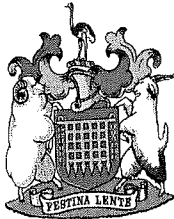


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THE ADMINISTRATOR



11470313



**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

KANTOOR VAN DIE DIREKTEUR : FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR : FINANCIAL SERVICES

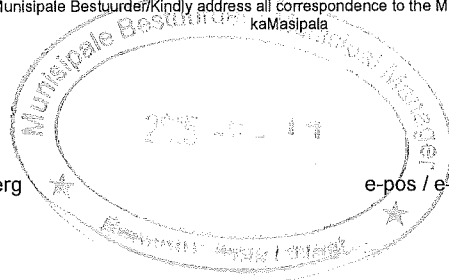
5111613

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing
Reference
Isalathiso 6/1/1/1

Navrae
Enquiries
Imibuzo (mev.) S Pothberg

Datum
Date
Umhla 2015.10.09



Privaatsak / Private Bag 582
Faks/Fax: (023) 4148105
Tel. (023) 4148100

e-pos / e-mail: treasury@beaufortwestmun.co.za
Kerkstraat 15 Church Street
BEAUFORT-WES
BEAUFORT WEST
BHOBHOFOLO
6970

MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT QUARTERLY IMPLEMENTATION REPORT: 01 JULY – 30 SEPTEMBER 2015

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

Council has resolved that the Implementation Report must be submitted monthly in order to ensure effective oversight as prescribed in the policy.

2. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations are attached per **Annexure A**. Attached please find as Addendum 1 the awards that was made by Bid Adjudication Committee and Directors for period 01 July – 30 September 2015.

Handwritten notes and stamps: "8ste Rd : 27.10.2015 : Item 8.15" and a signature.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
 - (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"
- ❖ **The schedule of deviations as approved by the Accounting Officer is annexed as Annexure B.**

❖ **There are no minor breaches to be reported.**

4. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements.

Business	Date	Invoice	Amount	Interest
Karoo Motors Workshop	31/07/2015 16/09/2015	15059014 15059859	R 49 041.66 R 30 384.42	❖ Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services
Tokkie se Slaghuis	27/07/2015 31/07/2015 03/09/2015	15058829 15059005 15059686	R5 896.00 R 3 200.00 R 31 500.00	❖ Spouses, Mr. J Van Heerden is currently employed at the Department of Correctional Services.
B&B Sweiswerke	20/07/2015 20/07/2015 06/07/2015 13/08/2015		R 114 321.00 R 46 800.00 R 4 233.00 R 13 448.00	❖ Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.
Karoo Beton Werke	13/07/2015 21/07/2015		R 4 700.00 R 7 100.00	❖ Spouses, Mr. A Swanepoel and Mrs. E Klazen are employed with the Department of Correctional Services and Education
Beaufort West	25/08/2015	15059364	R 3 500.00	❖ Son, Warren Johnson, is

Luxury Coaches				employed at the Beaufort West Municipality. Daughter in law, B Johnson is employed as a traffic officer at Department of Community Safety.
Ingozi Construction & General Services	25/08/2015 03/09/2015	15059365 15059684	R 2 205.00 R 9 000.00	❖ Spouses, Mr. F Pieters and Mr. B Visser is currently employed at the Beaufort West Municipality.
Karoo Drukkery	04/05/2015 05/05/2015	15057231	R 5 090.00 R 17 100.00	❖ Wife, Mrs. S Munro is employed at the Department of Health.
Avril's Catering	03/09/2015	15059683	R 6 000.00	❖ Daughter, Me. M Johnson employed with the Department of Correctional Services.
PJ Sound & Vision	09/09/2015	15059771	R 4 200.00	❖ Sons, Mr. PJ Julies is employed as Vehicle Inspections & Traffic Officer and Mr at the Beaufort West Municipality
Sonneblom Bloemiste	21/09/2015	15059888	R 5 000.00	❖ Son, Mr. H Jack is currently employed at the Beaufort West Municipality on a contract basis.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.



DIRECTOR: FINANCIAL SERVICE

Annexure A

Bid #	Item	Bids Received	Bid Amount	Awarded to	Remarks
SCM 32/2015	Upgrading of Nelspoort Wastewater Treatment Works	<ul style="list-style-type: none"> ❖ Phambili Services ❖ Urhwebo E-transand ❖ De Jagers Loodgieters ❖ Civils 2000 ❖ A2 Loodgieters 	<ul style="list-style-type: none"> ❖ R 5 931 420,00 ❖ R 6 786 761,03 ❖ R 4 257 074,31 ❖ R 9 091 500,00 ❖ R 4 711 119,21 	<ul style="list-style-type: none"> ❖ De Jagers Loodgieters 	
SCM 33/2015	Supply and delivery of prepaid Electricity Meters for period of 3 years	<ul style="list-style-type: none"> ❖ Landis & Gyr ❖ Actom ❖ Conlog 	<ul style="list-style-type: none"> ❖ Bidders were requested to submit price per unit for prepaid meters 	<ul style="list-style-type: none"> ❖ Landis & Gyr 	

