



BEAUFORT WEST
MUNICIPALITY * UMASIPALA * MUNISIPALITEIT

Notice Nr: 91/2024

DEPARTMENT: INFRASTRUCTURE SERVICES - SECTION: **BUILDING CONTROL**

Reference Number: 91/2024 - WC0530250 - ING 71

STAFF VACANCY: **BUILDING INSPECTOR - WC0530250 - ING 71**

Job Purpose:

To coordinate sequences associated with monitoring compliance with standards, procedures, regulations and specifications in terms of National Building Regulations and SABS Codes of practice, with regards to the submission of plans for approval and construction of building, preparing and presenting investigational reports, processing/ approving and issuing compliance notices to align practices.

Knowledge and Scope of work:

Knowledge of the National Building Regulations and Building Standards Act, No 103 of 1977; • A technical and operational understanding of the Building Control functions including the technical natures of Tracking Systems; and • Knowledge of laws, regulations and policies relating to Land Use Management and the Building Control function.

Experience:

3 - 5 years building industry experience.

Requirements:

A relevant National Diploma qualification as stipulated in the national building regulations; Computer literacy: MS Office; • Driver's License: Code EB; and • Eligible to be registered as a Peace Officer (Law Enforcement Officer).

Other Skill Requirements:

The ability to act independently, to take decisions and initiative and to be accurate *Knowledge of applicable legislation, regulations and policies as well as methods and procedures in the infrastructure department *Good human relations to interact with personnel and the public *Think analytical *Respond positively to and act under pressure

Other Competency Requirements as Stipulated in Annexure A of the Government Gazette No 45181 Dated 20 September 2021 pages 103 to 115 Level 2

Please visit https://www.gov.za/sites/default/files/gcis_document/202109/45181gon890.pdf for municipal staff regulations

PHYSICAL REQUIREMENTS OF THE POST

Physically fit and able bodied. Must work overtime/attend meetings after normal office hours when required.

Responsibilities / Duties:

Perform building and drainage inspection, illegal building inspection activities *Performs inspections of municipal buildings in order to identify defects and informing supervisor of defects to include in maintenance plan *Do regular building site inspections to prevent illegal building operations and signage inspections *Perform preliminary town planning check *Apply assessment measures *Partake in plans approval meeting *Obtain relevant property information *Handle the preparation of all statistics; rates and property transfer clearances *Perform inspection of various stages of building on request to determine quality of work *Performs specific administrative tasks/ activities associated with the updating and maintaining records/ information of work in progress and completed works *Formal and Informal Reporting *Perform any other related duties as instructed by supervisor

Salary: T10: R 20 799,87 pm R 249 598,41 to R 323 996,48 per annum Plus Benefits

Please Note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Completed applications, accompanied by certified true copies of qualification certificates (degrees, diplomas, certificates, school certificates, etc.) as well as required driver's licences, Professional Driver's Permits and registration certificates from professional bodies, where applicable. The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered. Applicants must apply for the vacancy on the official BWM 5 Application for Vacancy form and if not your application will result in disqualification.

Canvassing with councillors or any other decision-maker/member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.

Beaufort West Municipality is an Equal Opportunity Employer. Candidates from the designated groups, including those with disabilities are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within 3 (three) months of the closing date, please regard your application as unsuccessful. For more details on vacancies visit our website www.beaufortwestmun.co.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.

CLOSING DATE : FRIDAY 07 JUNE 2024 at 12:00

Job Related Enquiries: Mr. Luzuko Nqotola – 023-4148101/ 8102
General Enquiries: Adriaan Duimpies – 023-4147549 / Imelda Dourie – 023-4148190
Angilo Jacobs – 023-4147550

Applications, clearly marked, accompanied by a comprehensive CV and details of contactable referees for the abovementioned Complete Applications, clearly marked, accompanied by a comprehensive CV and details of contactable referees for the abovementioned vacancy must be sent to/handed in at –

The Office of the Municipal Manager, Private Bag 582/112 Donkin Street, Beaufort West 6970
Or email to
erecruit@beaufortwestmun.co.za

DE WELGEMOED
MUNICIPAL MANAGER

17 May 2024