altered the name of the company, in terms of section 14 (2) (b), the company may file an amended Notice of Incorporation to change the name.

If the Commission has issued a Notice of a Potentially Contested Name in conjunction with the Certificate, the company must serve that Notice on each person identified in the Notice, and any such person has the right to challenge the use of the name, by the company.

The Companies and Intellectual Property Commission of South Africa

P.O. Box 429, Pretoria, 0001, Republic of South Africa

Docex 256, Pretoria

Contact centre 086 100 2472

[www.cipc.co.za](http://www.cipc.co.za)



**Certificate issued by the Companies and Intellectual Property Commission  
on Wednesday, March 03, 2021 01:59  
Registration Certificate**



Companies and Intellectual  
Property Commission

A division of the DTIC

Registration number	2021 / 446551 / 07
Enterprise name	RUWINN TRANSPORTER HOLDING (PTY) LTD
Enterprise shortened name	NOT APPLICABLE
Enterprise translated name	NOT APPLICABLE
Registration date	03/03/2021
Business start date	03/03/2021
Enterprise type	PRIVATE COMPANY
Enterprise status	IN BUSINESS
Financial year end	SEPTEMBER
Type of MOI	STANDARD (COR15.1A)
Main business/main object	BUSINESS ACTIVITIES NOT RESTRICTED.
Postal address	PO BOX 137 LOFT END AVENUE NELSPOORT WESTERN CAPE 6973
Address of registered office	OLD NURSES HOME BUILDING - ROOM 9 LOFT END AVENUE NELSPOORT WESTERN CAPE 6973

The Companies and Intellectual Property Commission of South Africa  
P.O. Box 429, Pretoria, 0001, Republic of South Africa  
Docex 256, Pretoria  
Contact centre 086 100 2472  
[www.cipc.co.za](http://www.cipc.co.za)



**Certificate issued by the Companies and Intellectual Property Commission  
on Wednesday, March 03, 2021  
Registration Certificate**



Companies and Intellectual  
Property Commission  
A member of the SAG Group

Registration number **2021/446551/07**  
Enterprise name **RUWINN TRANSPORTER HOLDING (PTY) LTD**

**Auditors**

**Directors**

Surname and first names	Status	ID number or date of birth	Director type	Appointment date	Addresses
BOOYSEN, ELRICO GODFREY	ACTIVE	8408275261086	DIRECTOR	03/03/2021	Postal PO BOX 137, LOFT END AVENUE, NELSPOORT, WESTERN CAPE, 6973 Residential OLD NURSES HOME BUILDING - ROOM 9, LOFT END AVENUE, NELSPOORT, WESTERN CAPE, 6973

The Companies and Intellectual Property Commission of South Africa  
P.O. Box 429, Pretoria, 0001, Republic of South Africa  
Docex 256, Pretoria  
Contact centre 086 100 2472  
[www.cipc.co.za](http://www.cipc.co.za)







South African Revenue Service

## TAX COMPLIANCE STATUS

PIN Issued

RUWINN TRANSPORTER HOLDING (PTY)  
LTD  
PO BOX 137  
NELSPOORT  
6973

Enquiries should be addressed to SARS:

## Contact Details

SARS  
Alberton  
1528

Contact Centre Tel: 0800 00 7277  
SARS website: [www.sars.gov.za](http://www.sars.gov.za)

## Details

Taxpayer Reference Number: 9951601179

Always quote this reference  
Number when contacting SARS

Issue Date:

2023/10/19

Dear Taxpayer

## TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Ruwinn Transporter Holding (Pty) Ltd
Trading Name	RUWINN TRANSPORTER HOLDING (PTY) LTD
Taxpayer Reference Number(s)	IT - 9951601179
Purpose of Request	Good Standing
Request Reference Number	D047553109GS1910231905364
PIN	9GE744323M
PIN Expiry Date	19/10/2024

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: [www.sars.gov.za](http://www.sars.gov.za).

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE



Name	RUWINN TRANSPORTER HOLD	Taxpayer	3505008
Tax reference No	9951601179	Year	2023
Firm ID	IC900	Page of Page	01/01
Client's Version	02022.09.03	Template version	02022.00.01

Certificate issued by the Companies & Intellectual Property  
Commission on Tuesday, April 9, 2024



**Abridged Certificate for Annual Returns**

Companies and Intellectual  
Property Commission

**CoR 30.1**

Registration Number: 2021 / 446551 / 07  
Enterprise Name: RUWINN TRANSPORTER HOLDING

a member of the dti group

Our Reference **5363876167**  
Customer Code **PR132**  
Filing Date **2022-04-09**

**RE: ANNUAL RETURN FILING FOR COMPANY / CLOSE CORPORATION**

CIPC received an annual return filing for RUWINN TRANSPORTER HOLDING with enterprise number 2021 / 446551 / 07 for the following annual return year(s):

AR Year	Tracking Number	Turnover	AR Amount	AR Penalty
2022	9363876190	R 0	R 100.00	R 0.00
2023	9384782526	R 0	R 100.00	R 0.00
2024	9406348704	R 0	R 100.00	R 0.00
			<b>R 300.00</b>	<b>R 0.00</b>

The prescribed fee of **R 300** has been deducted from customer code **ELRICO**.

**Please note:** *The relevant amendment forms must be filed to ensure that the records of the CIPC are updated with the indicated changes.*

Yours truly

**Adv. Rory Voller**

**Commissioner: CIPC**

Physical Address  
the dti Campus - Block F  
77 Meintjies Street  
Sunnyside 0001

Postal Address: Companies  
P O Box 429  
Pretoria  
0001

Docex: 256  
Web: [www.cipc.co.za](http://www.cipc.co.za)  
Contact Centre: 086 100 2472 (CIPC)  
Contact Centre (International): +27 12 394 8573



**Certificate issued by the Companies & Intellectual Property  
Commission on Tuesday, April 9, 2024**



Companies and Intellectual  
Property Commission

a member of the dti group

**Abridged Certificate for Annual Returns**

**CoR 30.1**

Registration Number: 2021 / 446551 / 07  
Enterprise Name: RUWINN TRANSPORTER HOLDING

**ENTERPRISE INFORMATION**

Registration Number **2021 / 446551 / 07**  
Enterprise Name **RUWINN TRANSPORTER HOLDING**  
Enterprise Shortened Name  
Enterprise Translated Name  
Registration Date **2021-03-03 1**  
Business Start Date **2021-03-03 12:00**  
Enterprise Type **Private Company**  
Enterprise Status **In Business**  
Financial Year End **September**

Addresses	<u>POSTAL ADDRESS</u>	<u>ADDRESS OF REGISTERED OFFICE</u>
	PO BOX 137 LOFT END AVENUE NELSPOORT WESTERN CAPE 6973	OLD NURSES HOME BUILDING - ROOM 9 LOFT END AVENUE NELSPOORT WESTERN CAPE 6973

**AUDITOR / ACCOUNTING OFFICER INFORMATION**

Auditor Name	Effective Date	Status	Type
--------------	----------------	--------	------

**DIRECTOR / MEMBER INFORMATION**

ID No / Date of Birth	Surname	Name(s)	Status	Type
840827 XXXX 08 X	BOOYSEN	ELRICO GODFREY	Active	Incorporator
840827 XXXX 08 X	BOOYSEN	ELRICO GODFREY	Active	Director

Physical Address  
**the dti** Campus - Block F  
77 Meinjies Street  
Sunnyside 0001

Postal Address: Companies  
P O Box 429  
Pretoria  
0001

Docex: 256  
Web: [www.cipc.co.za](http://www.cipc.co.za)  
Contact Centre: 086 100 2472 (CIPC)  
Contact Centre (International): +27 12 394 9573



Certificate issued by the Companies & Intellectual Property  
Commission on Tuesday, April 9, 2024



**Abridged Certificate for Annual Returns**

Companies and Intellectual  
Property Commission

**CoR 30.1**

Registration Number: 2021 / 446551 / 07  
Enterprise Name: RUWINN TRANSPORTER HOLDING

a member of the dti group

Our Reference **5384782512**  
Customer Code **PRI132**  
Filing Date **2023-04-24**

**RE: ANNUAL RETURN FILING FOR COMPANY / CLOSE CORPORATION**

CIPC received an annual return filing for RUWINN TRANSPORTER HOLDING with enterprise number 2021 / 446551 / 07 for the following annual return year(s):

AR Year	Tracking Number	Turnover	AR Amount	AR Penalty
2022	9363876190	R 0	R 100.00	R 0.00
2023	9384782526	R 0	R 100.00	R 0.00
2024	9406348704	R 0	R 100.00	R 0.00
			<b>R 300.00</b>	<b>R 0.00</b>

The prescribed fee of R 300 has been deducted from customer code **ELRICO**.

**Please note:** The relevant amendment forms must be filed to ensure that the records of the CIPC are updated with the indicated changes.

Yours truly

**Adv. Rory Voller**

**Commissioner: CIPC**

Physical Address  
the dti Campus - Block F  
77 Meintjies Street  
Sunnyside 0001

Postal Address: Companies  
P O Box 429  
Pretoria  
0001

Docex: 256  
Web: www.cipc.co.za  
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Contact Centre (International): +27 12 394 9573



Certificate issued by the Companies & Intellectual Property  
Commission on Tuesday, April 9, 2024



Companies and Intellectual  
Property Commission

a member of the dti group

### Abridged Certificate for Annual Returns

#### CoR 30.1

Registration Number: 2021 / 446551 / 07  
Enterprise Name: RUWINN TRANSPORTER HOLDING

#### ENTERPRISE INFORMATION

Registration Number	<b>2021 / 446551 / 07</b>	
Enterprise Name	<b>RUWINN TRANSPORTER HOLDING</b>	
Enterprise Shortened Name		
Enterprise Translated Name		
Registration Date	<b>2021-03-03 1</b>	
Business Start Date	<b>2021-03-03 12:00</b>	
Enterprise Type	<b>Private Company</b>	
Enterprise Status	<b>In Business</b>	
Financial Year End	<b>September</b>	
Addresses	<b>POSTAL ADDRESS</b>	<b>ADDRESS OF REGISTERED OFFICE</b>
	PO BOX 137	OLD NURSES HOME BUILDING - ROOM 9
	LOFT END AVENUE	LOFT END AVENUE
	NELSPOORT	NELSPOORT
	WESTERN CAPE	WESTERN CAPE
	6973	6973

#### AUDITOR / ACCOUNTING OFFICER INFORMATION

Auditor Name	Effective Date	Status	Type
--------------	----------------	--------	------

#### DIRECTOR / MEMBER INFORMATION

ID No / Date of Birth	Surname	Name(s)	Status	Type
840827 XXXX 08 X	BOOYSEN	ELRICO GODFREY	Active	Incorporator
840827 XXXX 08 X	BOOYSEN	ELRICO GODFREY	Active	Director

Physical Address  
the dti Campus - Block F  
77 Meinljes Street  
Sunnyside 0001

Postal Address: Companies  
P O Box 429  
Pretoria  
0001

Docax: 256  
Web: www.cipc.co.za  
Contact Centre: 086 100 2472 (CIPC)  
Contact Centre (International): +27 12 394 9573



Certificate issued by the Companies & Intellectual Property  
Commission on Tuesday, April 9, 2024



**Abridged Certificate for Annual Returns**

Companies and Intellectual  
Property Commission

**CoR 30.1**

Registration Number: 2021 / 446551 / 07  
Enterprise Name: RUWINN TRANSPORTER HOLDING

a member of the dtf group

Our Reference **5406348541**  
Customer Code **ELRICO**  
Filing Date **2024-04-09**

**RE: ANNUAL RETURN FILING FOR COMPANY / CLOSE CORPORATION**

CIPC received an annual return filing for RUWINN TRANSPORTER HOLDING with enterprise number 2021 / 446551 / 07 for the following annual return year(s):

AR Year	Tracking Number	Turnover	AR Amount	AR Penalty
2022	9363876190	R 0	R 100.00	R 0.00
2023	9384782526	R 0	R 100.00	R 0.00
2024	9406348704	R 0	R 100.00	R 0.00
			<b>R 300.00</b>	<b>R 0.00</b>

The prescribed fee of **R 300** has been deducted from customer code **ELRICO**.

**Please note:** *The relevant amendment forms must be filed to ensure that the records of the CIPC are updated with the indicated changes.*

Yours truly

**Adv. Rory Voller**

**Commissioner: CIPC**

Physical Address  
the dtf Campus - Block F  
77 Meintjies Street  
Sunnyside 0001

Postal Address: Companies  
P O Box 429  
Pretoria  
0001

Docex: 256  
Web: www.cipc.co.za  
Contact Centre: 086 100 2472 (CIPC)  
Contact Centre (International): +27 12 394 9573



Certificate issued by the Companies & Intellectual Property Commission on Tuesday, April 9, 2024



Companies and Intellectual Property Commission

a member of the dtf group

## Abridged Certificate for Annual Returns

### CoR 30.1

Registration Number: 2021 / 440551 / 07  
Enterprise Name: RUWINN TRANSPORTER HOLDING

#### ENTERPRISE INFORMATION

Registration Number	2021 / 446551 / 07	
Enterprise Name	RUWINN TRANSPORTER HOLDING	
Enterprise Shortened Name		
Enterprise Translated Name		
Registration Date	2021-03-03 1	
Business Start Date	2021-03-03 12:00	
Enterprise Type	Private Company	
Enterprise Status	In Business	
Financial Year End	September	
Addresses	<u>POSTAL ADDRESS</u>	<u>ADDRESS OF REGISTERED OFFICE</u>
	PO BOX 137	OLD NURSES HOME BUILDING - ROOM 9
	LOFT END AVENUE	LOFT END AVENUE
	NELSPOORT	NELSPOORT
	WESTERN CAPE	WESTERN CAPE
	6973	6973

#### AUDITOR / ACCOUNTING OFFICER INFORMATION

Auditor Name	Effective Date	Status	Type
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#### DIRECTOR / MEMBER INFORMATION

ID No / Date of Birth	Surname	Name(s)	Status	Type
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840827 XXXX 08 X	BOOYSEN	ELRICO GODFREY	Active	Director

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0001

Docex: 256  
Web: www.cipc.co.za  
Contact Centre: 086 100 2472 (CIPC)  
Contact Centre (International): +27 12 394 9573





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# CERTIFICATE

*of attendance*

It is hereby certified that

**Elrico Booysen**

Participated in the Contractor Development:  
Foundation Phase Training Programme

A handwritten signature in black ink, appearing to read 'Robin Carlisle'.



Robin Carlisle  
Minister for Transport and Public Works



# ACS

**ACADEMY FOR CONSTRUCTION SKILLS**

**THIS CERTIFICATE OF ATTENDANCE IS AWARDED TO**

**ELRICO BOOYSEN**

*Name*

**840827 5261 086**

*Identity Number*

**ATTENDED A 6 MONTH STRUCTURED CONTRACTOR DEVELOPMENT TRAINING PROGRAMME IN THE FOLLOWING :**

US Titles
Apply Contract Documentation
Tender for Construction Contracts
Health and Safety
Site Management and Quality
Site Administration
Basic Business Principles and Legal Requirements

**13/0175**

*Sertifikat Nr./Certificate*

**15 February 2013**

*Datum/Date*

**1P1470**

*Akkreditasiasie Nr./Accreditation No.*

*K M M*

**DIRECTOR**





**TB2B GROUP**  
INFINITY POSSIBILITIES

## **CERTIFICATE OF ATTENDANCE**

**This is to certify that**

**BOOYSEN ELRICO**  
**840827526086**

**Has successfully completed training in**

**MANAGE HEALTH AND SAFETY ON A  
CONSTRUCTION PROJECT**

**Date: 22-26 FEBRUARY 2021**



**Managing Director**

**Accreditation No. 2641**

**Certificate No. 2021/25**

# TJEKA

WHERE TRAINING MATTERS

HIERMEE WORD GESERTIFISEER / THIS IS TO CERTIFY THAT

**ELRICO BOOYSEN**

*Naam / Name*

**840827 5261 086**

*Identiteitsnommer / Identity Number*

**INSTALLATION OF GABIONS**

*Kursus in / Course in*

**2018-03-22 - 2018-03-28**

**441-20180411**

**2018-04-11**

*Sertifikaat Nr. / Certificate No*

*Datum Uitgereik / Date Issued*

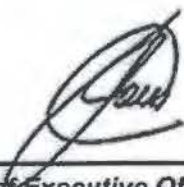
*Project Number: 10123*

Accredited by the Construction Education and Training Authority (CETA) in Compliance with SAQA Requirements

Accreditation Number SP5261 and

Provisionally Registered with the Department of Higher Education and Training

Registration Number: 2009/FE07/118



*Chief Executive Officer*





*CYS Corporate cc*  
CX 2001/020177/23

*Accredited by:*  
Services SETA  
(0772)  
ETDP SETA

*CYS Colleges (Pty) Ltd*  
2003/017656/07

*Institute of Vocational  
Studies (Pty) Ltd*  
2004/007644/07

*Accredited by:*  
Umalusi (FETC0272PA)

*College of Vocational  
Studies (Pty) Ltd*  
2005/006275/07

*Accredited by:*  
AgriSETA

# CERTIFICATE

THIS IS TO CERTIFY THAT

**ELRICO GODFREY BOOYSEN**  
840827 5261 08 6

HAS BEEN FOUND COMPETENT

**SKILLS PROGRAM : BUSINESS STRATEGY**

HAVING BEEN ASSESSED IN THE FOLLOWING SUBJECTS / OUTCOMES:

- UNIT STANDARD 242810: **Manage expenditure against a budget (NQF4; 6 Credits)**
- UNIT STANDARD 117156: **Interpret basic financial statements (NQF4; 4 Credits)**
- UNIT STANDARD 13945: **Describe and apply the management of stock and fixed assets in a business unit (NQF4; 2 Credits)**
- UNIT STANDARD 120379: **Work as a project team member (NQF4; 8 Credits)**
- UNIT STANDARD 120373: **Contribute to project initiation, scope definition and scope change control (NQF4; 9 Credits)**
- UNIT STANDARD 120376: **Conduct project documentation management to support project processes (NQF4; 6 Credits)**
- UNIT STANDARD 8145: **Marketing of merchandise (NQF4; 10 Credits)**



B802  
Reference

MEMBER OF COUNCIL

REGISTRAR

15 MARCH 2017  
Date Issued

# CERTIFICATE

WORK SKILLS RESOURCES  
HEREWITH CERTIFIES THAT

*E G Booyesen*  
8408275261086

**Completed with Basic Competency a 5 day  
MS Excel Beginners - Advanced Programme**

**Completed with Basic Competency a 5 day  
MS Word Beginners - Advanced Programme**

5 March 2008

DATE



WSR

712004

CERTIFICATE NO



FACILITATOR

WORK SKILLS RESOURCES  
Training Solutions



# TJEKA

**training matters** (Pty) Ltd

**HIERMEE WORD GESERTIFISEER - THIS IS TO CERTIFY THAT**

**ELRICO BOOYSEN**

*Naam/Name*

**8408275261086**

*South African ID No.:*

**INSTALLATION OF CRASH BARRIERS (GAURDRAILS)**

*Kursus in/Course in*

*From:* **11 February 2013**

*to:* **15 February 2013**

*During which period he/she demonstrated competence in the following tasks:*

## TAKE/TASKS

Setting out  
Excavation of holes  
Placing poles  
Backfilling of holes  
Fitting rail and flared end fixture  
Fitting reflectors  
Finishing and cleaning area

**N 2935 25641**

*Sertifikaat Nr./Certificate No*  
*Project* 4818

**12 March 2013**

*Datum/Date*

Accredited by the Construction Education and Training Authority (CETA) in compliance with SAQA Requirements Accreditation Number - 5P5261



**CHIEF EXECUTIVE OFFICER**



# TJEKA

**training matters** (Pty) Ltd

HIERMEE WORD GESERTIFISEER - THIS IS TO CERTIFY THAT

**E.G. BOOYSEN**

*Naam/Name*

**840827 5261 086**

*Identiteitsnommer/Identity Number*

**FINANCIAL LIFE SKILLS**

*Course in/Kursus in*

*Van:*

*tot:*

**09/07/07**

*to:*

**11/07/07**

*gedurende welke periode hy/sy bevoegdheid bewys het in die volgende take:  
during which period he/she demonstrated competence in the following tasks:*

#### TASKS/TAKE

Money Wise

Home Loans

Budgeting

Salary Deductions

Savings

Thinking Ahead

Hire Purchase

The Financial Plan

Short Term Loans

**49355**

**28 July 2007**

*Sertifikaat Nr./Certificate No  
(Project Number - 4125)*

*Datum/Date*



GENERAL MANAGER



# tjeka

DEVELOPMENT SOLUTIONS <sup>(PTY)</sup> LTD

## CERTIFICATE OF ATTENDANCE

THIS CERTIFICATE IS AWARDED TO

Name
E. BOOYSEN

National ID number
8 4 0 8 2 7 5 2 6 1 0 8 6

**HAS SUCCESSFULLY COMPLETED  
THE FOLLOWING TRAINING COURSE**

### INTRODUCTION TO CONSTRUCTION

Describe the role of the construction industry and its impact on the South African Economy  
 Identify role-players and describe their positions and duties  
 Develop an understanding of the impact of legislation, regulations and codes of practice across  
 construction  
 Identify and describe education and training development initiatives and opportunities in the  
 construction industry  
 Apply communication techniques

From:	30 July 2007
To:	31 July 2007

Certificate number:	D8747
CETA accreditation number:	1P1470

20 AUGUST 2007

*K M M M*

DIRECTOR





**FÄRNEBO FOLK HIGH SCHOOL****Letter of recommendation**

This certifies that **Elrico "Rhu" Goodfrey BOOYSEN** ( born 27-08-1984 ) has been visiting Färnebo Folk High School branch in Göteborg, Sweden during the period 13th to 29th September 2008.

The aim of the visit was to make deeper contacts between Färnebo Folk High School and Southern Cape Land Committée, SCLC (one of Färnebo Folk High School partner-organisations in South Africa) which Elrico "Rhu" represented.

It was an intensive programme with a lot of studyvisits to different projects in Göteborg about youth programme, social work, trade unions and environmental issues.

Elrico "Rhu" visited the school together with another representative from SCLC and they had lectures for our students about SCLC and their programme in South Africa.

During their stay in Sweden they also attended the European Social Forum, ESF in Malmö for 4 days. ESF is a forum for the alternative movements in Europe.

**Elrico "Rhu" Goodfrey BOOYSEN** has shown a very big interest in the visit and I can recommend him for future work or studies.

Göteborg 10 - 8 - 2009

Gunnel Alsén  
Teacher



**FÄRNEBO  
FOLKHÖGSKOLA**

BOX 23, 810 20 ÖSTERFÄRNEBO  
TEL 0291-202 75, FAX 0291-205 74

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**Address:**  
Färnebo Folk High School  
Linnégatan 21A  
413 04 Göteborg  
Sweden

**Telephone:** +46 31 7752763  
**E-mail:** goteborg@farnebo.se  
**www.farnebo.se**



Haw and Inglis Civil Engineering (Pty) Ltd  
Private Bag X3  
Durbanville  
7551

Tel: 079 694 1419  
072 224 7840

To Whom It May Concern:

*Mr. Elrico Booysen* has been representing *IMTR-1 GCHS* since 2008, contracting for Haw and Inglis on the Three Sisters site department. From the start, he has shown commitment to delivering a level of service that makes the work environment manageable and cost effective. As for the managing aspect of his employees, all problems were resolved effectively ensuring that his employees concentrate on the service that must be rendered to finish tasks.

There is always a smile and a warm gesture, even when under pressure.

With that said, I would definitely make use of him and his team if the opportunity grants itself in the future.

Regards,  
**Pierre Henniker**  
Ass. Site Agent



## CSD REGISTRATION REPORT

### SUPPLIER IDENTIFICATION

Supplier number	MAAA1405094	Have Bank Account	Yes
Is supplier active?	Yes	Total annual turnover	R10 million or less; or
Allow associates?	Yes	Financial year start date	01 Oct 2023 00:00:00:000
Supplier type	CIPC Company	Registration date	03 Mar 2021 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Created by	constructioninvest4@outlook.com
Supplier name	RUWINN TRANSPORTER HOLDING	Created date	26 Oct 2023 12:44:20:000
Trading name	Ruwinn Transporter Holding (Pty) Ltd	Edit by	constructioninvest4@outlook.com
Supplier identification type	South African Company/Close Corporation Registration Number	Edit date	20 Feb 2024 00:52:03:683
Government breakdown	Private Companies (Pty) (Ltd)	Restricted Supplier	No
Business status	In Business	Restricted Director	No
Country of origin	South Africa	Government Employee	No
South African company/CC registration number	2021/446551/07		

### SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1			
Main group	Construction		
Division	Civil engineering	% share of annual turnover	15.00
Sub-division	Construction of buildings (for erection of complete prefabricated constructions from self-manufactured parts not of concrete, see divisions 16 and 25)	% share of annual turnover	10.00
Sub-division	Specialised construction activities	% share of annual turnover	5.00
INDUSTRY CLASSIFICATION 2			
Main group	Wholesale and retail trade, repair of motor vehicles and motorcycles		
Division	Retail trade, except of motor vehicles and motorcycles	% share of annual turnover	5.00





## CSD REGISTRATION REPORT

### INDUSTRY CLASSIFICATION 3

Main group	Transportation and storage		
Division	Land transport and transport via pipelines	Core industry	Land transport and transport via pipelines
		% share of annual turnover	20.00
Division	Postal and courier activities	% share of annual turnover	5.00

### INDUSTRY CLASSIFICATION 4

Main group	Accommodation and food service activities		
Division	Accommodation	% share of annual turnover	5.00
Division	Food and beverage service activities	% share of annual turnover	10.00

### INDUSTRY CLASSIFICATION 5

Main group	Information and communication		
Division	Computer programming, consultancy and related activities	% share of annual turnover	5.00
Division	Telecommunications (for telecommunications resellers, see 6190)	% share of annual turnover	5.00

### INDUSTRY CLASSIFICATION 6

Main group	Administrative and support activities		
Division	Office administrative, office support and other business support activities	% share of annual turnover	5.00

### INDUSTRY CLASSIFICATION 7

Main group	Other service activities		
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## CSD REGISTRATION REPORT

Division	Other personal service activities	% share of annual turnover	5.00
Division	Repair of computers and personal and household goods	% share of annual turnover	5.00

### SUPPLIER CONTACT INFORMATION

CONTACT 1			
Contact type	Bid Office	Cellphone number	066 404 9864
Is this your preferred Contact?	Yes	Do you want this contact to also be a CSD user ?	Yes
Name(s)	ELRICO GODFREY	Created by	constructioninvest4@outlook.com
Surname	BOOYSEN	Created date	26 Oct 2023 12:44:20:327
Identification type	South African Identification Number	Edit by	csd.datafix@treasury.gov.za
Prefer communication via email	Yes	Edit date	26 Oct 2023 12:44:20:327
Email address	constructioninvest4@outlook.com		

### SUPPLIER ADDRESS INFORMATION

ADDRESS 1			
Is this a preferred address?	Yes	Postal code	6973
Address line 1	Old Nurses Home Building, Room 9	Ward Number	2
Address line 2	Loft End Avnue	Country	South Africa
Suburb	Nelspoort SP	Created by	constructioninvest4@outlook.com
Province	Western Cape	Created date	26 Oct 2023 12:44:20:293
Municipality	Beaufort West	Edit by	constructioninvest4@outlook.com
	Nelspoort	Edit date	26 Oct 2023 12:44:20:293

ADDRESS 2			
Is this a preferred address?	No	Postal code	6973
Address line 1	Old Nurses Home Building, Room 9	Ward Number	2
Address line 2	Loft End Avnue	Country	South Africa
Suburb	Nelspoort SP	This address S/A postal	Yes





## CSD REGISTRATION REPORT

Province	Western Cape	Created by	constructioninvest4@outlook.com
Municipality	Beaufort West	Created date	26 Oct 2023 12:44:20:293
City	Nelspoort	Edit by	constructioninvest4@outlook.com
		Edit date	26 Oct 2023 12:44:20:293

### ADDRESS 3

Is this a preferred address?	No	Ward Number	2
Address line 1	PO Box 137	Country	South Africa
Address line 2	Loft End Avnue	This address S/A payment	Yes
Suburb	Nelspoort SP	Created by	constructioninvest4@outlook.com
Province	Western Cape	Created date	26 Oct 2023 12:44:20:310
Municipality	Beaufort West	Edit by	constructioninvest4@outlook.com
City	Nelspoort	Edit date	26 Oct 2023 12:44:20:310
Postal code	6973		