Annexure B

APPLICABLE PARAGRAPH IN SCM POLICY		DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 01 JULY - 30 SEPTEMBER 2015			
(a) Emergency	(b) Sole Supplier	SUPPLIERS	AMOUNT	DATE	REASON FOR DEVIATION
		De Jagers Loodgieters	R 275 219,75	16/09/2015	Directive from Department of Environmental Development & Planning to attend to the construction of cells and excavation of trenches at Vaalkoppies landfill site
		Landis & Gyr	R 33 060,00	08/07/2015	Landis & Gyr is the manufacturer of electricity meters
		Mailing & mechanization Cape CC	R 3 414,30	10/07/2015	Sole supplier for ink for the IJ 40 seal machine which the municipality hires
		Penny Pinchers	R 6 615,00	13/07/2015	Penny Pinchers is the only local hardware service provider that has stock available immediately for repairs and maintenance, DIY has to order stock
			R 4 658,04	15/07/2015	
			R 23 497,06	08/07/2015	
			R 21 804,51	08/07/2015	
		The Courier	R 3 054,48	04/09/2015	Courier is the only printing works locally that makes brown files for the municipality
		Karoo beton werke	R 4 400,00	13/07/2015	The sole local manufacturer of concrete products in Beaufort west
			R 7 100,00	21/07/2015	
		Spectrum Communications	R 6 259,74	20/07/2015	Sole supplier to quote for repairs to Nelspoort Reservoir telemetric system
		Beaufort Alarms	R 6 259,74	17/08/2015	Sole supplier that can do repairs on the system they installed
		Sebata Municipal Solutions	R 2 409,96	15/07/2015	The only service provider locally that installs and repair alarm systems in Beaufort west
			R 143 355,00	08/07/2015	
		CQS Technology	R 615 933,80	30/07/2015	Sebata Meter man Mobile Software and set-up
		Actebis 268 CC	R 67 562,00	16/07/2015	Annual license fee for financial management system - Sebata
			R 5 785,50	28/07/2015	
		Elster Kent Metering	R 4 463,10	10/09/2015	Caseware training
			R 313 969,87	11/08/2015	
			R 7 951,50	13/08/2015	
		Raakvat	R 354 540,29	04/09/2015	Actebis is the sole supplier we use their hazardous waste storage equipment and they remove it quarterly/yearly
			R 2 850,00	13/08/2015	
					Sole manufacturer of Elster Kent prepaid water meters, tokens, strainers and accessories
					Sole supplier that rent out poker with drive unit in town

	verhuring					Supply on short notice the TLB machine and 3 Ton truck to clean the garbage dump
	De Jagers Loodgieters	R 7 910,00	14/08/2015			Supply clothes for the gym instructor, sole supplier on database
	Mostert -Uitrusters	R 2 279,85	12/08/2015			Survey and replacement of the boundary pegs for erf 398 in Murraysburg
	Middleton geomatics	R 5 586,00	11/08/2015			Financial assistance required for pauper burial of NL Bhabalaza paid directly to AVBOB.
	Avbob	R 2 800,00	17/09/2015			Financial assistance required for pauper burial of WY Hoffman paid directly to Goodman's coffin & funeral Services.
	Goodman's coffins & Funeral	R 2 381,00	18/09/2015			Sole manufacturer of beka zela & ledshine light fittings and pole
	Beka Schreder	R 8 487,30	15/09/2015			Sole importer of Enermet Products in SA
	Farad (Pty) Ltd	R 47 500,00	15/09/2015			The pharmacy is the sole provider that can supply the vaccinations for refuse workers of the municipality
	Nuweveld Pharmacy	R 4 139,55	18/09/2015			Afrox is the manufacturer of the Port Pak Kit and cutting Nozzles
	Afrox	R 2 999,34	23/09/2015			Local newspaper circulating in Central Karoo District
	Die Courier Media 24	R 21 932,50 R 8 624,78	04/08/2015 29/09/2015			Publication of tender adverts in the Western Cape for publishing in the Burger- SCM 08/2016 Notice no 99/2015
(d)(1)	Any contract relating to the publication of notices and advertisements by the municipality					
(d)	Any exceptional case where it is impractical or impossible to follow the official procurement processes					
	Essop Multisave	R 3 269,58 R 3 002,04	06/07/2015			Only available supplier that delivers all the stock on account
	Juta	R 3 477,43	03/08/2015			Ward committee public participation process in Merweville for ward 7 function
	Procon IT Solutions	R 7 005,00	01/07/2015			Municipality have a subscription with Juta and they send the updated legislation to the Municipality
	Tango Civil & Plant Hire	R 16 951,80	07/07/2015			STS Cards is needed to do pre-paid electricity vending. Load Shedding damaged the cards and needs to be replaced
	Proudly Karoo	R 6 840,00	22/07/2015			Recycling uses a fork lift monthly. Only company who is willing to hire it out
	C Fortuin	R 5 600,00	07/08/2015			Women's day function, supply gifts on short notice
	Young's Halfway House	R 2 520,00	1308/2015			Hiring of scaffolding for construction works
	Lunathi's catering	R 5 280,00	17/09/2015			Mayoral golf day 31/10/2015. Secluded accommodation for golfers for the 30 & 31 October 2015
		R 11 916,00	17/09/2015			Lunathi's caterers was available on short notice to do the catering and could provide the services without hassles
		R 3 325,00	14/09/2015			

