



## MUNISIPALITEIT - MUNICIPALITY - U MASIPALA WASE

### BEAUFORT-WES - BEAUFORT WEST - BHOBHOFOLO

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DEPARTEMENT: FINANSIELE DIENSTE : DEPARTMENT: FINANCIAL SERVICES

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Datum  
Date  
Umhla

2014.10.09

## Memorandum to the Municipal Manager

### SUPPLY CHAIN MANAGEMENT QUARTERLY IMPLEMENTATION REPORT: 1<sup>st</sup> QUARTER: 01 JULY – 30 SEPTEMBER 2014

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

#### 1. Bids Awarded By The Bid Adjudication Committee

Attached please find as Addendum 1 the report for the quarter, 01 July till 30 September 2014.

#### 2. Awards to Close Family Members of Persons in the Service of the State

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000 should be disclosed in the notes to the Annual Financial Statements.

Business	Date	Invoice	Amount	Interest
Beaufort West Luxury Coaches	16/07/2014 25/09/2014	15049937 15053971	R 4 300.00 R 3 000.00	❖ Son, Warren Johnson, is employed at the Beaufort West Municipality. Daughter in law, B Johnson is employed as a traffic officer at Department of Community Safety.
Karoo Motors Werkswinkel	25/08/2014	15050942	R 127 000.56	❖ Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services

General Shine Catering	24/07/2014	15050117	R 4 000	❖ Husband, Mr Diedericks, is currently employed by Department of Community Services as a traffic officer.
Wilma's Catering Services	09/09/2013	15051499	R 7 810.00	❖ Brother currently employed as a Councilor at the Beaufort West Municipality.
Avril's Catering	18/09/2014	15047073	R 2 520.00	❖ Daughter, Me. M Johnson employed with the Department of Correctional Services.
PJ Sound & Vision	04/08/2014		R 6 500.00	❖ Son, Mr. PJ Julies is employed as Vehicle Inspections & Traffic Officer at the Beaufort West Municipality

### 3. Monthly Report on Deviations and Minor Breaches

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

Attached please find a schedule of Deviations and Minor Breaches approved by the Accounting Officer as Addendum 2.

- ❖ **There are no minor breaches to be reported for period 01 July till 30 September 2014.**

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.

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**DIRECTOR: FINANCIAL SERVICE**

**Addendum 1**

**FORMAL WRITTEN QUOTATIONS AND BIDS AWARDED BY BID ADJUDICATION COMMITTEE AND DIRECTORS**

<b>Bid #</b>	<b>Item</b>	<b>Bids Received</b>	<b>Bid Amount</b>	<b>Awarded to</b>	<b>Remarks</b>
SCM 26/2014	Upgrading Pieter street Main contractor	<ul style="list-style-type: none"> <li>❖ CAL Construction</li> <li>❖ De Jagers Loodgieters</li> <li>❖ A &amp; R Enterprises</li> <li>❖ Benver Civils</li> <li>❖ Trucon</li> <li>❖ UrhweboE-transand</li> </ul>	<ul style="list-style-type: none"> <li>❖ R3 785 407.67</li> <li>❖ R3 210 383.93</li> <li>❖ R3 520 011.92</li> <li>❖ R4 322 516.63</li> <li>❖ R3 032 931.07</li> <li>❖ R5 819 295.68</li> </ul>	<ul style="list-style-type: none"> <li>❖ Trucon</li> </ul>	
SCM 26/2014	Nominated sub-contractor for the upgrading of Pieter street	<ul style="list-style-type: none"> <li>❖ WM workers</li> <li>❖ Q&amp;K Projects</li> <li>❖ REA Civils General Construction</li> <li>❖ Flashcor 146CC</li> <li>❖ EL-Channun Trading</li> <li>❖ C &amp; M &amp; JG's Projects</li> </ul>	<ul style="list-style-type: none"> <li>❖ R261 707.29</li> <li>❖ R234 300.78</li> <li>❖ R403 670.00</li> <li>❖ R264 740.49</li> <li>❖ R2 671 871.50</li> <li>❖ R326 828.88</li> </ul>	<ul style="list-style-type: none"> <li>❖ WM Workers- R145 217.65</li> <li>❖ Q&amp;K Projects- R122 806.22</li> </ul>	It was recommended that both bidders be appointed for project, to minimise the risk factor for the successful completion of tender.
SCM 28/2014	Supply and delivery of tyres, tubes, wheel alignment and tyre repair services	<ul style="list-style-type: none"> <li>❖ Erasmus Tyre Services CC</li> <li>❖ Trentyre</li> <li>❖ Supa Quick</li> </ul>	<ul style="list-style-type: none"> <li>❖ R146 002.00</li> <li>❖ R137 562.00</li> <li>❖ R137 928.00</li> </ul>	<ul style="list-style-type: none"> <li>❖ Trentyre</li> </ul>	
SCM 02/2015	Supply & Installation of mechanical & electrical borehole pumping equipment for Nelspoort	<ul style="list-style-type: none"> <li>❖ De Jagers Loodgieters</li> <li>❖ Hydro-Tech systems</li> <li>❖ Viking Pony Africa</li> <li>❖ Xylen Water solutions</li> </ul>	<ul style="list-style-type: none"> <li>❖ R1 254 369.93</li> <li>❖ R1 440 583.92</li> <li>❖ R1 352 174.41</li> <li>❖ R1 255 330.23</li> </ul>	<ul style="list-style-type: none"> <li>❖ De Jagers Loodgieters R1 265 393.84</li> </ul>	

