



**BEAUFORT WEST MUNICIPALITY
OFFICE OF THE MUNICIPAL MANAGER**



**NOTICE NO. 42/2025
QUOTATION: SCM 26/2025**

SUPPLY AND DELIVERY OF OFFICE FURNITURE

The BEAUFORT WEST MUNICIPALITY hereby invites service providers to submit formal quotations for the supply and delivery of office furniture.

The formal quotation document is available from Mr. S. Madumbo or Mrs. C. Bowers at the Offices of the Supply Chain Management Unit, Sanlam Building Shop Nr 7, 112 Donkin Street, BEAUFORT WEST, 6970 at 023 414 8177 or electronically at courtneye@beaufortwestmun.co.za or sidwillm@beaufortwestmun.co.za.

A non-refundable fee of R150.00 (One hundred and Fifty Rand), is payable for a set of printed documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **SCM 26/2025** and quotation documents will be made available upon provision of proof of payment. **Electronic documents will be free of charge.**

Sealed formal quotations, marked: **“Quotation no. SCM: 26/2025: SUPPLY AND DELIVERY OF OFFICE FURNITURE”** must be addressed to the Municipal Manager and placed in the tender box at the Offices of the Supply Chain Management Unit, Sanlam Building Shop Nr 7, 112 Donkin Street, BEAUFORT WEST, before the closing time and date of **14:00 on Friday, 31 March 2025**. Formal quotations will then be opened in the presence of anyone who wishes to attend, in the Committee Room at the Offices of the Supply Chain Management Unit, Sanlam Building, Shop Nr 7, 112 Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e-mail, bids not completed in ink by hand and late bids will not be accepted. The lowest, only or any bid shall not necessarily be accepted and Beaufort West Municipality reserves the right to accept any part of the bid.

The bid must be valid for a period of 120 (one hundred and twenty) days after the closing date. The bid will be subject to Council's Supply Chain Management Policy, Preferential Procurement Policy, the Amended Preferential Procurement Policy Framework Act, and the Preferential Procurement Regulations, 2023. Points will be allocated for the following specific goals: (a) contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability; and (b) promotion of enterprises located in the municipal area (WC053). The 80/20 preference points system will be applicable.

It is a prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database, register without delay by completing the prescribed online registration forms which are obtainable on the CSD website www.csd.gov.za. Bidders are further requested to ensure that all compliance documents are submitted with the original bid documents.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

DE. Welgemoed
Municipal Manager

20 March 2025