



**BEAUFORT WEST MUNICIPALITY**

**NOTICE No. 26/2018**

**SCM 17/2018**

**PROFESSIONAL SERVICES:  
SHORT TERM INSURANCE PORTFOLIO  
FOR PERIOD OF 3 YEARS**



The Municipal Manager of the BEAUFORT WEST MUNICIPALITY hereby invites suitably qualified bidders to tender for the underwriting of the municipality's **Short Term Insurance Portfolio for a 3 year period.**

A prerequisite of 70% exist for Functionality, in order to be further evaluated.

Enquiries regarding the scope of works may be directed to Mr. C.J. Kymdell or Ms. L. Gouws at telephone number: 023-414 8100 or [kimmie@beaufortwestmun.co.za](mailto:kimmie@beaufortwestmun.co.za); [lesleyann@beaufortwestmun.co.za](mailto:lesleyann@beaufortwestmun.co.za), or Mrs. S.A. Pothberg for bid documents at telephone number: 023-414 8100. The bid documents are available at the Offices of the Supply Chain Management Unit in Simpson Road, BEAUFORT WEST, 6970 and is also available electronically at [courtneye@beaufortwestmun.co.za](mailto:courtneye@beaufortwestmun.co.za) or [scm@beaufortwestmun.co.za](mailto:scm@beaufortwestmun.co.za) from **Monday, 23 April 2018.**

A non-refundable fee of R228 (Two Hundred and Twenty Eight Rand), is payable for a set of documents. The fee must be deposited into the account of the Beaufort West Municipality at **NEDBANK, Branch Code: 198 765, Account Number 107 428 0318.** The reference number for confirmation of payment is: 10/10000/100/020110 and bid documents will be made available upon provision of proof of payment.

Bids in sealed envelopes endorsed "**SCM 17/2018: PROFESSIONAL SERVICES: SHORT TERM INSURANCE PORTFOLIO**" must be mailed to: **PRIVATE BAG 582, BEAUFORT WEST, 6970** or be deposited in the **TENDER BOX** at the **Office of the DIRECTOR: CORPORATE SERVICES**, at the **Sanlam Building, 112 DONKIN STREET, BEAUFORT WEST**, to reach the undersigned by not later than **14:00 on 11 May 2018**, on which date bids received, will be opened in public in the Committee Room of the BEAUFORT WEST MUNICIPALITY.

Telegraphic, telephonic, telex, facsimile, e-mail and bids received after the closing date and time will not be accepted. The lowest, only or any bid shall not necessarily be accepted and the Council reserves the right to accept any part of the bid.

The bid must be valid for a period of 90 (ninety) days after the closing date. The bid will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Amended Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

**Municipal Office**  
112 Donkin Street  
**BEAUFORT WEST**  
6970

**K.J. Haarhof**  
**Municipal Manager**

**Ref. No.** 6/1/2/1  
**Date:** 20 April 2018