



BEAUFORT WEST MUNICIPALITY
DEPARTMENT OF FINANCIAL SERVICES



NOTICE No. 110/2020

BID No.: SCM 08/2021

GOVERNANCE REPORTING AND COMPLIANCE SOFTWARE

The BEAUFORT WEST MUNICIPALITY hereby invites suitable service providers to submit formal quotations for a government compliance and compliance software. The Municipality require a system whereby audit findings can be recorded in order to be collated and tracked. In order to better manage the internal controls of the municipality and ensure that audit queries both internal and external are managed, we require internal control and audit management software in order to better execute the management of the controls and timeous and appropriate responses to audit queries.

A minimum of 70 points out of 100 points in total is required for functionality in order to be assessed for price and BBBEE. Enquiries regarding the scope of works may be directed to Mr. R. Eland at Tel. No. 023-414 8130 or randlee@beaufortwestmun.co.za. The formal quotation documents are available electronically at bradleyd@beaufortwestmun.co.za and enquiries regarding document may be directed to Mr. B Damon at Tel. No. 023 414 8186.

A non-refundable fee of R150 (One Hundred and Fifty Rand), is payable for a set of documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198 765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and bid documents will be made available upon provision of proof of payment at clarification meeting. **Documents will be free of charge electronically.**

Formal quotations document, marked: "**SCM: 08/2021: GOVERNANCE REPORTING AND COMPLIANCE SOFTWARE**" must be mailed to bradleyd@beaufortwestmun.co.za before the closing time and date of **14:00** on **TUESDAY, 11 AUGUST 2020**. No late quotations will not be accepted. The lowest, only or any quotation shall not necessarily be accepted and the Council reserves the right to accept any part of the quotation.

The quotation must be valid for a period of 90 (ninety) days after the closing date. The quotation will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Amended Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

It is prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database; register without delay by completing the prescribed online registration which are obtainable on their website www.csd.gov.za.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

K.J. Haarhoff
Municipal Manager

Ref. No. 6/1/2/1
Date: 31 July 2020