### ADDRESS 4

Is this a preferred address?	No	Ward Number	2
Address line 1	Old Nurses Home Building, Room 9	Country	South Africa
Address line 2	Loft End Avnue	This address S/A delivery	Yes
Suburb	Nelspoort SP	Created by	constructioninvest4@outlook.com
Province	Western Cape	Created date	26 Oct 2023 12:44:20:310
Municipality	Beaufort West	Edit by	constructioninvest4@outlook.com
City	Nelspoort	Edit date	26 Oct 2023 12:44:20:310
Postal code	6973		

## SUPPLIER BANK ACCOUNT

### BANK ACCOUNT 1

Is this a preferred account?	Yes	Response date	27 Oct 2023 15:04:37:107
Edit date	27 Oct 2023 15:04:37:107	Business days since last update	82
Bank Verification Status	Verification Failed	Is the identifier linked at the bank	Yes





## CSD REGISTRATION REPORT

Foreign Bank Account	No	Is this a Shared Funding Account	No
Bank Verification Response	Incorrect Company Name/ Surname	Funding Partner(s)	

### TAX INFORMATION

Income tax number	9951601179	Tax compliance status pin provided	Yes
Is this supplier a VAT vendor?	No	Created by	constructioninvest4@outlook.com
Are you Registered with SARS?	Yes	Created date	26 Oct 2023 12:44:20:403
Last validation date	19 Feb 2024 22:05:00:000	Edit by	constructioninvest4@outlook.com
Would you like to receive notifications?	Yes	Edit date	26 Oct 2023 12:44:20:403
Overall Tax Status	Tax Compliant		

### B-BBEE INFORMATION

Are you an empowering supplier	Yes	B-BBEE Procurement Recognition	135%
% Owned by black people	100.00	Accept and understand the content of the affidavit	Yes
% Owned by black people who are women	0.00	Commissioner of Oath	Constable J Geduld
% Owned by black people who are youth	0.00	Date affidavit signed by commissioner of oath	26 Oct 2023 00:00:00:000
% Owned by black people with disabilities	0.00	Affidavit expiry date	25 Oct 2024 00:00:00:000
% Owned by black who are unemployed	0.00	Created by	constructioninvest4@outlook.com
% Owned by black people who are former veteran	0.00	Created date	26 Oct 2023 12:44:21:077
% Owned by black people living in rural or underdeveloped areas	100.00	Edit by	constructioninvest4@outlook.com
Status	Active	Edit date	26 Oct 2023 12:44:21:077
B-BBEE Status Level Of Contributor	Level 1 Contributor	Verification Status	Manual Verification Required





## CSD REGISTRATION REPORT

### OWNERSHIP INFORMATION

Owner's name and surname Legal name	Owner's Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
ELRICO GODFREY BOOYSEN	8408275261086	Yes	Coloured	Male	100.00%	No	No	No		
					100.00%					

### CATEGORY OF PERSONS BASED ON OWNERSHIP

Owned by black people 100.00%

### DIRECTORS/MEMBERS/OWNERS INFORMATION

#### DIRECTOR/MEMBER 1

Director type	Director, Owner	Owner youth	No
Director status	Active	Owner person with disabilities	No
Name(s)	ELRICO GODFREY	Owner military veteran	No
Surname	BOOYSEN	Created by	constructioninvest4@outlook.com
Country	South Africa	Created date	26 Oct 2023 12:18:26:000
Identification type	South African Identification Number	Edit by	constructioninvest4@outlook.com
South African identification number	8408275261086	Edit date	26 Oct 2023 12:26:37:000
Appointment date	03 Mar 2021 00:00:00:000	Restricted Director	No
Email address	rgroupinfra.karoo@gmail.com	Restriction Last Verification Date	20 Feb 2024 00:52:05:173
Cellphone number	066 404 9864	Government Employee	No
Government Employee	Yes	Government Employee Last Verification Date	20 Feb 2024 00:52:05:923
Ownership %	100.00%	SA identification number Verified	Yes
Operating areas of owner	Central Karoo, Nelspoort SP	SA identification number verification date	19 Feb 2024 22:05:10:130
Owner's ethnic group	Coloured	Companies involved in	MAAA0589889; MAAA0757931; MAAA0764540;
Owner's gender	Male		







## CSD REGISTRATION REPORT

### Tips and Frequently Asked Questions (FAQ)

#### Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

#### Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highlighted in red. Search for the applicable message and follow the detailed steps associated with that error message.

#### Tax

##### Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD differs from the tax clearance certificate?](#)

##### Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

#### CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

#### State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

#### BEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

#### RESTRICTION

**Restricted Supplier** - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

**Restricted Director** - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)





**CENTRAL SUPPLIER  
DATABASE**  
FOR GOVERNMENT

Report Date:

20 Feb 2024 00:52:53.358 AM

Report Ran By:

constructioninvest4@outlook.com

## CSD REGISTRATION REPORT

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.

Print Date: 2/20/2024 12:52:53 AM



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA



**MUNISIPALITEIT / MUNICIPALITY**  
**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**  
 Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the  
 Municipal Manager/Yonke imbaletwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing**  
**Reference** 7/3/1  
**Isaiathiso**

**Privaatsak/Private Bag 582**  
**Faks/Fax 023-4151373**  
**Tel 023-4148103**

**E-pos / E-mail** [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)

**Navrae**  
**Enquiries** P. Strümpher  
**Imibuzo**

**Donkinstraat 112 Donkin Street**  
**BEAUFORT-WES**  
**BEAUFORT WEST**  
**BOBHOFOLO**

**Datum**  
**Date** 24 Junie // June 2024  
**Uhmla**

**Ruwin Transporter Holding**  
 P.O. Box 137  
**Nelspoort**  
 6973

**E-mail:** [rgroupfleet.karoo@gmail.com](mailto:rgroupfleet.karoo@gmail.com)

Sir

**Attention: Mr. E.G. Booysen**

**APPLICATION TO LEASE MUNICIPAL LAND ADJACENT TO THE N1 IN BEAUFORT WEST**

Your letter dated 31 May 2024, refers.

In order to assess you application please provide the following information:-

1. What is the extent of the land required?
2. What is the extent and nature of the intended business in other words, will the business only focus on tyre sales or will it include tyre and exhaust repair and fitment?
3. Specify your need in terms of municipal services:-
  - 3.1 Electricity demand
  - 3.2 Water demand
  - 3.3 Sewerage
  - 3.4 Parking
4. What are the intended operating hours of your business?
5. How many containers will be placed on site and specify the purpose of use of each container?

Upon receipt of the required information the matter will receive further attention.

Yours faithfully

  
**D.P. Welgemoed**  
**Municipal Manager**  
 /edup



# CURRICULUM VITAE

ELRICO GODFREY BOOYSEN

CONFIDENTIAL

24  
08.23

**ELRICO GODFREY BOOYSEN**

Old Nurses Home Building, Room 9 • Loft End Avenue • Nelspoort • 6973  
 PO Box 137 • Loft End Avenue • Nelspoort • 6973 • South Africa  
 C. 066 404 9864 • E. elrico1@outlook.com

**PERSONAL INFORMATION:**

**Identity Document:** 840827 5261 08 6  
**Date of Birth:** 1984 August 27/ 1984-08-27  
**Nationality:** South African Citizen  
**Valid Work Permit:** None/ South African Citizen  
**Health:** Excellent  
**Race & Ethnic Group:** Black South African, Coloured  
**Sex:** Male  
**Disabilities:** None  
**Home Language:** Afrikaans  
**Other Languages:** English  
**Religion:** Christian  
**Driver's license:** Code C 1/ PDP for Passengers & Goods  
**Dependents/ Children:** 1/ One,  
**Marital Status:** Single  
**Criminal Records:** None  
**Previously Employed in the State: RSA:** Yes, but resigned from permanent employment.

**EDUCATION:**

**2005 – 2005:** **National Certificate:** Community Development  
**Studied:** Community Development (*University of the Western Cape*)  
 Local Government & Water Related Services SETA  
**LGSETA LEARNERSHIP**

**2003 – 2003:** **Bastiaanse Secondary School: *Matric Certificate:*** National Senior Certificate  
**2000 – 2002:** High School: Grade 9 – Grade 11  
**Bastiaanse Secondary School,**  
 As a student we were taught to balance our lives on four disciplines, which are religion, Academics, culture and sport, which today I still practice in my daily life.

**SUBJECTS:**

- *Afrikaans 1<sup>st</sup> Language*
- *English 2<sup>nd</sup> Language*
- *Biology*
- *Business Economics*
- *Biblical studies*
- *Home Economics*

**LEADERSHIP ROLES:**

**2002:** **Class Representative** – Grade 11/ 2002  
 Bastiaanse Secondary School  
 (*Mr. Anderson Hooker, Principal: 023 415 2550*)

**2005:** **Traffic Volunteer:** Beaufort West Law Enforcement  
 Western Cape Government: Department of Community Safety  
 (*Mr. Willie van Rooyen, Centre Manager: Tel: 023 414 2679*)

**WORK EXPERIENCE:****June 2022 – Aug. 2023:*****Tau Pele Construction (Pty) Ltd: (Mr. Andre van Heerden, C.083 320 4085)*****SUB-CONTRACTOR: *Michelle & Idene Construction Investment CC******Project Foreman: Project Management and Execution of Works******Contract C1138: Periodic Maintenance of Trunk Road 35/5 Section 1 From Klaarstroom to Beaufort West (110 Km's)***

- *Excavation of Earth Drains, Cleaning and Removal of Windrow*
- *Soil Crete in Earth Drains, Measurements, Mix Design*
- *Shaping and Cleaning of Sub-Soil Drains*
- *Backfill of Culvert Structures and Sub-Soil Drains*
- *Gravel Shoulder Repairs, Backfill and Compacting Testing Holes (Walk Behind Roller)*
- *Flattening of Windrow in Sub-Soil Drains*
- *Provision of Flagmen, Grader blading & Trimming, Accommodation of Traffic*
- *Construction Breakdown Spot Checks*
- *Rubber Seal Strip Repairs*
- *Cleaning the Road and Road Reserve*
- *Site Trimming, Clear & Grub*
- *Backfill and Rebuild of Gravel Shoulders*
- *Backfill beneath Guardrail Posts*
- *Erect and dismantle Road signs*

***Sub-Contract Completed*****Feb. 2021 – April 2021*****Ramiez Construction (Pty) Ltd: (Mr. Ebrahim Jacobs: C. 082 461 5559)*****SUB-CONTRACTOR: *Michelle & Idene Construction Investment CC******Project Foreman/ Supervisor: Managing and Super visioning******Contract C1860051: Nelspoort Hospital: Repairs to Wards***

- *Exterior Painting of Walls, Door Frames, Sprockets and Gutters*
- *Preparation work before painting, crack filling*
- *Scaffolding, Assembling and Dismantling*
- *Apply Dulux only Approved paint*

***Sub-Contract Completed*****Nov. 2019 – Oct. 2020*****TRANSNET FREIGHT RAIL: RME Civils Divisions, Port Elizabeth****(Port Elizabeth Office, 041 507 6129)**Engineering Manager**(Cape Town Office, 021 940 1860)**Human Resource**(Mr Phoebus Quantoi, 083 459 0027)**Site Agent/ Engineering Manager****INFRA/ GENERAL WORKER/ CONTRACT WORKER:******November 2019:******Nelspoort, Western Cape:* *(Fencing of Transnet Freight Rail, Rail Reserve)***

- *Cleaning of bushes and trees*
- *Dismantling of Steel poles and fences along the Rail Reserve and safe keeping*
- *Excavation of holes, Observing safety all the time*

**Port of Ngqura, Eastern Cape: (Set out and Surveying, assist Engineering Technician)**

- Setting out of Benchmarks and put pegs into set out marks
- Assisting the Engineering Technician with Surveying area at Port of Ngqura
- Using 10-pound hammer and Drill bit to make holes for pegs
- Enhance Overall Safety at operations at the Port of Ngqura

**Limited Duration Employment Contract Expired**

**24 June 2019 – 31 Aug. 2019** **BEAUFORT WEST MUNICIPALITY** (Mr. N Kotze, 082 457 2317/ 023 414 8100)

**SUB- CONTRACTOR: Managing and Super visioning  
Completion of Paving Freddy Max Crescent, Nelspoort.**

- Roadbed preparations, screed and paving
- Installation of various kerbs
- Installing/ Casting of V-drains, concrete storm water structures
- Building and plastering of manholes
- Excavations and backfilling, site trimming and cleaning

**Contract Completed**

**June 2018 – July 2018**

**Casidra (SOC) Limited, (Mr. M Mackenzie, 071 677 3702)**

**CONTRACTOR: Managing and Super visioning  
Installation of Rainwater Harvesting Tanks in Nelspoort.**

- Concrete Slabs, Installation of Gutters and Downpipes
- Installation of the Water Tanks and Taps
- Installing Brackets etc.

**Contract Completed**

**Mar. 2018 – May 2018**

**Roadmac Surfacing Cape (Pty) Ltd, (Mr. Keenen Harris, 083 880 1638)**

**SUB-CONTRACTOR: Managing and Super visioning****Periodic Maintenance of National Route NI Section 6 Between Dwyka and Welt**

- Shurry Sealing, Mixing, Apply and Squeeze
- Setting Out of Gabion Boxes
- Install Gabion Baskets with Quarry Rock, Closing Baskets
- Site trimming and Rumble Strip clearing (Road stone)

**Sub-Contract Completed**

**Nov. 2014 – Mar. 2015**

**Pila Khiya Trading CC: (Miss. Junita Smith: 084 625 8252)**

**Triamic Construction (Pty) Ltd: (Mr. Robert Dawson: 076 092 7124)**

**SUPERVISOR: Super visioning Team and Labourers****Chaba Wind Farm Construction, Eastern Cape Province**

- Storm water Concrete Pipe laying,
- Trench Excavation, backfilling and Compaction (Incl. Barricading)
- Backfilling of Storm Water Concrete Structures and site trimming
- Barricading along excavated trenches, maintaining barricaded fences

**Employment Contract Expired**

- Jan. 2013 – April. 2013** **Roadmac Surfacing Cape (Pty) Ltd:** (Mr. M Corbin: 082 783 6662)  
**SUB-CONTRACTOR: Managing and Super visioning**  
**Special Maintenance of National Route R27 Near Calvinia, Northern Cape**  
 - Hydraulic Structure Cleaning and Spoiling of excess material  
 - Gabion Construction and Collection of Gabion stone (Quarry Stone)  
 - Install Gabion baskets and closing  
  
**Sub-Contract Completed**
- Feb. 2012 – Oct. 2012** **Amandla Construction CC:** (Mr. J Barnard: 082 323 6008/ 083 634 5904)  
**SUB-CONTRACTOR: Managing and Super visioning**  
**Upgrading of Road Sections in Central Karoo**  
 - Storm water Concrete Structures, Head and Wing walls  
 - Edge break repairs, mixing of premix on site, slurry sealing, Gabions  
 - Backfilling of Storm Water Concrete Structures, Back chip  
 - Construction of Edge beam and Concrete repair works  
 - Gabion Construction, Installing of baskets and closing  
  
**Sub-Contract Completed**
- Sep. 2011 – December 2011** **Slyahlangana Construction (Pty) Ltd:** (Mr. J Herselman: 083 317 9797)  
**COMMUNITY LIAISON OFFICER: Project Liaison**  
**Construction of Grade R Classroom, WCGov Dept. of Transport and Public Works**  
 - Liaison between the Community, the contractor and the workers,  
 - Ensuring that labour relations and procedures are in place and adhere to  
 - Complete the Health & Safety file on a daily basis, Consulting the community with new contract employments  
  
**Limited Duration Employment Contract Expired**
- March 2008 – June 2010:** **Haw & Inglis Civil Engineering (Pty) Ltd:** (Mr. P Henniker: 071 898 1857)  
**SUB-CONTRACTOR: Managing and Super visioning**  
**Rehabilitation of National Route N1 Section 9 Between Three Sisters and Biesiespo**  
 - Managing of Sub-Contract, Supervision of temporary employees and workers, calculating and paying salaries, pays lips and employment contracts.  
 - Slurry Sealing, Back Chip, Site Trimming  
 - Contract Evaluation and monitoring, employing unemployed people.  
 - Traffic Control/Accommodation for Public traffic  
 - Concrete Structure, Support and Formwork for Casting of Structures  
 - Vegetation management, Underground sewerage tanking cleaning and clearing  
  
**Sub-Contract Completed**



Feb. 2005 – Jan. 2006:  
Feb. 2006 – April 2010:

**Local Government and Housing:** (Ms. YE van Wyk: 023 414 3288)  
**Western Cape Government: Dept. of Local Government and Housing:**  
**COMMUNITY DEVELOPMENT WORKER: Employee**

- Community Profiling, Proposal writing, Monthly reporting
- Facilitating the Government's Programme of Action
- Conduct and facilitating community workshops and Information Sessions
- Case, Paralegal and Advocacy work, Promoting Government services in the community, Ensuring Community participation liaison with and for the community.

*Resigned from Permanent Employment*

April 2004 – Jan. 2005:

**Nelspoort Advice & Development Office NPO:** (Mr. AF Jonas: 084 693 3685)  
**OFFICE ADMINISTRATOR AND RECEPTIONIST:**

- Office administration, Client Services and Reception
- Case & Paralegal work, Youth development and Co-ordination
- Career guidance for youth in community  
Answering phones, Receiving and sending faxes
- Responsible for the Youth Desk, Youth Development Initiative's

*Offered Learnership Opportunity with the Western Cape Government  
Department of Local Government and Housing*

Dec. 2003 - April 2004:

**Shell Ultra City – Three Sisters/ Shell Select** (Mr. P Steenkamp: 053 622 0004)  
**PETROL ATTENDANT/ STORE KEEPER:**

- Fuels and Client services,
- Cleaning and maintaining the Driveway
- Stock, Storekeeping, refill fridges and Cleaning
- Customer Service

*Offered employment at the Nelspoort Advice & Development Office NPO*

## **SKILLS:**

### **Computer:**

*I advanced my computer skills through an Information systems subject from advice office staff development programme as well as my assignments at university that always had to be typed.  
(MS word, MS excel, MS PowerPoint, E-Mail & internet)*

### **Interpersonal:**

*I am an optimistic, friendly, outgoing individual with well-developed communication skills.*

*I am able to work well under pressure as well as think on my feet, which provides me with excellent problem solving skills; I am able to work well with people and am regarded as a trusting individual by all. I look forward to new challenges and face them head on.*

**Analytical:**

*Because of the nature of my course, I have greatly improved my ability to see a problem from different angles before choosing an appropriate solution.*

**REFERENCES:**

1. **Anderson Hooker (Mr.)**  
*Headmaster, Bastiaanse Secondary School*  
T. 023 415 2550
  
2. **Jonas, Veronica Cheryl (Mrs.)**  
*Relative, Beaufort West Municipality*  
T. 023 416 1676  
C. 084 278 8636
  
3. **Boezak, Heidi Lucinda (Mrs.)**  
*Community Development Worker*  
*Department of Local Government, WCGov*  
T. 023 416 1696  
C. 074 219 0677/ 060 552 2838

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SRSA is owned by Japanese listed company Sumitomo Rubber Industries Ltd (SRI), situated in Ko the leading premium manufacturers of automotive tyres and industrial rubber products in the South African plant in Ladysmith (founded in 1973) produces passenger car, sport utility vehicle, truck and bus radial tyres, which are sold in South Africa and exported across Africa and other co



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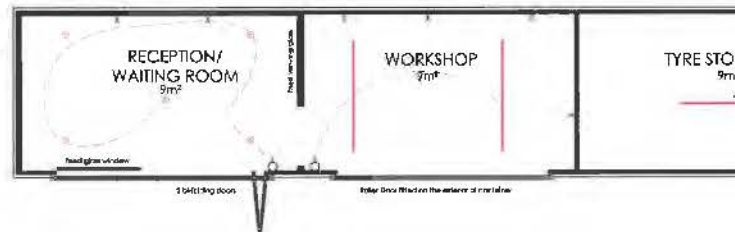
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- Tax clearance certificate/ VAT registered
- Business bank account
- Updated financial statements (for already existing businesses)
- A comprehensive business plan (for the tyre business)
- Suitable premises, approved by SASSA inspectors
- Site permit/site lease agreement
- Proof of electricity connection from Eskom or local municipality
- Police clearance

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# MEMBERSHIP



**Nelspoort Business Forum NPC**  
7 Bo Street | Nelspoort | 6973 | South Africa

CIPC Reg. No.: 2024/009724/08  
E. nelspoortbusinessforum@gmail.com

**AFFILLIATE MEMBER**

**Transport Portfolio**

*Ruwinn Transporter Holding (Pty) Ltd*

With Membership No.: *NBF 1/2024/00C3*

*Is herewith granted full membership to the Nelspoort Business Forum NPC under our  
Transport Segment & Portfolio and Certified by Portfolio Head for Transport.*

A handwritten signature in black ink, appearing to read 'A. Jonkers', with a horizontal line drawn through the middle of the name.

**Aubrey Jonkers**  
Nelspoort Business Forum NPC  
Transport Portfolio Head  
**Signed: 1 February 2024**



**Nelspoort Business Forum**  
3 Alfred Mopley Road  
Nelspoort  
6973  
South Africa  
C. 065 169 1730  
E. nelspoortbusinessforum@gmail.com

---

*Our Ref.* C1/2024  
*Enquiries:* Aubrey Jonkers

**0 January 2024**

Provincial Manager  
Small Enterprise Finance Agency SOC Limited  
(Western Cape Provincial Office)  
9th Floor, FNB Building, 2 Long Street  
Cape Town  
8001

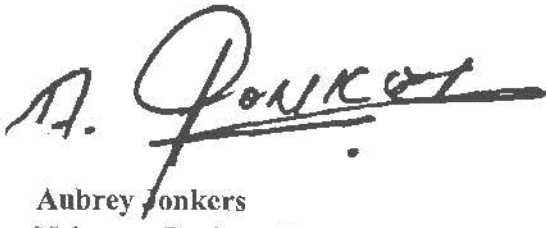
PROVINCIAL MANAGER,

**RUWINN TRANSPORTER HOLDING (PTY) LTD**

Provincial Manager, Ruwinn Transport Holding (Pty) Ltd is a Member to the Nelspoort Business Forum NPC, the Nelspoort Business Forum is registered as a Non Profit Company with the CIPC and also affiliate member to the Beaufort West Business Chamber. Ruwinn Transport Holding (Pty) Ltd submit a proposal and request for support towards they business proposal and plan to start off as a Transport Operator Transporting Commuters within the Borders of the Central Karoo. Provincial Manager as Member Body do we fully support Ruwinn Transporter Holding (Pty) Ltd with the proposal and they prospect to create a Reliable Transport System for Nelspoort and the Central Karoo.

Thank you Small Enterprise Finance Agency for making Small Business a reality, and for Nelspoort the creation of a Public Transport System, contact us for more and or additional information.

SMME Greetings,



**Aubrey Jonkers**  
Nelspoort Business Forum  
Chairperson, (Acting)



**Management Committee:**  
Chairperson, K Alexander | Secretary, E Booysen | Treasurer, G Rittels | Organiser, B Geja

**Additional Members:**  
H Bezuidenhout, A Jonkers, L Johnson, DF Jonkers

# Valuation Report

**A PORTION OF ERF 249 MURRAYSBURG,  
BEAUFORT WEST MUNICIPALITY, WESTERN  
CAPE**

**ACQUISITION OF A PORTION OF RE OF ERF 249  
MURRAYSBURG FOR COMMUNITY PURPOSES  
"HUIS SPITSKOP" OLD AGE HOME BETWEEN  
BEAUFORT AND LEEB STREETS,  
MURRAYSBURG, WESTERN CAPE**

**Reference number  
DDPMUN5727**

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## 1. CONTACT DETAILS

<b>Client / Instructing Party</b>	Beaufort West Municipality
Name	Shanon Anthonie
Title	Manager: Revenue and Customer Care
Organisation	Beaufort West Municipality
Address	112 Donkin Street Beaufort West 6970
Phone	+27 (23) 414 8131
Fax	+27 (23) 414 8020
Mobile	N/A
Email	shanona@beaufortwestmun.co.za.za
Website	www.beaufortwestmun.co.za

<b>Valuer / Company</b>	DDP Valuers (Pty) Ltd
Name	Adele Locker
Title	Professional Valuer
Address	Office 10, 1 <sup>st</sup> Floor, Beacon House 123 Meade Street George 6530
Phone	+27 (21) 910 2300
Fax	+27 (86) 675 8242
Mobile	+27 (78) 615 9455
Email	<a href="mailto:adele.locker@ddp.co.za">adele.locker@ddp.co.za</a>
Website	www.ddp.co.za

## 2. SUMMARY OF KEY FACTS

Subject Property	A portion of RE of Erf 249 Murraysburg, Beaufort West Municipality, Western Cape
Physical Address	"Huis Spitskop", between Beaufort and Leeb Street, Murraysburg
Registered Owner	Beaufort West Municipality
Date of Inspection	Desktop
Effective Date of Valuation	01 July 2025
Method of Valuation	Market Approach (Comparable Sales)
Zoning	Community Zone III
Property Type	Old Age Home
Erf Extent	5 735.8020Ha
Proposed Extent	4 495.00m <sup>2</sup>
Quality of Accommodation Offered	Improvements excluded – Land Only
Compensation Value	<b>R110 000.00 (Excl VAT)</b>
Selling Rate per m <sup>2</sup>	<b>R25.00/m<sup>2</sup></b>

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### 3. INTRODUCTION

#### 3.1. INSTRUCTION

Shanon Anthonie on behalf of Beaufort West Municipality has instructed DDP Valuers (Pty) Ltd to determine the fair market value of the property as described in this report.

#### 3.2. PURPOSE OF VALUATION

The purpose of this valuation report is to determine the fair market value of the subject property as at the date of valuation for disposal purposes.

#### 3.3. METHOD OF VALUATION

##### Market Approach

The market approach is based on comparing the subject asset with identical or similar assets (or liabilities) for which price information is available, such as a comparison with market transactions in the same, or closely similar, type of asset (or liability) within an appropriate time horizon.

The International Valuation Standards 2020 defines the sales comparison method as: "The comparable transactions method, also known as the guideline transactions method, utilises information on transactions involving assets that are the same or similar to the subject asset to arrive at an indication of value."

#### 3.4. DEFINITION OF OPEN MARKET VALUE

The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

#### 3.5. DATE OF INSPECTION

Not applicable – Desktop Valuation Only

#### 3.6. EFFECTIVE DATE OF VALUATION

01 July 2025

#### 3.7. INFORMATION SOURCES

South African Transfer Property Guide  
 Office of the Surveyor General  
 Beaufort West Municipality  
 Deeds Office – Cape Town  
 Own Records  
 Various property professionals

#### 3.8. ASSUMPTIONS

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An assumption is made where it is reasonable for the valuer to accept that something is true without the need for specific investigation or verification. Any such assumption must be reasonable and relevant having regard to the purpose for which the valuation is required – refer RICS Valuation Global Standards 2020 for examples of assumptions.

- We have been instructed to provide a market related valuation for the proposed portion over the Remainder of Erf 249 Murraysburg, for the purpose to dispose of the portion forming part of the “Huis Spitskop” Old Age Home.
- The zoning to be considered as indicated by the Beaufort West Municipality, is for Community Zone III purposes. Once the Council approve the disposal and subdivision, the proposed portion of 4 495.00m<sup>2</sup> will be registered.
- A desktop valuation was requested with no physical inspection of the subject property, and involves the land value only, excluding any immovable assets.

### 3.9. SPECIAL ASSUMPTIONS

A special assumption is made by the valuer where an assumption either assumes facts that differ from those existing at the valuation date or that would not be made by a typical market participant in a transaction on that valuation date – refer RICS Valuation Global Standards 2020 for examples of special assumptions.

