

THE ADMINISTRATOR



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**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing
Reference 6/1/1/1
Isalathiso

Navrae
Enquiries (mrs.) S Pothberg
Imibuzo

Datum
Date 2016.07.15
Umhla



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MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT QUARTERLY IMPLEMENTATION REPORT: 01 APRIL – 30 JUNE 2016

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

2. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. **See Annexure A with details.**

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

PKP
bepd: 30.08.2016: Mem 8.22

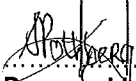
- ❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure B.
- ❖ There are no minor breaches to be reported.

4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during that month.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments with a The Awards made in terms of these sub-delegations and the formal quotations that was awarded by Director for quarter 01 April till 30 June 2016 is attached as **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.



Prepared by: Mrs. S.A Pothberg
Manager: Supply Chain Management



Approved by: Mr. F Sabbat
Director: Financial Services

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Ratified by: Mr. J Booyen
Municipal Manager

BEAUFORT WEST MUNICIPALITY					
ANNEXTURE C- BIDS AWARDED FOR PERIOD 01 APRIL-30 JUNE 2016					
Bid #	Item	Bids Received	Bid Amount	Awarded to	Award by
SCM 13/2016	Supply and delivery of printing paper, ink toners, cartridges and ribbons for a period of 3 years	Bidvest Waltons October Sky Plant Hire & Suppliers	R 329 124,64 R 378 138,67	Bidvest Waltons	Bid Adjudication Committee
SCM 14/2016	Supply and delivery of scaffolding	Dukeisha Manufacturing and Maintenance Chantmerc Inv CC Q & K Projects	R 54 582,00 R 55 887,33 R 64 972,00	Dukeisha Manufacturing	Head of Department
SCM 15/2016	Full maintenance lease	Bidvest Bank Standard Bank Fleet Africa Avis Fleet Wesbank Equestra	Different offers for LDV's; Sedans and Refuse Compactor	Fleet Africa	Bid Adjudication Committee
SCM 16/2016	Professional Services: Water services	Neil Lyners & Associates (RF) (Pty) Ltd Element Consulting Engineers Worley Parsons RSA (Pty) Ltd WEC Consult (Pty) Ltd Rowe Charles & Iliso Joint Venture Aurecon South Africa (Pty) Ltd V3 Consulting Engineers (Pty) Ltd Bigen Africa Services Uhambiso Consult (Pty)Ltd SSG Engineering Water & Wastewater Engineering Nadeson Consulting Services Africoast Consulting Engineers	R 226 000,00 R 302 500,00 R 300 000,00 R 330 000,00 R 365 000,00 R 371 750,00 R 375 000,00 R 400 000,00 R 435 100,00 R 450 000,00 R 475 000,00 R 475 000,00 R 484 500,00	Equestra Neil Lyners & Associates	Bid Adjudication Committee
SCM 17/2016	Professional services for the paving of gravel roads	Masilakhe Consulting Element Consulting Engineers Inventive ways 104 t/a CMAP Consultants Quantra Civil Engineering Consultants Wec-Consult Worley Parsons PH Bagale MVD Consulting Engineers Bovicon Consulting Engineers EFG Eginers (pty) ltd Aurecon	R 447 930,00 R 483 300,00 R 523 800,00 R 523 800,00 R 523 800,00 R 536 400,00 R 552 900,00 R 581 800,00 R 669 180,00 R 718 500,00 R 958 800,00	Quantra Civil Engineer	Bid Adjudication Committee

