



**Beaufort West Municipality
Notice Nr. 05/2022**



The Municipality of Beaufort West, main centre of the Central Karoo, as an equal opportunity employer, hereby invited suitably qualified individuals with enthusiasm for the following career opportunity:

DIRECTOR: FINANCIAL SERVICES

Suitably qualified individuals who meets the prescribed requirements, are invited to apply for this permanent performance-based appointment on our staff establishment

Remuneration: Paid in terms of GN. 351 published under GG. 43122 dated 20 March 2020 read with GN. 1912 published under GG. 46062 dated 18 March 2022.

Package: R846, 307.00 (min) – R950, 907.00 (mid) R1, 040 327.00 (max) plus 7% rural allowance

Requirements & Qualifications:

At least a bachelor degree in Accounting, Finance or Economics or a relevant qualification registered on the National Qualifications Framework at a NQF Level 7 with a minimum of 360 credits. Completion of Unit Standards prescribed in Regulation 5 of the Municipal Regulations on **Minimum Competency Levels** (GNR. 493 published under GG. 29967, dated 15 June 2007, read with GNR. 1146 published under GG. 41996, dated 26 October 2018) or completion of the prescribed Unit Standards within 18 months from date of appointment, (if completed certified proof **MUST** be attached to application). Registration/ Registrable with relevant professional body* Knowledge of Local Government Finance * Minimum of 5 years' experience at middle management level * Computer Literacy * Effective Communication Skills in at least two of the three official languages of the Western Cape (English, Afrikaans, Xhosa) * Strategic Thinking Skills * Positive Attitude * Valid Code B driver's license

Focus Areas: Revenue & Expenditure / Financial Management Services

Key Performance Areas: Managing the Financial Services Department * Developing, implementing and managing strategies which will impact positively on the financial performance of the Beaufort West Municipality * Ensuring the accurate execution of municipal functions in compliance with relevant legislation * Overhead accountability for all revenue and income, assets and settlement of liabilities * Meticulous execution of Council policies * Compiling financial statements and applying budgetary control measures * Implementing generally accepted municipal accounting practice within relevant legislation * Responsible for the performance management system of the Department * Supervising the implementation of elements of the IDP within the Department * Controlling efficient budget management and control of the Department * Establishing and maintaining a sound quality management system in accordance with relevant legislation, policies practices and standards * Performing statutory duties and exercising delegated authority * Supply chain management, ratings & tariffs, equitable share and financial viability monitoring.

The position is located at the Beaufort West Municipality offices.

Forward completed applications on the prescribed form for senior managers reporting to the municipal manager, obtainable from our website - <https://www.beaufortwestmun.co.za/resource-category/application-forms?category=103> or Human Resource Section for the above position, accompanied by a detailed CV together with certified copies of qualifications, identity document and driver's licence including details of at least three (3) contactable references to –

* The Acting Municipal Manager, Private Bag 582, **Beaufort West**, 6970

Hand deliver: The Acting Municipal Manager, 112 Donkin Street, **Beaufort West** 6970

Please note that this appointment is subject to disclosure of financial interest. Candidates will have to undergo a 57competency based assessment and security vetting. The successful candidate will be subjected to the signing of an *Annual Performance Agreement and an Employment Contract*.

NB: No late, fax or e-mail applications will be accepted.

Telephonic enquiries should be directed to the **Acting Municipal Manager: Dr. Ralph R. Links** at Tel No: 023 414 8195/8194.

CLOSING DATE: WEDNESDAY 15 February 2023

Municipal Office
112 Donkin Street
BEAUFORT WEST
6970

RR LINKS
ACTING MUNICIPAL MANAGER