

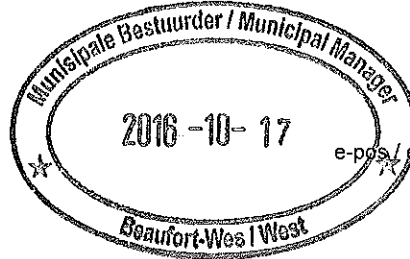


**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE**  
**BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

KANTOOR VAN DIE DIREKTEUR : FINANSIële DIENSTE  
OFFICE OF THE DIRECTOR : FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbatelwano mayithunyelwe kuMlawuli kaMasipala

Verwysing Reference Isalathiso 5/8/2  
Navrae Enquiries Imibuzo R A Eland  
Datum Date Umhla 2016.10.11



Privaatsak / Private Bag 582  
Faks/Fax: (023) 4148105  
Tel. (023) 4148100  
e-pos / e-mail: [treasury@beaufortwestmun.co.za](mailto:treasury@beaufortwestmun.co.za)  
Kerkstraat 15 Church Street  
BEAUFORT-WES  
BEAUFORT WEST  
BHOBHOFOLO  
6970

**MEMORANDUM TO THE MUNICIPAL MANAGER**

**MFMA : SECTION 11(4) : WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS**

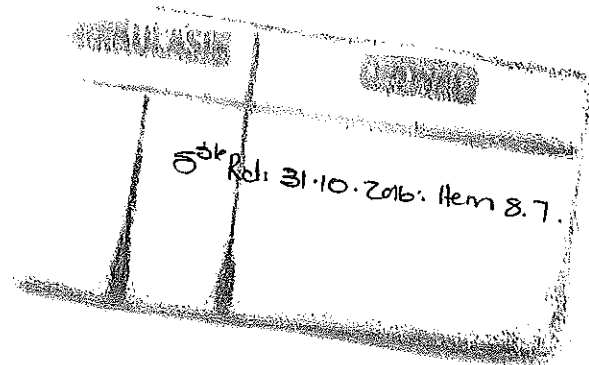
In terms of the MFMA, Section 11(4), the Accounting Officer must table a consolidated report to Council on all the withdrawals made in terms of subsection (1)(b) to (j) during the quarter within 30 days after the end of each quarter.

Attached please find said report for the period July – September 2016.

Also note that we reported the information to Provincial Treasury and we attach proof of this fact.

Kindly submit the report to Council before the end of October 2016.

**DIRECTOR : FINANCIAL SERVICES**  
/ek



**PROVINCIAL TREASURY**  
**Withdrawals from Municipal Bank Accounts**  
**In accordance with Section 11, Sub-section 1 (b) to (j)**

|  |                   |  |               |   |
|--|-------------------|--|---------------|---|
| <b>NAME OF MUNICIPALITY:</b>   |                   | Beaufort West Municipality   |               |   |
| <b>MUNICIPAL DEMARCATION CODE:</b>   |                   | WC053  |               |   |
| <b>QUARTER ENDED:</b>  |                   | 30-Oct-16  |               |   |
| <p><b>MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the wit</b></p> <p>(b) to defray expenditure authorised in terms of section 26(4);</p> <p>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</p> <p>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</p> <p>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</p> <p>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</p> <p>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</p> <p>(f) to refund money incorrectly paid into a bank account;</p> <p>(g) to refund guarantees, sureties and <i>security</i> deposits;</p> <p>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</p> <p>(i) to defray increased expenditure in terms of section 31; or</p> <p>(j) for such other purposes as may be <i>prescribed</i>.</p> <p>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -</p> <p>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and</p> <p>(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i>.</p> | <b>Amount</b>     | <b>Reason for withdrawal</b>   |               |   |
|  |                   |  |               |   |
|  |                   |  |               |   |
|  |                   |  |               |   |
|  |                   |  |               |   |
|  |                   | R  | 1,197,473.95  | Agency Service: Licensing Fees and RMTC                               |
|  |                   |  |               |   |
|  |                   | R  | -             | Refund of funds incorrectly deposited into the municipality's account |
|  |                   | R  | 346,234.21    | Refund retention fees.  |
|  |                   | R  | 10,897,369.97 | Investments withdrawn   |
|  |                   |  |               |   |
|  |                   |  |               |   |
| <b>Name and Surname:</b>   |                   | F. Sabbat  |               |   |
| <b>Rank/Position:</b>  |                   | Chief Financial Officer  |               |   |
| <b>Signature:</b>  |                   |  |               |   |
| <b>Tel number</b>  | <b>Fax number</b> | <b>Email Address</b>   |               |   |
| 0234148100   | 0234148105        | treasury@beaufortwestmun.co.za   |               |   |