## Addendum 2

DEVIATIONS APPROVED BY MUNICIPAL MANAGER					
APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REASON FOR DEVIATION	
(a)	<b>Emergency</b>	Jirah Construction	R 34 458,00	22/07/2014	Emergency cleaning of sewer pipes at Spoornet & Peper ave- health risk for community
		Beaufort Wes Lugreeling & verkoeling	R 2 644,80	18/07/2014	Repair Merweville's Morque air conditioner in Merweville
(b)	<b>Sole Supplier</b>	Elster Kent Metering	R 379 904,62	10/07/2014	Sole manufacturer & supplier of Elster meters & strainers
		Karoo Fire	R 2 050,00	18/07/2014	Only service provider locally to supply & service fire extinguishers
		Juta & Company (Pty)Ltd	R 6 442,00	07/07/2014	Updated legislation books
		Maccaferi Southern Africa	R 4 903,00	28/07/2014	Manufacturer of gabions
		Beaufort Alarms	R 5 101,50	09/07/2014	Only supplier locally that supply, install and monitor alarm systems
		MC Ellis	R 54 000,00	30/07/2014	Only supplier locally that can make locks and has the template to make the master locks
		Integrity control systems	R 6 634,80	30/07/2014	Sole manufacturer of security seals
(d)	<b>Any exceptional case where it is impractical or impossible to follow the official procurement processes</b>	Beaufort West Luxury coaches	R 4 300,00	07/07/2014	Transport of soccer players & staff to Victoria West & back
		Essops Multisave	R 3 317,50	18/07/2014	Supplier willing to deliver on account- Coke for the Beaufort West Marathon
		SM Consultants	R 12 750,00		Service provider for the distribution of traffic summonses
		General Shine Catering	R 4 000,00	24/07/2014	Catering for Mandela day function
		Ultra Liquors	R 2 048,75	24/07/2014	Refreshment for Mandela day function
(d(v))	<b>The appointment of any person to provide professional advice or services is less than R200 000 or any greater amount</b>	Marias Muller Yekiso	R 25 194,00	25/07/2014	Get an opinion on Council members order rules, code of conduct for corruption policy.
		Crawfords Attorneys	R 5 769,54		
			R 4 104,00	24/07/2014	Local official law practitioner handling the transportations
	Ignite	R 18 650,00	01/07/2014	Performance agreements & performance evaluations	

(d)(i)	Any contract relating to the publication of notices and advertisements by the municipality	Media 24	R 8 214,38	09/07/2014	Advertisements SCM 01/2015 (Training) & SCM 02/2015(Borehole pump)
			R 6 982,23		
(d)(ii)	any contract with an organ of state, a local authority or a public utility corporation or company	Department of Transport	R 32 311,00	23/07/2014	Prodiba is a government preferred service provider
(d)(vi)	ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.	Beaufort West Precision Motor Engineers	R 2 925,24	15/07/2014	CZ 4118 - Recondition prop shaft
		Barloworld	R 30 893,09	29/07/2014	CZ 5291 , CZ 8782, CZ 7713 - 3 sets of blades required
		Teleray	R 4 332,00	09/07/2014	Installation and maintenance of tv towers in Murraysburg
		SA Leak detection Distributors	R 2 850,00	21/07/2014	Repair to Seba HLE90 Ground Mic