None

#### 4. TITLE DEED INFORMATION

Deed Description	RE of Erf 249 Murraysburg, Beaufort West Municipality, Western Cape Province
LPI Codes	C05200010000024900000
Registered Owners	Beaufort West Municipality
Land Extent	5 735.8020Ha
Historical Purchase Price	Not Available
Historical Purchase Date	Not Available
Title Deed Numbers	T60945/2011
Date of Transfer	01 November 2011
Endorsements	Several – Refer to Appendix B
Servitudes	Several – Refer to Appendix B & E

Valuer's Note: The proposed subject property, as depicted on the diagram provided by the Beaufort West Municipality, will be subdivided, and registered separately. The above information is provided for the mother erf being RE Erf 249 Murraysburg.

#### 5. ZONING INFORMATION AND LOCAL AUTHORITY VALUATION

Name of Local Authority	Beaufort West Municipality	
	Permissible	Actual
Zoning	Community Zone III	Old Age Home
Coverage	60%	Land only
Height	15m to top of roof	Land only
FAR, FSR, Bulk	1	Land only
Building Line	Street – 5m Side & Rear – 4.5m	Land only
Parking Ratio	As per approved site plan	Land only
Comments	<p>Every boarding house must have access on the land unit to an outdoor living area that may include private or communal open space. An outdoor area of at least 10% of the total erf area must be provided.</p> <p>Please note – this valuation pertains to the land only and no improvements were taken into consideration.</p>	
Local Authority Valuation	Not available	
Category	Not available	
Date of Implementation	01 July 2023	
Comments	The proposed subject property has not been subdivided from the mother erf yet. A local	

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authority valuation will be done once this process and registration took affect.

## 6. LOCATION AND SITUATION

### 6.1. LOCATION

Murraysburg is located approximately 157km northeast of Beaufort West and approximately 90km northwest of Graaff Reinet.

The subject property is located in Murraysburg township, west of Parsonage Street, south of Beaufort Street and north of Leeb Street. The mother erf forms the commonage of Murraysburg. The immediate area includes single residential properties to the west, southeast and southwest, a church to the north and relevant buildings of "Huis Spitskop" to the east.

Most amenities, such as local schools, police stations, public service departments, hospitals, and medical centres are located in Murraysburg.

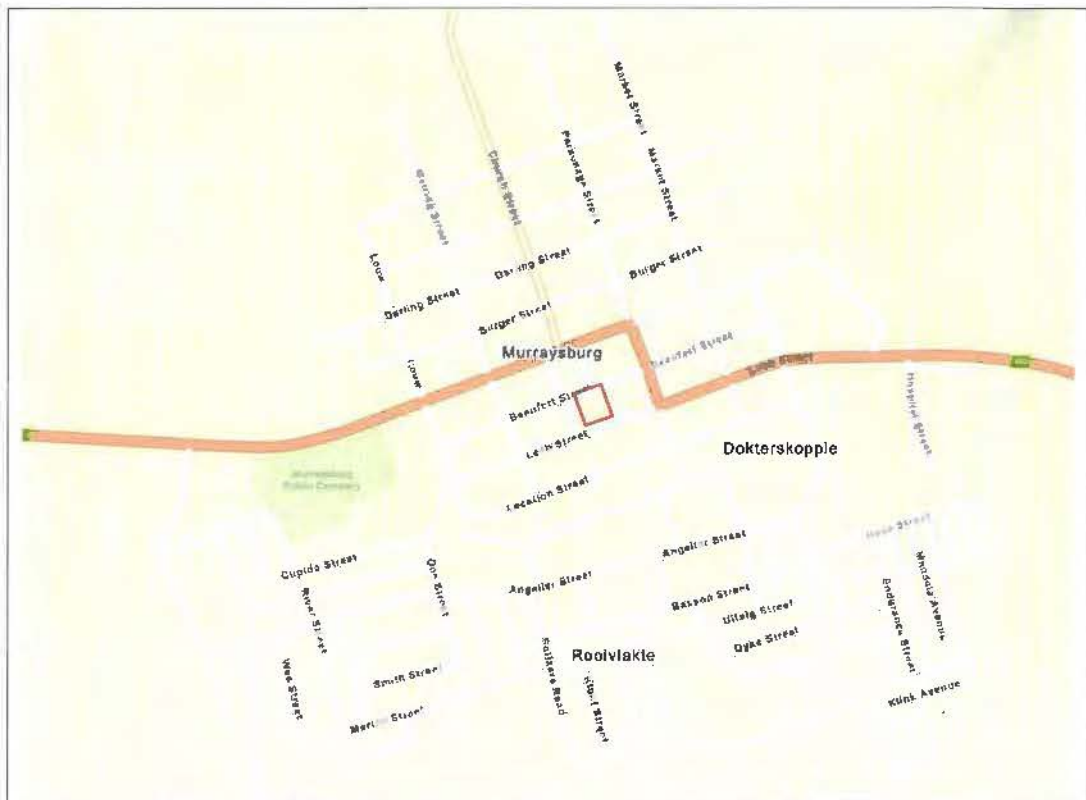


Figure 1: Location of the subject property



Figure 2: Aerial view of the subject property

## 6.2. ACCESS

The primary access route to the subject property is via Parsonage Street (R63 towards Graaff Reinet) or Sir George Grey Street (R63 towards Victoria West), turning west onto Beaufort Street. The proposed subject property is located approximately 145m on the left next to "Huis Spitskop".

**Co-ordinates - middle of the property:**  
 31°57'49.69"S 23°45'44.23"E

## 6.3. TOPOGRAPHY

The proposed subject property has a rectangular shape to be subdivided from RE of Erf 249. The elevation profile below indicates a slight decline towards the southeast at an elevation of between 1 183m and 1 185m above sea level.



Figure 3: Elevation profile.

## 7. HIGHEST AND BEST USE<sup>1</sup>

(<sup>1</sup>A term meaning the reasonable, probable and permissible use that will support the highest present value, as of the effective date of valuation).

The proposed subject property will be subdivided and separately registered. Currently it forms part of the "Huis Spitskop" old age home complex. As such, the highest and best use is considered to be Community Zone III.

The current use of the subject property as an old age home is considered as being its highest and best use.

## 8. DESCRIPTION OF IMPROVEMENTS / INFRASTRUCTURE

### 8.1. STRUCTURAL IMPROVEMENTS

The proposed subject property is partially developed with a boarding house type development that forms part of the "Huis Spitskop" complex. However, based on the instruction received, the improvements were not taken into consideration and this report is based on land value only.

### 8.2. PARKING

Not applicable.

### 8.3. SITE IMPROVEMENTS

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The site is currently enclosed with steel fencing.

#### 8.4. SECURITY

Not applicable.

#### 8.5. CONSTRUCTION MATERIAL AND FINISHES

Not applicable.

#### 8.6. CONSTRUCTION AREAS

Not applicable.

### 9. PROPERTY DETAILS

The proposed portion to be disposed of is located south of the Dutch Reformed Church (NG Kerk Murraysburg) between Beaufort Street and Leeb Street. The valuation basis from which comparison is drawn when comparable transactions are identified to obtain market trends will be for Community Zone III purposes.



Figure 4: Site layout (Source: Beaufort West Municipality)

### 10. MARKET COMMENTARY

#### 10.1. MACRO

##### GDP

In a brief published within the 2024 Budget Review Economic Outlook, the Department of National Treasury revised South Africa's 2023 GDP growth estimate down to 0.6 per

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cent due to widespread power cuts, operational and maintenance failures in freight rail and at ports, and high living costs.

GDP growth has averaged only 0.8% since 2012, a rate of economic growth that is insufficient to address high levels of unemployment and poverty. Long-term growth is highly dependent on improving capacity in energy, freight rail and ports, and on continuing to reduce structural barriers to economic activity.

To turn the tide and raise economic growth sustainably, government is prioritising energy and logistics reforms, along with measures to address the decline in state capacity. Successful efforts to improve the fiscal position, complete structural reforms and bolster the capacity of the state will, in combination, reduce borrowing costs, raise confidence, increase investment and employment, and accelerate economic growth. (Source: Department of National Treasury – 2024 Budget Review, Chapter 2 Economic Outlook.)

The annual headline inflation rate slowed down to 2.8% in November 2024 from 3.8% in October 2024.

The average annual inflation was:

Year	Annual Average
2019	4.1%
2020	3.3%
2021	4.5%
2022	6.9%
2023	6.0%
2024	4.4%

#### Prime Interest Rates

The SARB reduced the interest rate from 11.75% to 11.5% in September 2024.

#### Conclusion

As published by Deloitte – South African economic outlook (Perspective, 01 February 2024), the already gloomy picture could get worse if the pace of reforms remains sluggish. Real GDP growth averaged about 1.4% per year between 2010 to 2022 – a rate well below the target set in the 2030 National Development Plan that was released in 2011. To make a dent in unemployment, create jobs, and to reduce poverty and inequality, South Africa needs a faster pace of growth; but slow reforms will mean sluggish to no growth in the foreseeable future. With limited space for accommodative policy on both the monetary and fiscal fronts, it is imperative that reforms are implemented timeously and effectively if the South African economy is to have a chance at recovery.

#### 10.2. MICRO

Murraysburg is a small Karoo town in the Western Cape, known for its tranquil environment and proximity to the Sneeuberg mountains. It's located in the northeast of the province, bordering the Eastern and Northern Cape. The town forms part of the municipal district of Beaufort West Municipality and the Central Karoo District Municipality.

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The town primarily relies on the agricultural industry, with many residents employed in farming.

### 10.3. COMPARABLE SALES

The most accurate method to determine an appropriate rate is through evidence produced by actual market transactions. This information is not always readily available, as there is an encumbrance of confidentiality of transactions, corporate transfers and lack of access which hamper the comparison process. Vacant land parcels that offer similar real rights were considered.

Agricultural Zone I transactions of land parcels smaller than 5 hectares which could provide an indication of the mother erf extent were also researched. Only 4 transactions between 01 January 2020 to date were traced, all located further from Uniondale in mostly rural areas, and thus not considered comparable in terms of locality.

We have therefore considered vacant land sales, both single residential as well as Agricultural Holding Zone II transactions, all comparing favourably in terms of either locality and/or extent similar to the proposed subject property. The necessary adjustments for land use right, demand and market conditions will be made.



**Comparable Sale One**


<b>Deed Description</b>	Erf 49 Murraysburg, Western Cape
<b>Address</b>	49 Darling Street, Murraysburg
<b>Date of Sale</b>	01 December 2022
<b>Purchase Price</b>	R145 000.00
<b>Accommodation Offered</b>	Single Residential Zone I
<b>Erf Extent</b>	2 141.00m <sup>2</sup>
<b>Selling Rate</b>	R68.00/m <sup>2</sup>
<b>Additional Comments</b>	<p>The comparable property is located approximately 1.6km west of the subject property and located in close proximity within Uniondale. The comparable offers vacant residential zoned land with higher demand and market participants within the suburb.</p> <p>The comparable property has a superior location. Adjustments should be made taking into consideration demand, superior land use right of the comparable property and location. A lower selling rate is considered for the subject property.</p>

**Comparable Sale Two**


<b>Deed Description</b>	Erf 1099 Aberdeen, Eastern Cape
<b>Address</b>	Cnr Van Heerden and Jackson Streets, Aberdeen
<b>Date of Sale</b>	19 January 2025
<b>Purchase Price</b>	R70 000.00
<b>Accommodation Offered</b>	Single Residential Zone 1
<b>Erf Extent</b>	2 543.00m <sup>2</sup>
<b>Selling Rate</b>	R28.00/m <sup>2</sup>

**Additional Comments**

The comparable property is located on the edge of Aberdeen township. Aberdeen is a small Karoo Village located within similar distance from Graaff Reinet, with a similar demographic profile. The comparable offers vacant residential zoned land with similar demand and market participants within the suburb.

The comparable property enjoys an inferior location and would thus indicate the base rate in terms of vacant land selling rates.

Due to the economic conditions, land use right and inferior demand, a similar selling rate is considered for the subject property.

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**Comparable Sale Three**


<b>Deed Description</b>	Erf 1815 Aberdeen, Eastern Cape Province
<b>Address</b>	5 Bell Street, Aberdeen, Eastern Cape
<b>Date of Sale</b>	24 October 2023
<b>Purchase Price</b>	R200 000.00
<b>Accommodation Offered</b>	Single Residential Zone I
<b>Erf Extent</b>	7 972.00m <sup>2</sup>
<b>Selling Rate</b>	R25.00/m <sup>2</sup>

**Additional Comments**

The comparable property is located in Aberdeen, Dr Beyers Naude Municipality. Aberdeen indicates a similar demographic profile to Murraysburg, with similar distance from Graaff Reinet.

The comparable property enjoys a similar location within the town with similar exposure and development potential.

Due to the economic conditions, inferior land use right and demand, a similar selling rate is considered for the subject property.

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## 11. MOTIVATION

The above registered sale transactions were considered most comparable to the subject property in terms of location and demand, where applicable.

All vacant property transactions over the past five years within Murraysburg were considered. Limited transactions occurred over this period, with only one property featuring a similar land use right (Community Zone). However, this transaction was not considered market related and not taken into consideration.

As only one vacant residential transaction occurred since 2022, the research for vacant residential land was extended to surrounding Karoo Villages with similar demographic profiles, demand and location. The major differences in value featured by the comparable sales are primarily represented by the size of the stand, positioning, location, land use rights applicable, and whether the site is serviced or not. A variety of these factors influences selling prices.

Based on the comparable sales noted above it is possible to establish market norms of vacant land sales rates. Similar land use traded between R25.00/m<sup>2</sup> and R68.00/m<sup>2</sup>.

As the proposed subject property is to be utilised as community zone, the lower range is considered to be fair and market related.

After due consideration of the comparable sales listed, the condition, size, and location, as well as the inferior development potential and intended use, an adjusted selling rate of R25.00/m<sup>2</sup> is considered market related.

Therefore, if a rate of R25.00/m<sup>2</sup> is applied to the proposed extent of 4 495.00m<sup>2</sup> the result is R112 375.00 or say **R110 000.00 (Rounded)** (Excluding VAT) to the nearest ten thousand.

## 12. VALUE SUMMARY

### Compensation for the Subject Area:

Description	Value Determination
Subject Area	4 495.00m <sup>2</sup>
Rate/m <sup>2</sup>	R25.00/m <sup>2</sup>
Total	R112 375.00
<b>Proposed Compensation (Rounded)</b>	<b>R110 000.00</b>

Please note the above pertains to the land only and excludes any infrastructure or relocation/restoration.

### In Conclusion:

The proposed subject area is to be subdivided from Erf 249 Murraysburg.

THE PROPOSED COMPENSATION AMOUNT FOR THE SUBJECT AREA WAS  
DETERMINED AT:

**R110 000.00 (One Hundred and Ten Thousand Rand Only)**

## 13. CONDITIONS AND RECOMMENDATIONS

This valuation is subject to the following conditions and recommendations:

- 13.1. This valuation report is based on the assumption that no onerous conditions exist on the title deed. Should any such onerous conditions exist, this office reserves the right to alter this valuation report accordingly.
- 13.2. All assumptions as indicated under par.3.8 of this report.
- 13.3. No disposal costs or VAT was considered within this valuation.

## DECLARATION

Taking due consideration of all the relevant factors, I **Adele Locker**, in my capacity as a Professional Valuers, consider the above valuation to be a true reflection and a fair assessment of the subject property's market value, as at the date of valuation.

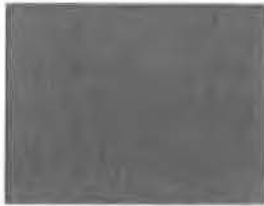
A handwritten signature in black ink, appearing to read 'Adele Locker', with a horizontal line underneath.

Adele Locker  
**Professional Valuer (South Africa)**  
SACPVP Reg. No 7405

DATE: 01 July 2025

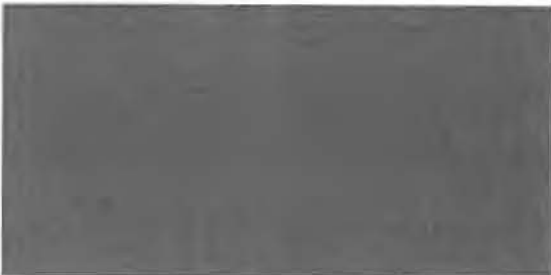
# Property Valuation Experts

**APPENDIX A: BRIEF/ INSTRUCTION**



**FEE PROPOSAL FOR**

**BEAUFORT WEST  
MUNICIPALITY –  
Valuation of Huis Spitskop  
Murraysburg**



**Property Valuation Experts**

**Commercial Valuation Fee Proposal For**

To:	Beaufort West Municipality	Reference:	Quote – Valuation of Huis Sptskop Murraysburg
Per email:	sbanona@beaufortwestmunicip.co.za	Date:	30 June 2025

DDP Valuers Pty Ltd (RF) would like to thank you for allowing us to submit a quotation in anticipation for the above.

**Brief**

In terms of your brief, you require a quotation regarding the valuation of the subject property.

**Time Frame**

The projected time frame is dependent on the quality of the information we receive, and the availability thereof. Once all the relevant information is received, the time frame for the engagement will be 15 calendar days. Should there be a delay in obtaining the required information, the time frame will be adjusted accordingly.

**Fee Proposal**

We propose the following fee:

Item	Property Description	Fee
<b>Proposed Solution</b>		
1.	Desktop Valuation (Land Only)	R3.00
2.	No Physical Inspection	R0.00
3.	Fully motivated Valuation report – 5 Hours @ R956.52 per hour	R4 782.61
4.	Travelling Cost	0km @ R6.50/km R0.00
	Sub Total	R4 782.61
	VAT @ 15%	R717.39
	<b>Total</b>	<b>R5 500.00</b>

\*Note: Payment terms as per signed SLA





For any services beyond the scope of this proposal, an hourly professional fee will be levied in accordance with guideline set by the SACPVP (Gazetted 2020).

We trust that you will find this proposal in order and that it meets your approval. If so, please confirm acceptance in writing.

We thank you for the opportunity of submitting this proposal and look forward to working with you on this engagement. This fee proposal is valid for a period of 30 working days from the date of issue. Please do not hesitate to contact me if additional information or clarity in respect of this proposal is required.

Sincerely,

Corné Louw  
National Manager (SACPVP 6831)

Shanon Antonie

Client / Representative Name Client

Client / Representative Signature

30/06/2025

Date



**APPENDIX B: TITLE DEED INFORMATION**

**Property Report**



**Client:** DDP Valuers (Pty) Limited  
**User:** Brian Phalander  
**Tracking #:** BUsprml\_Prop.20250710124911  
**Report Date:** 20250709  
**Report #:** 64922654

**Property Details**

<b>Property Type:</b>	FRECHOLD	<b>Legal Description:</b>	PC of E3 249 (156511605HA) MURRAYSBURG MURRAYSBURG MUN WESTERN CAPE
<b>Province:</b>	WESTERN CAPE	<b>Municipality:</b>	Beaufort West
<b>Township:</b>	MURRAYSBURG	<b>Ext #:</b>	249
<b>Portion #:</b>	0	<b>Street:</b>	Burger STREET
<b>Suburb:</b>	Beaufort West Non Urban	<b>Lat Sale Price:</b>	Not recorded in Deeds Registry
<b>Street #:</b>	25	<b>Coordinates (Lat, Long):</b>	Google Maps: +31.9514, 23.7903   Street View
<b>Last Sales Date:</b>	0	<b>SG Code:</b>	C0520061000024900000
<b>Land Size (Registered):</b>	5735.8020 ha	<i>* Property Address may be a Planning Event</i>	
<b>Land Size (Cadastral):</b>	5765.2708 ha		
<b>Estimate Size Under Roof:</b>	Not Available		

**Owner Details**

Owner Name	ID / Registration Number	Title Deed No	Share	Marital Status
MUN BEAUFORT WEST		T63452511		Not Available

**Imagery**



**Sales In Execution and Properties In Possession**

No data for Sales In Execution and Properties In Possession

**Bond Details**

No bonds registered on the selected property

**Other Endorsements**

Endorsement Number	Document Type	Particulars
F-1045/96LG	Endorsas (Conveyer-General)	
W4027/1975-3157/1957	Last Copy	T
W3889/2003	Last Copy	DISTRIKS MUN-SENTRAAL KAROO
W4705/1999	Last Copy	

**Servitudes**

Servitude Type	Tag Value	Geometry	Area/Line
Unclassified	4902/1996/001	561 m <sup>2</sup>	Area
Unclassified Urban	1626/1996/001	1 m <sup>2</sup>	Area
Unclassified	2413/2011/001	67 m <sup>2</sup>	Area

**Transfer History**

Buyer Name	Seller Name	Tag Date	Purchase Date	Purchase Price	Title Deed No
MUN BEAUFORT WEST	MUN BEAUFORT WEST	20111101			T60945/2011
MUN BEAUFORT WEST	DISTRIKS MUN-SENTRAAL KAROO	20111101			T60940/2011
DISTRIKS MUN-SENTRAAL KAROO	MUN MURRAYBURG	20021213			T107553/2002

**APPENDIX C: MUNICIPAL VALUATION**

Not available yet – only once subdivided and registered will a separate municipal valuation be generated.

APPENDIX D: LOCALITY



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**APPENDIX E: SURVEYOR GENERAL DIAGRAM**

According to the Beaufort West Municipality no SG Diagram has been provided.

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## **CAVEATS**

### **1. FULL DISCLOSURE**

This valuation is prepared on the basis that full disclosure of all relevant information and factors that could affect the valuation will be made available to DDP. DDP accepts no responsibility whatsoever for the valuation if it should transpire that a full disclosure of all relevant factors was not made.

### **2. THIRD PARTY INVOLVEMENT**

Where reliance is placed on information supplied by third parties in undertaking the evaluation, DDP will assume such information to be substantially correct. We accept no liability or responsibility whatsoever for the valuation if it should transpire that the information supplied was substantially incorrect.

### **3. VALUATION STANDARD**

This valuation is prepared in accordance with the requirements as adopted by the South African Council for the Property Valuers Profession, the South African Institute of Valuers and the International Valuation Standards Committee.

### **4. FREEHOLD PROPERTY**

In the case of freehold properties, DDP will inspect the relevant Title Deed documents when available. Should perusal of the Title Deed cause concern, DDP shall make specific reference to this in the Valuation Report. Where the Title Deeds are not available, DDP will assume that good title can be shown, and that the property is not subject to any unusual or especially onerous restrictions, encumbrances or outgoing.

### **5. MORTGAGE BONDS, LOANS OR OTHER CHARGES**

The property will be valued as if wholly owned with no allowance made for any outstanding monies due in respect of mortgage bonds, loans or other charges. No deductions shall be prescribed in the valuation for the cost of acquisition, such as legal or transfer fees, or the costs involved in the disposal of the asset(s).

### **6. CALCULATION OF AREAS**

Where the Client (or his/her representative) provides any surface areas, DDP assumes such surface areas have been calculated in accordance with the SAPOA standard method of measurement. Where a Valuer measures the surface areas on site, the SAPOA standard method of measurement shall be employed.

### **7. PLANS**

Any plans included in our Valuation Report are for identification and orientation purposes only and are not necessarily to scale.

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## 8. PROPERTY BOUNDARIES

The property boundaries as indicated to the Valuer by the Client (or his/her appointed agent), or the boundaries as indicated by plans supplied by the Client, are assumed to be the legal extent of the property. Any variation of these boundaries by extension or omission, and the resultant inclusion or omission of any improvements as a result, will not be regarded as the responsibility of the Valuer. DDP accept no liability or responsibility whatsoever for the valuation outcome should it transpire that any boundaries were incorrectly pointed out.

## 9. OUTGOINGS

It is assumed, except as otherwise stated, that the property is subject to the normal property owner's outgoings and that there are no onerous restrictions or unusual covenants of which DDP have no knowledge. In preparing the valuation, DDP will form our opinion of outgoings, having reference to the various schedules of outgoings supplied by the Client (or his/her representative).

## 10. STRUCTURAL CONDITION

The property(ies) will be valued in its existing state. In the event of its ownership or use changing in such a manner that the local authority requires the upgrading of the premises to comply with fire protection and other regulations, it may be necessary to reduce the valuation by the amount covering the cost of such compliance. DDP will have regard to the apparent state and condition of the property(ies) but will not carry out a structural survey, nor inspect areas, which are potentially covered, unexposed or inaccessible, neither will DDP arrange for the testing of electrical, heating or other services. The valuation assumes that the services and structures are in a satisfactory state of repair and condition, unless otherwise stated in our report. The valuation will further assume that improvements are erected in accordance with the relevant Building and Town Planning Regulations as well as the Local Authority by-laws. DDP will not inspect woodwork or other parts of the structure, and DDP are therefore unable to determine whether such parts of the property are free from rot, beetle or other defects. DDP will assume that no deleterious, hazardous materials or techniques were used in the construction of the property or have since been incorporated.

## 11. CONTAMINATION

DDP will assume that a formal environmental assessment will not be provided and further, that the property is not environmentally impaired nor contaminated, unless otherwise disclosed by the Client.

## 12. VACANT LAND

DDP will assume that no soil or substratum tests have been undertaken on the property and it is assumed that the property is suitable for the intended purpose, without having to provide excessive reinforcement to any structure built thereon.

## 13. STATUTORY NOTICE AND UNLAWFUL USE

DDP will assume that the property and its value are unaffected by any statutory notice, and that neither the property, nor its condition, nor its use, nor its intended use, is or will be unlawful.

# Property Valuation Experts



#### 14. INDIVIDUAL PROPERTIES

The values to be reported are for individual properties. No allowance will be made for any premium, which may be applicable for an assembled portfolio of properties, nor will a discount be allowed for any flooding of the market, which may exist if all, or if a majority of the properties are offered for simultaneous sale.

#### 15. CONFIDENTIALITY

This valuation is produced exclusively for the client and for the specific purposes to which it refers. It may be disclosed to other professional advisers assisting you in respect of that purpose. We accept no responsibility whatsoever to any parties other than yourselves who make use of this valuation.

DDP Group\* values your privacy. Please note that by providing your personal information, you are giving DDP Group permission to process and store your personal information according to our PoPI Compliance Manual. The information that we process concerning our users is only used for the sole purpose that it is given for. Your information will only be shared with third parties as mandated by legislation. If you have any objections or questions, please contact our Information Officer ([io@ddp.co.za](mailto:io@ddp.co.za)).

DDP Group accepts no liability for any loss, damages and/or expenses of any nature which may arise as a result of, or which may be attributable directly or indirectly from information made available to us, or actions or transactions resulting therefrom. Please refer to our Privacy Policy for more information (<https://ddp.co.za/legal/>).

In the event of any changes to your personal information, you have an obligation to inform DDP Group within 30 days.

For more information regarding DDP Group, please refer to our website (<https://ddp.co.za/legal/>).

#### 16. NON-PUBLICATION

Neither the whole nor any part of this valuation, nor any reference thereto, may be included in any published document, circular or statement, nor published in any way without the written approval of DDP.

#### 17. INDEPENDENT VALUERS CLAUSE

Neither the Valuer, nor any employee, will have any present or contemplated interest in this or any other properties or any other interests, which could affect the statements or values, contained in any Valuation Report. The valuation produced will therefore be undertaken on a completely independent basis by a Registered Valuer employed by DDP, a company which specialises in valuation and which does not trade in the valued assets.

#### 18. VALUE ADDED TAX

All figures quoted are exclusive of Value Added Tax.

# Property Valuation Experts

**19. COURT CASES**

Should this report, or any portions of the report, require professional representation from DDP in any legal or court proceedings, additional professional fees will become applicable.

**20. LIABILITY**

It is agreed that the maximum aggregate liability of DDP to the Client in respect of any loss or damage that may result from this engagement will be limited to a maximum of 300% of the fees paid or payable under this quotation.

# Property Valuation Experts

**Property Valuation Experts**



**MUNISIPALITEIT / MUNICIPALITY**  
**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**  
 Kantoor van die Munisipale Bestuurder / Office of the Municipal Manager  
 Departement Korporatiewe Dienste / Department Corporative Services

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the  
 Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing**  
**Reference**  
**Isalathiso**

7/3/4/1/3/1  
 Erven 848, 849, 635 & 638 [Sidesaviwa]

**Privaatsak/Private Bag 582**  
**Faks/Fax 023-4151373**  
**Tel 023-4148103**

**E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)**  
**Donkinstraat 112 Donkin Street**  
**BEAUFORT-WES**  
**BEAUFORT WEST**  
**BOBHOFOLO**

**Navrae**  
**Enquiries**  
**Imibuzo**

P. Strümpher

**Datum**  
**Date**  
**Uhmla**

15 April 2025 ✱

**Crawfords Prokureurs**

Donkinstraat 36  
 Posbus 25  
**Beaufort-Wes**  
 6970

**Aandag: Me. K. Buchinger // Mnr. M. Andreas**

Menere

**TRANSPORT: BEAUFORT-WES MUNISIPALITEIT // G. PIETERSEN: ERWE 635, 638, 848 EN 849, SIDESAWIWA**

Die Munisipaliteit het die bogemelde vier (4) besigheidserwe per Kennisgewing Nr. 03/2025 in Januarie / Februarie 2025 te koop aangebied.

