



BEAUFORT WEST MUNICIPALITY
Notice No.66 / 2019
Staff Vacancy



Beaufort West Municipality is fully committed to service delivery in its municipal area and to the goals set out in the Employment Equity Act (1998) and Council's Equity Plan. In order to promote the Municipality's representation of the people it serves, applications from the designated groups will have preference.

DEPARTMENT: CORPORATE SERVICES

CLOSE PROTECTION OFFICER/DRIVER X2 (EXECUTIVE MAYOR)
CLOSE PROTECTION OFFICER/DRIVER X2 (SPEAKER)

This appointment is for a fixed period which terminates when the term of the current Executive Mayor or Speaker ceased, or by decision of the Executive Mayor or Speaker, may be terminated before its end date, due to operational requirements.

Salary: T7: (1) starting notch: R11 649.42 per month

Requirements:

- Be over the age of 18
- Gr.-12
- At least 3 years' experience as a Close Protection Officer
- Close protection training certificate
- Education in criminal justice would be a plus
- Experience in security
- Tactical skills to protect councilors
- Military or police training would be a plus (defense & weaponry/combat)
- Complete First Aid Certificate and CPR certification
- Clean criminal records
- Driving license
- Excellent physical health
- Good communication skills
- Polite
- Friendly
- Flexible
- Calm
- Committed and loyal
- Responsible
- Preferably non-smoker and without bad habits

Duties and responsibilities

- Keeping Executive Mayor and Speaker safe
- Escorting/Driving the councilors to dinners, meetings, shopping and other events
- Accompanying/Driving the councilors to activities
- Remaining in close contact with other security members, sharing information in any situation
- Providing an effective security to councilors
- Extensive planning and knowledge of the councilors movements
- Travelling with the councilors when necessary
- Escorting/Driving the councilors
- Assisting with carrying packages and luggage

Benefits

- *Attractive benefits are offered such as Pension-Provident/Retirement and Medical Aid Fund * Ample leave & Sick leave.*

Closing Date: 21 JUNE 2019

NB: *Should you not be contacted by us within 3 months, please assume that your application has not been successful. **Certified copies of documentation of qualifications/valid drivers' licenses must be attached as proof to be considered.** The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered. Any person canvassing with the view of being appointed in a post shall be disqualified from appointment. **NO APPLICATIONS VIA FAX OR E-MAIL WILL BE ACCEPTED.***

Full particulars and prescribed application form can be obtained from **mrs. L Barnard/ms. IF Dourie** at telephone **023-4148165/8190. Completed applications should be sent to or handed in at –**

Municipal Office
112 Donkin Street
Beaufort West
6970

AC Makendlana
ACTING: MUNICIPAL MANAGER

2019-06-11