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**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE
BEAUFORT-WES/BEAUFORT WEST/BHOBHOFOLO**

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayithunyelwe kuMlawuli

Verwysing
Reference
Isalathiso

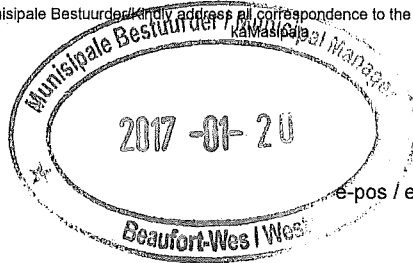
6/1/1/1

Navrae
Enquiries
Imibuzo

(mrs.) S Pothberg

Datum
Date
Umhla

2017.01.13



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BEAUFORT WEST
BHOBHOFOLO
6970

MEMORANDUM TO THE MUNICIPAL MANAGER

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR QUARTER 2 – 01 OCTOBER – 31 DECEMBER 2016

1. EXECUTIVE SUMMARY

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

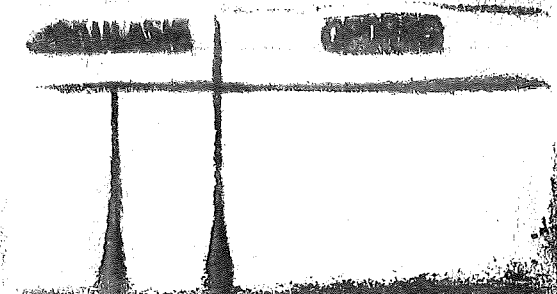
2. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure A.

❖ There are no minor breaches to be reported.



3. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. Attached as **Annexure B** find all awards above R2 000 that was made to close family members that was in the service of the state.

4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS

In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during this quarter.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations are attached per **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.



Prepared by: Mrs. S.A Pothberg
Manager: Supply Chain Management



Approved by: Mr. F Sabbat
Director: Financial Services and
Acting Municipal Manager

**Annexure A- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE
FOR QUARTER 01 OCTOBER - 31 DECEMBER 2016**

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Business	Date	Invoice	Amount	Interest
Karoo Motors Workshop	05/10/2016	ORD3995	R 50 028.90	Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services
	10/10/2016	ORD40042	R 4 628.40	
	20/10/2016	ORD40179	R 16 547.10	
	25/10/2016	ORD40213	R 37 654.20	
	21/11/2016	ORD40510	R 9 553.20	
	24/11/2016	ORD40582	R 2 291.40	
	13/12/2016	ORD40719	R 2 154.60	
	13/12/2016	ORD40721	R 15 513.12	
	13/12/2016	ORD40722	R 2 268.60	
	21/12/2016	ORD40789	R 26 448.00	
	22/12/2016	ORD40806	R 5 620.20	
Karoo Betonwerke	10/10/2016	ORD40036	R 5 500.00	Spouses, Mr A Swanepoel en Mrs E Klazen are employed with the Department of Correctional Services and Education
B & B Sweiswerke	06/10/2016	ORD40028	R 5 385.00	Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.
	05/10/2016	ORD39992	R 12 716.40	
	06/10/2016	ORD40028	R 5 385.00	
	25/10/2016	ORD40189	R 2 767.30	
	26/10/2016	ORD40227	R 16 113.00	
	23/11/2016	ORD40551	R 6 400.00	
	06/12/2016	ORD40713	R 7 255.00	
	09/12/2016	ORD40736	R 2 274.00	
	12/12/2016	ORD40708	R 2 200.00	
	13/12/2016	ORD40717	R 6 428.00	
	02/12/2016	ORD40711	R 89 450.00	
Tokkie se Slaghuis	03/11/2016	15069822	R 2 205.00	Spouses, Mr Van Heerden are employed with the Department of Correctional Services
	05/10/2016	15068910	R 4 800.00	
Sonneblom Bloemiste	03/11/2016	15069826	R 3 000.00	Son, Hilmir Jack, is employed at the Beaufort West Municipality
B Chalmers	03/11/2016	15069825	R 4 500.00	Spouses, Mr Chalmers are employed with the Department of Correctional Services
Dit Ruk Sound and Projects	07/12/2016	ORD40862	R 2 500.00	

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FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 01 OCTOBER - 31 DECEMBER 2016

Bid #	Item	Bids Received	Bid Amount	Awarded to	Award by
SCM 01/2017	Supply and Delivery of Bitumen products for 3 year	Asphalt King Proud afri Holding Flashcor 146 cc Colas South Africa Pty (Ltd) Burwana Asphalt Cold mix Tosas (Pty) Ltd JKB and Sons Projects (Pty) Ltd Dense-Seal (Pty) Ltd Sandobel 165 (Pty) Ltd	R86.64 including vat & delivery per 30kg R266 308.00 R633 270.00 R142 including vat & delivery per 30kg R304 000.00 R82.76 including vat & delivery per 25kg R651 993.70 R66 69.00 including vat & delivery per 30kg R66.12 including vat & delivery per 30kg	Tosas; Dense-Seal & Sandobel	Bid Adjudication Committee
		Mafoke Security Patrols Fidelity Security Services JGN Security Solution	R 192 372.41 R 6 645 963.60 R 124 602.00		

