



MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE

BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO

DEPARTEMENT: FINANSIELE DIENSTE : DEPARTMENT: FINANCIAL SERVICES

Verwysing Reference Isalathiso 6/1/1/1

Navrae Enquiries Imibuzo S.A Pothberg

Datum Date Umhla 2015.01.09



Privaatsak/Private Bag 582  
Faks/Fax (023) 4148105  
Tel. (023) 4148100

treasury@beaufortwestmun.co.za  
Kerkstraat 15 Church Street  
Beaufort-Wes  
Beaufort West  
Bhobhoholo  
6970

Memorandum to the Municipal Manager

SUPPLY CHAIN MANAGEMENT QUARTERLY IMPLEMENTATION REPORT: 2<sup>nd</sup> QUARTER: 01 OCTOBER – 31 DECEMBER 2014

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

1. Bids Awarded By The Bid Adjudication Committee

Attached please find as Addendum 1 the report for the quarter, 01 October till 31 December 2014.

2. Awards to Close Family Members of Persons in the Service of the State

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000 should be disclosed in the notes to the Annual Financial Statements.

Business	Date	Invoice	Amount	Interest
PJ Sound & Vision	22/10/2014	141025	R 7 500.00	❖ Sons, Mr. PJ Julies and Mr. J. Julies is employed as Vehicle Inspections & Traffic Officer and machine operator at electrical and traffic services at the Beaufort West Municipality
	08/11/2014	15053019	R 10 000.00	
	03/11/2014		R 7 500.00	
Karoo Motors Werkswinkel	31/10/2014	15052921	R 73 416.00	❖ Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services
	25/11/2014	15053451	R 75 861.30	
	23/12/2014	15054605	R 75 354.00	

Handwritten notes and signatures: "K.K." and "Raad".

Klicon Consultancy		Competitive bid	R4 485 000.00	❖ Brothers, R Klink and S Jooste are currently employed at Beaufort West Municipality and Central Karoo District Municipality.
Karoo Drukkery	05/11/2014	15053125	R 8 270.00	❖ Wife, Mrs. S Munro is employed at the Department of Health.
B Chalmers	03/11/2014	15053025	R 2 700.00	❖ Spouse, Mr. M. Chalmers employed with the Department of Correctional Services as Corrections Officer.
Avril's Catering	11/11/2014	15053227	R 2 475.00	❖ Daughter, Me. M Johnson employed with the Department of Correctional Services.
Sonneblom Bloemiste	03/11/2014	15053022	R 3 800.00	❖ Son, Mr H Jack is currently employed at the Beaufort West Municipality on a contract basis.
B&B Sweiswerke	06/10/2014 04/11/2014 28/11/2014 28/11/2014 12/12/2014 01/11/2014 02/12/2014	15052265 15053090 15053702 15053702	R 6 539.00 R 5 942.00 R 3 545.00 R 2 437.00 R 3 950.00 R 3 300.00 R 199 321.00	❖ Son, Mr A.C Du Plessis is currently employed by Department of Education as a teacher.
Ingozi Construction & General Services	26/08/2014 24/11/2014	15051297 15053714	R 2 800.00 R 7 860.00	❖ Spouses, Mr. F Pieters and Mr. B Visser is currently employed at the Beaufort West Municipality.
Karoo Drukkery	05/11/2014	15053125	R 8 270.00	❖ Wife, Mrs. S Munro is employed at the Department of Health.
B Chalmers	03/11/2014	15053025	R 2 700.00	❖ Spouse, Mr. M. Chalmers employed with the Department of Correctional Services as Corrections Officer.

**3. Monthly Report on Deviations and Minor Breaches**

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

Attached please find a schedule of Deviations and Minor Breaches approved by the Accounting Officer as Addendum 2.

❖ **There are no minor breaches to be reported for period 01 October till 31 December 2014.**

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.