SCM	Professional services: Sanitation services	Water & Wastewater Engineering V3 Consulting Engineers (Pty) Ltd Neil Lyners & Associates (RF) (Pty) Ltd WEC Consult (Pty) Ltd Uhambiso Consult (Pty)Ltd Element Consulting Engineers Rowe Charles & Iliso Joint Venture Worley Parsons RSA (Pty) Ltd Orrie Welby-Solomon and Associates cc BMK Engineering Consultants WSP Group Africa (Pty) Ltd Bigen Africa Services AECOM SA (Pty)Ltd Metadel Consulting Engineers	R 185 000,00 R 236 500,00 R 295 000,00 R 326 000,00 R 384 250,00 R 396 080,00 R 408 080,00 R 411 960,00 R 422 800,00 R 632 000,00 R 733 522,00 R 873 600,00 R 878 500,00 R 1 022 800,00	V3 Consulting Engineers	Bid Adjudication Committee
SCM 18/2016					
SCM 19/2016	Upgrading and refurbishment of substations	MDL Electrical RPS Switchgear SA Zizwe DSD (Pty) Ltd Rivigan Infrastructure Solutions VE Reticulation (Pty) Ltd Consolidated Power Projects VE Reticulation (Pty) Ltd Adenco Constructions (Pty)Ltd Gridbow Engineers and Technical Services WCC Cables	R 34 500 593,49 R 34 916 834,15 R 35 238 727,99 R 35 540 633,06 R 39 182 228,50 R 39 476 881,97 R 36 448 087,15 R 40 966 183,08 R 44 580 496,79 R 0,00	Rivigan Infrastructure S	Bid Adjudication Committee
SCM 21/2016	functional photo copiers on a 3 year lease contract for Finance and Libraries of the Beaufort West Municipality	Ricoh Garden Court Nashua George Konica Minolta	R 162 402,24 R 176 189,76 R 869 544,00	Ricoh Garden Court	Head of Department
SCM 22/2016	Demolish, Purchase and removal of the remainder of structure, Hydroponics.	24/7 Tyre & Fintment Expo Development (Pty) Ltd L & E Projects (Pty) Ltd L.J De Bruyn	R 50 000,00 R 34 200,00 R 30 000,00 R 74 100,00	L.J De Bruyn	Head of Department
SCM 27/2016	Supply and delivery of a new 1.4 Diesel Sedan Motor	Williams Hunt Protea Toyota Seven Avenue Trading 612cc	R 304 344,42 R 283 021,23 R 225 881,61	Williams Hunt	Bid Adjudication Committee
SCM 28/2016	External renovations of municipal buildings- Church street library and Council Chambers	CAL Construction Brilliant Projects Q & K Projects Flashcor 146 cc	R 147 532,00 R 208 778,46 R 229 256,25 R 352 408,00	CAL Construction	Head of Department
SCM 31/2016	supply, inventory, installation and maintenance of a for surveillance system for Kwa-Mandlantsi	Quality Label Solutions t/a Tag Tron Solution	R 113 871,80	Quality Label Solutions	Head of Department

	CSX Customer Services	R 137 358,60
SCM 32/2016	Supply and delivery of fencing and sports equipment for Kwa-Mandlenkosi Sports Grounds. JKB and SONS Projects Inyameko Trading 296 CC	R 87 872,00 R 91 386,70
SCM 33/2016	Supply and delivery of various information technology components First Technology Brilliant Computers JDC Information Technology Solutions Watermark IT Solutions (Pty) Ltd	R 49 139,70 R 52 204,00 R 57 166,00 R 115 975,75

Annexure A- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE				
Business	Date	Invoice	Amount	Interest
Beaufort West Lugreeling & Verkoeling	28/06/2016	15066431	R 24 067,11	v , Mrs. S Munro is employed at the Department of Health.
	08/06/2016	15066049	R 3 670,80	
B&B Sweiswerke	12/05/2016	15065340	R 18 789,20	v Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.
Central Karoo Events	15/06/2016	15066173	R 39 200,00	v Sons, Mr. PJ Julies and Mr. J Julies is employed as Vehicle Inspections & Traffic Officer and machine operator at electrical and traffic services at the Beaufort West Municipality
	14/12/2016	15062116	R 4 200,00	
	09/06/2016	15066085	R 6 500,00	
	03/06/2016	15065887	R 7 500,00	
	24/06/2016	15066365	R 2 775,00	
	22/06/2016	15066236	R 29 400,00	
	30/06/2016	15066662	R 29 400,00	
Beaufort West Luxury Coaches T	11/05/2016		R 2 000,00	Son, Warren Johnson, is employed at the Beaufort West Municipality. Daughter in law, B Johnson is employed as a traffic officer at Department of Community Safety.
Karoo Motors Workshop	14/04/2016	ORD38488	R 5 597,40	v Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services
	18/04/2016	ORD38500	R 9 980,70	
	18/04/2016	ORD38503	R 2 388,30	
	18/04/2016	ORD38505	R 3 298,02	
	24/04/2016	ORD38617	R 2 964,00	
	26/04/2016	ORD38618	R 4 674,00	
	26/04/2016	ORD38626	R 6 902,70	
	26/04/2016	ORD38627	R 2 126,10	
	16/05/2016	ORD38744	R 14 221,50	
	23/05/2016	ORD38832	R 21 262,14	
	30/05/2016	15066598	R 9 515,58	
	15/06/2015	15066514	R 14 769,14	
	15/06/2016	15066598	R 17 436,30	
Sonneblom Bloemiste	23/06/2016	15066344	R 2 000,00	Son, Hilmir Jack, is employed at the Beaufort West Municipality
	30/06/2016	15066680	R 2 600,00	
ikeisha Manufacture & Maintenance	08/06/2016	15066032	R 54 582,00	Spouse, Mrs C Esterhuizen, are currently employed by the Education Department
	24/02/2016	15063734	R 15 470,00	