	KFC	R	28/09/2015	Supply catering for learnership students
(d)(v)	Red Canyon Spur	R 2 194,90	28/09/2015	Supply catering for learnership students
	SM Consultants	R 3 322,00	25/09/2015	Councillors and directors had lunch after Council meeting
		R 24 450,00	22/07/2015	
		R 25 350,02	25/08/2015	Service provider for the distribution of traffic summonses
	Doctor Theron and Van Niekerk	R 19 200,00	23/09/2015	
		R 4 403,59	18/09/2015	Medical test for building maintenance employees
	S B Naidu	R 21 396,70	14/07/2015	
		R 8 293,50	07/08/2015	Balju services in Beaufort West
		R 12 867,80	03/09/2015	
	Ignite Advisory services	R 62 239,70	07/07/2015	
R 18 919,70		13/07/2015	Service provider for Performance Management system	
Brasika consulting	R 22 515,00	31/08/2015		
	R 18 000,00	14/08/2015	Expert legal advice and training for councillors, directors & bid committees & SCM personnel by Advocate H Venter	
JR Nieuwenhuizen	R 2 465,50	07/09/2015	Balju services in Murraysburg	
	R 10 033,00	08/07/2015	Prodiba is appointed by the department of transport for the issuing of driving license cards	
Department of Transport	R 9 480,02	20/08/2015		
	R 20 000,00	13/08/2015	Sole supplier that can grade of roads in Murraysburg, Merweville & Nelspoort	
Central Karoo District Municipality	R 5 087,02	08/07/2015	Rammer - Stihl - nearest agents. Unpractical to send machine for quotations at other suppliers	
	R 5 389,36	05/08/2015	Yanmar Genset Starter Honda w/pump - Repairs	
George Lawnmowers and chainsaws	R 3 247,58	25/08/2015	FS 400 Stihl B/Cutter - Nearest agents to do repairs	
	R 2 497,40	25/08/2015	STIHL MS200T C'SAW BAR - Nearest agents to do repairs	
B & B Sweiswerke	R 11 477,68	28/08/2015	Repair of water pump	
	R 11 477,68	21/09/2015	Honda Water pump - Repair & fit spares	
Marais Motors	R 114 321,00	20/07/2015	Repair refuse truck CZ 4118 - Community services	
	R 46 800,00	20/07/2015	Shorten session and drive shaft - CZ 4118 Community services	
Marais Motors	R 4 233,00	06/07/2015	Repair windmill and the old racecourse since it was faulty	
	R 13 448,00	13/08/2015	CZ 4118 - Specialized repairs done by Kriess Hydraulics for B&B Sweiswerke	
	Marais Motors	R 6 847,90	24/08/2015	CZ 8687 - Repairs

	Barloworld Equipment	R	4 815,90	25/08/2015	CZ 5469 - Agents of CAT parts, specialized repairs
	Peninsula Water treatment Muller Handelaars	R	7 515,20	24/08/2015	Repair of water works equipment-gas vacuum regulator
		R	3 070,00	21/09/2015	CZ 15569 & CZ 15655 - Sole supplier in Merweville that can repair the plant Sole supplier in Murraysburg that can do repairs on motor vehicles, CZ 7795 and CZ 18453
	The Workshop	R	4 000,00	17/09/2015	CZ 7843 - Repair exhaust
	Trentyre	R	2 074,80	22/09/2015	CZ 8782 - Parts only available at the agent. Hydraulic work done.
	Kriess Hydraulics	R	4 112,55	22/09/2015	Unpractical to send vehicle around
	Supa Quick	R	2 610,80	29/09/2015	CZ 4032 - supply front exhaust pipe and fit. Sole local supplier of that specific pipe.
	VB Agri (Pty) Ltd	R	2 850,00	21/09/2015	Agent for Luzhong tractor for a starter, CZ 17798
	Khubeka Construction	R	2 610,00	29/09/2015	Supplier for the repairs and service to robotic pool cleaner

Ratified by:

J.Booyen

Signed:

Municipal Manager