The completed form must reach Mr Donovan Alexander at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 5007, Fax 021 483 8623, Email: wbaatjie@pgwc.gov.za on or before the 15th of the month following the end of eac

| BEAUFORT WEST MUNICIPALITY  |           |                       |                               |                       |
|---|-----------|-----------------------|-------------------------------|-----------------------|
| MFMA Section 11(4) Quarterly Report   |           |                       |                               |                       |
| for the 1st Quarter - July - September 2016   |           |                       |                               |                       |
| S11(1)(e) Funds received on behalf of and paid over to a 3rd Party during the 1st Quarter |           |                       |                               |                       |
| DATE  | VOUCHER # | BENEFICIARY           | DETAILS                       | AMOUNT                |
| 12/07/2016  | 15067280  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 5,976.00            |
| 13/07/2016  | 15067296  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 1,872.00            |
| 22/07/2016  | 15067539  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 6,228.00            |
| 29/07/2016  | 15067743  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 6,192.00            |
| 11/08/2016  | 15067857  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 5,976.00            |
| 12/08/2016  | 15067879  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 6,372.00            |
| 17/08/2016  | 15059247  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 4,788.00            |
| 24/08/2016  | 15068127  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 8,208.00            |
| 07/09/2016  | 15068423  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 4,032.00            |
| 07/09/2016  | 15068425  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 4,536.00            |
| 07/09/2016  | 15068427  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 7,272.00            |
| 13/09/2016  | 15068497  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 8,676.00            |
| 21/09/2015  | 15068572  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 6,336.00            |
| 28/09/2016  | 15068727  | PROVINCIAL GOVERNMENT | Agency Services: RTMC Fees    | R 5,148.00            |
| 12/07/2016  | 15067279  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 62,416.62           |
| 13/07/2016  | 15067295  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 17,256.43           |
| 22/07/2016  | 15067540  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 98,706.49           |
| 29/07/2016  | 15067744  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 91,328.31           |
| 11/08/2016  | 15067856  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 77,978.77           |
| 12/08/2016  | 15067880  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 66,492.21           |
| 17/08/2016  | 15067915  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 106,332.45          |
| 24/08/2016  | 15068128  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 133,551.88          |
| 07/09/2016  | 15068424  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 42,885.09           |
| 07/09/2016  | 15068426  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 44,744.75           |
| 07/09/2016  | 15068428  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 114,807.78          |
| 13/09/2016  | 15068496  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 89,831.47           |
| 21/09/2016  | 15068571  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 79,386.78           |
| 28/09/2016  | 15068726  | PROVINCIAL GOVERNMENT | Agency Services: License Fees | R 90,142.92           |
| <b>TOTAL</b>  |           |                       |                               | <b>R 1,197,473.95</b> |

| S11(1)(f) Refund of money incorrectly paid into the municipality's bank account during the 1st Quarter |           |             |
|--|-----------|-------------|
| DATE   | VOUCHER # | BENEFICIARY |
|  |           | AMOUNT      |
|  |           | R -         |
| <b>TOTAL</b>   |           | R -         |

| S11(1)(g) Retention Fees Refunded during the 1st Quarter |           |                       |
|--|-----------|-----------------------|
| DATE   | VOUCHER # | BENEFICIARY           |
| 24/08/2016   | 15068123  | Benver Civils & Plant |
| 14/09/2016   | 15068514  | Flashcor              |
| 19/09/2016   | 15068547  | De Jagers Loodgieters |
|  |           | R 70,686.98           |
|  |           | R 10,420.17           |
|  |           | R 265,127.06          |

