



BEAUFORT WEST MUNICIPALITY
DEPARTMENT: FINANCIAL SERVICES

NOTICE No. 42/2021

BID No.: SCM 22/2021



PROFESSIONAL SERVICES: SHORT TERM INSURANCE PORTFOLIO FOR PERIOD OF 3 YEARS

The Municipal Manager of the BEAUFORT WEST MUNICIPALITY hereby invites suitably qualified bidders to tender for the underwriting of the municipality's Short Term Insurance Portfolio for a 3-year period.

A prerequisite of 70% exist for Functionality, in order to be further evaluated.

Enquiries regarding the specifications may be directed to Mr. B. Damon at Tel. No. 023-414 7537 or bradleyd@beaufortwestmun.co.za. Enquiries regarding the documents may be directed to Mr. S. Berg at Tel. No. 023-414 8186 or email: stanleyb@beaufortwestmun.co.za. The documents are available at the Offices of the Supply Chain Management Unit at the Sanlam Building, 112 Donkin Street, BEAUFORT WEST, 6970 is also electronically at stanleyb@beaufortwestmun.co.za.

A non-refundable fee of R250 (Two Hundred and Fifty Rand), is payable for a set of documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198 765**, Account Number: **107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and bid documents will be made available upon provision of proof of payment. **Electronic documents are free of charge upon request.**

Sealed Bids, marked "**BID SCM: 22/2021: PROFESSIONAL SERVICES: SHORT TERM INSURANCE PORTFOLIO FOR PERIOD OF 3 YEARS**" must be placed in the tender box at the Office of the Supply Chain Management Unit, in the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00 on Friday, 30 April 2021**. Bids will then be opened in the presence of anyone who wishes to attend, in the Committee Room in the Supply Chain Management Office at the Sanlam Building, Donkin Street, Beaufort West.

Bids received in electronic format or after the closing time and date will not be considered. Council is not bound to accept the lowest or any Bid. Telegraphic, telephonic, telex, facsimile, e-mail and late Bids will not be accepted.

Bids must be submitted on the original documents and must be valid for a period of 90 (ninety) days after the closing date. The Bid will be subject to Council's Supply Chain Management Policy, the Amended Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

It is prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database; register without delay by completing the prescribed online registration which are obtainable on their website www.csd.gov.za.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

M.J. Penxa
Acting Municipal Manager

Ref. No. 6/1/2/1

Date: 26 March 2021