



# BEAUFORT WEST MUNICIPALITY

EXTERNAL  
Notice Nr: 49/2021

Beaufort West Municipality is fully committed to service delivery in its municipal area and to the goals set out in the Employment Equity Act (1998) and Council's Equity Plan. In order to promote the Municipality's representation of the people it serves, applications from the designated groups will have preference

**DEPARTMENT: INFRASTRUCTURE SERVICES  
DIVISION: FLEET MANAGEMENT & MECHANICAL WORKSHOP  
SUB-SECTION: MECHANICAL WORKSHOP**

**WC0530120 - ING 6- ARTISAN WELDER  
SALARY: T9: R200 515.00 – R260 288.00 PER ANNUM**

**JOB PURPOSE:**

To coordinate and control the set-up, work in progress and completion of specialized tasks/ activities associated with the mechanical maintenance and repair of plant machinery, equipment and parts, including using machinery/techniques to make/cut mechanical parts to replace broken parts, monitoring and correcting the productivity and performance outputs of support personnel and attending to routine/general administrative recording requirements contributing to the accomplishment of departmental objectives.

**QUALIFICATIONS/REQUIREMENTS/EXPERIENCE:**

Trade Tested Artisan (Welder), N 6, plus 3 – 4 years' relevant experience

**Other requirements/skills:**

\*\*Code B Drivers' license \*\*Good supervision, human relations, interpersonal and communication skills \*\*Ability to give attention to detail \*\*High level of responsibility \*\*Ability to work under pressure

**PHYSICAL REQUIREMENTS OF THE POST:**

The physical attributes required for the performance of tasks associated with specific key performance areas in this post necessitates that the incumbent be physically fit and able bodied.

**KEY DUTIES:**

\*\*PERSONNEL AND PERFORMANCE MANAGEMENT - Supervision and Control - Co-ordinates and controls the tasks/activities of personnel and allocates and prioritizes outcomes \*\*OPERATIONAL CONTROL - Co-Ordination and Supervision - Interprets and co-ordinates specific pre-work/site requirements with regards to repairs and planned and predictive maintenance sequences and guides the activities of personnel \*\*INFORMATION RECORDING - Completes internal transactional documentation (time sheets, log sheet, progress and productivity field report, etc.) and related forms (vehicle checklist) \*\*VEHICLE OPERATIONS - Performs specific tasks associated with the operation of heavy and/ or specialized vehicles and equipment (Crane Trucks; etc.) during plumbing installation, repair and maintenance activities \*\*MECHANICAL FUNCTIONS - Planned and Predictive Maintenance - Co-ordinates activities and sequences associated with maintaining the functionality of mechanical parts and equipment/machinery \*\*FAULT FINDING/REPAIRS - Co-ordinates activities/sequences associated with trouble shooting/ fault finding and repairing mechanical parts, machines/equipment \*\*Informal and Formal Reporting

**SPECIAL CONDITIONS ATTACHED TO THE POST:**

Required to work outside normal working hours during emergencies and planned overtime.

Required to be on standby

Required to work in all weather conditions

**BENEFITS**

*Attractive benefits are offered such as Bonus equal to one month's salary \* Pension-Provident/Retirement and Medical Aid Fund \* Housing Subsidy \* Ample leave \* Sick leave.*

**CLOSING DATE: TUESDAY 20 APRIL 2021 AT 16:15**

*NB: Should you not be contacted by us within 3 months, please assume that your application has not been successful. Certified copies of documentation of qualifications/valid drivers' licenses must be attached as proof to be considered. The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered. Any person canvassing with the view of being appointed in a post shall be disqualified from appointment.*

**NO APPLICATIONS VIA FAX OR E-MAIL WILL BE ACCEPTED.**

Full particulars and prescribed application forms can be obtained from **mrs L Barnard/mr AT Jacobs/mr. Adriaan Duimpies/ms. Imelda F Dourie** at telephone **023-4148165/8190**. Completed applications should be sent to or handed in at –

**THE MUNICIPAL MANAGER, PRIVATE BAG 582, 112 DONKIN STREET, BEAUFORT-WEST, 6970**

Municipal Office  
112 Donkin Street  
**BEAUFORT WEST**  
6970

MJ PENXA  
**ACTING MUNICIPAL MANAGER**

2021/04/01