



**BEAUFORT WEST MUNICIPALITY
DEPARTMENT OF FINANCIAL SERVICES**



**NOTICE NO: 65/2021
BID NO: SCM 39/2021**

SUPPLY OF PRE-PAYMENT VENDING SYSTEM AND SERVICES

The BEAUFORT WEST MUNICIPALITY hereby invites qualified and experienced service providers for the supply of pre-payment vending system and services for the period 01 July 2021 to 30 June 2024.

Enquiries regarding the documents may be directed to Mr S Berg at Tel. (023) 414 8186 or email: stanleyb@beaufortwestmun.co.za. Enquiries regarding the specifications may be directed to Ms L Gouws at Telephone number: 023-414 8131 or lesleyann@beaufortwestmun.co.za.

A compulsory clarification meeting will be held at the Conference Room at Electro-Technical Services, Lock Road, Beaufort West on Thursday, 13 May 2021 at 10:00. Documents will only be available for collection at the compulsory clarification meeting if tenderers booked their tender documents in advance before the clarification meeting. **No tenderers will be allowed to attend the compulsory clarification meeting after 10:15 am.**

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory site meeting as the Scope of Works, the Design and the Tender Specifications will be discussed in detail along with the Execution phase expectations and possible amendments. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Prospective bidders that arrive 15 (fifteen) minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

A non-refundable fee of R250 (Two Hundred and Fifty Rand), is payable for a set of documents. The fee must be deposited into the account of the Beaufort West Municipality at **NEDBANK, Branch Code: 198 765, Account Number 107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and Bid Documents will be made available upon provision of proof of payment. Electronic documents will be free of charge and hard copy of document will be payable.

Sealed Bids, marked "**BID SCM: 04/2021: SUPPLY OF PRE-PAYMENT VENDING SYSTEM AND SERVICES**" must be placed in the tender box at the office of the Supply Chain Management Unit: Corporate Services in the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of 14:00 on Friday, 28 May 2021. Bids will then be opened in the presence of anyone who wishes to attend, in the Committee Room in the Supply Chain Management office at the Sanlam Building, Donkin Street, Beaufort West.

The tender is subject to functionality and pre-qualification criteria. All the bidders would be required to submit a valid ISO 9001 certificate and only bidders that submitted proof of accreditation will be further evaluated. Failure to submit proof will result that the bidding document not be considered for further evaluation. Bids will then be evaluated on the following functionality criteria and bids that score less than 64 out of 80 points will be considered further.

Bids must be submitted on the original documents and must be valid for a period of 120 days after the closing date. The Bid will be subject to Council's Supply Chain Management Policy, the Amended Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

M.J Penxa
Acting Municipal Manager

Ref. No. 6/1/2/1

Date: 26 April 2021