



BEAUFORT WEST MUNICIPALITY

NOTICE No. 157/2020

BID No.: SCM 18/2021



LEASE OF CENTRAL BUSINESS DISTRICT OFFICE ACCOMMODATION FOR BEAUFORT WEST MUNICIPALITY

Beaufort West Municipality wishes to lease office space in the Central Business District (CBD) of Beaufort West to be used as municipal offices for a period of 3 years as from 1 January 2021 or a date mutually agreed upon by the successful bidder and the Municipality.

A prerequisite of 75% exist for functionality, before bids will be evaluated for price and preference points.

A compulsory clarification meeting will be held at the Conference Room at Supply Chain Management Office, Sanlam Building, 112 Donkin Street, Beaufort West on Wednesday, 08 December 2020 at 11:00. Documents will only be available for collection at the compulsory clarification meeting if tenderers booked their tender documents in advance before the clarification meeting. No tenderers will be allowed to attend the compulsory clarification meeting after 11:15 am.

Enquiries regarding the scope of works may be directed to Mr. Bazil Vink at bazilv@beaufortwestmun.co.za or Mr. Stanley Berg for bid documents at telephone number: 023-414 8100. The bid documents can be booked electronically at stanleyb@bwmun.co.za.

A non-refundable fee of R250.00 (Two Hundred and Fifty Rand), is payable for a set of documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198 765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and bid documents will be made available upon provision of proof of payment at clarification meeting. Electronic documents are free of charge.

Sealed formal bids, marked: **“SCM: 18/2021: LEASE OF CENTRAL BUSINESS DISTRICT OFFICE ACCOMMODATION FOR BEAUFORT WEST MUNICIPALITY”** must be addressed to the Municipal Manager and mailed to the Beaufort West Municipality, Private Bag 582, Beaufort West, 6970, or placed in the tender box at the Office of the Supply Chain Management Unit in the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00 on FRIDAY, 4 JANUARY 2021**. Bids will then be opened in the presence of anyone who wishes to attend, in the Committee Room in the Supply Chain Management office at the Sanlam Building, Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e-mail and late bids will not be accepted. The lowest, only or any bid shall not necessarily be accepted and the Council reserves the right to accept any part of the bid.

Bids must be submitted on the original documents the bid must be valid for a period of 120 (one hundred and twenty) days after the closing date. The bid will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Amended Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

Dr. K.J. Haarhoff
Municipal Manager

Ref. No. 6/1/2/1

Date: 27 November 2020