



**BEAUFORT WEST MUNICIPALITY  
NOTICE NR: 134/2023**



**STAFF VACANCY**

The Municipality of Beaufort West, main centre of the Central Karoo,  
as an equal opportunity employer,  
hereby invited suitably qualified individuals  
with enthusiasm for the following career opportunity

**DIRECTOR: FINANCIAL SERVICES**

Suitably qualified individuals who meets the prescribed requirements, are invited to apply for this permanent performance-based appointment on our staff establishment

A competitive remuneration package commensurate with experience and proven competence is on offer, plus a 7% rural allowance.

**Remuneration:** Paid in terms of **GN.2760** Published under **Government Gazette No. 47538**, dated 18 November 2022.

<b>Municipal Categorization</b>	<b>Total Remuneration Package (Minimum)</b>	<b>Remuneration per annum</b>	<b>Total Remuneration Package (Midpoint)</b>	<b>Remuneration per annum</b>	<b>Total Remuneration Package (Maximum)</b>	<b>Remuneration per annum</b>
<b>2</b>	<b>R871 696.00</b>		<b>R979 434.00</b>		<b>R1,071,537.00</b>	

**QUALIFICATIONS & REQUIREMENTS:**

- At least a bachelor degree in Accounting, Finance or Economics or a relevant qualification registered on the National Qualifications Framework at a NQF Level 7 with a minimum of 360 credits.
- Completion of Unit Standards prescribed in Regulation 5 of the Municipal Regulations on Minimum Competency Levels (GNR. 493 published under GG. 29967, dated 15 June 2007, read with GNR. 1146 published under GG. 41996, dated 26 October 2018) or completion of the prescribed Unit Standards within 18 months from date of appointment, (if completed certified proof MUST be attached to application).
- Registration/ Registrable with relevant professional body
- Knowledge of Local Government Finance
- Minimum of 5 years' experience at middle management level
- Computer Literacy
- Effective Communication Skills in at least two of the three official languages of the Western Cape (English, Afrikaans, Xhosa)
- Strategic Thinking Skills
- Positive Attitude
- Valid Code B driver's license

**Focus Areas:** Revenue & Expenditure / Financial Management Services

**KEY PERFORMANCE AREAS:**

- Managing the Financial Services Department
- Developing, implementing and managing strategies which will impact positively on the financial performance of the Beaufort West Municipality
- Ensuring the accurate execution of municipal functions in compliance with relevant legislation
- Overhead accountability for all revenue and income, assets and settlement of liabilities
- Meticulous execution of Council policies
- Compiling financial statements and applying budgetary control measures
- Implementing generally accepted municipal accounting practice within relevant legislation Responsible for the performance management system of the Department
- Supervising the implementation of elements of the IDP within the Department
- Controlling efficient budget management and control of the Department

- Establishing and maintaining a sound quality management system in accordance with relevant legislation, policies practices and standards
- Performing statutory duties and exercising delegated authority
- Supply chain management, ratings & tariffs, equitable share and financial viability monitoring.

The position is located at the Beaufort West Municipality offices.

**Forward completed applications on the prescribed form for Senior Manager obtainable from our website [www.beaufortwestmun.co.za](http://www.beaufortwestmun.co.za) or Human Resources Office for the above-mentioned position. clearly marked. Accompanied by a comprehensive CV, details of contactable referees and certified qualifications & identity document for the abovementioned vacancy must be sent to/handed in at:**

- The Acting Municipal Manager, 112 Donkin Street, **Beaufort West** 6970
- Or email to [erecruit@beaufortwestmun.co.za](mailto:erecruit@beaufortwestmun.co.za)

***NB: NO LATE SUBMISSIONS OR DOCUMENTS WITHOUT APPLICATION FORM WILL BE ACCEPTED OR CONSIDERED.***

Telephonic enquiries should be directed to the **Acting Municipal Manager: DE Welgemoed** at Tel No: 023 414 8194/8100 or **Director: Corporate Services: Mr Amos C Makendlana** at Tel. No. 023 414 8181/8100.

**Closing date: FRIDAY, 15 SEPTEMBER 2023 AT 16:15**

Municipal Office  
112 Donkin Street  
**MANAGER**  
**BEAUFORT WEST**  
6970  
**15/9/2023**

DE WELGEMOED  
**ACTING: MUNICIPAL**

**Notice period: 18/8/2023 –**