ANNEXTURE B - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 01 APRIL -30 JUNE 2016						
APPLICABLE PARAGRAPH IN SCM P1 SUPPLIERS	AMOUNT	DATE	VOUCHER	DIRECTORATE	REASON FOR DEVIATION	
(a) Emergency	R 57 052,47	12/05/2016			The Murraysburg cashier office was burned and essential services were disrupted, office need to prepared to ensure service delivery.	
(b) Sole Supplier	R 71 520,00	14/04/2016		L. Smit	Sole supplier of product that will be used to construct speedthumbs	
	R 2 485,20					
	R 2 967,42					
	R 4 530,36					
	R 2 485,20					
Beaufort Alarms	R 7 296,00	30/04/2016			Sole local supplier that supply, install and maintain alarm systems in Beaufort West	
Victor se garage	R 814 188,01	11/05/2016			Sole supplier in Merweville with earthmoving machinery for dumping site	
Elster Kent Metering	R 4 104,00	26/05/2016	15066591	F Sabbat	Sole supplier of product that will be used to construct speedthumbs	
De Jager Kontrakteurs	R 9 234,00	26/05/2016			Only local available suppliers that has tippers to rent for the cleaning of side roads for	
Tracon Civils	R 3 743,27	24/05/2016			Sole provider of Wurth products	
Wurth South Africa	R 13 900,00	25/05/2016			Sole supplier in Merweville for building material	
Victor se garage	R 4 495,00	03/06/2016	15066158			
Karoo Fire	R 2 625,00	09/06/2016	15066172	R. Klink	Only supplier that services fire extinguishers Murraysburg and Fire station	
	R 191 663,09	27/04/2016			Urgent galvanised palisade fencing were needed for Nelspoort, Church street and Kwa Mandlenkosi Libraries	
(d) Any exceptional case where it is impractical or impossible to follow the official procurement processes	R 6 000,00	11/04/2016			Transport services for CETA learners from Murraysburg to Beaufort West and back experienced problem with delivery	
	R 6 000,00				Transportation of disabled people for function of Zuma	
Jahra Transport	R 2 560,00				Safety inspection and loading testing of equipment	
Booyesen Transport	R 2 500,00				Mechanical seals for the repair of bna pump	
Skuza Transport	R 59 280,00	01/04/2016			Pauper Burial for Daniel Lottering, Wanky Hofman and Piet Human	
Microzone	R 2 000,00	11/05/2016				
A.J Transport	R 18 396,03	04/05/2016				
Hoistec Engineering	R 2 661,90	20/04/2016				
Tritcom Africa	R 4 441,00	18/05/2016				
	R 2 819,00					
Goodman's Funeral Services	R 4 450,00					
Joshua West Strategtes	R 9 118,86	24/05/2016			Revised General Conditions of Contract training, J Abrahams	
National Auto glass	R 3 231,99	26/05/2016			Only available supplier that could install glass for windows	
CTM George	R 167 593,70	24/05/2016			Only supplier in south cape area that has this specific tile available	
Jula	R 7 531,00	07/06/2016	15066185	A. Makendliana	Quarterly renewal for updates on SA Status & Regulations refreshments for Year end Council function	
Ultra Liquors	R 4 397,75	13/06/2016		J Booyesen		
Premier Hotel ELICC	R 3 300,00	21/06/2016		J Smit	Inesa Conference accommodation	
IMESA 70th Conference	R 4 900,00	21/06/2016	15066381	J Smit	Yearly Inesa Conference Registration Fee-J.C.L Smit	
City Security Services	R 82 041,00	29/06/2016		R Klink	Security Service for Murraysburg Thusong Centre taken over from CKDM	
Holy Cross & St. Joseph Catholic Parish	R 40 000,00	23/06/2016				
His People Family Church	R 8 000,00					
The Methodist Church of S.A	R 4 000,00					
Robert Edwin Conference	R 10 828,86	15/05/2016		J Booyesen	Hiring of venues for SETA learnerships for period March to June	
Mini Moulders (Pty)Ltd	R 7 509,67	28/06/2016		J Booyesen	Drafting, Negotiating&Managing Commercial Contract training-H Jacobs	
	R 4 278,13	29/04/2016			Medals for Marathon-30 July 2016	
	R 3 024,02	31/05/2016			Saving cost on telephone system	
Centraceil	R 6 177,50	30/06/2016	19003613			
Media24	R 5 998,54	11/04/2016			SCM 29/2016 Notice nr 36/2016 Professional Services Sports grounds	
	R 8 305,68	29/06/2016				
Die Courier	R 42 628,02	19/04/2016			Local newspaper circulating in Central Karoo District	
	R 10 662,42	10/06/2016				
(d)(i) Any contract with an organ of state, a local authority or a public utility corporation or municipality	R 22 307,71	30/06/2016	15066098	A. Makendliana	Scan of gravel roads in Murraysburg	
(d)(ii) The appointment of any person	R 19 790,15	24/06/2016	15066696	L. Smit	Only service provider in western province mandated to provide traffic officer/examiner of Transport	
	R 17 435,20	20/04/2016		R Klink	vehicles	