  
.....  
**DIRECTOR: FINANCIAL SERVICES**

**FORMAL WRITTEN QUOTATIONS AND BIDS AWARDED BY BID ADJUDICATION COMMITTEE AND DIRECTORS**

**Addendum 1**

Bid #	Item	Bids Received	Bid Amount	Awarded to	Remarks
SCM 01/2015	Request for proposals: Implementation, training & support for short skill construction & apprentices.	<ul style="list-style-type: none"> <li>❖ Africa skills fet college</li> <li>❖ Tjeka</li> <li>❖ Klicon consultancy Industries</li> <li>❖ Education &amp; training Institute</li> <li>❖ Further education trade training</li> </ul>	<ul style="list-style-type: none"> <li>❖ R4 000 000.00</li> <li>❖ R6 280 000.00</li> <li>❖ R4 485 000.00</li> <li>❖ R4 375 000.00</li> <li>❖ R1 470 000.00</li> </ul>	Klicon Consultancy	
SCM 04/2015	Request for proposals: Raising of external Loans	<ul style="list-style-type: none"> <li>❖ Nedbank</li> <li>❖ Standard Bank</li> <li>❖ FNB Bwest</li> <li>❖ Absa</li> <li>❖ Tag Tron Solutions</li> <li>❖ CSX Customer Services</li> </ul>	<ul style="list-style-type: none"> <li>❖ R3 140 290.80</li> <li>❖ R4 092 639.28</li> <li>❖ R3 228 894.00</li> <li>❖ R3 855 128.26</li> <li>❖ R194 459.66</li> <li>❖ R320 447.89</li> </ul>	Nedbank	
SCM 05/2015	Supply, delivery, installation and maintenance of tag surveillance system for Murraysburg en Nelspoort Libraries	<ul style="list-style-type: none"> <li>❖ Tag Tron Solutions</li> <li>❖ CSX Customer Services</li> </ul>	<ul style="list-style-type: none"> <li>❖ R194 459.66</li> <li>❖ R320 447.89</li> </ul>	Tag Tron Solution	
SCM 06/2015	Transportation of gravel	<ul style="list-style-type: none"> <li>❖ Perfecto Builders</li> <li>❖ KNK Construction</li> <li>❖ I Kaptein</li> <li>❖ Makukhane Consulting Engineers</li> </ul>	Unit prices per 2, 3 and 5m were requested.	KNK Konstruksie	
Tender 99-13/14	Transversal agreement Mosselbaai Municipality: Makukhane Consulting Engineers for 3 years July 2014- June 2017	<ul style="list-style-type: none"> <li>❖ Makukhane Consulting Engineers</li> </ul>	Consultant will be used for different electrical projects	Makukhane Consulting Engineers	
SCM 34/2011	Professional Services; Occupational Health And Safety	<ul style="list-style-type: none"> <li>❖ Integrated Safety and Health Systems</li> </ul>			Contract was awarded to ISHS for 3 year period, contract has expired and contract has been extended on a month to month period.
SCM 08/2015	Upgrading of Fabriek street	<ul style="list-style-type: none"> <li>❖ Tirhani Construction</li> <li>❖ Funda Civils</li> <li>❖ De Jagers</li> </ul>	<ul style="list-style-type: none"> <li>❖ R2 165 644.32</li> <li>❖ R2 223 000.00</li> <li>❖ R2 323 143.30</li> </ul>	Tender will be cancelled to insufficient funding	

			<ul style="list-style-type: none"> <li>❖ Trucon</li> <li>❖ Kholwani</li> <li>❖ Investments</li> <li>❖ ITS Simply Clean</li> <li>❖ Ian Diekie &amp; Co</li> <li>❖ Umsowethu Africa</li> <li>❖ Trading</li> <li>❖ Shorts Nissan</li> <li>❖ Werner SA Pumps &amp; Equipment</li> <li>❖ Beaufort West Auto Electrical</li> <li>❖ Faimel Auto Electrical &amp; Spares</li> <li>❖ 24/7 Tyre &amp; Fitment</li> <li>❖ B-wes Prestisie Motor Ingenieurs</li> <li>❖ Karoo Motors Werkwinkel</li> <li>❖ Procon It solutions</li> <li>❖ First Technology</li> <li>❖ Brilliant Computers</li> <li>❖ Mantella</li> <li>❖ Aberdare Cables</li> <li>❖ WCC Cables</li> <li>❖ Electro Vroomen</li> <li>❖ Electro Inductive Industries (pty) ltd</li> <li>❖ Iron (pty) Ltd</li> <li>❖ Zonart Distribution</li> <li>❖ Siyaphambili</li> <li>❖ Electrical &amp; Industrial supplies CC</li> <li>❖ Powerrec (Pty) LTd</li> <li>❖ ABB (Pty) Ltd</li> <li>❖ Patch Industrial (Pty) LTd</li> </ul>	<ul style="list-style-type: none"> <li>❖ R2 583 908.04</li> <li>❖ R1 790 793.85</li> <li>❖ R339 720.00</li> <li>❖ R237 804.00</li> <li>❖ R265 004.40</li> <li>❖ R259 954.20</li> <li>❖ R268 627.32</li> <li>❖ Bidders were requested to provide a tariff for the repairs and maintenance of fleet</li> <li>❖ 1.R 522 065.00</li> <li>❖ 2.R537 065.00</li> <li>❖ R507 362.70</li> <li>❖ R511 180.00</li> <li>❖ R185 475.92</li> </ul>	<ul style="list-style-type: none"> <li>❖ Werner SA Pumps &amp; Equipment</li> <li>❖ Brilliant Computers</li> <li>❖ First Technology</li> <li>❖ Mantella</li> </ul>	<ul style="list-style-type: none"> <li>R363 591.00</li> <li>R140 405.10</li> <li>R89 578.50</li> </ul>
SCM 09/2015	Supply and delivery of one new high velocity sewer jet					
SCM 10/2015	Maintenance, Repairs, Services & Auto Electrical Work of Vehicle Fleet as well as hydraulic and engineering repairs for a period of 3 years					
SCM 11/2015	Supply and delivery of assembled IT hardware					
Tender 104/13	Transversal agreement: Saldanah Bay Municipality: Supply and delivery of Electrical equipment and material for the period 01 April 2014 – 30 March 2017					



