



**BEAUFORT WEST MUNICIPALITY  
DEPARTMENT OF CORPORATE SERVICES**



**NOTICE 110/2021**

**BID No.: SCM 08/2022**

**FORMAL WRITTEN PRICE QUOTATION ARE HEREBY INVITED FOR APPOINTMENT OF A SERVICE PROVIDER TO ASSIST WITH THE RECRUITMENT AND SELECTION PROCESS OF A SENIOR MANAGER ACCOUNTABLE TO A MUNICIPAL MANAGER FOR BEAUFORT WEST MUNICIPALITY IN TERMS OF SECTION 56 OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 2000 (ACT 32 OF 2000)**

The BEAUFORT WEST MUNICIPALITY hereby invites service providers to submit written quotations to assist with the recruitment and selection process of the appointment of a Senior Manager accountable to a Municipal Manager for Beaufort West Municipality in terms of Section 56 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

Enquiries regarding the scope of works may be directed to Mr. A.C. Makendlana at Tel. No. 023-414 8104 or via e-mail at [amos@beaufortwestmun.co.za](mailto:amos@beaufortwestmun.co.za). The formal quotation documents are available at the Offices of the Supply Chain Management Unit, Sanlam Building, 112 Donkin Street, BEAUFORT WEST and is also available electronically from me. Raylene Mahoka at [raylenem@beaufortwestmun.co.za](mailto:raylenem@beaufortwestmun.co.za).

A non-refundable fee of **R150.00** (One hundred and Fifty Rand), is payable for a set of printed documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and quotation documents will be made available upon submission of proof of payment. Electronic documents will be free of charge.

Sealed formal quotations, marked: **"SCM: 08/2022: FORMAL WRITTEN PRICE QUOTATION ARE HEREBY INVITED FOR APPOINTMENT OF A SERVICE PROVIDER TO ASSIST WITH THE RECRUITMENT AND SELECTION PROCESS OF A SENIOR MANAGER ACCOUNTABLE TO A MUNICIPAL MANAGER FOR BEAUFORT WEST MUNICIPALITY IN TERMS OF SECTION 56 OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 2000 (ACT 32 OF 2000)"** must be addressed to the Municipal Manager and placed in the tender box at the Office of Supply Chain Management Unit at the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00** on **FRIDAY, 27 AUGUST 2021**. Bids will then be opened in the presence of anyone who wishes to attend, in the Committee Room at the Supply Chain Management Unit at Sanlam Building, 112 Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e-mail and late bids will not be accepted. The lowest, only or any bid shall not necessarily be accepted and Beaufort West Municipality reserves the right to accept any part of the bid.

The bid must be valid for a period of 90 (ninety) days after the closing date. The bid will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Amended Preferential Procurement Regulations, 2017. The 80/20 preference points system will be applicable.

It is a prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database; register without delay by completing the prescribed form. Application forms are obtainable on Central Supplier Database website at [www.csd.gov.za](http://www.csd.gov.za).

**Municipal Offices**  
112 Donkin Street  
**BEAUFORT WEST**  
6970

**M.J. Penxa**  
Acting Municipal Manager

Date: 13 August 2021