Na aanleiding van die voormelde het die Raad op 31 Maart 2025 goedkeuring verleen dat die onderstaande erwe aan Mnr. Pietersen verkoop kan word soos volg:-

Erf 635 teen R21,000.00 (BTW uitgesluit)  
 Erf 638 teen R21,000.00 (BTW uitgesluit)  
 Erf 848 teen R26,000.00 (BTW uitgesluit)  
 Erf 849 teen R26,000.00 (BTW uitgesluit)

Voormelde toekenning is onderhewig daaraan dat die koopkontrak onderteken moet word en die volle koopsom betaal moet wees binne 60 dae by gebreke daaraan die toekenning outomaties sal verval.

Gemelde 60 dae periode tree inwerking vanaf die dag waarop u die koper versoek het om die kontrak te teken en die koopsom by u kantoor te deponeer.

U word egter daarop gewys dat die koper nie verplig is om al vier (4) eiendomme te koop nie.

BTW moet uit die aard van die saak bereken word teen die heersende koers op datum van ondertekening van die koopkontrak.

Die koper sal verantwoordelik wees vir alle kostes verbonde aan die transaksie teen u markverwante tarief.

Die koper se kontakbesonderhede is soos volg:-

O.R. Tamboweg 1  
*Kwa-Mandlenkosi*  
**Beaufort-Wes**

**E-pos:** [azonwabeprintingservices@gmail.com](mailto:azonwabeprintingservices@gmail.com)  
**Selfoon Nr.** 073 478 9893

Hierby **aangeheg** vind asseblief die nodige koopkontrak en afskrifte van die kopers se ID dokumente.

Die uwe

**D.E. Welgemoed**  
**Munisipale Bestuurder**  
/edup

**Bylaes:-**

**Endossement:-**

Mnr. G. Pietersen  
O.R. Tamboweg 1  
*Kwa-Mandlenkosi*  
**Beaufort-Wes**  
6970

**Munisipale Bestuurder**



333

7131411311  
Erflëers

# CRAWFORDS

ATTORNEYS - NOTARIES - CONVEYANCERS - ADMINISTRATORS OF ESTATES - AUCTIONEERS - APPRAISERS

VAT NR. 4396198108

SINCE 1929

Ref/Verw: MA/kl/  
Your Ref/U Verw: 7/3/4/1/3/1  
E-mail/E-pos: [mitchsec@crawfordsattorneys.co.za](mailto:mitchsec@crawfordsattorneys.co.za)

Date/Datum: 22 Julie 2025

AANDAG: Petrus / Johanna

Beaufort-Wes Munisipaliteit

PER HAND

Meneer / Dame

**INSAKE: TRANSPORT: BEAUFORT-WES MUN // G & N PIETERSEN  
ERWE 635, 638, 848, 849 SIDESAVIWA**



Ons verwys na bogemelde en bevestig dat Mnr Pietersen die koopsomme plus oordragkoste ten opsigte van erwe 635 en 848 Sidesaviwa by ons kantoor inbetaal het en is ons in die proses om die oordragdokumente te finaliseer.

Voorts bevestig ons Mnr Pietersen se mededeling dat hy die balans koopsom ten opsigte van Erf 638 en 849 Sidesaviwa voor of op 25 Augustus 2025 waarna ons Erf 638 en 849 Sidesaviwa ook sal registreer.

Ons heg hierby aan die getekende kooporeenkoms vir ondertekening deur die Munisipale Bestuurder.

Die uwe  
**CRAWFORDS**

M ANDREAS

SIRKULASIE	OPDRAG
	SAB - Wat was die oordragkoste. Crawfords het dit ook bevestig.

36 DONKIN STREET - PO BOX 25 - DOCEX 1 - BEAUFORT WEST - 6970  
TELEPHONE:(023)414 2161 - FAX:(023)414 3714

Partners: AG VORSTER, B.Proc; AGE VAN VELDEN, H.Proc; M ANDREAS, B.Juris, LL.B  
Consultants: JR JOUBERT, B.A; LL.B  
Professional Assistant: W MOSTERT, LL.B

**MORANDUM VAN OOREENKOMS AANGEGAAN DEUR EN TUSSEN**

**DERICK ERNEST WELGEMOED**

in sy hoedanigheid as Munisipale Bestuurder en as sulks handelende vir en namens die  
**Munisipaliteit van Beaufort-Wes**

[Hierna die Verkoper genoem]

en

**Gideon Pietersen**

[ID Nr. 770614 5221 08 6]

en

**Nondumiso Veronica Pietersen**

[ID Nr. 820913 0817 08 2]

[Hierna die Koper genoem]

Die Verkoper verkoop hiermee aan die Koper wat koop die volgende erwe:-

- **Erf 635** groot ongeveer 240 m<sup>2</sup> en gehou deur die Verkoper kragtens Sertifikaat van Geregistreerde Titel T40885/1986
- **Erf 638** groot ongeveer 240 m<sup>2</sup> en gehou deur die Verkoper kragtens Sertifikaat van Geregistreerde Titel T40885/1986
- **Erf 848** groot ongeveer 260 m<sup>2</sup> en gehou deur die Verkoper kragtens Sertifikaat van Geregistreerde Titel T40884/1986
- **Erf 849** groot ongeveer 260 m<sup>2</sup> en gehou deur die Verkoper kragtens Sertifikaat van Geregistreerde Titel T40884/1986

1.

Die eiendomme word verkoop volgens die hiernagenoemde voorwaardes en die voorwaardes opgelê teen hierdie eiendomme ingevolge die titelakte waar kragtens die eiendomme in die naam van die Verkoper geregistreer is.

2.

Die KOOPPRYSE van die eiendomme, synde die bedrae wat deur die Koper aangebied, is soos volg:

**ERF 635: R21,000.00 BTW uitgesluit (R24,150.00) insluitend BTW.**

**ERF 638: R21,000.00 BTW uitgesluit (R24,150.00) insluitend BTW.**

**ERF 848: R26,000.00 BTW uitgesluit (R29,900.00) insluitend BTW.**

**ERF 849: R26,000.00 BTW uitgesluit (R29,900.00) insluitend BTW.**

Die KOOPPRYSE moet ten volle aan die Verkoper se agent betaal word binne 60 dae vanaf die datum van skriftelike versoek deur die Verkoper se agent en sal deur die Verkoper se agent in trust gehou word in 'n rentedraende rekening, rente wat aan die KOPER toeval, hangende die registrasie van die oordrag.

GP

N.V

## Bladsy 2

Die VERKOPER is 'n BTW-ondernemer vir die doeleindes van hierdie transaksie en dienooreenkomstig is Belasting op Toegevoegde Waarde teen die voorgeskrewe koers betaalbaar op die KOOPPRYSE.

Rente op die KOOPPRYSE teen 'n koers gelykstaande aan die prima uitleenrentekoers van Nedbank van toepassing op datum van ondertekening, te bereken vanaf datum van ondertekening van die koopakte deur die laaste handtekening tot datum van registrasie van die oordrag (albei dae ingesluit), moet deur die VERKOPER gehef word indien betaling of oordrag verdrag word as gevolg van 'n optrede of versuim aan die kant van die KOPER.

Die KOOPPRYSE van hierdie eiendom sal in die monetêre koers van die Republiek van Suid-Afrika wees. Alle betalings moet gratis by die Verkoper se agente gemaak word, naamlik Crawfords Prokureurs, Donkin Straat 36, Beaufort-Wes, 6970.

3.

Oordrag van die eiendom sal nie geskied voordat alle uitstaande bedrae aan die Verkoper of sy agent betaal is nie, en geen geboue mag op die eiendom opgerig word voordat alle uitstaande bedrae aan die Verkoper betaal is nie.

4.

Die eiendom word verkoop volgens die bestaande kaart en die Verkoper bind hom nie vir enige verskil of tekort wat by heropmeting van die grond mag blyk te bestaan nie en hy doen afstand van enige oorskot. Die eiendom word verkoop onderworpe aan enige serwitute wat daarop mag rus.

5.

Die Koper sal vanaf datum van transport die gebruikelike belastings en munisipale gelde, bereken op die waardasie van die eiendom soos aangeteken in die waardasierol plus die interim skatting van enige geboue daarop deur die Koper opgerig, betaal.

6.

Geen geboue, insluitende buitegeboue en gemakke, mag op die eiendom hierdeur verkoop, opgerig word alvorens planne van sodanige geboue aan die Raad van Beaufort-Wes voorgelê is en deur die voormelde Raad kragtens sy Bouregulasies goedgekeur is nie, en geen buitegeboue mag opgerig word alvorens daar nie met die hoofgebou 'n aanvang geneem is nie.

7.

- (a) Onderworpe aan die vereistes van (b) hieronder mag die eiendom slegs in die naam van die Koper geregistreer word.
- (b) Die Koper mag nie hierdie eiendom binne **vyf (5) jaar** na transport verkoop of dit op enige ander wyse van die hand sit voordat 'n voltooide gebou in ooreenstemming met die minimum skatting soos bepaal in Klousule (8) daarop opgerig en die eiendom in sy naam geregistreer is, tensy skriftelike toestemming van die Verkoper vooraf verkry is nie. Indien sodanige goedkeuring verleen word, sal die oorspronklike Koper dit 'n



## Bladsy 3

voorwaarde van vervreemding maak dat die persoon wat die eiendom verkry, die vereistes en voorwaardes van hierdie Koopakte as in alle aspekte bindend op homself aanvaar asof hy die oorspronklike Koper van die eiendom is.

8.

- (a) Die Koper en of opvolgers in regte moet binne 'n tydperk van (12) twaalf maande vanaf datum van transport, geboue op hierdie eiendomme oprig of laat oprig waarvan die oprigting, ingevolge hierdie Ooreenkoms, toegelaat word en waarvan die waarde gebaseer is op 'n munisipale waardasie van **R500,000.00 (Vyfhonderd Duisend Rand)**.

Indien die geboue soos voornoem nie opgerig word nie, moet gelikwideerde skadevergoeding gelykstaande aan die belasting bereken teen 'n munisipale waardasie van **R500,000.00 (Vyfhonderd Duisend Rand)**, wat elke (4) vier jaar met 10% verhoog, aan die Raad betaalbaar wees, bo en behalwe die belasting wat op die skatting van die grond gehef kan word, totdat sodanige geboue tot genoeg van die Raad voltooi is.

- (b) Ingeval twee of meer erwe gekonsolideer word en ingevolge 'n sertifikaat van gekonsolideerde titel gehou word, dan moet die gebou waarna in Klousule 8 (a) hierbo verwys word 'n munisipale waardasie van nie minder as **R1,000,000.00 (Een miljoen Rand)** wees. Sodra die gekonsolideerde erwe onderverdeel word, tree die bepalinge van Klousule 8 (a) dadelik in werking en word gelikwideerde skadevergoeding betaal na (12) twaalf maande gereken vanaf die datum van transport, maar die eienaar van die onderverdeelde erwe waarop nog nie gebou is nie, kry (12) twaalf maande vanaf datum van transport in sy/haar naam.

9.

Na goeddunke van die Verkoper:-

- (a) kan hierdie ooreenkoms kragtens klousule (10) hiervan ingetrek word, of
- (b) word die onbetaalde balans van die KOOPPRYSE en alle gelde wat kragtens hierdie ooreenkoms eisbaar is, sonder dat die Koper spesiaal in kennis gestel is, verskuldig en betaalbaar, as die Koper versuim om enige betaling ingevolge hierdie Ooreenkoms te doen of as hy insolvent word of aansoek doen om sy boedel vrywillig oor te gee of af te staan ten voordeel van sy krediteure, of in die algemeen as hy skuldig is aan die oortreding van enigeen van die bepalinge van hierdie Ooreenkoms.

10.

As die Koper enigeen of meer van die voorwaardes en verpligtings wat hom by hierdie Ooreenkoms opgelê word, nie nakom nie, het die Verkoper die reg om hierdie Ooreenkoms deur middel van 'n skriftelike kennisgewing aan die Koper gerig, te kanselleer.

Die Koper verbeur alle betalings wat hy tot die datum van die intrekking gedoen het, aan die Verkoper en die Koper het geen reg om terugbetaling van enige deel daarvan te eis nie, aangesien die betaling gelikwideerde skadevergoeding sal wees.

NS  
4

GP

N 11

## Bladsy 4

Kansellasië van hierdie Ooreenkoms kragtens die bepalings hiervan, benadeel of raak geensins die Verkoper se reg om verskuldigde paaieimente, gelde wat uitgegee is en die rente wat verskuldig is op die paaieimente en gelde, ingevolge hierdie Ooreenkoms, en/of enige verlies of skade wat die Verkoper mag ly of koste wat hy mag aangaan as gevolg van die Koper se kontrakbreuk, op die Koper te verhaal nie.

11.

Hierdie eiendom sal voorts onderhewig wees aan die bepalings van die Soneringskema van toepassing op Beaufort-Wes met spesifieke verwysing na die aanwending van die grond volgens die gebruike voorgeskryf ten opsigte van die sonering as Besigheid Sone II.

12.

Die Transportontvanger of sy opvolgers in regte moet binne 'n tydperk van een (1) jaar vanaf datum van transport die eiendom tot bevrediging van die Raad omhein.

13.

Geen diere, uitgesluit honde en katte as huishoudelike troeteldiere mag op die erwe aangehou word nie.

14.

Die Verkoper onderneem om op sy koste die erwepenne aan die Koper uit te wys indien die Koper binne **veertien (14) dae** na die datum van transport skriftelik aansoek doen vir sodanige uitwysing.

Indien die Koper nie binne die gemelde tydperk aanvra vir die uitwysing van die erwepenne nie, dan sal die Koper nie geregtig wees om vir die uitwysing aan te vra nie, en sal die Verkoper ook geen aanspreeklikheid aanvaar vir enige vermiste erwepenne nie.

Enige koste wat na die gemelde tydperk deur die Koper aangegaan word in verband met die vasstelling van die erwepenne, sal deur homself gedra moet word.

15.

Alle koste verbonde aan die oordrag van die eiendom, insluitende oordrag koste en hereregte, asook alle koste wat bykomend mag wees tot die verkryging van die Uitklaringsertifikaat, sal deur die Koper betaal word binne 60 dae vanaf die datum waarop die Koper versoek was om voormelde kostes te betaal.

16.

Besit van die eiendom word deur die Koper geneem op die datum van transport van die eiendom en vanaf daardie datum, sal alle risiko, verbonde aan die eiendom dié van die Koper wees.

17.

Oordrag van die eiendom sal deur die Verkoper se Prokureurs waargeneem word, sodra alle uitstaande bedrae aan die Verkoper betaal is.

18.

Die eiendom word 'voetstoots' verkoop, sonder enige waarborg, hetsy uitdruklik of verondersteld, en die Verkoper sal nie verantwoordelik wees vir enige gebreke, verborge of sigbaar nie.

19.

Dit is 'n opskortende voorwaarde van enige verkoop van die eiendom dat by die ondertekening van die Verkoopakte dit aanvaar word dat die Koper erken dat geen verklarings of voorstellings aan hom gemaak is deur of namens die Verkoper om hom te beweeg om die koop te sluit of andersins nie en dat die Koper erken dat die verhouding tussen hom en die Verkoper uitsluitlik hier bepaal word en niks bykomend nie.

20.

Indien die Koper hierdie Koopkontrak teken as 'n Trustee vir 'n Maatskappy gestig te word, sal die ondertekenaar persoonlik aanspreeklik wees as Koper vir die behoorlike nakoming van al die terme en voorwaardes van hierdie Koopkontrak indien die gemelde Maatskappy nie binne  **twee (2) maande**  na datum van die verkoping van die eiendom, gestig word nie en die terme en voorwaardes van hierdie Koopkontrak nie onvoorwaardelik aanneem en aanvaar nie.

Verder indien die Koper hierdie Koopkontrak teken namens 'n ander persoon of persone, sal die ondertekenaar persoonlik aanspreeklik wees as Koper vir die behoorlike nakoming van al die terme en voorwaardes van hierdie Koopkontrak indien sy prinsipaal as gevolg van enige gebreke in sy mandaat nie as Koper hierdie Koopkontrak skriftelik aanvaar binne  **een (1) maand**  na die datum van verkoping van die eiendom nie.

En verder, by die aanname en bekragtiging van hierdie Koopkontrak, sal die ondertekenaar hiervan ipso facto verantwoordelik gehou word as borg en mede-hoofskuldenaar in solidum met die Koper ten gunste van die Verkoper vir elk en iedere van die verpligtings wat voortspruit uit die aanname en bekragtiging van hierdie Koopkontrak.

21.

Die eienaar van hierdie erwe sal nie geregtig wees om sonder die toestemming van die Raad water wat van 'n put of boorgat op hierdie erwe verkry word, te gebruik vir enige ander doel behalwe die besproeiing van hierdie erwe nie.

22.

Die kostes vir die water aansluiting, die uitbreiding van die rioolwerk sowel die riool aansluiting vir die rekening van die Koper sal wees.

23.

Die eienaar van hierdie erwe is verplig om sonder betaling van vergoeding toe te laat dat elektrisiteits-, telefoon of televisiekabels of drade en hoof en/of ander waterpype en die rioolvuil en dreinerings, insluitende stormwater van enige ander erwe of erwe, binne of buite hierdie dorp, oor hierdie erwe gevoer word indien dit deur die plaaslike of 'n ander statutêre owerheid nodig geag word, en wel op die wyse en plek wat van tyd tot tyd redelikerwys vereis word.

Dit sluit die reg op toegang te alle redelike tye tot die eiendom in met die doel om enige werke met betrekking tot bogenoemde aan te lê, te wysig, te verwyder of te inspekteer.

24.

Die eienaar van hierdie erwe is verplig om sonder vergoeding op die erwe die materiaal te ontvang of uitgrawings op die erwe toe te laat al na vereis word, sodat die volle breedte van die straat gebruik kan word en die wal veilig en behoorlik skuins gemaak kan word omrede van die verskil tussen die hoogte van die straat soos finaal aangelê en die erwe tensy hy verkies om steunmure te bou tot genoeg van en binne 'n tydperk wat die plaaslike owerheid bepaal.

Aldus gedoen en onderteken te \_\_\_\_\_ op hierdie \_\_\_\_\_ dag van \_\_\_\_\_.

GETUIES:-

1. \_\_\_\_\_

2. \_\_\_\_\_

MUNISIPALE BESTUURDER

Aldus gedoen en onderteken te BEAUFORT-WES op hierdie <sup>25de</sup> ~~25STE~~ dag van <sup>Irie</sup> ~~APRIL~~ 2025. ENB

GETUIES:-

1.  \_\_\_\_\_

KOPER

2.  \_\_\_\_\_

KOPER



Erflëers  
Tenderleër

Fwd: TRANSPORT BEAUFORT WES MUN // G & N PIETERSEN

From : Johanna Visagie <johannav@beaufortwest.gov.za>  
Subject : Fwd: TRANSPORT BEAUFORT WES MUN // G & N PIETERSEN  
To : Elma du Plessis <admin@beaufortwestmun.co.za>

Wed, 23 July, 2025 12:09 pm  
3 attachments

Goeiedag Elma

Posboek asb onderstaande epos en aanhangsel.

Groete



**Johanna Visagie**  
Senior Administrative Officer: Corporate Services - Beaufort West Municipality

Phone: 023 414 8193  
Fax: +27 (0)23 414 8020  
Web: <http://www.beaufortwestmun.co.za>

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From: "mitchsec" <mitchsec@crawfordsattorneys.co.za>  
To: "Johanna Visagie" <johannav@beaufortwestmun.co.za>  
Sent: Wednesday, 23 July, 2025 9:01:19 AM  
Subject: TRANSPORT BEAUFORT WES MUN // G & N PIETERSEN

More Johanna

Ons verwys na bogemelde en bevestig die betalings is ontvang die 26ste Junie 2025 in die bedrag van R50 000.00 en die 4de Julie 2025 in die bedrag van R40 000.00 vir erwe 635 en 848 Sidesaviwa.

Sien aangeheg ons epos gedateer 17 April 2025.

Groete  
Karin Buchinger

# CRAWFORDS

ATTORNEYS - NOTARIES - CONVEYANCERS - ADMINISTRATORS OF ESTATES - AUCTIONEERS - APPRAISERS

VAT NR. 4390198168  
SINCE 1929

36 DONKIN STREET · PO BOX 25 · DOCEX 1 · BEAUFORT WEST 6970  
TELEPHONE: (023) 414 2161 FAX: (023) 414 3714

SIRKULASIE	OPDRAG
SAB - Wes	
dit benees	
60 dae. Ky inf	
speskeprake.	

*Waar is die getekende  
koopkondisies?*

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 SKM\_36725072309370.pdf  
44 KB

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**mitchsec@crawfordsattorneys.co.za**

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**From:** mitchsec@crawfordsattorneys.co.za  
**Sent:** 17 April 2025 10:25  
**To:** 'azonwabeprintingservices@gmail.com'  
**Subject:** Deed of Sale and Transfer Costs  
**Attachments:** SKM\_36725041710531.pdf; SKM\_36725041710530.pdf

Good day

We refer to the above and attach hereto the Deed of Sale as requested and the four transfer costs for the four erven.

Kind regards

Karin Buchinger

# CRAWFORDS

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TELEPHONE:(023)414 2161 - FAX:(023)414 3714

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Zimbra



12332487



johannav@beaufortwest.gov.za

FW: B WES MUN // G PIETERSEN

**From :** mitchsec@crawfordsattorneys.co.za  
**Subject :** FW: B WES MUN // G PIETERSEN  
**To :** 'Johanna Visagie' <johannav@beaufortwestmun.co.za>

Wed, 30 July, 2025 03:15 pm  
6 attachments

Hi Johanna

Sien aangeheg die tweede betalings bewys. Capitec se inbetalings neem twee dae alvorens dit in ons Standard Bank trust rekening wys.

Groete

Karin Buchinger

# CRAWFORDS

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VAT NR. 4290198162  
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TELEPHONE (023)414 2161 - FAX (023)414 3714

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PLEASE TAKE NOTE that we will never change our banking details by email. Parties are advised to check telephonically with the relevant person attending to the matter as well as our Bookkeeper before making any payments.

**From:** mitchsec@crawfordsattorneys.co.za <mitchsec@crawfordsattorneys.co.za>  
**Sent:** 30 July 2025 14:54  
**To:** 'Johanna Visagie' <johannav@beaufortwestmun.co.za>  
**Subject:** B WES MUN // G PIETERSEN

Hi Johanna

EK het die een inbetaling gekry. Sien aangeheg. Die R40 000.00 sal ek moet aanvra by die boekhouer. Stuur vir jou sodra sy my van die inligting kon voorsien.

Dankie

Karin Buchinger

# CRAWFORDS

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SAB	

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55 KB

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64 KB

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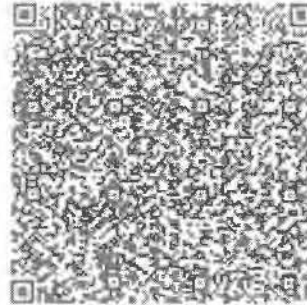
One of the Global One money management products or services

## Payment Notification



Capitec Bank

26/06/2025  
Branch: 51001  
Device: 9003



SkyQR   
Validate this document using SkyQR

Dear Sir/Madam

Please take note that Gideon made a payment to your account. The payment details are as follows:

Notification number	927589
Payment date	26/06/2025 10:24
<b>Payment details</b>	
Beneficiary name	Crawfords Attorneys
Bank name	Standard Bank
Account number	082966125
Branch	51001
Payment type	Regular Payment
Amount	R50 000.00
Payment reference	BEA171080

### IMPORTANT NOTES:

Immediate payments to non-Capitec banking clients and regular payments made to Capitec clients will reflect in the beneficiaries account immediately.

Regular payments made to non-Capitec banking clients BEFORE 02:00 PM Monday to Friday, or BEFORE 09:00 AM on a Saturday should reflect in the beneficiary account the following business (work) day.

Regular payments made to non-Capitec banking clients AFTER 02:00 PM Monday to Friday, or AFTER 09:00 AM on a Saturday, or on a Sunday, or on a public holiday should reflect in the beneficiary account within 2 Business (work) days.

This is a notification that we received instruction to effect a payment and not a representation of any kind or guarantee that the amount has in fact been transferred or shall be available in the account. The processing of the payment may be delayed, which may impact on the timing of the availability of the funds.

### Remote Banking Services

CURRENT ACCOUNT - PROVISIONAL STATEMENT DETAILS

Page	Details	Service Fee	Debit	Credit	Date	Balance
1	ELECTRONIC BANKING PAYMENT TO 2025184003	0.00			0.00 20250703	
1	ELECTRONIC BANKING PAYMENT TO 2025184001	0.00			0.00 20250703	
1	CREDIT TRANSFER Voh All Inc <i>2025/0001</i>	0.00		0.00		20250704
1	CREDIT TRANSFER SHOPRITE JUN25 86125	0.00		0.00		20250704
1	CREDIT TRANSFER WLC TYRE & FLEET SOL	0.00		0.00		20250704
1	CREDIT TRANSFER CAPITEC BEA1/1080 <i>BEA1/1080</i>	0.00		0.00	2 40 000.00	20250704
1	IB PAYMENT FROM CEN1/0102/JS <i>CEN1/0102</i>	0.00		0.00		20250704
1	AUTOBANK CASH DEPOSIT LUN11 HQ15 <i>LUN11/0001</i>	0.00		0.00		20250704
1	IB PAYMENT FROM BUC3/0001 <i>BUC3/0001</i>	0.00		0.00		20250704
1	CASH DEPOSIT NOTES/COINS CRAWFORDS LS	0.00		0.00		20250704
1	ELECTRONIC BANKING PAYMENT TO 2025185001	0.00			0.00 20250704	
1	ELECTRONIC TRF - CREDIT CARD ABSA CARD 02047532 124 DD	0.00		0.00		20250705
1	AUTOBANK CASH DEPOSIT 1NIK1/0400 HQ15 <i>NIK1/0400</i>	0.00		0.00		20250705
1	CLOSING BALANCE	0.00		0.00	0.00 20250705	

\*\* END OF REPORT \*\*

**Re: SKILLS DEVELOPMENT CENTRE: ERF 5139, RUSTDENE: BEAUFORT WEST : STORMWATER INVESTIGATION AND REPORT**

**From :** Elma du Plessis <admin@beaufortwestmun.co.za> Thu, 31 July, 2025 02:54 pm  
**Subject :** Re: SKILLS DEVELOPMENT CENTRE: ERF 5139, RUSTDENE: BEAUFORT WEST : STORMWATER INVESTIGATION AND REPORT 📎 3 attachments  
**To :** Jo-Anne Abrahams <joannea@beaufortwest.gov.za>  
**Cc :** Luzuko Nqotola <luzukon@beaufortwestmun.co.za>, Christopher Wright <manager.techservice@beaufortwestmun.co.za>, Norwood Kotze <norwoodk@beaufortwestmun.co.za>, Petrus Strumpher <petrus@beaufortwestmun.co.za>, Monwabisi C. Tshibo <mctshibo@beaufortwestmun.co.za>, Amos Makendlana <amos@beaufortwestmun.co.za>, Magre-Ann de Water <pa.eng@beaufortwestmun.co.za>, TL Tieties <landi@beaufortwestmun.co.za>, Linda Swarts <linda@beaufortwestmun.co.za>

BARCODE: 12332486

Mrs. Abrahams

Please note that a PMS Workshop will take place on the 8th, 12th and 13th of August 2025.