Addendum 2

APPLICABLE PARAGRAPH IN SCM POLICY		DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR OCTOBER		
	SUPPLIERS	AMOUNT	DATE	REASON FOR DEVIATION
(a)	Karoo Lugreeling en Verkoeling	R 4 776,60	21/10/2014	Merweville morgue's refrigerator was defective, supplier repaired it
(b)	Afrox	R 2 144,48	01/10/2014	Sole manufacturer of oxygen & acetylene products
	Landis & Gyr	R 26 334,00	16/10/2014	Manufacturer of electricity meters
	Spectrum Communications	R 138 439,30	01/10/2014	Sole supplier to repair telemetry system
©	Karoo Fire	R 3 975,00	13/10/2014	Service of fire extinguisher at Fire department
	Elster Kent Metering	R 29 039,22	27/10/2014	Sole supplier of Elster Kent meters to upgrade computer software
	Woodhead's	R 271 716,28 R 20 086,04	23/10/2014 15/10/2014	Sole supplier of Elster Kent meters
(d)	Red Canyon Spur	R 13 061,10	08/10/2014	The municipality donated the money to Mr L Simelani from Arts & Craft to buy raw materials to make products
	Saligna Spray Services	R 2 548,40	22/10/2014	Women's day celebration at Spur was the only facility to accommodate such a large number of people
	Best home & Electric	R 8 799,90	27/10/2014	Sole supplier selling the guif diazinon poison (Killer insect)
	Ultra Liquors	R 3 300,85	24/10/2014	Supplier has given Municipality a donation/special discount prices for Mayoral Golf day
	Booyens Funerals	R 2 584,00	28/10/2014	Only available supplier registered that could supply on account
	SM Consultants	R 17 850,00 R 15 150,00	15/10/2014 17/10/2014	Indigent funeral financial assistance to bury Lena Olifant, financial constraints in family
	The Engravers	R 5 985,00	15/10/2014	Service provide for the distribution of traffic summonses.
	PJ Sounds	R 7 500,00	22/10/2014	Mayoral Golf day trophies, manufacture and engraving
	Penny Pinchers	R 5 729,39	30/10/2014	Provide sound, stage & photography for mayoral golf day
	Trentyre	R 3 480,00	30/10/2014	Only available local supplier of building materials Only local supplier that can provide for Willard batteries for vehicles.

	Arabella Hotel & Spa	R 3 000,00	27/10/2014	Conference was held at this hotel and Provincial Treasury made arrangements for discounted rates
(d)(v)	Alive to green Crawfords Attorneys Ignite Advisory Services	R 11 400,00 R 15 742,50 R 20 729,48	07/10/2014 09/10/2014 09/10/2014	Sole supplier of the water resource handbook Local official law practitioner handling the transportations Performance Management system service provider
(d)(i)	Media 24	R 4 107,21	31/10/2014	SCM 12/2015 - Upgrading of Murraysburg Streets
(d)(vi)	High Pressure Systems Cape Mowers CC George Lawnmowers	R 4 107,21 R 2 701,00 R 2 603,36 R 2 945,76 R 2 401,64 R 4 213,82 R 6 400,39 R 2 062,55 R 3 016,73	31/10/2014 08/10/2014 14/10/2014 15/10/2014 30/10/2014 30/10/2014 30/10/2014 30/10/2014 30/10/2014	SCM 13/2015 - Upgrading of Dliso & Matshaka Streets HPS is the supplier where the equipment was bought for service and repairs Agent that can supply parts Agent that can supply parts Agent that can supply parts. It is uneconomical to send the machine to other suppliers.
	Auto motor traffic signal Barloworld George Workshop Electronics	R 4 870,00 R 9 860,36 R 5 673,80	22/10/2014 30/10/2014 20/10/2014	Repair auto motor type esa 10 controller including a new CPU Barloworld is the nearest branch to Beaufort west and willing to come to Beaufort west Sole supplier that can repair and calibrate equipment



