



**BEAUFORT WEST MUNICIPALITY**  
**DIRECTORATE: MUNICIPAL MANAGER**



**NOTICE No. 19/2019**

**QUOTATION No.: SCM 20/2019**

**REQUEST FOR PROPOSALS: PROVISION OF PROFESSIONAL CONSULTANT FOR  
APPOINTMENT PROCESS OF SECTION 56/SENIOR MANAGEMENT POSITIONS**

The BEAUFORT WEST MUNICIPALITY hereby invites Professional Consultancy service providers to submit proposals for the appointment process of section 56/Senior management positions.

Enquiries regarding the specifications may be directed to Mr. AC Makendlana ([amos@beaufortwestmun.co.za](mailto:amos@beaufortwestmun.co.za)) or Mr. H Meintjies for formal quotation. The bid documents are available at the Offices of the Supply Chain Management Unit at Sanlam Building, 112 Donkin Street, Beaufort West, and is also available electronically at [scm@beaufortwestmun.co.za](mailto:scm@beaufortwestmun.co.za) or [renef@beaufortwestmun.co.za](mailto:renef@beaufortwestmun.co.za).

A non-refundable fee of R150.00 (One hundred and Fifty Rand), is payable for a set of printed documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and bid documents will be made available upon provision of proof of payment. **Electronic documents will be free of charge.**

Sealed formal quotations, marked: **“SCM: 20/2019: PROVISION OF PROFESIONAL CONSULTANT FOR APPOINTMENT PROCESS OF SECTION 56/SENIOR MANAGEMENT POSITIONS”** must be addressed to the Municipal Manager and mailed to the Beaufort West Municipality, Private Bag 582, Beaufort West, 6970, or placed in the tender box at the Office of Supply Chain Management Unit at the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00 on Friday, 15 February 2019**. Quotations will then be opened in the presence of anyone who wishes to attend, in the Committee Room at the Offices of the Supply Chain Management Unit at Sanlam Building, 112 Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e-mail and late quotations will not be accepted. The lowest, only or any quotation shall not necessarily be accepted and the Council reserves the right to accept any part of the quotation.

The quotation must be valid for a period of 90 (thirty) days after the closing date. The quotation will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Amended Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

**Municipal Offices**  
112 Donkin Street  
**BEAUFORT WEST**  
6970

**K.J. Haarhoff**  
**Municipal Manager**

**Ref. No.** 6/1/2/1  
**Date:** 08 February 2019