**A MAKENDLANA  
 ACTING MUNICIPAL MANAGER / DIRECTOR: CORPORATE SERVICES**



**Elma du Plessis**  
 Principal Clerk: Archives and Registry - Beaufort West Municipality

Phone: +27 (0)23 414 8117

Fax: +27 (0)23 415 1373

Web: <http://www.beaufortwestmun.co.za>

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**From :** "Jo-Anne Abrahams" <joannea@beaufortwest.gov.za>  
**To :** "Luzuko Nqotola" <luzukon@beaufortwestmun.co.za>, "Christopher Wright" <manager.techservice@beaufortwestmun.co.za>, "Norwood Kotze" <norwoodk@beaufortwestmun.co.za>, "Petrus Strumpher" <petrus@beaufortwestmun.co.za>, "Monwabisi C. Tshibo" <mctshibo@beaufortwestmun.co.za>, "Amos Makendlana" <amos@beaufortwestmun.co.za>  
**Cc :** "Magre-Ann de Water" <pa.eng@beaufortwestmun.co.za>, "TL Tieties" <landi@beaufortwestmun.co.za>, "Linda Swarts" <linda@beaufortwestmun.co.za>, "Administrasie" <admin@beaufortwestmun.co.za>  
**Sent :** Wednesday, 30 July, 2025 9:30:51 AM  
**Subject :** SKILLS DEVELOPMENT CENTRE: ERF 5139, RUSTDENE: BEAUFORT WEST : STORMWATER INVESTIGATION AND REPORT

Good day Seniors

I hope this message finds you well.

I would like to propose a date and time to convene a discussion regarding the mitigation measures put forward by Zutari.

Please see attached a memo for information that was send to Council.

Apparently, the SETA has plans to handover the facility to Department of Higher Education and will be having an opening in December.

According to the calendar, there is an opening on Tuesday, 12 August 2025. Alternatively, Friday, 08 August 2025 may also be suitable. Kindly advise on your preferred date for this meeting.



Fwd: Payment Notification from MNR GIDEON PIETERSEN WHJJR5XN

From : Johanna Visagie &lt;johannav@beaufortwest.gov.za&gt;

Tue, 05 Aug, 2025 10:45 am

Subject : Fwd: Payment Notification from MNR GIDEON PIETERSEN WHJJR5XN

6 attachments

To : Elma du Plessis &lt;admin@beaufortwest.gov.za&gt;

Goeiemore Elma

Posboek asb bewys van betaling ontvang vanaf Crawfords.

Groete

**Johanna Visagie**

Senior Administrative Officer: Corporate Services - Beaufort West Municipality

Phone: 023 414 8193

Fax: +27 (0)23 414 8020

Web: <http://www.beaufortwestmun.co.za>

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From: "mitchsec" &lt;mitchsec@crawfordsattorneys.co.za&gt;

To: "Johanna Visagie" &lt;johannav@beaufortwestmun.co.za&gt;

Sent: Monday, 4 August, 2025 10:16:28 AM

Subject: FW: Payment Notification from MNR GIDEON PIETERSEN WHJJR5XN

More Johanna

Sien bewys van betaling welke G Pietersen vanoggend gedoen het.

Groete

Karin Buchinger

SIRKULASIE	OPDRAG
SAB	- bluit in by rekening van land 's 1st betaling.

# CRAWFORDS

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VAT NR. 4290198168

SINCE 1929

36 DONKIN STREET · PO BOX 25 · DOCEX 1 · BEAUFORT WEST · 6970

TELEPHONE: (023) 414 2161 · FAX: (023) 414 3714

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**From:** Paymentsemail@fnb.co.za <Paymentsemail@fnb.co.za>  
**Sent:** 04 August 2025 10:11  
**To:** mitchsec@crowfordsattorneys.co.za  
**Subject:** Payment Notification from MNR GIDEON PIETERSEN WHJRR5XN



To Whom It May Concern:

Please find attached a copy of your payment notification.

**How to open your payment notification?**

In order to open your payment notification you will need Adobe Reader installed on your computer.

If you don't have Adobe Reader installed on your computer, please refer to the Adobe Website to download.

Please do not reply as this was sent from an unattended mailbox.

Kind Regards,

Payment Notifications

This email is subject to a disclaimer.

Visit the FNB website and view the email disclaimer and privacy notice by clicking the "About FNB + Legal" and "Legal Matters" links.

If you are unable to access our website, please contact us to send you a copy of the email disclaimer or privacy notice.



**Adobe.jpg**  
16 KB

 **Payment Notification.pdf**  
100 KB



## NOTIFICATION OF PAYMENT

To Whom it may Concern:

First National Bank hereby confirms that the following payment instruction has been received:

Date Actioned : 2025/07/29  
 Time Actioned : 09:16:44  
 Trace ID : WHJJR5XN

### Payer Details

Payment From : MNR GIDEON PIETERSEN  
 Curr/Amount : ZAR25428.25

### Payee Details

Recipient/Account no : ..966125  
 Name : crawford's Attorneys  
 Bank : STANDARD BANK OF S.A.  
 Branch Code : 051001  
 Reference : BEA1/1096

END OF NOTIFICATION

To authenticate this Payment Notification, please visit the First National Bank website at [fnb.co.za](http://fnb.co.za), select the "Verify Payments" link and follow the on-screen instructions.

Our customer (the payer) has requested First National Bank Limited to send this notification of payment to you. Should you have any queries regarding the contents of this notice, please contact the payer. First National Bank Limited does not guarantee or warrant the accuracy and integrity of the information and data transmitted electronically and we accept no liability whatsoever for any loss, expense, claim or damage, whether direct, indirect or consequential, arising from the transmission of the information and data.

### Disclaimer:

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7/3/2024

St. Phillips Anglican Church  
P/A Rev B.J Visser  
Steenkampweg 9  
Nieuveld Park  
Beaufort Wes  
6970  
26 Januarie 2024

Mnr.P.Strümpher  
Die Senior Bestuurder  
Korporatiewe Dienste  
Beaufort Wes Munisipaliteit  
Beaufort Wes  
6970



Geagte Mnr Strümpher

Insake: **Opmeet en oordrag van n gedeelte van Erf 388 Murraysburg.**

Ons gesprek in verband bogenoemde dateer 15 Januarie 2024 het betrekking.

Ek het die aangeleentheid met die kerkkantoor te George bespreek. Toestemming is aan my verleen om die voorgestelde aansoek vir onderverdelingsplan in te dien. Daar is reeds met die landmeter Mnr. Leon Van Der Walt van Graaff-Reinet in verbinding getree. Sodra goedkeuring van u kantoor ontvang is sal dit aan die landmeter oorhandig word om die nodige te doen.

Die kerk sal vir alle kostes in die verband betaal. n Goedgekeurde diagram sal aan u kantoor voorsien word sodra dit van landmeter ontvang is. Die kerkkantoor sal ook die persoon wat namens die kerk tekenreg het se gegewens aan u verskaf.

Vind hiermee aangeheg voorgestelde aansoekplan vir die onderverdeling van die restant van Erf 388 Murraysburg.

Ek vertrou u vind dit so in orde.

U spoedige optrede in die verband sal waardeer word.

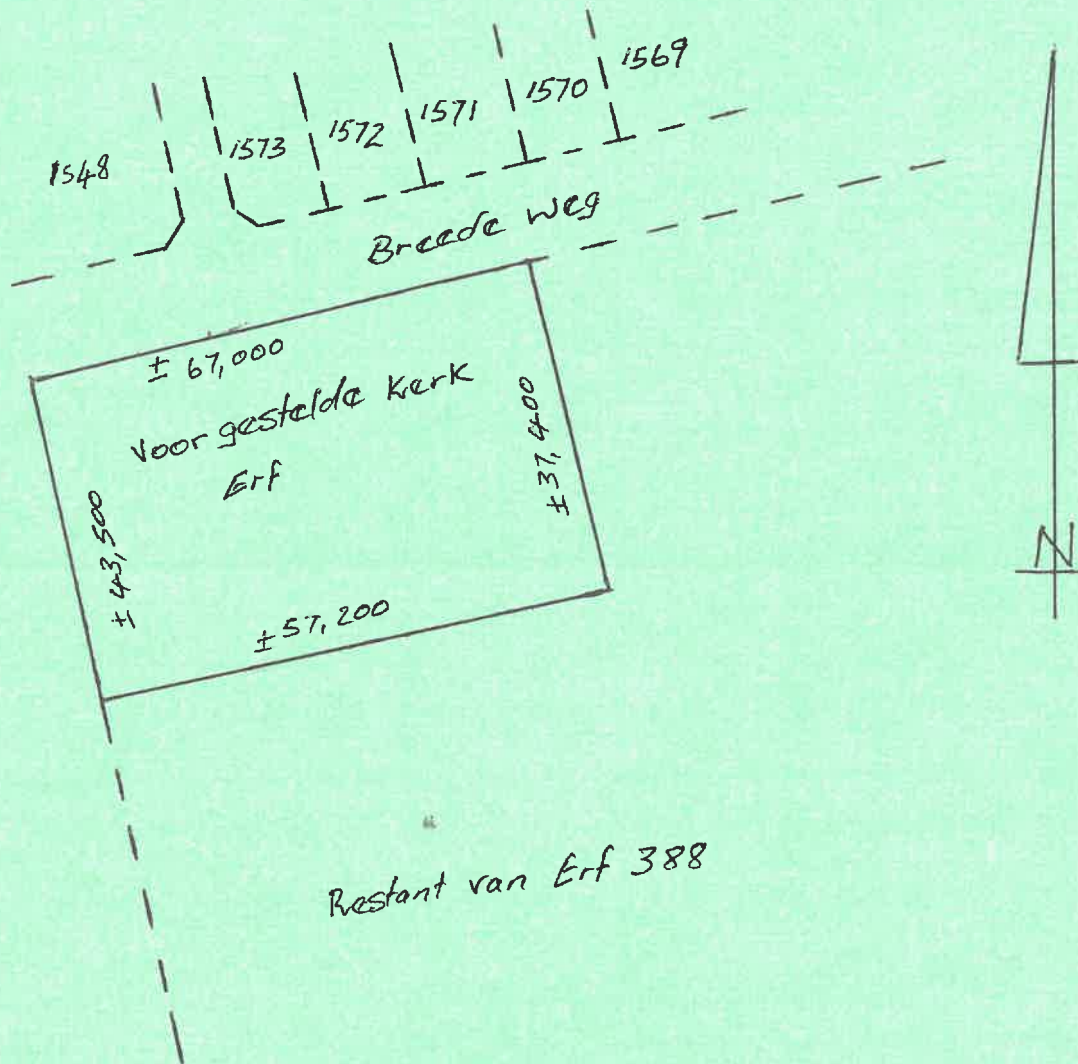
Die uwe

Rev B.J Visser

SIRKULASIE	OPDRAG
BA	
Raad: 7 <sup>de</sup>	Maandeliks: 29.07.25 Item 6



ST. PHILLIPS ANGLICAN CHURCH MURRAYSBURG  
AANSOEK PLAN  
PLAN VAN VOORGESTELDE KERKGROND  
ONDERVERDELING OP DIE RESTANT VAN ERF 388  
MURRAYSBURG  
BEAUFORT-WES MUNISIPALITEIT  
BEAUFORT-WES



PLAN: NIE VOLGENS: SKAAL

## Vicar General of the Anglican Diocese of George

The Reverend Canon Jerome Prins AHC

P.O. Box 126, George, 6530 South Africa Tel/Fax: +27 044 873 5646 (Office) / 083 413 9998

Email: [bishopsecretary@georgediocese.org.za](mailto:bishopsecretary@georgediocese.org.za)

15 August 2022

Rev. B. Visser  
The Parish of Christ Church  
P.O. Box 123  
**BEAUFORT WEST**  
6970

Dear Reverend, Visser

**RE: ERF DONATED TO ST. PHILIP'S MURRAYSBURG**

Greetings in the name of Christ.

The Administrator informed me that you informed him about 2 months ago that the Municipality of Beaufort West was about to put the area where the above erf is out on tender to a developer. The said erf would then have been part of the development and that the Diocese of George would save money as the developer would then pay for the surveying expenses and the Diocese would then only have to pay for the title deed registration. Since we have not heard anything further from you, I assume that the tender was not yet awarded to a developer.

Could you please, for the Trust Board to reconsider the situation, approached the Municipality and asked them to give us a letter where they indicate the timeframe in which the planned awarding of the tender to the developer, will take place. The letter must be directed to the Chairperson of the Diocesan Trust Board.

Thank you for the initiative you have taken in this regard.

Yours in the service of Christ.



Reverend Canon Jerome Prins  
Vicar General



**MUNISIPALITEIT - MUNICIPALITY – UMASIPALA WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

KANTOOR VAN DIE MUNISIPALE BESTUURDER/  
OFFICE OF THE MUNICIPAL MANAGER

DMURRAYSEPARTEMENT VAN DIE DIREKTEUR GEMEENSKAPDIENSTE/  
DEPARTMENT OF THE DIRECTOR COMMUNITY SERVICES/  
ISEBE LOMPHATHI, OWONGAMELEYO LWEENKONZO ZOLUNTU

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke Imbalelwano mayithunyelwe kuMlawuli kaMsipala

**Verwysing**

Reference: 14/11/3/2/26  
Isafathiso

**Navrae**

Enquiries: A Sopete // RE Klink  
Imibuzo

**Datum**

Date: 20 September 2021  
Usuku

Privaatsak / Private Bag 582

Tel. 023 4148162/8153/ 8188

Fax. 023-414- 8188/ 086-537 9470

E-pos / E-mail : peggy@beaufortwestmun.co.za

Bantomstraat 35/35 Bantom Street

BEAUFORT-WES

BHOBHOFOLO

6970

**Aan:**

Die Bisdom van George: Anglican Church  
St Phillips Anglican Church  
Breedeweg  
Murraysburg

Aandag: Rector Fr Rudi Laws

Telefoon nr.: 023-415 2228

Selfoon nr.: 082 747 8967

Email adres: adochala@outlook.com

**INSAKE: TOESTEMMING OM BOGENOEMDE KERK GROND OP DIE RESTANT VAN ERF  
388 MURRAYSBURG OP TE MEET**

Mnr, Dame

Op aanleiding van 'n vergadering te Murraysburg gehou op Dinsdag 26 Maart 2019 met  
Bogenoemde Kerkraad die volgende.

Die Munisipaliteit gee hiermee kennis dat die Anglikaanse Kerk van Suider Afrika, 'n Landmeter  
van hul keuse mag aanstel, om die Kerkgrond soos uitgewys op eie koste mag op meet.

Dit sal egter waardeer word om die Munisipaliteit van goedgekeurde diagram te voorsien.

Ek vertrou u vind dit so in orde.

**RE Klink**

Murraysburg: Dorp Bestuurder  
Beaufort-Wes Munisipaliteit

THE ADMINISTRATOR



12332502



MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMzipala

Verwysing Reference Isalathiso 6/1/1/1  
Navrae Enquiries Imibuzo S.A Pothberg  
Datum Date Umbha 2025.07.18



Privaatsak / Private Bag 582  
Faks/Fax: (023) 4148105  
Tel. (023) 4148100

e-pos / e-mail: [scnel@beaufortwestmun.co.za](mailto:scnel@beaufortwestmun.co.za)  
Kerkstraat 15 Church Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970

MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR 4<sup>TH</sup> QUARTER- 01 APRIL UNTILL 30 JUNE 2025

1. EXECUTIVE SUMMARY

In terms of paragraph 6.3 of Council's Supply Chain Management Policy, the Accounting Officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor of the municipality.

2. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of paragraph 13 (f) Council's Supply Chain Management Policy awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. During the 4<sup>th</sup> quarter of 2024/2025 financial year awards amounting to R 124 448,03 were made by the municipality to people whose close family members are in the service of the state, see Annexure A for details.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 36:

"The accounting officer may –

- (a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only —
  - (i) in an emergency (as per definition);
  - (ii) if such goods or services are produced or available from a single provider only;
  - (ii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
  - (iv) acquisition of animals for zoos and/or nature and game reserves; or
  - (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and
  - (vi) ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids;

There were 5 deviations approved by the Accounting Officer during the 4<sup>th</sup> quarter. The total amount of these deviations was R 244 602,65 see Annexure B for details.

SIRKULASIE	CPDRAG
<i>Porter</i>	<i>Kemil</i>

#### 4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. There were 5 awards made in terms of these sub-delegations by Bid Adjudication Committee, R 12 768 644,10 and 2 awards by Head of Department which amount to R 412 111,19 and the details of these awards are attached as Annexure C.

#### 5. CONTRACT MANAGEMENT

In terms of the section 116(2) (b) of the MFMA, the accounting officer of a municipality or municipal entity must-

- (a) take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced;
- (b) monitor on a monthly basis the performance of the contractor under the contract or agreement;
- (c) establish capacity in the administration of the municipality or municipal entity—
  - (i) to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and
  - (ii) to oversee the day-to-day management of the contract or agreement; and
- (d) regularly report to the council of the municipality or the board of directors of the entity, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.

Updated Contract register for 2024/2025 financial year are attached as Annexure D for perusal.

#### 6. IRREGULAR EXPENDITURE

In terms of section 1 of the MFMA Circular No 68, Irregular expenditure is defined in section 1 of the MFMA as follows:

“Irregular expenditure”, in relation to a municipality or municipal entity, means—

- (a) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of this Act, and which has not been condoned in terms of section 170;
- (b) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act, and which has not been condoned in terms of that Act;
- (c) expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
- (d) expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
- (e) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality’s by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-law, but excludes expenditure by a municipality which falls within the definition of “unauthorised expenditure”.

During the quarter under review the municipality incurred irregular expenditure amounting to R 990 201,68 as a result of contracts that were used though they have already expired, see Annexure E for details.

## 7. SUPPLY CHAIN MANAGEMENT AND INFRASTRUCTURE PROCUREMENT POLICIES

In terms of SCM Regulations section 3 the Accounting officer must review annually the implementation of the SCM Policy and when the Accounting Officer considers it necessary, submit proposals for the amendment of this Policy to the Council. Policy was reviewed see amended SCM Policy per **Annexure F** for details.

In order to establish a common approach to infrastructure delivery across all organs of state, the Standard for Infrastructure Procurement and Delivery Management (SIPDM) was issued for municipalities and communicated in MFMA Circular 77. MFMA Circular 106 was issued to replace Circular 77. See amended Infrastructure Policy as **Annexure G** for details.

## 8. SCM BID DOCUMENTS TARRIFF

We hereby request Council to approve the increase of tariffs for the issue and printing of Formal quotations and bid documents with 6% as follows:

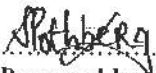
- ❖ Formal quotation document current tariff is R150 new tariff R160,00
- ❖ Competitive bids current R250 and new tariff R265,00
- ❖ Construction Contracts current tariff is R350 and new tariff R370,00


## 9. LOGISTICS MANAGEMENT

We had our annual inventory count of the end of financial year on 28 June 2025. As at 30 June 2025, the value of inventory at the municipal stores amounted to R 3 786 004.45 for the 2024/25 financial year no surpluses, no deficits and no damaged stock items were reported.

## 10. PUBLICATION OF SCM REPORT

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.

  
 Prepared by: Mrs. S.A Pothberg  
 Practitioner: Supply Chain Management

  
 Reviewed: Mr. B Jacobs  
 Acting Director: Financial Services

BEAUFORT WEST MUNICIPALITY				
Annexure A- Awards to close family members of persons in the service of the state for the 4th Quarter - 01 April - 30 June 2025				
Business	Date	Reference	Amount	Interest
Gwennas Solutions	15/05/2025	ORD-12192	R 4.625,00	Daughter, R Petersen, currently employed at Transnet
Q&K Projects	24/04/2025	PI04/24/00039388/2024-2025	21.883,35	Spouse, Mrs Y De Wee, currently employed at Transnet
	29/04/2025	PI04/29/00039425/2024-2025	21.465,90	
	22/05/2025	PI05/22/00039696/2024-2025	35.659,20	
	26/06/2025	PI06/26/00040147/2024-2025	27.379,78	
RWS Cleaning Services	13/05/2025	ORD 12276	R 3.169,80	Son is employed at the Central Karoo District Municipality, Nathan Summers
Anne's Deli	23/05/2025	ORD-12212	R 3.700,00	Spouse, Mr Stoffels, currently employed at Department of Education
	19/06/2025	ORD-12324	R 2.565,00	
	27/06/2025	ORD-12344	R 4.000,00	
<b>TOTAL AMOUNT</b>			<b>R 124.448,03</b>	

BEAUFORT WEST MUNICIPALITY							
Annexure B - Deviations awarded for the 4th Quarter - 01 April - 30 June 2025							
Applicable Paragraph in SCM Policy	Supplier	Amount	Date	Reference	Directorate	Reason for Deviation	
(a)	Emergency	Peninsula Water Treatment and Engineering	R 10.269,50	25/11/2024	ORD-11626	Infrastructure	The chlorine regulators at the Water treatment work became faulty. The regulators play a critical role in ensuring that safe potable water is supplied to the consumers. Chlorine as a disinfecting ensure that no microbiological grows can take place in the final water. Therefore the regulators was send to Peninsula Water Treatment and Engineering to provide a strip quotation to repair the regulators.
		Jirah Construction	R 16.200,00	11/6/2025	ORD-12295		On 19 May 2025 the engineering department was informed of a sewerage blocked on the main sewerage line collecting all sewerage from Di Barrake and Hospitaal Huewel. The blockage caused large volumes of sewerage to overflow in erven situated in the Barrake and at the hostel in Thomson Street. The sewerage team was not able to relief the blockage as there were large number of rocks in the sewer line.
		Quidity	R 11.845,00	25/04/2025	PI04/25/00039402/2024-2025	Corporate Services	Quidity CC which is an Administrator system that the Beaufort West Municipality use at Corporate Services which was procured prior the implementation of Supply Chain Management Regulations. Quidity is the holder of the licensing rights to this application and is the sole and only company that provides monthly support.
			R 11.845,00	22/05/2025	PI05/22/00039695/2024-2025		
			R 11.845,00	26/06/2025	PI06/26/00040144/2024-2025		
(b)	Sole Supplier	Office Technology Brokers	R 4.973,75			Finance	The purpose of this submission is to seek approval for an emergency procurement related to sole supplier of franking machine cartridge from Office Technology Brokers. The Municipality rents the machine from the Office Technology Brokers and insists that only a sealed cartridge may be inserted from their workshop. They are the only company that can supply us with this kind of cartridges. The municipality rents the machine from firm and it insists that only a sealed cartridge may be inserted from their workshop. They are the only company that can supply us with the cartridges.
(d)(vi)	Any other exceptional case where it is impractical or impossible to follow the official procurement processes, including:			12/11/2024	ORD-11567		
(d)(vi)	Ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work of the required in order to call for bids	Beaufort West Auto Electrical	R 172.340,15	15/01/2025	ORD-11734	Infrastructure	CZ3697 broke down on The N1 and needed to towed to Beaufort West. Inspecting was done by the Acting Fleet Manager and it was determined that the engine was faulty. the engine was removed from the truck and send for a strip and quote to initiate the repair. It is impossible to obtain more than 1 strip quote as alot of time and labour is spent to disambled the engine to do all inspections to assess the damage.
		J& E Communications	R 5.284,25	10/4/2025	ORD-12054		5 Radios f the water and sewerage network team was send for a strip quotation to J & E Communication. The radios were procured from them and is impractical to send to different service providers to disemble and find fault to repair.
<b>TOTAL AMOUNT OF DEVIATIONS</b>			<b>R 244.602,65</b>				
<b>TOTAL QUANTITY DEVIATION</b>			<b>5</b>				



BEAUFORT WEST MUNICIPALITY						
Annexure C-Formal quotations and tenders awarded awarded for the 4th Quarter - 01 April - 30 June 2025						
Bid #	Description	Awarded to	Bid Amount	BBBEE Level	Award date	Award by
<b>Formal quotations with value R 30 000 until R300 000</b>						
SCM 34/2025	Supply and Delivery of Personal Protective Clothing	Smart Switch Distributors (Pty) Ltd	R 258.397,88	1	9/6/2025	B Jacobs
SCM 21/2025	Supply and Delivery of Software Licences	Uber Technologies	R 153.713,31	4	12/3/2025	AC Makendlana
<b>Competitive bids with value R 300 000&lt;</b>						
SCM 23/2025	Supply and Reinstating of new Beta Fencing at the Vaalkoppies Landfill Site	Nedsteel (Pty) Ltd	R 238.897,27	1	15/05/2025	Bid Adjudication Committee
SCM 24/2025	Detecting and Repairing of water leakage and monitoring of Bulk Water Meters with the Beaufort West area	De Jagers Loodgieters Kontrakteurs (Pty) Ltd	R 1.481.979,13	2		
SCM 28/2025	Support and Maintenance of Beaufort West Municipality's IT Equipment and systems for a 3 year period: 01 July 2025 - 30 June 2028 [Effective from 01 July 2025]	Ubertech	R 4.004.008,18	4		
SCM 20/2025	Provision of Security Services for a period of twelve (12) months	Sibakulu Trading (Pty) Ltd	R 6.451.489,80	1		
SCM 32/2025	Supply and Delivery of Microsoft Office 365 Licenses	Altron Digital Business	R 592.269,72	1		
<b>Total</b>			<b>R 12.768.644,10</b>			

BEAUFORT WEST MUNICIPALITY								
Annexure E - Expenditure of Irregular Contracts for the 4th Quarter - 01 April - 30 June 2025								
SCM number	Bid description	Bidder	Amount	Payment reference	Payment date	Start date	Completion date	Comment
SCM 15/2016	Full maintenance fleet: Vehicles	Eqstra fleet	R 5.713,10	PI04/29/00039412/2024-2025	29/04/2025	01/06/2021	01/05/2019	Contract extended beyond contract period.
			R 5.713,10	PI05/22/00039705/2024-2025	22/05/2025			
			R 5.905,24	PI06/23/00040055/2024-2025	23/06/2025			
		R 179.923,79	PI05/05/00039541/2024-2025	05/05/2025				
		R 131.106,92	PI05/26/00039723/2024-2025	26/05/2025				
		R 158.768,92	PI06/27/00040253/2024-2025	27/06/2025				
SCM 62/2023	Supply, Maintenance, Repairs and Calibration of Digital Speed Cameras and the Administration of a Back Office for a Period of Three Years	Total Computer Services	R 87.517,99	PI04/29/00039424/2024-2025	29/04/2025	13/04/2023	12/04/2026	
			R 91.073,03	PI05/13/00039602/2024-2025	13/05/2025			
			R 145.608,40	PI06/11/00039958/2024-2025	11/6/2025			
SCM 66/2023	Provision of Comprehensive Banking Services	Nedbank	R 106.324,47	Bank charges-01 April -30 June 2025		12/07/2023	11/7/2028	Identified as irregular previously by AG. Advertisement not shorter than prescribed period advertised
			R 36.603,26	PI05/06/00039549/2024-2025	06/05/2025			
			R 35.943,46	PI06/02/00039856/2024-2025	02/06/2025			
<b>Total</b>			<b>R 990.201,68</b>					

Table with multiple columns including Account ID, Tender ID, Description, Successful Bidder, Value of Contract, Contract Reference, Term of Contract, and a grid of monthly payments from Jan 2021 to Dec 2025. The table contains numerous rows of contract data.



THE ADMINISTRATOR



12332465



Nolan Hugo (Secretary General)  
 Great Karoo SMME Business Forum  
 NPO APP- 25/487860  
 Beaufort West  
 Western Cape  
 cksmmebf@outlook.com  
 0603233189/ 0848832471  
 Date: 25 July 2025

The Municipal Manager  
 Beaufort West Municipality  
 112 Donkin Street  
 Beaufort West  
 6970

To whom it may concern

Dear Sir/ Madam

**Request for inclusion on the next Council Chamber Meeting Agenda:**

**Presentation on the Establishment of a new Local Business Forum for SMME's.**

We hope this letter finds you well. We are writing to respectfully request that we be allocated time on the agenda for an upcoming Council Chamber meeting to present a proposal on the importance of establishing a Local business Forum (LBF) to represent the interests of small business enterprises within our municipality.

As SMME entrepreneurs and concerned members of the local business community, we believe that a Local Business Forum would greatly benefit our municipality by providing a platform for small businesses to engage with the municipal council, share the concerns and contribute to the economic development of our region.

The proposed LBF would serve as a vital link between the business community and the municipality, fostering collaboration, innovation and growth. By creating a structured platform

SIRKULASIE	CPDRAG
<i>DMA</i>	

for dialogue, we can better address the unique challenges faced by small businesses; identify opportunities for development and work together to create a thriving local economy.

**During the presentation, we intend to highlight the benefits of establishing an LBF, including:**

1. Enhanced communication and collaboration between the municipality and local businesses.
2. Improved understanding of the needs and challenges faces by small business.
3. Identification of opportunities for economic growth and development.
4. Strengthening of economic resilience and competitiveness.

**I propose to cover the following key points in my presentation:**

- The current state of small businesses in our municipality.
- The benefits of a Local Business Forum in promoting economic development.
- A proposed structure and mandate for the LBF.
- Potential areas of collaboration between the LBF and the municipality.

We estimate that the presentation will take approximately 30 minutes. We are flexible and can accommodate the Council's schedule to ensure that the presentation is heard.

We would be grateful if you can consider our request and allocate time for our presentation at the next available Council Chamber meeting. We are confident that the Council will find value in the proposal and the potential benefits it can bring to our municipality.

Please let us know if there are any requirements or additional information needed to facilitate our request. We can be reached at [cksmmebf@outlook.com](mailto:cksmmebf@outlook.com) or via our Secretary General, Nolan Hugo at 0603233189 or the Chairperson, Emile Davids at 0848832471 if you require any further details.

Thank you for your time and consideration. We look forward to the opportunity to present our proposal to the Council.

Sincerely,

Nolan Hugo



(Secretary General)

Central Karoo SMME Business Forum

Enquiries: Rabelani Tshikalanke  
Tel: 012 3698000  
E-mail: rtshikalanke@salga.org.za  
Date: 9 July 2025



Physical:  
Block B, Menlyn Corporate Park,  
175 Corobay Ave, Waterkloof  
Glen Ext II, PRETORIA 0181  
Postal: PO Box 2094,  
PRETORIA 0001



**CIRCULAR 30/2025**

**FROM : CLLR BHEKE STOFILE  
PRESIDENT**  
**TO : EXECUTIVE MAYORS/ MAYOR**  
**CC : MUNICIPAL MANAGER**  
**DATE : 9 JULY 2025**



**INVITATION TO HOST TOWN HALL CONFERENCE OF PARTIES (COPS) – AUGUST TO OCTOBER 2025**

I extend my warm and respectful greetings from the South African Local Government Association (SALGA) Presidency. It is our hope that this correspondence finds you in good health and high spirits as you continue to serve your communities with dedication.

The South African Local Government Association (SALGA), in partnership with ICLEI – Local Governments for Sustainability (ICLEI), the Department of Forestry, Fisheries and the Environment (DFFE), the United Nations Development Programme (UNDP), and, has agreed to collaborate with Mayors across municipalities to host Town Hall Conferences of Parties (COPs).

Inspired by the structure of United Nations Climate Change Conferences (COPs), under the Paris Agreement, Town Hall COPs bring climate dialogue and decision-making to the local level—cities, towns, and municipalities. These forums engage elected officials, technical experts, civil society, business, academia, youth, Indigenous Peoples, communities, and other underrepresented groups in a locally relevant and action-oriented format.

SIRKULASIE	CPDRAG
DKD.	



www.salga.org.za



They provide an inclusive space for stakeholders to explore strategies for climate change mitigation, adaptation, loss and damage, and resilience. Town Hall COPs also serve as platforms to review progress, align local efforts with national climate goals, and identify pathways for enhancing local climate action.

Town Hall COPs serve as a vital bridge in multilevel climate governance, directly contributing to the development of South Africa's third Nationally Determined Contribution (NDC 3.0), which the DFFE is set to submit later this year ahead of COP30.

### 1. The objectives of the Town Hall COPs are to:

- Strengthen collaboration between municipal political and administrative leadership, national and provincial governments, civil society, communities, local businesses, and the private sector in delivering climate resilience and just transition outcomes at the local level.
- Enable dialogue between mayors, communities, civil society, businesses, private sector, academia, provincial and national governments to shape local government inputs into South Africa's updated NDC and position to the UNFCCC COP30.
- Raise awareness on the implications of Climate Change Act on local government, the just transition, disaster resilience to ensuring alignment across municipalities, communities, civil society, businesses, private sector, academia, and provincial and national governments.
- Localise the outcomes of COP29 and link them to municipal climate action.
- Showcase municipal climate projects, identify financing gaps, and explore climate finance opportunities.

### 2. Invitation to host a Town Hall COP

This circular serves as an invitation for Mayors to host Town Hall COPs within their municipalities. These events are scheduled to take place between **August and October 2025**. SALGA, in collaboration with its partners—DFFE, UNDP, ICLEI, and others—will provide support and resources to ensure the successful delivery of these events.



To facilitate planning and coordination, we kindly request that you **submit your preferred dates** for hosting your Town Hall COP within the specified timeframe. This will help ensure that municipal inputs are considered in the development of South Africa's NDC 3.0.

To express interest in hosting a Town Hall COP, please contact **Dorah Kiki** at [dkiki@salga.org.za](mailto:dkiki@salga.org.za) on or before **Friday, 31 July 2025**, so that we can begin engaging you on logistical arrangements and design of the session. We look forward to your active participation in this important initiative.

**Yours Sincerely,**



---

**CLLR BHEKE STOFIE  
SALGA PRESIDENT**

---

**CONFIRMATION OF HOSTING A TOWN HALL COP**  
**AUGUST 2025 – OCTOBER 2025**

---

To express your interest, kindly fill in the Form below. **Submission deadline: 31 July 2025**

<b>Name of Municipality</b>	
<b>Key contact person</b>	
<b>Contact details</b>	
<b>Proposed date/month of hosting</b>	
<b>Any Comments</b>	

We would like to thank you in advance for your participation in the Town Hall COP. Once your participation is confirmed, SALGA will reach out to discuss further details and the support that will be provided to help make this event a success.

***N.B: Kindly send the form to Ms. Dorah Kiki at [dkiki@salga.org.za](mailto:dkiki@salga.org.za) and the Provincial SALGA Senior Advisor – Municipal Sustainability in your province.***

**Re: Application for Power of Attorney and Permission to Install Legal Gambling Machines at Beaufort West Golf Club**



Wed, 06 Aug, 2025 09:30

**From :** Dimitri Fortuin <247tnf@gmail.com>

**Subject :** Re: Application for Power of Attorney and Permission to Install Legal Gambling Machines at Beaufort West Golf Club

**To :** petrus@beaufortwestmun.co.za



More mr

Hoop dit gaan goed vandag. Het vergeet om di punt ook by te sit.

"Consent for zoning amendment (split-use zoning) for a section of our club premises to be legally recognised for entertainment/recreational (amusement) purposes, as required for the installation of such machines."

Jammer vir dit.

On Tue, 05 Aug 2025, 14:09 Dimitri Fortuin, <247tnf@gmail.com> wrote:

----- Forwarded message -----

From: **Dimitri Fortuin** <247tnf@gmail.com>

Date: Tue, 05 Aug 2025, 12:16

Subject: Application for Power of Attorney and Permission to Install Legal Gambling Machines at Beaufort West Golf Club

To: Building Inspectors <buildingcontrol@beaufortwestmun.co.za>

Beaufort West Golf Club

Garcia Street, Beaufort West

Email: [247tnf@gmail.com](mailto:247tnf@gmail.com)

Tel: 083 361 1096

President: Mr. Dimitrius Fortuin

Date: 05-08-2025

To:

The Municipal Manager

Beaufort West

Subject: Application for Power of Attorney and Permission to Install Legal Gambling Machines at Beaufort West Golf Club

Dear Municipal Manager,

SIRKULASIE		OPDRAG
BA		

Following:

That the Beaufort West Municipality grants the club Power of Attorney, authorising us to legally and formally apply for a gambling licence through the appropriate authorities; and

That the Municipality grants permission for the installation of a limited number of legal slot machines on the club premises, operated under the regulations of the Western Cape Gambling and Racing Board and in compliance with all applicable laws.

Purpose of the Request:

As a community-based sports club, we are currently operating with limited income and increasing operational costs. The installation of legally licensed gambling machines would:

Provide a stable source of revenue to sustain and improve club operations (electricity, maintenance, staff, etc.)

Support and expand our youth development programmes, which currently serve over 20 junior players

Enable us to host community events and social activities

Stimulate local economic activity, including job creation and increased community engagement

Estimated Financial Benefit:

Based on conservative estimates, 5 machines could generate between R15,000 to R25,000 per month, resulting in an annual projected income of R180,000 – R300,000. These funds would be used exclusively for:

Club improvements and infrastructure  
Junior and youth development initiatives  
Community projects and sport promotion

We assure the Municipality that all operations will be conducted strictly in accordance with legal and regulatory requirements, and under the oversight of a licensed service provider.

We kindly ask that the Municipality considers this application and provides the necessary Power of Attorney and formal approval in writing so we may proceed lawfully and responsibly with this opportunity.

Should you require any additional documentation or a formal meeting, I am available at 083 361 1096 or via email at [247tnf@gmail.com](mailto:247tnf@gmail.com).

Thank you for your time and consideration.

---



Rig asseblief alle korresponuensie aan die Munisipale Bestuurder/Kindly address all correspondence to the  
 Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing**  
**Reference** 12/4/4/2  
**Isalathiso**

**Navrae**  
**Enquiries** A.W.Mitchell  
**Imibuzo**

**Datum**  
**Date** 15 May 2025  
**Uhmla**

**Privaatsak/Private Bag 582**  
**Faks/Fax 023-4151373**  
**Tel 023-4148194**  
**E-mail admin@beaufortwestmun.co.za**  
**Donkinstraat 112 Donkin Street**  
**BEAUFORT-WES**  
**BEAUFORT WEST**  
**BOBHOFULO**  
**6970**



**MEMORANDUM TO THE SENIOR MANAGER: CORPORATE SERVICES**  
**CORRECTIONS ON THE APPROVED ZONING MAP: MANGALISO CASH STORE:**  
**ERF 2631 & 2630: 4 BONANI STREET: KWA MANDLENKOSI: BEAUFORT WEST**

My memorandum with regards to the abovementioned matter refers.

On a request of a zoning certificated at Erf 2631 it was noticed that an error occurred on the new zoning maps as prescribed below.

According to the approved zoning scheme map, Erf 2631 is currently zone as a Single Residential Zone I. A shop is being operated on the erven and it has been existing way before 1985, the valuation roll shows that this particular erven is zoned as Business Zone II.

On the attached zoning map, Erf 2630 is zoned as Business Zone II and it is occupied by a dwelling unit. According to the owner of both plots a mistake has been made and the zonings needs to be switched. Erf 2631 where the shop is situated should be zoned as a Business Zone II and Erf 2630 which is occupied by a dwelling house should be a Single Residential Zone I.

It is hereby requested that approval is required from Council for the rectification at the errors on the zoning maps.

For your further attention.

  
**C.B.WRIGHT**  
**MANAGER: TECHNICAL SERVICE**  
 /mg

SIRKULASIE	OPDRAG
BA	

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Copy of WAARDASIEROLLE.xls [Compatibility Mode] - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW

Cut Copy Paste Format Painter Clipboard Font Alignment Number Styles Cells Editing

Normal Good Neutral Bad

AutoSum Fill Clear Sort & Filter Select

rek no	straatadres	eienaar	sonering	af
8453	3700/0026/10000000//	211 SS	KALO	3 19;6 BONANI STREET
8454	3700/0026/11000000//	292 PE	MANKAYI	3 59;21 BONANI STREET
8455	3700/0026/12000000//	374 KN	BANGO	3 58;19 BONANI STREET
8456	3700/0026/16000000//	300 DH	FORTUIN	15 MANDELKOSI WAY
8457	3700/0026/17000000//	300 MP	MOLETSANE	17 REV FASS STREET
8458	3700/0026/18000000//	300 AA	ISAACS	2 618;19 MANDELA STRAAT
8459	3700/0026/19000000//	867 V	MATAYI	2 619;21 MANDELA STREET
8460	3700/0026/20000000//	368 ZC	MATHAYI	ERF 2620;1 REV FASS STRAAT
8461	3700/0026/21000000//	346 NM	MATSHOBA	3 GABA ROAD
8462	3700/0026/22000000//	290 K	ADAMS	N 85;1 REV FASS STRAAT
8463	3700/0026/23000000//	290 M	BENJAMIN	2 623;3 REV FASS STREET
8464	3700/0026/24000000//	290 J	BAARTMAN	2 624;5 REV FASS STRAAT
8465	3700/0026/25000000//	280 NV	MAERMAN	2 625;7 BONANI STREET
8466	3700/0026/26000000//	290 M	MADINI	2 626;9 REV FASS STRAAT
8467	3700/0026/27000000//	286 OS	MDUKIVA	2 627;11 REV FASS
8468	3700/0026/28000000//	300 HT	DICK	2 628;35 BONANI
8469	3700/0026/29000000//	288 W	MAWUSI	2 629;37 REV FASS STREET
8470	3700/0026/30000000//	384 TG	NORINI	6 37;2 GABA ROAD
8471	3700/0026/31000000//	486	MANGALISO CASH STORE	6 50 4 BONANI STREET
8472	3700/0026/32000000//	265 EV	MATIPA	31 BONANISTRAAT
8473	3700/0026/33000000//	247 DH	FORTUIN	29 BONANISTRAAT
8474	3700/0026/34000000//	414 DE	SONDLO(ZUKELWA)	6 49;27 BONANI STREET
8475	3700/0026/35000000//	414 SJ	MOLETSANE	2 635;7 GABA ROAD
8476	3700/0026/36000000//	379 NM	FULUMENI	25 BONANI WAY
8477	3700/0026/37000000//	810	HOADLIKIDLA	6 47;23 BONANI ROAD
8478	3700/0026/38000000//	276 EZ	NJADU	2 638;11 GABA ROAD
8479	3700/0026/39000000//	249 C	DU PLESSIS	2 639;21 BONANI STREET
8480	3700/0026/40000000//	253 DH	FORTUIN	19 BONANISTRAAT
8481	3700/0026/41000000//	263 DH	FORTUIN	13 GABAROAD
8482	3700/0026/42000000//	313 DH	FORTUIN	15 GABAROAD
8483	3700/0026/43000000//	284 DH	FORTUIN	17 BONANISTRAAT
8484	3700/0026/44000000//	226 DH	FORTUIN	15 BONANISTRAAT
8485	3700/0026/45000000//	233 DH	FORTUIN	17 GABAROAD
8486	3700/0026/46000000//	1232 EV	MATIPA	19 GABAROAD
8487	3700/0026/48000000//	374 EV	MATIPA	13 MANDELA STRAAT
8488	3700/0026/49000000//	310 AT	ELIJA	2 640;11 MANDELA STREET

READY

Windows taskbar with icons for Internet Explorer, PowerPoint, Word, Excel, and other applications.

System tray showing time: 11:56 AM, 2025-01-30.



THE ADMINISTRATOR



12332469

**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

**orate: Infrastructure Services / Direktoaraat: Infrastruktuur Dienste  
ICandelo: Iinkonzo zeZiseko zoPhuhliso**

sie aan die Munisipale Bestuurder/Kindly address all correspondence to the  
municipal manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

**Verwysing**

Reference 12/4/4/2  
Isalathiso

Privaatsak/Private Bag 582

Faks/Fax 023-4151373

Tel 023-4148194

E-pos / E-mail [admin@beaufortwestmun.co.za](mailto:admin@beaufortwestmun.co.za)

**Navrae**

Enquiries A.W.Mitchell  
Imibuzo

Donkinstraat 112 Donkin Street

BEAUFORT-WES

BEAUFORT WEST

BOBHOFOLLO

6970

**Datum**

Date 29 July 2025  
Uhmla



**MEMORANDUM TO THE SENIOR MANAGER: CORPORATE SERVICES**

**CORRECTIONS OF AN ERROR ON THE APPROVED ZONING MAP: MANGALISO  
CASH STORE: ERVEN 2630 & 2631: 4 BONANI STREET, KWA MANDLENKOSI,  
BEAUFORT WEST:**

With reference to your evenly numbered memorandum in the above-mentioned regards dated 27 May 2025 the following:

Please see the below summary of Erven 2630 and 2631:

**Erf 2630**

During the transition process from the Sidesaviwa Zoning Scheme Regulations, of 1998, to the Beaufort West Municipal Standard Zoning Scheme By-Law, dated 5 June 2020, Erf 2630 was allocated a zoning of Business Zone II.

The zoning allocated to the erven does not compare to the proposed transitions according to the transition tables as the previous zoning of the erven was that of Residential I.

The current primary use of the erven is a Dwelling Unit and therefore does not fit the current zoning of Business Zone I.

**Erf 2631**

During the transition process from the Sidesaviwa Zoning Scheme Regulations, of 1998, to the Beaufort West Municipal Standard Zoning Scheme By-Law, dated 5 June 2020, Erf 2631 was allocated a zoning of Single Residential Zone I.

The zoning allocated to the erven does not compare to the proposed transitions according to the transition tables as the previous zoning of the erven was that of Business.

The current primary use of the erven fits the definition of Neighborhood Shop and therefore does not fit the current zoning of Single Residential Zone I.

SIRKULASIE	OPDRAG
BA.	



With the above information taken into consideration it is clear that an error occurred during the transition process and that the erven were allocated the incorrect zoning.

It is therefore recommended that the following correction be made to the zoning maps:

- That the zoning of Erf 2630 be changed from Business Zone I to Single Residential I to fit the current primary use.
- That the zoning of Erf 2631 be changed from Single Residential I to Business Zone III to fit the current primary use of Neighborhood shop.

For your further attention.



**C.B. WRIGHT**  
**MANAGER: TECHNICAL SERVICE**  
/mg



12/04/2025



For attention: Municipal Council Beaufort West

Re.: Permission to use play park in Voortrekker Street as drop-off and pick-up zone for learners of Niko Brummer Primary School

On behalf of the governing body of Niko Brummer Primary, I would like to request permission to use the play park on the corner of Hattingh and Voortrekker Streets as a safe holding area for drop-offs in the morning and pick-ups in the afternoon for learners of our school.

The reason behind this request is the challenge we have of ensuring safe crossing of Voortrekker Street especially, and Hatting Street during those times. As we all know Voortrekker Street is a through fare road with sometimes high volumes traffic and speeding vehicles. We are all aware of a learner being knocked down on his way to school a few years ago in Voortrekker Street.

Our request:

A school patrol crossing across Hattingh Street to the park, a gate( for our installation and only to be accessed by us during said times) on the side in said street, a commitment from the municipality to keep park in a good and safe condition for learners, the permission to let parents and taxis pick up the children at the big gate next to the tennis courts.

We commit to install and safeguard the gate, to respect and oversee the park rules during said times.

Since our challenge is to ensure safe passage of learners at those times, we would also like to address the possibility of a pedestrian crossing outside the big school gate in Voortrekker Street as well as signage to alert motorists of school crossing approaching.

Please inform us of necessary steps to implement such changes and know that we are committed to the safety of our learners and upholding your requirements.

We are looking forward to hear your feedback regarding this and hope to take hands with relevant parties in this regard.

Thank you

Regards

Lisa Reynolds

Chair

Niko Brummer Governing Body

SIRKULASIE		OPDRAG
BA		



# Primêre Skool / Primary School Niko Brummer

✉ 286  
Beaufort-Wes(t)  
6970  
Tel: 023 414 2507



09 Mei 2025

**AANDAG: HOOF VAN VERKEER EN MUNISIPALE BESTUURDER**

**INSAKE: VOETOORGANG IN HATTINGHSTRAAT**

Geagte mnr. Lawrence en mnr. Welgemoed

Met hierdie skrywe wil Primêre Skool Niko Brummer aansoek doen vir 'n zebra-voetoorgang in Hattinghstraat.

Ons is baie bekommerd oor ons leerders se veiligheid wat afgelaai word in Voortrekkerstraat. Ons wil graag hê die leerders moet voor die tennisbane afgelaai word. Die leerders moet dan veilig oor Hattinghstraat beweeg met 'n skoolpadpatrolie tot in die skoolterrein.

Ons hoop u sal ons versoek positief oorweeg vir die veiligheid van ons dorp se kinders.

U kan my kontak by (023) 414 2507 of nikobrummer.head@gmail.com.

Onderwysgroete.

Mnr. J. Huyzers  
SKOOLHOOF

SIRKULASIE		OPDRAG
BA		

TOWN COMMITTEE OF SIDESAVIWA.....

MEMORANDUM OF AGREEMENT

TOWN COMMITTEE OF SIDESAVIWA.....

SELF-HELP HOUSING PROJECT : MATERIAL LOAN

between the TOWN COMMITTEE OF ...SIDESAVIWA....., herein represented by ..... in his capacity as SECRETARY of the TOWN COMMITTEE, duly authorised hereto to sign the agreement on behalf of the said TOWN COMMITTEE (hereinafter referred to as the SECRETARY)

and

..... Elias... Makhaya... Dayimani..... of (address) N. 711. Sidesaviwa:..... Beaufort: Wes:..... (hereinafter referred to as the PARTICIPANT)

WHEREAS the SECRETARY is prepared to allocate a site in the .. SIDESAVIWA..... Black residential area to the Participant for, the purpose of constructing his own dwelling thereon according to this agreement regarding the TOWN COMMITTEE OF ...SIDESAVIWA.... Self-Help Housing project in the said residential area, and

WHEREAS the PARTICIPANT has indicated that he is desirous of constructing his own dwelling on the said site in accordance with this agreement.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

- 1. SUBJECT TO APPLICABLE LEGISLATION

This agreement is subject to the provisions of the BLACK

*Handwritten signature*

EA

2./.....

LOCAL AUTHORITIES Act 102 of 1982 as amended as well as future legislation which may become applicable to Black residential areas.

2. ALLOCATION OF SITE

The SECRETARY allocates site no N.711..... in the Black residential area of SIDESAVIWA..... to the PARTICIPANT for the sole purpose of constructing his own dwelling thereon according to the TOWN COMMITTEE OF SIDESAVIWA.  
..... Self-Help Housing Project.

The PARTICIPANT undertakes to utilise the said site no N.711..... for the purpose of constructing his own dwelling thereon according to the TOWN COMMITTEE OF SIDESAVIWA..... Self-Help Housing Project in SIDESAVIWA.....

4. PERIOD OF ALLOCATION OF SITE

Site no N.711...SIDESAVIWA..... is allocated to the PARTICIPANT for an indefinite period of time for the purpose mentioned in 2 and 3 above but should the PARTICIPANT wish to obtain a 99 year leasehold Title to the site the SECRETARY will accept and process his application therefor provided that he qualifies therefor and pays all moneys and/or fees due to the SECRETARY in respect thereof. The processing of such an application will be done by the SECRETARY as soon as practically possible.

5. APPROVAL OF BUILDING PLAN

The PARTICIPANT will build the dwelling mentioned in 2 and 3 above according to a building plan approved by the TOWN COMMITTEE OF....  
SIDESAVIWA..... and for this purpose the PARTICIPANT will pay to the SECRETARY the standard building inspectors fees.

*Delroy*

E A

3./.....

6. The SECRETARY'S staff involved in the TOWN COMMITTEE OF .... SIDESAVIWA..... Self-Help Housing Project will assist the PARTICIPANT in deciding on a plan for the proposed dwelling.
7. MATERIAL (\*delete which is not applicable)
- The PARTICIPANT will either provide his own material which will be inspected and approved by the SECRETARY or obtain approved material by means of a loan from the SECRETARY to construct the dwelling concerned.
8. The loan shall be advanced at an interest rate of 11 1/4% per annum which shall be calculated from the date of the first withdrawal of material by the PARTICIPANT.
9. The interest on the said loan shall be capitalised from the date of the first withdrawal of material to the date of occupation of the proposed dwelling or a date twelve (12) months after the first withdrawal of material whichever is the earlier. Interest so capitalised shall be added to the loan and repaid by the PARTICIPANT over the total period of the loan.
10. Notwithstanding anything else contained herein the SECRETARY shall have the right to increase the rate of interest of the loan after having given one month's notice in writing to the PARTICIPANT of his intention to do so. Should the rate of interest be increased in terms hereof the SECRETARY shall have the right to increase the monthly instalments in respect of the loan.
11. The PARTICIPANT shall qualify for a differentiated interest rate on the loan as soon as he has completed the proposed dwelling and complied with all the terms and conditions of this agreement to the satisfaction of the SECRETARY provided that a lower differentiated interest rate shall not apply to the loan before the tem=

*Scimit* - E A

porary shack referred to in clause 23 has been demolished to the satisfaction of the SECRETARY.

12. The PARTICIPANT acknowledge that he will be indebted to the SECRETARY in the sum of (*R. 4920:00*.....) being money due and payable to the SECRETARY in respect of material, labour and levies.
13. The differentiated interest rate referred to in clause 11 determined by the PARTICIPANT'S monthly income is ....*3*.....% per annum. This interest rate is to be adjusted annually in accordance with the PARTICIPANT'S monthly income.
14. The PARTICIPANT shall on the issue of the said certificate of completion mentioned clause 28 pay to the SECRETARY an administrative levy in the amount of ....*R 200:00*..... The administrative levy shall be paid in cash.
15. The capital sum of the loan mentioned in clause 12 above together with all other amounts due and payable in terms of this agreement shall be payable by the PARTICIPANT to the SECRETARY in monthly instalments of (*.....R. 37:33*.....) for *360*.... months calculated from the date of the certificate of completion and adjusted in accordance with clause 13.
16. The SECRETARY reserves the right to adjust the capital sum of the loan and the amount of the monthly instalment as and when may be necessary to reflect the actual amount due to the SECRETARY in respect of materials provided in terms thereof.
17. The monthly instalment mentioned in 15 above shall be payable on the first day of each and every month. The first payment to be made on the first calender month following on the date mentioned

*Signature*  E A

5.

in clause 15 above.

18. All payments by the PARTICIPANT to the SECRETARY in terms hereof shall be made at the offices of the TOWN COMMITTEE or such other places as the SECRETARY may determine from time to time by means of a notice in writing to the PARTICIPANT.
19. Notwithstanding anything to the contrary contained herein it is specifically agreed that the full balance of the loan shall be due and payable as soon as a building society loan becomes available in terms of the 99-year leasehold system.
20. The PARTICIPANT may at any time make a payment in full of the outstanding balance due by him or reduce such outstanding balance by any amount equivalent to a monthly instalment or multiple thereof.
21. Materials will be made available to PARTICIPANTS upon proof thereof that the building plan of the proposed dwelling has been approved.
22. The PARTICIPANT will commence with the construction of the dwelling within ninety (90) days and complete the said dwelling within twelve (12) months thereafter failing which the SECRETARY may act in terms of clause 38 thereof.
23. Approval is given to the PARTICIPANT to erect a temporary shack on the site concerned to live in while he is constructing the proposed dwelling thus enabling him to guard against vandalism and to prevent theft of materials which will not be covered by any insurance. The PARTICIPANT shall demolish the shack the day he moves into his house and shall pay the above-mentioned interest of ..... <sup>11/4.9</sup> ..... on the loan until the said temporary shack has been demolished.

*Secretary*  
 E A

6.1.....




24. Material will be obtained by the PARTICIPANT in such quantities and at such intervals as the SECRETARY'S staff involved in the TOWN COMMITTEE OF SIDESAVIWA..... Self-Help Housing Project may deem necessary after taking into consideration the progress made by the PARTICIPANT with the construction of the dwelling concerned.
25. The PARTICIPANT will be responsible for all the labour required to construct the dwelling.
26. If for any reason it should be necessary to determine the value of the material obtained by the PARTICIPANT at any specific time, the amount determined by the SECRETARY shall be accepted by the PARTICIPANT.
27. SUPERVISION
- The SECRETARY'S Project Organizer and his staff will regularly visit the site and advise the PARTICIPANT with regard to the construction of the dwelling and the PARTICIPANT will co-operate with these officials in order to improve the quality of construction where necessary or to comply with the specifications and dimensions reflected on the approved building plan.
28. Before the dwelling concerned is occupied the SECRETARY'S Project Organizer will issue a certificate to the effect that the dwelling has been satisfactorily completed according to the plan and that is ready for occupation.
29. SERVICE CHARGES
- In addition to the amount payable to the SECRETARY in terms of clause 15 above the PARTICIPANT is also liable to pay to the SECRETARY at its local offices the fully economic service charges in respect of services provided by the SECRETARY which charges will be paid monthly in advance.

*Secret*  
*[Signature]* EA

7./.....