**TOTAL**

**R 346,234.21**

Prepared on: 14/10/2015

Prepared by: R.A Eland

Name

Controller Financial Administration

Designation



Signature

Checked by: F. Sabbat

Name

Chief Financial Officer

Designation



Signature

AUFORT WEST MUNICIPALITY

MFMA Section 11(4) Quarterly Report Q1

S11(1)(h) Funds withdrawn for Cash Management and Investment purposes

| Fund  | 2017              |                     |                     |                      | Quarter 1 |
|---|-------------------|---------------------|---------------------|----------------------|-----------|
|   | July              | August              | September           | Quarter 1            |           |
| FINANCE MANAGEMT & RESTRUC GRANT            | -                 | 115,148.73          | -                   | 115,148.73           |           |
| OPENBARE BIBLIOTEEKDIENSTE REPLACEMENT FUND | -                 | -                   | 733,138.17          | 733,138.17           |           |
| PUBLIC TRANSPORT INFRASTRUCT                | -                 | 1,005.50            | 153,902.32          | 154,907.82           |           |
| CDW   | -                 | 42,842.44           | -                   | 42,842.44            |           |
| MAN SUP GRANT INTERNAL AUDIT RISK           | -                 | 391.29              | -                   | 391.29               |           |
| MAN SUP GRANT CAPT OF BTO                   | -                 | 205,763.34          | -                   | 205,763.34           |           |
| MAN SUP GRANT DEV ANNUAL REPORT             | -                 | 113,153.79          | -                   | 113,153.79           |           |
| MAN SUP GRANT SCM MODULE                    | -                 | 107,045.76          | -                   | 107,045.76           |           |
| MAN SUP GR: ASSET MANAGEMENT                | -                 | 118,989.53          | -                   | 118,989.53           |           |
| ACIP  | 20,363.70         | 86,169.75           | -                   | 106,533.45           |           |
| MIG FUNDS                                   | 180,075.80        | 787,578.67          | 931,166.64          | 1,898,821.11         |           |
| THUSONG CENTRE                              | -                 | 220,098.68          | -                   | 220,098.68           |           |
| CAPACITY BUILDING GRANT                     | -                 | 254,968.42          | -                   | 254,968.42           |           |
| EPWP PROGRAM                                | -                 | 174,529.75          | 101,866.12          | 276,395.87           |           |
| MW LIBRARY ALTERATIONS                      | -                 | 71,950.00           | -                   | 71,950.00            |           |
| IDP REVIEW                                  | -                 | 60,907.41           | -                   | 60,907.41            |           |
| PERFORMANCE MANAGEMENT                      | -                 | 277.70              | -                   | 277.70               |           |
| MISG  | -                 | 142,984.32          | -                   | 142,984.32           |           |
| DISASTER RECOVERY PLAN                      | -                 | 16,395.25           | -                   | 16,395.25            |           |
| RETENSIEGELDE                               | 78,536.14         | -                   | 265,127.06          | 343,663.20           |           |
| ELEKTRIES ADMIN FEES                        | -                 | 736,597.24          | -                   | 736,597.24           |           |
| BTW - PROJEKTE                              | -                 | 3,000,000.00        | -                   | 3,000,000.00         |           |
| INDUSTRIAL ROAD UPGRADE                     | -                 | 529,710.48          | 547,475.48          | 1,077,185.96         |           |
| SALGA                                       | -                 | 870,000.00          | -                   | 870,000.00           |           |
| DME FONDSE: ELEKTR SENTRALE KAROO           | -                 | 56,106.02           | -                   | 56,106.02            |           |
| EEMS FONDSE                                 | -                 | 3,318.85            | -                   | 3,318.85             |           |
| INEP  | -                 | -                   | 168,750.00          | 168,750.00           |           |
| WATERHOOD SKENKINGS                         | -                 | 1,035.62            | -                   | 1,035.62             |           |
| <b>Total amount Withdrawn</b>               | <b>278,975.64</b> | <b>7,716,968.54</b> | <b>2,901,425.79</b> | <b>10,897,369.97</b> |           |

Prepared on:

Prepared by:

2016-10-14

PN LANDE

Name

Controller Income

Designation



Signature