



## BEAUFORT WEST MUNICIPALITY



**NOTICE NO: 50/2026**  
**BID NO: SCM 31/2026**

### **PRINTING AND DELIVERING OF MUNICIPAL ACCOUNTS TO BEAUFORT WEST MUNICIPAL OFFICE FOR 2 YEAR PERIOD**

The **Beaufort West Municipality** hereby invites contractors to submit bids for the printing and delivering of municipal accounts to Beaufort West Municipal office for a 2 year period.

**A compulsory virtual clarification meeting will take place on Monday, 30 March 2026 at 10:00. No bidder will be allowed to attend the compulsory virtual clarification meeting if they are more than 15 minutes late after the meeting commenced. Booking in advance before Friday, 27 March 2026 and only bidders who booked will be able to join virtual meeting, bookings can be done with Mr. S Madumbo at [sidwillm@beaufortwestmun.co.za](mailto:sidwillm@beaufortwestmun.co.za).**

Enquiries regarding the specifications may be directed to **Ms. C Josephs** at Tel. No. 023-414 8137 or [rates1@beaufortwestmun.co.za](mailto:rates1@beaufortwestmun.co.za), or **Mr. S Madumbo** for bid documents at Tel. No. 023-414 7547 or electronically at [sidwillm@beaufortwestmun.co.za](mailto:sidwillm@beaufortwestmun.co.za).

A non-refundable fee of R165.00 (One hundred and Sixty Five Rand), is payable for a set of printed documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK**, Branch Code: **198765**, Account Number **107 428 0318**. The reference number for confirmation of payment is: **SCM 31/2026** and bid documents will be made available upon provision of proof of payment.

Sealed bids must be submitted in the original documents marked: **“SCM 31/2026: PRINTING AND DELIVERING OF MUNICIPAL ACCOUNTS TO BEAUFORT WEST MUNICIPAL OFFICE FOR PERIOD OF 2 YEARS”** must be addressed to the Acting Municipal Manager and placed in the tender box at the Office of the Supply Chain Management Unit in the Sanlam Building, 112 Donkin Street, Beaufort West, before the closing time and date of **14:00 on FRIDAY, 24 April 2026**. Tender documents will then be opened in the presence of anyone who wishes to attend, in the Committee Room in the Supply Chain Management Office at the Sanlam Building, Donkin Street, Beaufort West.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. The lowest, only or any tender shall not necessarily be accepted and the Council reserves the right to accept any part of the tender. The tender must be valid for a period of 120 (ninety) days after the closing date.

The bid will be subject to Council's Supply Chain Management and Preferential Procurement Policies. The 80/20 preference points system will be applicable. A maximum of 80 points will be awarded for Price and a maximum of 20 points will be awarded for the following Specific Goals:

<b>SPECIFIC GOAL</b>	<b>POINTS ALLOCATED</b>
Contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability (B-BBEE Status Level of Contributor)	10
Promotion of enterprises located in the municipal area (WC053)	10

**Municipal Offices**  
112 Donkin Street  
**BEAUFORT WEST**  
6970

**L. NQOTOLA**  
**ACTING MUNICIPAL MANAGER**

**20 March 2026**