30. The monthly service charges payable in respect of 29 above, will be determined by the SECRETARY.
31. During the period of the loan the SECRETARY will insure the property at replacement cost against perils against which the SECRETARY is covered under the relevant insurance policy. The premiums will be payable in addition to the loan.
32. When the loan has been repaid in full the SECRETARY will cease to arrange any insurance on the property and it will be the responsibility of the PARTICIPANT to arrange insurance cover.
33. MAINTENANCE AND REPAIR OF DWELLING
- The PARTICIPANT shall to the satisfaction of the SECRETARY keep and maintain the dwelling in a neat, clean and good state of repair.
34. Should the PARTICIPANT fail to comply with the SECRETARY'S requirements in terms of clause 33, the SECRETARY may effect such repairs and/or replacements and/or maintenance works as he deems fit at the expense of the PARTICIPANT and from time to time add such amounts so paid to the outstanding capital amount of the loan which increased loan balance will be paid within the period mentioned in clause 15 or the SECRETARY may elect to recover the same as a debt due to the SECRETARY by the PARTICIPANT or act in terms of clause 38 of this agreement.
35. STRUCTURAL ALTERATIONS TO THE DWELLING
- The PARTICIPANT shall not make any alterations or additions to the dwelling before the SECRETARY'S consent in writing thereto is first obtained.
36. NON-COMPLIANCE WITH TERMS OF CONTRACT
- Should the PARTICIPANT for any of the eventualities mentioned in Regulation GNR 1036 of 14 June 1968 or other regulations to be

*Admitted*  
E A 

promulgated or relevant legislation, be disqualified as holder of a site permit the SECRETARY shall be entitled to act in terms of clause 38 hereof.

37. Should the PARTICIPANT fail to comply with any of the terms of this contract, the SECRETARY shall be entitled to act in terms of clause 36 thereof.

38. Non-compliance with the provisions of Act 102 of 1982, Regulation GNR 1036 of 14 June 1968 or other relevant legislation or the terms of this agreement by the PARTICIPANT, shall entitle the SECRETARY to:

- (i) cancel the agreement and/or
- (ii) take possession of the dwelling and/or
- (iii) sell the dwelling to recover all sums due to the SECRETARY, and/or
- (iv) claim the full amount due to the SECRETARY together with interest and damages from the participant forthwith.

In the event of the cancellation of the agreement the PARTICIPANT shall forfeit both the site and the deposit paid without any compensation for work done in regard to the house.

39. DOMICILIUM

The PARTICIPANT chooses as his domicilium citandi et executandi site no N.71 SIDESAVIWA..... Black residential area, and the SECRETARY chooses as its domicilium citandi et executandi ..... TOWN COMMITTEE OFFICE SIDESAVIWA.....

40. JURISDICTION OF MAGISTRATES COURT

The PARTICIPANT consents to the jurisdiction of the Magistrates Court for decision on any dispute arising from the terms of this agreement but the SECRETARY may at its decision refer a dispute to the Supreme Court.

*Signature*

E A

*Signature*

9./.....

SIGNED ON behalf of the TOWN COMMITTEE at SIDESAVIWA.....  
on this ..... day of ..... 19 .....

AS WITNESSES:

- 1. *S. de...* .....
- 2. *P. Touse* .....

.....  
FOR AND ON BEHALF OF THE  
TOWN COMMITTEE OF .....  
SIDESAVIWA  
.....

SIGNED by the PARTICIPANT *Le: Beaufort-Wes.* .....

on this ..... *21<sup>st</sup>* day of *Augustus* ..... 19 *89*.....

AS WITNESSES:

- 1. *S. de...* .....
- 2. ....

*E. A. y. ...*  
PARTICIPANT

141131225



Mr Makhaya Elias Dayimani  
2067 Sofasofahlane  
George  
6530  
4 Oktober 2011  
CELL 0711 891088 / 0783639 012

Die Munisipale Bestuurde  
Donkin Straat  
Beaufort West  
6970



STUURMAN LAAN 6/N711 ERF 345

Hiermee gee ek MAKHAYA ELIAS DAYIMANI met ID nr. 5002265614082 toestemming dat bogenoemde woning nou aan Mr. Dean Sakhwa Mkhakaza met ID nr. 720972557008 toe geken mag word aangesien ek nou in George woon en daar 'n huis besit

Vir enige navras kan u my kontak by bogenoemde adres.

Groete!

Die uwe

M.E Dayimani

RECEIVED	DATE
5/10/11	



389  
14/11/2024  
er: 345

Sakhiwo Ntlakaza  
N540/4Diamond Street  
Kwa- Mandlenkosi Location  
Beaufort West  
6970

Municipal Manager  
112 Donkin Street  
Beaufort West  
6970



*Subject: Request for ownership change Of Property N711/6 ERF 345 after Deceased member*

Dear Mr D. Welgemoed

I Hope this letter find you well. I am writing to request a change of ownership the property located at N711/6 ERF345 following the passing of my uncle Mr M.E Dayimani back in 2021 and who was previous owner.

At my disposal I currently possess a letter written by my uncle to the Municipality dated 04<sup>th</sup> of October 2011 Indicated that He leave the House at N711/6 Erf 345 to Deon Sakhiwo Ntlakaza (Pls see attached copies) And the Memo was written by Mr B Visser. Prior to my uncle communication was given to him indicating that the House is indeed transferred in my name. I have since followed this up with the housing department no vail. I later discovered the account has been change to Ms Thandiswa Eunice April the tenants who have no legitimate claim to the house.

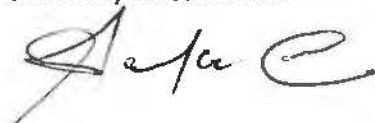
I am writing to you as my last option to get closure on this matter as it has been coming for years with out any favourable results, I am now seeking an urgent transfer of ownership of the property to my name. Attached to this letter are necessary documents to fa cilitate this process.



1. Copy of the death certificate
2. A letter from Mr M.E Dayimani requesting transfer to my name
3. Copy of my correspondence with the Municipalty , requesting the transfer of ownership.
4. A copy of my Identity document

I Kindly ask for your guidance on any additional steps or requirements needed to complete this process. I appreciate your assistance in this matter and look forward to your prompt response.

Thank you for your attention to this request

Sincerely Ds Ntlakaza



SIPKIV ASIG	TPDRAG
	

4/N540 Diamond Avenue  
Kwa-Mandlenkosi  
Beaufort West  
6970  
10 September 2024

THE MUNICIPAL MANAGER  
112 DONKIN STREET  
BEAUFORT WEST  
6970

**STUURMAN AVENUE 6/N711, ERF 345: REGISTRATION OF HOUSE**

In the early 1990s my uncle Elias Makhaya Diamond left the house in my care when he relocated to George for work.

In 1998 my uncle wrote a letter that was handwritten which I submitted at the Municipality office to Bhut Majiet Ngondo and Freddy Klaaste. When I went afterwards to enquire, they again said that my uncle must write a letter. That is the 2nd letter that my uncle wrote which he faxed through to the Municipality on the 04 October 2011.

My uncle has passed on and the people that are currently in the house were placed by myself in the house and my grandmother Elsa Damon can attest to that.

It is now 26 years later and the house is not yet on my name. My uncle has passed on 3 years ago. I still do not have a house in my name.

I am now a 52 year old man and I do not want to pass this world without registering the house that my uncle left for me in my name.

I hope that the Municipality can help me as soon as possible to register the house on my name.


Sincerely yours

  
Sakhiso D. Ntlakaza  
Contact no. 078 159 2795



*(Small text in Afrikaans and English regarding the registration process and the need for a signature and thumbprint)*


Beaufort West op 2024.10.02 om 08:00

  
HANDTEKENING (SIGNATURE) COMMISSARIS VAN EDE  
COMMISSIONER OF OATHS

Mzaphule Vanolle  
VOLLE VOORNAMME EN VAN IN DRUKSKRIF  
FULL FIRST NAMES AND SURNAME IN BLOCK LETTERS

39 Bjoero Straat  
BESIGHEIDSADRES (STRAATADRES)  
BUSINESS ADDRESS (STREET ADDRESS)

Beaufort West

  
DANKSTANKE

RA POLISIEDIENS  
Rc

4. OCT. 2011 10:07

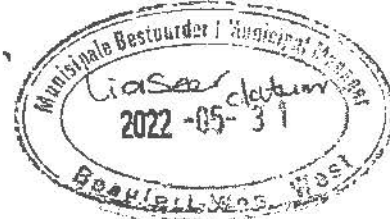
W/129 1000000000000000

14/11/3/2/25



Mr Makhaya Elias Dayimani  
2067 Sofasofahlane  
George  
6530  
4 Oktober 2011  
CELL 0711 891088 / 0783639012

Die Munisipale Bestuurde  
Donkin Straat  
Beaufort West  
6970



STUURMAN LAAN 6/N711 ERF 345

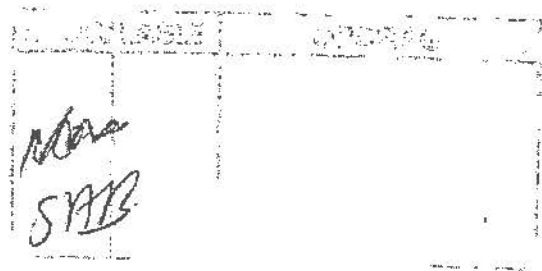
Hiermee gee ek MAKHAYA ELIAS DAYIMANI, met ID nr. 5002263614082 toestemming dat bogenoemde woning nou aan Mr. Dean Sakhiso Mkhakaza, met ID nr. 730922557009 toe geken mag word aangesien ek nou in George woon en daar 'n huis besit

Vir enige navrae kan u my kontak by bogenoemde adres.

Groete!

Die uwe

M.E Dayimani *[Signature]*







REPUBLIC OF SOUTH AFRICA  
NATIONAL IDENTITY CARD

Surname:  
**DAYIMANI**  
Names:  
**ELIAS MAKHAYA**  
Sex:  
**M**  
Nationality:  
**RSA**  
Identity Number:  
**5002266614082**  
Date of Birth:  
**26 FEB 1950**  
Country of Birth:  
**RSA**  
Status:  
**CITIZEN**



Signature:



**SUID-AFRIKAANSE POLISIEDIENS**  
STATION COMMANDER  
COMMUNITY SERVICE CENTRE  
  
2021-08-26  
  
GEORGE  
**SOUTH AFRICAN POLICE SERVICE**

Ek sertifiseer dat hierdie dokument n ware afdruk / afskrif is van die oorspronlike wat deur my persoonlik besiglig is en dat volgens my waarnemings, die oorspronlike nie op enige wyse gewysig is nie.

I certify that this document is a true reproduction / copy of the original which was examined by me and that from my observations the original has not been altered in any manners.

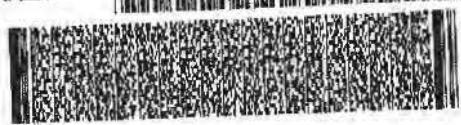
Handtekening / Signature

Conditions:  
This card has been issued by the  
Department of Home Affairs in terms of the  
Identification Act, Act 68 of 1997  
If found please return to the Department of Home Affairs.  
For enquiry or verification purposes contact 0800 90 91 90

Date of Issue:  
22 MAY 2015

33906

002417467





# home affairs

Department:  
Home Affairs  
REPUBLIC OF SOUTH AFRICA

H 2459111 393

83/DHA - 5

PARTICULARS FROM THE POPULATION REGISTER (P.R.O.)

## ABRIDGED DEATH CERTIFICATE

IDENTITY NUMBER: 500226 5614 08 2  
 SURNAME: DAYIMANT  
 FIRST NAMES: ELIAS MAKHAYA  
 DATE OF BIRTH: 1950-02-26  
 GENDER: MALE  
 MARITAL STATUS: WIDOWER  
 DATE OF DEATH: 2021-08-23  
 PLACE OF DEATH: GEORGE  
 CAUSE OF DEATH: NATURAL CAUSES

DATE OF ISSUE: 2021-08-25

ISSUED BY: YOE572

*[Signature]*  
 DIRECTOR-GENERAL: HOME AFFAIRS

DEPARTMENT OF HOME AFFAIRS  
 PRIVATE BAG X8551  
 GEORGE 6530  
 2021-08-25  
 GEORGE (57)

COMMUNITY SERVICE CENTRE  
 2021-08-25  
 GEORGE  
 SOUTH AFRICAN POLICE SERVICE

*[Signature]*  
 I certify that the information contained in this document is true and correct to the best of my knowledge and belief and that I am not aware of any circumstances which might render the information false or misleading in any material particular.

## GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die bewys van u GEREGISTREERDE WOON- EN POSADRES in hierdie sakkie.

2. Indien u van adres verander het, of indien besonderhede van u huidige adres, bv. straatnaam en/of -nommer, ens. verander het, moet die vorm KENNISGEWING VAN ADRESVERANDERING, wat in die sakkie agter in die identiteitsdokument is, gebruik word om die verandering aan te meld en moet dit ingedien word by of gepos word aan die naaste streek-/distrikkantoor van die DEPARTEMENT VAN BINNELANDSE SAKE.

## REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in this pocket.

2. If you have changed your address, or, if particulars of your present address, e.g. name of street and/or street number, etc., have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS.

I.D.No. 730922 5570 08 2



S. A. BURGER/S. A. CITIZEN

VAN/SURNAME

NTLAKAZA

VOORNAME/FORENAMES

DEON SAKHIWO

GEBORTE(D)STRUK OF-LAND/  
DISTRICT OR COUNTRY OF BIRTH

SUID-AFRIKA

GEBORTE DATUM/  
DATE OF BIRTH

1973-09-22

DATUM UITGEREIK  
DATE ISSUED

2003-11-13

UITGEREIK OP BESAG VAN DIE  
DIREKTEUR-GENERAAL:  
BINNELANDSE SAKEISSUED BY AUTHORITY OF THE  
DIRECTOR-GENERAL:  
HOME AFFAIRS



**Modify Partition**

▼ | Property Details

Property Id  Property Category

SG Number  Property Type Of Use

▼ | Partition Details

Valuation Category\*

Description\*  Stand Size (m²)  \*

Property Category \*  Land Size (ha)

Property Type Of Use\*  Market value

Rateability\*

Rateability Effective Date\*

▶ | Owners / Lessees

ID / Registration Number  Owner Status \*

Last Name / Company \*  % Ownership \*

First Names  % Total Ownership

Registration Date  Selling Price

Date of Sale  Title Deed Number

Add Clear

Last Name / Company	First Names	ID / Registration Number	% Ownership	Owner Status	Registration Date	Selling Price	Date Of Sale	Title Deed Number
April	Thandiswa Eunice	7012130761081	100.00%	Accountable				

Submit Cancel

14/11/2025  
396  
erf: 345



**MUNISIPALITEIT / MUNICIPALITY / UMASIPALA-WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**

Departement van die Direkteur: Gemeenskapdienste  
Department of the Director: Community Services  
Isebe Lomphathi Owongameleyo: Lwenkonzo Zoluntu  
BEHUISING AFDELING / HOUSING SECTION / ICANDELO LEZEZINDLU

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelo kuMawuli kaMasipala

Verwysing  
Reference  
Isalathiso  
  
14/11/3/2/25  
  
Navrae  
Inquiries  
Imibuzo  
  
T.P. Mditshwa  
  
Datum  
Date  
Usuku  
  
04 October 2024



Privaatsak / Private Bag X582  
Landline: 023 414 8162  
Cellular: 083 597 3074  
E-pos/E-mail: [peggy@beaufortwestmun.co.za](mailto:peggy@beaufortwestmun.co.za)  
  
Bantomstraat 35 Bantom Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970

**MEMORANDUM TO THE DIRECTOR: CORPORATE SERVICES**  
**Attention: Senior Manager P. de V. Strümpher**

**6/N711 STUURUMAN AVENUE, KWAMANDLENKOSI**

An investigation has been launched to ascertain the status surrounding Erf 345 being 6/N711 Stuurman Avenue kwa-Mandlenkosi with the following findings.

The property forms part of the housing scheme "Selfbouwonings Kwamandlenkosi". The house was originally allocated to Mr. Elias Diamond. No transfer transpired thus the house is still Municipal property.

Attached is a self-explanatory letter dated 10 September 2024 in follow up of the matter as well as an email correspondence dated 04 October 2011 to the suggestion of transfer of property to Mr. SD Ntlakaza.

Several attempts have been made to access writer on the telephone numbers given on the letter that was faxed on the 04 Oct 2011 with no luck.

**Please note** that Mr. Elias Diamond is deceased thus a copy of the death certificate is attached for your convenience. It is therefore impossible to confirm the signature on letter at this point in time since Mr. Ntlakaza has indicated that his only son is also deceased.

Further investigation have been done around town with close family member(s) and the following resulted:

**Please note**

- a) Late Elias Diamond is the uncle of Mr. SD Ntlakaza
- b) Elsa Damon is the aunt of Mr. SD Ntlakaza

SIRKULASIE	OPDRAG
BTA	

On the visit paid to the aunt sisi-Fazi and her life partner (Eliot Tom) both staying in Beaufort West had the following to say about the matter when asked what they know about this house:

1. Sisi-Fazi said: "uMakhaya before abhubhe watsho wathi laa ndlu yakhe funeka itshintshelwe kuSakhiwo". Cont. Kodwa "ke uKhona unyana ka Makhaya u-Anele".
2. Eliot Tom concurred: "uFazi wayetshilo kum ukuba uMakhaya ngoku wayelapha phambi kokuba abhubhe, wathi laa ndlu funeka itshintshelwe ku Sakhiwo kungoko nam ndiyazi loo nto".

Please note that sisi-Fazi has a disability (deaf) thus her life partner has assisted to make sure that she understands what the enquiry was about.

With regards to the son of late Elias Diamond (namely Anele), mentioned by Sisi-Fazi in point 1 above, Mr. DS Ntlakaza provided a copy of his death certificate for convenience.

**The conversation in point 1 and 2 above was witnessed by myself and Miss Nontando Mjoli my colleague at the witnesses home number 523 Alfred Ndzo Drive, Kwa-Mandlenkosi on Friday 04/10/2024 at 12h35.**

Unless there is other information or documentation pertaining to the matter unknown to me, I have no objection to a Council Resolution that may favor transfer of house to Mr. SD Ntlakaza.

I hope the above information is sufficient for the purposed of deliberation to conclude matter.



**M. G. TSHIBO**  
Senior Manager: Community Services  
/pm



Zimbra

eurika@beaufortwestmun.co.za

---

**Ref. Nr. 14/11/3/2/25: 6 / N711 Stuurman Avenue, Kwa-Mandlenkosi**


---

**From :** Kaylene Tauté <kaylenet@beaufortwestmun.co.za> Mon, 13 Jun, 2022 14:55  
**Subject :** Ref. Nr. 14/11/3/2/25: 6 / N711 Stuurman Avenue, Kwa-Mandlenkosi 📎 1 attachment  
**To :** Peggy Mditshwa <peggy@beaufortwestmun.co.za>  
**Cc :** selma <selma@beaufortwestmun.co.za>, Eurika Chalmers <eurika@beaufortwestmun.co.za>

Ref. Nr. 14/11/3/2/25

Good day Ms. Mditshwa

Please find attached a copy of a letter dated 4 October 2011 received from M.E. Dayimani, which is self - explanatory.

You are requested to investigate and confirm whether the attached letter was written by Mr. M.E. Dayimani and that the request is true.

Your feedback will be appreciated.

Kind regards

Kaylene Fortuin  
 Senior Administrative Officer - Beaufort West Municipality

Phone: +27 (0)23 414 8193  
 Fax: +27 (0)23 415 1373  
 Web: <http://www.beaufortwestmun.co.za>

All views or opinions expressed in this electronic message and its attachments are the view of the sender and do not necessarily reflect the views and opinions of the Municipality. No employee of the Municipality is entitled to conclude a binding contract on behalf of the Municipality unless he/she is an accounting officer of the Municipality, or his or her authorised representative. This email and any files transmitted within it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the intended recipient by e-mail and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

Beaufort Wes het n water krisis. Water is n kosbare bron. Kom ons spaar saam.  
 Beaufort West has water crisis. Water is a precious resource. Lets save water.  
 I bhobhologo inengxaki yokunqaba kwamanzi. Masiwasebenzise ngononophelo.

---

— 12293721.pdf  
 176 KB

---



4/N540 Diamond Avenue  
Kwa-Mandlenkosi  
Beaufort West  
6970  
10 September 2024

THE MUNICIPAL MANAGER  
112 DONKIN STREET  
BEAUFORT WEST  
6970

**STUURMAN AVENUE 6/N711, ERF 345: REGISTRATION OF HOUSE**

In the early 1990s my uncle Elias Makhaya Diamond left the house in my care when he relocated to George for work.

In 1998 my uncle wrote a letter that was handwritten which I submitted at the Municipality office to Bhut Majiet Ngondo and Freddy Klaaste. When I went afterwards to enquire, they again said that my uncle must write a letter. That is the 2nd letter that my uncle wrote which he faxed through to the Municipality on the 04 October 2011.

My uncle has passed on and the people that are currently in the house were placed by myself in the house and my grandmother Elsa Damon can attest to that.

It is now 26 years later and the house is not yet on my name. My uncle has passed on 3 years ago. I still do not have a house in my name.

I am now a 52 year old man and I do not want to pass this world without registering the house that my uncle left for me in my name.

I hope that the Municipality can help me as soon as possible to register the house on my name.

Sincerely yours



Sakhiwo D. Ntlakaza  
Contact no. 078 159 2795



# home affairs

Department:  
Home Affairs  
REPUBLIC OF SOUTH AFRICA

H 2459111

83/DHA - 5

PARTICULARS FROM THE POPULATION REGISTER (P.R.O.):

## ABRIDGED DEATH CERTIFICATE

IDENTITY NUMBER: 500226 5614 08 2  
 SURNAME: DAYIMANI  
 FIRST NAMES: ELIAS MAKHAYA  
 DATE OF BIRTH: 1950-02-26  
 GENDER: MALE  
 MARITAL STATUS: WIDOWER  
 DATE OF DEATH: 2021-08-23  
 PLACE OF DEATH: GEORGE  
 CAUSE OF DEATH: NATURAL CAUSES

DATE OF ISSUE: 2021-08-25

ISSUED BY: YCF572

*[Signature]*  
 DIRECTOR-GENERAL: HOME AFFAIRS

DEPARTMENT OF HOME AFFAIRS  
 PRIVATE BAG X8581  
 GEORGE 6530  
 2021-08-25  
 GEORGE (57)



COMMUNITY SERVICE CENTRE  
 2021-08-25  
 GEORGE  
 SOUTH AFRICAN POLICE SERVICE

*[Signature]*  
 I certify that this is a true and correct copy of the original which has not been altered in any manner.  
 GOSURE



# home affairs

Department:  
Home Affairs  
REPUBLIC OF SOUTH AFRICA

I 0024002

83/DHA - 5

402

ABRIDGED  
PARTICULARS FROM THE POPULATION REGISTER (P.R.O.):  
**DEATH CERTIFICATE**

IDENTITY NUMBER: 880607 5204 08 3  
 SURNAME: DAYIMANI  
 FIRST NAMES: ALPHOES ANELE  
 DATE OF BIRTH: 1988-06-07  
 GENDER: MALE  
 MARITAL STATUS: MARRIED  
 DATE OF DEATH: 2024-04-27  
 PLACE OF DEATH: GEORGE  
 CAUSE OF DEATH: NATURAL CAUSES

DATE OF ISSUE: 2024-05-02 ISSUED BY: YDL214

DIRECTOR GENERAL: HOME AFFAIRS

DEPARTMENT OF HOME AFFAIRS  
 PRIVATE BAG X698 NIEUVELD  
 BEAUFORT, WEST 6970  
 2024-05-02  
 BEAUFORT EST. 2003

REP. OF SOUTH AFRICA

## GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die bewys van u GEREGISTREERDE WOON- EN POSADRES in hierdie sakke.

2. Indien u van adres verander het, of indien besonderhede van u huidige adres, bv. straatnaam en/of -nommer, ens. verander het, moet die vorm KENNISGEWING VAN ADRESVERANDERING, wat in die sakke agter in die identiteitsdokument is, gebruik word om die verandering aan te meld en moet dit ingedien word by of gepos word aan die naaste streek-/distrikkantoor van die DEPARTEMENT VAN BINNELANDSE SAKE.

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2. If you have changed your address, or, if particulars of your present address, e.g. name of street and/or street number, etc., have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS.

I.D.No. 730922 5570 08 2



S. A. BURGER/S. A. CITIZEN

VAN/SURNAME

NTLAKAZA

VOORNAME/FORENAMES

DEON SAKHIWO

GEBORTEDISTRIK OF LAND/  
DISTRICT OR COUNTRY OF BIRTH

SUID-AFRIKA

GEBORTE DATUM/  
DATE OF BIRTH

1973-09-22

DATUM UITGEREIK  
DATE ISSUED

2003-11-13

UITGEREIK OP BESAG VAN DIE  
DIREKTUR-GENERAAL:  
BINNELANDSE SAKEISSUED BY AUTHORITY OF THE  
DIRECTOR-GENERAL:  
HOME AFFAIRS



Mkuseli April  
N711/6 Stuurman Avenue  
KwaMandlenkosi  
6970  
24 January 2025

To:  
Municipal Manager  
Mr. Derick Welgemoed  
Beaufort West Municipality  
Beaufort West  
6970



Subject: Formal Request for Review of Council Decision Regarding Property Allocation: N711/6 Stuurman Avenue

Dear Mr. Derick Welgemoed,

I am writing to formally request a review of the Beaufort West Municipality's decision to allocate the property at N711/6 Stuurman Avenue to Mr. Sakhawo Ntlakaza. My family has occupied this property for over 30 years, and the decision to transfer ownership to Mr. Ntlakaza was made without our knowledge, participation, or consultation, thereby violating several legal and constitutional principles.

Basis for Review

1. Lack of Procedural Fairness

My family was never informed of the council's intention to allocate the property to another party, nor were we given the opportunity to object or participate in the process, as required under Section 33 of the Constitution and the Promotion of Administrative Justice Act (PAJA).

SIRKULASIE	OPDRAG
SAB.	

The failure to provide notice or reasons for the decision is a direct violation of our right to fair administrative action.

## 2. Violation of Constitutional Housing Rights

Under Section 26 of the Constitution, everyone has the right to access adequate housing. The council's decision threatens my family's long-standing occupancy of the property without offering any suitable alternative, which constitutes a violation of this right.

The alleged practice of evicting long-term occupants without ensuring permanent alternative accommodation violates the Prevention of Illegal Eviction from and Unlawful Occupation of Land Act (PIE Act).

## 3. Conflict of Interest and Irregularities

It has come to my attention that Mr. Ntlakaza is an employee of the Beaufort West Municipality. Despite this, his housing subsidy application was approved and the property transferred to him, raising questions about a conflict of interest and potential procedural irregularities and that Mr Ntlakaza have access to Municipal resources and all unregistered properties due to he is working in the Municipal Finance Department.

As stated by municipal staff during my inquiries, the property transfer process was allegedly "ceased" following my dispute. However, I have evidence that the process continued, as shown by the approval letters dated 15 January 2025 and 20 January 2025.

## 4. Failure to Respond to Dispute

Despite my initial email on 27 December 2024 sent to Municipal Manager Mr Welgemoed, and subsequent follow-ups, I received no formal acknowledgment or response to my concerns. This

failure to respond is a breach of PAJA, which requires administrative bodies to provide reasons for decisions and respond to affected parties in a timely manner.

#### 5. Statements by the Ward Councillor

Ward Councillor Luyanda Debruin has confirmed on 23 January 2024 when paid a visit by the April family at his house that, the council did not officially discuss or approve the decision to allocate this property to Mr. Ntlakaza and if so he is unaware of such decision. This suggests that the decision may not have been properly considered or authorized by the council, even so, I believe that when Councillors take an Office, Section 29(1) of the Local Government: Municipal Structure (Act No117 of 1998) binds them to uphold the law and this Act is in Accordance with the Constitution and serve their community honestly and transparently.

Given the above, I respectfully request the following:

1. A full and independent review of the council's decision to allocate the property at N711/6 Stuurman Avenue to Mr. Ntlakaza.
2. A formal explanation, with supporting documentation, of the process and criteria used to allocate this property.
3. A suspension of any further actions related to the property transfer until the review is complete.
4. A written commitment that my family will not face eviction or harassment while the matter remains under dispute.

If the municipality fails to initiate a review or provide a satisfactory response within 14 days, I will escalate this matter to:

The Western Cape Department of Human Settlements,

The Public Protector,

The South African Human Rights Commission (SAHRC), and

The appropriate judicial authorities for further action.