APPLICABLE PARAGRAPH IN SCM POLICY		SUPPLIERS	AMOUNT	DATE	REASON FOR DEVIATION
(b)	Sole Supplier	Acteb's	R 2 696,10	20/11/2014	Sole supplier for collection of hazardous waste
		B & B sweiswerke	R 3 950,00	12/11/2014	Sole local supplier that can make the stensels for the stop signs in Beaufort west
			R 3 300,00	01/11/2014	Sole local supplier that can pull and lower borehole pump in Bulkraal
		Essop Multisave	R 1 419,66	11/11/2014	Sole service provider where the Municipality buys goods from
		Karoo Fire	R 2 400,00	13/11/2014	Sole supplier that can service fire extinguishers.
		Elster Kent Metering	R 32 660,74	05/11/2014	Sole manufacturer of Elster meters and strainers
		Karoo Betonwerke	R 2 700,00	18/11/2014	Sole manufacturer of concrete products in Beaufort West
		Penny Pinchers	R 3 560,40	19/11/2014	
			R 2 881,01		
			R 11 394,47		
(d)	Any exceptional case where it is impractical or impossible to follow the official procurement processes		R 2 257,16		Sole available supplier that can provide the material locally
		Dura-bump	R 39 085,00	28/11/2014	Sole supplier of traffic calming speed humps
		Forms Media Independent	R 3 840,00	13/11/2014	The supplier has an existing template for the pre-printed paper currently used for TCS Software
		SM Consultants	R 18 600,00	13/11/2014	Service provider for the distribution of traffic summonses
		PJ Sound	R 15 000,00	07/11/2014	Provides stage and sound to the Ethiopian Church Conference for the 8-9 Nov 2014
		Trentyre	R 2 860,00	20/11/2014	Trentyre is the sole supplier locally that can supply Willard batteries.
		Tango Civil & Plant Hire	R 3 420,00	04/11/2014	Recycling is using a fork lifter on a daily basis. The owner hires it out on a monthly basis
		V & V Consulting	R 123 970,56	06/11/2014	Assessment of Pavement management system of the paved road network
		Crawfords Attorneys	R 4 590,79	26/11/2014	Local official law practitioner handling the transportations
		SB Naidu	R 4 698,51	06/11/2014	Bajju services in Beaufort west
(d)(i)	Any contract relating to the publication of notices and advertisements by the municipality	Ignite Advisory Services	R 77 277,75	13/11/2014	Performance Management Service Provider
		Media 24	R 7 392,96	03/11/2014	Notice 114/2014-Advertisement for registration of suppliers.
(d)(v)	ad-hoc repairs to plant	Die Courier	R 78 767,45	28/11/2014	Local newspaper circulating in Central Karoo District
		George Lawnmowers	R 2 495,00	16/09/2014	Torro Starter. Parts required. George Lawnmowers is the

i)	and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.	Beaufort West Precision Motor Engineers Denver Barloworld Invuyani Safety	R 9 257,94 R 2 227,20 R 4 549,20 R 7 020,00	13/11/2014 13/11/2014 13/11/2014 16/09/2014	agent. Precision engineers is the sole supplier that can do a specialised service on the concrete mixer CZ 15569 - Denver is the agent for tractor parts CZ 5169 - Barloworld is the agent for TLB parts CZ 2295 - Pump is repaired, supplier that sold the pump system to the Municipality.
----	--	--	--	--	--

DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR DECEMBER					
APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REASON FOR DEVIATION	
(a)	Emergency	R 29 982,00	09/12/2014	Replace sewerage station's transformer	
(b)	Sole Supplier	R 67 102,97	01/12/2014	New data loggers for PVR monitoring	
(d)	Any exceptional case where it is impractical or impossible to follow the official procurement processes	R 3 420,00	15/12/2014	Recycling is using a fork lifter on a daily basis. The owner hires it out on a monthly basis	
		R 11 653,18	30/12/2014	Available supplier that could provide material for rugby sports field	
(d)(v)	The appointment of any person to provide professional advice or services is less than R200 000 or any greater amount	R 3 499,00	31/12/2014	The only service provider for internet services	
		R 18 918,02	19/12/2014		
(d)(i)	Any contract relating to the publication of notices and advertisements by the municipality	R 34 200,00	08/12/2014	Performance Management Service Provider	
(d)(vi)	ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.	R 5 825,40	31/12/2014	Only local newspaper circulating in Central Karoo District	
		R 199 321,00	02/12/2014	CZ 4118 - Repair refuse truck from Community services	
		R 20 268,06	09/12/2014	CZ 8149 - Engineering repairs on engine of refuse truck	
		R 28 154,30	09/12/2014	Repair traffic controllers at the NJ intersections	

Ratified on:

Ratified by:

J.Booyesen

Municipal Manager

Signed: