



**BEAUFORT WEST MUNICIPALITY  
DEPARTMENT OF CORPORATE SERVICES**



**NOTICE NO: 44/2025  
BID NO: SCM 28/2025**

**TENDER FOR SUPPORT AND MAINTENANCE OF BEAUFORT WEST MUNICIPALITY'S IT EQUIPMENT AND SYSTEMS FOR A 3 YEAR PERIOD: 1 JULY 2025 – 30 JUNE 2028 [EFFECTIVE FROM 1 JULY 2025]**

The Municipal Manager of the BEAUFORT WEST MUNICIPALITY hereby invites bidders to tender for the tender for support and maintenance of Beaufort West Municipality's IT Equipment and Systems for a 3-year period: 1 July 2025 – 30 June 2028 [effective from 1 July 2025].

**A prerequisite of 75% apply for functionality, in order to be evaluated on price and preference points.**

A compulsory hybrid clarification meeting will be held at the Supply Chain Management Unit: Corporate Services in the Sanlam Building, 112 Donkin Street, Beaufort West, 10 April 2025 at 10:00. Prospective bidders must book before Wednesday, 09 April 2025 at 13:00.

Enquiries regarding the documents may be directed to Mrs. C. Bowers or Mr. S. Madumbo at Tel. (023) 414 8177 or email: [courtneye@beaufortwestmun.co.za](mailto:courtneye@beaufortwestmun.co.za) or [sidwillm@beaufortwestmun.co.za](mailto:sidwillm@beaufortwestmun.co.za). Enquiries regarding the specifications may be directed to Ms S. Nombila at Telephone number: 023-414 7560 or [siyasangan@beaufortwestmun.co.za](mailto:siyasangan@beaufortwestmun.co.za).

A non-refundable fee of R250 (Two Hundred and Fifty Rand), is payable for a set of documents. The fee must be deposited into the account of the Beaufort West Municipality at **NEDBANK, Branch Code: 198 765, Account Number 107 428 0318**. The reference number for confirmation of payment is: **SCM 28/2025** and Bid Documents will be made available upon provision of proof of payment. **Electronic documents will be free of charge and hard copy of document will be payable.**

Sealed Bids, marked: **"BID SCM: 28/2025: TENDER FOR SUPPORT AND MAINTENANCE OF BEAUFORT WEST MUNICIPALITY'S IT EQUIPMENT AND SYSTEMS FOR A 3 YEAR PERIOD: 1 JULY 2025 – 30 JUNE 2028 [EFFECTIVE FROM 1 JULY 2025]"** must be addressed to the Municipal Manager and placed in the tender box at the Offices of the Supply Chain Management Unit: Corporate Services in the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00 on FRIDAY, 02 MAY 2025**. Bids will then be opened in the presence of anyone who wishes to attend, in the Committee Room in the Supply Chain Management office at the Sanlam Building, Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e-mail, bids not completed in ink by hand and late bids will not be accepted. The lowest, only or any bid shall not necessarily be accepted and Beaufort West Municipality reserves the right to accept any part of the bid.

The bid must be valid for a period of 120 (one hundred and twenty) days after the closing date. The bid will be subject to Council's Supply Chain Management Policy, Preferential Procurement Policy, the Preferential Procurement Policy Framework Act, and the Preferential Procurement Regulations, 2023. Points will be allocated for the following specific goals: (a) contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability; and (b) promotion of enterprises located in the municipal area (WC053). The 80/20 preference points system will be applicable.

It is a prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database; register without delay by completing the prescribed form. Application forms are obtainable on Central Supplier Database website at [www.csd.gov.za](http://www.csd.gov.za).

**Municipal Offices**  
112 Donkin Street  
**BEAUFORT WEST**  
6970

**D. Welgemoed**  
**Municipal Manager**