I trust that this request will be treated with the urgency it deserves, given the serious implications for my family's housing rights and well-being.

Yours sincerely,

Mkuseli April

A handwritten signature in black ink, appearing to be 'Mkuseli April', with a long horizontal stroke extending to the right.





**MUNISIPALITEIT - MUNICIPALITY – UMASIPALA WASE  
BEAUFORT-WES / BEAUFORT WEST / BHOBHOFOLO**  
KANTOOR VAN DIE MUNISIPALE BESTUURDER/  
OFFICE OF THE MUNICIPAL MANAGER  
DEPARTEMENT VAN DIE DIREKTEUR GEMEENSKAPDIENSTE/  
DEPARTMENT OF THE DIRECTOR COMMUNITY SERVICES/  
ISEBE LOMPHATHI OWONGAMELEYO LWEENKONZO ZOLUNTU  
BEHUISING AFDELING / HOUSING SECTION / ICANDELO LEZEZINDLU

Fig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/yonke imbalalelwano mayidunyelwe kuMlawuli kaMasipala

**Verwysing**

**Reference** 14/11/3/2/25  
**Isalathiso**

**Privaatsak / Private Bag 582**

**Fax 023 4148180**

**Tel 023-414 8185**

**E-pos / E-mail : peggy@beaufortwestmun.co.za**

**Navrae**

**Enquiries** P Mditshwa  
**Imibuzo**

**Birdstraat 61/63 Bird Street**

**BEAUFORT- WES**

**BEAUFORT WEST**

**BHOBHOFOLO**

**6970**

**Datum**

**Date** 11 July 2025  
**Usuku**



**MEMORANDUM TO THE ACTING MUNICIPAL MANAGER: CORPORATE SERVICES**

**FORMAL REQUEST FOR REVIEW OF COUNCIL DECISION REGARDING PROPERTY ALLOCATION: N711/6 STUURMAN AVENUE: MR. MKHUSELI APRIL**

The memorandum dated 13 January 2025 and the reminder in the above mentioned matter has reference.

In the advancement of the investigation with regards to the subject matter, the following can be confirmed.

1. Only one agreement exists in the archives of the Municipality being the agreement between the Municipality and late Mr. Makhaya Dayimani.
2. No correspondence was submitted nor found, that can be regarded as an agreement between the Municipality and any April family member.
3. The son of late Mr. and Mrs. April currently staying in the house must be advised to submit his name in the housing demand database to source assistance from Government programmes.

I hope the above info is sufficient for your purposes.

  
M.C. TSHIBO  
Senior Manager  
Directorate: Community Services

SIRKULASIE	CPDRAG
SAB	

**Minutes of a Standing Committee: Financial Services**

**Committee meeting**

held in the Council Chambers, 15 Church Street on **Thursday, 24 July 2025**

at **14:15**

**Present:**

**Alderman** JJ Van Der Linde

**Councillors:** GJ Duimpies [**Chairperson**], O Haarvoor, JDK Reynolds, S Jooste, LV Piti and G Pietersen (*joins at 14:27*)

**In Service:**

**Acting Municipal Manager** [AC Makendlana], **Acting Director: Financial Services** [BS Jacobs], **Deputy CFO** [CJ Kymdell] **Senior Manager: Revenue and Customer Care** [S Anthonië], **Senior Manager: Financial Administration** [R Eland], **Senior Clerk Committee** [P. Mpofo] and **Human Resource Intern** [CJ Prince]

**1. OPENING AND WELCOMING**

The Chairperson welcome everyone present at the meeting. Furthermore, request the Acting Municipal Manager to open the meeting with a prayer.

**2. APOLOGIES**

The Acting Municipal Manager renders a apology for Councillor S Essop. Furthermore, Councillor O Haarvoor requests to be excused from the meeting, which the Chairperson grants.

Councillor G Pietersen requests to be excused from the meeting, which the Chairperson grants.

**3. FEEDBACK: ATTENDANCE OF WORKSHOPS, SEMINARS, ET CETERA**

4/4/2

The Acting Director: Financial Services, briefs the Committee regarding a SALGA workshop he attended. Furthermore, informs the committee that the most highlighted issue was the matter of the Libraries in relation to the VAT. In addition, mentions that it is not finalized yet and the Beaufort West Municipality is still giving input in this regard.

The Acting Director: Financial Services, gives an overview of the technology advancement in terms of the Asset Management and that the Beaufort West Municipality is up to date on the latest technology in terms of the Asset Management.

The Acting Director: Financial Services, mentions that using the Beaufort West Municipality as a pilot for the Supply Chain Management application which SALGA has. Furthermore, explains using the Supply Chain Management application will be to the benefit of the municipality. In addition, mentions that employees will still be use to monitor

and review. The Acting Director: Financial Services mentions that the Supply Chain Management tool has compliance checks built into the program.

The Senior Manager Expenditure informs the Committee that they had a workshop with Officials in the Revenue department regarding the Indigent and Credit Control policy. Furthermore, explains that after the policy workshop with Councillors in March, changes and amendments were made to the policies.

The Acting Municipal Manager informs the Committee that there is Library assignment agreement between Beaufort West Municipality and Province that needs to be signed. Furthermore, mentions that the Beaufort West Municipality has not yet signed the agreement since there is quite a number of provisions that the Beaufort West Municipality has identified that will not be to the advantage of the municipality.

The Acting Municipal Manager explains that the agreement puts more financial constrain on the municipality as the agreement is now. In addition, the Acting Municipal Manager, informs the committee that the agreement have been refered to Provincial Treasury for clarify and that the agreement will be submitted to Council.

**NOTED**

**4. SUGGESTIONS ON SAVINGS ON EXPENCES AND REVENUE**

8/1/1/2/3

**NOTED**

**5. MONTHLY REPORT: ACTING AND POST RELATED ALLOWANCES FOR THE PERIOD OF FEBRUARY 2025 UNTIL JUNE 2025**

4/6/1/3

The Senior Manager: Financial Administration gives an overview of the acting and post related allowances for the period of February 2025 until June 2025.

Alderman JJ Van Der Linde expresses his concern that on the original budget there were a certain amount budgeted for and that it were increase with almost double the amount. Furthermore, mentions that the Administration get increases and that Councillors do not get their increases.

Alderman JJ Van Der Linde is of the opinion that the Administration should be more viligent in the Financial Recovery Plan meetings. Furthermore, the Acting Municipal Manager, informs the committee that he did seek assistance from the Department of Local Government to assist the municipality in relation to the acting that exceeds 9 months according to the Municipal Staff Regulations.

**RECOMMENDED**

That the committee takes note of the monthly report: acting and post related allowances for the period of February 2025 until June 2025 attached as **Annexure 001 to 009** of the agenda.

**6. MONTHLY REPORT: OVERTIME, STANDBY AND SHIFT ALLOWANCES FOR THE PERIOD OF JANUARY 2025 UNTIL MAY 2025**

4/6/1/8

dcs

**RECOMMENDED**

That the Committee takes notes of the Monthly Overtime, Standby and Shift Allowances for the period January 2025 until May 2025 attached as **Annexure 010 to 155** of the agenda.

**7. DEPARTMENTAL SDBIP: 2025/2026**

5/1/4

dcs

**RECOMMENDED**

That the Committee takes note of the Departmental SDBIP: 2025/2026 attached as **Annexure 156 to 161** of the agenda.

**8. REPORT: REVENUE MANAGEMENT**

5/6/B

dcs

The Senior Manager Expenditure, gives an overview of the Revenue report inclusive with item 13 of the addendum agenda.

Councillor S Jooste excuse himself at 15:01-15:06.

After an intensive discussion on the report the committee **recommended** as follows:

- 8.1 That the Committee takes note and appreciate the comprehensive detail of the report.
- 8.2 That the committee visit households that have been impacted concerning the water meters that are currently being installed.

**9. MONTHLY EXTERNAL LOANS REPORT: FINANCE COMMITTEE FOR THE PERIOD OF FEBRUARY 2025 UNTIL JUNE 2025**

5/13/2

dcs

**RECOMMENDED**

That the Committee takes note of the Monthly External Loans Report for the period of February 2025 until June 2025 attached as **Annexure 180 to 184** of the agenda.

**10. MONTHLY GRANT REGISTER: FINANCE COMMITTEE FOR THE PERIOD OF JANUARY 2025 UNTIL JUNE 2025**

5/13/2

dcS

**RECOMMENDED**

That the Committee takes note of the Monthly Grant Register: Finance Committee for the period of January 2025 until June 2025 attached as **Annexure 185 to 190** of the agenda.

**11. MONTHLY REPORTING: TOP 10 CAPITAL PROJECTS FOR THE PERIOD OF JANUARY 2025, MARCH 2025, APRIL 2025, MAY 2025 AND JUNE 2025**

5/13/2

dcS

**RECOMMENDED**

That the Committee takes note of the Monthly Reporting: Top 10 Capital Projects for the period of January 2025, March 2025, April 2025, May 2025 and June 2025 attached as **Annexure 191 to 195** of the agenda.

**12. REPORT: FINANCIAL RECOVERY PLAN (FRP) FOR THE PERIOD OF 24 FEBRUARY 2025 UNTIL 23 MAY 2025**

dcS

**RECOMMENDED**

That the Committee takes note of the Report: Financial Recovery Plan (FRP) for the period of 23 February 2025 until 23 May 2025 attached as **Annexure 196 to 296** of the agenda.

**ADDENDUM-AGENDA**

**13. REPORT: REVENUE MANAGEMENT AND PERFORMANCE FOR THE PERIOD OF MAY 2025 UNTIL JUNE 2025**

5/6/B

Item 13 was concluded with item 9 of the agenda.

**NOTED**

The chairperson thanked everyone for attending the meeting.

Meeting adjourned at 15:58

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025

\_\_\_\_\_  
 Councillor GJ Duimpies  
**[Chairperson]**

# BEAUFORT WES (T) MUNISIPALITEIT / MUNICIPALITY



## MINUTES

1ste / 1st

## ARBEIDSFORUM LABOUR FORUM

- DATUM** : WOENSDAG 19 FEBRUARIE 2025 & DONDERDAG 13 MAART 2025  
DONDERDAG 24 APRIL 2025
- DATE** : WEDNESDAY 19 FEBRUARY 2025 & THURSDAY 13 MARCH 2025, **THURSDAY**  
**24 APRIL 2025**
- TYD/TIME** : 9:00
- PLEK** : ELEKTRIESE KONFERENSIE KAMER & RAADSAAL, KERKSTRAAT 15, MUNISIPALE KANTORE,  
BEAUFORT-WES
- VENUE** : ELECTRICAL CONFERENCE ROOM & COUNCIL CHAMBER, 15 CHURCH STREET, MUNICIPAL  
OFFICE, BEAUFORT- WEST

**CONTINUATION OF LLF ON 24 APRIL 2025, 15 CHURCH STREET, COUNCIL CHAMBERS.****Present:**

1. Councilor: Mr. SM Meyers
2. Councilor: Mr. E Links
3. Councilor: Mrs. L. Piti
4. Councilor: Mr. O Haarvoor
5. Director Corporate Service: Mr A. Makendlana
6. Municipal Manager: Mr. D Welgemoed

**Employee Representatives:**

**SAMWU** : N Ikula, H Maans, Chairperson: GS Plaatjies, S Nkanyezi, W Hugo, G Daniels  
**IMATU** : WEL van der Horst, M Govender, C Lottering

**Invitees:**

Director: Infrastructure Services	Mr. L Nqotola
Acting Chief Financial Officer	Mr. B Jacobs
Occupational Health and Safety Officer	Mr. S. Pheiffers

**Secretariat Services: Human Resources**

Manager HR: SCA Philander-Pietersen  
 Assistant Human Resources Practitioner: Recruitment and Selection: Mr. A Duimpies  
 HR Officer: Labour Relations: Mr D Petoors

**3. OPENING AND WELCOMING**

- 1.1 The Chairperson, Mr G Plaatjies. Opening prayer was done by Mrs L. Piti.

**4. APOLOGIES**

- a. Apologies for Mr Tshibo, he is on leave because his wife is sick. This was brought to the attention of the committee by Mr. Welgemoed.
- b. Apology is made by Mr Makendlana for counsellor Mr S Jooste.

**5. OPENING NOTES**

- a. Mr Makendlana request for the meeting to adjourned before 12h00 due to the fact of another meeting with the MEC of Infrastructure.
- b. Mr Daniels requested a moment of silence for one of the employees who passed away on Monday 21 of April 2025. A moment of silence was observed.

**16. INCORPORATION OF MURRAYSBURG TOWN**

- 16.1 The trade unions raised serious matter pertaining to the problems experience in Murraysburg due to leadership deficiencies. The trade unions are of the view that all the functions report

to one department. Furthermore, that consideration be given to fill the management position in Murraysburg.

### **Recommended**

- 16.2 That the position of Town Manager be budgeted and be filled as soon as possible in order to address and alleviate all the reporting difficulties in Murraysburg, Nelspoort and Merweville.

### **18. WELLNESS DAY AND BETTER TOGETHER GAMES**

- 18.1 Mr Hendrik Maans proposed that the gymnasium at Kwa- Mandlenkosi must be made available to all Beaufort West Municipality employees. Regular visits from the health and social department must also be catered for. Fitness tests cannot be done after acceptance of employment but must be addressed before commencement of contractual contract.
- 18.2 Mr Hugo states that psychological issues must also be looked at. They workers corps are depressed. Education must be given with reference to the holistic well- being of employees.
- 18.3 Mr Daniels made reference to the passing of the fellow employee and indicates that no respects were given to the bereaved family from management's side.
- 18.4 Mr Meyers requested particulars of the deceased, whether it was an Injury on Duty (IOD) and makes the suggestion that a circular of condolences must be sent out. The name of the deceased is made known by Mr Daniels as Mr Phillip Kruger and he apparently died from a severe headache. Mr Meyers proposed that management and administration must go and show their respect to the bereaved family.
- 18.5 Mr Lottering draws the spotlight between the different treatments in the work corps stating that if one from management were to have passed on, condolences would have been shown already. It is his plea for all parties to be treated equally and fairly.
- 18.6 Mr Hendrik Maans reiterates the importance of employee wellness. He makes the proposal that the municipality must look at a wellness officer for future references.
- 18.7 Mr Pheiffers stated that the problem he is experiencing at this office, is ineffective communication. It was only brought to his attention the previous day of the passing of the employee and that it happened while he was on duty. He makes mention that trauma session must be given to the family. He is of the view that wellness must be split in two, social ills and health issues. He tried to plan an initiative but due to budget constraint and FRP, it is very difficult.
- 18.8 Mr Makendlana support the stance of Mr Meyers and Hendrik Maans for administration to go and show their respect to the family.
- 18.9 Mr Nkanyezi makes the proposal that attention must also be given to the financial well- being of employees, to assist them with more sound financial decisions. Mr Hugo proposed that employee wellness a standing matter must be.



### Recommended

- 18.10 That all efforts be made to ensure that Wellness Programmes are initiated and implemented across all employees.
- 18.11 That a possibility of employing and in – house -wellness officer be investigated.
- 18.13 That a bereavement policy be formulated that will address the conduct of the municipality when one of the employees passes on.

10h15 Mr Pheiffer left.

10h20 Mr Plaatjies granted a break.

Resumed at 10h35- and the following members were present:

- |                  |                              |
|------------------|------------------------------|
| 1. Mr Meyers     | 11. Mr van der Horst         |
| 2. Mr Links      | 12. Mrs Govender             |
| 3. Mr Haarvoor   | 13. Mr Lottering             |
| 4. Mr Makendlana | 14. Mr Petoors               |
| 5. Mr Welgemoed  | 15. Mrs Philander- Pietersen |
| 6. Mr Maans      | 16. Mr Duimpies              |
| 7. Mrs Ikula     | 17. Mr Nqotola               |
| 8. Mr Nkanyezi   | 18. Mr B Jacobs              |
| 9. Mr Hugo       | 19. Mr Pheiffers             |
| 10. Mr Plaatjies | 20.                          |

Mrs Piti not present.

## 19. OCCUPATIONAL HEALTH AND SAFETY REPORT

- 19.1 Mr Pheiffers read through his report on the agenda addendum pages 91 – 97. He emphasised that 30 SHE representatives as well as 70 Employees from top management up until supervisory level for Legal Liability Training must be trained, as it is a legal requirement to ensure compliance.
- 19.2 Mr Hugo states that it is evident that the OHS officer is under great pressure with reference to his report. The unions are also to blame because they do not lodge complaints. Council must have a dashboard to see whether there is compliance. Reporting function of supervisors and line managers is of great concern. How can a tender be expired for procurement? Consequence management needs to be implemented this time around.

Mrs Piti rejoins the meeting at 10h49

- 19.3 Mr Lottering read out an extract from Coida and the essence of not being in good standing with Coida. Will employees be entitled to the protection and benefits from this statute? He reiterates that employees does not have PPE, since there is always as issue with the service providers. The current state is that employees uses their own attire to come and render their services.
- 19.4 Mr Daniels states that employees are begging for PPE's from the employer. The organised labour will give the employer 3 weeks to furnish them with PPE.
- 19.5 Mr Pheiffers held that user departments does not respond with the relevant information of what is needed. Mr Welgemoed held that all the non- compliant user departments must be furnished to him in order for him to address them accordingly. Mrs Govender states that supply chain do have all the information they needed. It is time that SCM must stopped being spoon-fed. The have access to all the sizes because she furnished them with an updated list. This is done annually
- 19.6 Mr Hendrik Maans enquire whether there was any information sent it requesting particulars. Communication must be filtered down to everyone especially the person on the ground who does not have access to computers.
- 19.7 Mr Meyers states that the points raised here, must form part of his report to council. He also states that he just received communication that himself and Mrs Piti is summonsed to district municipality for a meeting at 11h30. He would also like to make mention of a point discussed previously regarding the disciplinaries.
- 19.8 Mr Hugo wanted to enquire whether an emergency procurement can be done in terms of the PPE. Mr Makendlana held a 'self- made emergency' cannot be entertained as an emergency as contemplated in the regulations.

#### **Recommended**

- 19.9 That the OHS report must also be sent to council because it is a very big issue within the municipality.
- 19.10 That that all employees must get their overalls and boots annually.

Reference is drawn to point 17 on the agenda dealing with disciplinary procedures by Mr Meyers with the permission of the chair. He makes mentioned that it was illicitly decided to stop disciplinary hearings. Mr Lottering states that disciplinary hearings was never stopped. It was only a meeting that needed to take place between the Municipal Manager and the trade unions regarding the use of external presiding officers and initiators.

## **20. LOCAL GOVERNMENT PROFESSIONALISATION SOCIAL COMPACT**

#### **Recommended**

- 20.1 That the Local Government Professionalization Social Compact be referred to the policy workshop along with the Recruitment, Selection and Appointment Policy, Municipal Vehicle Policy, Bereavement Policy and Overtime Policy.

Mrs Piti and Mr Meyers are excused.

## 25. HUMAN RESOURCES STRATEGIC PLAN

- 25.1 Mr Duimpies addresses the forum regarding the Human Resources Strategic Plan. Mr. Duimpies stated that this must be done in conjunction with OHS to assess the Human Resources Maturity levels. This will be done in the manner of a survey. Mr. Duimpies requested the union's approval to continue with the staff satisfaction survey and completion of the EEA1 form to conclude the HR strategic plan.

### Recommended

- 25.2 That approval be granted that the HR section continues to conduct a survey and complete the EEA1 form with all the employees as part of the compilation of Human Resource Strategic plan.

## 26. EVALUATION OF JOB DESCRIPTIONS

26. 1 The municipal staff regulations requires that all Job Descriptions of staff be re-evaluated due to the amendments to JD's in terms of Annexure A of the Municipal Staff Regulations. This item is placed on the agenda as instructed by the Director Corporate Services in request for permission from the LLF Committee, to send JD's down to TASK that is fully completed and signed off.

### Recommended

That approval be granted that all employees who have completed their JD's in accordance with the Municipal Staff Regulations provisions and format and signed their job descriptions, be submitted to TASK for evaluation.

*Meeting adjourned at 11h51.*

Chairperson minutes approval

George Plautz  
Name

[Signature]  
Signature

03/06/25  
Date

# BEAUFORT WES (T) MUNISIPALITEIT / MUNICIPALITY



## MINUTES

2de/2<sup>nd</sup>

## ARBEIDSFORUM

## LABOUR FORUM

DATUM : DINSDAG 03 JUNIE 2025

DATE : TUESDAY 03 JUNE 2025

TYD/TIME : 9:00

PLEK : RAADSAAL, KERKSTRAAT 15, MUNISIPALE KANTORE, BEAUFORT-WES  
VENUE : COUNCIL CHAMBERS, 15 CHURCH STREET, BEAUFORT- WEST

**LLF MEETING: 03 June 2025 @ Council Chambers 15 Church Street****Present:**

1. Councilor: Mr. SM Meyers
2. Councilor: O. Haarvoor
3. Councilor: Deputy Chairperson of the LLF: Ms S Essop
4. Acting Municipal Manager: Mr. A Makhendlana

**Employee Representatives:**

**SAMWU** : Chairperson: GS Plaatjies, S Nkanyezi, W Hugo,

**IMATU** : WEL van der Horst, M Govender

**Invitees:**

Director: Infrastructure Services                      Mr. L Nqotola

Director: Community Services                      Mr. MC Tshibo

Acting Chief Financial Officer                      Mr B. Jacobs

**Secretariat Services: Human Resources**

Manager HR: SCA Philander-Pletersen

Labour Relations Officer: Mr D Petoors

Human Resource Intern: Ms A Mbelu

**1. OPENING AND WELCOMING**

- 1.1 The Chairperson, Mr G Plaatjies declare the meeting open and request the Acting CFO, Mr Bradley Jacobs to open with a prayer.

**2. APOLOGIES**

- 2.1 Apologies were received for councilors Piti and Links who are out of town attending respective workshop. Apologies for councilor Jooste as well.
- 2.2 Mr Daniels is on leave and Mr Hendrik Maans is also attending a training. Ms Ikula also made apologies through the chairperson.

### **3. OPENING NOTES**

- 3.1 Mr Makendiana briefly provided an update of the change of positions since the last LLF meeting. He explained the executive mayor resigned on Friday, the 30<sup>th</sup> of May and Mrs Delene Slabbert is now acting as executive mayor. He is now acting Municipal Manager since the former Municipal Manager, Mr Welgemoed's contract expired on the 31<sup>st</sup> of May 2025.

### **4. APPROVAL OF PREVIOUS MINUTES**

#### **Recommended**

- 4.1 That the minutes of 19 February, 13 March and 24 of April 2025 be approved and accepted subject to the following corrections, that the word recommendations be changed to recommended on the minutes.

### **5. HEALTH- INJECTIONS REFUSE AND SEWERAGE**

#### **Recommended**

- 5.1 That the committee takes note that the order has been placed with Dr Stockight, and the outstanding amounts should be paid and the municipality is we are only waiting for her feedback on when the immunisation will commence.
- 5.2 That arrangements must be made for Dr Stockight to conduct immunisation for the outside town in Murraysburg, Nelspoort and Merveville to prevent logistic difficulty in transporting the employees to Beaufort West.

### **6. VACANT BUDGETED POSITIONS**

- 6.1 Mr Makendiana states that all department needed to cut their position by 50% because the cost implication was too high.
- 6.2 Mr. Nkanyezi makes mentioned that SAWMU wrote a letter to management regarding the position of the IDP coordinator. The experience required is too much for only a coordinator but is more in line for a manager.

- 6.3 Mr Makendlana responded that in order for the position to change from coordinator to manager, it must be done in terms of TASK. The job description must be sent to TASK for evaluation. The Municipal Staff Regulations prescribes what all advert must contain. SAMWU expressed its unhappiness with the fact that they were not consulted in the process of finalising vacant positions for the budget year 2025/26.

**Recommended**

- 6.4 That all the positions on annexure 17 to 23 on the addendum be regarded critical vacant budgeted positions identified by management in their respective departments for the 2025/26 financial year.
- 6.5 That the vacant budgeted position list be approved.

**7. WELLNESS DAY SEPTEMBER 2025**

**Recommended**

- 7.1 That a subcommittee be established from this structure to serve on the committee.
- 7.2 It is unanimously accepted that Mrs Govender, Ms Essop, Mr Nkanyezi in conjunction with the OHS Officer (Mr Pheiffers) and Employee Benefit Clerks (Mr Jacobs) will serve on this committee. That a subcommittee comprise of the ...members be nominated to discuss the wellness day programmes and table recommendations to the LLF.

**8. UNROADWORTHY VEHICLES**

- 8.1 Mrs Philander- Pietersen presented a list of vehicles that is parked and not used at the moment awaiting roadworthy issued by Mr Tertius Labuschagne.
- 8.2 Mr Makendlana states that he is waiting for proposals from the fleet manager to address this issue of the unroadworthy of vehicles permanently.

**Recommended**

- 8.4 That the readiness of operators of vehicles must also be addressed by management in their respective departments. It cannot be that personnel operates a vehicle without the necessary documentation ie. licence or Prdp that the acting municipal manager, Mr Makendlana will issue a memorandum to address this issue.

11h00 Ms Essop requested a break.  
Mr Plaatjies granted a break of 5 minutes

Resumed at 11h06 and all the members were present.



## 9. STAND- BY HOURS DISPARITIES

- 9.1 SAWMU makes reference that employees of Murraysburg are paid 116 hours in comparison to employees in Beaufort West who are paid 124 hours for stand-by.

### Recommended

- 9.2 That unions must provide more information at pre- LLF meetings in order for the employer to formulate an adequate response. Mrs Philander- Pietersen will revert back to the forum regarding this item.
- 9.3 That two proposal are on the table with reference to the one electrician in Murraysburg. For a more permanent solution it will be too appoint another electrician and for the interim to ask for assistance from employees of Beaufort West.

## 10. TEMPORARY WORKERS

- 10.1 Mr Makendlana explained this item and its purpose at the LLF. It is on the agenda because it is proposals by council to engage on this matter. The aim is to resolve this issue before the sit- down arbitration date of the 3<sup>rd</sup> of July 2025.

Mr Nkanyezi requested a caucus at 11h25.  
Caucus break is granted.

Resumed at 11h35 and all the members were present

- 10.2 Mr Hugo states that proposal presented cannot yet be decided upon. It must be noted that the contracts of 40 affected employees will come to an end by 30 June 2025. SAMWU will proceed with their action for arbitration but is open for discussion and engagement with the fellow employees affected.

Mr Makendlana requested a caucus at 11h45  
Caucus break is granted.

Resumed at 11h50 and all member were present.

### Recommended

- 10.4 That management will arrange meetings with the affected temporary workers to engage on this item of voluntary retrenchment.
- 10.5 That it be noted there will be a cash- flow meeting on Friday 06 of June 2025 whereby Mrs Philander- Pietersen will present these proposal of council along with vacant budgeted positions in attempt to address the temporary workers situation.

- 10.6 That Council will be requested to extend the employment contracts for a further 3 months to grant management an opportunity to address the issue.

**11. OVERTIME, STAND- BY AND ACTING ALLOWANCE REPORT**

**Recommended**

- 11.1 That the meeting with the heads scheduled for tomorrow 04 of June 2025 be extended to shop stewards as well.

**12. SAMWU REGIONAL OFFICE BEARERS**

This item was noted.

**13. OCCUPATIONAL HEALTH AND SAFETY REPORT**

- 13.1 Mrs Philander- Pietersen states that although the injections for refuse and sewerage is underway, the medicals of employees have not yet been performed. This is a stressing issue and needs urgent attention. She also indicates that it a struggle to have the section 19 meeting and is awaiting feedback from the CFO for the training of the SHE representatives.

**Recommended**

- 13.1 That the section 19 committee must convene as a matter of urgency.

**14. AMENDMENT TO THE MAIN COLLECTIVE AGREEMENT: SURROGACY LEAVE**

- 14.1 This item was noted.

**15. BEREAVEMENT POLICY**

**Recommended**

- 15.1 That the bereavement policy which was workshopped on Thursday 22 May 2025 be approved and accepted.

**16. AMENDED PERFORMANCE MANAGEMENT AND DEVELOPMENT POLICY**


**Recommended**

- 16.1 That the amended performance management and development policy which was workshopped on Thursday 22 May 2025 be approved and accepted.

*Meeting adjourned at 12h26*

**Chairperson minutes approval**

George Plootje  
Name

  
Signature

14/08/2025  
Date