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8/11/13

**MUNISIPALITEIT - MUNICIPALITY - UMASIPALA-WASE  
BEAUFORT-WES/BEAUFORT WEST/BHOBFHOFOLO**

KANTOOR VAN DIE DIREKTEUR: FINANSIËLE DIENSTE

OFFICE OF THE DIRECTOR: FINANCIAL SERVICES

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Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/Kindly address all correspondence to the Municipal Manager/Yonke imbalelwano mayihunyehwe kuMlawuli kaMasipala

Verwysing  
Reference  
Isalathiso

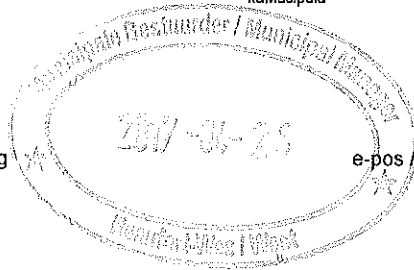
6/1/11

Navrae  
Enquiries  
Imibuzo

(Mrs.) S Potberg

Datum  
Date  
Umhla

2017.04.13



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BEAUFORT-WES  
BEAUFORT WEST  
BHOBFHOFOLO  
6970

**MEMORANDUM TO THE MUNICIPAL MANAGER**

**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR QUARTER 3 – 01 JANUARY – 31 MARCH 2017**

**1. EXECUTIVE SUMMARY**

In terms of paragraph 1.9 of Council's Supply Chain Management Policy, the Accounting Officer must submit a report on the implementation of the policy to the Executive Mayor, within 10 days after the end of each quarter.

**2. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES**

The Supply Chain Management Policy states in Paragraph 10.3.1: "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (b) if such goods or services are produced or available from a single provider only;
- (d) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"
- ❖ The schedule of deviations as approved by the Accounting Officer is annexed as Annexure A.
- ❖ There are no minor breaches to be reported.

*KK - Road*

**3. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE**

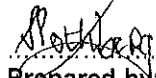
In terms of the Municipal Supply Chain Management Regulations, Paragraph 45, awards given to close family members or persons in the service of the state, above R2 000, should be disclosed in the notes to the Annual Financial Statements. Attached as **Annexure B** find all awards above R2 000 that was made to close family members that was in the service of the state.

**4. AWARDS OF COMPETITIVE BIDS AND FORMAL QUOTATIONS IN TERMS OF SUB-DELEGATIONS**

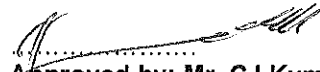
In terms of Section 5(3), an official or bid adjudication committee to which the power to make final awards has been sub-delegated must within five days of the end of each month submit to the accounting officer a written report containing particulars of each final award made by such official or committee during this quarter.

The Municipal Manager has sub-delegated the power to award Competitive Bids to the Bid Adjudication Committee and Formal Written Price Quotations to the Heads of Departments. The Awards made in terms of these sub-delegations are attached per **Annexure C**.

In terms of Section 21(a) of the Systems Act the report must also be advertised in the local media and placed on Council's notice boards and website.



Prepared by: Mrs. S.A Pothberg  
Manager: Supply Chain Management



Approved by: Mr. CJ Kymdell  
Acting Director: Financial Services

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Ratified by: Mr. R Van Staden  
Acting Municipal Manager

**ANNEXTURE A - DEVIATIONS APPROVE BY MUNICIPAL MANAGER FOR MONTH OF FEBRUARY 2017**

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRCTORATE	REASON FOR DEVIATION
(a) Emergency	De Jagers Loodgieter Kontrakteurs	R 7 524.00	06/01/2017	ORD40850	L Smit	Hiring of TLB machine for the opening of a sewerage blockage at Meyer street on 26 December
	Jirah Construction	R 14 900.00	03/01/2017	15072713	L Smit	Opening of a sewerage blockage at Meyer street on 26 December
(b) Sole Supplier	Beaufort West Lugreeling en Verkoeling	R 4 347.67	08/03/2017	ORD 41402	C.Wright	The aircon in the safe at the Engineering office was faulty were server is and it is a requirement that aircon is working to ensure that server is working
	Lithotech	R 27 314.40	25/01/2017	ORD41100	F Sabbat	Specialised printing for cheques
	Karoo Beton Werke	R 2 650.00	24/01/2017	ORD41008	L Smit	Only local manufacturer of concrete products
	De Jagers Loodgieter Kontrakteurs	R 12 312.00	06/01/2017	ORD40858	L Smit	Hiring of TLB machine
	Elster Kent Metering (Pty) Ltd	R 23 640.18	12/01/2017	ORD40896	L Smit	Sole supplier of Kent prepaid water meterings
	Sebata Municipal Solutions	R 4 560.00	02/03/2017	ORD41388	R. Van Staden	Service provider of financial system, supply of meter reading device
	B&B Sweiswerke	R 4 460.00	02/03/2017	ORD 41412	C.Wright	Beaufort West who can supply the necessary equipment and cleaning of the borehole at Klein Hansriver
		R 4 849.00	0/03/2017	ORD41413	C.Wright	B&B Sweiswerke is the only supplier in Beaufort West who can supply the necessary equipment for the borehole
	Flotron	R 33 552.48	24/03/2017	ORD 41593	C.Wright	The only supplier who can do the upgrading of existing inflow meter
	Esri SA	R 8 892.00	30/032017	ORD 41594	C.Wright	Maintenance renewal of ArcGIS licenses



**ANNEXTURE A - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR MONTH OF FEBRUARY 2017**

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRECTORATE	REASON FOR DEVIATION
	Victor Se Garage	R 2 600.00	02/02/2017	ORD41144	C.Wright	CZ15569-Repair to starter of tractor in Merweville
	Beaufort West Lugreeling en Verkoeling	R 2 593.55	08/03/2017	ORD 41468	C.Wright	The morgue at Merwille's freezer was faulty and urgent repair services was needed
	B&B Sweiswerke	R 3 655.70	01/03/2017	ORD41145	C.Wright	Only local service provider who has material available
	Klein Karoo Agri	R 2 361.37	01/03/2017	ORD41134	C.Wright	Only local service provider who has material available
	Hilbert Radios	R 6 122.00	17/03/2017	ORD 41530	R. Van Staden	Repair of radios
(d)(vi) i)	Continous Development Training	R 2 964.00	16/03/2017	15073809	ER Klink	First Aid Training provided by deparment of Community Safety to EPWP workers
	Expanded Public Works Programme(EPWP)Learners projects which have been identified and registered as					

**ANNEXTURE A - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 3-01 JANUARY TO 31 MARCH 2017**

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRTORATE	REASON FOR DEVIATION
(a) Emergency	De Jagers Loodgieter Kontrakteurs	R 7 524.00	06/01/2017	ORD40850	L Smit	Hiring of TLB machine for the opening of a sewerage blockage at Meyer street on 26 December
	Jirah Construction	R 14 900.00	03/01/2017	15072713	L Smit	
	FIAB Mechanical Installations	R 36 411.60	08/02/2017	15073095	L Smit	Opening of a sewerage blockage at Meyer street on 26 December Sewerage aerator turbine broke and we urgently needed service provider to do inspection, removal and transport of aerator turbine for repairs in Cape Town
	Beaufort West Lugreeling en Verkoel	R 4 347.67	08/03/2017	ORD 41402	C. Wright	The aircon in the safe at the Engineering office was faulty were server is and it is a requirement that aircon is working to ensure that server is working
	Lithotech	R 27 314.40	25/01/2017	ORD41100	F Sabbat	Specialised printing for cheques
	Karoo Beton Werke	R 2 650.00	24/01/2017	ORD41008	L Smit	
		R 8 000.00	06/02/2017	ORD41140	L Smit	Only local manufacturer of concrete products
	De Jagers Loodgieter Kontrakteurs	R 12 312.00	06/01/2017	ORD40888	L Smit	Hiring of TLB machine
		R 23 640.18	12/01/2017	ORD40896	L Smit	
	Elster Kent Metering (Pty) Ltd	R 317 603.09	02/02/2017	ORD41111	F Sabbat	Sole supplier of Kent prepaid water meterings
	Automotor Traffic Signal	R 31 153.92	08/02/2017	ORD41210	R Van Staden	Manufacturer of Automotor controller that was needed
	Integrity Control System (Pty) Ltd	R 4 674.00	20/03/2017	ORD41323	R Van Staden	Is the only sole importer of Integrity Seals in South Africa.
	Sika South Africa (Pty) Ltd	R 4 231.14	13/02/2017	ORD41399	L Smit	Is the Only Sole manufacturer of Sika Quick 2500
Karoo Fire	R 5 625.00	08/02/2017	15072689	R Klink	Karoo Fire is the sole supplier that can service the fire extinguishers at Murraysburg	
Sebata Municipal Solutions	R 4 560.00	02/03/2017	ORD41388	R. Van Staden	Service provider of financial system, supply of meter reading device	
B&B Sweiswerke	R 4 460.00	02/03/2017	ORD 41412	C. Wright	B&B Sweiswerke is the only supplier in Beaufort West who can supply the necessary equipment and cleaning of the borehole at Klein Hansriver	
	R 4 849.00	0/03/2017	ORD41413	C. Wright	B&B Sweiswerke is the only supplier in Beaufort West who can supply the necessary equipment for the borehole	
Flotron	R 33 552.48	24/03/2017	ORD 41593	C. Wright	The only supplier who can do the upgrading of existing inflow meter	
Esri SA	R 8 892.00	30/03/2017	ORD 41594	C. Wright	Maintenance renewal of ArcGIS licenses	
	R 33 060.00	30/03/2017	ORD 41594	C. Wright	Esri Arcgis Desktop Basic Single User license	
Worley Parsons	R 25 803.49	30/03/2017	ORD41595	C. Wright	Extension of GIS data for the inclusion of SPLUMA information	
Litterman	R 12 000.00	01/03/2017	ORD41409	E.R Klink	Manufacturer of litter man pickers	
Forms Media Independent	R 2 679.00	16/03/2017	ORD 41508	E.R Klink	Service provider has the existing template of section 341 books-law enforcement officers	
CTE Water Tech CC	R 5 510.47	06/01/2017	ORD40855	L Smit	Calibration of water purification laborotrium equipment	
Rand Vir Rand	R 2 352.00	12/01/2017	15071804	A Makhendiana	Only available supplier that could refurbish the chair of Council Chambers	
Molao Academy	R 6 277.70	07/02/2017	ORD41270	L Smit	Peace Officers course for Mr U Mckay	
(d) Any exceptional case where it is impractical or impossible to follow the official procurement processes						

**ANNEXTURE A - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 3-01 JANUARY TO 31 MARCH 2017**

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRECTORATE	REASON FOR DEVIATION
	MC Ellis	R 29 500.00	13/02/2017	ORD41381	L Smit	MC Ellis has the template for the master locks needed as he previously had a tender for these locks.
	Rubberman CC	R 12 831.61	23/02/2017	ORD41406	L Smit	Is the nearest supplier of rubber products in the Western Cape and transport costs are the cheapest to fetch in George.
	Specialized Security Solutions Africa	R 8 436.00	03/02/2017	15072779	F Sabbat	Urgent Specialized Security Assessment that was needed for Municipality
	B&B Sweiswerke	R 3 655.70	06/02/2017	ORD41145	L Smit	Only available service provider that have material on hand for service delivery
	Lexis Nexis	R 6 405.09	28/02/2017		R Klink	Updates of new legislation for road traffic
	C Fortuin	R 2 280.00	28/02/2017		L Smit	Hiring of scaffolding for construction work that must be done at Sports grounds
	Continuuous Development Training	R 2 984.00	16/03/2017	15073609	ER Klink	First Aid Training for Fire Services official
	A.L. Abbott & Associates	R 10 310.16	15/02/2017	15072747	L Smit	
	Centracell	R 42 560.19	21/02/2017	15072789		Laboratory for the testing of water samples to ensure compliance to SANS
	Middelton Geomatics	R 5 371.87	28/02/2017	19003759	A Makendiana	Saving cost on telephone system
	Penny Pinchers	R 7 068.00	08/03/2017	ORD41411	C. Wright	Survey and replacement of the boundary pegs for erf 865 Sidesaviwa beacon relocation
		R 6 270.45	13/03/2017		C. Wright	
		R 6 201.73	15/03/2017		C. Wright	
		R 16 993.08	28/2/2017	ORD41350	C. Wright	Only local service provider who has material available
		R 2 551.58	15/03/2017	ORD41531	C. Wright	
		R 18 692.82	28/03/2017	ORD41553	C. Wright	
		R 7 453.01	10/01/2017	15071752		
		R 7 453.01	07/02/2017	15072680		
		R 7 453.01	06/03/2017	15073516		
	Any contract relating to the publication of notice and advertisements by the municipality	City Security Services	R 7 453.01	30/03/2017	15074297	R Klink
		R 21 375.00	30/01/2017	15072532	A Makhenlana	
		R 25 536.00	02/02/2017	15072625		
		R 59 149.59	16/03/2017	15073641		Local Newspaper circulating in Central Karoo for publication of notices
	R 41 034.30	17/02/2017	15073496	F Sabbat	Advertisement published in the government directory.	
	R 44 179.46	03/02/2017	ORD41158	A Makendiana	Advertising of the post Director: Engineering Services	
	R 11 710.08	22/02/2017	ORD41307	F Sabbat	Publication of notices 29&29/2017 in Die Burger SCM 15/2017; SCM 16/2017	
(d)(i)		R 2 016.94	24/01/2017	15072306	L Smit	

**ANNEXTURE A - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FOR QUARTER 3-01 JANUARY TO 31 MARCH 2017**

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRCTORATE	REASON FOR DEVIATION
services is less than R200 000 or any greater amount		R 5 715.96	02/02/2017	15072631	F Sabbat	Legal services in respect of water
		R 23 256.00	09/02/2017	15072710	F Sabbat	Local official law practitioner handling the legal matters for case of Minister of Water and Sanitation
		R 25 358.16	16/02/2017	15072765	F Sabbat	Local official law practitioner handling the legal matters for case of SALA Pension Fund
	Crawford's Attorneys	R 5 714.00	14/03/2017	15073611	A Makendiana	Local official law practitioner handling the valuations of erven
		R 7 286.00	14/03/2017	15073613	A Makendiana	
		R 6 156.00	23/03/2017	15073811	A Makendiana	Local official law practitioner handling the legal matters for case of H Jacobs
	Barlow World Equipment	R 4 507.20	25/01/2017	ORD41039	L Smit	Manufacturer and distributor of CAT parts for repair services for TLB-CZ5169
		R 44 644.18	21/01/2017	ORD40818	L Smit	
	Stanmar Motors	R 4 133.87	05/02/2017	ORD40847	L Smit	Agent for Mercedes Benz. Parts for the repair of vehicle CZ 4118
	Beaufort West Lugreeling & Verkoeling	R 2 850.00	06/01/2017	ORD40856	L Smit	Repair of refrigerators of mortgery in Menweville
		R 2 593.55	08/03/2017	ORD 41468	C. Wright	The morgue at Menweville's freezer was faulty and urgent repair services was needed
	CP Nel Delta	R 2 119.05	20/01/2017	ORD41041	L Smit	Agent for Izuzu parts for repair of vehicle CZ5401
	The Workshop	R 3 090.00	18/01/2017	ORD41021	L Smit	Replacement of clutch on vehicle in Murraysburg-CZ 10975
		R 4 300.00	18/01/2017	ORD41022	L Smit	Replacement of starter on vehicle in Murraysburg-CZ 7775
	George Lawnmowers	R 2 188.80	18/01/2017	ORD40032	L Smit	Repair mower
		R 13 911.84	03/02/2017	ORD41114	L Smit	CZ 5945-Parts from the nearest agent for the repair of water truck
	Enzo	R 2 760.00	06/02/2017	ORD41329	A Makendiana	UPS's needs to be stripped, tested to determine the faulty part and re-assembled. Service providers are not willing to do the work unless they can also do the repair.
WCC Cables	R 3 401.76	27/02/2017	ORD41403	R. Van Staden	Inspection, testing and repair to battery charger of Louw Smit Substation	
	R 3 401.76	08/03/2017	ORD41403	R. Van Staden	Inspection, testing and repair to battery charger of Leon Eksteen Substation	
The Workshop	R 3 195.00	10/02/2017	ORD41243	L Smit	CZ 7783-Repair of Massey 290 tractor in Murraysburg	
Denver	R 4 204.49	16/02/2017	ORD41322	L Smit	CZ 15569-Parts from the nearest agent for the repair of tractor	
FIAB Mechanical Installations	R 321 758.16	06/0/2017	ORD41414	C. Wright	Sewerage aerator turbine broke and we urgently needed service provider to do inspection, removal and transport of aerator turbine for repairs in Cape Town	
Hyundai Graaff-Reinet	R 3 337.44	13/03/2017	ORD 41512	C. Wright	CZ 7751--Repair of Roadwheel rim	
APD Beaufort West	R 5 472.00	17/03/2017	ORD 41506	R. Van Staden	Upholstery work for 24 office chairs	
Victor Se Garage	R 2 600.00	02/02/2017	ORD41144	C. Wright	CZ15569-Repair to starter of tractor in Menweville	
B&B Sweiswerke	R 3 655.70	01/03/2017	ORD41145	C. Wright	Only local service provider who has material available	