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FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 01 OCTOBER - 31 DECEMBER 2016

Bid #	Item	Bids Received	Bid Amount	Awarded to		Award by
SCM 03/2017	Provision of Security Services for period of 3 years	Afri Guard	R 140 107.64	Mafoko Security Patrols	1	Bid Adjudication Committee
		Recall Effective Control	R 211 230.60			
		Stears Cash Management	R 315 780.00			
		Matek Security Solutions	R 805 575.20			
		DD Safety & Security	R 121 111.00			
		Graaff Security Services	R 154 203.00			
		World Focus Security and Cleaning	R 139 738.13			
SCM 04/2017	Supply and delivery of crushed stone, G5 material, building sand and cement for a period of 3 years	De Jagers Loodgieters	Various Prices	De Jagers Loodgieters	3	Bid Adjudication Committee
		JKB & Sons Projects	Various Prices			
		Perfecto Builders	Various Prices			
		Volmoed Quarries	Various Prices			
		Van Der Berg Vervoer	Various Prices			
		Buffels Drift Clay Mine	Various Prices			
		De Jagers Loodgieters kontrakteurs	R 3 547 788.30			
RK Sauer Construction	R 3 900 000.00					

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FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 01 OCTOBER - 31 DECEMBER 2016

Bid #	Item	Bids Received	Bid Amount	Awarded to	Award by
SCM 06/2017	Upgrading of Protea & Oak Streets	Hluman Tombazana Civil and Construction ATN Group (Pty) Ltd Phambili Civils	R 4 022 543.63 R 4 258 493.88 R 4 383 414.00	De Jagers Loodgieters kontrakteurs	Bid Adjudication Committee
SCM 06/2017	Nominated sub-contractors Upgrading of Protea & Oak Streets	Kholekeli Cleaning Services Q & K Projects (Pty) Ltd Sincede G.W.C Inyameko Trading 445cc JKB and SONS Projects JMG Solutions (Pty) Ltd Senzababone (Pty)Ltd	R 210 408.66 R 233 283.33 R 285 810.00 R 291 099.00 R 326 602.50 R 333 041.31 R 442 697.08	Q & K Projects	Head of Department
SCM 07/2017	Maintenance of electrical installation: pump stations and extension as well as maintenance of electrical wiring:building for 3 year period	TG Elektries CZ Elektries Delacom CC	R 92 066.40 R 93 152.25 R 95 180.50	TG Elektries	Bid Adjudication Committee
SCM 08/2017	Supply, delivery and installation of recycled plastic planks for the seating and	Forever Planks & Poles C.A.L Construction	R 142 500.00 R 178 718.82	Forever Planks & non compliant	Head of

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FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 01 OCTOBER - 31 DECEMBER 2016

Bid #	Item	Bids Received	Bid Amount	Awarded to	Award by
	kick plates for the Beaufort West sport stadium	Primwood Products	R 192 100.00	Poles	Department
SCM 11/2017	Supply and Delivery of 19 tablets with S-pen and 2GB bundle for contract of 24 months	Neo Technologies	R 130 437.77	MNT Business	Bid Adjudication Committee
		MNT Business	R 154 319.20		
		Cell C	R 209 304.00		
		Mantella IT Support	R 259 894.01		
SCM 29/2016	Professional services for the Upgrading of Merweville sport ground and other sport grounds	Neil Lyners & Associates (RF) (Pty) Ltd	R 571 400.00	Neil Lyners & Associates (RF) (Pty) Ltd	Bid Adjudication Committee
		Engineering Advice Services	R 583 100.00		
		Quantra Consulting	R 616 500.00		
		V3 Consulting Engineers (Pty) Ltd	R 639 500.00		
		Aurecon South Africa (Pty) Ltd	R 673 550.00		
		Element Consulting Engineers	R 727 702.50		
		IX Engineers (Pty) Ltd	R 796 956.00		
SCM 12/2017	Supply, delivery, installation, maintenance of multi-function photo copier on 3 years lease	Ricoh Garden Route	R 112 320.00	Ricoh Garden Route	Head of Department
		Nashua	R 119 770.92		

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FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 01 OCTOBER - 31 DECEMBER 2016

Bid #	Item	Bids Received	Bid Amount	Awarded to	Award by
	contract	Konica Minolta	R 146 156.40		