



BEAUFORT WEST
MUNICIPALITY * UMASIPALA * MUNISIPALITEIT
EXTERNAL STAFF VACANCY: NOTICE 15/2026
DEPARTMENT: INFRASTRUCTURE SERVICES
DIVISION: FLEET SERVICES & MECHANICAL WORKSHOP
Sub-SECTION: Welding
REF NUMBER: WC0530120 – ING 6

ARTISAN WELDER -

SALARY: T9: R20.577.64 – R26.711.66 per month - R246.931.72 to R320.539.91 per annum

JOB PURPOSE:

To coordinate and control the set-up, work in progress and completion of specialized tasks/ activities associated with the mechanical maintenance and repair of plant machinery, equipment and parts, including using machinery/techniques to make/cut mechanical parts to replace broken parts, monitoring and correcting the productivity and performance outputs of support personnel and attending to routine/general administrative recording requirements contributing to the accomplishment of departmental objectives.

QUALIFICATIONS/REQUIREMENTS/EXPERIENCE:

Trade Tested Artisan (Welder), NQF Level 6, plus 1-2 years' experience required; years' relevant experience

Other requirements/skills:

**Code B Drivers' license **Good supervision, human relations, interpersonal and communication skills **Ability to give attention to detail **High level of responsibility **Ability to work under pressure

PHYSICAL REQUIREMENTS OF THE POST:

The physical attributes required for the performance of tasks associated with specific key performance areas in this post necessitates that the incumbent be physically fit and able bodied.

KEY DUTIES:

**PERSONNEL AND PERFORMANCE MANAGEMENT - Supervision and Control - Co-ordinates and controls the tasks/activities of personnel and allocates and prioritizes outcomes **OPERATIONAL CONTROL - Co-ordination and Supervision - Interprets and co-ordinates specific pre-work/site requirements with regards to repairs and planned and predictive maintenance sequences and guides the activities of personnel **INFORMATION RECORDING - Completes internal transactional documentation (time sheets, log sheet, progress and productivity field report, etc.) and related forms (vehicle checklist) **VEHICLE OPERATIONS - Performs specific tasks associated with the operation of heavy and/ or specialized vehicles and equipment (Crane Trucks; etc.) during plumbing installation, repair and maintenance activities **MECHANICAL FUNCTIONS - Planned and Predictive Maintenance - Co-ordinates activities and sequences associated with maintaining the functionality of mechanical parts and equipment/machinery **FAULT FINDING/REPAIRS - Co-ordinates activities/sequences associated with trouble shooting/ fault finding and repairing mechanical parts, machines/equipment **Informal and Formal Reporting

SPECIAL CONDITIONS ATTACHED TO THE POST:

Required to work outside normal working hours during emergencies and planned overtime.

Required to be on standby

Required to work in all weather conditions

MSR COMPETENCIES: Page 77 L2

CORE PROFESSIONAL COMPETENCIES: Managing Work, Problem Solving, Planning and Organising, Quality Orientation,

FUNCTIONAL COMPETENCIES: Quality Orientation, Discipline Specific Skills,

PUBLIC SERVICE ORIENTATION COMPETENCIES: Interpersonal Relationships *Communication *Service Delivery Orientation, **Customer orientation and customer focus**,

PERSONAL COMPETENCIES: Action and outcome orientation *Resilience *Accountability and Ethical Conduct

*Cognitive ability *Learning orientation,

MANAGEMENT / LEADERSHIP COMPETENCIES: Impact and Influence *Team Orientation *Direction Setting *Coaching and Mentoring

Please Note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Originally completed applications, accompanied by originally-certified true copies of qualification certificates (degrees, diplomas, certificates, school certificates, etc.) as well as required driver's licences, Professional Driver's Permits and registration certificates from professional bodies, where applicable. Receipt of applications will not be acknowledged and no supporting documentation will be returned.

Canvassing with councillors or any other decision-maker/member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.

Beaufort West Municipality is an Equal Opportunity Employer. Candidates from the designated groups, including those with disabilities are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within 3 (three) month of the closing date, please regard your application as unsuccessful. For more details on vacancies visit our website www.beaufortwestmun.co.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package and to add/amend/change to Job description.

Disqualification: Please note that the following will lead to disqualification:

Not using the formal BWM5 application form.

Non-submission of required documents or submission of fraudulent documents.

Canvassing with Councilors and/or officials with the aim to be appointed.

Non-adherence to the instructions on the advertisement.

Non-Adherence to application form instructions

CLOSING DATE: FRIDAY, 20 FEBRUARY 2026 AT 12:00

Job Related Enquiries: ST Labuschagne 023-414 8154/ 8123

General HR Enquiries: Adriaan Duimpies – 023-4147549 / Phablo 023 414 8197

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications for the abovementioned vacancy must be sent to/handed in at –

The Office of the Acting Municipal Manager, Private Bag 582/112 Donkin Street, Beaufort West 6970
Or email to
erecruit@beaufortwestmun.co.za

BS Jacobs

ACTING MUNICIPAL MANAGER

26 January 2026