



BEAUFORT WEST MUNICIPALITY
DIRECTORATE: MUNICIPAL MANAGER



NOTICE No. 27/2017

BID No. SCM 17/2017

**REQUEST FOR PROPOSALS: CONSULTANCY SERVICES FOR THE FACILITATION OF A
STRATEGIC PLANNING SESSION, PREPARING AND DRAFTING OF THE INTEGRATED
DEVELOPMENT PLAN 2017-2022**

The BEAUFORT WEST MUNICIPALITY hereby invites Professional Consultancy service providers to submit proposals for the facilitation of a strategic planning session, preparing and drafting of the Integrated Development Plan 2017-2022.

Enquiries may be directed to Mr. L.P. Lakay at Tel. No. 023-414 8020 or Mrs. S.A. Pothberg at Tel. No. 023-414 8100. The bid documents are available at the offices of the Supply Chain Management Unit in Simpson Road, BEAUFORT WEST, 6970 and also available electronically at scm@beaufortwestmun.co.za; senel@beaufortwestmun.co.za or jewellyn@beaufortwestmun.co.za.

A non-refundable fee of R114.00 (One Hundred and Fourteen Rand), is payable for a set of documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198 765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and bid documents will be made available upon provision of proof of payment. Electronic bids will be provided free of charge.

Sealed formal quotations, marked: **"SCM: 17/2017: FACILITATION OF A STRATEGIC PLANNING SESSION, PREPARING AND DRAFTING OF THE INTEGRATED DEVELOPMENT PLAN 2017-2022"** must be addressed to the Acting Municipal Manager and mailed to the Beaufort West Municipality, Private Bag 582, Beaufort West, 6970, or placed in the tender box at the office of the Director: Corporate Services in the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00 on MONDAY, 27 FEBRUARY 2017**. Quotations will then be opened in the presence of anyone who wishes to attend, in the Committee Room in the Sanlam Building, Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e-mail and late quotations will not be accepted. The lowest, only or any quotation shall not necessarily be accepted and the Council reserves the right to accept any part of the quotation.

The quotation must be valid for a period of 30 (thirty) days after the closing date. The quotation will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2011.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

F. Sabbat
Acting Municipal Manager

Ref. No. 6/2/1
Date: 20 February 2017