



BEAUFORT WEST MUNICIPALITY
DEPARTMENT OF CORPORATE SERVICES

NOTICE No. 94/2020

BID No.: SCM 34/2020



**REQUEST FOR PROPOSALS: PROVISION OF PROFESSIONAL CONSULTANT FOR
APPOINTMENT PROCESS OF SECTION 56/SENIOR MANAGEMENT POSITIONS**

The BEAUFORT WEST MUNICIPALITY hereby invites Professional Consultancy service providers to submit proposals for the appointment process of Section 56/Senior Management positions.

Enquiries regarding the scope of works may be directed to Mr. A.C. Makendlana at Tel. No. 023-414 8181 or amos@beaufortwestmun.co.za. The formal quotation documents are available at the Offices of the Supply Chain Management Unit, Sanlam Building, 112 Donkin Street, BEAUFORT WEST and is also available electronically at courtneye@beaufortwestmun.co.za or bradleyd@beaufortwestmun.co.za.

A non-refundable fee of R150 (One Hundred and Fifty Rand), is payable for a set of documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198 765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and bid documents will be made available upon provision of proof of payment at clarification meeting. **Documents will be free of charge electronically.**

Sealed formal quotations, marked: **"SCM: 34/2020: REQUEST FOR PROPOSALS: PROVISION OF PROFESSIONAL CONSULTANT FOR APPOINTMENT PROCESS OF SECTION 56/SENIOR MANAGEMENT POSITIONS"** must be addressed to the Municipal Manager and placed in the tender box at the Offices of Supply Chain Management Unit at the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00** on **FRIDAY, 03 JULY 2020**. Bids will then be opened in the presence of anyone who wishes to attend, in the Committee Room at the Supply Chain Management Unit at Sanlam Building, 112 Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e- mail and late quotations will not be accepted. The lowest, only or any quotation shall not necessarily be accepted and the Council reserves the right to accept any part of the quotation. The quotation must be valid for a period of 90 (ninety) days after the closing date.

The quotation will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Amended Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

It is prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database; register without delay by completing the prescribed online registration which are obtainable on their website www.csd.gov.za.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

K.J. Haarhoff
Municipal Manager

Ref. No. 6/1/2/1
Date: 16 June 2020