DEVIATIONS APPROVED BY MUNICIPAL MANAGER					
APPLICABLE PARAGRAPH IN SCM POLICY		SUPPLIERS	AMOUNT	DATE	REASON FOR DEVIATION
(b)	Sole Supplier	B&B sweiswerke	R 5 643,00	12/08/2014	Sole local supplier that boreholes can drag and drop
		Karoo Vleisboere Koop	R 5 956,89	12/08/2014	Sole local supplier in Murraysburg that can supply stock
		Penny Pinchers	R 2 883,34	15/08/2014	Sole local supplier that can supply stock
		PG Glass	R 3 839,52	27/08/2014	Sole local supplier that can supply the glass and fit it.
		Actebis	R 8 561,40	26/08/2014	Sole supplier to remove hazards waste.
(d)	Any exceptional case where it is impractical or impossible to follow the official procurement processes	Youngs Halfway House	R 11 250,00	20/08/2014	Secluded accommodation for golfers for Mayoral golf day
		Fountains Hotel	R 2 820,00	18/08/2014	Nearest accommodation to venue for Councilor G.De Vos
		Sebata Municipal Solutions	R 559 939,84	25/07/2014	License fees for Financial Management System service provider
			R 16 209,38	20/08/2014	Assist the BWM with the compilation of the annual reports 14/15 financial year.
			R 27 324,38		
		R 73 986,00		Compilation of performance and annual reports	
Alusani Skills & Training Network	R 6 838,86	26/08/2014	Effective construction contract management & administration for Director Engineering Services to obtain credits for performance management		

<b>(d)(v)</b>	<b>The appointment of any person to provide professional advice or services is less than R200 000 or any greater amount</b>	Crawfords Attorneys	R 15 972,00	14/08/2014	Local official law practitioner handling the transportations
<b>(d)(i)</b>	<b>Any contract relating to the publication of notices and advertisements by the municipality</b>	Media 24	R 6 160,79	22/08/2014	Advert SCM 05/2015 Tag surveillance system Murraysburg & Nelspoort Libraries
<b>(d)(ii)</b>	<b>any contract with an organ of state, a local authority or a public utility corporation or company</b>	Department of Transport	R 4 107,00	22/08/2014	Prodiba is a government preferred service provider
<b>(d)(vi)</b>	<b>ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.</b>	Precision Engineers	R 9 135,96	13/08/2014	CZ 3906 - Specialized service, sole local supplier
		George Lawnmowers	R 9 067,56	13/08/2014	Service and repair roller mower
		Ian Dickie	R 4 142,80	13/08/2014	Specialized service, sole local supplier
		Precision Engineers	R 7 234,44	29/08/2014	CZ 1422 - tractor accident damage, specialized services needed
			R 59 457,84	21/08/2014	CZ 5945 - Watertruck - specialised services required, sole local supplier

<b>DEVIATIONS APPROVED BY MUNICIPAL MANAGER</b>					
<b>APPLICABLE PARAGRAPH IN SCM POLICY</b>		<b>SUPPLIERS</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>REASON FOR DEVIATION</b>
<b>(b)</b>	<b>Sole Supplier</b>	Spectrum Communications	R 133 389,12	12/09/2014	Sole supplier to repair telemetry system
<b>(d)</b>	<b>Any exceptional case where it is impractical or impossible to follow the official procurement processes</b>	SM Consultants	R 18 300,00	11/09/2014	Service provider for the distribution of traffic summonses
		Tango civil & plant hire CC	R 3 420,00	03/09/2014	Only available supplier that could rent forklifter to municipality on a monthly basis for recycling needs.
		Harvey World Travel Group	R 9 876,00	16/09/2014	Flight tickets for Mr J Booysen and Mr T Prince for Presidential Local Summit
		B & B Sweiswerke	R 5 942,00	03/09/2014	Only supplier locally that can pull & drop borehole pumps
		Trucon	R 13 680,00	04/09/2014	Only available local supplier that have a bulldozer for hire
		Penny Pinchers	R 25 544,51	10/09/2014	Only available local provider in Beaufort West that has materials in stock
	R 2 395,37	10/09/2014			
<b>(d)(v)</b>	<b>The appointment of any person to</b>	SB Naidu	R 4 174,68	16/09/2014	Balju services in Beaufort west

	<b>provide professional advice or services is less than R200 000 or any greater amount</b>	Ignite Advisory	R 27 521,03	10/09/2014	Performance Management Service Provider
<b>(d)(i)</b>	<b>Any contract relating to the publication of notices and advertisements by the municipality</b>	Media 24	R 6 160,79	23/09/2014	Tender adverts SCM 08/2015 Upgrading of Fabriek street
<b>(d)(vi)</b>	<b>ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.</b>	George Lawnmowers	R 2 465,39	01/09/2014	Repair pressure spray
		Stationery Dot com	R 2 746,00	30/09/2014	Only local service provider to refurbish UPS'e
		George Lawnmowers	R 27 555,11	16/09/2014	Repair of Prof Honda CYL Mower - fit parts, drain oil, back lap cylinder
		R & S Communications	R 3 032,43	29/09/2014	Repair of hand radios

Ratified on:

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Ratified by:

J.Booyesen

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Municipal Manager

Signed:

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