(d)(vi) ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids.	to provide professional advice or services is less than R200 000 or any greater amount	Bosh Stemele	R 108 300,00	23/05/2016			Vehicle Fleet Management system for Fleet	
		Aurecon	R 40 000,00	09/05/2016			Consulting services for the replacement of existing rails on Church street bridge	
		Van Niekerk Attorneys	R 2 280,00	28/06/2016		J Booysen	Legal services for appeal of OM Bans disciplinary hearing	
		S B Naidu	R 5 098,65	11/04/2016			Balju services in Beaufort west	
			R 9 931,11	03/05/2016				
		A.L. Abbott & Associates	R 13 456,56	08/06/2016		15066041	JF Sabbat	Labarory for the testing of water samples to ensure compliance to SANS
			R 11 903,88	09/05/2016				
		Ignite Advisory services	R 9 574,86	27/06/2016		15066399	J Booysen	Service provider for Performance Management system
			R 63 338,97	04/05/2016				
		Crawfords Attorneys	R 21 915,08	21/06/2016		15066223		Service provider for Performance Management system
			R 17 100,00	18/04/2016				Legal services used for Mayor
		Karoo Luggage & Verkoeling	R 14 250,00	30/05/2016				Local official law practitioner handling the transportations and legal matters
			R 11 400,00	01/06/2016		15065844	J Booysen	
		George Lawnmowers	R 2 827,20	02/06/2016		15065860	J Booysen	
			R 15 162,00	13/04/2016				Service, repair and installation of airconditioner at Library in Merweville
		Denver Agricultural Tractors	R 5 129,20	04/04/2016				Repairs done to lawnmowers, nearest agent for repairs
			R 3 142,29	04/04/2016				Agent for parts to repair tractor on Merweville CZ 15569
		Kriess Hydraulic cc	R 21 130,38	04/04/2016				Service and repairs of vehicle CZ 3484
			R 3 010,97	20/04/2016				Local Agent for service and repairs of vehicle
		Beaufort Wes Lugreeling en Verkoeling	R 4 930,50	12/05/2016				The tipper valve for truck was faulty and needed to be sent to the nearest agent for a new valve.
R 6 169,11	09/05/2016					Service and repair of airconditioner		
The workshop	R 2 500,00	14/06/2016			L Smit	Second hand starter for Fire truck-CZ1		
	R 3 325,00	21/06/2016			R Klink	Only supplier locally in Murrayshung to do repairs		