**ANNEXTURE A - DEVIATIONS APPROVED BY MUNICIPAL MANAGER FC - QUARTER 3-01 JANUARY TO 31 MARCH 2017**

APPLICABLE PARAGRAPH IN SCM POLICY	SUPPLIERS	AMOUNT	DATE	REFERENCE	DIRTORATE	REASON FOR DEVIATION
	Klein Karoo Agri	R 2 361.37	01/03/2017	ORD41134	C. Wright	Only local service provider who has material available
	Hilbert Radios	R 6 122.00	17/03/2017	ORD 41530	R. Van Staden	Repair of radios
(d)(vii) Expanded Public Works Programme(EPWP)_Learners projects		R 1 581 395.12				

**Annexure B- AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE FOR QUARTER 3-01 JANUARY TO 31 MARCH 2017**

<b>Business</b>	<b>Date</b>	<b>Invoice</b>	<b>Amount</b>	<b>Interest</b>
Karoo Drukkey	16/01/2017	15072415	R 3 500.00	Spouse , Mrs. S Munro is employed at the Department of Health.
	13/01/2017	ORD40908	R 7 798.74	
Karoo Motors Workshop	26/01/2017	ORD41040	R 29 377.80	Spouse, Mrs. Anna-Marie van der Merwe is employed with the Department of Health Services
	27/02/2017	ORD41342	R 41 336.40	
	02/03/2017	ORD41372	R 49 590.00	
Karoo Betonwerke	24/01/2017	ORD41008	R 2 650.00	Spouses, Mr A Swanepoel en Mrs E Klazen are employed with the Department of Correctional Services and Education
	06/02/2016	ORD41140	R 8 000.00	
B & B Sweiswerke	06/02/2017	ORD41145	R 3 655.70	
	02/03/2017	ORD 41412	R 4 460.00	Son, Mr. A.C Du Plessis is currently employed by Department of Education as a teacher.
	0/03/2017	ORD41413	R 4 849.00	
	15/03/2017	ORD41471	R 2 350.00	
Beaufort West Lugreeling en Verkoeling	06/01/2017	ORD40856	R 2 850.00	
	08/03/2017	ORD 41468	R 2 593.55	Spouse, Mr Kriel, is currently employed by the Department of Health Services
	08/03/2017	ORD 41402	R 4 347.67	

**BEAUFORT WEST MUNICIPALITY**

**ANNEXURE C-FORMAL QUOTATIONS AND TENDERS AWARDED FOR QUARTER 3-01 JANUARY TO 31 MARCH 2017**

Bid #	Item	Bids Received	Bid Amount	Awarded to	BBBEE Level	Award by
SCM 14/2017	Construction of an Electricity Pay office at the existing Youth Hub Centre	RK Sauer Construction	R 990 649.74	Siyahlangana Construction (Pty) Ltd for an amount of R950 403,21	3	Bid Adjudication Committee
		Siyahlangana Construction (Pty) Ltd	R 1 078 440.00			
		Tirhani Construction	R 1 425 000.00			
		Flashcor 146 CC	R 1 347 200.70			
		Kholekile Cleaning Services and Awethu Construction	R 1 843 221.40			
		Qwaka Construction	R 1 864 098.36			
SCM 13/2017	Provision of Comprehensive of Banking Service	Nedbank	R75 225.60	Nedbank	2	Bid Adjudication Committee
		Standard Bank	R75 835.20			
		First National Bank	R282 672.72			
		Absa Bank	R291 755.04			
SCM 17/2017	Request For Proposals: Consulting Services For The Facilitation Of A Strategic Planning Session, Preparing And Drafting Of The Integrated Development Plan 2017-2022	Agito Minds (Pty) Ltd	R 106 771.49	Agito Minds (Pty) Ltd	4	Head Of Department